



A G E N D A
BOARD OF EDUCATION MEETING
RIVERSIDE UNIFIED SCHOOL DISTRICT
Board Room
6735 Magnolia Avenue, Riverside, California

BOARD OF EDUCATION:
MR. TOM HUNT,
PRESIDENT
MR. BRENT LEE,
VICE PRESIDENT
MRS. PATRICIA LOCK-
DAWSON, CLERK
MRS. KATHY ALLAVIE
AND DR. ANGELOV
FAROOQ, MEMBERS

Closed Session – 4:30 p.m.

May 2, 2016

Open Session – 6:00 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification of accommodation in order to participate in a meeting should direct such request to the District Superintendent at 788-7135, Ext. 80402 at least 48 hours before the meeting, if possible.

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's administrative offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

The Board welcomes public comment and offers an opportunity to speak on any item within the subject matter jurisdiction of the Board, whether such item is on the agenda or not. "Request to Address the Board of Education" cards are available at the table in the back of the Board Room for anyone who wishes to address the Board. If you wish to address the Board concerning an item already on the agenda, please indicate your desire to do so on a provided card and place it in the proper receptacle at the rear of the Board Room. You will have an opportunity to speak prior to the Board's deliberation on that item. Each speaker will be allowed 3 timed minutes.

Members of the public can also speak to any item that is not on the agenda by noting such request on a "Request to Address the Board of Education" card and being called upon during the "Public Input" portion of the meeting's agenda. Each speaker will be allowed 3 timed minutes.

Pursuant to Section 54954.2 of the Government Code, no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the Board or staff may briefly respond to statements made or questioned posed by persons exercising their public testimony rights. Discussion of items brought forward that are not on the agenda shall be considered for future agendas by the Board President and Superintendent.

At approximately 9:00 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:30 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end at 9:30 p.m.

CALL MEETING TO ORDER – 4:30 p.m.

ESTABLISHMENT OF A QUORUM OF THE BOARD OF EDUCATION

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

CLOSED SESSION

The Board of Education will recess to Closed Session at 4:30 p.m. to discuss:

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6
District Representative: David C. Hansen, Ed.D. District Superintendent
Employee Organizations: Riverside City Teachers Association
California School Employees Association
Managers, Confidentials, and Supervisors
3. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6
District Negotiator: David C. Hansen, Ed.D., District Superintendent
Unrepresented Employees: Chief Academic Officer, Chief Business Officer, and Assistant Superintendents
4. Consideration of Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957
5. Consideration of Public Employee Appointment Pursuant to Government Code Section 54957.6
Title: Director IV, Strategic Initiatives and Program Development; High School Principal; and Elementary School Principals

RECONVENE OPEN SESSION

The Board of Education will convene in Open Session at 6:00 p.m.

JOINT JROTC COLOR GUARD PRESENTATION

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag will be led by Nicholas Duran, 6th grade Benjamin Franklin Elementary School student.

GROUP PERFORMANCE/PRESENTATION

Arlington Media and the Arts Academy video will be presented to the Board of Education.

Oral Report <u>Assigned To</u>	For <u>Board</u>	<u>Page</u>
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SECTION A – PRESENTATIONS

A.1 Profile of the City of Riverside, University of California, Riverside (UCR)	Chief Academic Officer	1-18
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Ronald O. Loveridge, Director of Center for Sustainable Suburban Development, University of California, Riverside (UCR), will discuss the Profile of the City of Riverside, including facts, ideas, and recommendations.

A.2 Hispanas Organized for Political Equality (HOPE) – Latina History Day	Asst. Supt. Curr. & Inst. K-12	19-27
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Riverside Unified School District students will provide a report on the HOPE Conference.

SECTION B – REPORTS BY HIGH SCHOOL REPRESENTATIVES

B.1 High School Representatives

- Enrique Moreno – Arlington High School*
- Jessica Norris – Martin Luther King High School*
- Maribel Galarzo – Abraham Lincoln High School*
- Madison Hebert – Educational Options Center (EOC)/Riverside Virtual School (RVS)*

SECTION C – DISTRICT SUPERINTENDENT’S REPORT

SECTION D – ARLINGTON CLUSTER PRESENTATION

D.1 Principal/Director Representative

Dennis Deets, Director, Educational Options Center (EOC)/Riverside Virtual School (RVS)

SECTION E – PUBLIC INPUT

SECTION F – DISTRICT EMPLOYEE GROUP REPORTS

F.1 RASM Presentation by Mr. Victor Cisneros, Riverside Association of School Managers	District Superintendent
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Mr. Victor Cisneros will report on the activities and accomplishments of the Riverside Association of School Managers (RASM).

F.2 RCTA Presentation by Mr. Tim Martin, President, Riverside City Teachers Association	District Superintendent
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Mr. Tim Martin will report on the activities and

accomplishments of the Riverside City Teachers Association (RCTA).

SECTION G – CONSENT

Moved _____ Seconded _____ Vote _____

All items listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be removed from the Consent Calendar.

G.1 Minutes of Board Meetings District Superintendent Consent 28-37
*April 11, 2016 – Regular Board Meeting
April 18, 2016 – Special Board Meeting*

G.2 Approval of Amendments to the Employment Agreements With the Chief Academic Officer, Chief Business Officer, Assistant Superintendent, Instructional Support K-12, and Assistant Superintendent, Curriculum and Instruction District Superintendent Consent 38
Board approval is sought for the Amendments to the Employment Agreements for the Chief Academic Officer, Chief Business Officer, Assistant Superintendent, Instructional Support K-12, and Assistant Superintendent, Curriculum and Instruction.

G.3 Approval of Employment Agreements With Assistant Superintendent – Personnel Leadership and Development, Assistant Superintendent, Operations, and Assistant Superintendent, Pupil Services/SELPA District Superintendent Consent 39
Board approval is sought for the Employment Agreements for Assistant Superintendent – Personnel Leadership and Development, Assistant Superintendent, Operations, and Assistant Superintendent, Pupil Services/SELPA.

G.4 Warrant List No. 11 Chief Business Officer Consent 40-47
The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

G.5 Acceptance of Gifts and Donations Chief Business Officer Consent 48-49
Individuals and entities may make gifts or donations of usable

items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

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| G.6 Surplus and Sale of Electronic Equipment | Chief Business Officer | Consent | 50-54 |
| <i>Requesting approval to declare listed electronic equipment as surplus property and authorization to sell or dispose of the surplus electronic equipment in accordance with Education Code provisions.</i> | | | |
| G.7 Investment Report for Quarter Ending March 31, 2016 | Chief Business Officer | Consent | 55-75 |
| <i>A status report on the District's funds and investments may be prepared on a quarterly basis for the Superintendent's and the Board of Education's information.</i> | | | |
| G.8 Award of Bids | Chief Business Officer | Consent | 76-121 |
| Award of Bid for Bid No. 2015/16-39A – Roofing at Various Sites – Chemawa Middle School and Matthew Gage Middle School | | | |
| <i>This project consists of Roofing at Various Sites – Chemawa Middle School and Matthew Gage Middle School.</i> | | | |
| Award of Bid for Bid No. 2015/16-39B – Roofing at Various Sites – George Washington Elementary School, William Howard Taft Elementary School and University Heights Middle School | | | |
| <i>This project consists of Roofing at Various Sites – George Washington Elementary School, William Howard Taft Elementary School and University Heights Middle School.</i> | | | |
| Award of Bid for Bid No. 2015/16-40 – Remove and Replace Portable Classroom Heating, Ventilation and Air Conditioning (HVAC) Wall Units | | | |
| <i>This project consists of removal and replacement of portable classroom HVAC wall units.</i> | | | |
| Award of Bid for Bid No. 2015/16-41 – Summer Asphalt Seal at Various Sites | | | |
| <i>This project consists of asphalt seal at various sites.</i> | | | |
| Award of Bid for Bid No. 2015/16-43 – 7 Site Wireless and Infrastructure Upgrade Award of Bid for Bid No. 2015/16- | | | |

43 – 7 Site Wireless and Infrastructure Upgrade

This project consists of 7 Site Wireless and Infrastructure Upgrade.

Award of Bid for Bid No. 2015/16-47 – Riverside STEM Academy Portables Phase 2

This project consists of Riverside STEM Academy portable (Phase 2).

Award of Bid for Bid No. 2015/16-48 – Riverside Polytechnic High School Site Gas Upgrade

This project consists of Riverside Polytechnic High School Site Gas Upgrade.

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| G.9 | Request for Renewal for RFP No. 7(15-16)NS “Bread & Tortilla Products” | Chief Business Officer | Consent | 122-123 |
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Nutrition Services is requesting to renew the current agreement to procure bread and tortilla products for the 2016/17 school year.

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| G.10 | Approval to Utilize the Val Verde Unified School District “Milk, Dairy, Fruit Juices and Ice Cream Products” Bid #FS 15/16-02 | Chief Business Officer | Consent | 124-127 |
|-------------|--|------------------------|---------|---------|

Purchasing agreement for the purchase of milk, dairy, fruit juices and ice cream products.

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|-------------|---|------------------------|---------|---------|
| G.11 | Resolution No. 2015/16-47 – Resolution of the Board of Education of the Riverside Unified School District Awarding the Bid Category 12 “Riverside Polytechnic High School HVAC and Lighting Upgrades” Project to JDC Contracting Through Negotiated Contract | Chief Business Officer | Consent | 128-136 |
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A resolution is requested to award the Bid Category 12 – HVAC Controls for the “Riverside Polytechnic High School HVAC and Lighting Upgrade” project to JDC Contracting through direct negotiation.

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| G.12 | Resolution No. 2015/16-46 – Resolution of the Board of Education of the Riverside Unified School District Authorizing the Maintenance of Bank Accounts, and Approving the Authorized Signatures for Such Bank Accounts | Chief Business Officer | Consent | 137-140 |
|-------------|---|------------------------|---------|---------|

It is necessary to update the authorized signatures for the

Property and Liability, Self-Insured Workers' Compensation, and Self-Insured Health and Welfare bank accounts.

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| G.13 Tentative Agreements for New and Revised Job Descriptions for Employees Represented by the California School Employees Association, Chapter 506 | Chief Business Officer | Consent | 141-168 |
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Tentative agreements for new and revised job descriptions for employees represented by the California School Employees Association, Chapter 506 are presented to the Board of Education for approval.

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| G.14 Approval of Increase in Compensation for the Board of Education, Cabinet, Management, Confidential, and Supervisory Employees | Chief Business Officer | Consent | 169-170 |
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Staff recommends that the Board of Education approve an increase in compensation for the Board of Education, Cabinet, Management, Confidential, and Supervisory employees.

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| G.15 Assistant Superintendent of Pupil Services/SELPA Job Description | Chief Business Officer | Consent | 171-175 |
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The Assistant Superintendent of Pupil Services/SELPA job description will be presented to the Board of Education for approval.

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| G.16 Approval of Tentative Agreements and Memorandum of Understanding Between Riverside Unified School District and Its Employees Represented by the California School Employees Association, Chapter 506 | Chief Business Officer | Consent | 176-215 |
|--|------------------------|---------|---------|

It is recommended that the Board of Education approve the Tentative Agreements and Memorandum of Understanding for employees represented by the California School Employees Association, Chapter 506.

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| G.17 Quarterly Report on Williams Uniform Complaints to Riverside County Office of Education | Asst. Supt. Operations | Consent | 216-217 |
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The quarterly report information confirms that there were no complaints filed with any school in Riverside Unified School District for the period of January 1, 2016 – March 31, 2016.

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| G.18 Approval of Head Start Application for 2016-2017 | Asst. Supt. Curr. & Inst. K-12 | Consent | 218-253 |
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Riverside Unified School District is submitting an application for annual Head Start funding. The application for federal

assistance amounts to \$1,220,509 funding with a \$305,127 District In-Kind match.

G.19 Secondary Courses Proposed for Adoption (2)

Asst. Supt. Consent 254-289
Curr. & Inst.
K-12

Request for approval of two (2) high school courses.

G.20 Out-of-State Field Trips

Asst. Supt. Consent 290-297
Curr. & Inst.
K-12

Out-of-State Field Trip – Martin Luther King High School to Louisiana

The King High School Naval Junior Reserve Officers Training Corps (NJROTC) is requesting to travel to Baton Rouge, Louisiana, to participate in the Sea Perch National Championship on May 19-23, 2016.

Out-of-State Field Trip – RUSD Students to College Park, Maryland

Students in grades 4-12 (final list TBD about 10 students) are requesting approval to travel for National History Day, taking place at the University of Maryland in College Park, Maryland, June 12, 2016.

G.21 Recommended Actions From the Administrative Hearing Panel and/or the Executive Director, Pupil Services/SELPA and Adoption of the Findings of Fact for All Approved Cases

Exec. Director Consent Confidential
Pupil Serv./SELPA Insert

Cases for Expulsion

Consistent with Administrative Regulation #5144.1, principals may suspend students who are in violation of Education Code Section 48900 and Board Policy #5144.1. Certain violations identified in Education Code Section 48915 are of a serious nature that require recommendation to the Board of Education for expulsion.

Student Cases: #2015-068, #2015-069

Cases for Expulsion With a Recommendation for Suspended Expulsion

Education Code Section 48917 provides that a student who has been recommended for expulsion may have the expulsion suspended by the Board of Education. The suspended expulsion is valid for the term of the original expulsion order. The

student is placed upon school probation, assigned to a school program, and must remain there until the conditions identified in the Rehabilitation Plan are met.

Student Cases: #2015-055, #2015-063, #2015-066, #2015-067, #2015-070, #2015-071, #2015-072, #2015-073

G.22 Certificated Personnel Assignment Order CE 2015/16-16 Asst. Supt. Personnel Consent 298-301

The latest District’s management, certificated personnel actions are presented to the Board of Education for approval.

G.23 Classified/Non-Classified Personnel Assignment Order CL 2015/16-16 Asst. Supt. Personnel Consent 302-309

The latest District’s classified personnel actions are presented to the Board of Education for approval.

SECTION H – REPORTS/DISCUSSION

H.1 Student Graduation, Drop-Out and College Eligibility Rates Asst. Supt. Curr. & Inst. K-12 Report 310-326

Staff will provide statistics for RUSD high school student graduation and drop-out rates, as well as student completion of A-G course requirements during the 2014-2015 school year and prior thereto.

H.2 Local Control and Accountability Plan (LCAP) Follow-up and Recommendations Chief Academic Officer Report 327-333

The Board of Education will have the opportunity to follow-up on the 2016-2017 Local Control and Accountability Plan (LCAP) and provide input and recommendations.

SECTION I – PUBLIC HEARINGS

I.1 Public Hearing – 2016-2017 Initial Proposals for Negotiations, Submitted by the Riverside Unified School District Board of Education for the 2016-2017 School Year Asst. Supt. Personnel Public Hearing 334-336

A Public Hearing is to be held on the initial proposal for negotiations mutually submitted by the Riverside Unified School District Board of Education and the Riverside City Teachers Association (RCTA) for the 2016-2017 school year.

I.2 Public Hearing – Notice of Public Hearing of the Riverside Unified School District Relating to Consideration of Approval of a School Facilities Needs Analysis and Asst. Supt. Operations Public Hearing 337-338

Consideration of Adoption of Alternative School Facility Fees in Compliance With Government Code Sections 65995.5, 65995.6 and 65995.7

A Public Hearing will be held prior to the adoption of Resolution No. 2015/16-33, considering the approval of a report titled “School Facilities Needs Analysis,” dated March 2, 2016, and the adoption of Alternative School Facility Fees.

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|------------|---|------------------------|----------------|---------|
| I.3 | <u>Public Hearing</u> – Notice of Public Hearing of the Riverside Unified School District Approving an Increase in Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995 | Asst. Supt. Operations | Public Hearing | 339-340 |
|------------|---|------------------------|----------------|---------|

A Public Hearing will be held prior to the adoption of Resolution No. 2015/16-49 adopting the findings of the Fee Justification Study for New Residential and Commercial/Industrial Development.

SECTION J – ACTION

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|------------|---|------------------------|--------|---------|
| J.1 | Resolution No. 2015/16-33 – Resolution of the Board of Education of the Riverside Unified School District Approving a School Facilities Needs Analysis, Adopting Alternative School Facility Fees in Compliance With Government Code Sections 65995.5, 65995.6, and 65995.7, Adopting Responses to Public Comments Received and Making Related Findings and Determinations | Asst. Supt. Operations | Action | 341-412 |
|------------|---|------------------------|--------|---------|

Consideration of Resolution No. 2015/16-33 approving the School Facilities Needs Analysis and adoption of alternative residential mitigation fees.

Moved _____ Seconded _____ Vote _____

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|------------|---|------------------------|--------|---------|
| J.2 | Resolution No. 2015/16-49 – Resolution of the Board of Education of the Riverside Unified School District Approving an Increase in Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995 | Asst. Supt. Operations | Action | 413-462 |
|------------|---|------------------------|--------|---------|

Consideration of Resolution No. 2015/16-49 Adopting a Fee Justification Study and Increasing Statutory School Fees Imposed on New Residential and Commercial/Industrial Development.

Moved _____ Seconded _____ Vote _____

J.3 Resolution No. 2015/16-50 – Resolution of the Board of Education of the Riverside School District Authorizing Application to the School Facility Program for Additional Funding for Seismic Mitigation Asst. Supt. Operations Action 463-464

The plans submitted to DSA for the Ramona Theater modernization including voluntary seismic upgrades DSA has requested additional seismic upgrades which allows the District to apply for additional funding under Proposition 1D.

Moved _____ Seconded _____ Vote _____

J.4 STEM Academy – Local School Boundary Priority for Enrollment Exec. Director Pupil Serv./SELPA Action 465-468

The Board of Education of the Riverside Unified School District will discuss and determine whether to establish a fifth grade lottery set aside for families who reside in close proximity to the Riverside STEM Academy.

Moved _____ Seconded _____ Vote _____

J.5 Proposed Attendance Area Adjustment for Communities Facilities District (CFD) No. 32 From Lake Mathews Elementary School to Harrison Elementary School and From Frank Augustus Miller Middle School to Chemawa Middle School – Second Reading Asst. Supt. Operations Action (Second Reading) 469-480

The Board of Education will be presented a proposal to transfer a future residential development, CFD No. 32, from Lake Mathews Elementary School to Harrison Elementary School and similarly from Frank Augustus Miller Middle School to Chemawa Middle School.

Moved _____ Seconded _____ Vote _____

J.6 Resolution No. 2015/16-48 – Resolution of the Board of Education of the Riverside Unified School District Directing the Investment of Bond Proceeds Chief Business Officer Action 481-485

The Board of Education will consider adoption of Resolution No. 2015/16-48 authorizing the transfer and reinvestment of proceeds of its previously issued 2001 General Obligation Bonds, Series C in Non-AMT Tax-Exempt Municipal Bonds.

Moved _____ Seconded _____ Vote _____

J.7 Resolution No. 2015/16-54 – Resolution of the Board of Education of the Riverside Unified School District for Exec. Director Pupil Serv./SELPA Action 486-488

Adequate, Equitable, and Stable Special Education Federal Funding

The Board of Education of the Riverside Unified School District will consider adopting Resolution No. 2015/16-54 which urges the California Congressional Delegation and the President to provide adequate, equitable and stable special education funding for our schools.

Moved_____ Seconded_____ Vote_____

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|------------|---|--------------------------|--------|---------|
| J.8 | Resolution No. 2015/16-55 – Resolution of the Board of Education of the Riverside Unified School District Approving the Layoff of Certificated Personnel | Asst. Supt.
Personnel | Action | 489-491 |
|------------|---|--------------------------|--------|---------|

Staff recommends that the Board of Education adopt Resolution No. 2015/16-55 – Approving the Layoff of Certificated Personnel.

Moved_____ Seconded_____ Vote_____

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|------------|--|-------------------------------------|---------------------------|---------|
| J.9 | Revised Board Policy #5113 – Absences and Excuses – First Reading | Exec. Director
Pupil Serv./SELPA | Action
(First Reading) | 492-495 |
|------------|--|-------------------------------------|---------------------------|---------|

The Board of Education will be asked to review the recommended revised Board Policy #5113 – Absences and Excuses which is being presented for first reading.

Moved_____ Seconded_____ Vote_____

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|-------------|---|-------------------------------------|---------------------------|---------|
| J.10 | Revised Board Policy #5145.7 – Sexual Harassment – First Reading | Exec. Director
Pupil Serv./SELPA | Action
(First Reading) | 496-501 |
|-------------|---|-------------------------------------|---------------------------|---------|

The Board of Education will be asked to review the recommended revised Board Policy #5145.7 – Sexual Harassment which is being presented for first reading.

Moved_____ Seconded_____ Vote_____

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| J.11 | New Board Policy #1341 – Data Breach Notification – First Reading | Asst. Supt.
Inst. Support | Action
(First Reading) | 502-504 |
|-------------|--|------------------------------|---------------------------|---------|

The Board of Education will be asked to review new Board Policy #1341 – Data Breach Notification which is being presented for first reading.

Moved_____ Seconded_____ Vote_____

J.12 New Board Policy #3555 – Child Nutrition Program – First Reading

Chief Business Officer

Action (First Reading)

505-506

The Board of Education will be asked to review new Board Policy #3555 – Child Nutrition Program which is being presented for first reading.

Moved _____ Seconded _____ Vote _____

SECTION K – CONCLUSION

K.1 Board Members’ Comments

**K.2 Agenda Items for Future Meetings
Monday, May 31, 2016, Regular Board Study Session**

ADJOURNMENT

The next regular meeting of the Board of Education is scheduled for Monday, May 31, 2016. The meeting will be called to order at 4:30 p.m. in the Board Room at 6735 Magnolia Avenue, Riverside, California. The Board will adjourn to Closed Session from 4:30 to 6:00 p.m. at which time the Board of Education will reconvene in Open Session in the Board Room at 6735 Magnolia Avenue, Riverside, California.



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda May 2, 2016

Topic: Profile of the City of Riverside, University of California, Riverside (UCR)
Presentation

Presented by: Ronald O. Loveridge, Director of UCR's Center for Sustainable Suburban
Development

Responsible
Cabinet Member: Lynn Carmen Day, Chief Academic Officer

Type of Item: Presentation

Short Description: Ronald O. Loveridge, Director of Center for Sustainable Suburban
Development, University of California, Riverside (UCR), will discuss the
Profile of the City of Riverside, including facts, ideas, and recommendations.

DESCRIPTION OF AGENDA ITEM:

Ronald O. Loveridge of the Center for Sustainable Suburban Development, University of California, Riverside (UCR) will provide a presentation in regards to the Southern California Association of Governments' (SCAG) 2015 Profile of the City of Riverside. This presentation will include facts, ideas, and recommendations in regards to Population, Race/Ethnicity, Households, Housing, Jobs in Professional and Management areas, Average Salaries, Education, and School Lunch Percentages.

Mr. Loveridge will also provide information about the visit by Robert Putnam, Completion Counts Report Card, At Home in Riverside, and neighborhood alignment of RUSD, City, County, and University of California, Riverside/Riverside City College/California Baptist University.


FISCAL IMPACT: None

RECOMMENDATION: Presentation only. No action required.

ADDITIONAL MATERIALS: PowerPoint Presentation

Attached: Yes

Presentation Agenda — Page 1



A Look at Southern California Association of Governments' 2015 Profile of Riverside: Ideas, Reflections, and Recommendations

Presentation of RUSD School Board On May 2, 2016

Ronald O. Loveridge, UCR Director of the Center for Sustainable Suburban Development

Harvard Political Scientist Robert Putnam, *Our Kids: The American Dream in Crisis*

- Chapters center on Families, Parenting, Schooling, and Community. Final Chapter is “What Is To Be Done?”
- Putnam spoke three times in Riverside on March 11th.

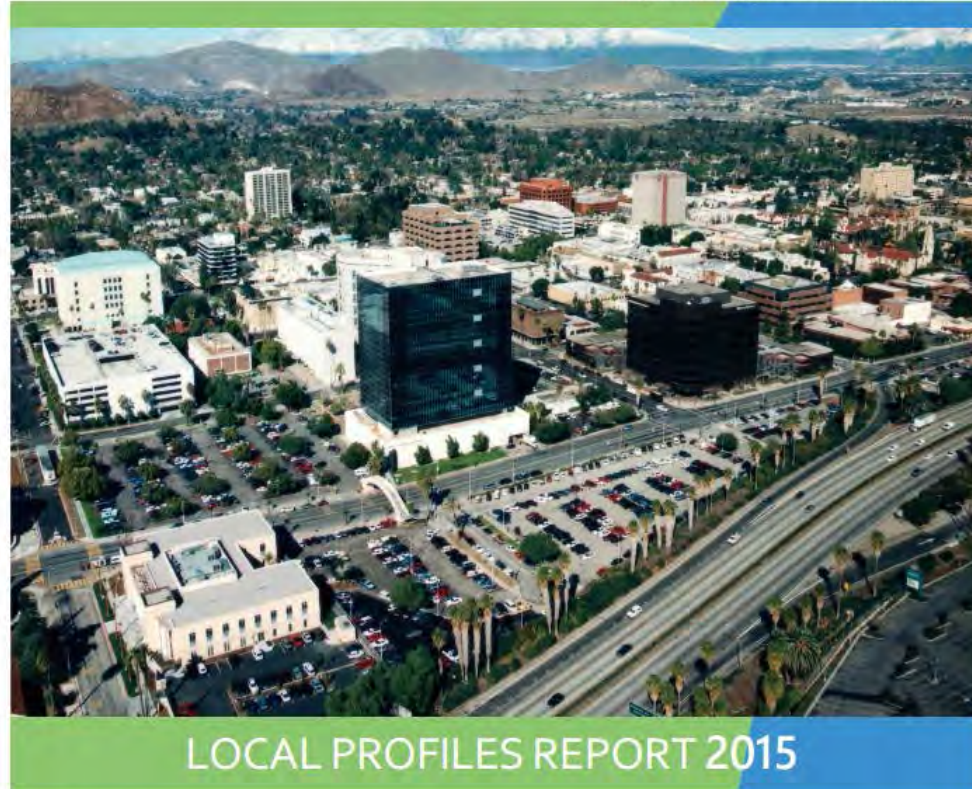
Southern California Association of Governments (SCAG)



Profile of the City of Riverside

Southern California Association of Governments' (SCAG) Regional Council includes 69 districts which represent 191 cities in the SCAG region.

SCAG Regional Council District 4 includes Eastvale, Norco, and Riverside
Represented by: Hon. Clint Lorimore



This profile report was prepared by the Southern California Association of Governments and shared with the City of Riverside. SCAG provides local governments with a variety of benefits and services including, for example, data and information, GIS training, planning and technical assistance, and sustainability planning grants.

May 2015
Southern California Association of Governments

SCAG 2015 Profile of Riverside

2014 STATISTICAL SUMMARY

Category	Riverside	Riverside County	Riverside relative to Riverside County*	SCAG Region
2014 Total Population	314,034	2,279,967	[13.8%]	18,645,437
2014 Median Age (Years)	31.3	34.2	-2.9	35.5
2014 Hispanic	51.8%	47.4%	4.4%	46.8%
2014 Non-Hispanic White	31.9%	37.3%	-5.4%	31.8%
2014 Non-Hispanic Asian	7.3%	6.3%	1.0%	12.4%
2014 Non-Hispanic Black	6.1%	5.9%	.2%	6.3%
2014 Non-Hispanic American Indian	.4%	.5%	-.1%	.3%
2014 All Other Non-Hispanic	2.5%	2.6%	-.1%	2.5%
2014 Number of Households	92,688	700,413	[13.2%]	6,029,326
2014 Average Household Size	3.3	3.2	0.1	3.1
2014 Median Household Income (\$)	50,857	52,648	-1,791	56,737
2014 Number of Housing Units	99,254	817,008	[12.1%]	6,524,730
2014 Homeownership Rate	55.6%	54.5%	1.1%	54.5%
2014 Median Existing Home Sales Price (\$)	285,000	290,000	-5,000	426,000
2013 - 2014 Median Home Sales Price Change	11.8%	12%	-0.2%	10.1%
2014 Drive Alone to Work	80.7%	81.9%	-1.2%	78.2%
2014 Mean Travel Time to Work (minutes)	31.4	34.5	-3.1	31.7
2013 Number of Jobs	127,499	654,436	[19.5%]	7,660,489
2012 - 2013 Total Jobs Change	7,492	37,749	[19.8%]	231,953
2013 Average Salary per Job (\$)	42,045	37,827	4,218	48,213
2014 K-12 Public School Student Enrollment	59,777	425,442	14.1%	3,058,957

Sources: U.S. Census Bureau American Community Survey, 2014; Nielsen Co.; California Department of Finance E-5, May 2014; MDA Data Quick; California Department of Education; and SCAG

* Numbers with [] represent Riverside's share of Riverside County. The other numbers represent the difference between Riverside and Riverside County.

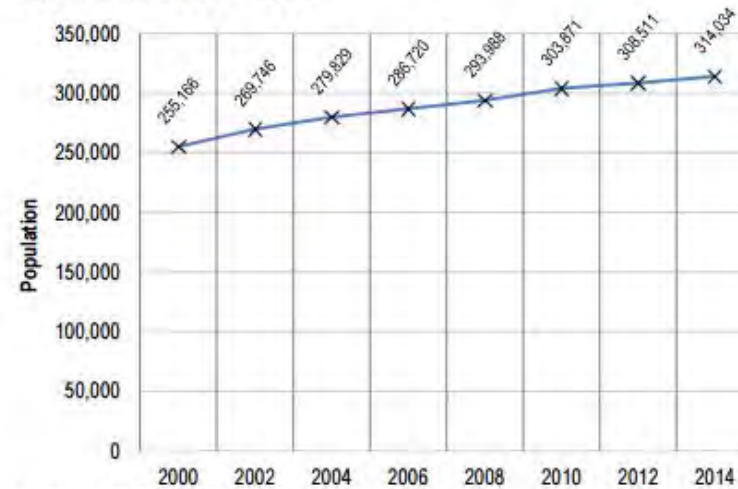
Mapped jurisdictional boundaries are as of July 1, 2012 and are for visual purposes only. Report data, however, are updated according to their respective sources.

SCAG 2015 Profile of Riverside

II. Population

Population Growth

Population: 2000 - 2014



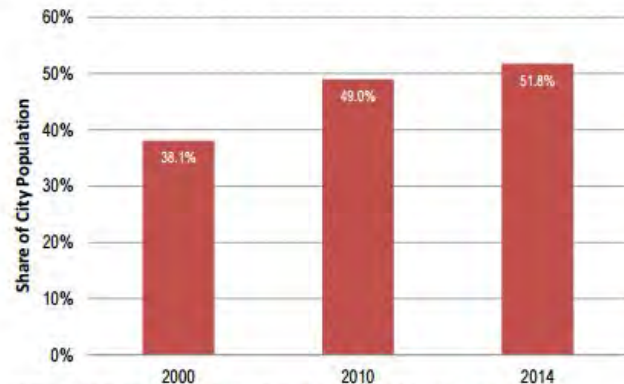
Source: California Department of Finance, E-5, 2014

- Between 2000 and 2014, the total population of the City of Riverside increased by 58,868 to 314,034 in 2014.
- During this 14-year period, the city's population growth rate of 23.1 percent was lower than the Riverside County rate of 47.5 percent.
- 13.8% of the total population of Riverside County is in the City of Riverside.

SCAG 2015 Profile of Riverside

Population by Race/Ethnicity

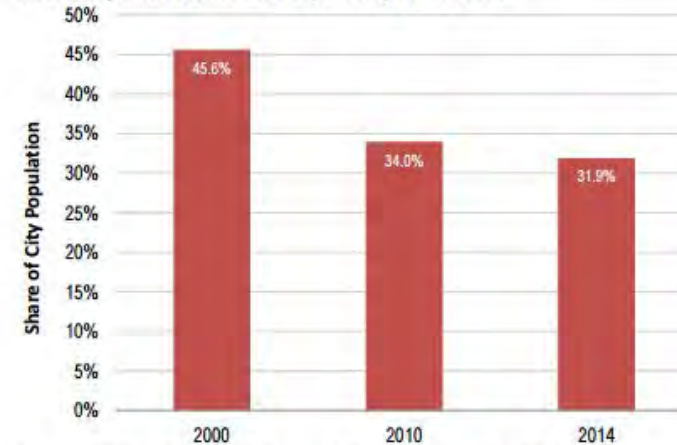
Hispanic or Latino of Any Race: 2000, 2010, and 2014



Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2014

- Between 2000 and 2014, the share of Hispanic population in the city increased from 38.1 percent to 51.8 percent.

Non-Hispanic White: 2000, 2010, and 2014

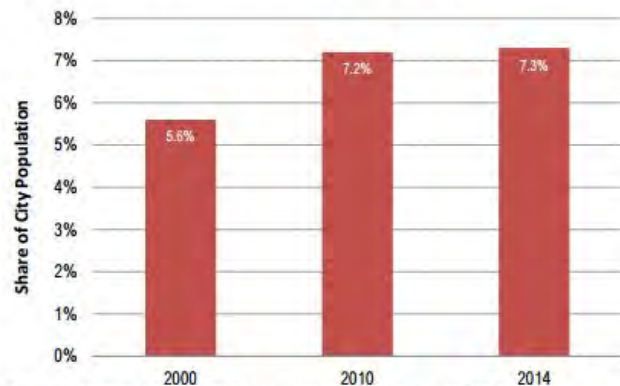


Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2014

- Between 2000 and 2014, the share of Non-Hispanic White population in the city decreased from 45.6 percent to 31.9 percent.
- Please refer to the Methodology section for definitions of the racial/ethnic categories.

SCAG 2015 Profile of Riverside

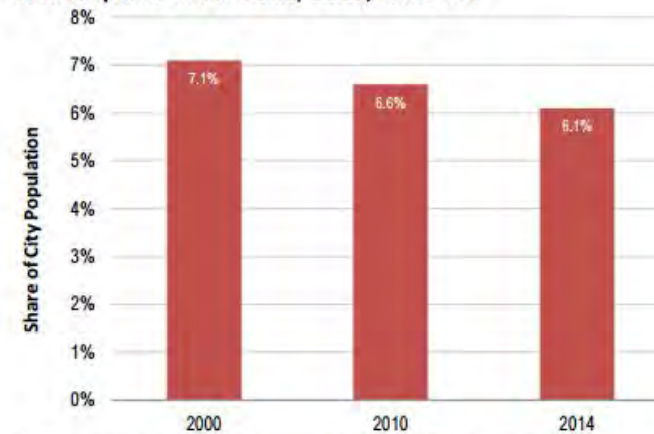
Non-Hispanic Asian: 2000, 2010, and 2014



Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2014

- Between 2000 and 2014, the share of Non-Hispanic Asian population in the city increased from 5.6 percent to 7.3 percent.

Non-Hispanic Black: 2000, 2010, and 2014



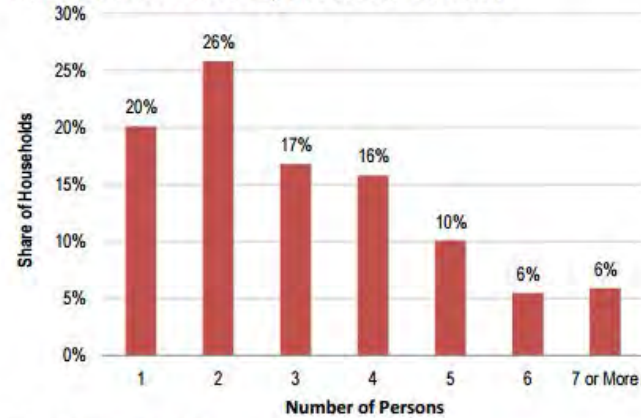
Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2014

- Between 2000 and 2014, the share of Non-Hispanic Black population in the city decreased from 7.1 percent to 6.1 percent.

SCAG 2015 Profile of Riverside

Households by Size

Percent of Households by Household Size: 2014

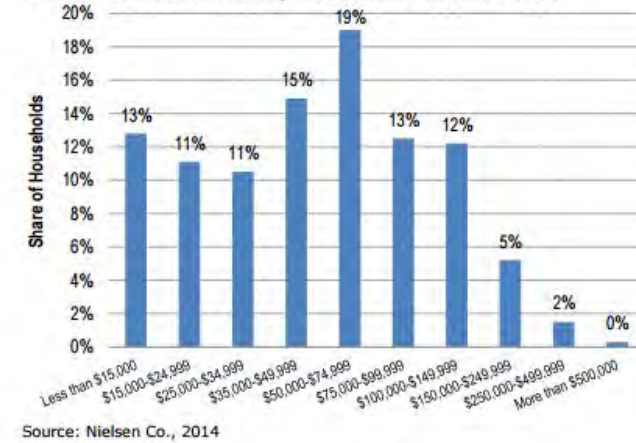


Source: Nielsen Co., 2014

- In 2014, 62.7 percent of all city households had 3 people or fewer.
- About 20 percent of the households were single-person households.
- Approximately 22 percent of all households in the city had 5 people or more.

Households by Income

Percent of Households by Household Income: 2014



Source: Nielsen Co., 2014

- In 2014, about 50 percent of households earned less than \$50,000 annually.
- Approximately 19 percent of households earned \$100,000 or more.

SCAG 2015 Profile of Riverside

Household Income

Median Household Income: 2000, 2010, & 2014

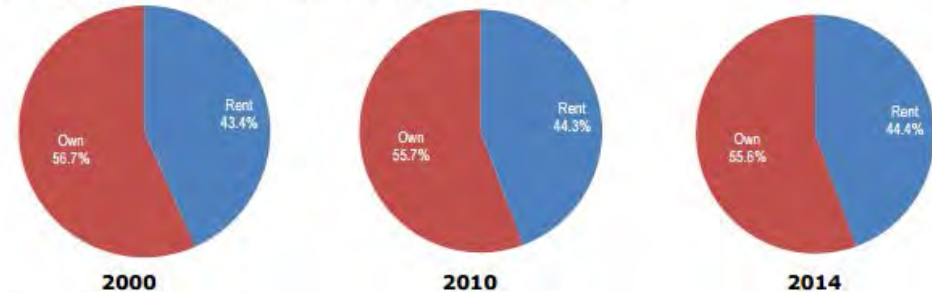


Source: Nielsen Co., 2014

- From 2000 to 2014, median household income increased by \$9,351.
- Note: Dollars are not adjusted for annual inflation.

Renters and Homeowners

Percentage of Renters and Homeowners: 2000, 2010, & 2014



Sources: 2000 and 2010 U.S. Decennial Census; Nielsen Co., 2014

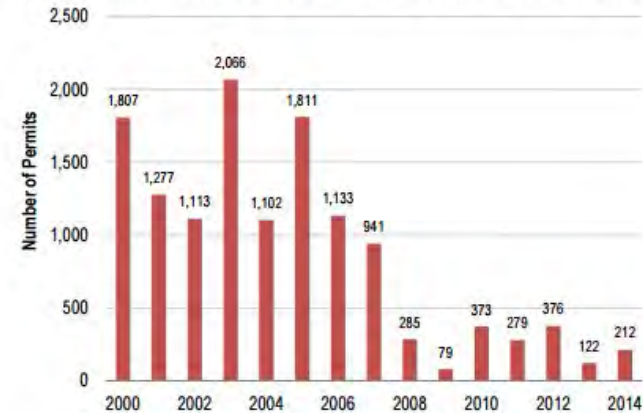
Between 2000 and 2014, homeownership rates decreased and the share of renters increased.

SCAG 2015 Profile of Riverside

IV. Housing

Total Housing Production

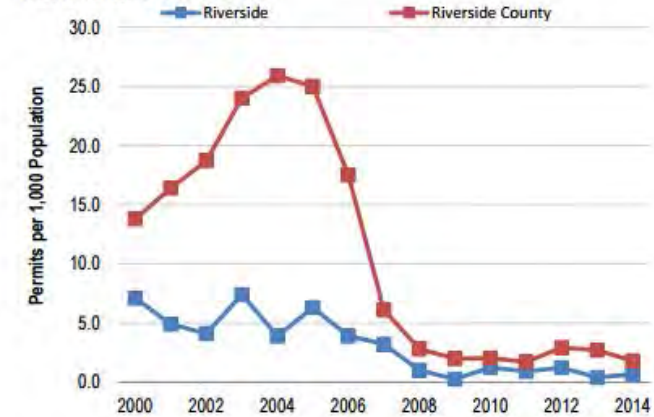
Total Permits Issued for all Residential Units: 2000 - 2014



Source: Construction Industry Research Board, 2000 - 2014

- Between 2000 and 2014, permits were issued for 12,976 residential units.

Permits Issued for all Residential Units per 1,000 Residents: 2000 - 2014

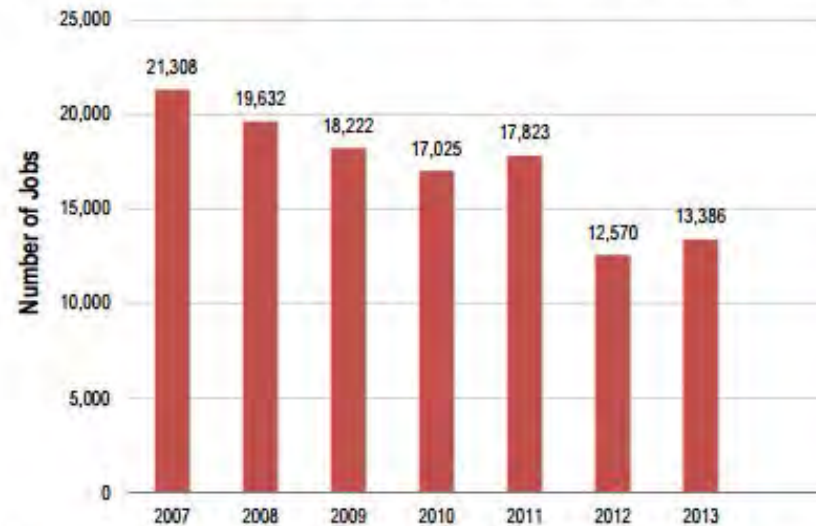


Source: Construction Industry Research Board, 2000 - 2014

- In 2000, the City of Riverside had 7.1 permits per 1,000 residents compared to the overall county figure of 13.8 permits per 1,000 residents.
- For the city in 2014, the number of permits per 1,000 residents decreased to 0.7 permits. For the county overall, it decreased to 1.8 permits per 1,000 residents.

SCAG 2015 Profile of Riverside

Jobs in Professional and Management: 2007 - 2013

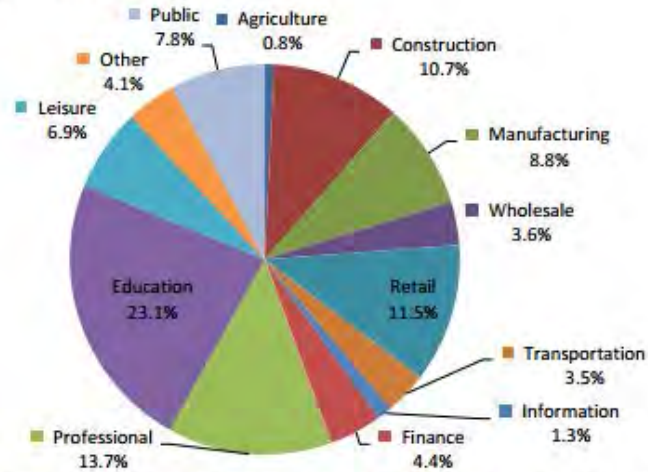


Sources: California Employment Development Department, 2007 - 2013; InfoGroup; and SCAG

- Jobs in the professional and management sector include those employed in professional and technical services, management of companies, and administration and support.
- Between 2007 and 2013, the number of professional and management jobs in the city decreased by 37.2 percent.

SCAG 2015 Profile of Riverside

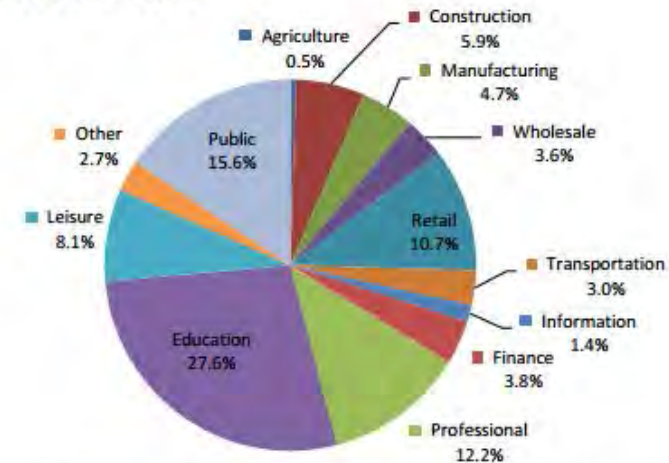
Jobs by Sector: 2007



Sources: California Employment Development Department, 2007; InfoGroup; and SCAG.

- From 2007 to 2013, the share of Public jobs increased from 7.8 percent to 15.6 percent.
- See Methodology Section for industry sector definitions.

Jobs by Sector: 2013



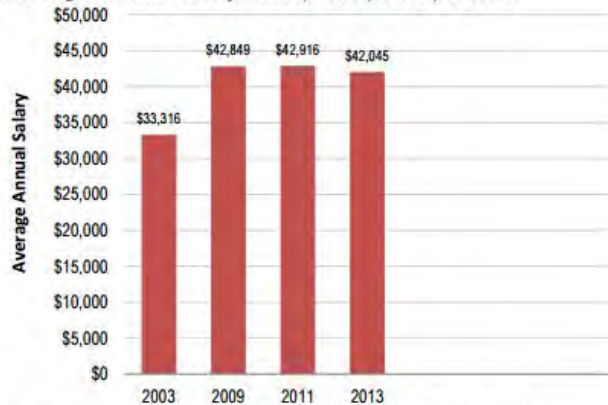
Sources: California Employment Development Department, 2014; InfoGroup; and SCAG.

