MINUTES

Present: Mrs. Patricia Lock-Dawson, Member, Board of Education; Mrs. Gayle Cloud, President, Board of Education; Dr. William Ermert, Assistant Superintendent, Instructional Services; Dr. David Haglund, Assistant Superintendent, Instructional Support K-12 Division; Ms. Renee Hill, Director, Elementary Education; Mrs. Cheryl Simmons, Director, Secondary Education; Mrs. Jennie Mikels, Principal, James Monroe Elementary School; Mrs. Marie Coover, Staff Developer, K-12 Program Quality/Academic English Learners; Mr. Rene Levario, Instructional Services Specialist, 4-8 Math/K-12 Interventions; Mr. John Robertson, Instructional Services Specialist, K-12 Science/PE/Health-STEM Academy; Mr. Daniel Patterson, Coordinator, Program Improvement; Mrs. Kelly McAllister, Teacher at Educational Options Center; Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Lock-Dawson @ 9:30 a.m.
Introductions were made.

1. Approval of Minutes: From the June 19, 2013 Subcommittee Meeting.
   Mrs. Cloud approved with Mrs. Lock-Dawson seconding the approval of the minutes.

2. Public Relations:
   Scheduled Communication: None

   Unscheduled Communication: None

3. Summer Learning: Elementary-Janie Rhoades/Jennie Mikels; Middle School-Marie Coover; High School-Rene Levario; High School ELD-Michelle Mitchell
   See PowerPoint presentations and handouts. Each group showcased how productive their summer program(s) were.

Mrs. McAllister presented the textbook that is being offered for consideration for the Physics course.

5. **Discussion of the Student Achievement Report** – Renee Hill showed “The Road” that was used for the Student Achievement Report for last year as it will be used again this year when the Study Session meets at the October 7\textsuperscript{th} Board Meeting.

No other items to discuss.

**Adjournment at 11:20 a.m. by Mrs. Lock-Dawson**

*Next Meeting will be Wednesday, October 9, 2013 – 9:30 AM – Room 3 A/B*
OFFICIAL MEETING MINUTES – APPROVED 11-15-13
RIVERSIDE UNIFIED SCHOOL DISTRICT
Instructional Services Subcommittee Meeting
Wednesday, October 9, 2013
9:30 – 11:30 AM
District Office – Conference Room 3 A/B

M I N U T E S

Present: Mrs. Patricia Lock-Dawson, Member, Board of Education; Mrs. Gayle Cloud, President, Board of Education; Dr. William Ermert, Assistant Superintendent, Instructional Services; Dr. David Haglund, Assistant Superintendent, Instructional Support K-12 Division; Ms. Renee Hill, Director, Elementary Education; Mrs. Cheryl Simmons, Director, Secondary Education; Mr. Rene Levario, 4-8 Math/K-12 Interventions, Instructional Services Specialist, Mrs. Adela Flores-Bertrand, K-6 ELA, Instructional Services Specialist; Mrs. Judy Fuhrman, K-12 Read 180 ELA, Staff Development Specialist; Mr. Steven Dunlap, K-6 Math, Instructional Services Specialist; Mrs. Lisa Kells, 7-12 ELA/Foreign Language, Instructional Services Specialist; Ms. Brenda Valdez, North High School Teacher; Ms. Maria Meyer, North High School Teacher; Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Lock-Dawson @ 9:30 a.m.
Introductions were made.

1. Approval of Minutes: From the September 11, 2013 Subcommittee Meeting. Mrs. Cloud moved for acceptance of the Minutes while Mrs. Lock-Dawson second the motion.

2. Public Relations:
   Scheduled Communication: Nothing to report.

   Unscheduled Communication: Nothing to report.

   Ms. Hill shared with the Subcommittee Rules and Regulations #5123 and the need for clarification with regards to #6 (see page 2 of Rules and Regulations). Note the “bullet” sections that are now included to further clarify this section. Mrs. Paredes will also share this Rules and Regulations in her Weekly Update to Dr. Miller and the Board. If there is no further discussion, the new language will be included and updated on the district website.
4. **Common Core Transition Plan: Ms. Renee Hill**
Ms. Hill shared the current 2013-14 Transition Plan for the Common Core Standards (working copy). Mrs. Cloud expressed her thanks for all of the behind-the-scenes work that has taken place at both the district level and at the school sites. Ms. Hill shared that RCTA has asked that they be involved in this process. Steering Committee members from both RCTA and the district have been invited to be a part of this committee to develop a process for making decisions for implementation and how the funds will be spent. The Steering Committee’s first meeting will be October 21, 2013. There will be a Board Study Session on December 9th to give the Board information about Common Core, RUSD Transition Plan for Common Core, and a RUSD/RCTA Common Core Steering Committee update.

5. **SMART Goal #1 – Reading by Third – Action Plan: Mrs. Judi Paredes**
Mrs. Michelle Cortes, principal at Longfellow Elementary School, shared how this program has been beneficial at her school site (see her PowerPoint presentation). Mrs. Paredes shared a handout about the SMART Goals addressing Board Goals #1-3.

6. **Consideration for Adoption – Secondary Textbooks: Mrs. Lisa Kells, Mr. John Robertson, Mr. Jorge Perez and Ms. Carolina Tamayo**
A handout was provided by Instructional Services – Secondary, to review the instructional materials that are currently on display and are waiting for Board approval at the October 21st Board meeting.

No other items to discuss.

