



OFFICIAL MEETING MINUTES – 11-5-14
RIVERSIDE UNIFIED SCHOOL DISTRICT
Instructional Services Subcommittee Meeting
Wednesday, September 10, 2014
9:30 – 11:30 a.m. (time approximate)
District Office – Room 3A/B

M I N U T E S

Present: Mrs. Gayle Cloud, Member, Board of Education; Mr. Brent Lee, Member, Board of Education; Dr. David Hansen, District Superintendent; Mrs. Lynn Carmen Day, Chief Academic Officer, Mr. Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12; Mrs. Judi Paredes, Assistant Superintendent, K-12 Common Core Implementation; Ms. Renee Hill, Assistant Superintendent, Instructional Support K-12; Mr. Brad Shearer, Director, Elementary Education; Mrs. Gloria Cowder, Director, Program Development and Extended Learning; Mrs. Anu Menon, Director, Program Quality / Academic English Learners; Mrs. Michelle Mitchell, Instructional Services Specialist; and Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Cloud @ 9:35 a.m.
Introductions

1. Approval of Minutes: From the July 14, 2014 Subcommittee Meetings.

1st: Mrs. Gayle Cloud

2nd: Mr. Brent Lee

2. Public Relations:

Scheduled Communication: Nothing to report.

Unscheduled Communication: Nothing to report.

3. Dual Language Immersion (DLI) Update: Mrs. Anu Menon and Mrs. Michelle Mitchell

The committee was furnished with a new “Dual Language Immersion Program” Parent Handbook. The purpose of the handbook is to:

- Clarify the program and its components for current and future DLI parents.
- Build capacity for DLI personnel at sites as they work directly with parents.
- Serve as a public relations tool for this RUSD Choice program.

Reviewed the PowerPoint presentation.

Met with a few parents last week to review the parent handbook. The handbook is being translated into Spanish and it too will be offered along with the English version on the DLI webpage. Parents are having questions already about middle and high school.

Went over the Table of Contents.

- Who – page 2
- What – page 3-4
- Why – page 5
- How – pages 6-10
- When – pages 11-14

Page 13- clarify the application process. Apply only to schools that parents can transport their children too.

Add next steps.

Mrs. Carmen Day suggested carrying this subject over until a bigger discussion can be held. Mrs. Cloud suggested having a Board Study Session to deal with Transitional Kindergarten and DLI questions. Mrs. Cloud suggested taking the TK references out for the time being until it could be better defined. Mr. Lee feels that the word “DRAFT” needs to be on it as well (parent handbook).

Given the issues yet to be discussed with regards to DLI and TK as it relates to DLI, Mr. Lee asked that this discussion be tabled until staff can come back with more information.

Mrs. Cloud wants to be clear that this is not bilingual education, – it’s dual language immersion education.

Adjournment at 11:00 a.m. by Mrs. Cloud.

Next Instructional Subcommittee Meeting Date: Wednesday, October 8, 2014