- In 2013, the Education sector was the largest job sector, accounting for 27.6 percent of total jobs in the city.
- Other large sectors included Public (15.6 percent), Professional (12.2 percent), and Retail (10.7 percent).

SCAG 2015 Profile of Riverside

Average Salaries

Average Annual Salary: 2003, 2009, 2011, & 2013



Source: California Employment Development Department, 2003, 2009, 2011, 2013

- Average salaries for jobs located in the city increased from \$33,316 in 2003 to \$42,045 in 2013, a 26.2 percent change.
- Note: Dollars are not adjusted for annual inflation.

Average Annual Salary by Sector: 2013 (\$ thousands)



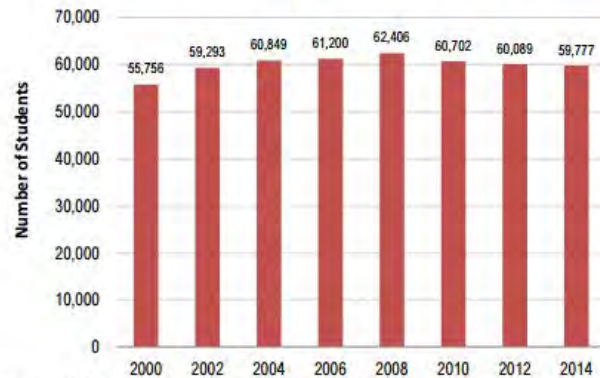
Source: California Employment Development Department, 2013

- In 2013, the employment sector providing the highest salary per job in the city was Professional-Management (\$61,235).
- The Leisure-Hospitality sector provided the lowest annual salary per job (\$16,610).

SCAG 2015 Profile of Riverside

VIII. Education

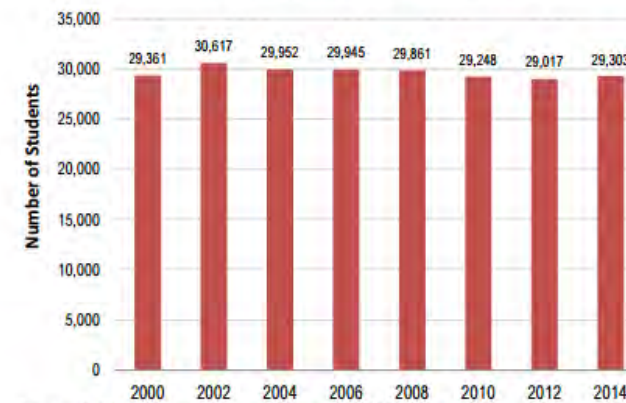
K-12 Public School Student Enrollment: 2000 - 2014



Source: California Department of Education, 2000 - 2014

- Between 2000 and 2014, total K-12 public school enrollment for schools within the City of Riverside increased by 4,021 students, or about 7.2 percent.

K-6 Public School Student Enrollment: 2000 - 2014

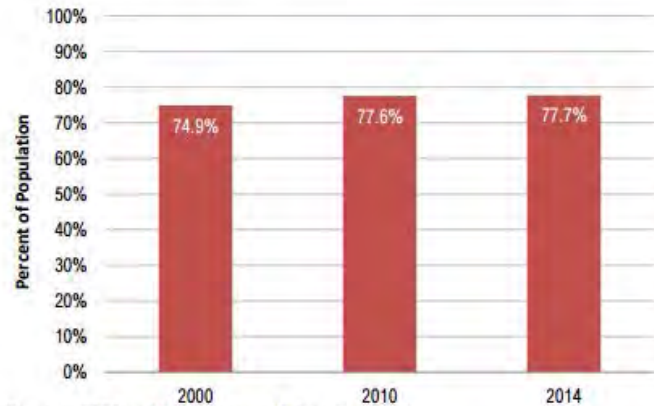


Source: California Department of Education, 2000 - 2014

- Between 2000 and 2014, total public elementary school enrollment decreased by 58 students or 0.2 percent.

SCAG 2015 Profile of Riverside

Percent of City Population 25 Years & Over Completing High School or Higher



Sources: 2000 and 2010 Census; Nielsen Co., 2014

- In 2014, 77.7 percent of the population 25 years and over completed high school or higher, which is higher than the 2000 level.

Percent of City Population 25 Years & Over Completing a Bachelor's Degree or Higher



Sources: 2000 and 2010 Census; Nielsen Co., 2014

- In 2014, 22.2 percent of the population 25 years and over completed a Bachelor's degree or higher, which is higher than the 2000 level.

“

Question: How to make Riverside/RUSD a residential choice for the middle class?

”

Three major recommendations:

1. At Home in Riverside
2. Neighborhood Alignment: City, Schools, County, and Universities/RCC
3. Completion Counts

Year	Total K-12 Enrollment	Percent Low SES
2004-2005	42,511	48.8%
2005-2006	43,093	48.8%
2006-2007	43,451	57.2%
2007-2008	43,578	53.1%
2008-2009	43,358	59.2%
2009-2010	42,890	56.5%
2010-2011	42,645	62.9%
2011-2012	42,388	66.0%
2012-2013	42,442	65.6%
2013-2014	42,604	65.9%
2014-2015	42,339	64.9%

**Board Meeting Agenda
May 2, 2016**

Topic: Hispanas Organized for Political Equality (HOPE) – Latina History Day

Presented by: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12
Darlene Trujillo Elliot, Latino Network President
Marisa Yeager, Co-Chair
Gabriela Plascencia, Co-Chair

Responsible
Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12

Type of Item: Presentation

Short Description: Riverside Unified School District students will provide a report on the HOPE conference.

DESCRIPTION OF AGENDA ITEM:

Hispanas Organized for Political Equality (HOPE) hosts the annual Latina History Day conference in Los Angeles offering forums on career development, community issues, financial literacy, utilization of resources, and skill development. The Riverside Latino Network sponsored 13 students from John W. North, Riverside Polytechnic, Ramona, Lincoln, and Arlington High Schools to participate in the conference on March 11, 2016. The students were tasked to develop a presentation to the Board of Education as part of their leadership development.

FISCAL IMPACT: None

RECOMMENDATION: Report only. No action is requested.

ADDITIONAL MATERIALS: PowerPoint Presentation

Attached: Yes



2016



Latino Network Youth “Heading Off Pretty Early” 5:45 AM!



Arrival Los Angeles Union Station Riding Metro Red Line Subway to HOPE Conference



***Breakfast with Elizabeth Vazquez, President and CEO,
WEConnect International and Honorable Alex Padilla, CA
Secretary of State***



Youth Track Budget Workshop

Lunch with LA Councilwoman Nury Martinez and Authors - Virginia Espino and Kamala Lopez



***Valued
Chaperones***





Arlington High School

- Tania Quezada
- Estefania Cuevas-Reyes
- Chaperone - Ivette Barajas





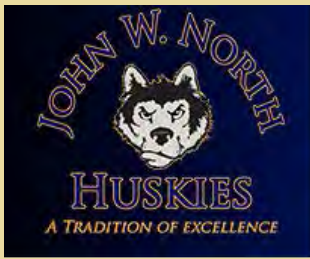
Lincoln High School

- Maria Placensia
- Alexis Cruz
- Chaperone - Sylvia Casteloes

Ramona High School

- Kenia Torres-Dominguez
- Sandra Reyes
- Brianna Escobedo
- Chaperone-Vanessa Rabing





North High School

- Gisselle Manzo
- Angerie Arias
- Carol Navarrette
- Chaperone - Carolina Tamayo



Poly High School

- McKenna Diaz
- Maria Celeste Sanchez
- Lynette Martinez
- Chaperone - Yuri Nava, Counselor
Jodi Gonzales, Assistant Principal



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**RIVERSIDE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
MONDAY, APRIL 11, 2016
BOARD ROOM
6735 MAGNOLIA AVENUE, RIVERSIDE, CALIFORNIA**

CALL THE MEETING TO ORDER

Mr. Tom Hunt, Board President, called the meeting to order at 4:33 p.m.

MEMBERS PRESENT

Mr. Tom Hunt, Board President; Mr. Brent Lee, Board Vice President; Mrs. Patricia Lock-Dawson, Board Clerk; Mrs. Kathy Allavie, Member; and Dr. Angelov Farooq, Member.

Also present were District Superintendent, Dr. David C. Hansen, members of the staff, and other interested citizens.

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

There were no requests received to address the Board members regarding Closed Session items.

The Board adjourned to Closed Session at 4:32 p.m.

CLOSED SESSION

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6
 - District Representative: David C. Hansen, Ed.D., District Superintendent
 - Employee Organizations: Riverside City Teachers Association
California School Employees Association
3. Consideration of Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957
4. Consideration of Public Employee Appointment Pursuant to Government Code Section 54957.6
 - Title: Assistant Superintendent, Personnel – Leadership and Development, and Assistant Superintendent, Operations
5. Conference With Legal Counsel – Anticipated Litigation Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:
 - (1 case)

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 6:13 p.m. Mr. Hunt announced that the following action was taken by the Board during Closed Session:

It was moved by Mrs. Allavie and seconded by Mr. Lee and was unanimously approved by the following roll call vote to appoint Mr. Sergio San Martin, Assistant Superintendent, Operations and Mrs. Kyley Ybarra, Assistant Superintendent, Personnel – Leadership and Development:

AYES: Allavie, Farooq, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag was led by Aubrey Rhoades, 6th grade Emerson Elementary School student.

SECTION A – PRESENTATION

A.1 Recognition of Waudier “Woodie” Rucker-Hughes

Dr. Hansen and the Board of Education recognized Ms. Woodie Rucker-Hughes for her many contributions to prevent educational barriers and provide support for student success – “Every Student, Every Day”.

SECTION B – REPORTS BY HIGH SCHOOL REPRESENTATIVES

B.1 Reports were presented by Riverside STEM Academy, John W. North, Riverside Polytechnic, and Ramona High School Student Board Representatives.

SECTION C – DISTRICT SUPERINTENDENT’S REPORT

Dr. Hansen voiced that he hopes everyone had a restful Spring Break with family and friends and were able to get away for a few days.

He noted that Abraham Lincoln High School recently received the exciting news from the California State Superintendent of Public Instruction Tom Torlakson that Lincoln was being declared a “Model Continuation School”. He stated that Lincoln was recognized for its “innovative teaching approach that enables students with diverse needs to complete their high school education.” He noted that Principal Pamela Mshana said, “We are overjoyed to see all of the hard work on the part of our teachers and staff being recognized by the state’s top education official.”

Ms. Mays Kakish, Chief Business Officer/Governmental Relations, discussed during a recent trip that she and Dr. Hansen took to Sacramento, that they received information about our District’s credit rating that it has been assigned an Aa2 by Moody’s Investors Service and an A rating on the District’s outstanding certificates of participation.

Ms. Renee Hill, Assistant Superintendent, Instructional Support, reported that RUSD’s spring testing window has opened. She stated that each school is setting their own schedule, and she thanked the schools and their staff for their work in this process. She noted that testing will continue through the end of May and will overlap with AP testing. Ms. Hill indicated that we still have a 95 percent participation requirement.

Mr. Garcia shared that 15 courses were being brought forward this evening for approval, and he highlighted the American Sign Language courses.

SECTION D – POLY CLUSTER PRESENTATION

A brief presentation was given by Principal Gary Reller, Gage Middle School and the Principals within the Poly Cluster were introduced.

SECTION E – PUBLIC INPUT

The following individuals spoke to the Board members regarding Special Education concerns Ms. Krista McGhee spoke about Independent Educational Evaluation (IEE) concerns; Ms. Martha Oliva mentioned she is a member of Inland Congregations United for Change (ICUC) and discussed Individualized Education Program (IEP) concerns; Ms. Nichole Rimport spoke about IEP concerns; Ms. Lesvta Aguilar discussed her child’s IEP that will be held tomorrow; Ms. Merced Maxe shared concerns about the IEP and evaluation process; Ms. Sara Dement, Community Advisory Chairperson discussed barriers that Special Education parents face; Ms. Sandra Huerta spoke about Special Education and IEP concerns; and Ms. Rosemary Moreno discussed IEP concerns.

The Board took a break from 7:36 to 7:42 p.m.

SECTION F – DISTRICT EMPLOYEE GROUP REPORTS

F.1 CSEA Presentation by Ms. Carrie Alldis, Vice President, Riverside Unified School District, Chapter #506

Ms. Carrie Alldis reported on the activities and accomplishments of the California School Employees Association (CSEA).

F.2 Riverside Council PTA Presentation by Ms. Azin Mobasher, Treasurer, Riverside Council PTA

Ms. Azin Mobasher reported on the activities and accomplishments of the Riverside Council Parent Teacher Association (PTA).

SECTION G – CONSENT

Approval of the Consent Calendar was moved by Mrs. Allavie seconded by Dr. Farooq and was unanimously approved by the following roll call vote:

- AYES: Allavie, Farooq, Hunt, Lee, Lock-Dawson
- NOES: None
- ABSENT: None
- ABSTAIN: None

Items in the Consent Calendar have been published with the agenda and copies are on file in the District administrative offices.

SECTION H– REPORTS/DISCUSSION

H.1 Measure B Citizens’ Oversight Committee 2014 Annual Report

Dr. Kirk Lewis, Assistant Superintendent, Operations, introduced Mr. Mark Cloud, Chairperson of the Measure B Citizens' Oversight Committee (COC), who reviewed a PowerPoint with the Board of Education for the 2014 Annual Report.

H.2 Visual and Performing Arts (VAPA) Program Update

Mr. Garcia introduced Mr. Brad Shearer, Director, Elementary Education, and Ms. Kim Coons Leonard, Instructional Services Specialist, who reviewed a PowerPoint providing an update on the VAPA Review Committee's work and recommendations for the long-term vision of a comprehensive art plan.

SECTION I – ACTION

I.1 Resolution No. 2015/16-43 – Resolution of the Board of Education of the Riverside Unified School District Denying the Charter Petition for the Establishment of Options for Youth – Riverside and Adopting Findings of Fact

Mr. Garcia introduced Dr. Keyisha Holmes, Principal on Special Assignment, and Ms. Dina Harris, Partner, Best, Best & Krieger, who summarized the Proposed Findings of Fact regarding the Options for Youth Public Charter School – Riverside. It was shared that after careful review, District staff is recommending that the Board adopt Resolution No. 2015/16-43 denying the Charter Petition.

The item was moved by Mrs. Allavie and seconded by Mrs. Lock-Dawson and was unanimously approved by the following roll call vote to approve Resolution No. 2015/16-43 Denying the Charter Petition for the Establishment of Options for Youth as presented:

AYES: Allavie, Farooq, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

It was moved by Mr. Lee and seconded by Mr. Hunt and was unanimously approved to extend the Board meeting to 10:00 p.m. by the following roll call vote:

AYES: Allavie, Farooq, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

I.2 Proposed Attendance Area Adjustment for Communities Facilities District (CFD) No. 32 From Lake Mathews Elementary School to Harrison Elementary School and From Frank Augustus Miller Middle School to Chemawa Middle School – First Reading

Dr. Lewis introduced Ms. Hayley Calhoun, Director, Planning and Development, who reviewed a PowerPoint sharing a proposal to transfer a future residential development, CFD No. 32, from Lake Mathews Elementary School to Harrison Elementary School

and similarly from Frank Augustus Miller Middle School to Chemawa Middle School being presented for first reading.

It was agreed that this item will be brought back to the May 2 Board meeting for second reading and approval.

I.3 Approval to Purchase Instructional Materials for Third-Sixth Grade

Mr. Garcia introduced Mr. Shearer who reviewed a PowerPoint requesting approval for the adoption and purchase of English-Language Arts Instructional material for use in third through sixth grade classrooms.

The item was moved by Mrs. Allavie and seconded by Mr. Hunt and was unanimously approved by the following roll call vote to approve the purchase of McGraw Hill – Wonders and Amplify instructional materials as presented:

AYES: Allavie, Farooq, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

I.4 Board Policy #1230 (a) – Recognition of Organized Booster and Parent Groups – Second Reading and Approval

Ms. Kakish stated that the Board was being asked to review the recommended revisions to Board Policy #1230 (a) – Recognition of Organized Booster and Parent Groups being presented for second reading and approval.

The item was moved by Mrs. Lock-Dawson and seconded by Mr. Lee and was unanimously approved by the following roll call vote to approve Board Policy #1230 (a) as presented:

AYES: Allavie, Farooq, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

The Board agreed to postpone hearing Items I.5 through I.7 until the next regular Board meeting.

I.8 Resolution No. 2015/16-44 – Resolution of the Board of Education of the Riverside Unified School District Recognizing California Day of the Teacher, May 11, 2016

Mrs. Susan Mills, Assistant Superintendent, Personnel – Leadership and Development indicated that staff is recommending that the Board of Education adopt Resolution No. 2015/16-44 which recognizes May 11, 2016 as the California Day of the Teacher.

The item was moved by Mrs. Lock-Dawson and seconded by Mrs. Allavie and was approved by the following roll call vote to approve Resolution No. 2015/16-44 as presented:

AYES: Allavie, Farooq, Hunt, Lock-Dawson
NOES: Lee
ABSENT: None
ABSTAIN: None

I.9 Resolution No. 2015/16-45 – Resolution of the Board of Education of the Riverside Unified School District Recognizing Classified School Employees Week – May 15-21, 2016

Mrs. Mills noted that staff is recommending that the Board of Education adopt Resolution No. 2015/16-45 which recognizes May 15-21, 2016, as Classified School Employees Week.

The item was moved by Mr. Lee and seconded by Dr. Farooq and was approved by the following roll call vote to approve Resolution No. 2015/16-45 as presented:

AYES: Allavie, Farooq, Hunt, Lock-Dawson
NOES: Lee
ABSENT: None
ABSTAIN: None

J.10 California School Boards Association’s (CSBA) Delegate Assembly Riverside Unified School District Representative Appointment

Dr. Hansen indicated that the Board of Education is being asked to appoint a representative to the CSBA’s Delegate Assembly to fill the position that is open due to Mr. Brent Lee’s resignation to serve as RUSD’s CSBA Delegate.

The item was moved by Mr. Lee and seconded by Mrs. Lock-Dawson and was unanimously approved by the following roll call vote to approve Mr. Hunt as RUSD’s CSBA Delegate to replace Mr. Lee:

AYES: Allavie, Farooq, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

SECTION K – CONCLUSION

K.1 Board Members’ Comments

There were no comments made by the Board members.

K.2 Next Regular Board Meeting: May 2, 2016 – Regular Board Meeting

ADJOURNMENT

Mr. Hunt adjourned the Public Session at 9:35 p.m. in memory of Ms. Sylvia Martin-James, who passed away on March 22, she was a high school teacher and an

elementary school principal in RUSD before she retired in 1999, and Staff Sergeant Louis F. Cardin, field artilleryman with Battalion Landing Team, 2nd Battalion, 6th Marines, was killed when an Islamic State group of militants launched a rocket attack on a coalition base in Mahmoud (U.S. Military campaign against ISIS). Staff sergeant Cardin was a graduate of Temecula's Chaparral High School Class 2006.

CLOSED SESSION

The Board adjourned to Closed Session at 9:35 p.m.

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 10:45 p.m. Mr. Hunt announced that no formal action was taken during Closed Session.

ADJOURNMENT

Mr. Hunt adjourned the Public Session at 10:45 p.m.

Patricia Lock-Dawson
Clerk
Board of Education

This is an uncorrected copy of Board Minutes. The Minutes do not become official until they are approved by the Board at the next meeting.

**RIVERSIDE UNIFIED SCHOOL DISTRICT
MINUTES OF THE BOARD OF EDUCATION SPECIAL MEETING
MONDAY, APRIL 18, 2016
BOARD ROOM
6735 MAGNOLIA AVENUE, RIVERSIDE, CALIFORNIA**

CALL MEETING TO ORDER

Mr. Tom Hunt, Board President, called the Board meeting to order at 4:30 p.m.

MEMBERS PRESENT

Mr. Tom Hunt, Board President; Mr. Brent Lee, Board Vice President; Mrs. Patricia Lock-Dawson, Board Clerk; Mrs. Kathy Allavie, Member; and Dr. Angelov Farooq, Member.

Also present were District Superintendent, Dr. David C. Hansen; and other interested citizens.

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

There were no requests received to address the Board members regarding Closed Session items.

The Board adjourned to Closed Session at 4:30 p.m.

CLOSED SESSION

- 1. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6

District Representative: David C. Hansen, Ed.D. District Superintendent
Employee Organizations: Riverside City Teachers Association
California School Employees Association

- 2. Consideration of Public Employee Appointment Pursuant to Government Code Section 54957.6

Title: Director IV, Classified Personnel

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 6:13 p.m. Mr. Hunt announced that the following action was taken by the Board during Closed Session:

It was moved by Dr. Farooq and seconded by Mrs. Allavie and was unanimously approved by the following roll call vote to appoint Ms. Robin Mesa, Director IV, Classified Personnel:

AYES: Allavie, Farooq, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag was led by Ms. Gloria Cowder, Director, Program Development and Extended Learning.

The Board members took a break from 6:26 to 6:33 p.m.

SECTION A – REPORTS/DISCUSSION

A.1 Key Performance Indicators (KPI)

Mrs. Mays Kakish, Chief Business Officer/Governmental Relations, reviewed a PowerPoint providing an update to the Board of Education regarding Riverside Unified School District's analysis of comparative data of Key Performance Indicators.

A.2 Overview of the Effect on Budget and Multi-Year Projections

Mrs. Lynn Carmen Day, Chief Academic Officer and Mrs. Kakish provided an update to the Board regarding multi-year projections including budget priorities for RUSD's Local Control and Accountability Plan.

SECTION B – CONCLUSION

B.1 Board Members' Comments

Mrs. Allavie discussed concerns regarding our choice programs. She wants to make sure that we are maximizing the potential of the programs. In terms of a waiting list, she would like the programs treated like the Dual Language Immersion (DLI) Program and would like staff to report the information back in the future.

Dr. Farooq mentioned that he met with Riverside Community College District (RCCD) leaders regarding funding opportunities. He noted that Dr. Hansen and Mrs. Carmen Day will be following up on the information.

Mrs. Lock-Dawson mentioned the Middle School Art Show and Awards Reception. She noted there were some very cool art projects and encouraged everyone to come see the winners on Saturday. Mrs. Lock-Dawson discussed the University of Chicago, Data Science of Social Good, and stated they will take different types of data and will work with school districts. She said they have worked with Montgomery School District and have provided ready-made software tools at no cost to districts – they just need our data. She reported attending the third adhoc meeting with Mr. Darel Hansen, Director, Secondary Education, regarding what RUSD is doing right or wrong to help our students succeed. She noted there are a couple of meetings left.

Mr. Lee reported he heard the DLI Survey went out, he noted the parents were encouraged, and he would like to receive a copy. He discussed a website app that is available to help students create websites, and he voiced that this may be a quick way to help get our school websites updated. He said that he would like to see more information about academics and scholarships on our District Facebook page.

Mr. Hunt shared that Board members will be getting their pictures taken on May 2. He noted the RUSD Student Recognition is scheduled for May 16 in the Ramona High School Theater. He mentioned the Ramona Theater naming after Maxine Frost will be brought forward at a future Board meeting. Mr. Hunt said that he would like Dr. Hansen to consider having two business meetings each month and Study Sessions as needed, and possibly re-establishing the Board Subcommittees.

Adjournment

Mr. Hunt adjourned the Public Session at 9:08 p.m.

Patricia Lock-Dawson
Clerk
Board of Education

Board Meeting Agenda

May 2, 2016

Topic: Approval of Amendments to the Employment Agreements With the Chief Academic Officer, Chief Business Officer, Assistant Superintendent, Instructional Support K-12, and Assistant Superintendent, Curriculum and Instruction

Presented by: David C. Hansen, District Superintendent

Responsible Party: David C. Hansen, District Superintendent

Type of Item: Consent

Short Description: Board approval is sought for the Amendments to the Employment Agreements for the Chief Academic Officer, Chief Business Officer, Assistant Superintendent, Instructional Support K-12, and Assistant Superintendent, Curriculum and Instruction.

DESCRIPTION OF AGENDA ITEM:

The Board of Education is being asked by the Superintendent to review and approve amendments to the existing employment agreements of the Chief Academic Officer, Chief Business Officer, Assistant Superintendent, Instructional Support K-12, and Assistant Superintendent, Curriculum and Instruction. District General Counsel is finalizing terms and expects to be able to make draft copies of the Amendments available at the time of the meeting.

FISCAL IMPACT: 4.75 percent

RECOMMENDATION: It is recommended that the Board of Education approve the Amendments to the Employment Agreements for the Chief Academic Officer, Chief Business Officer, Assistant Superintendent, Instructional Support K-12, and Assistant Superintendent, Curriculum and Instruction.

ADDITIONAL MATERIAL: Provided at the Board meeting.

Board Meeting Agenda

May 2, 2016

Topic: Approval of Employment Agreements With Assistant Superintendent – Personnel Leadership and Development, Assistant Superintendent, Operations, and Assistant Superintendent, Pupil Services/SELPA

Presented by: David C. Hansen, District Superintendent

Responsible Party: David C. Hansen, District Superintendent

Type of Item: Consent

Short Description: Board approval is sought for the Employment Agreements for Assistant Superintendent – Personnel Leadership and Development, Assistant Superintendent, Operations, and Assistant Superintendent, Pupil Services/SELPA.

DESCRIPTION OF AGENDA ITEM:

The Board of Education is being asked by the Superintendent to review and approve employment agreements with new appointees to the positions of Assistant Superintendent – Personnel Leadership and Development, Assistant Superintendent, Operations, and Assistant Superintendent, Pupil Services/SELPA. District General Counsel is finalizing terms and expects to be able to make draft copies of the Agreements available at the time of the meeting.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approve the Employment Agreements for the Assistant Superintendent – Personnel Leadership and Development, Assistant Superintendent, Operations, and Assistant Superintendent, Pupil Services/SELPA.

ADDITIONAL MATERIAL: Provided at the Board meeting.

**Board Meeting Agenda
May 2, 2016**

Topic: Warrant List No. 11

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

DESCRIPTION OF AGENDA ITEM:

B-Warrants in excess of \$1,999.00 issued since last period. Invoices for the claims have been checked and audited by the Business Office. Warrants for the claims have been prepared.

FISCAL IMPACT: \$7,346,627.48

RECOMMENDATION: It is recommended that the Board of Education approve the warrants.

ADDITIONAL MATERIAL: Warrant List No. 11

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Commercial Warrant Listing 2015 - 2016

March 18, 2016 THRU April 08, 2016

B-Warrants In Excess of \$1,999.00 Issued Since Last Period

Claim	Date	Fund	Warrant	Vendor Name	Claim Amount
<u>GENERAL FUND UNRESTRICTED 03</u>					
261218	03/18/2016	03	14290594	JKEAA MUSIC SERVICES, LLC	\$2,400.00
261226	03/18/2016	03	14290602	EDUCATION EVOLVED	\$7,600.00
261233	03/18/2016	03	14290609	HARRIS, DENNIS L.	\$2,153.73
261237	03/18/2016	03	14290612	CAMP HIGHLAND OUTDOOR SCIENCE SCHOOL	\$31,095.00
261240	03/18/2016	03	14290615	STUDENT TRANSPORTATION OF AMERICA	\$80,726.21
261241	03/18/2016	03	14290616	STUDENT TRANSPORTATION OF AMERICA	\$16,038.78
261243	03/18/2016	03	14290618	STUDENT TRANSPORTATION OF AMERICA	\$198,627.04
261244	03/18/2016	03	14290619	STUDENT TRANSPORTATION OF AMERICA	\$40,106.12
261246	03/18/2016	03	14290621	STUDENT TRANSPORTATION OF AMERICA	\$22,956.99
261247	03/18/2016	03	14290622	STUDENT TRANSPORTATION OF AMERICA	\$39,484.75
261250	03/18/2016	03	14290625	PEGLEG ENTERTAINMENT	\$3,000.00
261263	03/18/2016	03	14290638	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$5,465.66
261273	03/18/2016	03	14290648	CR&R INC.	\$10,791.40
261307	03/21/2016	03	14291687	PIANA CONSTRUCTION & PAINTING INC.	\$8,000.00
261309	03/21/2016	03	14291689	COMMUNITY HEALTH AGENCY RIVERSIDE	\$112,680.36
261320	03/21/2016	03	14291700	RIVERSIDE, CITY OF	\$5,000.00
261338	03/21/2016	03	14291718	REDLEAF RESOURCES	\$4,000.00
261340	03/21/2016	03	14291720	PARCHMENT INC.	\$3,000.00
261345	03/21/2016	03	14291725	MANCHESTER GRAND HYATT-SAN DIEGO	\$5,322.75
261347	03/22/2016	03	14292674	FORUM MUSIC FESTIVALS	\$2,775.00
261352	03/21/2016	03	14291731	ADVANCED OFFICE	\$2,893.32
261360	03/21/2016	03	14291739	ADVANCED OFFICE	\$2,781.00
261370	03/22/2016	03	14292682	WEST COAST ARBORISTS, INC.	\$5,040.00
261388	03/22/2016	03	14292700	CONCEPTS SCHOOL AND OFFICE FURNISHINGS, LLC	\$27,974.12
261396	03/22/2016	03	14292708	ALLIED STORAGE CONTAINERS	\$2,754.00
261397	03/22/2016	03	14292709	CPO SCIENCE ORDERS	\$2,915.71
261398	03/22/2016	03	14292710	RUSD REVOLVING FUND	\$11,711.95
261400	03/22/2016	03	14292712	BEST BUY GOV LLC	\$3,462.75
261404	03/22/2016	03	14292716	TANDUS CENTIVA US, LLC	\$59,711.91
261464	03/23/2016	03	14293904	ALTURA CREDIT UNION	\$61,090.23
261475	03/23/2016	03	14293915	123 OFFICE SOLUTIONS	\$40,733.28
261477	03/23/2016	03	14293917	K.D. ACOUSTICS	\$2,469.00
261509	03/23/2016	03	14293949	PATHFINDER RANCH	\$16,746.25
261516	03/23/2016	03	14293956	STATE OF CA/DEPT. JUSTICE	\$4,771.00
261522	03/23/2016	03	14293962	PERSONALIZE LEARNING, LLC	\$3,500.00
261529	03/23/2016	03	14293969	PATHFINDER RANCH	\$9,420.00
261538	03/23/2016	03	14293978	CDW-G	\$11,812.29
261541	03/23/2016	03	14293981	CDW-G	\$8,859.22
261542	03/23/2016	03	14293982	PROGRESSIVE GRAPHICS	\$2,160.00
261549	03/23/2016	03	14293989	PROJECT LEAD THE WAY	\$3,637.44
261568	03/24/2016	03	14295229	ALTURA CREDIT UNION	\$4,565.63
261571	03/24/2016	03	14295232	EDUCATION ELEMENTS, INC.	\$10,000.00
261598	03/24/2016	03	14295259	CADA	\$17,535.00
261623	03/24/2016	03	14295284	REACH LEADERSHIP ACADEMY	\$29,862.89
261649	03/24/2016	03	14295310	AMAZON.COM LLC	\$6,396.04
261667	03/25/2016	03	14296317	TROXELL COMMUNICATIONS, INC.	\$7,544.88

261678	03/25/2016	03	14296328	INLAND INSPECTIONS & CONSULTING	\$8,193.90
261679	03/25/2016	03	14296329	RUHNAU RUHNAU CLARKE & ASSOCIATES	\$6,200.00
261681	03/25/2016	03	14296331	VOCADAMY, LLC	\$2,850.00
261690	03/25/2016	03	14296339	DELTA EDUCATION	\$6,418.13
261701	03/25/2016	03	14296350	PIVOT LEARNING PARTNERS	\$17,331.00
261705	03/25/2016	03	14296354	SHERATON COMMANDER HOTEL	\$6,207.68
261706	03/25/2016	03	14296355	COPYLITE INC	\$2,410.16
261715	03/25/2016	03	14296364	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$2,212.12
261732	03/28/2016	03	14297003	GOBO LLC	\$3,990.00
261738	03/28/2016	03	14297009	ALL CITY MANAGEMENT SERVICES, INC.	\$2,946.00
261804	03/28/2016	03	14297074	ACCO BRANDS USA LLC DBA GBC	\$2,713.88
261829	03/29/2016	03	14297967	THE GAS COMPANY	\$2,586.31
261842	03/29/2016	03	14297980	AREY JONES EDUCATIONAL SOLUTIONS	\$42,724.80
261850	03/29/2016	03	14297988	STUDENT TRANSPORTATION OF AMERICA	\$160,363.19
261852	03/29/2016	03	14297990	STUDENT TRANSPORTATION OF AMERICA	\$64,209.29
261871	03/29/2016	03	14298009	B&H PHOTO	\$8,938.00
261875	03/29/2016	03	14298013	AREY JONES EDUCATIONAL SOLUTIONS	\$56,966.40
261887	03/29/2016	03	14298025	SOUTHEASTERN PERFORMANCE APPAREL	\$2,436.39
261895	03/29/2016	03	14298033	TEACHER CREATED MATERIALS	\$3,303.95
261898	03/29/2016	03	14298036	TEACHER CREATED MATERIALS	\$6,069.85
261903	03/30/2016	03	14299233	HIGH TECH HIGH GRADUATE SCHOOL OF EDUCATION	\$2,000.00
261914	03/30/2016	03	14299244	FAGEN FRIEDMAN & FULFROST, LLP	\$21,243.95
261916	03/30/2016	03	14299246	FAGEN FRIEDMAN & FULFROST, LLP	\$3,000.00
261925	03/30/2016	03	14299255	CLOVER ENTERPRISES	\$5,238.00
261929	03/30/2016	03	14299259	PATHFINDER RANCH	\$12,579.50
261932	03/30/2016	03	14299262	PIVOT LEARNING PARTNERS	\$11,058.00
261936	03/30/2016	03	14299266	BRAIN POP LLC	\$2,295.00
261938	03/30/2016	03	14299268	BRAIN POP LLC	\$4,819.50
261942	03/30/2016	03	14299272	BSN SPORTS/CONLIN BROS	\$4,193.18
261957	03/30/2016	03	14299287	PC & MAC EXCHANGE	\$6,744.60
261958	03/30/2016	03	14299288	PC & MAC EXCHANGE	\$10,640.16
261971	03/30/2016	03	14299301	THE HANOVER RESEARCH COUNCIL, LLC	\$62,310.00
261973	03/30/2016	03	14299303	RCC BOOKSTORE B & N - RIVERSIDE	\$2,311.20
262010	03/31/2016	03	14301713	JKEAA MUSIC SERVICES, LLC	\$4,464.56
262011	03/31/2016	03	14301714	JKEAA MUSIC SERVICES, LLC	\$3,110.40
262065	03/31/2016	03	14301767	CDW-G	\$157,164.10
262069	03/31/2016	03	14301771	CDW-G	\$7,617.00
262070	03/31/2016	03	14301772	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$62,353.56
262073	03/31/2016	03	14301775	CDW-G	\$4,062.40
262076	03/31/2016	03	14301778	CDW-G	\$79,216.80
262079	03/31/2016	03	14301781	CDW-G	\$3,881.26
262105	03/31/2016	03	14301807	SAN DIEGO MARRIOTT GASLAMP QUARTER	\$5,400.00
262127	04/01/2016	03	14303188	EBSCO	\$3,465.00
262129	04/01/2016	03	14303190	BLACK VOICE FOUNDATION	\$50,915.00
262135	04/01/2016	03	14303196	AT&T MOBILITY	\$7,628.49
262169	04/01/2016	03	14303230	AREY JONES EDUCATIONAL SOLUTIONS	\$3,444.42
262175	04/01/2016	03	14303236	CDW-G	\$11,425.50
262187	04/01/2016	03	14303248	CDW-G	\$5,839.70
262190	04/01/2016	03	14303251	CDW-G	\$2,935.02
262205	04/01/2016	03	14303266	PATHFINDER RANCH	\$12,685.50
262210	04/01/2016	03	14303271	PROFESSIONAL LEARNING INNOVATIONS, LLC	\$4,200.00
262216	04/04/2016	03	14303604	EAGLE SOFTWARE	\$2,550.00
262232	04/04/2016	03	14303620	GUIDED DISCOVERIES, INC.	\$21,395.00

262239	04/04/2016	03	14303627	CROWNE PLAZA	\$2,234.64
262248	04/04/2016	03	14303636	BB&T INSURANCE SERVICES OF CALIFORNIA, INC.	\$3,771.98
262253	04/04/2016	03	14303641	APPLE INC.	\$2,088.63
262255	04/04/2016	03	14303643	APPLE INC.	\$7,609.60
262260	04/04/2016	03	14303648	APPLE INC.	\$5,282.72
262284	04/04/2016	03	14303672	KEN'S SPORTING GOODS	\$2,052.66
262294	04/04/2016	03	14303682	ULTRASOUND AUDIO INC.	\$4,618.22
262296	04/04/2016	03	14303684	SAN BERNARDINO CO SUPT OF SCH	\$2,125.00
262302	04/05/2016	03	14304960	ORANGE COUNTY DEPT OF EDUCATION	\$5,605.90
262313	04/05/2016	03	14304971	ENCORE EDUCATION CORPORATION	\$97,103.95
262322	04/05/2016	03	14304980	THE GAS COMPANY	\$4,528.19
262324	04/05/2016	03	14304982	SOUTHERN CALIFORNIA EDISON CO	\$18,232.43
262336	04/05/2016	03	14304994	PATHFINDER RANCH	\$18,578.00
262339	04/05/2016	03	14304997	RIVERSIDE COUNTY OFFICE OF ED.	\$25,656.75
262341	04/05/2016	03	14304999	WESTERN MUNICIPAL WATER DISTRICT	\$9,008.43
262360	04/05/2016	03	14305018	FROST, DAVIS & DONNELLY	\$6,000.00
262361	04/05/2016	03	14305019	STATE TEACHERS' RETIREMENT SYSTEM	\$22,506.13
262364	04/05/2016	03	14305022	SAM ASH MUSIC	\$2,155.36
262373	04/06/2016	03	14305761	NICK RAIL MUSIC	\$3,786.48
262385	04/06/2016	03	14305773	AREY JONES EDUCATIONAL SOLUTIONS	\$3,975.78
262410	04/06/2016	03	14305798	RIVERSIDE, CITY OF	\$129,820.49
262417	04/06/2016	03	14305805	REACH LEADERSHIP ACADEMY	\$56,472.48
262422	04/06/2016	03	14305810	RIVERSIDE COUNTY OFFICE OF ED.	\$14,645.00
262445	04/06/2016	03	14305833	DISNEYLAND	\$3,010.00
262453	04/06/2016	03	14305841	CLOVER ENTERPRISES	\$3,240.00
262457	04/06/2016	03	14305845	AT&T	\$13,763.79
262481	04/07/2016	03	14306864	SCHOLASTIC, INC.	\$2,421.80
262482	04/07/2016	03	14306865	SCHOLASTIC, INC.	\$4,843.60
262490	04/07/2016	03	14306872	TEAM GOLF GEAR	\$2,134.51
262502	04/07/2016	03	14306884	STATE BOARD OF EQUALIZATION	\$15,211.00
262509	04/07/2016	03	14306891	TOMARK SPORTS INC	\$3,747.50
262550	04/08/2016	03	14308079	TROPICAL PENGUIN	\$2,626.00
262552	04/08/2016	03	14308081	253 INC.	\$4,300.07
262564	04/08/2016	03	14308093	RIVERSIDE UNIFIED SCHOOL DISTRICT	\$4,114.86

TOTAL FOR FUND 03 \$2,480,101.50

GENERAL FUND RESTRICTED 06

261220	03/18/2016	06	14290596	MEDCO SUPPLY COMPANY	\$3,272.67
261232	03/18/2016	06	14290608	OXFORD TUTORING, INC.	\$4,534.75
261234	03/18/2016	06	14290610	MAZZILLI, MIGUEL ANGEL	\$3,000.00
261248	03/18/2016	06	14290623	LOWE'S	\$4,896.19
261249	03/18/2016	06	14290624	PORT VIEW PREPARATORY, INC.	\$22,480.45
261256	03/18/2016	06	14290631	PIP PRINTING	\$2,455.38
261271	03/18/2016	06	14290646	PREPRESS SUPPLY, INC.	\$3,000.00
261282	03/21/2016	06	14291662	LOWE'S	\$3,732.69
261283	03/21/2016	06	14291663	LOWE'S	\$4,189.89
261341	03/21/2016	06	14291721	SYLVAN LEARNING	\$17,884.04
261354	03/21/2016	06	14291733	HARRIS, DENNIS L.	\$2,153.73
261364	03/22/2016	06	14292676	OAK GROVE INSTITUTE	\$7,957.79
261365	03/22/2016	06	14292677	OAK GROVE INSTITUTE	\$3,887.94
261366	03/22/2016	06	14292678	DR. JANET KOHTZ	\$2,550.00
261377	03/22/2016	06	14292689	WEST COAST ARBORISTS, INC.	\$2,480.00
261406	03/22/2016	06	14292718	SOMERSET EDUCATIONAL SERVICES INC.	\$24,665.23
261407	03/22/2016	06	14292719	ROSETTA STONE LTD.	\$29,705.50

261410	03/22/2016	06	14292722	ANDERSON'S	\$2,170.83
261502	03/23/2016	06	14293942	INLAND LIGHTING SUPPLIES INC	\$4,011.55
261508	03/23/2016	06	14293948	AREY JONES EDUCATIONAL SOLUTIONS	\$4,592.57
261521	03/23/2016	06	14293961	ARDOR HEALTH SOLUTIONS	\$11,580.00
261524	03/23/2016	06	14293964	ARDOR HEALTH SOLUTIONS	\$8,526.00
261525	03/23/2016	06	14293965	ASPIRAR A LA EDUCACION	\$3,712.50
261527	03/23/2016	06	14293967	A.C.C.E.S.S., INC.	\$14,153.28
261537	03/23/2016	06	14293977	EDTECHTEAM, INC.	\$4,144.00
261550	03/23/2016	06	14293990	!! 1A1TUTORIA TABLET COMPUTER !!	\$5,988.03
261570	03/24/2016	06	14295231	NO EXCUSES UNIVERSITY	\$4,500.00
261599	03/24/2016	06	14295260	NATIONAL ASSOCIATION OF BROADCASTERS	\$2,290.00
261739	03/28/2016	06	14297010	APPLE LEARNING COMPANY	\$3,790.00
261741	03/28/2016	06	14297012	DOCTRINA TUTORING	\$4,650.00
261749	03/28/2016	06	14297019	BEAR COM	\$10,937.17
261763	03/28/2016	06	14297033	AAF INTERNATIONAL	\$3,242.21
261807	03/29/2016	06	14297945	NEARPOD INC.	\$2,500.00
261811	03/29/2016	06	14297949	GOODHEART-WILCOX PUBLISHER	\$2,168.48
261812	03/29/2016	06	14297950	GANDER PUBLISHING	\$3,695.48
261817	03/29/2016	06	14297955	HOUGHTON MIFFLIN HARCOURT	\$11,994.00
261834	03/29/2016	06	14297972	BEST, BEST, & KRIEGER, LLP	\$20,910.65
261847	03/29/2016	06	14297985	SOCO GROUP, INC.	\$10,874.51
261854	03/29/2016	06	14297992	SCHOOL BASED REIMBURSEMENT PARTNERS LLC	\$6,984.69
261867	03/29/2016	06	14298005	SIEMENS INDUSTRY, INC.	\$2,450.78
261882	03/29/2016	06	14298020	WEST COAST ARBORISTS, INC.	\$14,838.00
261892	03/29/2016	06	14298030	CDW-G	\$8,650.47
261921	03/30/2016	06	14299251	VERIZON WIRELESS	\$2,618.32
261944	03/30/2016	06	14299274	ACADEMIC THERAPY PUBLICATIONS	\$3,775.99
261998	03/30/2016	06	14299328	ARDOR HEALTH SOLUTIONS	\$8,800.20
262037	03/31/2016	06	14301740	LANGUAGE CIRCLE ENTERPRISE, INC.	\$6,215.75
262039	03/31/2016	06	14301742	NEFF CO.	\$2,676.58
262054	03/31/2016	06	14301756	BRIGHT FUTURES ACADEMY LLC	\$74,802.53
262078	03/31/2016	06	14301780	VEX ROBOTICS, INC.	\$2,941.50
262090	03/31/2016	06	14301792	SIGLER WHOLESALE DISTRIBUTORS	\$18,996.96
262113	03/31/2016	06	14301815	B&H PHOTO	\$14,953.02
262143	04/01/2016	06	14303204	APPLE INC.	\$2,261.76
262165	04/01/2016	06	14303226	APPLE INC.	\$3,392.64
262242	04/04/2016	06	14303630	CSHA	\$2,345.00
262244	04/04/2016	06	14303632	ARDOR HEALTH SOLUTIONS	\$7,382.10
262246	04/04/2016	06	14303634	APPLE INC.	\$7,478.90
262257	04/04/2016	06	14303645	CAROLYN E. WYLIE CENTER	\$7,000.00
262267	04/04/2016	06	14303655	VIEWPLUS	\$7,350.00
262269	04/04/2016	06	14303657	NAPA AUTO PARTS	\$2,135.99
262280	04/04/2016	06	14303668	JON'S FLAGS & POLES	\$2,569.32
262300	04/05/2016	06	14304958	FULLER TRUCK ACCESSORIES	\$2,546.86
262311	04/05/2016	06	14304969	MONTGOMERY HARDWARE COMPANY	\$3,519.76
262315	04/05/2016	06	14304973	CCS PRESENTATION SYS	\$2,922.80
262321	04/05/2016	06	14304979	CENTER FOR AUTISM C.A.R.D.	\$18,729.54
262323	04/05/2016	06	14304981	AUTISM BEHAVIOR CONSULTANTS	\$26,097.02
262327	04/05/2016	06	14304985	AUTISM BEHAVIOR CONSULTANTS	\$27,810.36
262332	04/05/2016	06	14304990	BOYS & GIRLS CLUBS OF GREATER REDLANDS-RIVERSIDE	\$135,557.66
262334	04/05/2016	06	14304992	SOCO GROUP, INC.	\$9,343.78
262335	04/05/2016	06	14304993	RUSSO, FLECK AND ASSOCIATES	\$34,028.00
262340	04/05/2016	06	14304998	PARKHOUSE TIRE, INC.	\$3,020.08