**Adjournment at 11:40 AM by Mrs. Lock-Dawson**

*Next Meeting will be Friday, November 15, 2013 – 2:30-4:30 PM – Room 3 A/B*

(This is a revised date from Wednesday, November 15, 2013)
MINUTES

Present: Mrs. Patricia Lock-Dawson, Member, Board of Education; Mrs. Gayle Cloud, President, Board of Education; Mrs. Judi Paredes, Assistant Superintendent, Instructional Services; Dr. William Ermert, Assistant Superintendent, Instructional Services; Ms. Renee Hill, Director, Elementary Education; Mrs. Cheryl Simmons, Director, Secondary Education; Mrs. Janie Rhoades, Director, Program Quality/Academic English Learners; Mrs. Michelle Mitchell, Instructional Services Specialist; Mrs. Pati DeRobles, Instructional Services Specialist; Mr. John Robertson, Instructional Services Specialist; Mr. Mark Colwell, teacher, Poly High School; Mrs. Adela Flores-Bertrand, Instructional Services Specialist; Mr. Nicholas Chitwood, Teacher on Special Assignment; Mr. Rene Levario, Instructional Services Specialist; Mr. Steven Dunlap, Instructional Services Specialist; Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Lock-Dawson @ 2:33 PM

Introductions were made.

1. Approval of Minutes: From the October 9, 2013 Subcommittee Meeting.
   1st: Mrs. Gayle Cloud
   2nd: Mrs. Patricia Lock-Dawson

2. Public Relations:
   Scheduled Communication: Nothing to report.

   Unscheduled Communication: Nothing to report.

3. Heritage Plan: Ms. Renee Hill / Mrs. Cheryl Simmons
   While conducting the Educational Opportunity Study (EOS) last academic year, Ed Trust West noted that course taking and success varied amongst groups of students and made recommendations to guide the development of an action plan. Completion Counts has funded a small project focused on the course taking, success, and support of African American students as a way for the district to learn more about how to eliminate barriers for all students and how to improve our systems and work routines so that more students
can successfully complete courses that prepare them for college and the world of work. There is $125,000 allocated from Completion Counts to put some practices in place in RUSD.

   1. Facilitator for district (.4 FTE)
   2. Lead teachers for high school sites – (.2 FTE)
   3. Partnering with counselors and assistant principals

4. **Dual Language Immersion:** Mrs. Janie Rhoades / Mrs. Michelle Mitchell / Mrs. Pati DeRobles
   An update is being presented to the Instructional Subcommittee based on an email to Board members from a parent who had questions about DLI. (See the attached information sheet that was passed out to the Subcommittee.)

5. **LEA Plan Addendum:** Mrs. Janie Rhoades / Mr. Nicholas Chitwood
   Shared the timeline with the Subcommittee. The Plan will be presented at the December 9, 2013 Board Meeting for approval. There is a Table of Contents that explained all of the documents that were presented to the Subcommittee.

6. **New Courses: AP Physics 1 and AP Physics 2:** Mr. Mark Colwell / Mr. John Robertson
   The AP program revised the current Physics B course and split it into AP Physics 1 and AP Physics 2 in an effort to support in-depth, student-led inquiry and provide the necessary time for instruction. Each course will be provided over a full academic year and AP Exams, beginning with the 2014-15 school year, will include AP Physics 1 and AP Physics 2 in place of AP Physics B.

   AP Physics 1 is the equivalent to a first semester college course in algebra-based physics. The course covers Newtonian mechanics; work, energy, and power; mechanical waves and sound; electrical circuits. AP Physics 2 is the equivalent to a second semester college course in algebra-based physics. The course covers fluid mechanics; thermodynamics; electricity and magnetism; optics; atomic and nuclear physics. Attached PowerPoint and materials for review.

   This will be presented to the Board of Education for approval at the November 18, 2013 Board meeting. No new textbook(s) are needed at the current time.

7. **Aquatics Program:** Mr. John Robertson
   The Board inquired about the aquatics program being offered at the secondary level to guide decisions regarding a bulkhead purchase for the pool at Poly High School. A
presentation outlining the current program generated further questions by the Board. The Board agreed to forward the issue to the Instructional Subcommittee for review.

This is first year where kids have the component for taking the aquatics course in their 9th grade year.

Bathing Suits – There were questions about bathing suits. Mr. Robertson will work the PE chairs to come up with a strategy going forward.

The bulkhead issue is not an Instructional Subcommittee issue.

No other items to discuss.

Adjournment at 4:45 PM by Mrs. Lock-Dawson

Next Meeting will be Tuesday, December 3, 2013 – 10:30-12:00 – Room 2B
M I N U T E S

Present: Mrs. Patricia Lock-Dawson, President, Board of Education; Mrs. Gayle Cloud, Member, Board of Education; Mr. Mike Fine, Interim District Superintendent; Mrs. Judi Paredes, Assistant Superintendent, Instructional Services; Dr. William Ermert, Assistant Superintendent, Instructional Services; Ms. Renee Hill, Director, Elementary Education; Mrs. Cheryl Simmons, Director, Secondary Education; Mrs. Janie Rhoades, Director, Program Quality/Academic English Learners; Mrs. Lisa Kells, Instructional Services Specialist; Mrs. Carolina Michel, Instructional Services Specialist; Mr. Rene Levario, Instructional Services Specialist; Mrs. Barb Libolt, Instructional Services Specialist; Mr. Steven Dunlap, Instructional Services Specialist; Ms. Theresa Britto, Instructional Services Specialist; Mrs. Judy Fuhrman, Staff Developer; Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Lock-Dawson @ 9:31 AM

Introductions

1. Approval of Minutes: From the December 3, 2013 Subcommittee Meeting.
   1st: Mrs. Cloud
   2nd: Mrs. Mrs. Lock-Dawson

2. Public Relations:
   Scheduled Communication: Nothing to report.
   Unscheduled Communication: Nothing to report.

3. Read 180 – Year End and Trimester 1: Mrs. Lisa Kells and Mrs. Carolina Michel
   Renee Hill prefaced the presentation with background information that Read 180 is a core replacement program that was adopted in 2010 (see slide #3 with Placement Priorities for further information).

   The full PowerPoint presentation attached.
Mrs. Lock-Dawson thanked the Instructional Services Specialists (Mrs. Kells and Mrs. Michel) for their efforts and Ms. Hill also voiced her gratitude to Mrs. Judy Fuhrman for her contributions to this program.

Mrs. Cloud asked that Instructional Services keeps the Board apprised of the importance of “Reading by Third”. Keep the Board updated on what is being done and next steps to move forward. Mrs. Cloud suggested that the district needs another Early Literacy support person to help train others to focus on literacy, since literacy is a high priority and Board goal.

