



OFFICIAL MEETING MINUTES – 12-10-14
RIVERSIDE UNIFIED SCHOOL DISTRICT

Instructional Services Subcommittee Meeting

Wednesday, November 5, 2014

9:30 – 11:30 a.m. (time approximate)

District Office – Room 3A/B

M I N U T E S

Present: Mrs. Gayle Cloud, Member, Board of Education; Mr. Brent Lee, Member, Board of Education; Mrs. Lynn Carmen Day, Chief Academic Officer, Mr. Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12; Mr. Brad Shearer, Director, Elementary Education; Mrs. Gloria Cowder, Director, Program Development and Extended Learning; Mrs. Anu Menon, Director, Academic English Learners and Student Support; Mrs. Kyley Ybarra, Director, Certificated Personnel; Mrs. Carolina Michel, Instructional Services Specialist, READ 180/HSS; Mrs. Lisa Kells, Instructional Services Specialist, 7-12/ELA and Foreign Language; Mr. Nick Chitwood, Teacher on Special Assignment; Mr. Matt Cash, Instructional Services Specialist, TK-6 Math; Mrs. Courtney Hanes, Staff Development Specialist; and Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Cloud at 9:30 a.m.

1. **Approval of Minutes:** From the September 10th and October 8th Subcommittee Meetings.

1st: Mr. Brent Lee

2nd: Mrs. Gayle Cloud

2. **Public Relations:**

Scheduled Communication: Nothing to report.

Unscheduled Communication: Nothing to report.

3. **Update Regarding Possible Change to RUSD Transitional Kindergarten (TK) Program:** Mr. Brad Shearer and Mrs. Carolina Michel

Mr. Shearer referred to the PowerPoint and packet for information.

Mr. Shearer and Mrs. Michel will not be providing an update to the Board Instructional Subcommittee today because there is still more work and research to do; but they will be sharing some possibilities on how RUSD can move forward. Mr. Shearer provided the committee with the background of Transitional Kindergarten (TK) first and then went

into explaining what the RUSD model currently is and possible suggestions going forward. Information was gathered from surrounding districts.

This month will be focusing on Models 2 or 3. If either does not work, will go back to Model 1. Look at the “Tasks to Complete Regardless of Model”. This page shows different things that need to be done. We are focusing on the social, emotional development of the students.

DLI in TK – having a separate DLI-TK class will be really challenging.

Combo classes – Mrs. Cloud would like to take a look at all grade levels where there are combo classes. She does not feel that TK kids should not be the only grade level that does not have a combo class. It should be other classes too. Mrs. Menon will bring up the DLI Master Plan at the next Subcommittee Meeting.

4. Gage Middle School Single Plan for Student Achievement: Mrs. Anu Menon and Mr. Nick Chitwood

Will be on the November 17th Board Meeting Agenda for approval (under Consent).

5. Process to Approve Novels for Secondary ELA Courses: Mrs. Lisa Kells

Refer to the PowerPoint presentation and the packet of info on the books by grade level. Review the “Working Draft” for the RUSD Novel Approval Process. Still in Draft form. In the spring of 2015 there will be a working approval process in place and a revised list of novels for the Board to review. Anything new additions will be brought to the Board for approval.

Mrs. Cloud suggested that information with regards to the Novel Selection Committee be included in an upcoming Board Mailout.

Adjournment at 11:02 AM by Mrs. Cloud.

Next Instructional Subcommittee Meeting Date: Wednesday, December 10, 2014