262347	04/05/2016	06	14305005	POMA DISTRIBUTING CO INC	\$2,162.19
262389	04/06/2016	06	14305777	YOUR TRAVEL CENTER INC.	\$2,848.80
262456	04/06/2016	06	14305844	HEWLETT PACKARD-STL GOVT. SALES	\$2,382.48
262485	04/07/2016	06	14306868	TODD PIPE & SUPPLY	\$16,730.59
262491	04/07/2016	06	14306873	ADVANCED CLASSROOM TECHNOLOGIES, INCORPORATED	\$9,452.96
262521	04/08/2016	06	14308050	WALTERS WHOLESALE ELECTRIC	\$3,521.15
262525	04/08/2016	06	14308054	BDM FABRICATION & HVAC	\$8,905.05
262538	04/08/2016	06	14308067	AMTECH ELEVATORS	\$3,646.26
262539	04/08/2016	06	14308068	AMTECH ELEVATORS	\$5,916.98
262560	04/08/2016	06	14308089	BONNETT IRRIGATION	\$7,810.55

TOTAL FOR FUND 06 \$820,850.88

ADULT EDUCATION FUND 11

261229	03/18/2016	11	14290605	ADVANCED CLASSROOM TECHNOLOGIES, INCORPORATED	\$2,509.00
262159	04/01/2016	11	14303220	CONCEPTS SCHOOL AND OFFICE FURNISHINGS, LLC	\$11,072.66

TOTAL FOR FUND 11 \$13,581.66

CAFETERIA SPECIAL REVENUE FUND 13

261318	03/21/2016	13	14291698	LEABO FOODS DIST., INC.	\$20,437.41
261339	03/21/2016	13	14291719	LEABO FOODS DIST., INC.	\$7,744.35
261355	03/21/2016	13	14291734	LEABO FOODS DIST., INC.	\$45,546.78
261359	03/21/2016	13	14291738	LEABO FOODS DIST., INC.	\$40,107.93
261369	03/22/2016	13	14292681	HOLLANDIA DAIRY	\$42,938.43
261389	03/22/2016	13	14292701	GOOD, ALBA	\$3,060.00
261391	03/22/2016	13	14292703	KNIGHT, ROBERT C.	\$8,826.00
261399	03/22/2016	13	14292711	POWELL, DOUG	\$4,195.00
261427	03/22/2016	13	14292739	SUNRISE PRODUCE COMPANY	\$10,416.07
261428	03/22/2016	13	14292740	A & R WHOLESALE DISTRIBUTORS INC	\$11,047.89
261433	03/23/2016	13	14293900	A & R WHOLESALE DISTRIBUTORS INC	\$12,765.40
261445	03/22/2016	13	14292756	A & R WHOLESALE DISTRIBUTORS INC	\$29,697.24
261446	03/22/2016	13	14292757	SUNRISE PRODUCE COMPANY	\$18,386.74
261453	03/22/2016	13	14292764	A & R WHOLESALE DISTRIBUTORS INC	\$7,329.35
261458	03/22/2016	13	14292769	A & R WHOLESALE DISTRIBUTORS INC	\$2,845.93
261459	03/22/2016	13	14292770	GOLD STAR FOODS, INC.	\$2,303.70
261460	03/22/2016	13	14292771	GOLD STAR FOODS, INC.	\$14,266.84
261461	03/23/2016	13	14293901	GOLD STAR FOODS, INC.	\$9,579.07
261462	03/23/2016	13	14293902	GOLD STAR FOODS, INC.	\$2,969.45
261463	03/23/2016	13	14293903	LEABO FOODS DIST., INC.	\$56,087.15
261567	03/24/2016	13	14295228	P & R PAPER SUPPLY	\$35,479.29
261569	03/24/2016	13	14295230	P & R PAPER SUPPLY	\$11,257.63
261587	03/24/2016	13	14295248	P & R PAPER SUPPLY	\$43,637.38
261592	03/24/2016	13	14295253	LEABO FOODS DIST., INC.	\$14,604.38
261597	03/24/2016	13	14295258	LEABO FOODS DIST., INC.	\$13,059.95
261609	03/24/2016	13	14295270	LEABO FOODS DIST., INC.	\$13,670.58
261619	03/24/2016	13	14295280	LEABO FOODS DIST., INC.	\$17,282.27
261647	03/24/2016	13	14295308	LEABO FOODS DIST., INC.	\$32,998.39
261661	03/24/2016	13	14295322	LEABO FOODS DIST., INC.	\$14,331.25
261662	03/24/2016	13	14295323	LEABO FOODS DIST., INC.	\$16,077.16
261840	03/29/2016	13	14297978	SYSCO RIVERSIDE, INC.	\$2,329.15
261857	03/29/2016	13	14297995	A & R WHOLESALE DISTRIBUTORS INC	\$43,614.06
261868	03/29/2016	13	14298006	REDLANDS FORD	\$57,279.62
261893	03/29/2016	13	14298031	E-Z UP DIRECT.COM LLC	\$3,868.56
261900	03/30/2016	13	14299230	HOLLANDIA DAIRY	\$40,518.21
261905	03/30/2016	13	14299235	HOLLANDIA DAIRY	\$41,917.45
261908	03/30/2016	13	14299238	POWELL, DOUG	\$2,995.00

261912	03/30/2016	13	14299242	BOB & GARY'S	\$5,792.00
261913	03/30/2016	13	14299243	HMC ARCHITECTS	\$4,834.43
262101	03/31/2016	13	14301803	DEMATTEO'S PIZZA	\$3,852.25
262236	04/04/2016	13	14303624	SUNRISE PRODUCE COMPANY	\$6,574.18
262237	04/04/2016	13	14303625	SUNRISE PRODUCE COMPANY	\$9,793.32
262240	04/04/2016	13	14303628	SUNRISE PRODUCE COMPANY	\$31,062.62
262328	04/05/2016	13	14304986	GOLD STAR FOODS, INC.	\$3,394.19
262333	04/05/2016	13	14304991	GOLD STAR FOODS, INC.	\$2,279.09
262355	04/05/2016	13	14305013	GOLD STAR FOODS, INC.	\$4,573.41
262366	04/05/2016	13	14305024	GOLD STAR FOODS, INC.	\$9,416.48
262471	04/07/2016	13	14306854	DEMATTEO'S PIZZA	\$5,037.50
262472	04/07/2016	13	14306855	DEMATTEO'S PIZZA	\$4,096.75
262475	04/07/2016	13	14306858	DEMATTEO'S PIZZA	\$4,587.25
262508	04/07/2016	13	14306890	PRESS ENTERPRISE, ENTERPRISE MEDIA, LA PRENSA	\$2,624.00
TOTAL FOR FUND 13					\$853,388.53
<u>BUILDING FUND 21</u>					
262517	04/07/2016	21	14306899	BDM FABRICATION & HVAC	\$2,917.35
262541	04/08/2016	21	14308070	TILDEN-COIL CONSTRUCTORS	\$9,835.00
TOTAL FOR FUND 21					\$12,752.35
<u>CAPITAL FACILITIES FUND 25</u>					
261239	03/18/2016	25	14290614	HMC ARCHITECTS	\$6,765.00
261255	03/18/2016	25	14290630	LPA ARCHITECTS	\$7,700.00
262317	04/05/2016	25	14304975	NATIONAL CONSTRUCTION RENTALS	\$9,840.00
262318	04/05/2016	25	14304976	J. GLENNA CONSTRUCTION INC.	\$21,930.00
262319	04/05/2016	25	14304977	FORMILLUS ARCHITECTURE	\$38,447.00
262515	04/07/2016	25	14306897	NATIONAL CONSTRUCTION RENTALS	\$4,920.00
TOTAL FOR FUND 25					\$89,602.00
<u>SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS 40</u>					
261245	03/18/2016	40	14290620	J. GLENNA CONSTRUCTION INC.	\$32,198.95
261257	03/18/2016	40	14290632	APPLE VALLEY COMMUNICATIONS, INC.	\$36,279.41
261677	03/25/2016	40	14296327	ROADWAY ENGINEERING & CONTRACTING	\$55,022.00
TOTAL FOR FUND 40					\$123,500.36
<u>SELF-INSURANCE FUND 67</u>					
261465	03/23/2016	67	14293905	UNION BANK OF CALIFORNIA 2740029080	\$178,110.39
261466	03/23/2016	67	14293906	RUSD WORKER'S COMP TRUST	\$54,506.83
261744	03/28/2016	67	14297015	UNION BANK OF CALIFORNIA 2740029080	\$152,640.19
261801	03/28/2016	67	14297071	AMERICAN FIDELITY ADMINISTRATIVE SERVICES, LLC	\$8,750.00
261901	03/30/2016	67	14299231	MCCUNE & HARBER, LLP	\$7,159.58
262009	03/31/2016	67	14301712	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$60,473.44
262019	03/31/2016	67	14301722	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$38,245.06
TOTAL FOR FUND 67					\$499,885.49
<u>MULTIPLE FUND CODES</u>					
261594	03/24/2016		14295255	WAXIE SANITARY SUPPLY	\$11,639.72
261627	03/24/2016		14295288	OFFICE MAX	\$25,232.88
261628	03/24/2016		14295289	OFFICE MAX	\$11,575.09
261629	03/24/2016		14295290	OFFICE MAX	\$5,779.90
261630	03/24/2016		14295291	OFFICE MAX	\$2,462.89
261806	03/29/2016		14297944	LEARNING A-Z	\$6,118.20
261823	03/29/2016		14297961	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$4,163.26
261825	03/29/2016		14297963	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$3,019.96
261982	03/30/2016		14299312	PROLINGO	\$2,649.00
262006	03/31/2016		14301709	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$1,005,752.40
262007	03/31/2016		14301710	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$573,233.32
262008	03/31/2016		14301711	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$98,318.00

262014	03/31/2016	14301717	WAXIE SANITARY SUPPLY	\$19,985.61
262016	03/31/2016	14301719	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$104,060.91
262017	03/31/2016	14301720	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$53,402.05
262018	03/31/2016	14301721	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$13,735.55
262022	03/31/2016	14301725	METROPOLITAN LIFE INSURANCE COMPANY	\$7,364.10
262023	03/31/2016	14301726	METROPOLITAN LIFE INSURANCE COMPANY	\$8,066.60
262031	03/31/2016	14301734	OFFICE MAX	\$26,104.75
262032	03/31/2016	14301735	OFFICE MAX	\$9,692.67
262033	03/31/2016	14301736	OFFICE MAX	\$3,735.44
262183	04/01/2016	14303244	WEST ED	\$3,000.00
262212	04/01/2016	14303273	STEAD, DIANA L.	\$14,000.00
262469	04/07/2016	14306852	WAXIE SANITARY SUPPLY	\$4,419.06
262497	04/07/2016	14306879	OFFICE MAX	\$14,768.90
262498	04/07/2016	14306880	OFFICE MAX	\$3,708.33
TOTAL FOR VARIOUS FUND CODES				\$2,035,988.59
TOTAL OF WARRANTS OVER \$1,999.00				\$6,929,651.36
TOTAL OF WARRANTS UNDER \$1,999.00				\$416,976.12
GRAND TOTAL OF WARRANTS				\$7,346,627.48

**Board Meeting Agenda
May 2, 2016**

Topic: Acceptance of Gifts and Donations

Presented by: Donna Manson, Account Clerk, Business Services

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

DESCRIPTION OF AGENDA ITEM

- Arlington High School received \$250.00 from Frank T. Heyming for Arlington High Schools' Envirothon team.
- Emerson Elementary School received \$436.78 from Target thru their Take Charge of Education Program.
- Pupil Services/Homeless Program received food, backpacks, and books valued at \$90,415.64 from Feed the Children.
- Ramona High School received \$500.00 from The Community Foundation for Ramona Key Club in honor of Kevin Torres-Dominquez.
- Victoria Elementary School received \$2,093.90 from their Teacher Parent Organization for February 2016 field trips.
- After School Programs received \$8,266.99 from The Kroger Company-Ralphs/Food \$ Less.
- Victoria Elementary School received \$703.45 from Victoria Outdoor Education to purchase student planners.

Values are set by the donor, and the District has not conducted any independent assessment as to the actual value of the gifted donated item. Inclusion of the value on the report is for information only and does not represent an affirmation of the value.

FISCAL IMPACT: \$102,665.86

RECOMMENDATION: It is recommended that the Board of Education accept the above gifts and donations.

ADDITIONAL MATERIAL: None

Board Meeting Agenda
May 2, 2016

Topic: Surplus and Sale of Electronic Equipment

Presented by: Luis F. Moya, Supervisor, Warehouse

Responsible

Cabinet Member: Mays Kakish, Chief Business Officer / Governmental Relations

Type of Item: Consent

Short Description: Requesting approval to declare listed electronic equipment as surplus property and authorization to sell or dispose of the surplus electronic equipment in accordance with Education Code provisions.

DESCRIPTION OF AGENDA ITEM:

It is necessary to dispose of electronic equipment which has become obsolete, is not cost effective to repair or no longer holds any value for replacement parts. Items in this condition must be declared surplus and disposed of in accordance with California Education Code and environmental regulations designed to protect the environment from electronic waste (e-waste).

In accordance with the California Education Code §17546, the items may be sold at private sale without advertising if the value of the item(s) are under \$2,500 as unanimously approved by the Board. If it is found the property is of insufficient value to defray costs of arranging a sale, the property may be sold, donated or disposed of in a public dump. Given the environmental regulations associated to the disposition of electronic equipment, disposal in the public dump is not an option. Sale of electronic equipment shall be limited to state certified e-waste collection facilities.

California Education Code §17547 requires that monies received from the sale shall be placed to the credit of the fund from which the original expenditure for the purchase of the property was made or in the general or reserve fund of the district.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education declare listed electronic equipment as surplus and authorize staff to sell or dispose surplus electronic equipment in accordance with Education Code provisions.

ADDITIONAL MATERIAL: Electronic Equipment Surplus List

Attached: Yes

Sale of Electronic Equipment
Board of Education Meeting
May 2, 2016

	RUSD Tag Number	Description	Serial Number	School Site
1	N/A	Printer	CNGSC28430	Central Registration Center
2	0003655	CPU	2UAO491Y4C	Hawthorne Elementary
3	N/A	Monitor	CNC040R999	Hawthorne Elementary
4	0003656	CPU	2UAO491Y4D	Hawthorne Elementary
5	N/A	Monitor	MW682BON00405	Hawthorne Elementary
6	N/A	Keyboard	08A06405470D	Hawthorne Elementary
7	REG 107329	CPU	N/A	Hawthorne Elementary
8	94614	CPU	N/A	Hawthorne Elementary
9	N/A	Monitor	MUL7007A0076936	Hawthorne Elementary
10	N/A	Monitor	CNC040R994	Hawthorne Elementary
11	94486	CPU	0031478779	Lake Mathews Elementary
12	N/A	Monitor	MUL5016E0062898	Lake Mathews Elementary
13	N/A	Keyboard	C043275	Lake Mathews Elementary
14	107969	Laptop	0037140015	Lake Mathews Elementary
15	94477	CPU	0031478868	Lake Mathews Elementary
16	N/A	Television	09818083	Lake Mathews Elementary
17	N/A	VCR	F2IA11629	Lake Mathews Elementary
18	N/A	Television	08815918	Lake Mathews Elementary
19	95593	CPU	0034980680	Lake Mathews Elementary
20	N/A	Monitor	MUL5016E0071913	Lake Mathews Elementary
21	94662	CPU	0033139974	Lake Mathews Elementary
22	N/A	Monitor	MUL5016E0071915	Lake Mathews Elementary
23	N/A	Television	08816041	Lake Mathews Elementary
24	N/A	VCR	078W2511	Lake Mathews Elementary
25	94384	CPU	0031478766	Lake Mathews Elementary
26	0000729	CPU	N/A	Lake Mathews Elementary
27	96295	CPU	N/A	Lake Mathews Elementary
28	95584	CPU	0034980675	Lake Mathews Elementary
29	94870	CPU	0032646881	Lake Mathews Elementary
30	NDM01688	Wheelwriter	1120029	Lake Mathews Elementary
31	N/A	Projector	507027A030205323	Lake Mathews Elementary
32	N/A	Projector	507027A030204632	Lake Mathews Elementary
33	88726	Printer	N/A	Lake Mathews Elementary
34	289	Laptop	N/A	Lake Mathews Elementary
35	288	Laptop	N/A	Lake Mathews Elementary
36	N/A	Laptop	2849022	Lake Mathews Elementary
37	12	Television	N/A	Lake Mathews Elementary
38	9	VCR	N/A	Lake Mathews Elementary
39	095781	VCR	144W3362	Madison Elementary
40	78220	Television	10405079	Madison Elementary
41	095780	Television	13511708	Madison Elementary
42	095772	VCR	114Y0904	Madison Elementary
43	095777	Television	3CA6A00269	Madison Elementary
44	095794	VCR	114Y1250	Madison Elementary
45	095793	Television	12511139AX	Madison Elementary
46	02159	Television	622549	Madison Elementary
47	095976	VCR	16361480	Madison Elementary

Sale of Electronic Equipment
Board of Education Meeting
May 2, 2016

48	78221	Television	10405078	Madison Elementary
49	095804	VCR	1627207297	Madison Elementary
50	237828	Document Camera	PH05B026747	Madison Elementary
51	101268	Document Camera	C6500545	Madison Elementary
52	101267	Document Camera	C6500397	Madison Elementary
53	95819	CPU	0035411056	Madison Elementary
54	86746	Printer	N/A	Madison Elementary
55	89743	Printer	5311210550	Madison Elementary
56	POJ378066	Printer	8C5D1100101	Madison Elementary
57	95702	CPU	0034991929	Madison Elementary
58	N/A	CPU	N/A	Madison Elementary
59	96039	CPU	003532451	Madison Elementary
60	91755	CPU	0035382440	Madison Elementary
61	95405	CPU	0034403042	Madison Elementary
62	N/A	Printer	CNBS201679	Madison Elementary
63	N/A	Printer	CNBF169107	Madison Elementary
64	105225	Printer	N/A	Madison Elementary
65	105226	Printer	N/A	Madison Elementary
66	N/A	Promethean Board	N/A	Madison Elementary
67	N/A	Promethean Board	N/A	Madison Elementary
68	N/A	Promethean Board	N/A	Madison Elementary
69	N/A	Promethean Board	N/A	Madison Elementary
70	N/A	Promethean Board	N/A	Madison Elementary
71	N/A	Keyboard	N/A	Madison Elementary
72	N/A	Keyboard	N/A	Madison Elementary
73	N/A	Keyboard	N/A	Madison Elementary
74	N/A	Keyboard	N/A	Madison Elementary
75	N/A	Keyboard	N/A	Madison Elementary
76	N/A	Printer	CN13H3D317	Martin Luther King High
77	N/A	Printer	USXQ19517	Martin Luther King High
78	N/A	Scanner	TW06121275	Martin Luther King High
79	N/A	CPU	Homemade	Martin Luther King High
80	106529	Laptop	0040474902	Martin Luther King High
81	N/A	Printer	MY4844N198	Martin Luther King High
82	85067	CPU	0023306765	Martin Luther King High
83	85078	CPU	0023306792	Martin Luther King High
84	86539	CPU	0025657537	Martin Luther King High
85	N/A	CPU	US53102663	Martin Luther King High
86	N/A	Printer	SMJ12200	Martin Luther King High
87	N/A	Camera	137706	Martin Luther King High
88	96225	CPU	0036305308	Martin Luther King High
89	N/A	CPU	0036305311	Martin Luther King High
90	HEAD 00110	Television	345517	Sunshine Early Childhood
91	Lottery 01864	Speaker	0206113	Sunshine Early Childhood
92	70251	Speaker	d971240	Sunshine Early Childhood
93	90903	Printer	CNDJJ95517	Taft Elementary
94	90746	Printer	N/A	Taft Elementary
95	N/A	Printer	N/A	Taft Elementary
96	90897	Printer	N/A	Taft Elementary

Sale of Electronic Equipment
Board of Education Meeting
May 2, 2016

97	90905	Printer	N/A	Taft Elementary
98	90896	Printer	N/A	Taft Elementary
99	88659	Printer	N/A	Taft Elementary
100	90667	Printer	N/A	Taft Elementary
101	90907	Printer	N/A	Taft Elementary
102	88653	Printer	N/A	Taft Elementary
103	88657	Printer	N/A	Taft Elementary
104	90741	Printer	N/A	Taft Elementary
105	88656	Printer	N/A	Taft Elementary
106	N/A	Printer	N/A	Taft Elementary
107	88654	Printer	N/A	Taft Elementary
108	88658	Printer	N/A	Taft Elementary
109	N/A	Printer	N/A	Taft Elementary
110	N/A	Monitor	N/A	Taft Elementary
111	54522	Record Player	N/A	Taft Elementary
112	83644	Printer	N/A	Taft Elementary
113	54597	Typewriter	N/A	Taft Elementary

**Board Meeting Agenda
May 2, 2016**

Topic: Investment Report for Quarter Ending March 31, 2016

Presented by: Mays Kakish, Chief Business Officer/Governmental Relations

Responsible

Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: A status report on the District's funds and investments may be prepared on a quarterly basis for the Superintendent's and the Board of Education's information.

DESCRIPTION OF AGENDA ITEM:

California Government Code Section 53646 states that funds and investments held by or in trust for the District may be reported to the governing Board on a quarterly basis.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education accept the Investment Report.

ADDITIONAL MATERIAL:

1. Cash and Investments Treasury Report for the Quarter Ending March 31, 2016
2. The County of Riverside Treasurer's Pooled Investment Monthly Report for March 2016

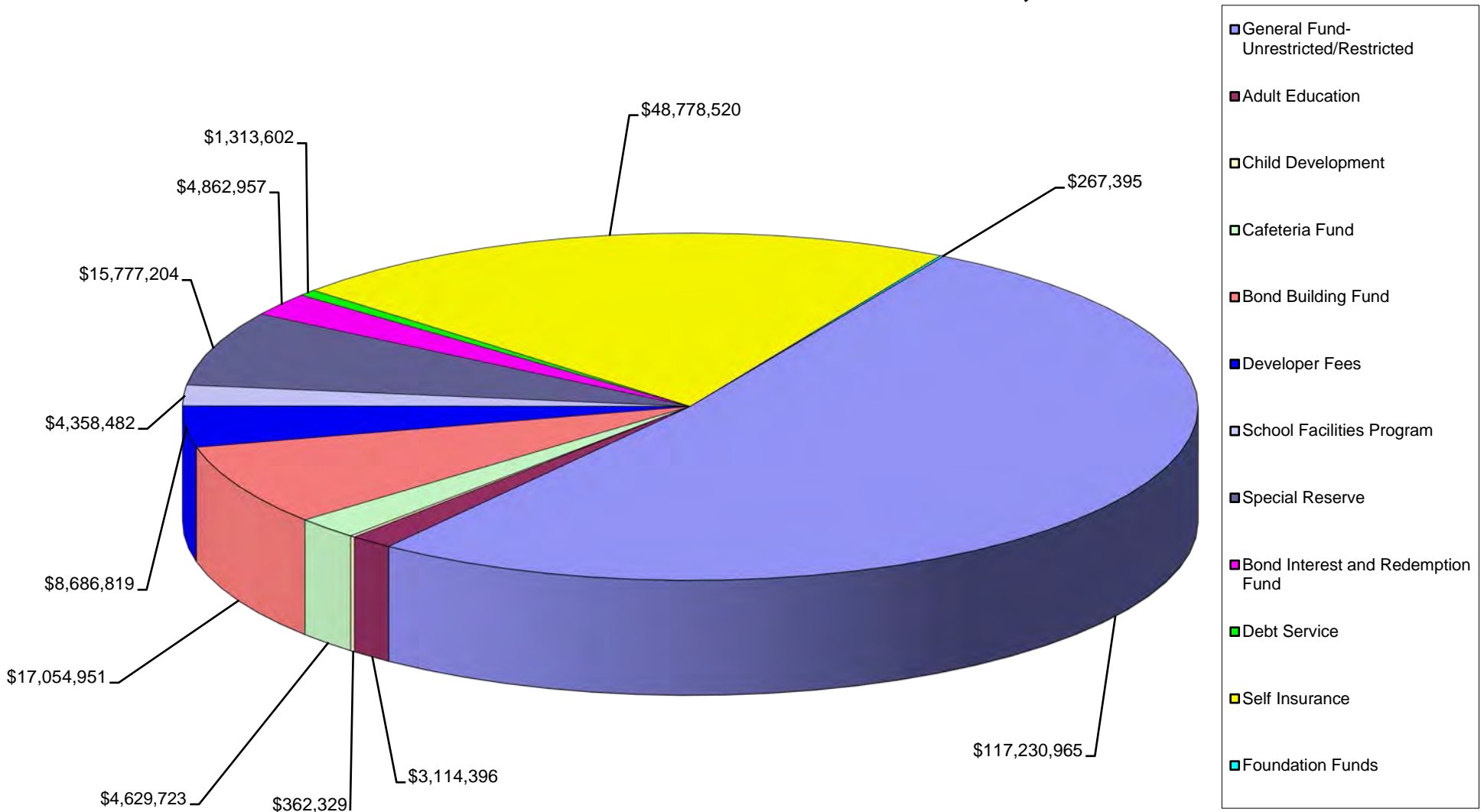
Attached: Yes

Riverside Unified School District
CASH AND INVESTMENTS TREASURY REPORT
SUMMARY
For the Quarter Ending
March 31, 2016

General Portfolio	Book Value	Market Value
Riverside County Treasurer	\$226,437,344	\$226,439,155
Funds with Bank Institutions	\$1,681,134	\$1,681,134
ASB & Trust Accounts	\$1,716,625	\$1,716,625
Total General Portfolio	\$229,835,103	\$229,836,915
Funds with Fiscal Agent	\$16,130,912	\$19,365,370

The market value of funds held by the County Treasurer equates to the District's pro-rata share of the market value of the entire County investment pool.
The book value for County Pool is the withdrawal value provided by the County Treasurer.
The market values for funds held in checking, savings, money market accounts do not change.
The fiscal agents provided the market value for investments held in their accounts.
This report meets the requirement of Government Code Section 16481 and 53601.

CASH FUNDS WITH RIVERSIDE COUNTY TREASURER FOR THE QUARTER ENDING MARCH 31, 2016



Riverside Unified School District
FUNDS IN RIVERSIDE COUNTY TREASURER INVESTMENT POOL
For the Quarter Ending
March 31, 2016

Fund or Account	Fund Number	Account Number	Fund Total	
General Fund-Unrestricted/Restricted	03/06	9110	\$117,230,965	
Adult Education	11	9110	\$3,114,396	
Child Development	12	9110	\$362,329	
Cafeteria Fund	13	9110	\$4,629,723	
Bond Building Fund	21	9110	\$17,054,951	
Developer Fees	25	9110	\$8,686,819	
School Facilities Program	35	9110	\$4,358,482	
Special Reserve	40	9110	\$15,777,204	
Bond Interest & Redemption Fund	51	9110	\$4,862,957	
Debt Service	56	9110	\$1,313,602	
Self Insurance	67	9110	\$48,778,520	
Foundation Funds	73	9110	<u>\$267,395</u>	
Total Funds in County Investment Pool (Book Value)			<u><u>\$226,437,344</u></u>	Market Value (See Note)
				<u><u>\$226,439,155</u></u>

Annualized Yield for Quarter Ended	12/31/15	41.00%
Annualized Yield for Quarter Ended	09/30/15	0.40%

Note: Market value share equates to the District's pro-rata share of the market value of the entire County Investment Pool.

Riverside Unified School District
FUNDS WITH BANK INSTITUTIONS
For the Quarter Ending
March 31, 2016

Account Name	Institution	Deposits	Interest Rate
Checking Account Revolving Funds	Altura Credit Union	\$137,480	0.15%
Checking Account Clearing Accounts	Altura Credit Union	\$231,082	0.15%
Checking Account Riverside Adult Education	Altura Credit Union	\$4,248	0.15%
Money Market Nutrition Services	Altura Credit Union	\$423,683	0.15%
Checking Account Workers Compensation	Altura Credit Union	\$151,959	0.15%
Checking Account Property and Liability	Altura Credit Union	\$150,475	0.15%
Checking Account Medical Insurance	Union Bank of California	<u>\$582,207</u>	0.00%
Total Funds with Bank Institutions		<u><u>\$1,681,134</u></u>	

Riverside Unified School District
ASB AND TRUST FUNDS WITH BANK INSTITUTIONS
For the Period Ending
March 31, 2016

Account Name	Institution	Associated Student Body (ASB)	Trusts	Total	Interest Rate
Arlington High	Altura Credit Union	\$93,242	\$152,188	\$245,430	0.15%
Central Middle	Altura Credit Union	\$6,565	\$2,484	\$9,049	0.15%
Chemawa Middle	Altura Credit Union	\$11,504	\$28,465	\$39,969	0.15%
Amelia Earhart Middle	Altura Credit Union	\$55,304	\$38,378	\$93,682	0.15%
Matthew Gage Middle	Altura Credit Union	\$17,601	\$31,465	\$49,066	0.15%
Abraham Lincoln High School	Altura Credit Union	\$1,541	\$0	\$1,541	0.16%
Abraham Lincoln High School	Altura Credit Union	\$2,431	\$0	\$2,431	0.10%
Martin Luther King High School	Altura Credit Union	\$195,432	\$237,718	\$433,150	0.15%
Frank Augustus Miller Middle School	Altura Credit Union	\$17,332	\$53,723	\$71,055	0.15%
John W. North High School	Altura Credit Union	\$52,539	\$95,685	\$148,223	0.00%
Riverside Polytechnic High School	Altura Credit Union	\$90,708	\$194,654	\$285,362	0.15%
Raincross High School	Altura Credit Union	\$2,750	\$0	\$2,750	0.15%
Ramona High School	Altura Credit Union	\$107,779	\$121,609	\$229,388	0.15%
Ramona High School	Altura Credit Union	\$16,937	\$19,111	\$36,048	0.10%
Riverside Adult School	Altura Credit Union	\$1,427	\$0	\$1,427	0.16%
Sierra Middle School	Altura Credit Union	\$22,167	\$8,561	\$30,728	0.15%
STEM Academy	Altura Credit Union	\$9,129	\$2,476	\$11,605	0.15%
STEM High School	Altura Credit Union	\$5,019	\$4,218	\$9,238	0.15%
University Heights Middle	Altura Credit Union	\$9,630	\$6,853	\$16,483	0.15%
		<u>\$719,038</u>	<u>\$997,588</u>	<u>\$1,716,625</u>	
ASB Funds		\$719,038			
Trust Funds		\$997,588			
Total ASB & Trust Funds with Bank Institutions		<u><u>\$1,716,625</u></u>			

Riverside Unified School District

FUNDS WITH FISCAL AGENT

For the Quarter Ending

March 31, 2016

<i>Investment</i>	<i>Financing</i>	<i>Issue</i>	<i>Book Value</i>	<i>Market Value</i>	<i>Price</i>	<i>Yield*</i>	<i>Maturity Date</i>
First American Govt Oblig	CFD #2	Special Tax Fund	\$1	\$1	100.000	0.000%	N/A
First American Govt Oblig	CFD #2	Surplus Fund	\$501,653	\$501,653	100.000	0.000%	N/A
		Total	<u>\$501,654</u>	<u>\$501,654</u>			
First American Govt Oblig	CFD #3	Surplus Fund	\$32,314	\$32,314	100.000	0.000%	N/A
		Total	<u>\$32,314</u>	<u>\$32,314</u>			
First American Govt Oblig	CFD #4	Surplus Fund	\$71,190	\$71,190	100.000	0.000%	N/A
		Total	<u>\$71,190</u>	<u>\$71,190</u>			
First American Govt Oblig	CFD #6, 1	Surplus Fund	\$95,041	\$95,041	100.000	0.000%	N/A
		Total	<u>\$95,041</u>	<u>\$95,041</u>			
First American Govt Oblig	CFD #6, 2	Surplus Fund	\$102,868	\$102,868	100.000	0.000%	N/A
		Total	<u>\$102,868</u>	<u>\$102,868</u>			
First American Treas Oblig	CFD #7	Special Tax Fund	\$138,430	\$138,430	100.000	0.000%	N/A
First American Treas Oblig	CFD #7	Surplus Fund	\$1,134,913	\$1,134,913	100.000	0.000%	N/A
FHLMC Debenture	CFD #7	Reserve Fund	\$109,990	\$109,393	100.361	1.000%	7/28/2017
FNMA Medium Term Note	CFD #7	Reserve Fund	\$577,980	\$572,673	100.469	1.250%	1/30/2017
First American Treas Oblig	CFD #7	Reserve Fund	\$10,941	\$10,941	100.000	0.000%	N/A
Private Exempt Funding	CFD #7	Reserve Fund	\$1,018,651	\$999,308	100.534	1.375%	2/15/2017
		Total	<u>\$2,990,906</u>	<u>\$2,965,659</u>			
First American Govt Oblig	CFD #8	Surplus Fund	\$49,464	\$49,464	100.000	0.000%	N/A
		Total	<u>\$49,464</u>	<u>\$49,464</u>			
First American Govt Oblig	CFD #9, 1	Surplus Fund	\$31,118	\$31,118	100.000	0.000%	N/A
First American Govt Oblig	CFD #9, 1,3,5	Administrative Fund	\$10,955	\$10,955	100.000	0.000%	N/A
First American Govt Oblig	CFD #9, 3	Surplus Fund	\$44,879	\$44,879	100.000	0.000%	N/A
First American Govt Oblig	CFD #9, 5	Surplus Fund	\$110,299	\$110,299	100.000	0.000%	N/A
		Total	<u>\$197,252</u>	<u>\$197,252</u>			
First American Govt Oblig	CFD #9, 2	Surplus Fund	\$81,612	\$81,612	100.000	0.000%	N/A
		Total	<u>\$81,612</u>	<u>\$81,612</u>			
First American Govt Oblig	CFD #9, 4	Surplus Fund	\$107,217	\$107,217	100.000	0.000%	N/A
		Total	<u>\$107,217</u>	<u>\$107,217</u>			
First American Govt Oblig	CFD #10	Refunding Bonds Surplus	\$23,079	\$23,079	100.000	0.000%	N/A
		Total	<u>\$23,079</u>	<u>\$23,079</u>			
First American Govt Oblig	CFD #11	Surplus Fund	\$59,514	\$59,514	100.000	0.000%	N/A
		Total	<u>\$59,514</u>	<u>\$59,514</u>			
First American Govt Oblig	CFD #12	Surplus Fund	\$252,139	\$252,139	100.000	0.000%	N/A
		Total	<u>\$252,139</u>	<u>\$252,139</u>			
First American Govt Oblig	CFD #13	Refunding Bonds Surplus	\$224,831	\$224,831	100.000	0.000%	N/A
		Total	<u>\$224,831</u>	<u>\$224,831</u>			
First American Govt Oblig	CFD #14	Refunding Bonds Surplus	\$168,508	\$168,508	100.000	0.000%	N/A
		Total	<u>\$168,508</u>	<u>\$168,508</u>			
First American Govt Oblig	CFD #15, 1	Surplus Fund	\$421,309	\$421,309	100.000	0.000%	N/A
		Total	<u>\$421,309</u>	<u>\$421,309</u>			
First American Govt Oblig	CFD #15, 2	Refunding Surplus Fund	\$467,275	\$467,275	100.000	0.000%	N/A
		Total	<u>\$467,275</u>	<u>\$467,275</u>			
First American Govt Oblig	CFD #15, 3	Interest Fund	\$5,848	\$5,848	100.000	0.000%	N/A
FHLMC Debenture	CFD #15, 3	Reserve Fund	\$486,377	\$483,740	100.361	1.000%	7/28/2017
First American Govt Oblig	CFD #15, 3	Reserve Fund	\$4,768	\$4,768	100.000	0.000%	N/A
First American Govt Oblig	CFD #15, 3	School Facilities Fund	\$2,249,595	\$2,249,595	100.000	0.000%	N/A
First American Govt Oblig	CFD #15, 3	Water District Fund	\$21,827	\$21,827	100.000	0.000%	N/A
First American Govt Oblig	CFD #15, 3	Surplus Fund	\$593,320	\$593,320	100.000	0.000%	N/A
		Total	<u>\$3,361,734</u>	<u>\$3,359,098</u>			

Riverside Unified School District

FUNDS WITH FISCAL AGENT

For the Quarter Ending

March 31, 2016

<i>Investment</i>	<i>Financing</i>	<i>Issue</i>	<i>Book Value</i>	<i>Market Value</i>	<i>Price</i>	<i>Yield*</i>	<i>Maturity Date</i>
First American Govt Oblig	CFD #16	Surplus Fund	\$185,424	\$185,424	100.000	0.000%	N/A
		Total	\$185,424	\$185,424			
First American Govt Oblig	CFD #17	Refunding Surplus Fund	\$64,451	\$64,451	100.000	0.000%	N/A
First American Govt Oblig	CFD #17	Refunding Improvement Fund	\$531,176	\$531,176	100.000	0.000%	N/A
		Total	\$595,627	\$595,627			
First American Govt Oblig	CFD #18	Refunding Special Fund	\$1	\$1	100.000	0.000%	N/A
First American Govt Oblig	CFD #18	Refunding Surplus Fund	\$80,821	\$80,821	100.000	0.000%	N/A
		Total	\$80,822	\$80,822			
First American Treas Oblig	CFD #20	Surplus Fund	\$13,163	\$13,163	100.000	0.000%	N/A
FHLMC Debenture	CFD #20	Reserve Fund	\$117,053	\$116,419	100.361	1.000%	7/28/2017
First American Treas Oblig	CFD #20	Reserve Fund	\$1,652	\$1,652	100.000	0.000%	N/A
First American Treas Oblig	CFD #20	School Facilities	\$84,256	\$84,256	100.000	0.000%	N/A
		Total	\$216,124	\$215,490			
First American Govt Oblig	CFD #21	Refunding Surplus Fund	\$66,101	\$66,101	100.000	0.000%	N/A
First American Govt Oblig	CFD #21	Refunding Improvement Fund	\$475,450	\$475,450	100.000	0.000%	N/A
		Total	\$541,551	\$541,551			
First American Govt Oblig	CFD #22	Refunding Special Fund	\$1	\$1	100.000	0.000%	N/A
First American Govt Oblig	CFD #22	Refunding Surplus Fund	\$157,702	\$157,702	100.000	0.000%	N/A
First American Govt Oblig	CFD #22	Refunding Improvement Fund	\$79,231	\$79,231	100.000	0.000%	N/A
		Total	\$236,934	\$236,934			
First American Govt Oblig	CFD #24	Refunding Special Fund	\$1	\$1	100.000	0.000%	N/A
First American Govt Oblig	CFD #24	Refunding Surplus Fund	\$111,542	\$111,542	100.000	0.000%	N/A
		Total	\$111,543	\$111,543			
First American Govt Oblig	CFD #26	Special Tax Fund	\$28,835	\$28,835	100.000	0.000%	N/A
First American Govt Oblig	CFD #26	Surplus Fund	\$2,093	\$2,093	100.000	0.000%	N/A
First American Govt Oblig	CFD #26	Prepay Fund	\$272	\$272	100.000	0.000%	N/A
First American Govt Oblig	CFD #26	Reserve Fund	\$870	\$870	100.000	0.000%	N/A
FHLMC Debenture	CFD #26	Reserve Fund	\$175,580	\$174,628	99.834	1.000%	12/9/2016
		Total	\$207,650	\$206,698			
First American Govt Oblig	CFD #27	Surplus Fund	\$61,392	\$61,392	100.000	0.000%	N/A
		Total	\$61,392	\$61,392			
First American Prime Oblig	COP 2001	Reserve Fund	\$5	\$5	100.000	0.000%	N/A
		Total	\$5	\$5			
FHLB Debenture	COP 2009	Reserve Fund	\$721,816	\$694,733	100.686	1.625%	12/9/2016
First American Treas Oblig	COP 2009	Reserve Fund	\$24,765	\$24,765	100.000	0.000%	N/A
		Total	\$746,581	\$719,498			
First American Govt Oblig	COP 2015	Acquisition Fund	\$489,027	\$489,027	100.000	0.000%	N/A
		Total	\$489,027	\$489,027			
Certificates of Deposit: Ally	FA 2012 A	Reserve Fund	\$245,857	\$247,695	101.100	1.700%	9/28/2018
Certificates of Deposit: AmEx	FA 2012 A	Reserve Fund	\$245,368	\$247,634	101.075	1.600%	10/1/2018
Certificates of Deposit: Baroda	FA 2012 A	Reserve Fund	\$248,619	\$249,422	101.805	2.000%	10/9/2018
Certificates of Deposit: Barclays	FA 2012 A	Reserve Fund	\$241,145	\$241,399	100.583	1.450%	4/16/2018
Certificates of Deposit: CapOne	FA 2012 A	Reserve Fund	\$245,367	\$247,631	101.074	1.650%	10/1/2018
Certificates of Deposit: CapOne	FA 2012 A	Reserve Fund	\$245,858	\$247,631	101.074	1.650%	10/1/2018
Certificates of Deposit: Gree	FA 2012 A	Reserve Fund	\$245,367	\$247,631	101.074	1.650%	10/1/2018
Certificates of Deposit: First Gen	FA 2012 A	Reserve Fund	\$245,980	\$247,715	101.108	1.200%	9/28/2018
Certificates of Deposit: GE Cap	FA 2012 A	Reserve Fund	\$39,215	\$39,267	100.684	1.500%	4/11/2018
Certificates of Deposit: GoldSach	FA 2012 A	Reserve Fund	\$245,367	\$247,636	101.076	1.650%	9/28/2018
Certificates of Deposit: Sallie Mae	FA 2012 A	Reserve Fund	\$241,785	\$240,833	100.767	1.800%	9/4/2018
Certificates of Deposit: UBS	FA 2012 A	Reserve Fund	\$246,225	\$247,646	101.080	1.400%	10/1/2018
First American Govt Oblig	FA 2012 A	Reserve Fund	\$15,828	\$15,828	100.000	0.000%	N/A
		Total	\$2,751,981	\$2,767,968			

Riverside Unified School District

FUNDS WITH FISCAL AGENT

For the Quarter Ending
March 31, 2016

<i>Investment</i>	<i>Financing</i>	<i>Issue</i>	<i>Book Value</i>	<i>Market Value</i>	<i>Price</i>	<i>Yield*</i>	<i>Maturity Date</i>
FNMA Debenture	FA 2012 B	Reserve Fund	\$687,103	\$690,301	100.627	1.125%	12/14/2018
First American Govt Oblig	FA 2012 B	Reserve Fund	\$4,712	\$4,712	100.000	0.000%	N/A
		Total	<u>\$691,815</u>	<u>\$695,013</u>			
First American Govt Oblig	FA 2015	Special Tax Refunding COI	\$6,528	\$6,528	100.000	0.000%	N/A
BAM Muni Bond	FA 2015	Special Tax Refunding Reserve	\$1	\$3,271,825	100.000	0.000%	N/A
		Total	<u>\$6,529</u>	<u>\$3,278,353</u>			
Total Funds With Fiscal Agent			<u>\$16,130,912</u>	<u>\$19,365,370</u>			

*Yield = .0% unless otherwise noted



County of Riverside

February 2016

Treasurer's Pooled Investment Fund



Capital Markets Team

Don Kent

Treasurer-Tax Collector

Jon Christensen

Asst. Treasurer-Tax Collector

Giovane Pizano

Investment Manager

Icela Licea

Asst. Investment Manager

Investment Objectives

The primary objective of the treasurer shall be to **safeguard the principal** of the funds under the treasurer's control, meet the **liquidity needs** of the depositor, and achieve a **return on the funds** under his or her control.

COUNTY OF RIVERSIDE TREASURER'S POOLED INVESTMENT FUND IS CURRENTLY RATED: Aaa-bf BY MOODY'S INVESTOR'S SERVICE AND AAA/V1 BY FITCH RATINGS

	Month End Market Value (\$)*	Month End Book Value (\$)	Paper Gain or Loss (\$)	Paper Gain or Loss (%)	Book Yield (%)	Yrs to Maturity	Modified Duration
February	6,294,402,626.91	6,289,381,725.26	5,020,901.65	0.08	0.66	1.15	1.12
January	6,691,824,574.61	6,687,643,005.32	4,181,569.29	0.06	0.62	1.10	1.08
December	7,023,488,956.44	7,028,915,490.64	(5,426,534.20)	(0.08)	0.55	1.03	1.00
November	5,931,356,029.51	5,933,521,428.90	(2,165,399.39)	(0.04)	0.50	1.03	1.01
October	5,880,386,136.39	5,878,933,080.22	1,453,056.17	0.02	0.46	0.98	0.95
September	5,735,299,236.42	5,731,768,505.08	3,530,731.34	0.06	0.43	0.93	0.90

The Treasurer's Pooled Investment Fund is comprised of the County, Schools, Special Districts, and other Discretionary Depositors.