4. **Algebra Readiness Indicators 4th through 8th grade**: Mr. Rene Levario
   
The PowerPoint presentation is attached.
   
   Slide #3 shows the Common Core implementation plan with what is going on with math.
   
   Slide #4 shows the eight Standards for Mathematical Practice.

5. **BTSA**: Mrs. Barbara Libolt
   
   See the attached PowerPoint presentation. Mrs. Libolt gave a brief history of the program and then went on to explain how far the program has come since its inception highlighting many of its successes.

**Other Items to Discuss**: - Future Meeting Topics

- Update on STEM Academy – this will be presented at the Board Study Session on January 21, 2014.
- Report Card Committee.
- Choice programs with consistent enrollment / check enrollment process / space capacity (Bryant/Adams – CORE Knowledge), increasing our Choice programs.
- Combo classes.
- Achievement gap – data and justification is needed.
- Parent engagement and strategies for improving best practices that work.
- Do we need a meeting to inform parents of upcoming Common Core and LCAP?
- What is the purpose of Back-to-School Night, Open House and parent conferences? Are they effective for the district?
- Math – ongoing updates.

**Adjournment at 11:50 AM** by Mrs. Lock-Dawson.
Next Meeting will be Wednesday, January 8, 2014 in Room 3 A/B
MINUTES

Present: Mrs. Gayle Cloud, Member, Board of Education; Mr. Mike Fine, Interim District Superintendent; Mr. Brent Lee, Member, Board of Education; Mrs. Judi Paredes, Assistant Superintendent, Instructional Services; Dr. William Ermert, Assistant Superintendent, Instructional Services; Ms. Renee Hill, Director, Elementary Education; Mrs. Cheryl Simmons, Director, Secondary Education; Mr. Russ Bouton, Principal, Emerson Elementary School; Ms. Elizabeth Gosnell, Principal, Highgrove Elementary School; Mrs. Jennie Mikels, Principal, Monroe Elementary School; Mrs. Theresa Butler, Instructional Services Specialist; Mr. Rene Levario, Instructional Services Specialist; Dr. Lynn Sheffield, Principal, John W. North High School; Ms. Keyisha Holmes, Principal, Gage Middle School; Ms. Rachel Bramlett, Assistant Principal, Poly High School; Mrs. Jodi Gonzales, Assistant Principal, Poly High School; Mr. Dennis Deets, Director, Educational Options Center; Mr. Nick Chitwood, Teacher on Special Assignment, Program Quality/Academic English Learners; Mr. Steven Dunlap, Instructional Services Specialist; Mr. Darel Hansen, Principal, Martin Luther King High School; Mr. Jorge Perez, Instructional Services Specialist, Secondary Education; Mr. Tim Martin, RCTA President; Mrs. Jodi Gonzales, Assistant Principal, Poly High School; Mr. Dennis Deets, Director, Educational Options Center; Mr. Nick Chitwood, Teacher on Special Assignment, Program Quality/Academic English Learners; Mr. Steven Dunlap, Instructional Services Specialist; Mr. Darel Hansen, Principal, Martin Luther King High School; Mr. Jorge Perez, Instructional Services Specialist, Secondary Education; Mr. Tim Martin, RCTA President; Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Cloud @ 9:35 AM
Introductions

1. Approval of Minutes: From the December 11, 2013 Subcommittee Meeting.
   1st: Mrs. Cloud approved the minutes.
   2nd: Mr. Lee unable to approve due to being newly appointed to this Committee.

2. Public Relations:
   Scheduled Communication: Nothing to report.

   Unscheduled Communication: Nothing to report.

3. Emerson, Highgrove, and Monroe Elementary Schools 2013-15 Restructuring Plans: Mr. Russ Bouton, Ms. Elizabeth Gosnell and Mrs. Jennie Mikels
When schools go into year four of Program Improvement (PI), they are designated as Restructuring Schools. During that fourth year of Program Improvement, they conduct a deep analysis of their data and instructional programs. They seek input from all stakeholder groups, and work with their staff to write their Restructuring, Alternative Governance Plans. These plans are to be implemented if and when they go into year five of PI. Because of AB 484, the State of California will not have student achievement data, so these schools will be frozen in year two. Never the less, they are required under No Child Left Behind to write a plan to significantly raise student achievement.

Each of Riverside Unified’s three year-four Restructuring Schools have presented their Principal’s Summits, which are in fact Restructuring Plans for 2012-13 and 2013-14.

4. RCTA/RUSD Common Core Steering Committee Report: Ms. Renee Hill
The RCTA/RUSD Common Core Steering Committee will be reporting to the Board at the Board Meeting on January 21, 2014 seeking approval of the plan for expenditure of the Common Core State Standards Implementation Funds. See PowerPoint presentation for more details.

5. Secondary Mathematics: Mrs. Theresa Butler and Mr. Rene Levario
Goals: Share consensus decision of the math teachers, math department chairs and secondary principals; gain knowledge of two mathematics pathways available with the implementation of Common Core State Standards – Math (CCSS-M); receive input for next step to inform the Board of Education on the consensus decision. See the handout for details. Will be presented to the Board at either the January 21st or February 3rd Board meeting where two pathway options for secondary mathematics courses, to be implemented in the 2014-15 year, will be presented for approval.

- Mr. Lee added that the backup paperwork be mailed to the Board members before the Board meeting for Board members to review. No need for a Board Study Session.
- Mrs. Cloud would like to see more evidence.

Adjournment at 12:05 PM by Mrs. Cloud.

