



Official Meeting Minutes Approved 9-16-15
RIVERSIDE UNIFIED SCHOOL DISTRICT
Instructional Services Subcommittee Meeting
Wednesday, June 3, 2015
1:00 p.m. (time approximate)
District Office – Room 3

M I N U T E S

Present: Mrs. Gayle Cloud, Member, Board of Education; Mrs. Kathy Allavie, President, Board of Education; Dr. David Hansen, District Superintendent; Mrs. Lynn Carmen Day, Chief Academic Officer; Mr. Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12; Mr. Brad Shearer, Director, Elementary Education; Mrs. Carolina Michel, Instructional Services Specialist; Mrs. Anu Menon, Director, Program Quality-English Learners-Categorical; Mr. Nick Chitwood, Teacher on Special Assignment; Mrs. Lynn McCown, Principal, Central Middle School; Mr. Gary Reller, Assistant Principal, Martin Luther King High School; Mrs. Kim Coons, Instructional Services Specialist; Mr. John Robertson, Instructional Services Specialist; Mr. Brian Holm, teacher, Martin Luther King High School, Mr. Nicholas Mugridge, teacher, Martin Luther King High School; Ms. Lucinda Brewer, teacher, Martin Luther King High School; and Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Cloud at 1:04 PM

1. **Approval of Minutes:** From the March 11, April 23rd and May 13, 2015 meetings.
 - 1st: Due to Mr. Lee's absence, Mrs. Cloud approved all three (3) sets of meeting minutes with Mrs. Allavie in agreement.

2nd:

2. **Public Relations:**
Scheduled Communication: Nothing to report.

Unscheduled Communication: Nothing to report.

Mrs. Cloud started the meeting with a round of introductions by all attending the meeting.

3. Visual and Performing Arts (VAPA) Committee Report: Kim Coons

Kim shared with the Subcommittee members ongoing efforts regarding recommendations made by school site personnel. (Please see the attached PowerPoint presentation that outlines the report.) The Vision of the VAPA committee reflects on RUSD Board Goal #6, “*We will look for ways to strengthen our VAPA programs to a point of excellence in the region.*” The recommendations going forward are:

- Establish a base-line level of funding and programming for each discipline at each level at each school.
- Expand the itinerant teacher program at elementary to ensure into both visual art and music exposure for ALL elementary students at each grade level.
- Ensure access for all middle school students to enroll in a visual or performing arts course by providing a seventh period. (*This will require negotiation with RCTA.*)
- Develop a multi-year plan for implementation of recommendations and systemic support of the Visual and Performing Arts program with oversight provided by a full-time VAPA Specialist.

Committee will keep meeting and will bring an update back to the Subcommittee in early fall (Mrs. Allavie suggested possible Study Session to include VAPA and CTE in the fall of 2015).

4. Revision to Board Rules/Regulations with regards to Promotion, Acceleration, and Retention; New Transitional Kindergarten (TK) Report Card: Brad Shearer and Carolina Michel

New revisions were shared with the Committee. Mrs. Allavie asked that it be more “parent friendly” and explain the terms in “user friendly” words. Both Brad and Carolina will try to bring a more updated version to the Communications Subcommittee which is meeting at the end of June in order to still be able to bring it forward for approval at the July 20th Board Meeting.

The Policy changes will be presented for a “first read” at the July 20th Board Meeting with the “second read” and approval at the August 17th Board Meeting.

The changes to the Rules and Regulations will be mailed out to Board Members with their Board Update on Friday, June 12th.

5. Consolidated Application Part “I” and Local Education Agency Plan Part “2”: Anu Menon and Nick Chitwood

The Consolidated Application is submitted by school districts semi-annually to report state and federally funded categorical program information. Part “I” is used as an application for funding for the 2015-16 school year. This report includes federal Title I school eligibility rankings and participation, Title I Program Improvement activities, expenditures and proposals for Title II and Title III funds, and federal program participation of nonprofit, private schools. Part I of the application also certifies that

districts will meet all legal assurances and program guidelines for the categorical programs in which the district is participating.

In addition, as part of the Consolidated Application, each year local districts are required to post an update to the Local Education Agency (LEA) Plan, Goal 2 on their district website. The LEA Plan is the plan for all categorical funds received through the Consolidated Application, and Goal 2 focuses on Title III and the needs of English Learners specifically. This plan includes strategies, actions, as well as planned expenditures from the Title III grant for the 2015-16 school year.

**6. New Courses – Walking for Lifetime Fitness and Digital Arts/Commercial Art:
John Robertson, Gary Reller, Kim Coons, Lucinda Brewer, Nick Mugridge**

- Walking for Lifetime Fitness - Current need to provide additional year-long Physical Education class that adds variety without impacting facilities. Students will develop personal fitness through active participation in a safe and effective walking program. Students will learn, apply and be assessed on the F.I.T. principals as it relates to overall fitness, fitness program design and, mind/body connection. Students may earn 10 PE credits for successful completion of course.
- Digital Arts – Industry standard design software will be used to produce a variety of high quality digital art projects that include digital illustration, digital painting, digital photo manipulation and graphic design. Contrast current visual art classes by using iMac computers as the engine.
- Commercial Art – The purpose of this course is to introduce students to the fundamentals of digital art making, bridging the gap between the visual arts and real world, career and technical applications. This course will prepare students for advances commercial arts courses and careers.

7. Suggestions for future items: ALL

Mrs. Allavie asked that the Board Members be kept updated on VAPA items. Both Mrs. Cloud and Mrs. Allavie would like to see a 7-12 plan or what was referred to in past practice as the “Secondary Master Plan” which would include both the Middle School Task Force and High School Task Force committee updates. Both Mrs. Cloud and Mrs. Allavie would like to see both items updated at a future Board Meeting.

Adjournment at 3:10 PM by Mrs. Cloud.

***Next Instructional Subcommittee Meeting Date: Wednesday, September 16, 2015
@ 9:30 a.m. in Room 3***