Current Market Data

Economic Indicators

Release Date	Indicator	Consensus	Actual
02/05/2016	Non-Farm Payrolls M/M change: Counts the number of paid employees working part-time or full-time in the nation's business and government establishments.	190,000	151,000
02/05/2016	Employment Situation: Measures the number of unemployed as a percentage of the labor	5.0%	4.9%
02/25/2016	Durable Goods Orders - M/M change: Reflects the new orders placed with domestic manufacturers for immediate and future delivery of factory hard goods.	2.9%	4.9%
02/26/2016	Real Gross Domestic Product - Q/Q change: The broadest measure of aggregate economic activity and encompasses every sector of the economy. GDP is the country's most comprehensive economic scorecard.	0.8%	0.9%
02/23/2016	Consumer Confidence: Measures consumer attitudes on present economic conditions and expectations of future conditions.	97.2	92.2
02/04/2016	Factory Orders M/M change: Represents the dollar level of new orders for both durable and nondurable goods.	-2.8%	-2.9%
02/19/2016	Consumer Price Index - M/M change: The Consumer Price Index is a measure of the average price level of a fixed basket of goods and services purchased by consumers.	-0.1%	0.0%
02/19/2016	CPI Ex Food and Energy - M/M change: CPI Ex Food and Energy excludes food and energy.	0.2%	0.3%

Stock Indices

	Value	Change
Dow Jones (DJIA)	\$ 16,516.50	\$ 50.20
S&P 500 Index	\$ 1,932.23	\$ (8.01)
NASDAQ (NDX)	\$ 4,557.95	\$ (56.00)

Commodities

	Value	Change
Nymex Crude	\$ 33.75	\$ 0.13
Gold (USD/OZ)	\$ 1,238.74	\$ 120.57

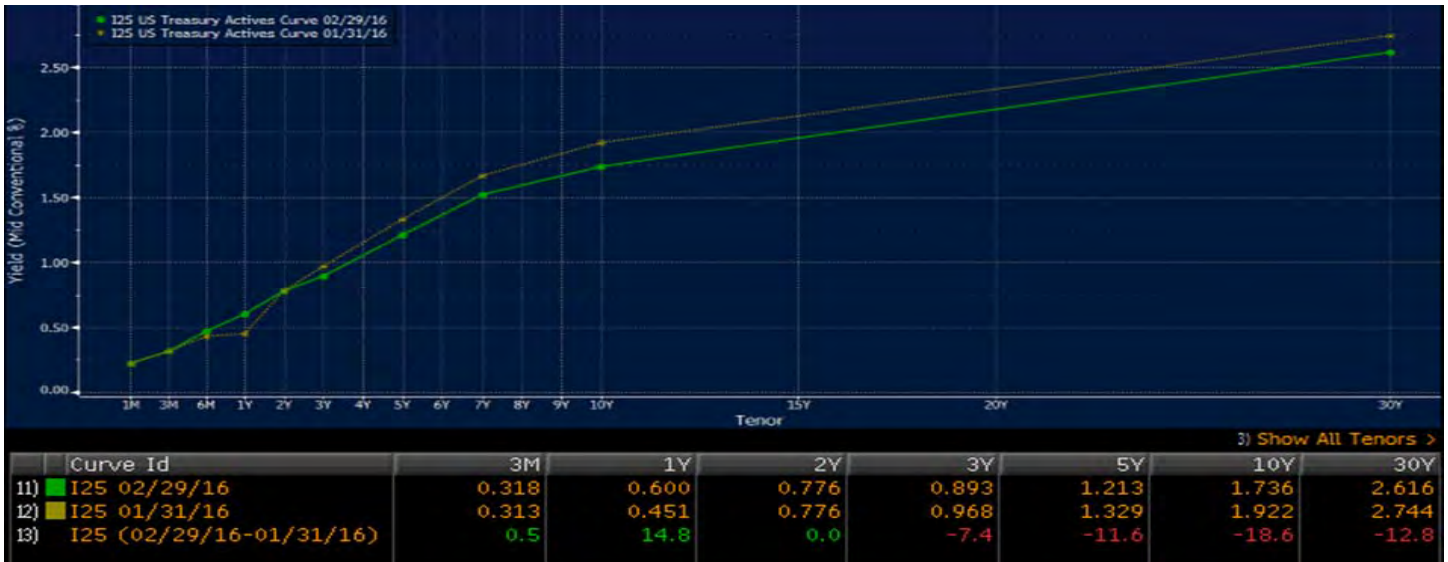
Fed Funds Target Rate

Current Fed Funds Rate: 0-0.25%		
Probability for FOMC Dates:		
Fed Move	03/16/2016	04/27/2016
Increase to 0.25%	92.0%	81.0%
Increase to 0.50%	8.0%	18.1%
Increase to 0.75%	0.0%	1.0%
Increase to 1%	0.0%	0.0%

FOMC Meeting Schedule

Release	%	Risk Assessment
27-Jan	0-.25%	Growth
16-Mar	0-.25%	-

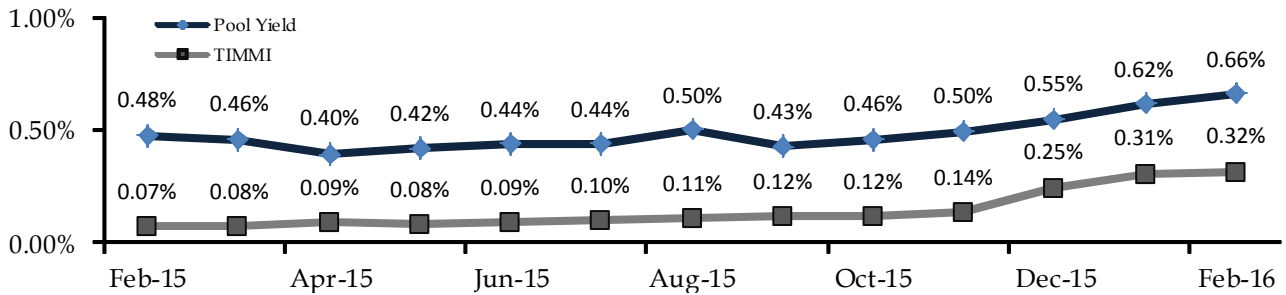
US Treasury Curve (M/M)



TIMMI

The Treasurer’s Institutional Money Market Index (TIMMI) is compiled and reported by the Riverside County Treasurer’s Capital Markets division. It is a composite index derived from four AAA rated prime institutional money market funds. Similar to the Treasurer’s Office, prime money market funds invest in a diversified portfolio of U.S. dollar denominated money market instruments including U.S. Treasuries, government agencies, commercial paper, certificates of deposits, repurchase agreements, etc. TIMMI is currently comprised of the five multi billion dollar funds listed below.

AAA Rated Prime Institutional Money-Market Funds		
Fund	Symbol	7 Day Yield
Fidelity Prime Institutional MMF	FIPXX	0.41%
Federated Prime Obligations Fund	POIXX	0.37%
Wells Fargo Advantage Heritage	WFJXX	0.42%
JP Morgan	CJPXX	0.40%
Fidelity Gov Fund	FRGXX	0.25%
Wells Fargo Gov Fund	WFFXX	0.20%
Federated Gov Fund	GOFXX	0.17%



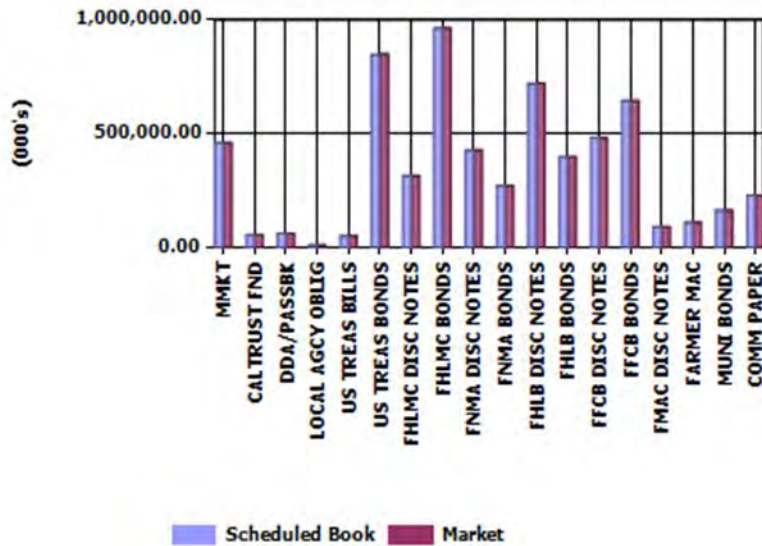
Cash Flows

Month	Monthly Receipts	Monthly Disbursements	Difference	Required Matured Investments	Balance	Actual Investments Maturing	Available to Invest > 1 Year
03/2016					231.19		
03/2016	1,100.00	970.00	130.00		361.19	774.00	
04/2016	1,611.36	970.00	641.36		1,002.55	110.00	
05/2016	712.44	1,350.00	(637.56)		364.99	749.73	
06/2016	1,150.00	1,550.00	(400.00)	35.01	-	624.00	
07/2016	1,100.00	1,050.00	50.00		50.00	476.30	
08/2016	720.00	950.00	(230.00)	180.00	-	396.00	
09/2016	850.00	1,050.00	(200.00)	200.00	-	365.26	
10/2016	1,040.00	1,175.00	(135.00)	135.00	-	375.00	
11/2016	1,200.00	960.00	240.00		240.00	191.34	
12/2016	2,110.00	1,030.00	1,080.00		1,320.00	79.37	
01/2017	1,020.00	1,650.00	(630.00)		690.00	224.00	
02/2017	810.00	1,200.00	(390.00)		300.00	165.00	
TOTALS	13,423.80	13,905.00	(481.20)	550.01	4,559.92	4,530.00	5,739.37
				8.75%		72.03%	91.25%

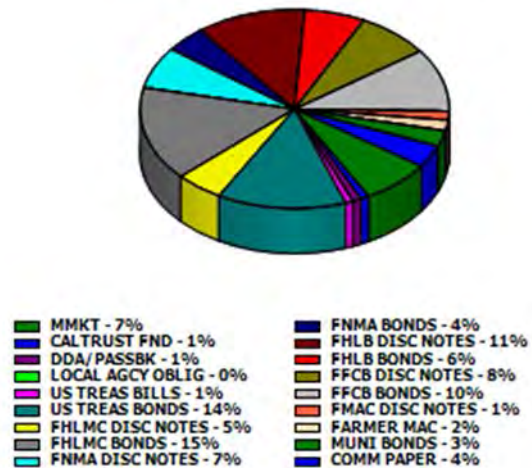
The Pooled Investment Fund cash flow requirements are based upon a 12 month historical cash flow model. Based upon projected cash receipts and maturing investments, there are sufficient funds to meet future cash flow disbursements over the next 12 months.

Asset Allocation

Assets (000's)	Scheduled Par	Scheduled Book	Scheduled Market	Mkt/ Sch Book	Yield	WAL (Yr)	Mat (Yr)
MMKT	460,000.00	460,000.00	460,000.00	100.00%	0.39%	.003	.003
CALTRUST FND	54,000.00	54,000.00	54,000.00	100.00%	0.63%	.003	.003
DDA/PASSBK	60,000.00	60,000.00	60,000.00	100.00%	0.27%	.003	.003
LOCAL AGCY OBLIG	335.00	335.00	335.00	100.00%	1.11%	4.296	4.296
US TREAS BILLS	50,000.00	49,862.24	49,899.50	100.07%	0.37%	.469	.469
US TREAS BONDS	850,000.00	849,690.86	851,914.66	100.26%	0.71%	1.281	1.281
FHLMC DISC NOTES	315,000.00	313,875.32	314,211.55	100.11%	0.43%	.561	.561
FHLMC BONDS	964,706.00	964,793.67	965,148.96	100.04%	1.25%	1.225	3.075
FNMA DISC NOTES	428,717.00	427,447.45	427,990.89	100.13%	0.40%	.410	.410
FNMA BONDS	271,279.00	271,226.81	271,269.86	100.02%	1.03%	.751	2.587
FHLB DISC NOTES	722,783.00	720,830.79	721,810.98	100.14%	0.43%	.348	.348
FHLB BONDS	398,789.72	398,809.81	398,885.28	100.02%	0.77%	.786	1.348
FFCB DISC NOTES	483,500.00	481,814.93	482,488.61	100.14%	0.41%	.488	.488
FFCB BONDS	646,196.00	646,308.97	645,656.89	99.90%	0.47%	.996	.996
FMAC DISC NOTES	90,000.00	89,602.72	89,780.90	100.20%	0.55%	.552	.552
FARMER MAC	108,850.00	108,850.00	108,926.42	100.07%	0.67%	1.636	1.636
MUNI BONDS	161,415.00	162,470.41	162,470.41	100.00%	0.71%	1.066	1.066
COMM PAPER	230,000.00	229,462.76	229,612.71	100.07%	0.54%	.230	.230
Totals (000's):	6,295,570.72	6,289,381.73	6,294,402.63	100.08%	0.66%	.755	1.153

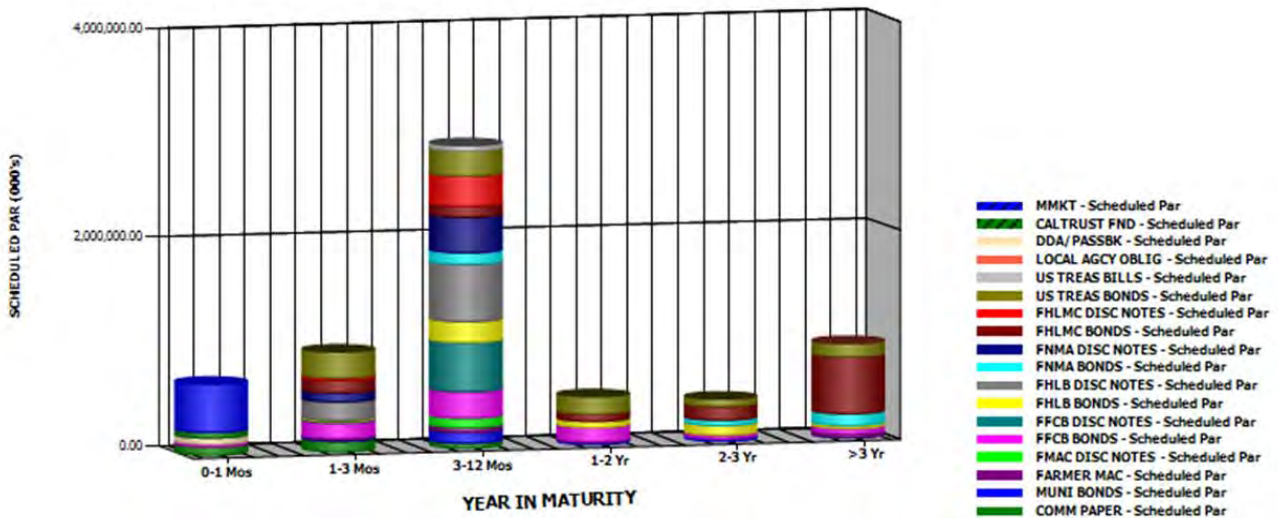


SCHEDULED PAR %



Maturity Distribution

Scheduled Par (000's)	0-1 Mos	1-3 Mos	3-12 Mos	1-2 Yr	2-3 Yr	>3 Yr	Totals (000's)
MMKT	460,000.00	-	-	-	-	-	460,000.00
CALTRUST FND	54,000.00	-	-	-	-	-	54,000.00
DDA/PASSBK	60,000.00	-	-	-	-	-	60,000.00
LOCAL AGCY OBLIG	-	-	-	-	-	335.00	335.00
US TREAS BILLS	-	-	50,000.00	-	-	-	50,000.00
US TREAS BONDS	-	250,000.00	240,000.00	165,000.00	70,000.00	125,000.00	850,000.00
FHLMC DISC NOTES	-	25,000.00	290,000.00	-	-	-	315,000.00
FHLMC BONDS	-	115,366.00	104,625.00	70,000.00	130,050.00	544,665.00	964,706.00
FNMA DISC NOTES	-	88,000.00	340,717.00	-	-	-	428,717.00
FNMA BONDS	-	-	109,604.00	-	50,000.00	111,675.00	271,279.00
FHLB DISC NOTES	-	175,000.00	547,783.00	-	-	-	722,783.00
FHLB BONDS	-	15,000.00	200,070.00	60,000.00	93,719.72	30,000.00	398,789.72
FFCB DISC NOTES	-	12,000.00	471,500.00	-	-	-	483,500.00
FFCB BONDS	25,000.00	147,296.00	253,000.00	135,900.00	35,000.00	50,000.00	646,196.00
FMAC DISC NOTES	-	-	90,000.00	-	-	-	90,000.00
FARMER MAC	-	15,000.00	50,000.00	8,850.00	-	35,000.00	108,850.00
MUNI BONDS	-	12,070.00	98,960.00	20,385.00	25,000.00	5,000.00	161,415.00
COMM PAPER	80,000.00	100,000.00	50,000.00	-	-	-	230,000.00
Totals (000's):	679,000.00	954,732.00	2,896,259.00	460,135.00	403,769.72	901,675.00	6,295,570.72
%	10.79%	15.17%	46.00%	7.31%	6.41%	14.32%	
Cumulative %	10.79%	25.95%	71.96%	79.26%	85.68%	100.00%	

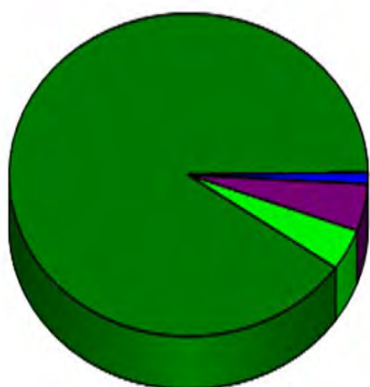


Credit Quality

Moody (000's)	Par	Book	Market	MKT/Book	Yield
Aaa	5,670,355.72	5,664,045.84	5,668,662.18	100.08%	0.67%
Aa2	72,070.00	72,014.34	72,043.53	100.04%	0.42%
Aa3	293,960.00	294,533.83	294,654.59	100.04%	0.63%
NR	259,185.00	258,787.72	259,042.32	100.10%	0.54%
Totals (000's):	6,295,570.72	6,289,381.73	6,294,402.63	100.08%	0.66%

MOODY'S

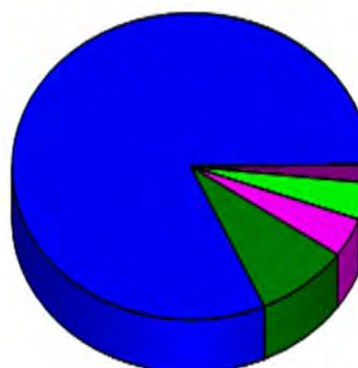
BOOK %



■ Aaa - 90%
 ■ Aa3 - 5%
 ■ Aa2 - 1%
 ■ NR - 4%

S & P

BOOK %



■ AAA - 9%
 ■ AA- - 4%
 ■ AA+ - 82%
 ■ AA - 2%
 ■ NR - 4%

S&P (000's)	Par	Book	Market	MKT/Book	Yield
AAA	536,500.00	536,495.00	536,499.90	100.00%	0.44%
AA+	5,133,855.72	5,127,550.84	5,132,162.28	100.09%	0.69%
AA	120,070.00	120,932.11	120,961.30	100.02%	0.66%
AA-	245,960.00	245,616.06	245,736.82	100.05%	0.55%
NR	259,185.00	258,787.72	259,042.32	100.10%	0.54%
Totals (000's):	6,295,570.72	6,289,381.73	6,294,402.63	100.08%	0.66%

Month End Portfolio Holdings

Table with 13 columns: CUSIP, Description, Maturity Date, Coupon, Yield To Maturity, Par Value, Book Value, Market Price, Market Value, Unrealized Gain/Loss, Modified Duration, Years To Maturity. Sections include FUND: 1 POOL FUND, MMKT, CALTRUST FND, DDA/PASSBK, LOCAL AGCY OBLIG, US TREAS BILLS, US TREAS BONDS, FHLMC DISC NOTES, and FHLMC BONDS.

Month End Portfolio Holdings

CUSIP	Description	Maturity Date	Coupon	Yield To Maturity	Par Value	Book Value	Market Price	Market Value	Unrealized Gain/Loss	Modified Duration	Years To Maturity
3133EEC40	FFCB NOTES	06/24/2016	.350	.363	25,000,000.00	24,996,250.00	99.991000	24,997,750.00	1,500.00	.317	.318
3133EEZ4	FFCB 2Yr	04/21/2017	.600	.600	10,000,000.00	10,000,000.00	99.836000	9,983,600.00	-16,400.00	1.137	1.142
3133EEC40	FFCB 1.25Yr	06/24/2016	.350	.376	12,000,000.00	11,996,400.00	99.991000	11,998,920.00	2,520.00	.317	.318
3133EEC40	FFCB 1.25Yr	06/24/2016	.350	.366	25,000,000.00	24,995,500.00	99.991000	24,997,750.00	2,250.00	.317	.318
3133EEJ43	FFCB 2Yr	05/08/2017	.650	.680	15,000,000.00	14,991,000.00	99.998000	14,999,700.00	8,700.00	1.183	1.189
3133EEN89	FFCB 1Yr	05/26/2016	.300	.300	15,000,000.00	15,000,000.00	99.952000	14,992,800.00	-7,200.00	.238	.238
3133EDNS7	FFCB 1Yr	06/20/2016	.450	.396	7,000,000.00	7,003,780.00	99.999000	6,999,930.00	-3,850.00	.306	.307
3133EE3Y4	FFCB 1.5Yr	01/13/2017	.500	.500	10,000,000.00	10,000,000.00	100.124000	10,012,400.00	12,400.00	.869	.874
3133EE4G2	FFCB 1Yr	08/11/2016	.400	.400	25,000,000.00	25,000,000.00	99.947000	24,986,750.00	-13,250.00	.448	.449
3133EE4G2	FFCB 1Yr	08/11/2016	.400	.400	15,000,000.00	15,000,000.00	99.947000	14,992,050.00	-7,950.00	.448	.449
3133EE4G2	FFCB 1Yr	08/11/2016	.400	.400	15,000,000.00	15,000,000.00	99.947000	14,992,050.00	-7,950.00	.448	.449
3133EE4G2	FFCB 1Yr	08/11/2016	.400	.400	10,000,000.00	10,000,000.00	99.947000	9,994,700.00	-5,300.00	.448	.449
3133EE6A3	FFCB 1.5Yr	02/06/2017	.590	.590	10,000,000.00	10,000,000.00	99.817000	9,981,700.00	-18,300.00	.932	.940
3133EE6A3	FFCB 1.5Yr	02/06/2017	.590	.590	10,000,000.00	10,000,000.00	99.817000	9,981,700.00	-18,300.00	.932	.940
3133EE6A3	FFCB 1.5Yr	02/06/2017	.590	.635	15,000,000.00	14,989,950.00	99.817000	14,972,550.00	-17,400.00	.932	.940
3133EFHH3	FFCB 3YrNc3MoA	10/15/2018	1.110	1.110	5,000,000.00	5,000,000.00	100.000000	5,000,000.00	0.00	2.572	2.627
3133EFEM5	FFCB 2Yr	09/25/2017	.900	.650	25,250,000.00	25,371,578.75	100.242000	25,311,105.00	-60,473.75	1.554	1.573
3133EEN48	FFCB 2Yr	05/22/2017	.625	.547	15,650,000.00	15,669,343.40	99.900000	15,634,350.00	-34,993.40	1.223	1.227
3133EFJK4	FFCB 1.25Yr	01/13/2017	.430	.449	24,000,000.00	23,994,480.00	99.926000	23,982,240.00	-12,240.00	.869	.874
3133EFKR7	FFCB 1.5 Yr	04/21/2017	.500	.533	25,000,000.00	24,987,765.25	99.777000	24,944,250.00	-43,515.25	1.138	1.142
3133EFLN5	FFCB 1Yr	11/28/2016	.450	.450	15,000,000.00	15,000,000.00	99.785000	14,967,750.00	-32,250.00	.744	.748
3133EFLM7	FFCB 1.5Yr	03/27/2017	.520	.520	10,000,000.00	10,000,000.00	99.929000	9,992,900.00	-7,100.00	1.071	1.074
3133EFNK9	FFCB 2Yr	02/09/2018	.509	.509	15,000,000.00	15,000,000.00	99.846000	14,976,300.00	-23,100.00	1.938	1.948
3133EFNK9	FFCB 2Yr	02/09/2018	.509	.509	20,000,000.00	20,000,000.00	99.846000	19,969,200.00	-30,800.00	1.938	1.948
3133EFQJ9	FFCB 3Yr	11/23/2018	.554	.531	10,000,000.00	10,006,056.38	99.820000	9,982,000.00	-24,056.38	2.719	2.734
3133EFE52	FFCB 3Yr	02/25/2019	.706	.706	15,000,000.00	15,000,000.00	100.000000	15,000,000.00	0.00	2.956	2.992
3133EFE52	FFCB 3Yr	02/25/2019	.706	.706	5,000,000.00	5,000,000.00	100.000000	5,000,000.00	0.00	2.956	2.992
			.473	.468	646,196,000.00	646,308,971.74	99.916572	645,656,891.96	-652,079.78	.988	.994
FMAC DISC NOTES											
31315KD49	FAMCA DISC NOTE	08/25/2016	.345	.346	40,000,000.00	39,882,316.67	99.794000	39,917,600.00	35,283.33	.486	.488
31315KK90	FAMCA DISC NOTE	10/17/2016	.720	.725	10,000,000.00	9,937,400.00	99.713000	9,971,300.00	33,900.00	.628	.633
31315KJ35	FAMCA DISC NOTE	10/03/2016	.700	.704	15,000,000.00	14,918,625.00	99.730000	14,959,500.00	40,875.00	.590	.595
31315KJ35	FAMCA DISC NOTE	10/03/2016	.700	.704	25,000,000.00	24,864,375.00	99.730000	24,932,500.00	68,125.00	.590	.595
			.544	.547	90,000,000.00	89,602,716.67	99.756556	89,780,900.00	178,183.33	.548	.552
FARMER MAC											
31315P2K4	FAMCA 3Yr	09/05/2017	1.120	1.120	8,850,000.00	8,850,000.00	100.537000	8,897,524.50	47,524.50	1.492	1.518
31315PT33	FAMCA 1Yr	05/24/2016	.400	.400	15,000,000.00	15,000,000.00	100.017000	15,002,550.00	2,550.00	.232	.233
3132X0AY7	FAMCA 1Yr	07/07/2016	.410	.410	25,000,000.00	25,000,000.00	100.018000	25,004,500.00	4,500.00	.352	.353
3132X0CB5	FAMCA 5YrNc3MoB	10/05/2020	1.700	1.700	10,000,000.00	10,000,000.00	100.083000	10,008,300.00	8,300.00	4.377	4.603
3132X0CY5	FAMCA 1Yr	02/23/2017	.500	.500	25,000,000.00	25,000,000.00	100.062000	25,015,500.00	15,500.00	.980	.986
3132X0ED9	FAMCA 3Yr	03/19/2019	.583	.583	10,000,000.00	10,000,000.00	99.994000	9,999,400.00	-600.00	3.022	3.052
3132X0EV9	FAMCA 3Yr	07/26/2019	.759	.759	15,000,000.00	15,000,000.00	99.991000	14,998,650.00	-1,350.00	3.358	3.405
			.670	.670	108,850,000.00	108,850,000.00	100.070211	108,926,424.50	76,424.50	1.602	1.636
MUNI BONDS											
546415L73	LOUISIANA STATE	05/15/2016	.540	.540	12,070,000.00	12,070,000.00	100.000000	12,070,000.00	0.00	.208	.208
20772JL34	CONNECTICUT ST	08/01/2018	2.250	1.398	25,000,000.00	25,613,250.00	102.453000	25,613,250.00	0.00	2.354	2.422
20772JK92	CONNECTICUT ST	08/01/2016	2.000	.600	23,000,000.00	23,304,520.00	101.324000	23,304,520.00	0.00	.420	.422
93974DSZ2	WASHINGTON STATE	08/01/2017	.830	.830	12,885,000.00	12,885,000.00	100.000000	12,885,000.00	0.00	1.412	1.422
882723A33	TEXAS ST	10/01/2019	1.497	1.497	5,000,000.00	5,000,000.00	100.000000	5,000,000.00	0.00	3.464	3.589
882723Z25	TEXAS ST	10/01/2017	.723	.723	7,500,000.00	7,500,000.00	100.000000	7,500,000.00	0.00	1.573	1.589
13063CXT2	CALIFORNIA STATE	11/01/2016	.500	.401	55,960,000.00	56,014,840.80	100.098000	56,014,840.80	0.00	.670	.674
13063CFD7	CALIFORNIA STATE	11/01/2016	1.250	.642	15,000,000.00	15,062,100.00	100.414000	15,062,100.00	0.00	.667	.674
13063CFD7	CALIFORNIA STATE	11/01/2016	1.250	.642	5,000,000.00	5,020,700.00	100.414000	5,020,700.00	0.00	.667	.674
			1.148	.710	161,415,000.00	162,470,410.80	100.653849	162,470,410.80	0.00	1.051	1.070
COMM PAPER											
89233GCW4	TOYOTA MOTOR CORP	03/30/2016	.410	.411	45,000,000.00	44,937,987.50	99.967778	44,985,500.00	47,512.50	.082	.082
89233GD86	TOYOTA MOTOR CORP	04/08/2016	.570	.571	25,000,000.00	24,952,500.00	99.957778	24,989,444.44	36,944.44	.106	.107
64105GEC4	NESTLE	05/12/2016	.450	.451	30,000,000.00	29,953,125.00	99.914000	29,974,200.00	21,075.00	.199	.200
64105GC36	NESTLE	03/03/2016	.340	.340	30,000,000.00	29,991,216.67	99.997778	29,999,333.33	8,116.66	.008	.008
89233GCV6	TOYOTA MOTOR CORP	03/29/2016	.420	.420	50,000,000.00	49,967,916.67	99.968889	49,984,444.44	16,527.77	.079	.079
89233GLM6	TOYOTA MOTOR CORP	11/21/2016	.910	.916	50,000,000.00	49,660,013.89	99.359583	49,679,791.67	19,777.78	.722	.729
			.534	.536	230,000,000.00	229,462,759.73	99.831615	229,612,713.88	149,954.15	.228	.230
Total Fund			.668	.657	6,295,570,720.08	6,289,381,725.26	99.981446	6,294,402,626.91	5,020,901.65	1.125	1.154
Grand Total			.668	.657	6,295,570,720.08	6,289,381,725.26	99.981446	6,294,402,626.91	5,020,901.65	1.125	1.154

Full Compliance

The Treasurer's Pooled Investment Fund was in **FULL COMPLIANCE** with the Treasurer's Statement of Investment Policy. The County's Investment Policy is more restrictive than the California Government Code. This policy is reviewed annually by the County's Investment Oversight Committee and approved by the County Board of Supervisors.



Investment Category	GOVERNMENT CODE			COUNTY INVESTMENT POLICY			Actual %
	Maximum Maturity	Authorized % Limit	S&P/ Moody's	Maximum Maturity	Authorized % Limit	S&P/ Moody's	
MUNICIPAL BONDS (MUNI)	5 YEARS	NO LIMIT	NA	3 YEARS	15%	AA-/Aa3/AA-	2.58%
U.S. TREASURIES	5 YEARS	NO LIMIT	NA	5 YEARS	100%	NA	14.30%
LOCAL AGENCY OBLIGATIONS (LAO)	5 YEARS	NO LIMIT	NA	3 YEARS	2.5%	INVESTMENT GRADE	0.01%
FEDERAL AGENCIES	5 YEARS	NO LIMIT	AAA	5 YEARS	100%	NA	70.33%
COMMERCIAL PAPER (CP)	270 DAYS	40%	A1/P1	270 DAYS	40%	A1/P1/F1	3.65%
CERTIFICATE & TIME DEPOSITS (NCD & TCD)	5 YEARS	30%	NA	1 YEAR	25% Combined	A1/P1/F1	0.00%
REPURCHASE AGREEMENTS (REPO)	1 YEARS	NO LIMIT	NA	45 DAYS	40% max, 25% in term repo over 7 days	A1/P1/F1	0.00%
REVERSE REPOS	92 DAYS	20%	NA	60 DAYS	10%	NA	0.00%
MEDIUM TERM NOTES (MTNO)	5 YEARS	30%	A	3 YEARS	20%	AA/Aa2/AA	0.00%
CALTRUST SHORT TERM FUND	NA	NA	NA	DAILY LIQUIDITY	1.0%	NA	0.86%
MONEY MARKET MUTUAL FUNDS (MMF)	60 DAYS ⁽¹⁾	20%	AAA/Aaa ⁽²⁾	DAILY LIQUIDITY	20%	AAA by 2 Of 3 RATINGS AGC.	7.31%
LOCAL AGENCY INVESTMENT FUND (LAIF)	NA	NA	NA	DAILY LIQUIDITY	Max \$50 million	NA	0.00%
CASH/DEPOSIT ACCOUNT	NA	NA	NA	NA	NA	NA	0.95%

¹ Mutual Funds maturity may be interpreted as weighted average maturity not exceeding 60 days.

² Or must have an investment advisor with not less than 5 years experience and with assets under management of \$500,000,000.



THIS COMPLETES THE REPORT REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE 53646



County of Riverside
Treasurer-Tax Collector
Capital Markets

4080 Lemon Street, 4th Floor
Riverside, CA 92502-2205

www.treasurer-tax.co.riverside.ca.us

(951) 955-3979

**Board Meeting Agenda
May 2, 2016**

Topic: Award of Bid for Bid No. 2015/16-39A – Roofing at Various Sites -
Chemawa Middle School and Matthew Gage Middle School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: This project consists of Roofing at Various Sites – Chemawa Middle School
and Matthew Gage Middle School.

DESCRIPTION OF AGENDA ITEM:

Twenty-eight (28) contractors picked up a bid package for Bid No. 2015/16-39A – Roofing at Various Sites – Chemawa Middle School and Matthew Gage Middle School. On April 5, 2016, three (3) bids were received. It is recommended that the contract be awarded to Letner Roofing Company, the lowest responsive and responsible bidder, with the bid amount of \$460,300.00.

The work to be performed consists of Roofing at Various Sites – Chemawa Middle School and Matthew Gage Middle School.

FISCAL IMPACT: Bid value of \$460,300.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2015/16-39A – Roofing at Various Sites – Chemawa Middle School and Matthew Gage Middle School for a total amount of \$460,300.00.

ADDITIONAL MATERIAL: Bid Form 2015/16-39A

Attached: Yes

BID FORM

FOR

ROOFING AT VARIOUS SITES

Bid No. 2015/16-39A

FOR

RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR
NAME:

Danny Letner Inc. DBA/Letner Roofing Co.

ADDRESS:

1490 N. Glassell St., Orange, CA 92867

TELEPHONE:

(714) 633-0030

FAX:

(714) 633-0280

EMAIL

german@letner.com

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID NO. 2015/16-39A

Roofing at Various Sites

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Department of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
<u>1</u>	<u>2</u>	_____	_____	_____	_____	_____	_____

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. A. TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

Four Hundred Sixty Thousand, Three Hundred DOLLARS

(\$ 460,300)

Breakdown by Schools:

Chemawa MS \$ 411,100

Gage MS \$ 49,200

B. Price for replacing decking replacement to matching existing type and thickness

\$ 12.00 per square foot

C. Price for damaged wood bracing to match existing \$ 45.00 per lineal foot (Chemawa MS)

The District intends to award the entire Bid to one (1) responsible bidder submitting the lowest responsive bid based on the total amount of the bid. Bid cost may be rejected for location(s) if proposed bid amount of the location(s) exceeds available funds.

4. ALTERNATE BIDS: The following amounts shall be added to or deducted from the Base Bid at the District's option. Alternates are fully described in the Specifications.

Alternate No. 1: ADD/DEDUCT N/A Dollars (\$)

Alternate No. 2: ADD/DEDUCT N/A Dollars (\$)

Alternate No. 3: ADD/DEDUCT N/A Dollars (\$)

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required List of Designated Subcontractors is attached hereto.

8. The required Non-Collusion Declaration is attached hereto.

9. The Substitution Request Form, if applicable, is attached hereto.

10. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as

accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

11. The names of all persons interested in the foregoing proposal as principals are as follows:

Dennis Olson, President

Rick Olson, Vice President

German Gonzalez, Assistant Vice President

Stuart Hein, Secretary

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

12. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

13. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 689961

License Expiration Date: 6/30/16

Name on License: Danny Letner Inc. DBA/Letner Roofing Co.

Class of License: C-39

DIR Registration Number: 1000002763

If the bidder is a joint venture, each member of the joint venture must include the above information.

14. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

15. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all

Roofing at Various Sites 2015/16-39A
Riverside Unified School District

Bid Form
Page 21

materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

16. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor pursuant to Article 15 of the General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or
- d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

17. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

Danny Letner Inc. DBA/Letner Roofing Co.
Proper Name of Company

German Gonzalez
Name of Bidder Representative

1490 N. Glassell St.
Street Address

Orange, CA 92867
City, State, and Zip

(714) 633-0030 (714) 633-0280
Phone Number Fax Number

german@letner.com
E-Mail

By:



Signature of Bidder Representative

Date: 4/4/16

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
May 2, 2016**

Topic: Award of Bid for Bid No. 2015/16-39B – Roofing at Various Sites – George Washington Elementary School, William Howard Taft Elementary School and University Heights Middle School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: This project consists of Roofing at Various Sites - George Washington Elementary School, William Howard Taft Elementary School and University Heights Middle School.

DESCRIPTION OF AGENDA ITEM:

Twenty-eight (28) contractors picked up a bid package for Bid No. 2015/16-39B – Roofing at Various Sites – George Washington Elementary School, William Howard Taft Elementary School and University Heights Middle School. On April 5, 2016, five (5) bids were received. It is recommended that the contract be awarded to Bell Roof Company, the lowest responsive and responsible bidder, with the bid amount of \$218,533.00.

The work to be performed consists of Roofing at Various Sites – George Washington Elementary School, William Howard Taft Elementary School and University Heights Middle School.

FISCAL IMPACT: Bid value of \$218,533.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2015/16-39B – Roofing at Various Sites – George Washington Elementary School, William Howard Taft Elementary School and University Heights Middle School for a total amount of \$218,533.00.

ADDITIONAL MATERIAL: Bid Form 2015/16-39B

Attached: Yes

BID FORM

FOR

ROOFING AT VARIOUS SITES

Bid No. 2015/16-39B

FOR

RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR
NAME:

Bell Roof Co., Inc.

ADDRESS:

636 South I Street

San Bernardino, CA 92410

TELEPHONE:

(909) 885-6863

FAX:

(909) 885-7431

EMAIL

bellroofco@aol.com

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID NO. 2015/16-39B

Roofing at Various Sites

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Department of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
1.	2.	_____	_____	_____	_____	_____	_____

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. A. TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

TWO HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED THIRTY THREE DOLLARS

(\$ 218,533.00)

Breakdown by Schools:

Washington ES \$ 85,000.00

Taft ES \$ 76,436.00

University MS \$ 57,097.00

B. Price for replacing decking replacement to matching existing type and thickness

\$ 3.00 per square foot

The District intends to award the entire Bid to one (1) responsible bidder submitting the lowest responsive bid based on the total amount of the bid. Bid cost may be rejected for location(s) if proposed bid amount of the location(s) exceeds available funds.

4. ALTERNATE BIDS: The following amounts shall be added to or deducted from the Base Bid at the District's option. Alternates are fully described in the Specifications.

Alternate No. 1: ADD/DEDUCT _____ N/A _____ Dollars (\$ _____)

Alternate No. 2: ADD/DEDUCT _____ N/A _____ Dollars (\$ _____)

Alternate No. 3: ADD/DEDUCT _____ N/A _____ Dollars (\$ _____)

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required List of Designated Subcontractors is attached hereto.

8. The required Non-Collusion Declaration is attached hereto.

9. The Substitution Request Form, if applicable, is attached hereto.

10. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date

provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

11. The names of all persons interested in the foregoing proposal as principals are as follows:

Scott Lyon, President

Richard Entwistle, Vice President

Robert Martin, Secretary/Treasurer

Bell Roof Co., Inc.

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

12. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

13. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 119946

License Expiration Date: 06/30/2017

Name on License: Bell Roof Co

Class of License: C-39

DIR Registration Number: 1000001467

If the bidder is a joint venture, each member of the joint venture must include the above information.

14. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

15. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

16. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor pursuant to Article 15 of the General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or
- d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

17. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

Bell Roof Co., Inc.
Proper Name of Company

Robert Martin
Name of Bidder Representative

636 South I Street
Street Address

San Bernardino, CA 92410
City, State, and Zip

(909) 885-6863 (909) 885-7431
Phone Number Fax Number

bellroofco@aol.com
E-Mail

By:  Date: 04/04/2016
Signature of Bidder Representative

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.



**Board Meeting Agenda
May 2, 2016**

Topic: Award of Bid for Bid No. 2015/16-40 – Remove and Replace Portable Classroom Heating, Ventilation and Air Conditioning (HVAC) Wall Units

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: This project consists of remove and replace portable classroom HVAC wall units.

DESCRIPTION OF AGENDA ITEM:

Thirty-nine (39) contractors picked up a bid package for Bid No. 2015/16-40 – Remove and Replace Portable HVAC Wall Units. On April 8, 2016, five (5) bids were received. It is recommended that the contract be awarded to Southcoast Heating and Air Conditioning, the lowest responsive and responsible bidder, with the bid amount of \$555,305.00.

The work to be performed consists of Remove and Replace Portable Classroom HVAC Wall Units.

FISCAL IMPACT: Bid value of \$555,305.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2015/16-40 – Remove and Replace Portable Classroom HVAC Wall Units for a total amount of \$555,305.00.

ADDITIONAL MATERIAL: Bid Form 2015/16-40

Attached: Yes

BID FORM

FOR

Remove and Replace Portable Classroom HVAC Wall Mount Units

Bid No. 2015/16-40

FOR

RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR
NAME:

SouthCoast Heating + Air Conditioning, LP

ADDRESS:

2373 La Mirada Drive
Vista, CA 92081

TELEPHONE:

(760) 941-7000

FAX:

(760) 941-3680

EMAIL

BAllen@AMSofUSA.com

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID NO. 2015/16-40

Remove and Replace Portable Classroom HVAC Wall Mount Units

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Department of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
<u>1</u>	<u>2</u>	<u>3</u>	_____	_____	_____	_____	_____

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

five hundred fifty five thousand three hundred and five DOLLARS
(\$ 555,305.⁰⁰)

Breakdown by Schools:

Arlington HS \$ <u>212,016.⁰⁰</u>	Chemawa MS \$ <u>80,768.⁰⁰</u>
Riverside Polytechnic HS \$ <u>181,728</u>	Ramona HS \$ <u>89,768.⁰⁰</u>

The District intends to award the entire Bid to one (1) responsible bidder submitting the lowest responsive bid based on the total amount of the bid. Bid cost may be rejected for location(s) if proposed bid amount of the location(s) exceeds available funds.

4. ALTERNATE BIDS: The following amounts shall be added to or deducted from the Base Bid at the District's option. Alternates are fully described in the Specifications.

Alternate No. 1: ADD/DEDUCT N/A Dollars (\$)

Alternate No. 2: ADD/DEDUCT N/A Dollars (\$)

Alternate No. 3: ADD/DEDUCT N/A Dollars (\$)

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required List of Designated Subcontractors is attached hereto.

8. The required Non-Collusion Declaration is attached hereto.

9. The Substitution Request Form, if applicable, is attached hereto.

10. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date

provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

11. The names of all persons interested in the foregoing proposal as principals are as follows:

Brad Allen - Estimator

Michael Lepak - Vice President

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

12. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

13. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 894187

License Expiration Date: 4/30/17

Name on License: Southcoast Heating & Air Conditioning LP

Class of License: C-20

DIR Registration Number: 1000002397

If the bidder is a joint venture, each member of the joint venture must include the above information.

14. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

15. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents,

in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

16. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor pursuant to Article 15 of the General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or
- d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

17. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

Southcoast Heating + Air Conditioning h/p
Proper Name of Company

BRAD ALLEN
Name of Bidder Representative

2373 La Mirada Drive
Street Address

Vista, CA 92
City, State, and Zip

(760) 941-7000 (760) 941-3680
Phone Number Fax Number

Ballen@AMSofUSA.com
E-Mail

By:  Date: 3-28-16
Signature of Bidder Representative

Remove & Replace Portable Classroom
HVAC Wall Mount Units 2015/16-40
Riverside Unified School District

Bid Form

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NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
May 2, 2016**

Topic: Award of Bid for Bid No. 2015/16-41 – Summer Asphalt Seal at Various Sites

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: This project consists of asphalt seal at various sites.

DESCRIPTION OF AGENDA ITEM:

Twenty-three (23) contractors picked up a bid package for Bid No. 2015/16-41 – Summer Asphalt Seal at Various Sites. On March 29, 2016, six (6) bids were received. It is recommended that the contract be awarded to MGB Construction, Inc., the lowest responsive and responsible bidder, with the bid amount of \$436,330.00.

The work to be performed consists of Summer Asphalt Seal at Various Sites.

FISCAL IMPACT: Bid value of \$436,330.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2015/16-41 – Summer Asphalt Seal at Various Sites for a total amount of \$436,330.00.

ADDITIONAL MATERIAL: Bid Form 2015/16-41

Attached: Yes

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID SCHEDULE NO. 2015/16-41

SUMMER ASPHALT SEAL AT VARIOUS SITES

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Office of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
<u>1</u>	<u>2</u>	_____	_____	_____	_____	_____	_____

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. A.) TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

four hundred thirty six thousand three hundred thirty DOLLARS
(\$ 436,330 -)

B.) BREAKDOWN BY SITE:

Adams ES \$ <u>28,696 -</u>	Highgrove ES \$ <u>20,110 -</u>
Bryant ES \$ <u>16,630 -</u>	Highland ES \$ <u>15,489 -</u>
Castleview ES \$ <u>58,946 -</u>	Longfellow ES \$ <u>14,670 -</u>
Chemawa MS \$ <u>43,544 -</u>	Madison ES \$ <u>19,272 -</u>
Fremont ES \$ <u>38,071 -</u>	Mt. View ES \$ <u>34,297 -</u>
Harrison ES \$ <u>92,697 -</u>	Sierra MS \$ <u>23,189 -</u>
Hawthorne ES \$ <u>16,924 -</u>	Victoria ES \$ <u>13,795 -</u>

4. ALTERNATE BIDS: The following amounts shall be added to or deducted from the Base Bid at the District's option. Alternates are fully described in the Specifications.