Next Meeting will be Wednesday, February 12, 2014 in Room 3 A/B
Meeting has been rescheduled for Tuesday, February 18, 2014 @ 1PM in 3 A/B
MINUTES

Present: Mrs. Gayle Cloud, Member, Board of Education; Mr. Brent Lee, Member, Board of Education; Mr. Mike Fine, Interim District Superintendent; Mrs. Judi Paredes, Assistant Superintendent, Instructional Services; Ms. Renee Hill, Assistant Superintendent, Instructional Support K-12; Mr. Nick Chitwood, Teacher on Special Assignment, Program Quality/Academic English Learners; Mrs. Michelle Mitchell, Instructional Services Specialist; Mrs. Kiersten Reno-Frausto, Principal, Washington Elementary School; Mr. Paul DeFoe, Principal, John Adams Elementary School, Mr. Tim Walker, Director, Pupil Services/SELPA; Mrs. Erica Square, Principal, Castle View Elementary School; Mrs. Carolina Michel, Instructional Services Specialist; Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Cloud @ 1:05 PM

Introductions

1. Approval of Minutes: From the January 8, 2014 Subcommittee Meeting.
   1st: Mr. Brent Lee
   2nd: Mrs. Gayle Cloud

2. Public Relations:
   Scheduled Communication: Nothing to report.
   Unscheduled Communication: Nothing to report.

3. Single Plans for Student Achievement (SPSAs): Mr. Nick Chitwood
   At the March 3, 2014 Board Meeting, Board members will be asked to approve the Single Plans for Student Achievement. All elementary, middle and high schools in the Riverside Unified School District receive categorical funding and are required to have an annual Single Plan for Student Achievement (SPSA). The SPSA is a document that provides an overview of the instructional areas of focus, an analysis of current educational practice, SMART goals (Strategic, Measurable, Attainable, Results-oriented Time-bound), action plans, and interventions. It also specifies how categorical funding such as state Economic Impact Aid and federal Title I funds will be used to supplement
site instructional programs. In addition to the Board of Education, School Site Councils are required to review and approve the SPSAs annually.

All twenty-three Title 1 schools have fulfilled requirements of the Elementary and Secondary Education Act (ESEA) in order to implement a Title 1 school-wide program. A school-wide program allows a school to use Title 1 funds to support all students for broader school-wide purposes.

This 2013-14 school year, John Adams, Patricia Beatty, Bryant, Ralph W. Emerson, Fremont, Nathaniel Hawthorne, Highgrove, Highland, Andrew Jackson, Thomas Jefferson, Liberty, Henry W. Longfellow, Madison, Monroe, Mountain View, Pachappa, William Howard Taft, and Victoria elementary schools along with Central, Chemawa, Sierra and University Heights middle schools, are Title 1 Program Improvement schools.

The Riverside STEM Academy SPSA is not included in this consent item as this is a new school, and additional time is needed by staff to fully collaborate to create the school’s mission, vision, and collective commitments. In addition, Riverside STEM Academy is still developing baseline data in the development of SMART Goals. (See http://www.rusdlink.org/Page/6086).

4. **Programs of Choice (Report):** Mrs. Michelle Mitchell, Mrs. Kiersten Reno-Frausto, Mr. Paul DeFoe, Mr. Tim Walker, Mrs. Erica Square

Each school shared something different about their Program of Choice and how students have benefitted from those programs. (Mrs. Kiersten Reno-Frausto and Mrs. Erica Square – DLI, Mr. Paul DeFoe – Core Knowledge.)

- It was suggested that a full presentation about Programs of Choice be presented to the Board after the transfer window has closed (March 28th). Looking at the May 5th Board Meeting.

5. **Transitional Kindergarten (TK) Update:** Mrs. Judi Paredes, Mrs. Carolina Michel

See the PowerPoint presentation for all of the up-to-date information that is shared with schools and parents of incoming Transitional Kindergarten students. A child is eligible for Transitional Kindergarten if his/her birthday falls between September 2nd and December 5th for the 2014-15 school year.

6. **Elementary Report Card Revisions/Update:** Ms. Renee Hill

Information was shared via a PowerPoint presentation. The recommendations will be presented to the Board Instructional Subcommittee at their next meeting on April 9, 2014.
7. **Discussion Regarding Rescheduling the March 12th Subcommittee Meeting:** All
Due to scheduling conflicts, Mrs. Cloud and Mr. Lee agreed to cancel the next
Subcommittee Meeting that was scheduled for March 12, 2014.

- Mrs. Cloud and Mr. Lee would like a report given at the May 5, 2014 Board
  Meeting with regards to the number of applications handled during the transfer
  window for the Programs of Choice and also a short update on Transitional
  Kindergarten and Riverside STEM Academy (how many applications were filled,
  number(s) on waiting list, siblings, etc.).

Adjournment at 3:20 PM by Mrs. Cloud.

*Next Meeting Date: Wednesday, April 9, 2014 @ 9:30 AM in 3 A/B*
The March 12, 2014 Instructional Subcommittee Meeting Has Been Cancelled.

The next Instructional Subcommittee Meeting will be on:

Next Meeting Date – April 9, 2014
Call to order by Mrs. Cloud @ 9:31 a.m.

Introductions

1. Approval of Minutes: From the February 18, 2014 Subcommittee Meeting.
   1st: Mr. Brent Lee
   2nd: Mrs. Gayle Cloud

2. Public Relations:
   Scheduled Communication: Nothing to report.

   Unscheduled Communication: Nothing to report.

3. The “Swan Foundation” – After School Program: Ms. Andrea de Leon, and Ms. Leni Zarate
   Ms. de Leon and Ms. Zarate presented their after-school program to the Instructional Subcommittee. See PowerPoint Presentation for information on this organization. There
is also a letter outlining their history, successes, and current needs. (www.TheSWANFoundation.org).

The Subcommittee members were showed the workbook that they use with students to “map” out their lives (goals, etc.). The handbook helps with self-responsibility, choosing right partners, where the student is going, and what impact they will have on the community. This 8-week course is important to share with middle school graders.

About 180 students have been served in RUSD so far. Mr. Lee would like to see some sort of measurement of when the student enters the program and later how successful students are. Currently, the program is only offered during the Prime Time after-school program at some of the middle schools. The question is The Swan Foundation’s ability to sustain the program given the financial grants that have paid for it now. The Swan Foundation is asking for direction from the district in order to provide it in all middle schools. They are hoping the district will want to partner with them.