Alternate No. 1: ADD/DEDUCT _____ N/A _____ Dollars (\$ _____)

Alternate No. 2: ADD/DEDUCT _____ N/A _____ Dollars (\$ _____)

Alternate No. 3: ADD/DEDUCT _____ N/A _____ Dollars (\$ _____)

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required List of Designated Subcontractors is attached hereto.

8. The required Non-Collusion Declaration is attached hereto.

9. The Substitution Request Form, if applicable, is attached hereto.

10. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date

provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

11. The names of all persons interested in the foregoing proposal as principals are as follows:

MBB Construction, Inc
Emily Beach - President
Jorge Alameda - VP + CFO

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

12. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

13. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 797075
License Expiration Date: 7-31-2017
Name on License: MBB Construction Inc
Class of License: C8, C32, C12, B + A
DIR Registration Number: 1000005831

If the bidder is a joint venture, each member of the joint venture must include the above information.

14. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

15. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

16. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor pursuant to Article 15 of the General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or
- d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

17. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

MGB Construction Inc

Proper Name of Company

Tamara Jenkins (Bill McClary - Proj mgr)

Name of Bidder Representative

91 Commercial ave

Street Address

Riverside CA 92507

City, State, and Zip

(951) 342 0303

Phone Number

(951) 342 3106

Fax Number

Tamara@mgbconstruction.net or

E-Mail

Bill@mgbconstruction.net

By:


Signature of Bidder Representative

Date:

3-28-16

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
May 2, 2016**

Topic: Award of Bid for Bid No. 2015/16-43 – 7 Site Wireless and Infrastructure Upgrade

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: This project consists of 7 Site Wireless and Infrastructure Upgrade.

DESCRIPTION OF AGENDA ITEM:

Forty-five (45) contractors picked up a bid package for Bid No. 2015/16-43 – 7 Site Wireless and Infrastructure Upgrade. On April 8, 2016, three (3) bids were received. It is recommended that the contract be awarded to On Target, the lowest responsive and responsible bidder, with the bid amount of \$1,463,187.44.

The work to be performed consists of 7 Site Wireless and Infrastructure Upgrade.

FISCAL IMPACT: Bid value of \$1,463,187.44 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2015/16-43 – 7 Site Wireless and Infrastructure Upgrade for a total amount of \$1,463,187.44.

ADDITIONAL MATERIAL: Bid Form 2015/16-43

Attached: Yes

BID FORM

FOR

7 SITE WIRELESS AND INFRASTRUCTURE UPGRADE

Bid No. 2015/16-43

FOR

RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR
NAME:

On Target

ADDRESS:

17691 Mitchell N.

Irvine, CA 92614

TELEPHONE:

(949) 247-3800

FAX:

(949) 236-8478

EMAIL

Andrewv@teamentarget.com

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID NO. 2015/16-43

7 Site Wireless and Infrastructure Upgrade

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Department of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	_____	_____	_____	_____

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

One Million, four hundred sixty-three thousand, one hundred eight-seven dollars and forty-four cents DOLLARS

(\$ 1,463,187.44)

Breakdown by location:

North HS \$ <u>466,972.40</u>	Earhart ES \$ <u>259,069.93</u>
District Office \$ <u>184,848.91</u>	Central Registration \$ <u>51,668.97</u>
M & O \$ <u>152,785.85</u>	Riverside Adult School \$ <u>263,112.04</u>
Nutrition Services/Business Services \$ <u>84,729.34</u>	

4. ALTERNATE BIDS: The following amounts shall be added to or deducted from the Base Bid at the District's option. Alternates are fully described in the Specifications.

Alternate No. 1: ADD/DEDUCT N/A Dollars (\$ 0)

Alternate No. 2: ADD/DEDUCT N/A Dollars (\$ 0)

Alternate No. 3: ADD/DEDUCT N/A Dollars (\$ 0)

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required List of Designated Subcontractors is attached hereto.

8. The required Non-Collusion Declaration is attached hereto.

9. The Substitution Request Form, if applicable, is attached hereto.

10. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

11. The names of all persons interested in the foregoing proposal as principals are as follows:

Aaron Egdahl- CEO, Brian Watts- Vice President/ Secretary, Stefan Rohr- VP Sales

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

12. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

13. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 787362
License Expiration Date: 11/30/2016
Name on License: On Target
Class of License: Low Voltage
DIR Registration Number: 1000002459

If the bidder is a joint venture, each member of the joint venture must include the above information.

14. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

15. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

16. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor pursuant to Article 15 of the General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or
- d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

17. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

On Target

Proper Name of Company

Andrew Vermette

Name of Bidder Representative

17691 Mitchell N.

Street Address

Irvine, CA 92614

City, State, and Zip

() 949-247-3800

Phone Number

() 949-236-8478

Fax Number

andrewv@teamontarget.com

E-Mail

By:


Signature of Bidder Representative

Date: 4/7/16

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a

partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
May 2, 2016**

Topic: Award of Bid for Bid No. 2015/16-47 – Riverside STEM Academy Portables Phase 2

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: This project consists of Riverside STEM Academy portable (Phase 2).

DESCRIPTION OF AGENDA ITEM:

Thirty-six (36) contractors picked up a bid package for Bid No. 2015/16-47 – Riverside STEM Academy Portable Phase 2. On April 15, 2016, two (2) bids were received. It is recommended that the contract be awarded to J. Glenna Construction, Inc. the lowest responsive and responsible bidder, with the bid amount of \$868,400.00.

The work to be performed consists of Riverside STEM Academy Portable Phase 2.

FISCAL IMPACT: Bid value of \$868,400.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2015/16-47 – Riverside STEM Academy Portables Phase 2 for a total amount of \$868,400.00.

ADDITIONAL MATERIAL: Bid Form 2015/16-47

Attached: Yes

BID FORM

FOR

PORTABLES PHASE 2

AT

RIVERSIDE STEM ACADEMY

4466 MT. VERNON AVENUE

RIVERSIDE, CA 92507

Bid No. 2015/16-47

FOR

RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR
NAME:

J Glenna Construction Inc

ADDRESS:

38671 Martin Ranch Road Temecula CA 92592

TELEPHONE:

(951) 212-6730

FAX:

(951) 303-9698

EMAIL

John@jglennaconstruction.com

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID SCHEDULE NO. 2015/16-47

RIVERSIDE STEM ACADEMY PORTABLES PHASE 2

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Office of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
1	2	3					

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

Eight Hundred + Sixty Eight thousand, Four Hundred DOLLARS
(\$ *868,400*) *868,400*

4. ALTERNATE BIDS: The following amounts shall be added to or deducted from the Base Bid at the District's option. Alternates are fully described in the Specifications.

Alternate No. 1: ADD/DEDUCT N/A Dollars (\$)

Alternate No. 2: ADD/DEDUCT N/A Dollars (\$)

Alternate No. 3: ADD/DEDUCT N/A Dollars (\$)

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Contractor has included in the

analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required List of Designated Subcontractors is attached hereto.

8. The required Non-Collusion Declaration is attached hereto.

9. The Substitution Request Form, if applicable, is attached hereto.

10. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

11. The names of all persons interested in the foregoing proposal as principals are as follows:

John Glenna and Suraya Glenna

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

12. **PROTEST PROCEDURES.** If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

13. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 777897
License Expiration Date: 7/31/17
Name on License: John Glenna
Class of License: B
DIR Registration Number: 1000001415

If the bidder is a joint venture, each member of the joint venture must include the above information.

14. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

15. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

16. **DEBARMENT.** In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor pursuant to Article 15 of the General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or

d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

17. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

J Glenna Construction Inc

Proper Name of Company

John Glenna

Name of Bidder Representative

38671 Martin Ranch Road

Street Address

Temecula CA

City, State, and Zip

(951) 212-6730

Phone Number

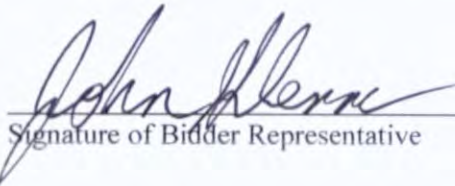
(951) 3039698

Fax Number

John@jglennaconstruction.com

E-Mail

By:


Signature of Bidder Representative

Date: 4/5/2016

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.



**Board Meeting Agenda
May 2, 2016**

Topic: Award of Bid for Bid No. 2015/16-48 – Riverside Polytechnic High School Site Gas Upgrade

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: This project consists of Riverside Polytechnic High School Site Gas Upgrade.

DESCRIPTION OF AGENDA ITEM:

Eighteen (18) contractors picked up a bid package for Bid No. 2015/16-48 – Riverside Polytechnic High School. On April 12, 2016, four (4) bids were received. It is recommended that the contract be awarded to Verne’s Plumbing, the lowest responsive and responsible bidder, with the bid amount of \$265,900.00.

The work to be performed consists of Riverside Polytechnic High School Site Gas Upgrade.

FISCAL IMPACT: Bid value of \$265,900.00 is included in the construction budget for this project.

RECOMMENDATION: It is recommended that the Board of Education award Bid No. 2015/16-48 – Riverside Polytechnic High School Site Gas Upgrade for a total amount of \$265,900.00.

ADDITIONAL MATERIAL: Bid Form 2015/16-48

Attached: Yes

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID SCHEDULE NO. 2015/16-48

RIVERSIDE POLYTECHNIC HIGH SCHOOL SITE GAS UPGRADE

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Office of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
<u>0</u>	_____	_____	_____	_____	_____	_____	_____

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

Two hundred sixty-five thousand nine hundred dollars and no 00/100 DOLLARS
(\$ 265,900.00)

4. ALTERNATE BIDS: The following amounts shall be added to or deducted from the Base Bid at the District's option. Alternates are fully described in the Specifications.

Alternate No. 1: ADD/DEDUCT N/A Dollars (\$)

Alternate No. 2: ADD/DEDUCT N/A Dollars (\$)

Alternate No. 3: ADD/DEDUCT N/A Dollars (\$)

5. TIME FOR COMPLETION: The District may give a notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Contractor has included in the

analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

6. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

7. The required List of Designated Subcontractors is attached hereto.

8. The required Non-Collusion Declaration is attached hereto.

9. The Substitution Request Form, if applicable, is attached hereto.

10. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

11. The names of all persons interested in the foregoing proposal as principals are as follows:

Lawrence J. Verne- President

Lyle J. Ferguson- Vice President

Tim Verne- Vice President

Barbara R. Verne- Treasurer

Shari C. Ferguson- Secretary

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

12. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

13. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 674077
License Expiration Date: 7-31-2017
Name on License: Verne's Plumbing, Inc.
Class of License: C34, C36 and B
DIR Registration Number: 1000000572

If the bidder is a joint venture, each member of the joint venture must include the above information.

14. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

15. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

16. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor pursuant to Article 15 of the General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or

d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

17. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

Verne's Plumbing, Inc.
Proper Name of Company

Lawrence J. Verne
Name of Bidder Representative

8561 Whitaker St
Street Address

Buena Park, Ca 90621
City, State, and Zip

(714) 994-1971
Phone Number

(714) 994-2203
Fax Number

larry@vernesplumbing.com
E-Mail

By:  President Date: 4/12/2016
Signature of Bidder Representative
Lawrence J. Verne

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
May 2, 2016**

Topic: Request for Renewal for RFP No. 7(15-16)NS “Bread & Tortilla Products”

Presented by: Gavin Brody, Director Nutrition Services

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: Nutrition Services is requesting to renew the current agreement to procure bread and tortilla products for the 2016/17 school year.

DESCRIPTION OF AGENDA ITEM:

Nutrition Services Department conducted the bid process for the Bread and Tortilla products for the 2015/16 school year. The Board approved that the contract be awarded to Gold Star Foods the most responsible vendor for RFP #7(15-16)NS Bread and Tortilla Products. The contract is valid from July 1, 2015 until June 30, 2016 with the option to extend for up to two (2) additional years.

Nutrition Services Department received a letter from Gold Star Foods offering a renewal of the current agreement and extension of pricing from July 1, 2016 through June 30, 2017 in accordance with the same terms and conditions.

FISCAL IMPACT: The total dollar amount anticipated to be expended by the Nutrition Services Department is anticipated at \$525,000.00.

RECOMMENDATION: It is recommended that the Board approve the renewal of RFP #7(15-16)NS Bread and Tortilla Products to Gold Star Foods for the 2016-17 fiscal school year all terms and conditions will remain the same.

ADDITIONAL MATERIAL: Letter from Gold Star Foods

Attached: Yes



March 24, 2016

Gavin Brody
Director of Nutrition Services
Riverside Unified School District
6050 Industrial Avenue
Riverside, CA 92504

Re: Bread and Tortilla Products #7(15-16)NS

Gold Star Foods was awarded the contract, stated above, for Bread and Tortilla Products to the Riverside Unified School District. The original term of the contract was July 1, 2015 through June 30, 2016. The contract may be extended for an additional two (2) one year periods.

Gold Star Foods would like to offer to renew our contract for the next school year and extend our pricing from July 1, 2016 through June 30, 2017 in accordance with the same terms and conditions.

Please consider our offer to renew carefully. If you have any questions or comments, please call me at Gold Star Foods.

We are proud to be your Child Nutrition Partner

Thank you,

A handwritten signature in blue ink, appearing to read "T. Riad", is positioned above the typed name of the signatory.

Tiffany Riad, MM
Director of Contracts and Commodities

**Board Meeting Agenda
May 2, 2016**

Topic: Approval to Utilize the Val Verde Unified School District “Milk, Dairy, Fruit Juices and Ice Cream Products” Bid #FS 15/16-02

Presented by: Gavin Brody, Director Nutrition Services

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: Purchasing agreement for the purchase of milk, dairy, fruit juices and ice cream products.

DESCRIPTION OF AGENDA ITEM:

California law provides that public agencies may establish cooperative purchasing agreements wherein one public agency awards a competitive contract to a vendor and allows other public agencies to utilize or “piggyback” on the contract. Approval of a cooperative purchasing agreement does not obligate the Board of Education to issue a contract or appropriate any funds. As indicated below, the Board of Education must find and determine that the use of a cooperative purchasing agreement is in the best interests of the District.

Riverside Unified School District – Nutrition Services desires to utilize an existing bid for the purchase of milk, dairy, fruit juices and ice cream products. Val Verde Unified School District served as the lead district awarding the lowest, responsive, responsible bidders line items on Milk, Dairy, Fruit Juices and Ice Cream Products to Hollandia Dairy. Hollandia Dairy was awarded Bid #FS 15/16-02, which allows for cooperative purchasing agreements between public agencies. The contract is valid from July 1, 2015 through June 30, 2016, with an option to extend for two (2) year renewal periods.

This request is to approve the use of extended agreement effective July 1, 2016 through June 30, 2018.

FISCAL IMPACT: The approval of this agenda item to allow the use of the cooperative purchasing agreement referenced without limit as to dollar amount of the contract. The total

dollar amount anticipated to be expended by the Nutrition Services Department is \$1,900,000.00 per year.

RECOMMENDATION: It is recommended that the Board of Education find and determine that it is in the best interest of the District to approve the purchase of dairy products in quantities at unit process quoted, sufficient to meet the needs of Riverside Unified School District. Furthermore, the District will make all purchases in its own name, be responsible for payment directly to the vendor, and is responsible for any tax liability.

ADDITIONAL MATERIAL: Val Verde Unified School District Board Agenda

Attached: Yes



Agenda Item Details

Meeting	Apr 05, 2016 - Regular Meeting of the Board of Education-Agenda
Category	G. Business Services Consent Calendar
Subject	2. Approval to Extend Contract for Milk, Dairy, Fruit Juices and Ice Cream
Access	Public
Type	Action (Consent)
Recommended Action	Approve extension of Contract for Milk, Dairy, Fruit Juices and Ice Cream

Public Content

Background:

Administration is requesting authorization to extend the contract for Milk, Dairy, Fruit Juices and Ice Cream to Hollandia Dairy for the 2016-2017 School Year

- Milk, Dairy, Fruit Juices and Ice Cream, Bid # FS 15/16-02

The Board of Education awarded the Milk, Dairy, Fruit Juices and Ice Cream - Bid #FS 15/16-02 to Hollandia Dairy at the June 2, 2015 Board Meeting. The term of the contract award is for one (1) year with an additional (2) two year renewal period. The District is in the first year of the contract and is seeking approval to extend the contract through the 2017/18 school year.

Fiscal Implications:

The cost for – Milk, Dairy, Fruit Juices and Ice Cream is estimated at \$900,000 per year to be paid from Food Service Budget.

Resource Person(s):

Bob Quanstrom, Director
Food Services

Darrin Watters
Deputy Superintendent Business Services

Administrative Content

Motion by Michael M. Vargas, second by Marla Kirkland

Final Resolution: Motion carries

Aye: Michael M. Vargas, Suzanne Stotlar, Shelly Yarbrough, Marla Kirkland, Julio Gonzalez

Executive Content

Workflow

Workflow Mar 23, 2016 12:32 PM :: Submitted by Vanessa Snell. Routed to Irene Warner for approval.
Mar 23, 2016 2:03 PM :: Final approval by Irene Warner

Last Modified by Irene Warner on April 11, 2016

**Board Meeting Agenda
May 2, 2016**

Topic: Resolution No. 2015/16-47 – Resolution of the Board of Education of the Riverside Unified School District Awarding the Bid Category 12 “Riverside Polytechnic High School HVAC and Lighting Upgrades” Project to JDC Contracting Through Negotiated Contract

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: A resolution is requested to award the Bid Category 12 – HVAC Controls for the “Riverside Polytechnic High School HVAC and Lighting Upgrade” project to JDC Contracting through direct negotiation.

DESCRIPTION OF AGENDA ITEM:

Bids for the Riverside Polytechnic High School HVAC and Lighting Upgrades Project were opened in February 4, 2016, and Bid Category 12 – HVAC Controls received no bids.

Public Contract Code section 22038(c) states that if no bids were received through the formal bidding process, a school district is authorized to award a contract through direct negotiation, with no further action required. This provision is applicable because the Riverside Unified School District has opted into, and utilizes, the California Uniform Construction Cost Accounting Act (CUCCAA).

AB 1565 requires that contractors for this project be pre-qualified prior to submitting a bid. Negotiations were entered into with seven (7) contractors noted by the HVAC controls equipment manufacturer as previously having experience installing their equipment, but only one was deemed to be willing, responsible, and met the AB 1565 pre-qualification requirements. The contractor was required to submit all documentation such as is required in a formal bid, including bid security, subcontractor listings, previous experience, and signed affidavits.

The proposal was reviewed by the District Construction Manager Tilden-Coil Constructors, the Assistant Director of Mechanical Trades Reggie Royster, and Assistant Director of Facilities Projects Kevin Hauser. Staff recommendation was to award JDC Contracting the contract.

FISCAL IMPACT: \$160,000.00

RECOMMENDATION: It is recommended that the Board of Education award the Bid Category – 12 “Riverside Polytechnic High School HVAC and Lighting Upgrades” contract to JDC Contracting for \$160,000.00, which included in the bid amount is a permissible allowance of \$10,000.00, due to unforeseen circumstances for this category.

ADDITIONAL MATERIAL: (1) Resolution No. 2015/16-47 and (2) Bid Form 2015/16-20

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Resolution No. 2015/16-47

RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT AWARDING THE BID CATEGORY 12 - “RIVERSIDE POLYTECHNIC HIGH SCHOOL HVAC AND LIGHTING UPGRADES” PROJECT TO JDC CONTRACTING THROUGH NEGOTIATED CONTRACT

WHEREAS, on February 2, 2016 the Board of Education of the Riverside Unified School District voted for Approval for 9 of the 10 Bid Categories for the “Riverside Polytechnic High School HVAC and Lighting Upgrades” project, and;

WHEREAS, the Bid Category 12 HVAC Controls for the “Riverside Polytechnic High School HVAC and Lighting Upgrades” portion of the project was formally bid with bids opening February 2, 2016, and no bids were received;

WHEREAS, Public Contract Code section 22038(c) authorizes a school district to award a contract through negotiation if no bids are received through the formal bidding process. This provision is applicable because the Riverside Unified School District has opted into and utilizes the California Uniform Construction Cost Accounting Act (“Act”), and;

WHEREAS, proposals were solicited from multiple contractors recommended by the HVAC controls equipment manufacturer as having experience and qualifications in installing their controls, and;

WHEREAS, a proposal has been received from JDC Contracting, has shown the capacity to be bonded for the project, has been pre-qualified per AB 1565, and the Construction Manager and staff has recommended that they be awarded;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Education of the Riverside Unified School District awards the contract for the Bid Category 12 – HVAC Controls of the “Riverside Polytechnic High School HVAC and Lighting Upgrades” project to JDC Construction for \$160,000.00.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on May 2, 2016 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Patricia Lock-Dawson, Clerk
Board of Education

Dated: _____

BID FORM

Bid Category # 12 Description HVAC Controls

FOR

MULTI-PRIME BIDDING DOCUMENTS
FOR THE
RIVERSIDE UNIFIED SCHOOL DISTRICT
FOR
HVAC AND LIGHTING UPGRADES
PACKAGE 2 BLDGS 500, 600 AND LIBRARY

BID NUMBER 2015/16-20 (CATEGORY #12 - HVAC CONTROLS)

AT

POLY HIGH SCHOOL
5450 VICTORIA AVE.
RIVERSIDE, CA 92506

TRADE
CONTRACTOR
NAME:

JDC Contracting

ADDRESS:

6375 Palm St Suite E

La Habra, CA 90631

TELEPHONE:

(626) 833-4248

FAX:

()

EMAIL

Justin@jdccontracting.com

DIR

REGISTRATION
NO.

1000004111

TO: Riverside Unified School District, acting by and through its Governing Board, herein called "District".

Pursuant to and in compliance with the Contract Documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the Trade Contractor Category of Work, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Addenda, hereby proposes and agrees to perform within the time stipulated, the Trade Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, sales tax, tools, expendable equipment, and utility and transportation services necessary to perform the Trade Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

HVAC Controls for:

HVAC AND LIGHTING UPGRADES PACKAGE 2 BLDGS 500, 600 AND LIBRARY in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Office of said District for amounts set forth herein.

BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
<u>1</u>	<u>2</u>						

Acknowledge the inclusion of all Addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

- A. BASE BID:
One hundred fifty thousand DOLLARS
(\$ 150,000.00)
- B. ALLOWANCE: (Refer to Scope Summary, If noted, insert value)
Ten Thousand DOLLARS
(\$ 10,000.00)
- C. TOTAL PRICE - ENTIRE JOB: (A + B ABOVE)
One hundred sixty thousand DOLLARS
(\$ 160,000)

Note: District reserves its right to reconcile any mathematical errors or discrepancies in the Total Price in C above which shall be controlling. If the District, in its sole discretion and determination, cannot reconcile any mathematical errors or discrepancies, then the District may deem the bid non-responsive. Therefore, bidders are cautioned to carefully check all amounts and totals before submitting a bid.

ALTERNATE BIDS: The following amounts shall be added to or deducted from the Base Bid at the District's option. Alternates are fully described in the Specifications.

Alternate No. 1: Deduct furnishing and installing controls conduit

ADD DEDUCT (words) - Twenty thousand DOLLARS

(written amount) (\$ - 20,000.00)

TIME FOR COMPLETION: The District may give a Notice to Proceed within ninety (90) days of the award of the bid by the District. Once the Trade Contractor has received the Notice to Proceed, the Trade Contractor shall diligently study and work with Construction Manager and other Trade Contractors to build a realistic Trade Contractor Baseline Schedule for the purpose of outlining the entire scope of Work and to complete the Work in the time specified in the Agreement. By submitting this bid, Trade Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Trade Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Trade Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

bid security is not required.

The required Non-Collusion Declaration is attached hereto.

It is understood and agreed if awarded, the Contract by the start date provided in the District's Notice to Proceed, to be completed by the Trade Contractor in the time specified in the Contract Documents.

The names of all persons interested in the foregoing proposal as principals are as follows:

Justin Dortignac

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: 738040
License Expiration Date: 7/31/17
Name on License: Jack Dortignac
Class of License: C-10
DIR Registration Number: 1000004111

If the bidder is a joint venture, each member of the joint venture must include the above information.

Time is of the essence regarding the completion of the Project in the Contract Time and within the Milestones set forth in the Outline Schedule, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, and read the accompanying instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

DEBARMENT. In addition to seeking remedies for False Claims under Government Code Section 12650 et seq. and Penal Code Section 72, the District may debar a Trade Contractor pursuant to Article 15 of the

General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Trade Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Trade Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or
- d. Made or submitted a false claim against the District or any other public entity. (See Government Code Sections 12650, et seq., and Penal Code Section 72)

DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code Sections 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

JDC Contracting
Proper Name of Company

Justin Dorigneau
Name of Bidder Representative

637 S Palm St suite E
Street Address

La Habra, CA 90631
City, State, and Zip

(626) 833-4248 (626) 956-0610
Phone Number Fax

JUSTIN@JDCCONTRACTING.COM
E-Mail

By: [Signature] Date: 5/24/16
Signature of Bidder Representative

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.

**Board Meeting Agenda
May 2, 2016**

Topic: Resolution No. 2015/16-46 – Resolution of the Board of Education of the Riverside Unified School District Authorizing the Maintenance of Bank Accounts, and Approving the Authorized Signatures for Such Bank Accounts

Presented by: Brenda Hofer, Accountant

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: It is necessary to update the authorized signatures for the Property and Liability, Self-Insured Workers’ Compensation, and Self-Insured Health and Welfare bank accounts.

DESCRIPTION OF AGENDA ITEM:

Although the majority of the District’s financial transactions are processed through the County Treasury, the District, in accordance with the California Education Code, has maintained bank accounts at various financial institutions in the community to support its special operations and Associated Student Bodies. This resolution will update the authorized signatures for the Property and Liability, Self-Insured Workers’ Compensation, and Self-Insured Health and Welfare bank accounts.

FISCAL IMPACT: \$0

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2015/2016-46 to update the authorized signatures for the Property and Liability, Self-Insured Workers’ Compensation, and Self-Insured Health and Welfare bank accounts.

ADDITIONAL MATERIAL: Resolution No. 2015/16-46

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Resolution No. 2015/16-46

**RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE
UNIFIED SCHOOL DISTRICT AUTHORIZING THE MAINTENANCE
OF BANK ACCOUNTS, AND APPROVING THE AUTHORIZED
SIGNATURES FOR SUCH BANK ACCOUNTS**

WHEREAS, the Riverside Unified School District (District) must establish and maintain bank accounts for the purposes of District operations and associated student body activities; and

WHEREAS, the persons listed below by name and organizational title are designated as being authorized signatures for the purposes set forth below;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The financial institutions listed below are selected and designated as a depository of funds of the Riverside Unified School District (District), and that such deposit account or accounts be established and maintained by and in the name of the District, and that said financial institutions are authorized to act without further inquiry in accordance with writings bearing the signatures of the persons listed below until such financial institutions receive written notice that signature(s) are no longer authorized.
2. The officer named below has been duly authorized, is now acting and is authorized to access information on each account, on behalf of the District:

Mays Kakish, Chief Business Officer/Governmental Relations

3. The employees and/or agents named below have been duly authorized, are now acting and are authorized to draw checks in the manner set forth on each respective account as indicated below:

Property and Liability Trust Prestige Money Market Account

Altura Credit Union, Account Number ending in "0667"

By any two of the following persons designated by name and organizational title, EXCEPT when the amount is greater than \$25,000, then by any two of the following with a required third signature from a Riverside Unified School District authorized signer.

Fritz Heirich – Chief Executive Officer, Alliance of Schools for Cooperative Insurance Program (ASCIP)

Russell O'Donnell – Chief Operations Officer, ASCIP

Lynn Truong – Chief Financial Officer, ASCIP
Joan Weeks – Claims Manager, CorVel Corporation
Mays Kakish, Chief Business Officer/Governmental Relations
Sandra L. Meekins, Director V – Business Services
John J. Preston – Director II, Risk Management

Riverside Unified Workers' Compensation

Altura Credit Union, Account Number ending in “9153”

By any two of the following persons designated by name and organizational title; EXCEPT when the amount is greater than \$3,000, then by any two of the following with a required third signature from a Riverside Unified School District authorized signer.

Richard Taketa, CEO, York Insurance Services Group Inc.
Jody Gray, Sr. Vice President, York Insurance Services Group Inc.
Carolyn Kho, Vice President Financial Planning, York Insurance Services Group Inc.
Debi L. Harrington, Assistant Vice President Client Banking, York Insurance Services Group Inc.
Mays Kakish, Chief Business Officer/Governmental Relations
Sandra L. Meekins, Director V – Business Services
John J. Preston – Director II, Risk Management
Jill Collier, Manager Fiscal Services – Payroll/ASB

Riverside Unified Medical Insurance Program

Union Bank, Account Number ending in “9080”

By Mr. Stamler designated by name and organizational title; EXCEPT when the amount is greater than \$25,000, then by any two of the following persons designated by name and organizational title;

William Michael Stamler, CEO, Delta Health Systems
Mays Kakish, Chief Business Officer/Governmental Relations
Sandra L. Meekins – Director V – Business Services
John J. Preston – Director II, Risk Management

Or by any two of the following persons designated by name and organizational title; without regard to amount;

Mays Kakish, Chief Business Officer/Governmental Relations
Sandra L. Meekins, Director V – Business Services
John J. Preston – Director II, Risk Management

4. This resolution and each such certification shall remain in force and effect, and the financial institution listed above is authorized and requested to rely and act thereon and shall be indemnified and saved harmless from all liability and loss incurred by them in continuing to act in pursuance of this resolution (even though they may have been changed) until they shall receive at their office to which a certified copy of this resolution

is delivered, either a certified copy of a further resolution of the Board of Education amending or rescinding this resolution or a further certification as above provided for, as the case may be.

5. The Clerk of the Board of Education is authorized and directed to certify to the financial institution listed above that this resolution has been duly adopted and is in conformity with the articles of incorporation, charter, and by-laws or other governing instrument of the District, and further to certify to the financial institution listed above a copy of this resolution, the names and specimen signatures of the present officers and other persons of this organization authorized to sign as aforesaid, and the fact of any change of the persons herein designated by title together with the names and specimen signature of the successor.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on May 2, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Patricia Lock-Dawson
Clerk of the Board of Education

Dated: _____

**Board Meeting Agenda
May 2, 2016**

Topic: Tentative Agreements for New and Revised Job Descriptions for Employees Represented by the California School Employees Association, Chapter 506

Presented by: Mays Kakish, Chief Business Officer/Governmental Relations

Responsible

Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: Tentative agreements for new and revised job descriptions for employees represented by the California School Employees Association, Chapter 506 are presented to the Board of Education for approval.

DESCRIPTION OF AGENDA ITEM:

The District has reached agreement on new and revised job descriptions the California School Employees Association, Chapter 506 representing classified employees.

New job descriptions have been created to fill a need of the District. Revised job descriptions are a result of the gradual increase of the duties being performed. Duties are revised (1) to reflect those required to perform the job, (2) where changes are required in the skill level, (3) where there is a higher level of responsibility than usually required, or (4) to eliminate areas of obsolescence.

Job descriptions are highlighted below:

1. Communications Trades Maintenance Worker I (New) – Range 18
2. Lead Library/Media Assistant (New) – Range 22
3. Business Machines Technician from Range 25 to Range 28
4. Maintenance and Operations Specialist I-Business Machines from Range 30 to Range 31
5. Media Production Technician - from Range 12 to Range 22
6. Family and Community Resource Liaison (New) – Range 15
7. Family and Community Resource Liaison-Bilingual (New) – Range 16

New and modified job descriptions are a result of the collaboration of the joint CSEA and Riverside Unified School District’s Interest Based Bargaining Team.

FISCAL IMPACT: The increase for modified positions based on current number employees and for new positions based on one employee is \$295,578

RECOMMENDATION: It is recommended that the Board of Education approve the tentative agreements for new and revised job descriptions for employees represented by the California School Employees Association, Chapter 506.

ADDITIONAL MATERIAL: 1) Tentative Agreement Job Descriptions for Communications Trades Maintenance Worker, Lead Library/Media Assistant, Business Machines Technician I, Maintenance and Operations Specialist I-Business Machines, Media Production Technician, Family and Community Resource Liaison, Family and Community Resource Liaison-Bilingual

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: COMMUNICATIONS TRADES MAINTENANCE WORKER
(Range)

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a variety of skilled and semi-skilled building and maintenance work.

REPRESENTATIVE DUTIES:

Pick up and deliver supplies and/or equipment such as scissor or boom lift and trailer to and from assigned sites. *E*

Operate and assure proper maintenance and repair as it relates to a variety of specialized hand tools, power tools and equipment including lifts (scissor and boom). *E*

Perform preventive maintenance (PM) on Communication Equipment (Fire Prevention/Protection, Intrusion, Video Surveillance, Intercom, Classroom support, Sound, Radio, and Database). *E*

Drive a District vehicle to conduct work. *E*

Assist with repairs on Communication Equipment (Fire Prevention/Protection, Intrusion, Video Surveillance, Intercom, Classroom support, Sound, Radio). *E*

Assist with Communication system installations and repairs. *E*.

Replace projector lamps, smoke detectors, radio batteries, back up batteries, door contacts, motion detectors, mic cables, video cables. *E*

Maintain and install minor electrical equipment and lamps. *E*

Assist with installing communication equipment and wiring. *E*

Remove and reinstall existing classroom LCD projectors being serviced. *E*

Assist with scheduled testing of fire alarm systems. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Common methods, tools and equipment used in communication trades.

Basic electronic theory.

Health and safety regulations.
Safe working methods and procedures.

ABILITY TO:

Perform minor maintenance on buildings and equipment.
Understand and follow oral and written directions.
Establish and maintain effective relationships with others.
Operate the appropriate motor vehicles and lifts (scissors and boom).
Acquire skills in a variety of communication trade's positions.
Effectively operate a computer/laptop and commonly used job-related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: completion of twelfth grade and one year of experience in a related communication trade.

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environments.
Driving a vehicle to conduct work.
Subject to noise from sound and alarm equipment.
Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.
Dexterity of hands, wrists and fingers to operate hand tools and specialized equipment for extended periods of time.
Reaching overhead, above the shoulders and horizontally.
Crawling, crouching and kneeling to conduct work.
Perform heavy manual labor.
Lifting, carrying, pushing and pulling heavy objects.
Climbing ladders and working from heights.
Hearing and speaking to exchange information.
Walking and Standing for extended periods of time.
Bending at the waist.

HAZARDS:

Working on ladders, lifts and or scaffolding at heights to perform work.
Working in cramped or restrictive work chamber.
Exposure to fumes from electrical soldering.
Electrical power supplies, battery voltage and high voltage.

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
September 11, 2015**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to the following job description:

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: LEAD LIBRARY/MEDIA ASSISTANT (Range 22)

BASIC FUNCTION:

Under the direction of an assigned manager, perform advanced library functions at the district warehouse in support of school library or resource centers across the district. The Lead Library/Media Assistant will provide support and coordination between the district warehouse and sites in the circulation, maintenance and distribution of books, instructional materials, audio-visual materials and equipment. The Lead Library/Media Assistant will provide training and support to both new and current employees.

DISTINGUISHING CHARACTERISTICS:

Perform collaborative and coordination functions amongst the various divisions/departments that impact Library/Media Assistants (LMA) so that the job of the LMA is more consistent from site to site.

REPRESENTATIVE DUTIES:

Schedule and attend regular meetings with and facilitate interdepartmental coordination between Warehouse, Instruction, Instructional Support, Library Media Assistants, Librarians and others. *E*

Provide guidelines for on-site cataloging software to ensure consistent standard for labeling items in district's inventory management system. *E*

Coordinate and encourage implementation of board policies for library functions such as culling collections and adding materials. *E*

Organize and lead Library Media Assistants' support through individual and group training on a regular basis in order to establish and maintain consistent routines in the management of instructional resources. *E*

Support communication between site administrators and Library Media Assistants for necessary functions, such as inventory, check out and check in of all teacher and student materials; fines, etc. *E*

Train new Library Media Assistants on current library/resource center processes and procedures. *E*

Ensure that all items arriving from vendors or returning to the warehouse from the sites are barcoded and

scanned into library management software in order to ensure accurate inventory counts. *E*

Operate a computer terminal to maintain appropriate files and records. *E*

Prepare and maintain a variety of records and reports related to assigned activities; submit to appropriate personnel and departments as required. *E*

Attend workshops and in-service meetings as required. *E*
Provide recommendations about library standards and needs.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Library management software.
Library practices, procedures and terminology.
Basic Dewey Decimal system and card/computer cataloging system.
Basic operation of a computer terminal and data entry and retrieval techniques.
Library reference materials and sources.
Filing, indexing and inventory procedures.
Modern office practices, procedures and equipment.
Record-keeping techniques.
Correct English usage, grammar, spelling, punctuation and vocabulary.
Oral and written communications skills.
Interpersonal skills using tact, patience and courtesy.
Audio visual equipment and modern media materials.
District curriculum, reading levels and appropriate reference materials.

ABILITY TO:

Coordinate, collaborate and inform parties in relevant departments/divisions to support effective and efficient media center functions.
Learn, explain, and apply school and District rules and policies applicable to the library.
Shelve library/media materials.
Assist students and staff in the selection of library/media materials.
Perform clerical duties.
Make arithmetic calculations quickly and accurately.
Work independently with little direction.
Establish and maintain effective working relationships with others.
Maintain records and prepare reports.
Communicate effectively both orally and in writing.
Train and provide work direction to others.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school supplemented by course work in library science and two (2) years' experience in a library or media center environment.

LICENSES AND OTHER REQUIREMENTS:

Pass a basic library skills test with 75% proficiency.
Valid California Driver's License & use of a vehicle.

WORKING CONDITIONS:

ENVIRONMENT:

Warehouse environment.
School library and resources center environment.
Office environment.
Constant interruptions.
Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Seeing to read books and media materials.
Lifting and carrying moderately heavy objects.
Pushing and pulling carts.
Walking and standing for extended periods of time.
Reaching horizontally and above the shoulders to shelve and reach books.
Bending and kneeling.
Dexterity of hands and fingers to operate a computer terminal and audio-visual equipment.

AGREED:

For the District:

Susan J. Mills
Assistant Superintendent, Human Resources
Riverside Unified School District

[Signature]
Date
9/18/15

[Signature]
Vanessa Connor

[Signature]
Shani Dahl

[Signature]
Mays Kakish

[Signature]
Jill Collier

[Signature]
Carrie Antrim

For CSEA:

Daniel S. Rudd
President, CSEA Chapter 506
Riverside Unified School District

[Signature]
Date
9/18/15

Lynn Thompson
Labor Relations Representative
CSEA

[Signature]
Date
9/23/15

[Signature]
Caralyn Alldis

[Signature]
Laura Egan

[Signature]
Michael Green

[Signature]
Joseph Baglio

[Signature]
Nyna Moore

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
January 20, 2016**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to the following job description revisions.

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: BUSINESS MACHINES TECHNICIAN † (Range ~~25~~ 28)

BASIC FUNCTION:

Under direction of **an assigned supervisor** ~~the Electronics Shop Supervisor~~, perform technical skilled-level work in the repair and servicing of office machines, ~~sewing machines~~ **marquees** and related equipment. **Train and provide assistance to end-users.**

REPRESENTATIVE DUTIES:

Perform a variety of on-site machine repairs; maintain and repair electronic typewriters, duplicators, cash registers, collators, staplers, paper stackers, ~~electrostatic copiers~~, **marquees** and other office machines. **E**

~~Maintain and repair sewing machines and special attachments such as buttonhole makers and other related devices.~~ **E**

Operate and maintain a variety of specialized equipment, hand and power tools, including gauges, service vacuums, soldering irons and electronic test equipment. **E**

~~Instruct machine operators in proper operating procedures.~~ **Train and provide work assistance to end-users. E**


Perform preventative maintenance on copiers, ~~and typewriters~~, **marquees and other business machines** according to established schedules. **E**

Maintain shop maintenance records; assist in repair parts stock inventories. **E**

Operate a motor vehicle to transport equipment for repair, discard and delivery. **E**

Set-up and configure District copiers with Network settings for scanning to email, computer or printing. E

Install and configure computers to print or scan to and from District copiers. E


CSEA
District

Install and update software for all District electronic marquees. E

Production of District identification badges and maintenance of related equipment. E

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Operation and construction principles of **business machines such as: electric typewriters, duplicators, cash registers, collators, staplers, paper stackers, electro-mechanical and electronic adding machines, and calculators marquees.**

~~Thermal and electro-static copiers and other office machines.~~

~~Operation and construction principles of sewing machines and related devices.~~

Fundamentals of electricity and basic electronics.

Methods, materials and tools utilized in the maintenance of various office machines.

ABILITY TO:

~~Repair and overhaul a variety of manual and electric office machines and sewing machines.~~

Perform a variety of on-site and/or shop-based business machine and marquee repairs; maintain and repair: electronic duplicators, cash registers, collators, staplers, paper stackers, electronic copiers, and other office machines.

Repair and overhaul a wide variety of manual and electronic office machines and marquees.

Follow oral and written directions.

Maintain records.

Perform skilled maintenance work.

Operate ~~appropriate motor~~ **light and medium weight vehicles.**

Establish and maintain effective relationships with others.

Effectively operate a computer/laptop and commonly used job-related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school supplemented by course work in office machine maintenance and repair and two years experience in office machine repair work.

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate ~~Valid~~ California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environment.

Driving a vehicle to conduct work.

Working at heights

PHYSICAL ABILITIES:

Seeing to maintain and repair equipment.

Dexterity of hands, **wrists** and fingers to operate various equipment and tools.

Hearing and speaking to exchange information.

Lift, push, pull or carry Lifting heavy objects.
Bending at the waist.
Sitting or standing for extended periods of time.
Perform heavy manual labor.
Crawling, crouching, and kneeling to conduct work.
Climb ladders safely.

HAZARDS:

Fumes from toner chemicals
Exposure to electrical power supply
Working at heights

AGREED:

For the District:

Susan J. Mills Date 1/26/16
Assistant Superintendent, Human Resources
Riverside Unified School District

Robin Mesa
Robin Mesa (Interim)

Shani Dahl
Shani Dahl

Mays Kakish
Mays Kakish

Jill Collier
Jill Collier

Carrie Antrim
Carrie Antrim

For CSEA:

Daniel S. Rudd Date 1/26/16
President, CSEA Chapter 506
Riverside Unified School District

Lynn Thompson 1/26/16
Lynn Thompson
Labor Relations Representative
CSEA

Caralyn Alldis
Caralyn Alldis

Laura Egan
Laura Egan

Michael Green
Michael Green

Joseph Baglio
Joseph Baglio

Nyna Moore
Nyna Moore

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
January 20, 2016**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to the following job description revisions.

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: MAINTENANCE AND OPERATIONS SPECIALIST I – BUSINESS MACHINES (Range 30–31)

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to business machine **and marquee** repair; evaluate work requests and distribute to assigned division staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; estimate time and material cost; schedule and assign work to assigned crews.

REPRESENTATIVE DUTIES:

Evaluate work requests and distribute to assigned division staff. *E*

Coordinate the work of Maintenance and Operations personnel in the business machine repair duties; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures. *E*

Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned. *E*

Diagnose problems and arrange for repairs of business machine equipment, travel to District locations to conduct inspections and prepare estimates. *E*

Develop or assist in the development of work schedules; assign tasks to workers. *E*

Provide in-service training for assigned personnel; train assigned staff in the proper operation of related equipment and safety techniques as assigned. *E*

Prepare and file regular reports on the condition of assigned equipment. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the installation, repair and maintenance of District business machine equipment.

Methods, materials and tools utilized in the maintenance of various office machines.

Basic record-keeping techniques.

Basic understanding of network structure and software products.

Network problem isolation and troubleshooting.

ABILITY TO:

Perform a variety of on-site and/or shop-based business machine **and marquee** repairs; maintain and repair: electronic duplicators, cash registers, collators, staplers, paper stackers, electronic copiers, and other office machines.

Repair and overhaul a wide variety of manual and **electronic** office machines.

Follow oral and written directions.

Read and interpret blueprints and installation instructions.

Perform skilled maintenance work.

Present oral and written reports.

Develop projected needs for labor, parts and equipment based upon estimated workload.

Operate light and medium weight vehicles.

Establish and maintain effective relationships with others.

Effectively operate a computer/laptop and commonly used job-related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years experience in office machine maintenance and repair work, including at least two years at a journeyman-level.

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor **and outdoor** environment.

Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Seeing to diagnose problems.

Dexterity of wrists, hands, and fingers to operate assigned equipment.

Perform heavy manual labor.

Hearing and speaking to exchange information and make presentations.

Sitting or standing for extended periods of time.

Lift, push, pull or carry heavy objects.

Bending at the waist.

Crawling, crouching and kneeling to conduct work.

Climb ladders safely.

HAZARDS:

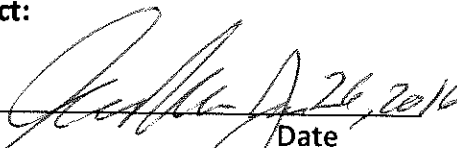
Fumes from toner chemicals.

Exposure to electrical power supply

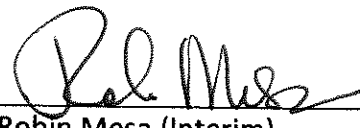
Working at heights

AGREED:

For the District:



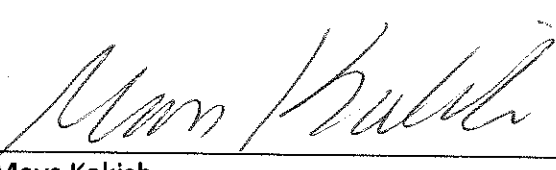
Susan J. Mills Date
Assistant Superintendent, Human Resources
Riverside Unified School District



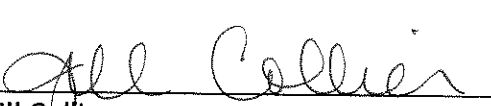
Robin Mesa (Interim)




Shani Dahl



Mays Kakish

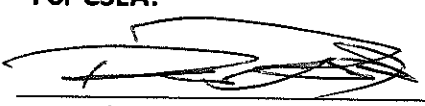


Jill Collier

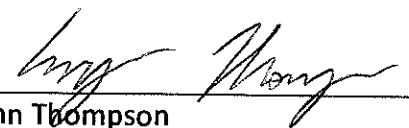


Carrie Antrim

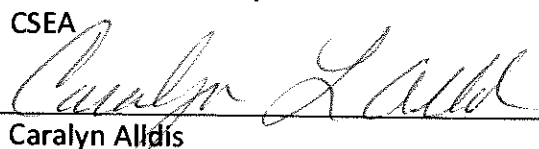
For CSEA:



Daniel S. Rudd Date
President, CSEA Chapter 506
Riverside Unified School District



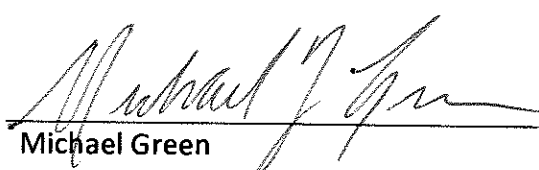
Lynn Thompson 1/26/16
Labor Relations Representative
CSEA




Caralyn Alldis



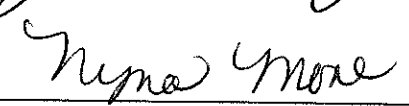
Laura Egan



Michael Green



Joseph Baglio



Nyna Moore

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
February 17, 2016**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to the following job description revisions:

**CLASS TITLE: MEDIA PRODUCTION ~~CLERK~~ TECHNICIAN
(Range ~~12~~ 22)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, use photography, ~~and videography~~ **and other multimedia avenues to showcase and increase awareness of to record** District goals, initiatives, accomplishments, special events **and other newsworthy items** - including but not limited to board meetings, special programs, classroom sessions, **student achievement**, media events and streaming athletic events. ~~Assist in producing videos for web, documentary, commercials, e-commerce and mobile devices.~~

REPRESENTATIVE DUTIES:

Direct, produce, film and edit District informational and marketing videos (shortform, longform, documentary, informational, Public Service Announcements (PSA), etc.) for web and mobile devices.

Record District events using photography, videography **and/or** audio equipment. *E*

Coordinate **outreach (phone, email, visits) to teachers, students and other community partners for pre-production, planning or development meetings or information gathering.** ~~events with teachers and students.~~ *E*

~~Edit media using a computer and software.~~ *E*

Mentor and train students during live broadcasting events and on post-production.

Pack and securely transport equipment to various locations. *E*

Test equipment to make sure it is properly functioning before, **during and after it is needed** for an event. *E*

Troubleshoot and solve technical difficulties, and/or make recommendations when appropriate. *E*

Make recommendations on technology updates. *E*

Keep inventory of audio/video equipment. *E*

Keep equipment clean and organized. *E*

Ensure content quality assurance.

Design graphics for print and web use. *E*

Design and print large-format print orders including, but not limited to, posters and banners. *E*

Maintain, edit, revise and troubleshoot the school district web content. *E*

Maintain and monitor social media content and manage accounts as assigned. *E*

Assist with press release content. *E*

Train District staff on website operations. *E*

Produce, film and edit District events. *E*

Produce/duplicate video packages for websites, mobile, downloadable and streaming content. *E*

Operate and support various video and audio editing applications such as Adobe Premiere Pro, Adobe After-Effects, Adobe Encore, Tricaster, and Final Cut Pro X. *E*

Work with both internal and external stakeholders to ensure proper project timelines, detail specifications and task outcomes. *E*

Advise and pitch to communications team on story ideas and equipment.

Ensure consistent brand representation and unified look and feel for the District image. *E*

Manage multiple projects in various stages of production concurrently. *E*

Maintain and archive production elements according to established department standards and build internal archive library. *E*

Perform other related duties as assigned.

EDUCATION AND EXPERIENCE:

Graduation from high school or equivalent, **Associates Degree desired and One (1) Two (2) years editing media industry experience with Final Cut Pro, Motion, Photoshop or other editing software programs Electronic News Gathering (ENG), live broadcasting and non-linear editing software.**

LICENSES AND OTHER REQUIRMENTS:

Valid California driver's license.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Operation/setup of photography/video/audio equipment

Lighting effects, speed and color contrast

Editing techniques on **applications such as:** Final Cut Pro, Motion, Photoshop, and other editing software.

~~Interpersonal skills using tact, patience and courtesy~~

Computers

Broadcast camera set-up and operation

ENG and studio directing techniques

Set-up and operation of audio equipment, lights, etc.

A/B roll editing (non-linear preferred)

Telephone techniques and etiquette

~~Tape duplication~~

Post-production (Color Correction, Visual Effects, Audio Mastering, etc.)

Copyright Laws

Strong interpersonal skills including the ability to gain respect and confidence

ABILITY TO:

Perform a variety of duties related to video/photography production

Manage time and work effectively

Meet schedules and time lines

Adapt to changing environments

Exercise sound judgement

Understand and follow oral and written instructions **with strong attention to detail**

Work independently **and efficiently under time pressure in a fast-paced, deadline-oriented environment.**

Establish and maintain effective working relationships with others **in a diverse environment.**

Work with different departments, with a strong emphasis on collaboration.

Stay up-to-date with technological advances

Function autonomously, yet understands necessity of advising management of work progress.

Manage multiple tasks simultaneously and effectively.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environment

Willingness to work flexible hours, including some weekend and evening hours depending on District events schedule.

PHYSICAL ABILITIES:

Dexterity of hands, **wrists** and fingers to operate equipment

Seeing to operate video equipment

Lifting moderately heavy objects

Hearing and speaking to exchange information in person or on the telephone

Sitting, ~~or~~ standing **or walking** for extended periods of time

AGREED:

For the District:

For CSEA:

Susan J. Mills 2-18-16

Susan J. Mills Date
Assistant Superintendent, Human Resources
Riverside Unified School District

[Signature]

Daniel S. Rudd Date
President, CSEA Chapter 506
Riverside Unified School District

[Signature]

Robin Mesa (Interim)

Labor Relations Representative
CSEA
[Signature]

Caralyn Aldis

[Signature]

Shani Dahl

[Signature]

Laura Egan

[Signature]

Mays Kakish

[Signature]

Michael Green

[Signature]

Jill Collier

[Signature]

Carrie Antrim

[Signature]

Joseph Baglio

[Signature]

Nyna Moore

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
December 11, 2015**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to the following job description.

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: Family and Community Resource Liaison (Range 15)

BASIC FUNCTION:

Under the direction of the Family Resource and Engagement Department, assist with coordinating district-wide Social Services, Nutrition Assistance, Early Learning Techniques, Parent Education and Leadership development, Mental Health support services, and various Health Screening services; coordinate and supply relevant information and materials to parents, community, and school sites, regarding school or District programs, procedures, activities, rules and regulations; specific to parent engagement.

REPRESENTATIVE DUTIES:

Serve as a district-wide liaison between parents, school and the community to assist in fostering a climate of parent partnership, leadership, education and engagement; coordinate with private and public service agencies to establish and maintain outreach processes that systematically provide for the well-being of families through coordinating access to resources. *E*

Travel to various locations including school sites, homes, and community agencies to discuss family resource services, educational programs, and site and district goals specific to family engagement and well-being of the families being served in our schools and District. *E*

Attend District, County, and community meetings as assigned; attend workshops, conferences and meetings as requested by staff or parents; provide presentations at parent meetings. *E*

Assist in working with community groups and parents to clarify school programs and policies and to involve community parent groups in developing ways to solve school community problems; participate in school activities. *E*

Perform a variety of responsible clerical duties to assist program managers, students and parents; assist with the smooth and efficient processing and flow of information and materials for monitoring data and maintaining records on the services provided to families; type reports, produce publications, referrals, and duplicate materials. *E*

Provide classes to educate parents regarding responsibilities in assisting children with obtaining success in school; prepare related records and data monitoring according to National Standards for Family Engagement. *E*

Provide family members with available community resources and encourage them in the use of these services. Act as a liaison between the families and various agencies. *E*

Coordinate Social Services and Health support to families with identified medical, health and dental needs. Work closely with community partners, health agencies, other staff; coordinate and assist with health screenings in all areas of health and prepare and maintain related records and files. Identify and assist uninsured high-risk families in receiving adequate medical and dental care. *E*

Coordinate with private and public service agencies to establish and maintain an outreach process to assure access to resources.

Make preparations and arrangements for health testing and screening programs; monitor data on families being served in this area; maintain confidentiality as required. *E*

Greet the public and answer phones, provide information and directions, take messages, or transfer to appropriate individuals as needed; provide information to district and school personnel, parents, and others regarding programs, explain established policies and procedures and assist in orienting parents about programs. *E*

Assist and collaborate with school psychologists and counselors as requested through the Student Assistant Programs; working together to promote the academic, social-emotional, and health of students and families of the district. *E*

Complete reports and submit to Director or assigned supervisor in a timely manner. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Correct English language usage, vocabulary, grammar, spelling and punctuation.

Oral and written communication skills.

Record-keeping techniques.

Interpersonal skills using tact, patience and courtesy.

Community interests, concerns, and attitudes relative to educational programs of the District.

Modern office practices, procedures and presentation equipment.

Community and government agencies and programs offered.

Basic first aid techniques.

ABILITY TO:

Understand and communicate with children and adults of different racial and cultural backgrounds.

Understand and carry out written and oral instructions.

Establish and maintain effective and cooperative working relationships with others.

Meet schedules and time lines.

Assist with coordinating Social Services, Parent Involvement, Health, Nutrition and Mental Health support services.

Establish and maintain files, records, reports and referrals.

Maintain records and prepare reports.
Work confidentially with discretion.
Communicate effectively both orally and in writing.
Read, explain and follow rules, regulations, policies and procedures.
Perform clerical duties such as filing, duplications, typing and maintaining records.
Complete work with many interruptions.
Work cooperatively with others.
Administer basic first aid.
Operate a variety of office and presentation equipment, including personal computer and various software applications, LCD projector, printer, fax machine, copier and scanner to prepare presentations and maintain files.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and six months experience involving community activities.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.
Valid First Aid and CPR Certification.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor environment (office and various school sites).
Driving a vehicle to conduct work.
Travel to various school sites, and community events.

PHYSICAL ABILITIES

Hearing and speaking to exchange information in person or on the telephone.
Sitting or standing for extended periods of time.
Dexterity of hands, wrists and fingers to operate a keyboard.

AGREED:

For the District:

For CSEA:

Susan J. Mills Date 12/16/15
Assistant Superintendent, Human Resources
Riverside Unified School District

Daniel S. Rudd Date 12/16/15
President, CSEA Chapter 506
Riverside Unified School District

Vanessa Connor
Vanessa Connor

Lynn Thompson Date 1/7/16
Labor Relations Representative
CSEA

Shani Dahl
Shani Dahl

Caralyn Alldis
Caralyn Alldis

Mays Kakish
Mays Kakish

Laura Egan
Laura Egan

Jill Collier
Jill Collier

Michael Green
Michael Green

Carrie Antrim
Carrie Antrim

Joseph Baglio
Joseph Baglio

Nyna Moore
Nyna Moore

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
December 11, 2015**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to the following job description.

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: Family and Community Resource Liaison – Bilingual (Range 16)

BASIC FUNCTION:

Under the direction of the Family Resource and Engagement Department, assist with coordinating district-wide Social Services, Nutrition Assistance, Early Learning Techniques, Parent Education and Leadership development, Mental Health support services, and various Health Screening services; coordinate and supply relevant information and materials to parents, community, and school sites, regarding school or District programs, procedures, activities, rules and regulations; specific to parent engagement.

REPRESENTATIVE DUTIES:

Serve as a district-wide liaison between parents, school and the community to assist in fostering a climate of parent partnership, leadership, education and engagement; coordinate with private and public service agencies to establish and maintain outreach processes that systematically provide for the well-being of families through coordinating access to resources. *E*

Travel to various locations including school sites, homes, and community agencies to discuss family resource services, educational programs, and site and district goals specific to family engagement and well-being of the families being served in our schools and District. *E*

Attend District, County, and community meetings as assigned; attend workshops, conferences and meetings as requested by staff or parents; provide presentations at parent meetings. *E*

Assist in working with community groups and parents to clarify school programs and policies and to involve community parent groups in developing ways to solve school community problems; participate in school activities. *E*

Perform a variety of responsible clerical duties to assist program managers, students and parents; assist with the smooth and efficient processing and flow of information and materials for monitoring data and maintaining records on the services provided to families; type reports, produce publications, referrals, and duplicate materials. *E*

Provide classes to educate parents regarding responsibilities in assisting children with obtaining success in school; prepare related records and data monitoring according to National Standards for Family Engagement. *E*

Provide family members with available community resources and encourage them in the use of these services. Act as a liaison between the families and various agencies. *E*

Coordinate Social Services and Health support to families with identified medical, health and dental needs. Work closely with community partners, health agencies, other staff; coordinate and assist with providing access to health screenings in all areas of health and prepare and maintain related records and files. Identify and assist uninsured high-risk families in receiving adequate medical and dental care. *E*

Coordinate with private and public service agencies to establish and maintain an outreach process to assure access to resources.

Make preparations and arrangements for health testing and screening programs; monitor data on families being served in this area; maintain confidentiality as required. *E*

Greet the public and answer phones, provide information and directions, take messages, or transfer to appropriate individuals as needed; provide information to district and school personnel, parents, and others regarding programs, explain established policies and procedures and assist in orienting parents about programs. *E*

Assist and collaborate with school psychologists and counselors as requested through the Student Assistant Programs; working together to promote the academic, social-emotional, and health of students and families of the district. *E*

Translate and/or interpret non-technical materials and school and District policies, programs, and activities for parents, school personnel, students and others as requested. *E*

Provide oral and written non-technical translation on an individual basis as well as group settings.

Complete reports and submit to Director or assigned supervisor in a timely manner. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Correct English language usage, vocabulary, grammar, spelling and punctuation.

Oral and written communication skills.

Record-keeping techniques.

Interpersonal skills using tact, patience and courtesy.

Community interests, concerns, and attitudes relative to educational programs of the District.

Modern office practices, procedures and presentation equipment.

Community and government agencies and programs offered.

Basic first aid techniques.

ABILITY TO:

Understand and communicate with children and adults of different racial and cultural backgrounds.

Understand and carry out written and oral instructions.

Establish and maintain effective and cooperative working relationships with others.
Meet schedules and time lines.
Assist with coordinating Social Services, Parent Involvement, Health, Nutrition and Mental Health support services.
Establish and maintain files, records, reports and referrals.
Maintain records and prepare reports.
Work confidentially with discretion.
Communicate effectively both orally and in writing.
Read, explain and follow rules, regulations, policies and procedures.
Perform clerical duties such as filing, duplications, typing and maintaining records.
Complete work with many interruptions.
Work cooperatively with others.
Administer basic first aid.
Speak and interpret English and a designated second language.
Operate a variety of office and presentation equipment, including personal computer and various software applications, LCD projector, printer, fax machine, copier and scanner to prepare presentations and maintain files.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and six months experience involving community activities.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.
Valid First Aid and CPR Certification.
Incumbents are required to speak, read and write fluently in a second designated language.

WORKING CONDITIONS:

ENVIRONMENT:


Indoor environment (office and various school sites).
Driving a vehicle to conduct work.
Travel to various school sites, and community events.

PHYSICAL ABILITIES

Hearing and speaking to exchange information in person or on the telephone.
Sitting or standing for extended periods of time.
Dexterity of hands, wrists and fingers to operate a keyboard.

AGREED:

For the District:



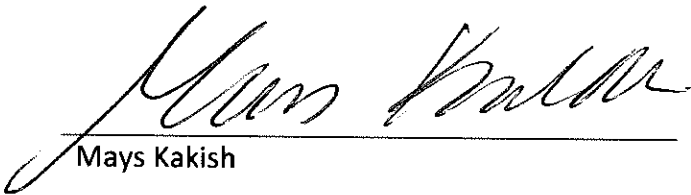
Susan J. Mills Date 12/16/15
Assistant Superintendent, Human Resources
Riverside Unified School District



Vanessa Connor




Shani Dahl



Mays Kakish

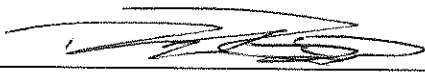


Jill Collier




Carrie Antrim


For CSEA:



Daniel S. Rudd Date 12/16/15
President, CSEA Chapter 506
Riverside Unified School District



Lynn Thompson 1/7/16
Labor Relations Representative
CSEA



Carolyn Alldis



Laura Egan



Michael Green



Joseph Baglio



Nyna Moore

Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda May 2, 2016

Topic: Approval of Increase in Compensation for the Board of Education, Cabinet, Management, Confidential, and Supervisory Employees

Presented by: Mays Kakish, Chief Business Officer/Governmental Relations

Responsible
Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: Staff recommends that the Board of Education approve an increase in compensation for the Board of Education, Cabinet, Management, Confidential, and Supervisory employees.

DESCRIPTION OF AGENDA ITEM:

Consistent with Tentative Agreements reached with the Riverside City Teachers Association (RCTA) and with the California School Employees Association, the District desires to increase the compensation for eligible Board of Education, management, confidential and supervisory employees as follows:

1. Board of Education – pursuant to the requirement of California Education Code 35120 which states that on an annual basis the governing board may increase the compensation of individual board members “in an amount not to exceed 5 percent on the present monthly rate of compensation”; provide a four and three quarter percent (4.75%) salary increase effective July 1, 2016.
2. Cabinet – provide a salary increase of four and three quarter percent (4.75%), to all existing employment agreements effective July 1, 2016.
3. Management Employees – provide a salary increase of four and three quarter percent (4.75%) to all existing management salary schedules effective July 1, 2016.
4. Confidential Employees – provide a salary increase of four and three quarter percent (4.75%) to all existing confidential salary schedules effective July 1, 2016.

5. Supervisory Employees – provide a salary increase of four and three quarter percent (4.75%) to all existing supervisory salary schedules effective July 1, 2016.
-

FISCAL IMPACT: The increase in compensation for the Board of Education, cabinet, management, confidential and supervisory employees results in an increase in cost of \$1,433,327 in 2016-17.

RECOMMENDATION: It is recommended that the Board of Education approve the increase in compensation for the Board of Education, cabinet, management, confidential and supervisory employees.

ADDITIONAL MATERIAL: None

Attached: No



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda May 2, 2016

Topic: Assistant Superintendent of Pupil Services/SELPA Job Description

Presented by: Mays Kakish, Chief Business Officer/Governmental Relations

Responsible

Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: The Assistant Superintendent of Pupil Services/SELPA job description will be presented to the Board of Education for approval.

DESCRIPTION OF AGENDA ITEM:

The District has determined it has a need to create the job of Assistant Superintendent of Pupil Services/SELPA for the purpose of developing, implementing and maintaining the District's Pupil Services/SELPA programs. The job assumes operational, managerial, and administrative, leadership development, and oversight responsibility for the programs. The Assistant Superintendent of Pupil Services/SELPA job description has been reviewed and is being submitted to the Board of Education for approval.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approve the job description for the Assistant Superintendent of Pupil Services/SELPA.

ADDITIONAL MATERIAL: Assistant Superintendent of Pupil Services/SELPA Job Description.

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
Riverside, California

CLASS TITLE: Assistant Superintendent of Pupil Services / SELPA

WORK YEAR: 226 Work Days

REPORTS TO: Superintendent

PRIMARY FUNCTION:

Under the direction of the Superintendent provides administrative leadership and assumes responsibility for the planning, coordination, implementation, evaluation and supervision of all facets of the district Special Education Program as well as all programs and responsibilities within the Pupil Services Department.

REPRESENTATIVE DUTIES:

Serves as a member of the Superintendent's Cabinet

Prepares and administers the budgets in those programs and areas for which he/she is responsible

Assists in compiling and submitting accurate reports as required by district, state, and federal jurisdiction

Assists and is available to school-level leadership personnel responsible for special education and pupil services functions

Directs, supervises, counsels, and assists special education and pupil services staff in the operation of programs and institutes additional programs as needed

Supervises, evaluates and monitors the performance of certificated and classified personnel directly responsible to him/her

Assists in the administration of all department-related aspects of negotiated employee contracts

Administers, supervises, coordinates and evaluates various areas assigned by the Superintendent including but not limited to:

- Special Education Programs in accordance with the Local Plan for Special Education
- Special Schools
- Occupational and Physical Therapy clinics
- Psychological Services
- Pupil Services

- Child Welfare and Attendance
- Health Services
- Campus Supervisors
- School Safety Plans
- Mandated Reporter Training
- Global Crisis Response
- SRO program

Coordinates and supervises the provision of psychological services including the assignment of psychologists

Has responsibility for implementing and revising policies of the Board of Education and procedures in compliance with state and federal law relating to special education programs and all areas within the Pupil Services Department

Represents the District in legal proceedings related to Special Education and the Pupil Services Department including Special Education Resolution sessions, Mediations, Fair Hearings and Compliance investigations as well as Section 504 Due Process cases and Student Discipline Expulsion Hearings.

Provides leadership for the creation of healthful human relationships which will provide a suitable climate for learning and teaching

Works cooperatively with individuals and groups in relating the activities of special education and pupil services with district-wide educational programs

Works cooperatively with other members of the Superintendents Cabinet to address district objectives and ensure that established goals and day-to-day operations are handled effectively

Acts as liaison between programs and the appropriate local, county, state, and national agencies

Develops and maintains liaison with appropriate referral agencies in the community

Delegates to those under his/her supervision such powers and duties deemed advisable

Attends meetings of the Board of Education and other job-related meetings and activities specified by the Superintendent of schools

Performs additional duties assigned by the Superintendent as an adjunct to the regular stated duties

Performs those duties and responsibilities including supervisory and advisory as may be prescribed by the Superintendent

QUALIFICATIONS

Knowledge and skills:

Knowledge of principals of organization and management

Ability to exhibit the qualities of leadership essential to the successful administration of a comprehensive program of special education as well as a program addressing general pupil services

Knowledge of laws, rules, and regulations governing special education and pupil services

Knowledge of the basic elements involved in the teaching of special education students

Knowledge of budget development, maintenance, and evaluation; knowledge of funding systems and resources

Knowledge of effective employee supervision and evaluation procedures and techniques

Ability to speak and write effectively

Ability to work effectively with all segments of the educational community and general public

Ability to analyze problems, make decisions or recommendations, and be responsible for those decisions

Ability to rapidly assimilate the facts, conditions, and implications of problems suddenly thrust upon the office and to organize an effective administrative response to them

Ability to design and implement procedures

Knowledge of school district operations and procedures

Skill in translating Board and district policy to various employees, individuals, and groups

Ability to plan, organize, coordinate and direct a variety of complex operations of a large school district

Ability to supervise and direct large departments and a large number of staff

Ability to manage time and priorities effectively

Education, Training and Experience

Post graduate work in special education, pupil services, school administration or a related field

Successful administration experience in pupil services and special education

Progressively responsible experience in providing administrative leadership in either special education or pupil services

Possession of an appropriate school administrative credential

Experience in directing/supervising the work of others

Experience in working with a variety of agencies and other community resources involved with students and families

**Board Meeting Agenda
May 2, 2016**

Topic: Approval of Tentative Agreements and Memorandum of Understanding between Riverside Unified School District and its Employees Represented by the California School Employees Association, Chapter 506

Presented by: Mays Kakish, Chief Business Officer/Governmental Relations

Responsible

Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Consent

Short Description: It is recommended that the Board of Education approve the Tentative Agreements and Memorandum of Understanding for employees represented by the California School Employees Association, Chapter 506.

DESCRIPTION OF AGENDA ITEM:

The District has reached multiple agreements with one of its collective bargaining units, the California School Employees Association, Chapter 506 representing classified employees. The agreements documented below are a result of the collective bargaining process. Subject to the approval of the Riverside Unified School District Board of Education and to ratification by the California School Employees Association, Chapter 506, the parties agree to the following Tentative Agreements (TA) and Memorandum of Understanding (MOU) (highlights only):

1. Tentative Agreement dated January 20, 2016
 - a. Article VII, Section 7.0.1 – Effective July 1, 2016, the bargaining unit members shall receive a 4.75% increase to maintain parity between CSEA unit members and other District employees.
 - b. Article VII, Section 7.8 – Effective July 1, 2016, longevity pay is to be paid monthly beginning with the 6th year of service as a reward for continued service to the District. Longevity will be calculated at 2.5% of current salary step for Year 6 – 10, at 5% of current salary step for Year 11 – 15, and at 7.5% of current salary step for Year 16 and beyond.
2. Tentative Agreement dated January 20, 2016
 - a. Article IX

- i. Section 9.4 – A \$12,500 life insurance P shall continue for five years after retirement effective 7/1/16.
 - ii. Section 9.5 – The maximum number of years a member shall be eligible for the annual entitlement is changed from eight (8) to ten (10) years.
 - iii. Section 9.8 – Both employee spouses will be offered the choice of a medical and dental plan; prorated for part-time unit members. The yearly stipend for the spouse who waives medical is \$750 and a \$150 dental stipend will be paid to either or both of the employees who waive coverage. Stipends will be applied to earnings.
3. Tentative Agreement dated January 26, 2016
 - a. Article XIX – Disciplinary Action and Dismissal Procedures has been amended. Clarifications were made to Section 19.3, Summary Discipline.
4. Tentative Agreement dated January 27, 2016
 - a. Article XXII – Miscellaneous Provisions i. Term of agreement shall remain in full force and effect from January 27, 2016 up to and including June 30, 2018.
5. Memorandum of Understanding dated January 27, 2016
 - a. Agreement to close the contact in order to close successor negotiations for the 2014-15 school year and to continue to negotiate items on CSEA’s initial proposal.

The financial impacts of the TAs and MOU were disclosed 10 days prior to the Board meeting. It is anticipated that the Riverside County Office of Education will complete their review of the financial disclosures and related impacts before May 2, 2016.

FISCAL IMPACT: The Tentative Agreements and Memorandum of Understanding results in an incremental increase in cost in 2016-17 of \$4,252,497

RECOMMENDATION: It is recommended that the Board of Education approve the Tentative Agreements and Memorandum of Understanding for employees represented by the California School Employees Association, Chapter 506.

ADDITIONAL MATERIAL: 1) 2015-16 CSEA Disclosure 2) Four (4) Tentative Agreements

Attached: Yes

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In accordance with California Government Code Section 3547.5, Education Code Section 42142, and the criteria and standards adopted by the State Board of Education.

Riverside Unified School District (School District Name)

Certificated

California School Employee Association (Bargaining Unit Name)

Classified

New

The proposed agreement covers the period from: 7/1/15 6/30/16

Reopened

The governing board is to act on this agreement at its meeting on: May 2, 2016 (Date)

Agreement/MOU attached

Note: This disclosure, along with a copy of the proposed agreement, is due to the Riverside County Office of Education at least ten (10) working days prior to the date the governing board is to take action.

Additionally, please contact DFS retirement prior to any retroactive pay.

(A) Proposed Change in Compensation

COMPENSATION (ALL FUNDS COMBINED)	COST PRIOR TO PROPOSED AGREEMENT (Current Budget)	FISCAL IMPACT OF PROPOSED AGREEMENT		
		Current Year Increase/ (Decrease)	Year 2 Increase/ (Decrease)	Year 3 Increase/ (Decrease)
1. Salary Schedule - Increase (Decrease) <i>(Includes Step and Column reported on Line 8)</i>	\$ 55,327,607 % Salary Schedule	\$ - 0.00%	\$ 2,628,061 4.75%	\$ - 0.00%
2. Statutory Benefits <i>(STRS, PERS, FICA, Medicare, etc)</i>	\$ 11,040,756 % Statutory Benefits	\$ - 0.00%	\$ 524,436 4.75%	\$ - 0.00%
3. Base Costs <i>(Total of Lines 1 & 2)</i>	\$ 66,368,363 % Base Costs	\$ - 0.00%	\$ 3,152,497 4.75%	\$ - 0.00%
4. a. Other Compensation - Increase (Decrease) <i>(Describe in Section 12, Page 2)</i> b. Changes to Step and Column With Agreement <i>(Describe in Section 13, Page 2)</i> c. Applicable Statutory Benefits	N/A % Salary Schedule	\$ - 0.00%	\$ 863,500 1.56%	\$ - 0.00%
	N/A % Salary Schedule	\$ - 0.00%	\$ 0.00 0.00%	\$ - 0.00%
	N/A % Salary Schedule	\$ - 0.00%	\$ 236,500 0.43%	\$ - 0.00%
5. Health/Welfare Benefits - Increase (Decrease) Current Cap: \$11,310 Proposed Cap: \$ _____	% Salary Schedule	0.00%	0.00%	0.00%
6. Proposed Negotiated Change in Compensation <i>(Excludes Statutory Benefits) (Lines 1, 4a, 4b, & 5)</i>	% Salary Schedule	\$ - 0.00%	\$ 3,491,561 6.31%	\$ - 0.00%
7. Total Cost of Agreement <i>(Includes Statutory Benefits) (Lines 3, 4, & 5)</i>	\$ 66,368,363 % Base Costs	\$ - 0.00%	\$ 4,252,497 6.41%	\$ - 0.00%
8. Step and Column Due to Movement <i>(Included in Salary Schedule reported on Line 1)</i> % Salary Schedule	0.00%	N/A N/A	0.00%	0.00%
9. Total Number of Represented Employees	2,068	2,068	2,068	2,068
10. Cost of Agreement per Average Employee	32,093 % from Prior Year	0 0.00%	\$ 2,056 6.41%	\$ - 0.00%

11. What is the negotiated percentage increase or decrease in compensation? If the increase in "Year 1" is for less than a full year, indicate the annualized percentage of that increase for "Year 1".

4.75% increase across all classified salary schedules effective July 1, 2016 to maintain compensation parity between employees represented by CSEA and other District employees.

12. Are there any other compensation items included in the agreement? Please explain any changes indicated on page 1, Section A, 4a.

Longevity pay is to be paid monthly beginning with the 6th year of service with members becoming eligible after completing 5 years of continued service. Longevity is calculated at 2.5% of current salary step for Years 6-10, 5% of current salary step for years 11-15, and 7.5% of current salary step for years 16 and beyond.

13. Is the district adding any steps, columns, or ranges due to the agreement? Please explain any changes indicated on page 1, Section A, 4b.

14. Does this unit have a negotiated cap for health and welfare benefits? yes no

Please describe the district's annual health and welfare cost per employee for this bargaining unit, and indicate the current and proposed cap on page 1, Section A, 5.

(B) Proposed Negotiated Changes in Non-Compensation Items

Please discuss proposed changes in non-compensation items such as class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.

Language was added to the Wages Article to clarify the compensation for ROTC instructors. Any negotiated salary increases for the bargaining unit will be reflected in the District contribution to the ROTC compensation. Each site will choose a standard Collaboration Report Form to reflect the work done during staff collaboration time. Language was modified as it pertains to IEPs, SSTs and 504s. Language was removed that special education employees and school nurses will be paid curriculum rate of pay if these meetings extend beyond one (1) hour after the employees' regular work day. Language was clarified that the district and special education teachers shall make every effort to schedule and conclude these meetings during the work day.

Please discuss the impact of proposed changes on instructional and support programs (e.g. length of school year, staff reductions or increases, elimination or expansion of programs or services such as counseling, librarians, custodial services, etc.)

(D) Proposed Contingency Language

Please detail proposed contingency language relating to funding restoration, reopening, applicable fiscal years, or other significant provisions. Please indicate when restoration will occur, if applicable.

(E) Impact on Deficit Spending

Will this agreement increase deficit spending in the current or subsequent years? Deficit spending exists when a fund's total expenditures and other financing uses exceeds the total revenues and other financing sources in a given fiscal year.

Deficit spending will increase as resources from restricted and unrestricted revenues including the Local Control Funding Formula are not sufficient in the 2016-17 and 2017-18 to support this agreement. There will be shortfalls of approximately \$17,454,642 and \$7,531,823 respectively.

(F) Funding Source(s) for Proposed Agreement

1. Please discuss the proposed funding source for the current year.

Not applicable.

2. If a single year agreement, please explain how any resulting ongoing costs will be funded in subsequent fiscal years (i.e. explain the assumptions showing the district can afford the contract in future years). If a multi-year agreement, please discuss the funding sources for each year, including assumptions used, to fund this obligation in future years. Consider any compounding effects when evaluating subsequent year impacts.

On-going costs will be funded form reserves or mitigated through program reductions.

(G) Impact of Proposed Agreement on Current Year General Fund Operating Budget

In accordance with California Government Code Section 3547.5, Education Code Section 42142, and the criteria and standards adopted by the State Board of Education.

UNRESTRICTED GENERAL FUND

CURRENT YEAR OPERATING BUDGET	(Col. 1) Board-Approved Budget Prior to Settlement	(Col. 2)* Adjustments Resulting from Settlement	(Col. 3)* Other Revisions Board Approved Date_____	(Col. 4) Total Revised Budget (Col. 1+2+3)
REVENUES				
LCFF Sources 8010-8099	\$ 341,135,940			\$ 341,135,940
Federal Revenue 8100-8299	2,510,615			2,510,615
Other State Revenue 8300-8599	30,789,664			30,789,664
Other Local Revenue 8600-8799	2,767,464			2,767,464
TOTAL REVENUES	\$ 377,203,683	\$ -	\$ -	\$ 377,203,683
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 164,926,826			\$ 164,926,826
Classified Salaries 2000-2999	39,688,161			39,688,161
Employee Benefits 3000-3999	57,237,006			57,237,006
Books and Supplies 4000-4999	20,904,185			20,904,185
Services & Operating Expenditures 5000-5999	38,338,162			38,338,162
Capital Outlay 6000-6999	4,562,340			4,562,340
Other Outgo 7100-7299 7400-7499	141,300			141,300
Indirect/Direct Support Costs 7300-7399	(4,011,944)			(4,011,944)
TOTAL EXPENDITURES	\$ 321,786,036	\$ -	\$ -	\$ 321,786,036
OTHER FINANCING SOURCES/USES				
Contributions 8980-8999	\$ (49,226,587)			\$ (49,226,587)
Transfers In and Other Sources 8910-8979				\$ -
Transfers Out and Other Uses 7610-7699	\$ 5,673,691			\$ 5,673,691
TOTAL EXPENDITURES AND USES	\$ 327,459,727	\$ -	\$ -	\$ 327,459,727
INCREASE (DECREASE) IN FUND BALANCE	\$ 517,369	\$ -	\$ -	\$ 517,369
BEGINNING BALANCE 9791,9793,9795	\$ 67,463,539			\$ 67,463,539
ENDING BALANCE	\$ 67,980,908	\$ -	\$ -	\$ 67,980,908
COMPONENTS OF ENDING BALANCE				
Nonspendable 9711-9719	\$ 268,313			\$ 268,313
Restricted 9740				\$ -
Committed 9750-9760	57,502,089			57,502,089
Assigned 9780	1,027,082			1,027,082
Reserve for Economic Uncertainties 9789	9,183,424			9,183,424
Unassigned/Unappropriated 9790	\$ -	\$ -	\$ -	\$ -

*If the total adjustments in Col. 2 do not agree with the Total Cost of Agreement on page 1, Section A, Line 7, please explain the variance below (e.g. partially budgeted, salaries and benefits are budgeted in other funds), and/or explain any revisions included in Col. 3.

(G) Impact of Proposed Agreement on Current Year General Fund Operating Budget

In accordance with Government Code Section 3547.5, Education Code Section 42142, and the criteria and standards adopted by the State Board of Education.

RESTRICTED GENERAL FUND

CURRENT YEAR OPERATING BUDGET	(Col. 1) Board-Approved Budget Prior to Settlement	(Col. 2)* Adjustments Resulting from Settlement	(Col. 3)* Other Revisions Board Approved Date_____	(Col. 4) Total Revised Budget (Col. 1+2+3)
REVENUES				
LCFF Sources 8010-8099				\$ -
Federal Revenue 8100-8299	31,264,080			31,264,080
Other State Revenue 8300-8599	33,187,862			33,187,862
Other Local Revenue 8600-8799	6,786,259			6,786,259
TOTAL REVENUES	\$ 71,238,201	\$ -	\$ -	\$ 71,238,201
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 43,227,488			\$ 43,227,488
Classified Salaries 2000-2999	19,719,462			19,719,462
Employee Benefits 3000-3999	19,475,802			19,475,802
Books and Supplies 4000-4999	27,221,227			27,221,227
Services & Operating Expenditures 5000-5999	17,705,407			17,705,407
Capital Outlay 6000-6999	1,433,906			1,433,906
Other Outgo 7100-7299 7400-7499				-
Indirect/Direct Support Costs 7300-7399	2,928,145			2,928,145
TOTAL EXPENDITURES	\$ 131,711,437	\$ -	\$ -	\$ 131,711,437
OTHER FINANCING SOURCES/USES				
Contributions 8980-8999	\$ 49,226,587			\$ 49,226,587
Transfers In and Other Sources 8910-8979				\$ -
Transfers Out and Other Uses 7610-7699				\$ -
TOTAL EXPENDITURES AND USES	\$ 131,711,437	\$ -	\$ -	\$ 131,711,437
INCREASE (DECREASE) IN FUND BALANCE	\$ (11,246,649)	\$ -	\$ -	\$ (11,246,649)
BEGINNING BALANCE 9791,9793,9795	\$ 22,535,397			\$ 22,535,397
ENDING BALANCE	\$ 11,288,748	\$ -	\$ -	\$ 11,288,748
COMPONENTS OF ENDING BALANCE				
Nonspendable 9711-9719				\$ -
Restricted 9740	\$ 11,288,748			11,288,748
Committed 9750-9760				-
Assigned 9780				-
Reserve for Economic Uncertainties 9789				-
Unassigned/Unappropriated 9790	\$ -	\$ -	\$ -	\$ -

*If the total adjustments in Col. 2 do not agree with the Total Cost of Agreement on page 1, Section A, Line 7, please explain the variance below (e.g. partially budgeted, salaries and benefits are budgeted in other funds), and/or explain any revisions included in Col. 3.

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(G) Impact of Proposed Agreement on Current Year General Fund Operating Budget

In accordance with Government Code Section 3547.5, Education Code Section 42142, and the criteria and standards adopted by the State Board of Education.

COMBINED GENERAL FUND

CURRENT YEAR OPERATING BUDGET	(Col. 1) Board-Approved Budget Prior to Settlement	(Col. 2)* Adjustments Resulting from Settlement	(Col. 3)* Other Revisions Board Approved Date_____	(Col. 4) Total Revised Budget (Col. 1+2+3)
REVENUES				
LCFF Sources 8010-8099	\$ 341,135,940	\$ -	\$ -	\$ 341,135,940
Federal Revenue 8100-8299	\$ 33,774,695	\$ -	\$ -	33,774,695
Other State Revenue 8300-8599	\$ 63,977,526	\$ -	\$ -	63,977,526
Other Local Revenue 8600-8799	\$ 9,553,723	\$ -	\$ -	9,553,723
TOTAL REVENUES	\$ 448,441,884	\$ -	\$ -	\$ 448,441,884
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 208,154,314	\$ -	\$ -	\$ 208,154,314
Classified Salaries 2000-2999	\$ 59,407,623	\$ -	\$ -	59,407,623
Employee Benefits 3000-3999	\$ 76,712,808	\$ -	\$ -	76,712,808
Books and Supplies 4000-4999	\$ 48,125,412	\$ -	\$ -	48,125,412
Services & Operating Expenditures 5000-5999	\$ 56,043,569	\$ -	\$ -	56,043,569
Capital Outlay 6000-6999	\$ 5,996,246	\$ -	\$ -	5,996,246
Other Outgo 7100-7299 7400-7499	\$ 141,300	\$ -	\$ -	141,300
Indirect/Direct Support Costs 7300-7399	\$ (1,083,799)	\$ -	\$ -	(1,083,799)
TOTAL EXPENDITURES	\$ 453,497,473	\$ -	\$ -	\$ 453,497,473
OTHER FINANCING SOURCES/USES				
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
Transfers In and Other Sources 8910-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7610-7699	\$ 5,673,691	\$ -	\$ -	\$ 5,673,691
TOTAL EXPENDITURES AND USES	\$ 459,171,164	\$ -	\$ -	\$ 459,171,164
INCREASE (DECREASE) IN FUND BALANCE	\$ (10,729,280)	\$ -	\$ -	\$ (10,729,280)
BEGINNING BALANCE 9791,9793,9795	\$ 89,998,936			\$ 89,998,936
ENDING BALANCE	\$ 79,269,656	\$ -	\$ -	\$ 79,269,656
COMPONENTS OF ENDING BALANCE				
Nonspendable 9711-9719	\$ 268,313	\$ -	\$ -	\$ 268,313
Restricted 9740	\$ 11,288,748	\$ -	\$ -	11,288,748
Committed 9750-9760	\$ 57,502,089	\$ -	\$ -	57,502,089
Assigned 9780	\$ 1,027,082	\$ -	\$ -	1,027,082
Reserve for Economic Uncertainties 9789	\$ 9,183,424	\$ -	\$ -	9,183,424
Unassigned/Unappropriated 9790	\$ -	\$ -	\$ -	\$ -

*If the total adjustments in Col. 2 do not agree with the Total Cost of Agreement on page 1, Section A, Line 7, please explain the variance below (e.g. partially budgeted, salaries and benefits are budgeted in other funds), and/or explain any revisions included in Col. 3.