4. **Personalized Learning Phase 2 – School Design: Ms. Renee Hill**
   Update on RUSD’s Personalized Learning Initiative, “Vision for Personalized Learning”. RUSD prepares students to become purposeful contributors to a global society through learning experiences that promote student ownership of the path and pace of their education. See PowerPoint presentation for more information.

   The Personalized Learning Summit is tentatively scheduled for the first week of November. Twelve or thirteen schools will receive visits and interviews and from there five schools will be selected. Gloria Cowder, Ron Weston, Wes Kriesel, Tracy Arner and Renee Hill will invite a principal or two from the non-selected schools so that they can see what the process is like.

   Mrs. Cloud asked when it will go to the full Board and Mr. Fine said the district is waiting to receive something in writing first and then it will be presented – possibly sometime in May.

5. **California Career Trust Pathways: Ms. Gloria Cowder, Mr. Ron Weston and Mr. Jorge Perez**
   Proposed project details thoughtfully designed pathways that will prepare our students for the 21st century workplace by building partnerships between schools, employers and institutions of higher education. These partnerships will provide our students with sequenced pathways (courses), internships, and real-life experiences aligned to the current industry standards and emerging regional economic needs that will result in greater prospects for certification and post-secondary opportunities, as well as, employment in high-skill, high-wage and high-growth fields.
At the core of the Riverside California Career Pathway Trust Project is the commitment to ensure that all students successfully graduate from high school, college and career ready. We are committed to the development and cultivation of new, innovative and sustainable programs as well as the expansion of quality pathways with strong business/industry partnerships and post-secondary articulation.

6. **Elementary Report Card Committee Recommendations: Mr. Steven Dunlap**
   RUSD’s is specific to certain standards and that is why there was a need to update the elementary report cards. The committee’s charge was to make a recommendation to the Board for a revised elementary report card to reflect alignment with Common Core standards and the current instruction program.

   Will be presented at the May 5th Board meeting for approval.

   See attached PowerPoint presentation for more complete information. Page three reflects the goals of what the report card should be.

   Mrs. Cloud expressed her concerns regarding the use of the following words: cardinality, phonologic and emergent reader text. Mr. Dunlap shared that he will take her concerns back to the Report Card Committee and ask for changes.

   Mrs. Paredes will send updated report cards with new verbiage out to the Board members via the Weekly Update before the May 5th Board meeting.

   The TK (Transitional Kindergarten) report card is new. Will help assess the student(s) to see if they need a second year of TK or be moved into 1st grade.

   Mrs. Cloud and Mr. Lee both agreed that the stakeholder engagement slide should be moved before the slide of the report card(s).

7. **Dual Language Immersion Update: Mrs. Michelle Mitchell**
   Lottery will be held tonight at Castle View Elementary School for all schools. They expect many will be in attendance.

   Attached information fact sheet and PowerPoint presentation materials provide the information relating to DLI.

   Questions were posed asking if there will be a fourth school added to DLI. If there is sufficient interest, the process will begin to look for a fourth school.
**Pupil Services Student Transfer Update**
Tim Walker, Executive Director of Pupil Services/SELPA, will present to the Board on May 19th an update on the number of transfers received during the open window period, transfer lists, etc.

8. **Revision to Rules and Regulations #5111-Admission: Mrs. Carolina Michel**
Rules and Regulations #5111 has been updated to reflect the change in the age of admission for students entering Transitional Kindergarten. See the attached proposed changes. Will be mailed out in the Weekly Update. If no questions, feedback or suggested changes, this will be changed.

Adjournment at 11:50 a.m. by Mrs. Cloud.

*Next Meeting Date: Wednesday, May 7, 2014*
MINUTES

Present: Mrs. Gayle Cloud, Member, Board of Education; Mr. Brent Lee, Member, Board of Education; Mr. Mike Fine, Interim District Superintendent; Mrs. Judi Paredes, Assistant Superintendent, K-12 Common Core Implementation; Ms. Renee Hill, Assistant Superintendent, Instructional Support K-12; Mrs. Hilma Griffin-Watson, Interim Assistant Superintendent, Elementary Education; Mr. Brad Shearer, Director, Elementary Education; Mrs. Anu Menon, Director, Program Quality / Academic English Learners; Mrs. Michelle Mitchell, Instructional Services Specialist; Mr. Steven Dunlap, Instructional Services Specialist; Mr. Nick Chitwood, Teacher on Special Assignment, Program Quality / Academic English Learners; Mrs. Carolina Michel, Instructional Services Specialist; Mrs. Paula Allbeck, principal, Mountain View Elementary School; Mrs. Adela Flores-Bertrand, Instructional Services Specialist; Mr. Daniel Patterson, Coordinator, Program Improvement; Mrs. Theresa Butler, Instructional Services Specialist; Mr. Rene Levario, Instructional Services Specialist; Mrs. Lisa Kells, Instructional Services Specialist; Mrs. Erica Zuvia, teacher, Ramona High School; Mr. John Robertson, Instructional Services Specialist; Mr. John Gifford, teacher, Poly High School; Mr. Mike Rhodes, assistant principal, Ramona High School; Mr. Jorge Perez, Instructional Services Specialist; Mr. Darel Hansen, principal, Martin Luther King High School; Mr. James Burnham, teacher, Martin Luther King High School; and Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Cloud @ 9:30 a.m.

Introductions

1. Approval of Minutes: From the April 7, 2014 Subcommittee Meeting.
   1st: Mrs. Gayle Cloud
   2nd: Mr. Brent Lee

2. Public Relations:
   Scheduled Communication: Nothing to report.

   Unscheduled Communication: Nothing to report.

3. Graduates (including A-G rates) and Dropout Data for 2012-13: Daniel Patterson
Please refer to the PowerPoint presentation for a full recap of what was presented to the Board Subcommittee. Will be presented at the May 19, 2014 Board Meeting.