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Multi-Year Financial Projections 2015-16 to 2017-18

	Prior Year Actuals 2013-14	Prior Year Actuals 2014-15	Percent of Change over PY	Adopted Budget 2015-16	Percent of Change over PY	Revised Budget 2015-16	Percent of Change over PY	Projected Budget 2016-17	Percent of Change over PY	Projected Budget 2017-18	Percent of Change over PY
COLA Actual/Projection %	1.57%	0.85%	-45.86%	1.02%	20.00%	1.02%	20.00%	0.47%	-53.92%	2.13%	353.19%
P-2 ADA Actual/Projection	40,398.67	39,975.79	-1.05%	39,836.88	-0.35%	39,732.94	-0.61%	39,700	-0.08%	39,644	-0.14%
Funded ADA Actual/Projection (excluding County and Charter)	40,398.67	40,324.84	-0.18%	39,990.56	-0.83%	39,975.79	-0.87%	39,733	-0.61%	39,700	-0.08%
REVENUES											
LCFF Sources	\$ 264,097,185	\$ 301,239,484	14.06%	\$ 342,084,556	13.56%	\$ 341,135,940	13.24%	\$ 358,979,410	5.23%	\$ 371,670,592	3.54%
Federal	\$ 23,656,181	\$ 23,569,814	-0.37%	\$ 23,259,128	-1.32%	\$ 33,774,695	43.30%	\$ 26,280,252	-22.19%	\$ 26,280,252	0.00%
State	\$ 45,608,117	\$ 41,104,084	-9.88%	\$ 61,712,846	50.14%	\$ 63,977,526	55.65%	\$ 45,543,433	-28.81%	\$ 37,050,026	-18.65%
Local	\$ 8,064,252	\$ 8,459,965	4.91%	\$ 5,273,873	-37.66%	\$ 9,553,723	12.93%	\$ 4,070,658	-57.39%	\$ 4,070,658	0.00%
Total Revenues	\$ 341,425,735	\$ 374,373,347	9.65%	\$ 432,330,403	15.48%	\$ 448,441,884	19.78%	\$ 434,873,753	-3.03%	\$ 439,071,528	0.97%
EXPENDITURES											
Certificated Salaries	\$ 166,584,422	\$ 184,941,699	11.02%	\$ 203,809,741	10.20%	\$ 208,154,314	12.55%	\$ 212,984,082	2.32%	\$ 211,566,366	-0.67%
Classified Salaries	\$ 47,962,492	\$ 52,212,032	8.86%	\$ 59,353,040	13.68%	\$ 59,407,623	13.78%	\$ 62,271,012	4.82%	\$ 62,538,258	0.43%
Benefits	\$ 58,268,478	\$ 64,402,778	10.53%	\$ 76,213,939	18.34%	\$ 76,712,808	19.11%	\$ 83,558,763	8.92%	\$ 89,089,529	6.62%
Books & Supplies	\$ 17,367,210	\$ 19,507,028	12.32%	\$ 24,733,683	26.79%	\$ 48,125,412	146.71%	\$ 33,957,056	-29.44%	\$ 30,360,356	-10.59%
Contracts & Services	\$ 36,515,307	\$ 39,031,371	6.89%	\$ 46,500,721	19.14%	\$ 56,043,569	43.59%	\$ 52,044,096	-7.14%	\$ 53,198,596	2.22%
Capital Outlay	\$ 6,422,201	\$ 7,222,880	12.47%	\$ 17,917,540	148.07%	\$ 5,996,246	-16.98%	\$ 2,517,691	-58.01%	\$ 2,517,691	0.00%
Other Outgo	\$ 471,987	\$ 164,573	-65.13%	\$ 141,300	-14.14%	\$ 141,300	-14.14%	\$ 141,300	0.00%	\$ 141,300	0.00%
Support Costs	\$ (831,436)	\$ (841,539)	1.22%	\$ (1,086,962)	29.16%	\$ (1,083,799)	28.79%	\$ (1,083,799)	0.00%	\$ (1,083,799)	0.00%
Total Expenditures	\$ 332,760,662	\$ 366,640,822	10.18%	\$ 427,583,002	16.62%	\$ 453,497,473	23.69%	\$ 446,390,201	-1.57%	\$ 448,328,297	0.43%
OTHER SOURCES & USES											
Transfers In & Other Sources	\$ 8,413,075	\$ 18,817	-99.78%	\$ -	-100.00%	\$ -	-100.00%	\$ -	#DIV/0!	\$ -	#DIV/0!
Transfers Out & Other Uses	\$ 13,801,554	\$ 3,091,000	-77.60%	\$ 3,697,200	19.61%	\$ 5,673,691	83.56%	\$ 4,110,200	-27.56%	\$ 4,110,200	0.00%
Total Expenditures & Uses	\$ 346,562,215	\$ 369,731,822	6.69%	\$ 431,280,202	16.65%	\$ 459,171,164	24.19%	\$ 450,500,401	-1.89%	\$ 452,438,497	0.43%
NET INCREASE (DECREASE) IN FUND BALANCE	\$ 3,276,594	\$ 4,660,342	42.23%	\$ 1,050,201	-77.47%	\$ (10,729,280)	-330.23%	\$ (15,626,648)	45.64%	\$ (13,366,969)	-14.46%
FUND BALANCE, RESERVES											
Beginning Balance	\$ 78,699,870	\$ 85,368,594	8.47%	\$ 89,998,936	5.42%	\$ 89,998,936	5.42%	\$ 79,269,656	-11.92%	\$ 63,643,008	-19.71%
Ending Balance	\$ 81,976,464	\$ 90,028,936	9.82%	\$ 91,049,137	1.13%	\$ 79,269,656	-11.95%	\$ 63,643,008	-19.71%	\$ 50,276,039	-21.00%
Components of Ending Fund Balance:											
Nonspendable	\$323,551	\$474,225		\$650,000		\$ 268,313		\$650,000		\$650,000	
Restricted	\$23,173,455	\$22,535,397		\$19,035,397		\$ 11,288,748		\$9,986,103		\$8,683,459	
Committed	\$26,709,934	\$38,040,658		\$32,588,807		\$ 57,502,089		\$41,457,245		\$27,840,774	
Assigned	\$4,419,800	\$13,084,830		\$12,579,026		\$ 1,027,082		\$1,200,000		\$1,400,000	
Reserve for Economic Uncertainties	\$6,931,245	\$7,394,637		\$8,625,605		\$ 9,183,424		\$9,010,008		\$9,048,770	
Unassigned/Unappropriated	\$20,388,478	\$8,469,189		\$17,570,302		\$ -		\$1,339,652		\$2,653,036	
Total Ending Balance	\$81,946,464	\$89,998,936		\$91,049,137		\$79,269,656		\$63,643,008		\$50,276,039	
% Reserve (9789 and 9790)	7.88%	4.29%		6.07%		2.00%		2.30%		2.59%	

	1XXX	2XXX	3XXX	4XXX	5XXX	6XXX	7100-7299			Total	LCFF	Federal	State	Local	Other	Total
							7400-7499	7300-7399	7610-7629	Exp Change	80XX	81XX-82XX	83XX-85XX	86XX-87XX	89XX	Rev Change
2015-16 TOTALS	208,154,314	59,407,623	76,712,808	48,125,412	56,043,569	5,996,246	141,300	(1,083,799)	5,673,691	459,171,164	341,135,940	33,774,695	63,977,526	9,553,723	-	448,441,884
2016-17 Adjustments										-						-
LCFF Entitlement Factors LCAP Impact	377,178	586,948	264,059	3,700,705	525,000					5,453,890	17,843,470					17,843,470
Growth (Decline)	200,744		28,920							229,664						-
Step/Column	2,722,989	265,646	417,096							3,405,731						-
Benefit Changes			838,559							838,559						-
CSEA Stability Pay		863,500	236,500							1,100,000						-
Salary Increase-All Units	8,644,056	2,047,295	1,494,449							12,185,800						-
Adjust for One-Time Augmentations/Solutions	324,080		101,621	422,714	882,740					1,731,155						-
Reduce for Carryover/ Unearned Revenue	(3,600,000)	(900,000)	(708,480)	(18,291,775)	(6,000,000)	(3,478,555)				(32,978,810)	(7,494,443)	(111,391)	(73,869)			(7,679,703)
Adjust for Grants Ending	(5,109,000)		(729,435)							(5,838,435)		(2,943,524)	(2,909,196)			(5,852,720)
Debt Service-New COP									365,000	365,000						-
Grades 1-3 staffing to 24:1 Over-Allocations	1,269,721		365,113							1,634,834						-
Mandate-One Time										-		(15,379,178)				(15,379,178)
STRS and PERS Impact			4,537,553							4,537,553						-
Redevelopment										-				(2,500,000)		(2,500,000)
ROP Program RCOE					592,787					592,787						-
Adult Ed									(1,928,491)	(1,928,491)						-
2016-17 TOTALS	212,984,082	62,271,012	83,558,763	33,957,056	52,044,096	2,517,691	141,300	(1,083,799)	4,110,200	450,500,401	358,979,410	26,280,252	45,543,433	4,070,658	-	434,873,753
2017-18 Adjustments										-						-
LCFF Entitlement Factors LCAP Impact	(3,619,791)		(861,536)	(3,660,000)						(8,141,327)	12,691,182					12,691,182
Growth (Decline)	(167,286)		(24,100)							(191,386)						-
Step/Column	2,764,332	267,246	421,266							3,452,844						-
Benefit Changes										-						-
CSEA Stability Pay										-						-
Salary Increase-All Units										-						-
Adjust for One-Time Augmentations/Solutions	249,080		76,620	63,300	1,154,500					1,543,500						-
Reduce for Carryover/ Unearned Revenue										-						-
Adjust for Grants Ending										-						-
Grades 1-3 staffing to 24:1 Over-Allocations	(644,051)		(75,937)							(719,988)						-
Mandate-One Time										-		(8,493,407)				(8,493,407)
STRS and PERS Impact			5,994,453							5,994,453						-
										-						-
										-						-
2017-18 TOTALS	211,566,366	62,538,258	89,089,529	30,360,356	53,198,596	2,517,691	141,300	(1,083,799)	4,110,200	452,438,497	371,670,592	26,280,252	37,050,026	4,070,658	-	439,071,528

(I) Impact of Proposed Agreement on Unrestricted Reserves

1. State Reserve Standard Calculation

		Current Year	Year 2	Year 3
1a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement) for both Unrestricted and Restricted General Fund	\$ 459,171,164	\$ 450,500,401	\$ 452,438,497
1b.	Enter State Standard Minimum Reserve Percentage	2%	2%	2%
1c.	State Standard Minimum Unrestricted Fund Reserve (Line 1a times Line 1b. For a district with less than 1,001 ADA, the greater of Line 1a times 1b or \$60,000)	\$ 9,183,423	\$ 9,010,008	\$ 9,048,770

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

2a.	General Fund Reserve for Economic Uncertainties (Object 9789)	\$ 9,183,424	\$ 9,036,276	\$ 9,075,038
2b.	General Fund Budgeted as Unassigned/ Unappropriated Amount (Object 9790)	\$ -	\$ 1,339,652	\$ 2,653,036
2c.	Special Reserve Fund for Other Than Capital Outlay Projects Budgeted for Economic Uncertainties (Fund 17, Object 9789)	\$ -	\$ -	\$ -
2d.	Total District Budgeted Unrestricted Reserves	\$ 9,183,424	\$ 10,375,928	\$ 11,728,074
2e.	Reserve for Economic Uncertainties Percentage (Line 2d divided by Line 1a)	2.00%	2.30%	2.59%

3. Does the district's budgeted unrestricted reserves meet the state standard minimum reserve amount?
(Line 1c is less than or equal to Line 2d?)

Current Year:	2015 - 2016	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Year 2:	2016 - 2017	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Year 3:	2017 - 2018	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no

4. If no, how does the district plan to restore reserves?

(J) Impact of Proposed Agreement on Current Year Operating Budget

Itemized Budget Revisions Necessary to Meet Agreement's Cost

Description of the Revision	Attached Fund Transfer/ Budget Resolution Numbers	Amount	County Use Only: Date Action Taken
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
TOTAL REVISIONS		\$ -	

Please provide an explanation if no budget revisions are necessary.

(K) Impact of Proposed Agreement on Subsequent Fiscal Year Budgets

Itemized Budget Revisions Included in the Multi-Year Financial Projections to Meet Agreement's Cost

Year 2: 2016-2017

Description of the Revision	Major Object Code Series	Amount	County Use Only: Date Action Taken
Article VII-Wages-4.75% increase effective July 1, 2016	1xxx	\$ 2,628,061	
Article VII-Wages-4.75% increase effective July 1, 2016	3xxx	\$ 524,436	
Article VII-Longevity paid monthly beginning with the 6th year of service. Longevity to be calculated on current salary step as follows: Years 6-10 = 2.5%, Years 11-15 = 5% and Years 16 and beyond = 7%.	1xxx	\$ 863,500	
Article VII-Longevity paid monthly beginning with the 6th year of service. Longevity to be calculated on current salary step as follows: Years 6-10 = 2.5%, Years 11-15 = 5% and Years 16 and beyond = 7%.	3xxx	\$ 236,500	
TOTAL YEAR 2		\$ 4,252,497	

Year 3: 2017-2018

Description of the Revision	Major Object Code Series	Amount	County Use Only: Date Action Taken
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
		\$ -	
TOTAL YEAR 3		\$ -	

Please provide an explanation if no budget revisions are necessary.

(L) Certification No. 1

Riverside Unified School District

CSEA

The District Superintendent and Chief Business Official should sign this certification at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the undersigned hereby certify that the costs incurred under the provisions of the agreement can be met by the district during the term of the agreement, and that the itemized budget revisions necessary to meet such costs, as indicated in sections J and K, are included in the district's budget and multi-year financial projections.

Signature - District Superintendent

Date

Signature - Chief Business Official

Date

District Contact Person: Sandra L. Meekins

Phone: 352-6729 x82002

(M) Certification No. 2

Riverside Unified School District

CSEA

The District Superintendent and Governing Board Clerk or President should sign this certification at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for certification and public disclosure of the major provisions of the agreement, in accordance with Government Code Section 3547.5.

After public disclosure of the major provisions contained in this Collective Bargaining Disclosure, the District's Governing Board, at its meeting on: May 2, 2016, took action to approve the proposed agreement with the following bargaining unit: California School Employee Association

Signature - District Superintendent

Date

Signature - Governing Board Clerk/President

Date

District Contact Person: Sandra L. Meekins

Phone: 352-6729 x82002

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
January 20, 2016**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to:

ARTICLE VII (Pay and Allowances) is amended in its entirety to read:

- 7.0 Regular Rate of Pay: The regular rate of pay for each position in the bargaining unit shall be in accordance with the rates established for each class as provided for in Appendix A, which is attached hereto and by reference incorporated as a part of this Agreement. Step increases shall be annually implemented on July 1. Bargaining unit members hired or promoted on or after February 1 shall not receive a step increase until July 1 of the following calendar year.
- 7.0.1 If other employees receive a compensation increase during the term of this agreement, which exceeds the percentage increases contained within this agreement, the difference shall be paid to unit members, following meeting(s) between the parties to determine the basis for the distribution. The intent of this section is to maintain compensation parity between CSEA unit members and other District employees. (Reclassifications do not invoke this section.)
- 7.0.2 Effective January 1, 2014, the bargaining unit members shall receive a 6% salary increase. Both the District and CSEA agree that the provisions of Article XXII shall not apply for the 2014-15 school year with regard to salary only.
- 7.1 Pay Warrants: All regular pay warrants of unit members shall be itemized to include all deductions and overtime. Effective thirty (30) calendar days or the first day of the month following ratification of this Agreement whichever is later, all new bargaining unit members hired after the effective date of this Agreement who are paid monthly shall have their pay warrant electronically deposited into the financial institution designated by the unit member. The District agrees to hold harmless, and indemnify and defend CSEA from any and all liability arising out of disputes by unit members regarding mandatory electronically deposited pay warrants.



CSEA
District

Effective July 1, 2003, all classified bargaining unit employees with a work year of ten months or less who are paid monthly will be paid one tenth of their yearly salary for ten months beginning in the first month they work and ending in the last month in which they work. If the first month of work has five or less workdays the first tenthsly pay will start the following month. If the employee is working more than five days in the first month, the employee with a work year of 10 months will be paid one eleventh of their yearly salary for eleven months and the employee with a work year less than 10 months will be paid one tenth of their yearly salary for 10 months.

Classified bargaining unit members paid twelfthly and subsequently who change work years to less than twelve (12) months may request a twelfthly pay cycle for a period of one complete school year following the work year change. Bargaining unit members must have completed at least three (3) continuous years in a permanent paid status in order to qualify for this benefit.

7.2 Frequency - Monthly: Effective July 1, 1999, unit members who are assigned to work four (4) or more hours per day will be paid once a month payable on the last working day of the month. If the normal day of pay falls on a holiday, the pay warrant will be issued on the preceding workday.

7.2.1 Frequency - Twice Monthly: Unit members who work less than four (4) hours per day shall be paid eight (8) working days after the tenth (10) and twenty-fifth (25) calendar day of the working month.

7.3 Payroll Errors: Any payroll error resulting in insufficient payment for a unit member in the bargaining unit shall be corrected, and a supplemental warrant issued, not later than five (5) working days after the unit member provides notice to the Payroll Department. In the event a payroll error results in an excess payment to a unit member, the District will meet with the employee to establish a repayment schedule. Failure to reach a mutual agreement the unit member shall be required to refund the excess to the District within the same amount of time as the overpayment was caused.

7.4 Lost Pay Warrants: Any pay warrant for a unit member in the bargaining unit which is lost after receipt or which has not been delivered within five (5) days of mailing, if mailed, shall be replaced not later than thirteen (13) days from the date of issue of the lost warrant, provided that the unit member has completed and signed a "Lost Warrant Affidavit" within ten (10) days of the date of issue. If more than ten (10) days have elapsed since the date of issue, the lost

warrant will be replaced three (3) days after the "Lost Warrant Affidavit" is completed and signed.

- 7.5 Mileage: Unit members specifically authorized to use their personal cars in fulfilling a specific work assignment shall be reimbursed at the per mile rate the District is paying to other District employees not in the bargaining unit (but not less than the amount allowed for by the IRS). It is understood and agreed that unit member travel between home and worksite is exempt from this provision. It is further understood and agreed that this reimbursement shall be payment in full for all car operating, maintenance, repair, and insurance costs resulting from such use.
- 7.5.1 The District accounting office shall, as soon as reasonable, submit to the County valid unit member requests for mileage reimbursement, but in no event, later than ten (10) workdays after receipt.
- 7.6 Meals: Any unit member in the bargaining unit who, as a result of work assignment, must have meals outside the boundaries of the District shall be reimbursed for the full cost of the meal, subject to rules and regulations established by the District in relation to authorization for and payment of such reimbursement, and provided that the unit member submits a receipt showing the cost of the meal with the regular District expense claim. Unit members shall receive reimbursement for meals and other work related expenses at the same rates established by the Board of Education for all District employees.
- 7.7 Lodging: Any unit member in the bargaining unit who, as a result of a work assignment, must be lodged away from home overnight shall be reimbursed by the District for the full cost of such lodging, up to amount approved on Conference Attendance Form.
- 7.8 ~~Longevity Stability~~ Pay: Stability pay is paid annually in addition to regular pay. It is a reward to unit members for continued service in the District. A unit member is eligible after he/she has completed five (5) years of continuous service. Effective July 1, 2013, stability pay is increased by 5%. Stability pay is calculated by multiplying $1/4$ by $1\% \times$ Base Monthly Salary (not to exceed current base) \times Number of Months worked yearly \times Total Number of Years of Continuous Service. The maximum Base Monthly Salary shall be increased to two thousand dollars (\$2,000) on July 1, 1992. Effective July 1, 2016, longevity pay is paid monthly as part of the employee's regular pay beginning with the 6th year of service. It is a reward to unit members for

continued service in the District. A unit member is eligible after he/she has completed 5 years of continued service. Longevity is calculated in the following schedule:

Year 6-10 = 2.5% of your current salary step

Year 11-15 = 5% of your current salary step

Year 16 + = 7.5 % of your current salary step

7.8.1 Years of eligibility will be determined on the same basis as for step placement on the salary scale; a unit member must have been employed prior to February 1 to have that fiscal year count as a year of service. A break in service will result in a new beginning date for stability pay. Paid leaves of absence will not be considered as breaks in service. Time on unpaid leave, except military leave, will not be counted as time in service for stability pay. ~~If a unit member retires, resigns, or is deceased prior to June 30 of the school year, his/her stability pay will be prorated on that portion of the year.~~

7.9 Evening Shift Differential: All unit members who work four (4) or more hours after 5:00 p.m. shall receive a shift differential of two (2) ranges, approximately 5%, for their entire shift, in addition to their regular salary.


7.9.1 The unit members shall not lose the shift differential compensation if the unit member is temporarily assigned for twenty (20) working days or less to a shift not entitled to such compensation. Evening unit members assigned to a day shift during summer recess shall lose their shift differential July 1 and have it restored on September 1.

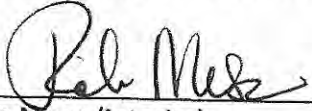
7.10 Unit members employed in food service classifications shall receive one (1) additional range at their current step upon receipt of the Professional Certification for School Food Service Personnel issued by the School Nutrition Association (SNA). The additional range shall commence the first pay period following the unit member's verification of the certification to the Human Resources Department. The unit member must maintain the certification in order to retain the one-range salary adjustment.

7.10.1 Credit received for participation in the certificate program may also be applied toward the professional growth program under the conditions specified in Appendix B.

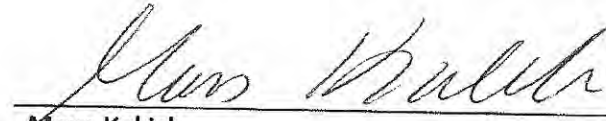
AGREED:


For the District:


Susan L. Mills Date 1/26/16
Assistant Superintendent, Human Resources
Riverside Unified School District


Robin Mesa (Interim)



Shani Dahl



Mays Kakish


Jill Collier


Carrie Antrim

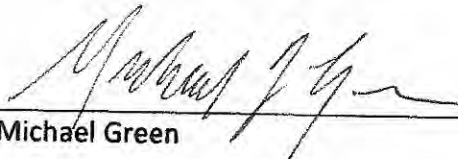
For CSEA:


Daniel S. Rudd Date 1/26/16
President, CSEA Chapter 506
Riverside Unified School District


Lynn Thompson Date 1/26/16
Labor Relations Representative
CSEA


Caralyn Alldis


Laura Egan


Michael Green


Joseph Baglio


Nyna Moore



**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
January 20, 2016**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to:

ARTICLE IX (Health and Welfare Benefits) is amended in its entirety to read:

9.0 Full-time Unit Members: For the purpose of this article only, full-time unit members are defined as those unit members working thirty (30) or more-hours per week.

Part-time Unit Members/Eligibility: Only those unit members working twenty (20) hours per week or more shall be eligible for District sponsored fringe benefits.

Unit members working less than twenty (20) hours per week shall be eligible to participate in District sponsored fringe benefits with full cost paid by the employee. Exceptions to this provision shall be in accordance with COBRA and other appropriate Federal mandates.

9.1 Selection of Plans: Unit members shall be eligible to select a medical plan and a dental plan from the following medical and dental selections: Kaiser HMO (Health Maintenance Organization); EPO (Exclusive Provider Organization); PPO (Preferred Provider Organization); Delta Dental Premier, MetLife, or Preferred Advantage Dental.

To qualify for medical and/or dental benefits, each unit member must enroll in the unit member's insurance plan during the approved enrollment period.

Information regarding medical and dental plans may be obtained by calling the Employee Benefits Office.

The District and CSEA shall continue to work collaboratively to secure bids from alternate and/or additional health and welfare care providers.

9.2 Payroll Deductions/Medical and Fringe Benefit Allocation: The District contribution toward medical, dental and vision insurance for part-time unit members employed to work less than thirty (30) hours per week but twenty (20) hours per week or more shall be prorated as follows:

- | | |
|---------------------------------|----------|
| 1. Less than 20 hours | = .0% |
| 2. 20 to less than 22.5 hours | = 50.0% |
| 3. 22.5 to less than 27.5 hours | = 62.5% |
| 4. 27.5 to less than 30 hours | = 75.0% |
| 5. 30 to 40 hours | = 100.0% |

A deduction schedule for premium costs shall be given to unit members upon enrollment in the selected plan and will be available from the Employee Benefits Office upon request.

9.3 Limitations: Effective January 01, 2016 (The 2016 plan year and following), the District contribution toward the medical insurance plan shall be \$11,005 per subscriber. In addition there will also be a one-time contribution of \$305 per subscriber for a total increase of \$610. Such contribution shall be applicable to any District sponsored medical plan that the subscriber chooses. Part-time employees will receive a prorated share of the District contribution.

Effective January 1, 2016 through December 31, 2016, the District contribution toward the dental insurance plan shall not exceed the amount of the District contribution for the 2015 plan year.

This section shall not preclude CSEA or the District from negotiating medical and dental payroll deductions on an annual plan-year basis.

If other employees receive a higher District contribution to their health insurance plans than what is provided herein, the difference shall be paid to unit members. The intent of this language is to maintain parity between CSEA unit members and other District employees.

9.4 Life Insurance: A \$12,500 life insurance plan shall be provided to each unit member.

→ 9.4.1 Life Insurance for Retirees: A \$12,500 life insurance plan shall continue for five years after retirement effective 7/1/2016.

 CSEA
District

9.5 Medical Insurance for Retirees:

9.5.1 Effective July 1, 2010 2016. Each member of the classified bargaining unit employed more than twenty (20) hours per week retiring into PERS after May 3, 1985, who is between 50 and 64 years of age, inclusive at the time of retirement shall be granted an annual entitlement with which to purchase employee-only medical coverage as such is available through the District. The maximum number of years a member shall be eligible for such entitlement is ~~eight (8)~~ **ten (10)** years. The entitlement shall be graduated according to years of service in RUSD as listed below. Unit members working less than full-time, but working twenty (20) or more hours per week, shall receive a pro-rated entitlement in proportion to the average daily hours worked during the unit member's final three (3) years of service on the same basis as provided in 9.2. The ratio of the average daily hours to eight shall determine the percentage of the appropriate entitlement to be granted to the retiree.

<u>Service</u>	<u>Entitlement</u>
15 years	\$2146
16 years	\$2331
17 years	\$2516
18 years	\$2701
19 years	\$2886
20 years	\$3071

Twenty-five Years or More of Service: Bargaining unit members who retire from the District with 25 years or more of service and have been employed by the District as a full-time bargaining unit member for fifteen (15) of the last nineteen (19) years at the time of retirement are entitled to an amount equivalent to the single party premium of the two least costly medical plans (excluding any high deductible plans) available through the District. However, if the retired employee selects a more costly plan that is made available through the District, the retiree will be responsible for paying the cost of the difference between the annual premiums of the two plans. The maximum number of years a member shall be eligible for such entitlement is ~~eight (8)~~ **ten (10)** years.

9.5.2 After Becoming Medicare Eligible: Unit members retiring shall be eligible to continue to purchase coverage in a District group medical insurance plan after becoming Medicare eligible, provided that these conditions exist:

- a. The retiree has been employed in the District for no less than ten (10) years. (Effective July 1, 2010, retirees must have been employed in the District no less than fifteen (15) years.)
- b. The plan carrier allows such participation.
- c. The unit member is otherwise eligible for enrollment in the plan.
- d. The plan is one under which the District is not required by the carrier to pay for any part of the premium.

9.5.3 Retiree with Spouse on Active Status: A unit member eligible and applying to retire may postpone eligibility for this benefit if the retiring unit member has an active, benefits-eligible spouse also employed by the District who will cover said unit member as a plan dependent. The retiring unit member may postpone eligibility for retiree benefits coverage described above until such time as the spouse retires or otherwise loses coverage. Such coverage shall not extend beyond the time the retiree would have otherwise become eligible for Medicare coverage.

9.6 Income Protection Insurance: Unit members voluntarily opting for Income Protection Insurance may do so, but shall assume full costs of said insurance program upon selection.

9.7 Each unit member who leaves District employment shall be given the right to participate in a District medical and dental plan for eighteen (18) months in accordance with current COBRA regulations and provisions of the insurance carrier.

9.8 Employee Spouses

- a. When an employee and spouse are both employees of the District and both are working full-time assignments, the District shall offer both employees the choice of a medical and dental plan. Part-time unit members will receive a pro-rated share of the medical and/or dental plan.

- b. The spouse who chooses not to carry the medical plan shall be provided with a yearly stipend of seven hundred and fifty dollars (\$750) in lieu of medical insurance coverage. If either or both employees waive dental insurance coverage, they shall be provided with a yearly stipend of one hundred and fifty dollars (\$150) in lieu of dental insurance coverage. Stipends will be applied to earnings.

9.9.2 c. Dental Benefits and Life Insurance: The District will contribute toward a dental plan and life insurance for each eligible unit member. The fact that they are spouses does not affect the District contribution or benefit plan availability.

9.8 9.9 Health Insurance Waiver: Beginning in the January 1, 2014 plan year, waiver stipends will no longer be paid to unit members. Those employees who waived coverage in the 2013 plan year may continue to waive benefits in accordance with the language stipulated below; however, if the unit member takes medical and/or dental coverage at any point in the future they will no longer be eligible for a waiver stipend.

9.9.1 **Waivers prior to January 1, 2014:**

A full-time unit member showing proof of coverage through an alternate source may choose to waive medical and dental insurance coverage by signing a waiver form. Any full-time unit members waiving medical and dental insurance coverage shall be provided with a total annual stipend of six hundred fifty dollars (\$650).

Full-time unit members who only waive medical insurance coverage shall have their choice of dental plans paid and shall be provided with a yearly stipend of five hundred dollars (\$500).

Part-time unit members who waive medical and dental insurance shall receive a pro rata share of the stipend in accordance with Section 9.2 of this Article. Those who only waive medical insurance coverage shall have a pro rata share paid by the District of the dental plan of their choice and receive a similar share of the five hundred dollar (\$500) stipend.

~~9.9.29.8.1~~ Dual Spouse Coverage Waivers: When an employee and spouse are both employed by the District and are working full-time assignments, employees covered by District-sponsored medical and dental plans pursuant to Section 9.9 or 9.10 (whichever applies) who only waive medical insurance coverage, shall be provided with a yearly stipend of seven-hundred and fifty dollars (\$750) in lieu of medical insurance coverage. Part-time unit members who waive medical coverage will receive a prorated share of the medical waiver stipend in accordance with Section 9.2 of this Article.

~~9.9.3-9.8.2~~ Request for Waiver: A request for a waiver may be submitted at any time.

~~9.9~~ Spouse Employed in the Same Unit: When the unit member and spouse are both members of the bargaining unit covered by this Agreement and eligible for District contribution toward the purchase of benefits, the following will apply:

~~9.9.1~~ Medical Benefits: The District contribution will be a pro rata portion of the contribution for full-time unit members, using the unit member/spouse whose assignment is closest to or equal to full-time. The other spouse will be covered as a dependent. The District shall contribute to no more than one medical benefit plan per family. In no instance shall this calculation result in a lower District contribution than the unit member would have received had the spouse not been employed by the District.

~~9.9.2~~ Dental Benefits and Life Insurance: The District will contribute toward a dental plan and life insurance for each eligible unit member. The fact that they are spouses does not affect the District contribution or benefit plan availability.

~~9.10~~ Spouse Employed by the District Outside the Unit Covered by the Agreement: When the spouse of a unit member is employed by the District in a position which is not in the bargaining unit covered by this Agreement but which makes the spouse eligible for a District contribution toward the purchase of benefits, the following will apply:

~~9.10.1~~ Medical Benefits: The unit member who is eligible for a District contribution toward the purchase of benefits and the spouse shall elect which of them will be the covered employee and which will be the covered dependent. If the spouse, employed outside

~~the unit, is eligible for a full District contribution toward medical benefits, the unit member must waive eligibility for employee coverage and receive the appropriate stipend. If the spouse employed outside the unit does not qualify for a full District contribution, either employee may elect to be the covered employee, and the other must waive eligibility for employee coverage and receive the appropriate stipend. The District shall contribute to no more than one medical benefit plan per family.~~

~~9.10.2 Dental Benefits and Life Insurance: The District will contribute toward a dental plan and life insurance for each eligible employee. The fact that they are spouses does not affect the District contribution or benefit plan availability.~~

~~9.10~~ 9.11 District-Paid Insurance After Exhaustion of Paid Sick Leave: After a unit member has exhausted all paid sick leave entitlements, including the accrued sick leave and the five-month entitlement, and, still too incapacitated to work, that unit member is granted a health leave, the District will continue to pay for those portions of the unit member's insurance program it had been paying for on the last day of the unit member's paid sick leave. The District shall continue this payment for up to twelve (12) months or until the unit member is granted disability payments by the Public Employees Retirement System, whichever occurs sooner. The unit member may not add coverages at District expense through the period of District payment following exhaustion of sick leave. The District shall not be obligated to sell the unit member any insurance coverage after this period. It shall be the unit member's responsibility to make timely arrangement for conversion from District coverages.

~~9.11~~ 9.12—Death of a Unit Member: Should a unit member die while in paid status, the District shall pay the cost of the unit member's health insurance program through the fringe benefit year in which the unit member's death occurs. The insurance carrier permitting, the District shall allow the unit member's spouse or dependent to purchase continued health insurance for up to two (2) fringe benefit years subsequent to that in which the unit member died, provided that during that time the spouse or dependent has not remarried or become eligible for health insurance coverage with a different employer. Either remarriage or employment that has health insurance as a benefit shall provide sufficient reason to end all access to District benefits for the unit member's spouse or dependent. If the spouse or dependent is neither remarried nor employed

where health insurance is available through the employer at the end of the second year subsequent to that of the unit member's death, and the spouse or dependent is in a state of economic hardship, the District will request that the carrier continue to allow the District to sell to the spouse or dependent for one more year the coverage previously sold. The District shall be the sole determiner of economic hardship. All purchases of health insurance coverage under this provision shall be made annually and in advance. Unused portions of such payment shall be refunded to the purchaser. Date and method of payment and other implementing procedures shall be determined by the District.

9.12 9-13 Health and Welfare Benefits Committee:

- A. The Association and District agree to meet on an as needed basis, and at least once a quarter to discuss the Health and Welfare benefit plans.
 - 1. Composition: The Health and Welfare Benefits Committee (HWBC) will be comprised of four (4) RCTA Representatives, four (4) CSEA Representatives, four (4) Professional Relations members and three (3) non-voting District advisors. Any group may invite outside consultants to the meetings with permission from the HWBC.
 - 2. Decision Making: The HWBC shall be responsible for making recommendations regarding health and welfare insurance carriers, levels of coverage, plan design, premium rates, cost containment and other health and welfare insurance related issues. Consensus shall be used in all committee deliberations. All recommendations from the committee shall be submitted to their respective bargaining teams.
- B. The District shall provide the committee with complete health and welfare benefits data in a timely manner as requested or when received from vendors, which includes but is not limited to:
 - 1. Utilization (HIPPA protected)
 - 2. Claims Experience (HIPPA protected)
 - 3. Enrollment
 - 4. Claims Data Reports
 - 5. Financial Data related to Health Premiums
 - 6. Reports and Updates from the Carriers

AGREED:

For the District:

For CSEA:

Susan J. Mills 1/26/16 Date
 Assistant Superintendent, Human Resources
 Riverside Unified School District

Daniel S. Rudd 1/26/16 Date
 President, CSEA Chapter 506
 Riverside Unified School District

Vanessa Connor
 Vanessa Connor (Robin MUSA - Interim)

Lynn Thompson 1/26/16
 Lynn Thompson
 Labor Relations Representative, CSEA

Shani Dahl
 Shani Dahl

Caralyn Alldis
 Caralyn Alldis

Mays Kakish
 Mays Kakish

Laura Egan
 Laura Egan

Jill Collier
 Jill Collier

Michael Green
 Michael Green

Carrie Antrim
 Carrie Antrim

Joseph Baglio
 Joseph Baglio

Nyna Moore
 Nyna Moore

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
January 26, 2016**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to the following:

ARTICLE XIX (Disciplinary Action and Dismissal Procedures) is amended in its entirety to read:

- 19.0 The District may impose discipline or dismissal on permanent unit members when the work performance or behavior of the unit member is such that prior verbal and/or written warnings by the immediate supervisor have failed to result in a remediation of the unsatisfactory performance or behavior. The District may suspend with pay, suspend without pay, with a Disciplinary Hearing offered to the unit member, dock pay for absence without authority, with a Disciplinary Hearing offered, or discipline unit members in other appropriate manners to correct or remediate a unit member's unsatisfactory performance or behavior. The District may dismiss permanent bargaining unit members when the District has attempted to remediate unsatisfactory performance or behavior.
- 19.1 Right to Request Hearing: A permanent unit member has the right to request an informal hearing with the immediate supervisor prior to disciplinary action and/or dismissal. If requested, such a hearing will be held.
- 19.2 Right to Suspend: The District retains the right to suspend a permanent unit member, with or without pay, without warning when the health and/or welfare of students or other unit members is endangered by the continued presence of the unit member, and/or where the unit member's presence is a danger to the property of the District or others, and/or in cases of aggravated insubordination. Suspension without pay for causes other than those listed above shall be made only in accordance with the procedures set forth in the subsequent sections of this Article. Suspension with pay of any unit member for causes other than those listed above

may be made by the person charged with supervisory responsibility for the unit member pending formal action by the District. Unit members suspended with pay shall, upon request, be given written notice of the cause therefore, as soon as possible following the suspension order.

19.3 Summary Discipline:

19.3.1 Summary Discipline shall be defined as a **any** suspension with or without pay for not more than two days. Such action shall be initiated by written notice from the Assistant Superintendent, Human Resources **which shall include a written statement of the specific acts and/or omissions upon which the disciplinary action is based.**

19.3.2 Appeal: Within five (5) working days of issuance of a summary discipline notice, the unit member shall have the right to appeal said action to the Superintendent or designee **by signing and submitting a request for a pre-disciplinary (Skelly) hearing.** Within five (5) working days after the **response to the appeal** ~~referenced above~~, the unit member shall have the right to appeal **the decision, in writing,** to the Board of Education. The Board may hear the appeal, designate one of its members to hear the appeal, or designate a hearing officer to hear the appeal on its behalf. **If the Board chooses to delegate the appeal to a hearing officer, the selection and cost of the hearing officer will be the responsibility of the District.** The Board's determination shall be conclusive.

19.3.3 It is expressly understood that the application of this section shall be for corrective or remedial purposes exclusively. Punitive, discriminatory or arbitrary application of this section shall be subject to grievance procedure review.

19.3.4 Failure of a unit member to appeal summary discipline shall not prejudice the unit member's right to defend allegations in subsequent hearings.

19.4 Causes: Causes for disciplinary action shall include, but not be limited to the following:

19.4.1 Incompetence, inefficiency, inattention to or dereliction of duty, lack of ability, or failure to perform the assigned duties in a satisfactory manner.

- 19.4.2 Insubordination, failure to obey direction or observe rules of school district superiors, or willful and persistent violation of the provisions of the District policies and/or the Education Code.
- 19.4.3 Conviction of any felony, conviction of a misdemeanor involving moral turpitude; work related dishonesty, immoral conduct, drunkenness on duty, addiction to or use of narcotics, or fraud in obtaining employment with this school district.
- 19.4.4 Political activity during the assigned hours of duty.
- 19.4.5 Persistent discourteous treatment of the public or of fellow unit members or other willful failure of good conduct tending to injure the public service.
- 19.4.6 Physical or mental incapacity.
- 19.4.7 Absence without leave which may include any, any combination of, or all of the following: frequent tardiness and/or other failure(s) to report to the assigned place of work at the assigned time; inexcusable and unauthorized absence from the District; inexcusable and unauthorized absence from the District with the intent to avoid lawful special assignments; and/or inexcusable and unauthorized absence from the District with the intent to abandon position. Any of the foregoing forms of absence without leave may be sufficient cause for disciplinary action; however, the extent to which such absence(s) harmed the Public Service, and any matters in extenuation and/or mitigation shall be outcome determinative as to the form of the discipline to be imposed, if any. For the purposes of this section, subject to rebuttal, it shall be presumed that any unit member absent without leave for a period in excess of five (5) days shall have intended to abandon the unit member's position.

19.5 Notification: Unit members shall receive written notification of District intention to suspend without pay or dismiss prior to such District action in all cases other than those situations set forth in section 19.2 above. Unit members charged solely with infractions related to the matters set forth in section 19.4.1, above, and who request a Disciplinary Hearing will continue in paid status until the Hearing Officer renders a decision. Notwithstanding the foregoing, if such a unit member requests an extension beyond the hearing date set by the District, such unit member may be placed in unpaid status effective the day after the hearing date set by the District.

19.6 Procedure: With the notice of intent to suspend or dismiss, the unit member shall receive written notification of the effective date of the intended action, a written statement of the specific acts and/or omissions upon which the disciplinary action is based, and copies of documents and other materials which support the proposed action and the date by which the unit member may respond either orally or in writing to request a pre-disciplinary (Skelly) hearing.

19.6.1 Following the pre-disciplinary (Skelly) hearing, if any, a determination will be made by the District as to the appropriate disciplinary action, if any.

19.6.2 If the District determines action should be taken, the unit member shall receive in person, or by certified mail, written notification of this determination accompanied by written notification of the effective date of the action, a statement of the specific acts and/or omissions upon which the disciplinary action is based, copies of documents and other materials which support the action, and a statement advising the unit member of the unit member's right to a hearing wherein the unit member shall have the right either to self-representation or to representation by a conferee or legal counsel.

19.6.3 The unit member shall have five (5) workdays following the service of this notice to request a Disciplinary Hearing. If the unit member desires a hearing, the unit member must sign a written request for such within the five (5) day period following the delivery or mailing of the notice. The District shall include an election form to request such Disciplinary Hearing with this notice.

19.7 Disciplinary Hearing: All Disciplinary Hearings shall be held before a Hearing Officer mutually selected by the parties of this Agreement. If mutual selection attempts prove unsuccessful, the parties shall request the California State Mediation and Conciliation Service to provide a list of seven (7) arbitrators from which the parties shall strike alternately until one (1) name remains, with the first strike determined by the flip of a coin. The remaining name shall be the Hearing Officer. The cost of the Hearing Officer shall be borne equally by the District and the CSEA. The hearing procedures shall be in conformance with law. Upon completion of the hearing, the Hearing Officer shall prepare the Findings of Fact and Conclusions of Law that constitute the results of the hearing, and form the basis for the decision of the Board of Education. If the Board of Education does not accept a Hearing Officer's recommendation, that is favorable to the

employee, the District will pay the cost of the Hearing Officer. The decision of the Board of Education shall be final.

- 19.8 Non-grievability: The procedures in this article for herein regarding discipline are intended to provide due process and are to be exclusive and therefore shall take the place of access to the grievance procedures as set forth in Article XVIII of this Agreement.

AGREED:

For the District:

For CSEA:

Susan J. Mills
Assistant Superintendent, Human Resources
Riverside Unified School District

Date

[Signature] 1/27/16

Daniel S. Rudd
President, CSEA Chapter 506
Riverside Unified School District

Date

[Signature] 1/27/16

Robin Mesa (Interim)

[Signature]

Lynn Thompson
Labor Relations Representative
CSEA

[Signature] 1/27/16

Shani Dahl

[Signature]

Caralyn Alldis

[Signature]

Mays Kakish

[Signature]

Laura Egan

[Signature]

Jill Collier

[Signature]

Michael Green

[Signature]

Carrie Antrim

[Signature]

Joseph Baglio

[Signature]

Nyna Moore

[Signature]

RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its CHAPTER 506
TENTATIVE AGREEMENT
January 27, 2016

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, and its Chapter 506 ("CSEA") the parties agree to the following:

ARTICLE XXII (Miscellaneous Provisions) is amended in its entirety to read:

- 22.0 Term of Agreement: This Agreement shall remain in full force and effect from ~~March 20, 2013,~~ **January 27, 2016** up to and including June 30, ~~2015~~ **2018**, and thereafter shall continue in effect year by year unless one (1) of the parties notifies the other in writing no later than May 30, ~~nor earlier than March 1,~~ of its request to modify, amend, or terminate the Agreement. Furthermore, each party may reopen the salary, fringe benefit provisions, and one article of this agreement upon timely notification as set forth above.
- 22.1 Completion of Negotiations: During the term of this Agreement, the District and CSEA expressly waives and relinquishes the right to meet and negotiate and agrees that the District and CSEA shall not be obligated to meet and negotiate with respect to any subject or matter whether referred to or covered in this Agreement or not, even though each subject or matter may not have been within the knowledge or contemplation of either or both the District or the CSEA at the time they met and negotiated the Agreement, and even though such subjects or matters were proposed and later withdrawn.
- 22.2 Effect of this Agreement: It is understood and agreed that the specific provisions contained in this Agreement shall prevail over District practice and procedures and over laws to the extent permitted by law, and that in the absence of specific provisions in this Agreement, District practices and procedures are discretionary **to the extent permitted by law**. This written Agreement sets forth the full and complete agreement between the parties concerning the subject matter hereof, and supersedes all prior informal or formal agreements thereon. There


are no valid or binding representations, inducements, promises, or agreements, oral or otherwise, between the parties that are not embodied herein.

22.3 Severability: Each section, part, term, and provision of the Agreement shall be considered severable. If, for any reason, any section, part, term, or provision herein is determined to be invalid and contrary to or in conflict with, any existing or future law or regulation of the legislature, or a court or agency having valid jurisdiction, such determination shall not impair the operation or affect the remaining portions, sections, parts, terms, or provisions of this Agreement, and the latter will continue to be given full force and effect and bind the parties hereto. The invalid section, part, term, or provision shall be deemed not to be a part of this Agreement, and subject to immediate negotiation.

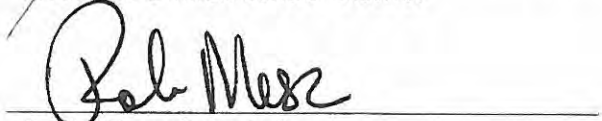
22.4 Ratification of Additions or Changes: Any additions or changes in this Agreement shall not be effective unless reduced to writing and properly ratified and signed by both parties.

AGREED:

For the District:



Susan J. Mills Date
Assistant Superintendent, Human Resources
Riverside Unified School District



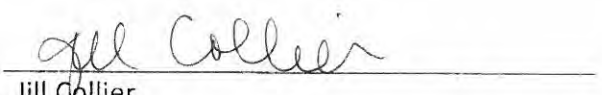
Robin Mesa (Interim)



Shani Dahl



Mays Kakish




Jill Collier




Carrie Antrim

For CSEA:



Daniel S. Rudd Date
President, CSEA Chapter 506
Riverside Unified School District



Lynn Thompson 1/27/16
Labor Relations Representative
CSEA



Caralyn Alldis



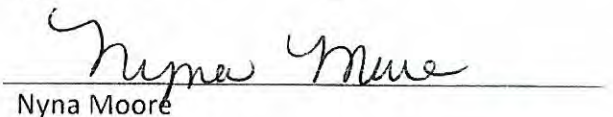
Laura Egan



Michael Green



Joseph Baglio



Nyna Moore

**Riverside Unified School District
and
California School Employees Association
and its Riverside Unified Chapter 506**

**Memorandum of Understanding
2014-2015 Contract
January 27, 2016**

In order to close successor negotiations for the 2014-2015 school year the Riverside Unified School District (RUSD) and the California School Employees Association and its Chapter 506 (CSEA), agree to close the contract and continue to negotiate the additional items on CSEA's initial proposal as follows:

- Classification hours/months lost during the recession
- Re-evaluating the team cleaning model
- Addressing the clerical staffing formula

This agreement is subject to approval by the RUSD Board of Education and CSEA policy 610 review.



AGREED:

For the District:

Susan J. Mills
Assistant Superintendent, Human Resources
Riverside Unified School District

Date

Robin Mesa

Robin Mesa (Interim)

Shani Dahl

Shani Dahl

Mays Kakish

Mays Kakish

Jill Collier

Jill Collier

Carrie Antrim

Carrie Antrim

For CSEA:

Daniel S. Rudd
President, CSEA Chapter 506
Riverside Unified School District

1/27/16
Date

Lynn Thompson *1/27/16*

Lynn Thompson
Labor Relations Representative
CSEA

Caralyn Alldis

Caralyn Alldis

Laura Egan

Laura Egan

Michael Green

Michael Green

Joseph Baglio

Joseph Baglio

Nyna Moore

Nyna Moore

**Board Meeting Agenda
May 2, 2016**

Topic: Quarterly Report on *Williams* Uniform Complaints to Riverside County Office of Education

Presented by: Kirk Lewis Ed.D, Assistant Superintendent, Operations

Responsible

Cabinet Member: Kirk Lewis Ed.D, Assistant Superintendent, Operations

Type of Item: Consent

Short Description: The quarterly report information confirms that there were no complaints filed with any school in Riverside Unified School District for the period of January 1, 2016 – March 31, 2016.

DESCRIPTION OF AGENDA ITEM:

For the period of January 1, 2016 – March 31, 2016, there were no complaints filed with any school in Riverside Unified School District relating to the *Williams* Uniform Complaints. The quarterly report has been submitted to the Riverside County Office of Education.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education accept the report.

ADDITIONAL MATERIAL: Quarterly Report on *Williams* Uniform Complaints.

Attached: Yes



Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186(d)]

District: Riverside Unified School District

Person completing this form: Kirk R. Lewis Title: Asst. Supt. Operations

Quarterly Report: 1st Quarter (July – September 2015) Due: October 9, 2015
 (check one) 2nd Quarter (October – December 2015) January 15, 2016
 3rd Quarter (January – March 2016) April 8, 2016
 4th Quarter (April – June 2016) July 8, 2016

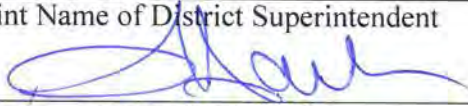
Date for information to be reported publicly at governing board meeting: May 2, 2016

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignments	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

David C. Hansen, Ed.D.
 Print Name of District Superintendent


 Signature of District Superintendent

4-1-16
 Date

Return to: Riverside County Office of Education
 Division of Educational Services
 Attn: Cathy Cornejo, Project Manager
 P.O. Box 868
 Riverside, CA 92502-0868

**Board Meeting Agenda
May 2, 2016**

Topic: Approval of Head Start Application for 2016-2017

Presented by: Keyisha Holmes, Principal on Special Assignment
Joseph Nieto, Coordinator, Early Childhood and Family Education

Responsible
Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12

Type of Item: Consent

Short Description: Riverside Unified School District is submitting an application for annual Head Start funding. The application for federal assistance amounts to \$1,220,509 funding with a \$305,127 District In-Kind match.