**Talking Points:** Our graduation rate is 85.3%, which is a 3.4% increase from the previous year. This is the percent of our students who graduate in four years. Of the seniors who didn’t graduate, 8% dropped out of school, while the rest are still enrolled. We had one of the largest increases in graduation rates in the county and one of the largest decreases in dropout rates in the county. We met the Board goal for our graduation rate.

Last year 3.2% of our high school students dropped out. We had 74 fewer drops than the previous year and had the one of the largest reductions in dropouts in the county.

Our A-G rate is 37.2%. We had an increase of 2.6% which was one of the highest in the county. We met our Board goal for our A-G rate.

4. **Secondary Courses and Textbooks Proposed for Adoption:**
Mrs. Cheryl Simmons presented to the Subcommittee the New Course and a-g Submissions sheet to request approval at the May 19, 2014 Board meeting. Refer to this sheet for more information (New Course and a-g Submissions Courses to be taught in 2014-15).

**Math – 7th Grade Math, 7th Grade Accelerated Math, 8th Grade Math 1, and Math I: Mrs. Theresa Butler (Britto), and Mr. Rene Levario**

- **7th Grade Mathematics:** The fundamental purpose of the 7th Grade Mathematics course is to extend the mathematics that students learned in previous years in the area of proportional reasoning. Also, this course is designed to introduce concepts such as linear equations and scale drawings to be formalized in the following years. This course is written aligned to California Common Core State Standards – Mathematics.

  In grade 7, instructional time should focus on four critical areas: 1. Developing understanding of and applying proportional relationships; 2. Developing understanding of operations with expressions and linear equations; 3. Solving problems involving scale drawings and informal geometric constructions, and working with two- and three-dimensional shapes to solve problems involving area, surface area, and volume; and 4. Drawing inferences about population based on samples.

- **7th Grade Mathematics Accelerated:** The fundamental purpose of the 7th Grade Accelerated course is to build from 6th grade content. The content difference from this course compared to the non-accelerated course is that it contains standards...
from 8th grade. Therefore, the accelerated course demands a faster pace for instruction and learning.

For 7th grade Math Accelerated course, instructional time should focus on four critical areas: 1) develop understanding numbers as different representations of rational numbers: 2) use linear equations and systems of equations to solve problems; 3) comparing single and double count data distributions; 4) solving problems 2D- and 3D problems involving area.

**Science – Physics Using Robotic Engineering Technology:** Mr. John Gifford and Mr. John Robertson

- *Physics Using Robots and Engineering* is a rigorous and engaging integrated Physics and CTE Engineering course with an overarching focus on design, robotics and engineering. Utilizing a combination of traditional and project-based instructional methods, students engage in extensive laboratory-based scientific inquiry and in iterative engineering design process that begin to prepare them for careers in science, technology, robotics, engineering and programming research. In this course, students experience a spiraling curriculum that provides multiple entry points to develop a deep understanding of physics concepts (motion, kinematics, forces, torque, energy, efficiency, thermodynamics, electricity, electromagnetism, waves and light) as well as scientific skills (experimental design, data collection and analysis, written and oral communication of experimental results). In addition, the integrated approach allows students to develop competence in a host of Engineering Design concepts and skills including the iterative design cycle, technical drawing, use of CAD, prototyping, safe use of hand and power tools, material selection, manufacturing, and career exploration. Last, by encapsulating learning opportunities within the context of robotics competition, students will be exposed to careers within robotics and manufacturing – a significantly growing industry sector. *Physics Using Robots and Engineering* will be submitted to UCOP Doorways for a-g approval.

**CTE – First Responder and Medical Terminology:** Mr. Mike Rhodes, Mrs. Erika Zuvia, Mr. Jorge Perez

- *First Responder* will teach students to provide immediate care to an ill or injured person and train them to assist emergency medical services (EMS) providers. Instructional content area skills include the history of health care, EMS overview, CPR and first aid skills, patient assessment, legal and ethical issues, and triage and emergency responsibilities.
- *Medical Terminology* allows students to examine the basic word structure and use of medical terms related to the anatomy and physiology and pathology of the human body. Body systems for this course include the integumentary, musculoskeletal, digestive, cardiovascular/blood, respiratory, and lymphatic/immune. In this course, students are introduced to the language of medicine. Medical words are taught along with their relationship to the human
Students will become familiar with vocabulary and word parts that will help them comprehend anatomy, physiology, pathology, diagnostic techniques, medical treatments and procedures. This new language will be used to facilitate communication with other health care professionals about their patients.

**Electives – Creative Writing – Mr. Darel Hansen, Dr. James Burnham**

- *Introduction to Creative Writing* is a one-semester course designed for students interested in writing for publication purpose. Assignments will expose students to a variety of writing genres, such as the short-story, poetry, historical fiction, blogging, screenplay and the novel. Students will learn to read as writers in order to develop critical skills necessary to understand, analyze, imitate and produce writing specific to each genre. The writing process will be emphasized as students practice drafting, revising and critiquing, culling and publishing creative works. Students will also study the process of publishing and learn how to submit creative works to literary agents, publishers and writing contests.
- Provide additional rigorous year-long electives and/or pair up semester electives.
- Submitted for a-g for elective, Dr. Burnham will check out possible textbooks and materials needed. No prerequisite to take it.

**Electives – Pathways to Success (9) and Focus on Success (10) – changed to “can be repeated for a maximum of 10 credits” – Mr. Darel Hansen**

- *Pathways to Success* is a course that provides a strong foundation of study skills across content areas. Students are taught strategies that can cross to all curricular areas allowing students to enhance content literacy while building study skills. Students are also assisted in finding a place in the school community, how to locate significant adults on campus, offers site specific information such as clubs, sports, and extra-curricular activities, supports transition from 8th to 9th grade, or offers students new opportunities to build good study habits and the knowledge needed to be a successful student and find resources to help them be successful. *Pathways to Success* will be offered as a semester course with the option to repeat the course for a maximum of 10 credits.
- *Focus on Success* is an exciting course designated as an at-risk intervention for high-risk students. At Martin Luther King High School, the course assists 10th grade students who have not earned sufficient credits to eventually graduate with their class. The class structure is based on promoting positive development and growth in the following areas: attendance, behavior and attitude, conflict resolution, communication, self-esteem, personal achievement, completion of class work and homework, and time management skills. Students must complete weekly academic contracts, weekly grade checks, and an individualized high school plan. The teacher, staff, and peer helpers provide tutoring and additional counseling as needed. *Focus on Success* will be offered as a semester course with the option to repeat the course for a maximum of 10 credits.
Approval is being sought for this book to use with the AP French course. Units are organized around the themes, recommended contexts, and overarching essential questions. The book addresses the six learning objectives; develops learning strategies; builds vocabulary groups; and develops cultural perspectives.

5. **Math Materials: Mr. Brad Shearer, Mr. Steven Dunlap**
   - Refer to materials passed out. Mrs. Paula Allbeck, principal at Mountain View Elementary School, shared her thoughts about the updated curriculum based on the elementary principals’ meeting last week where it was presented. Principals felt this is the route to go. This is not a new adoption but upgraded math materials. Pearson offers an upgraded version of its enVision math program that is aligned to the new California Common Core State Standards. There are many advantages for moving forward with a purchase of these upgraded materials – see the PowerPoint presentation and materials for more information.

6. **Schoolwide Plans for new Title One Schools: Mr. Nick Chitwood**
   - The No Child Left Behind Act requires Board approval of Title I schoolwide plans. The No Child Left Behind Act provides additional funding to districts and school sites through the Title I program, a program targeting the educational needs of low income students. There are two methods of delivery for Title I services: targeted assistance, and schoolwide programs. Targeted programs are limited in scope to a few identified students. However, schoolwide programs provide additional flexibility for sites to use the funds to improve the educational program for all students.

   Riverside Unified School District is adding six schools to the Title I program in the 2014-15 school year: Louisa May Alcott, Benjamin Harrison, and George Washington Elementary Schools; Matthew Gage Middle School; and Ramona High School. To implement a schoolwide plan encompassing strategies to best meet the needs of all students at their sites. This plan is made in consultation with site parents and staff, and approved by the School Site Council. The final step for sites to adopt a Title I schoolwide program is Board of Education approval of the schoolwide plans.

   - This item is on the June 17, 2014 Board meeting Agenda for Consent, but Mrs. Cloud feels it would be pulled for more clarification. To hopefully avoid that, Mrs. Cloud asked that it be placed in a Weekly Update to provide clarification to the Board members before the Board meeting.
7. **Approval of Updated Single Plans for Student Achievement (SPSAs) based on FPM Review:** Mrs. Anu Menon and Mr. Nick Chitwood

- California Education Code requires that schools receiving state or federal categorical funding develop an annual Single Plan for Student Achievement (SPSA). All elementary, middle and high schools in the Riverside Unified School District receive categorical funding and are required to have an annual Single Plan for Student Achievement (SPSA). The SPSA is a document that provides an overview of the instructional areas of focus, an analysis of current educational practice, SMART goals (Strategic, Measurable, Attainable, Results-oriented, Time-bound), action plans, and interventions. It also specifies how categorical funding such as State Economic Impact Aid and Federal Title I funds will be used to supplement site instructional programs. These plans were approved by the Board of Education on March 3, 2014.

The California Department of Education (CDE) reviewed these plans as part of a regularly occurring Federal Program Monitoring (FPM) process. Four schools were reviewed for 2013-2014: William Howard Taft and Fremont Elementary Schools; along with John W. North and Riverside Polytechnic High School. CDE identified several required changes in SPSAs for each of the sites, requiring re-approval by both local Site Councils, as well as the Board of Education. These changes will not result in any change to total funding, or any change in program offerings, or clarifying the use of restricted carryover Economic Impact Aid (EIA) funds versus unrestricted Local Control Funding Formula (LCFF) funds.

Mrs. Cloud introduced Mrs. Hilma L. Griffin-Watson from RCOE as being the Interim Assistant Superintendent for Elementary Education.

Adjournment at **12:15 p.m.** by Mrs. Cloud.

*Next Meeting Date: Wednesday, June 18, 2014*
Present: Mrs. Gayle Cloud, Member, Board of Education; Mr. Brent Lee, Member, Board of Education; Mr. Mike Fine, Interim District Superintendent; Mrs. Judi Paredes, Assistant Superintendent, K-12 Common Core Implementation; Mr. Brad Shearer, Director, Elementary Education; Mrs. Anu Menon, Director, Program Quality / Academic English Learners; Mrs. Michelle Mitchell, Instructional Services Specialist; Mr. Steven Dunlap, Instructional Services Specialist; Mrs. Carolina Michel, Instructional Services Specialist; Mrs. Dana Straehley, reporter, Press Enterprise Newspaper; and Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Cloud @ 10:00 a.m.

Introductions

1. **Public Relations:**
   Scheduled Communication: Nothing to report.

   Unscheduled Communication: Nothing to report.

2. **Transitional Kindergarten (TK) Proposal:** Mr. Brad Shearer and Mrs. Carolina Michel
   Mr. Shearer and Mrs. Michel have presented the Subcommittee with new information with regards to Transitional Kindergarten. With the age requirement moving to September 2\textsuperscript{nd} for the upcoming school year (2014-15), staff is looking at the design of the program. Please refer to the PP presentation that was shared at the meeting for current practice and change practice scenarios. A spread sheet was shared with current and projected numbers of TK kids and possible configurations of classrooms. At this time, there will be no action taken but will be revisited for possible changes for the 2015-16 school year.

   Mr. Lee shared that we as a district need to be sure to articulate to parents the process of the TK program as parents have had many questions.
Mr. Shearer will bring Dibels data to the subcommittee of kids accelerated to first grade from TK and those who didn’t.

3. **Dual Language Immersion (DLI) Expansion**: Mrs. Anu Menon and Mrs. Michelle Mitchell
Mrs. Menon and Mrs. Mitchell announced that Thomas Jefferson Elementary School will be the fourth DLI school in RUSD and will be starting with the upcoming school year, 2014-15. Another possible school site is Henry Wadsworth Longfellow Elementary School as well as looking at schools to the south (Jackson, Liberty, etc.) as possible candidates. Refer to the handout that gives current and future status of DLI school(s).

Mr. Fine asked the Subcommittee for their direction. Mr. Fine reported that the LCAP speaks to the expansion and that the name of the next school (Jefferson) could be added to the LCAP report before it goes for approval at the Tuesday night, June 18th, Board meeting. Mr. Lee and Mrs. Cloud supported that suggestion.

Adjournment at **11:22 a.m.** by Mrs. Cloud.

**Next Meeting Date: Wednesday, June 18, 2014**
M I N U T E S

Present: Mrs. Gayle Cloud, Member, Board of Education; Mr. Brent Lee, Member, Board of Education; Mr. Mike Fine, Interim District Superintendent; Mrs. Judi Paredes, Assistant Superintendent, K-12 Common Core Implementation; Ms. Renee Hill, Assistant Superintendent, Instructional Support K-12; Mrs. Anu Menon, Director, Program Quality / Academic English Learners; Mr. Steven Dunlap, Instructional Services Specialist; Mr. Nick Chitwood, Teacher on Special Assignment, Program Quality / Academic English Learners; Mrs. Theresa Butler, Instructional Services Specialist; Mr. Rene Levario, Instructional Services Specialist; Mr. John Robertson, Instructional Services Specialist; Mrs. Lynn McCown, principal, Central Middle School; Ms. Maddison Holcomb, teacher, Central Middle School; Ms. Maria Gonzalez, teacher, Central Middle School; Mr. Andy Stetkevich, Staff Developer; Specialist; Mrs. Cyndi Hartshorn, Program Specialist, Special Education; Mrs. Connie Wahlin, Program Specialist, Special Education; and Mrs. Linda Bedsworth, Executive Secretary, Recorder.

Call to order by Mrs. Cloud @ 9:35 a.m.

Introductions

1. Approval of Minutes: From the May 7th and June 9th, 2014 Subcommittee Meetings.
   1st: Mrs. Cloud
   2nd: Mr. Lee

2. Public Relations:
   Scheduled Communication: Nothing to report.
   Unscheduled Communication: Nothing to report.

3. Central Middle School – Arts and Innovation Middle School (VAPA): Mrs. Lynn McCown, Ms. Maddison Holcomb, and Mrs. Maria Gonzalez
   Here to request and propose to add a title to school, arts-innovation and choice, focus on the arts. Mrs. McCown gave background information, and barriers keeping students from being successful. It is felt that students have had a strong disconnect to school because of their lack of choices and/or interests.
Questions were asked and a proposal was drafted by the leadership team and presented to Dr. Rick Miller, former RUSD Superintendent; Dr. William Ermert, Assistant Superintendent of Secondary Education; and Mrs. Cheryl Simmons, Director, Secondary Education; asking consideration for Central to become a School of Arts, Innovation and Choice.

Response to Proposal: Dr. Miller gave approval for Central Middle School to move toward being a School of Arts, Innovation and Choice. He suggested that:

1. Student interest or career pathways into high school are identified for each of the Arts and technology classes.
2. Students have multiple opportunities to perform or present skills during the school year.

Mrs. McCown asked Mrs. Cloud and Mr. Lee if they should bring this information forward to the entire Board at an upcoming Board Meeting. Both Mrs. Cloud and Mr. Lee feel it should be brought forward as a Report/Discussion at the July 28, 2014 Board meeting. Mrs. Cloud would like Mrs. McCown to emphasize innovation and choices.

4. Severely Handicapped (SH) Curriculum: Mr. Andy Stetkevich, Mrs. Cyndi Hartshorn, and Mrs. Connie Wahlin
   - Definition of moderate/severe programs and student population.
   - Overview of moderate/severe programs.
   - Rationale for new curriculum.
   - Overview of recommended materials with research.
   - Public display and review period.
   - Training and implementation plan.

Please review the complete PowerPoint presentation that lists all pertinent information.

Pending Board approval on July 28, 2014, all teachers of moderate/severe programs and assistants will be trained on the new curricula on August 19th and 20th as part of the district-wide Common Core professional development. This curriculum is being treated as core materials, pending approval, and will go through the adoption process.

5. Secondary Math Courses Proposed for Adoption: Mrs. Theresa Butler, Mr. Rene Levario
Mrs. Butler presented the PowerPoint presentation along with the two course proposals with the opinion that Option 2 is the best course pathway according to Special Education and teachers. Both Mrs. Cloud and Mr. Lee have concerns about both options and feel that more discussion is needed on this subject. It was felt that another Subcommittee meeting for this subject should be scheduled to further discuss this subject. A Special
Instructional Subcommittee meeting was scheduled for Monday, July 14, 2014 at 9:00 a.m. in room 3 A/B.

6. **Future Decision — Middle School Next Generation Science Standards Courses: Mr. John Robertson** Due to time constraints – this is postponed to the next regular Instructional Subcommittee Meeting due to meet on Wednesday, September 10, 2014.

7. **Consolidated Application Approval: Mrs. Anu Menon, Mr. Nick Chitwood**
   The Consolidated Application is submitted by school districts semi-annually to report state and federally funded categorical program information. Part I is used as an application for funding for the 2014-15 school year. The report includes federal Title I school eligibility rankings and participation, Title I Program Improvement activities, expenditures and proposals for Title II and Title III funds, and federal program participation of nonprofit, private schools. Part I of the application also certifies that Districts will meet all legal assurances and program guidelines for the categorical programs in which the District is participating.

   The actual Application will not be complete until after June 30th data compilation. It will be included with the July 28, 2014 Board meeting items where this item will be on for Consent on the Board Agenda.

Adjournment at **11:50 a.m.** by Mrs. Cloud.

*Next “Special” Instructional Subcommittee Meeting Date: Monday, July 14, 2014*