DESCRIPTION OF AGENDA ITEM:

The Head Start Reapplication for 2016-2017 consists of the following documents:

Funding Application

1. 424 – Application for Federal Assistance
 2. Approval Forms:
 - Policy Committee and Board Approvals
 3. Certifications:
 - 424 B – Assurances
 - Certification of Head Start Administration Costs
 - Certification of Compensation Limits
 4. Head Start Organizational Chart
 5. Budget Narrative
 6. SF – 424 A Budget Information
 7. Summary of Self-Assessment
 8. Program Information:
 - Classroom Set-up
 - Identification of Agency Programs
-

FISCAL IMPACT: \$1,220,509 Federal funds, \$305,127 District In-Kind match.

RECOMMENDATION: It is recommended that the Board approve the Head Start Reapplication for 2016-2017.

ADDITIONAL MATERIAL: Head Start Reapplication for 2016-2017 (\$1,220,509)

Attached: Yes

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED May 2, 2016	Applicant Identifier	
<input type="checkbox"/> Construction	Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier	
<input checked="" type="checkbox"/> Non-Construction	<input type="checkbox"/> Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier	
<input checked="" type="checkbox"/> Non-Construction	<input checked="" type="checkbox"/> Non-Construction			
5. APPLICANT INFORMATION				
Legal Name: Riverside Unified School District		Organizational Unit: Department:		
Organizational DUNS:		Division:		
Address: Street: 3380 Fourteenth Street		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: Riverside		Prefix: Mr.	First Name: Joseph	
County: Riverside		Middle Name Manuel		
State: California		Last Name Nieto		
Zip Code 92501	Suffix: III			
Country: USA		Email: jnieto@rusd.k12.ca.us		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): □□-□□□□□□□□		Phone Number (give area code) 951-352-8290	Fax Number (give area code) 951-328-2538	
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		7. TYPE OF APPLICANT: (See back of form for Application Types) H - Independent School District Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): □□-□□□□		9. NAME OF FEDERAL AGENCY:		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Riverside Unified School District and surrounding areas.		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Refunding application to serve Head Start eligible children and families.		
13. PROPOSED PROJECT Start Date: September 1, 2016 Ending Date: August 31, 2017		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 41st b. Project 41st		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 1,220,509 ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:		
b. Applicant	\$ 305,127 ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
c. State	\$ ⁰⁰	<input checked="" type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
d. Local	\$ ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
e. Other	\$ ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
f. Program Income	\$ ⁰⁰			
g. TOTAL	\$ 1,525,636 ⁰⁰			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix Ms.	First Name Mays	Middle Name		
Last Name Kakish	Suffix			
b. Title Chief Business Officer	c. Telephone Number (give area code)			
d. Signature of Authorized Representative	e. Date Signed			

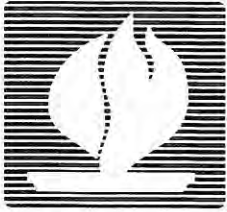
Previous Edition Usable
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Standard Form 424 (Rev.9-2003)
Prescribed by OMB Circular A-102

Board President

Date

219



**RIVERSIDE COUNTY
OFFICE OF EDUCATION**
KENNETH M. YOUNG
Riverside County Superintendent of Schools

POLICY COMMITTEE AND BOARD OF EDUCATION APPROVAL

Agency Riverside Unified School District

ITEM(S):	DATE APPROVED
<ul style="list-style-type: none"> • 2016-2017 Head Start Application and Budget 	PC 04/22/16 BE 05/02/16

The signatures below certify that the item(s) listed above were properly approved by the Policy Committee and the agency's Board of Education. For each item listed, a quorum was established, a motion to approve was made, the motion was seconded and a majority of the members voted to approve the motion. This action is described in the PC and Board minutes of the meeting date indicated.

Tom Hunt
Board President

(Signature) (Date)

Diana Gonzalez
Policy Committee Chairperson

(Signature) (Date)

Joseph Nieto
Head Start Director

(Signature) (Date)

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCES

SF 424B ASSURANCES - NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the intergovernmental Personnel Act of 1970 (42 U.S.C. 4278-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).
6. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the bases of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the bases of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of the alcohol and drug abuse patient records; (h) Title VII of rev February 5, 2016

the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (I) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.

7. Will comply, or has already complies, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for Federally assisted construction sub-agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205)

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead based paint in the construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

**CERTIFICATION STATUTORY REQUIREMENT REGARDING
LIMITS ON COMPENSATION OF HEAD START STAFF – SECTION
653**

We, Riverside Unified School District, have reviewed **ACYF-PI-HS-08-03** and certify that the funds awarded under the Riverside County Superintendent of Schools Head Start/Early Head Start grant for the year 09/01/2016 through 8/31/2017 will not be used to pay the compensation of an individual, either as a direct cost or any proration as an indirect cost, at a rate in excess of Executive Level II.

The applicant/grantee further agrees that it will require the language of this certification be included in any sub-awards which contain provisions for the children's services and that all sub-grantees shall certify accordingly.

CERTIFICATION OF HEAD START ADMINISTRATIVE COSTS

We, Riverside Unified School District, have reviewed **45CFR, Part 1301.32** and certify that the development and administrative costs to administer the Riverside Unified School District Head Start Program for the program year 09/01/2016 through 08/31/2017, will not exceed 15 percent of \$ 1,525,636 (total federal and non-federal costs for program accounts 22 through 26).

**Documents substantiating administrative costs are available in our files for review by auditor and the U.S. Department of Health and Human Services personnel.*

CERTIFICATION REGARDING MAINTENANCE OF EFFORT

In accordance with the applicable program statute(s) and regulation(s), the undersigned certifies that financial assistance provided by the Administration for Children and Families, for the specified activities to be performed under the Program by Riverside Unified School District will be in addition to, and not in substitution for, comparable activities previously carried on without Federal assistance.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-- Primary Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered

transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-- Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-- Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, [[Page 33043]] should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records

in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility an Voluntary Exclusion-- Lower Tier Covered Transactions

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

CERTIFICATION REGARDING LOBBYING FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central pint is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.
2. The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies.
4. For grantees who are individuals, Alternate II applies.
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).

8. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub-recipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements

Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about -- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Fremont Elementary School : 1925 Orange Street, Riverside, Riverside, CA 92501

Highgrove Elementary School: 690 Center Street, Riverside, Riverside, CA 92507

Jefferson Elementary School: 4285 Jefferson Street, Riverside, Riverside, CA 92504

Longfellow Elementary School: 3610 Eucalyptus Avenue, Riverside, Riverside, CA 92507

Jackson Elementary School: 4585 Jackson Street, Riverside, Riverside, CA 92503

Madison Elementary School: 3635 Madison Avenue, Riverside, Riverside, CA 92504

Check if there are workplaces on file that are not identified here.

Alternate II. (Grantees Who Are Individuals)

(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

[55 FR 21690, 21702, May 25, 1990]

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity. By signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any sub-awards which contain provisions for the children's services and that all sub-grantees shall certify accordingly.

I hereby agree to all the above assurances and certifications.

Signature of Certifying Official

Date

Chief Business Officer

Title

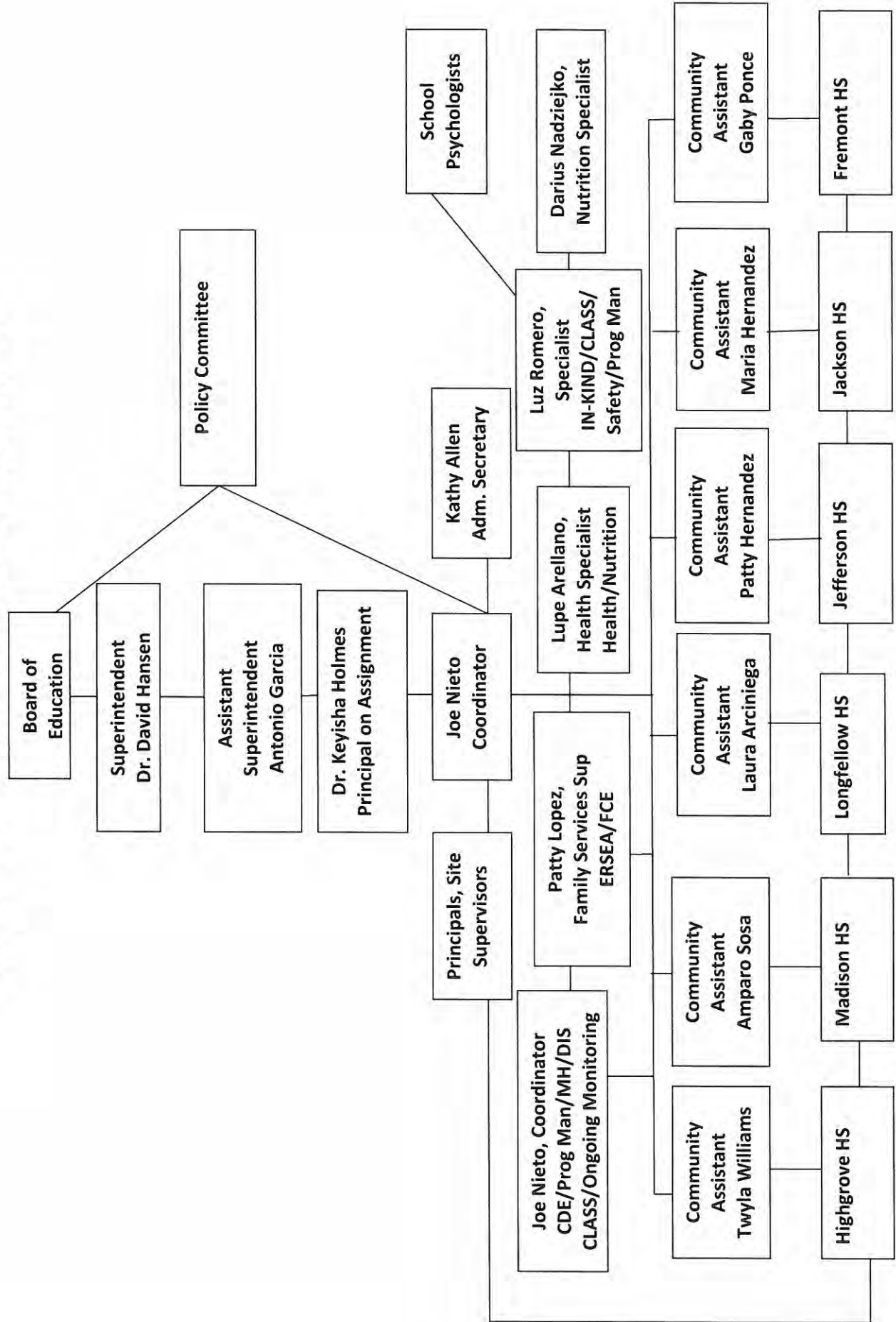
Riverside Unified School District

Applicant Organization

Signature of Board Of Education Chair

Date

RUSD Head Start Organizational Chart



BUDGET NARRATIVE

Basic Head Start Grant

09CH9127-010

Personnel

Due to a 4.5% salary increase that was recently negotiated between RUSD and RCTA, personnel funding plans for FY 16-17 will be impacted.

The Family Services Supervisor position which oversees Eligibility, Recruitments, Selection, Enrollment and Attendance (ERSEA) was split between Head Start funding and State Preschool funding during the 2015-16 fiscal year. For the 2016-17 fiscal year, the Family Services Supervisor will be 90% Head Start and 10% Title I. An additional Family Services Supervisor will be hired to focus 100% on State Preschool.

Cost Allocation Plan

Title	Head Start	Daily Hrs.	State PS	Daily Hrs.	Other	Daily Hrs.	Head Start Mandated Activities
Coordinator	50%	4.8	40%	2.9	10%	0.3	Program Director as well as Education, Disabilities and Mental Health coordinator. Ongoing monitoring. CLASS.
Early Childhood Services Specialist					100%	8	District LCAP funds. IN-KIND. Monitors Education, Family/Community Engagement, Chronic Absenteeism, Licensing, Safety and assists Coordinator with overall program management.
Family Services Supervisor	90%	7.2	0%	0	10%	.80	Manages ERSEA, Family and Community Engagement and supervises Community Assistants.
Health Care Specialist	50%	3	50%	3			Manages Health and Safety. May be IN-KIND if Borrego Health renews the contract.
Admin	50%	4.8	50%	3.2			Assists Program Director with

RIVERSIDE UNIFIED SCHOOL DISTRICT
2016-2017 Head Start Application

Secretary							overall management including Education, Disabilities and Mental Health, IN-KIND, Attendance, etc.
6 Community Assistants	50%	4	50%	4			ERSEA, Family Engagement, Home Visits, ILP, FPA, Child Plus, Parent Committees, Case Management, etc...
6 Teachers	100%	8					Classroom Instruction
9 Instructional Assistants	100%	4-8					Assist classroom teachers
School Psychologists	20%	1.6	20%	1.6	60%	4.8	Mental Health and Disabilities, Assessments, IEPs, etc.
Nutrition Specialist	10%	0.8	10%	0.8	80%	6.4	Manages nutrition, nutrition counseling, weights, meals, menus, etc.

Allocations are based on current information used to prepare the Grant Application. Analysis will be performed on a quarterly basis and the allocations as well as the financial journals may be modified as needed.

Collaborations

We have partnered with the Borrego Health which funded our Student Health Care Specialist for the 2015-16 fiscal year. We hope to continue this partnership into the 2016-17 fiscal year. However, as of April 1, 2016 a formal agreement for the 2016-17 school year has not yet been renewed. This will affect our IN-KIND projections if not renewed. All mental health services are provided free of charge due to our collaboration with the Set-4-School program which is a partnership between First Five and Riverside County Mental Health. Five mental health clinicians provide services to our students and their families. RUSD Early Childhood also partners with the Riverside Community Health Foundation to provide free dental screenings and varnish treatment to our students.

Out of Area Travel

Persons working for RUSD are limited to in state travel unless special permission from the Board of Education is obtained. Expenses for any parent conferences must be approved by the RUSD Board of Education as well.

Contractual

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Each year, the Early Childhood Programs contract with the district's Nutrition Services Department to provide appropriate meals for our preschool programs. Head Start pays for excess meals prepared for Head Start children who are absent on the day that the meal was ordered for. No Head Start child is charged for reduced or full paid meals.

Mental Health services are provided by a First 5 Riverside funded program in collaboration with Riverside County Mental Health, called the **Set-4-School** program. This program provides parenting classes, Child Study Team support, pro-social groups, individualized parenting, classroom observation and consultation with teachers, staff development training and PCIT therapy for families. Five mental health clinicians are assigned to Head Start families with children 0 – 5 years of age. All teachers and assistants are provided with social-emotional training from the Set-4-School program annually. Set-4-School also provides mobile unit services at the Highgrove Elementary School Head Start site.

Non-Federal Share

Our Non-Federal Share will be met by a combination of parent volunteer hours, professional volunteers and donations of supplies. A major source of non-federal share comes from the site principals who oversee the campuses that our Head Start classrooms are located. The no cost mental health services that the Set-4-School program provides are also a major source of non-federal share. Funding for the Student Health Care Specialist from Borrego Health is also a major source of In-Kind. In addition, the district's LCAP funds pay for the Early Childhood Services Specialist.

Training and Technical Assistance Funds

T&TA Funds will be used to support the grantee's and delegate's school readiness goals. Funds will also be used for trainings aimed at improving DRDP measures and CLASS scores.

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1. Program Operations	93.600	\$	\$	\$	\$	\$ 1,519,564.00
2. TTA	93.600			6,072.00		6,072.00
3.						0.00
4.						0.00
5. Totals		\$	\$ 0.00	\$ 1,220,509.00	\$ 305,127.00	\$ 1,525,636.00

SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY			Total (5)		
	(1) Program Operations (2)	TTA (3)				
a. Personnel	\$ 837,864.00	\$	\$	\$	\$	\$ 837,864.00
b. Fringe Benefits	310,760.00					310,760.00
c. Travel	0.00					0.00
d. Equipment	0.00					0.00
e. Supplies	9,053.00	3,036.00				12,089.00
f. Contractual	4,320.00					4,320.00
g. Construction	0.00					0.00
h. Other	700.00	3,036.00				3,736.00
i. Total Direct Charges (sum of 6a-6h)	1,162,697.00	6,072.00		0.00		1,168,769.00
j. Indirect Charges	51,740.00					51,740.00
k. TOTALS (sum of 6i and 6j)	\$ 1,214,437.00	\$ 6,072.00	\$	0.00	\$	\$ 1,220,509.00
7. Program Income	\$	\$	\$	\$	\$	\$ 0.00

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Program Operations	\$ 305,127.00	\$	\$	\$	\$ 305,127.00
9.					0.00
10.					0.00
11.					0.00
12. TOTAL (sum of lines 8-11)	\$ 305,127.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 305,127.00

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
	13. Federal	\$ 1,220,509.25	\$ 291,260.00	\$ 214,895.00	\$ 305,127.25
14. Non-Federal	305,127.00	119,092.00	71,109.00	76,282.00	38,644.00
15. TOTAL (sum of lines 13 and 14)	\$ 1,525,636.25	\$ 410,352.00	\$ 286,004.00	\$ 381,409.25	\$ 447,871.00

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	22. Indirect Charges: Indirect charges calculated at 4.45%.
23. Remarks:	

Summary of Self-Assessment

Conducted: 12/7/15 – 12/17/15
 Based on FY 2016 Monitoring Protocols

PROTOCOL AREA	COMPLIANCE	NON-COMPLIANCE
Leadership, Governance & Management System (LGMS) <ul style="list-style-type: none"> • Program Planning • Developing and Organizing Resources • Operating and Implementing the Program • Evaluating Performance and Stimulating Ongoing Improvement 	X	
Fiscal Integrity	X	
ERSEA	X	
Comprehensive Services & School Readiness <ul style="list-style-type: none"> • Health & Nutrition • Family and Community Engagement • Child Development and Education • Mental Health Services • Disabilities Services 	X	
Environmental Health & Safety <ul style="list-style-type: none"> • Classroom observation • Safe Environment • Medication • First Aid 		X

Narrative Summary:

1) Describe your agencies self-assessment process and who was involved:

The Early Childhood Coordinator, Early Childhood Services Specialist, Student Health Care Specialist, Family Services Supervisor, Safety Technician, Accountant, Budget Technician and six Community Assistants were all involved in the self-assessment process. A Board of Education member, the Policy Committee chairperson, a school psychologist, and speech and language pathologist and the director of educational services were also consulted during the self-assessment. These individuals formed five teams to review the five main protocol areas. Teams used the FY 2016 Office of Head Start Monitoring Protocol. Teachers and parents were also interviewed as a part of the self-assessment.

2) What program strengths were found during the self-assessment process?

RUSD has formed a strong mental health partnership, "Set-4-School" which is a collaborative between First 5 Riverside, Riverside County Department of Mental Health, Catholic Charities and the El Sol. Mental health services are given at no cost to families or the program.

- The agency has an effective transition process in place for children moving from RUSD preschool to RUSD kindergarten.
- The district Nutrition Specialist and Nutrition Services Department work closely with the Head Start staff to meet special dietary needs of enrolled children.
- There is a strong collaboration between the School Psychologists and Speech Pathologists and the Head Start program in terms disabilities services and IEPs.
- Information on Head Start programs is easily accessible on the RUSD website and on Facebook.
- A Preschool Attendance Review Team (PART) has been created to monitor, meet with and assist families with chronic absences.
- Early Childhood has partnered with RUSD Staff Development Specialists to provide training to teachers.
- The Early Childhood Coordinator started an evening series of parent workshops/trainings aimed at father figures and other men involved in the child's life entitled *Dad's University*.
- RUSD Early Childhood partners with RCOE to offer an annual Resource Day which is very successful.

- The district's LCAP supports the Early Childhood programs with a district funded Early Childhood Services Specialist.
- The program is making progress with School Readiness Goals and CLASS scores in the domain of Instructional Support.
- The program tracks student progress and data when children enter Kindergarten.

3) What findings, if any, were found during the program's self-assessment?

Jefferson Head Start moved rooms from FY 14-15 to FY 15-16 because the new classroom has a restroom inside of it. The classroom was cluttered and storage space outside of the classroom was needed. A screen was missing in one of the windows and the fire extinguisher needed to be recharged.

4) What action steps does your agency plan to take to correct any findings from your self-assessment (include person's responsible and timeframe for correction)?

Please see attached Corrective Action Plan.

**Riverside Unified School District
 FY 2016 Office of Head Start
 Head Start Key Indicator Monitoring Protocol
 Self-Assessment
 Corrective Action Plan
 December 7-17, 2015**

SECTION: Child Health and Safety

TEAM : Lupe Arellano (Student Health Care Specialist), Brian Caldwell (Safety Technician), Gaby Ponce (Community Assistant), Twyla Williams (Community Assistant)

<i>HS/EHS Regulation Citation No. & Brief Description</i>	<i>Finding (Issue or Non- Compliance)</i>	<i>Corrective Action Needed</i>	<i>Person(s) Responsible</i>	<i>Completion Target Date</i>	<i>Validation of Completion (Date)</i>
1.1 Jefferson Head Start - The program provides safe, healthy and clean environments by ensuring that facilities are well maintained and in good repair.	Classroom is cluttered.	Meet with classroom staff to discuss classroom layout.	Joe Nieto	January 30, 2016	Met with site administration and custodian to submit work orders.
	Window screen needs to be replaced.	Submit work order to replace window screen.			Work orders 2015044267 and 2015044268 submitted on 1/28/16.
	Fire extinguisher needs to be recharged or replaced.	Submit work order for fire extinguisher.			Work orders completed 2/29/16.

SECTION: Comprehensive Services & School Readiness

TEAM: Joe Nieto (Early Childhood Coordinator), Luz Romero (Early Childhood Services Specialist)

<i>HS/EHS Regulation Citation No. & Brief Description</i>	<i>Finding (Issue or Non-Compliance)</i>	<i>Corrective Action Needed</i>	<i>Person(s) Responsible</i>	<i>Completion Target Date</i>	<i>Validation of Completion (Date)</i>
2.2.2 Services provided to children with identified disabilities are designed to support the outcomes contained in their IEPs	IEP Support Plans were completed with the parents. Need improvement of content in the plans.	Request T&TA with Juan Preciado (RCOE Program Development Specialist) to meet with teachers to provide staff development in creating effective Support Plans.	Joe Nieto	February 22, 2016	February 22, 2016

**Riverside Unified School District
 FY 2016 Office of Head Start
 Head Start Key Indicator Monitoring Protocol
 Self-Assessment
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 December 7-17, 2015**

<p>and health and developmental procedures in a way the families can understand and obtains their authorization prior to conducting the screenings.</p>	<p>Consent forms and Medical Release forms at the central office for students who were referred for Case Management.</p>				
<p>3.2 The program provides training opportunities to train parents to become Head Start teachers.</p>	<p>There are no training topics on parent meeting agendas that discuss this topic.</p>	<p>The coordinator will reach out to local universities to talk to the parents at the Policy Committee and Parent Meetings at the site on how to obtain degrees and permits that will allow a parent to apply to become a Head Start teacher.</p>	<p>Joe Nieto</p>	<p>May 31, 2016</p>	<p>Completed at PC on 2/19/16.</p>

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SECTION: Fiscal Integrity

TEAM : Joe Nieto (Early Childhood Coordinator), Kathy Allen (Administrative Secretary), Donna Foster (Budget Technician), Esmeralda Vargas (Accountant)

<i>HS/EHS Regulation on No. & Brief Description</i>	<i>Finding (Issue or Non-Compliance)</i>	<i>Corrective Action Needed</i>	<i>Person(s) Responsible</i>	<i>Completion Target Date</i>	<i>Validation of Completion (Date)</i>
Parent Activity Fund	Funds are allocated to the Community Assistants to conduct Parent Committees at each site. However, there is not a specific Parent Activity Fund.	Work with fiscal staff to create a stand-alone Parent Activity Fund in the budget.	Joe Nieto	January 30, 2016	January 30, 2016

SECTION: Leadership, Governance and Management Systems

TEAM: Joe Nieto (Early Childhood Coordinator), Luz Romero (Early Childhood Services Specialist)

<i>HS/EHS Regulation Citation No. & Brief Description</i>	<i>Finding (Issue or Non-Compliance)</i>	<i>Corrective Action Needed</i>	<i>Person(s) Responsible</i>	<i>Completion Target Date</i>	<i>Validation of Completion (Date)</i>

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SECTION: ERSEA- Eligibility, Recruitment, Selection, Enrollment and Attendance

TEAM : Patty Lopez (Family Services Supervisor), Amparo Sosa, Patty Hernandez, Twyla Williams, Maria Hernandez, Gaby Ponce (Community Assistants)

HS/EHS Regulation Citation No. & Brief Description	Finding (Issue or Non-Compliance)	Corrective Action Needed	Person(s) Responsible	Completion Target Date	Validation of Completion (Date)
2.2 Ten percent of children enrolled in the program may be over the income threshold	A <i>Rationale to Enroll Over Income Family</i> form was completed but did not state reason for requesting services for family that was over income.	Child has IEP. Reason needs to be noted on the form.	Patty Lopez	December 17, 2015	December 17, 2015



Division of Children and Family Services
2016-17 ChildPlus Classroom Set Up
For All Program Options

DATE: March 16, 2016

AGENCY NAME: Riverside Unified School District

SUBMITTED BY: Joe Nieto, Coordinator

EMAIL: jnieto@rusd.k12.ca.us

PHONE: 951-352-8290

*Program	Program Option	Teacher Name	Instructional Assistant	Site & Room Number	Type of Session (AM, PM, PD, PB, HB)	Slots	Days/Times of Classroom Operation	Check Types of Meals Served		
								Breakfast	Lunch	Snack
HS		Maria Vega	Juana Morales	Fremont Room PS	AM	16	T-F 7:45-11:15	X	X	
HS		Maria Vega	Maria Orozco	Fremont Room PS	PM	16	T-F 12:00-3:00		X	X
HS		Kathy Avila	Michelle Richardson	Madison Room K	AM	16	T-F 7:45-11:15	X	X	
HS		Kathy Avila	Catalina Alvarado	Madison Room K	PM	16	T-F 12:00-3:30		X	X
HS		Anita Bilyeu	Yolanda Garcia	Longfellow Room 1	AM	16	T-F 7:30-11:00	X	X	
HS		Anita Bilyeu	Yolanda Garcia	Longfellow Room 1	PM	16	T-F 11:45-3:15		X	X
HS		Natalie White	Trisha Mendez	Jefferson Room P2	AM	16	T-F 7:30-11:00	X	X	
HS		Natalie White	Diana Dyer	Jefferson Room P2	PM	16	T-F 11:45-3:15		X	X
HS		Alejandra Gomez de Gutierrez	Lizbeth Gonzalez	Jackson Room K3	AM	16	T-F 7:30-11:00	X	X	
HS		Alejandra Gomez de Gutierrez	Ana Avila	Jackson Room K3	PM	16	T-F 11:45-3:15		X	X
HS		Rosy Bolanos	Dolores Guiza	Highgrove Room K1	AM	16	T-F 7:30-11:00	X	X	

Division of Children and Family Services

**2016-17 ChildPlus Classroom Set Up
For All Program Options**

*Program	Program Option	Teacher Name	Instructional Assistant	Site & Room Number	Type of Session (AM, PM, FD, PD, HB)	Slots	Days/Times of Classroom Operation	Check Types of Meals Served
HS		Rosy Bolanos	Dolores Guiza	Highgrove Room K1	PM	16	T-F 11:45-3:15	X X



**AGENCY NAME: Riverside Unified School District
PROGRAM YEAR: 2016-2017**

Identification of Agency Programs



Street Address:	7675 Magnolia Ave.	City:	Riverside	Zip:	92555
Phone #:	951-352-8290	Director's Email:	jnieto@rusd.k12.ca.us	Funded Enrollment:	192
Fax				No. of Sites:	6
First Day for Children:	8/30/2016	Last Day for Children: 6/14/2017			
First Day for Staff:	8/24/2016	Last Day for Staff: 6/15/2017			Total Staff Days: 186

Center Name	Street Address City, State, Zip Phone, FAX	Child Days of Operation	Hours of Operation per Program Option	HS/EHS Slots
Jefferson Elementary	4285 Jefferson St. Riverside, CA 92504 PH: 951-352-8218	144	AM 3.5 hrs. PM 3.5 hrs.	32
Longfellow Elementary	3610 Eucalyptus Ave. Riverside, CA 92507 PH: 951-788-7335	144	AM 3.5 hrs. PM 3.5 hrs.	32
Fremont Elementary	1925 N. Orange Street Riverside CA 92501 PH: 951-788-7466	144	AM 3.5 hrs. PM 3.5 hrs.	32
Madison Elementary	3635 Madison Riverside CA 92504 PH: 951-352-8236	144	AM 3.5 hrs. PM 3.5 hrs.	32
Jackson Elementary	4585 Jackson Street Riverside CA 92503 PH: 951-352-8211	144	AM 3.5 hrs. PM 3.5 hrs.	32
Highgrove Elementary	690 Center Street Riverside CA 92507 PH: 951-788-7296	144	AM 3.5 hrs. PM 3.5 hrs.	32



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda May 2, 2016

Topic: Secondary Courses Proposed for Adoption (2)
Presented by: Darel Hansen, Director, Secondary Education
Responsible Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12
Type of Item: Consent
Short Description: Request for approval of two (2) high school courses.

DESCRIPTION OF AGENDA ITEM:

The following High School courses have been reviewed by Extended Cabinet along with the RUSD credentials analyst and are submitted for approval:

11th and 12th Grade Higher Level IB Chemistry

Chemistry is an experimental science that combines academic study with the acquisition of practical and investigational skills. It is often called the central science as chemical principles underpin both the physical environment in which we live and all biological systems. Apart from being a subject worthy of study in its own right, chemistry is often a prerequisite for many other courses in higher education, such as medicine, biological science and environmental science.

11th and 12th Grade AP Computer Science Principles

Computer Science Principles (CSP) curriculum is a full-year, rigorous, entry-level course that introduces high school students to the foundations of modern computing. The course covers a broad range of topics that make up computing such as programming, algorithms, the Internet, big data, digital privacy and security, and the societal impacts of computing.

FISCAL IMPACT: \$1,948.00

RECOMMENDATION: It is recommended that the Board of Education approve new courses: Higher Level IB Chemistry and AP Computer Science Principles.

ADDITIONAL MATERIAL: Course Proposals

Attached: Yes

Consent Agenda — Page 1

RIVERSIDE UNIFIED SCHOOL DISTRICT
NEW HIGH SCHOOL COURSE REQUEST
Secondary Education Division

Policy 6141 (a-b) and Rules and Regulations (a-g) for developing a new course requires the following signatures:

Approved by:

Site Department Chairperson Michele Lieux _____ Date 3/25/14
Print Signature

Principal Dr. Lynne Sheffield _____ Date 3/28/14
Print Signature

Instructional Services Specialist JOHN ROBERTSON _____ Date 3/29/14
Secondary Education Print Signature

CTE Coordinator n/a _____ Date _____
Secondary Education Print Signature

CBEDS Course Number _____

Secondary Education Manager Jorge Perez _____ Date _____
Print Signature

Credential Analyst Gina Scott _____ Date 3/31/14
Print Signature

Credential Area 35 Chemistry or other Physical Sci

Director, Secondary Education Darel Hansen _____ Date 3/11/14
Print Signature

Assistant Superintendent, Secondary Education Antonio Garcia _____ Date 4/19/14
Print Signature

Education Board Subcommittee Review _____ Date _____

Adopted by Board of Education _____ Date _____

Title of Course HL IB Chemistry _____ Course Number _____

Name of person submitting request Lillian McCandless _____ Date 3/28/16
Print Signature

Position Teacher School: JW North High School

RIVERSIDE UNIFIED SCHOOL DISTRICT
Secondary Education

High School Course Proposal

COURSE TITLE: IB Higher Level Chemistry

DEPARTMENT: Fine Arts Foreign Language Language Arts Math Elective
 Physical Education Science Social Science

Career Technical Education (CTE)

Type of funding

California Partnership Academies

Carl D. Perkins

Other: _____

HIGH SCHOOL SUBMITTING REQUEST: John W. North High School

DATE OF SUBMISSION: March 4, 2016

COURSE NUMBER:

LENGTH OF COURSE: Semester Year (2 semesters)

NUMBER OF CREDITS: 5 credits 10 credits (5 credits for each semester)

REPEATABLE: Yes No

IF REPEATABLE, MAXIMUM CREDITS ALLOWED PER SEMESTER:

HIGH SCHOOL GRADUATION CREDIT:

Primary Area _____ Secondary Area _____

English World History US History Amer.Gov't./Econ. Math Physical Science

Life Science Physical Education Fine Arts Foreign Language Elective

Career Technical Education

TARGETED GRADE LEVELS: 11th and 12th

TARGETED STUDENT POPULATIONS: IB and AP students

RECOMMENDED PREREQUISITE: Physics and Biology

SATISFACTION OF UC and/or CSU ENTRANCE REQUIREMENTS

Will be submitting for area _____

Yes, already approved as part of UC approved Program _____

No

Riverside Unified School District

Textbook Proposal for Board of Education Approval

Instructor's Name: Lillian McCandless Date: 3/25/16

Location: JW North Phone: 951-788-7311 ext 63062

Title of Textbook/Instructional Material: 2nd Edition Chemistry for IB Diploma

Edition/Year Published: 2015 ISBN: 978-1-4718-2905-5

Author: Christopher Talbot, Richard Hardwood & Christopher Coates

Publisher: Hodder Education Price: 45.99

For use in: course name and course #(s): IB HL Chemistry

Is course new? yes (yes, no) For use at school: JW North High School

This text/instructional material will be used by grade(s): 11 and 12 grade

Is this the primary text for this course? yes (yes, no)

If "no," what is the primary textbook for this course? _____

How does this book/material support the primary text? _____

Textbook being replaced (if applicable): _____

Department Chair's Signature: 

Principal's Signature: 

Rationale for using this textbook/instructional material:

The IB HL Chemistry course is a challenging for students. A book to use for reference is imperative. In addition this book also has online support material.

Comments:

Book advertised 3-25 to 4-25-16

**Riverside Unified School District
 March 25, 2016 to April 25, 2016
 Instructional Materials on Display
 For Approval by the Board of Education**

Consent/Action Item: May 2, 2016

Textbook/Publisher	Course	Grade	School/Instructor	Unit Cost
<u>2nd Edition Chemistry for IB Diploma</u> Christopher Talbot, Richard Hardwood & Christopher Coates Hodder Education, c2015 ISBN 978-1-4718-2905-5	IB Higher Level Chemistry	11-12	all high schools	\$ 45.99

**Riverside Unified School District
Instructional Services 7-12**

High School Course Proposal

- I. **Course Purpose:** This course is being offered to IB and AP students interested in taking the AP and IB tests in Chemistry. It will allow the IB students to complete the requirement for a physical science course to complete their diploma.
- II. **Course Description:** Chemistry is an experimental science that combines academic study with the acquisition of practical and investigational skills. It is often called the central science as chemical principles underpin both the physical environment in which we live and all biological systems. Apart from being a subject worthy of study in its own right, chemistry is often a prerequisite for many other courses in higher education, such as medicine, biological science and environmental science.
- III. **Course Goals and/or Major Student Outcomes:**
- a. Appreciate scientific study and creativity within a global context through stimulating and challenging opportunities
 - b. Acquire and apply a body of knowledge, methods and techniques that characterize science and technology
 - c. Develop an ability to analyse, evaluate and synthesize scientific information
 - d. Develop a critical awareness of the need for, and the value of, effective collaboration and communication during scientific activities.
 - e. Develop experimental and investigative scientific skills including the use of current technologies
- IV. **Course Objectives:**

Objectives
1. Demonstrate knowledge and understanding of: <ol style="list-style-type: none">a. facts, concepts, and terminologyb. methodologies and techniquesc. communicating scientific information.
2. Apply: <ol style="list-style-type: none">a. facts, concepts, and terminologyb. methodologies and techniquesc. methods of communicating scientific information.
3. Formulate, analyse and evaluate: <ol style="list-style-type: none">a. hypotheses, research questions and predictionsb. methodologies and techniquesc. primary and secondary data d. scientific explanations.
4. Demonstrate the appropriate research, experimental, and personal skills necessary to carry out insightful and ethical investigations.

- V. **Course Outline:**

Syllabus component Recommended teaching hours SL HL

Core 95 hours

1. Stoichiometric relationships
2. Atomic structure
3. Periodicity
4. Chemical bonding and structure
5. Energetics/thermochemistry
6. Chemical kinetics
7. Equilibrium
8. Acids and bases
9. Redox processes
10. Organic chemistry
11. Measurement and data processing

Additional higher level (AHL) 60hrs

12. Atomic structure
13. The periodic table—the transition metals
14. Chemical bonding and structure
15. Energetics/thermochemistry
16. Chemical kinetics
17. Equilibrium
18. Acids and bases
19. Redox processes
20. Organic chemistry
21. Measurement and analysis

Option A. Materials 15 hours

- B. Biochemistry
- C. Energy
- D. Medicinal chemistry

VI. **Texts and Supplemental Materials:**

Chemistry for the IB Diploma Second Edition

Christopher Coates, Richard Harwood, Christopher Talbot

Key Assignments:

Topics/Units/Themes	Key Activities/Assignments (optional)
Practical scheme of work 60 hours <ul style="list-style-type: none">• Practical activities• Individual investigation (internal assessment—IA)• Group 4 project	

VIII. **Instructional Methods and/or Strategies:**

*Review/Check for prior knowledge

*Direct instruction

- *Guided practice
- *Independent practice
- *Oral drill and practice (as necessary)
- Provide information (in a variety of forms)
- Model desired skills and outcomes
- Demonstrate (in a variety of ways)
- Provide examples to help transfer learning
- Integrate topics and concepts
- Investigate/Observe (from a variety of angles)
- Link new information and/or skills to prior knowledge (build background)
- Check for understanding/Question
- Re-teach (if necessary)
- Evaluate/Summarize (Did we meet the objectives?)
- Discussion to deeper understanding
- Group/Individual Instruction
- Large/Small Group Instruction
- Problem-Solving
- Cooperative Learning
- Critical Thinking
- Creative Thinking
- Compare and contrast activities
- Critiquing activities
- Reflective activities
- Observations
- Simulations
- Technology tools
- Use graphic organizers
(maps, charts, illustrations)
- Model by "thinking aloud" the process
- Provide "wait time"
- Use questioning strategies that
require learners to go deeper
- Make objectives/targets explicit
- Student self-assess (self-monitor)
- Peer assess
- Focus attention on the strategy used
- Provide extensions/elaboration

IX. **Assessment Methods and/or Tools:** .

- IB HL and SL exam
- In class quizzes, online quizzes and tests
- Lab notebook,
- In class discussions
- online activities
- in class and online problem sets

X. **Pacing Guide:**

- Core 95 hours
 - Topic 1: Stoichiometric relationships 13.5 hours

- Introduction to the particulate nature of matter and chemical change
- The mole concept
- Reacting masses and volumes
- Topic 2: Atomic structure 6 hours
 - 2.1 The nuclear atom
 - 2.2 Electron configuration
- Topic 3: Periodicity 6
 - 3.1 Periodic table
 - 3.2 Periodic trends
- Topic 4: Chemical bonding and structure 13.5
 - 4.1 Ionic bonding and structure
 - 4.2 Covalent bonding
 - 4.3 Covalent structures
 - 4.4 Intermolecular forces
 - 4.5 Metallic bonding
- Topic 5: Energetics/thermochemistry 9
 - 5.1 Measuring energy changes
 - 5.2 Hess's Law
 - 5.3 Bond enthalpies
- Topic 6: Chemical kinetics 7
 - 6.1 Collision theory and rates of reaction
- 7: Equilibrium 4.5
 - 7.1 Equilibrium
- Topic 8: Acids and bases 6.5
 - 8.1 Theories of acids and bases
 - 8.2 Properties of acids and bases
 - 8.3 The pH scale
 - 8.4 Strong and weak acids and bases
 - 8.5 Acid deposition
- Topic 9: Redox processes 8
 - 9.1 Oxidation and reduction
 - 9.2 Electrochemical cells
- Topic 10: Organic chemistry 11
 - Fundamentals of organic chemistry
 - Functional group chemistry
- Topic 11: Measurement and data processing 10
 - 11.1 Uncertainties and errors in measurement and results
 - 11.2 Graphical techniques
 - 11.3 Spectroscopic identification of organic compounds

Additional higher level (AHL) 60 hours

- Topic 12: Atomic structure 2
 - 12.1 Electrons in atoms
- Topic 13: The periodic table—the transition metals 4
 - 13.1 First-row d-block elements
 - 13.2 Coloured complexes
- Topic 14: Chemical bonding and structure 7
 - 14.1 Covalent bonding and electron domain and molecular geometries
 - 14.2 Hybridization

- Topic 15: Energetics/thermochemistry 7
 - 15.1 Energy cycles
 - 15.2 Entropy and spontaneity
- Topic 16: Chemical kinetics 6
 - 16.1 Rate expression and reaction mechanism
 - 16.2 Activation energy
- Topic 17: Equilibrium 4
 - 17.1 The equilibrium law
- Topic 18: Acids and bases 10
 - 18.1 Lewis acids and bases
 - 18.2 Calculations involving acids and bases
 - 18.3 pH curves
- Topic 19: Redox processes 6
 - 19.1 Electrochemical cells
- Topic 20: Organic chemistry 12
 - 20.1 Types of organic reactions
 - 20.2 Synthetic routes
 - 20.3 Stereoisomerism
- Topic 21: Measurement and analysis 2
 - 21.1 Spectroscopic identification of organic compounds

Options 15 hours (SL)/25 hours (HL)

A: Materials Core topics

- A.1 Materials science introduction
- A.2 Metals and inductively coupled plasma (ICP) spectroscopy
- A.3 Catalysts
- A.4 Liquid crystals
- A.5 Polymers
- A.6 Nanotechnology
- A.7 Environmental impact—plastics
 - A.8 Superconducting metals and X-ray crystallography (HL only)
 - A.9 Condensation polymers (HL only)
 - A.10 Environmental impact—heavy metals (HL only)

B: Biochemistry Core topics

- B.1 Introduction to biochemistry
- B.2 Proteins and enzymes
- B.3 Lipids
- B.4 Carbohydrates
- B.5 Vitamins
- B.6 Biochemistry and the environment
 - **Additional higher level topics**
 - B.7 Proteins and enzymes (HL only)
 - B.8 Nucleic acids (HL only)
 - B.9 Biological pigments (HL only)
 - B.10 Stereochemistry in biomolecules (HL only)

C: Energy Core topics

- C.1 Energy sources
- C.2 Fossil fuels
- C.3 Nuclear fusion and fission

- C.4 Solar energy
 - C.5 Environmental impact—global warming
 - **Additional higher level topics**
 - C.6 Electrochemistry, rechargeable batteries and fuel cells (HL only)
 - C.7 Nuclear fusion and nuclear fission (HL only)
 - C.8 Photovoltaic and dye-sensitized solar cells (HL only)
- D: Medicinal chemistry Core topics
- D.1 Pharmaceutical products and drug action
 - D.2 Aspirin and penicillin
 - D.3 Opiates
 - D.4 pH regulation of the stomach
 - D.5 Anti-viral medications
 - D.6 Environmental impact of some medications
 - **Additional higher level topics**
 - D.7 Taxol—a chiral auxiliary case study (HL only)
 - D.8 Nuclear medicine (HL only)
 - D.9 Drug detection and analysis (HL only)

RIVERSIDE UNIFIED SCHOOL DISTRICT
NEW HIGH SCHOOL COURSE REQUEST
Secondary Education Division

Policy 6141 (a-b) and Rules and Regulations (a-g) for developing a new course requires the following signatures:

Approved by:

Site Department Chairperson n/9 _____ Date _____
Print Signature

Principal n/9 _____ Date _____
Print Signature

Instructional Services Specialist John Robertson _____ Date 3/11/16
Secondary Education Print Signature

CTE Coordinator Ron Weston _____ Date _____
Secondary Education Print Signature

CBEDS Course Number _____

Secondary Education Manager Jorge Perez _____ Date _____
Print Signature

Credential Analyst Gina Scott _____ Date 3/31/16
Print Signature

Credential Area SB: Computer Science ; or Comp Concepts + Appl.,
or Industrial + Technology Ed (ITE)

Director, Secondary Education Darel Hansen _____ Date 3/11/16
Print Signature

Assistant Superintendent, Secondary Education Antonio Garcia _____ Date 4/19/16
Print Signature

Education Board Subcommittee Review _____ Date _____

Adopted by Board of Education _____ Date _____

Title of Course AP Computer Science Principles _____ Course Number _____

Name of person submitting request John Robertson _____ Date 3/11/16
Print Signature

Position Instructional Services Specialist School: NA

RIVERSIDE UNIFIED SCHOOL DISTRICT
Secondary Education

High School Course Proposal

COURSE TITLE: AP Computer Science Principles

DEPARTMENT: Fine Arts Foreign Language Language Arts Math Elective
 Physical Education Science Social Science

Career Technical Education (CTE)

Type of funding

California Partnership Academies

Carl D. Perkins

Other: _____

HIGH SCHOOL SUBMITTING REQUEST: Instructional Services

DATE OF SUBMISSION: March 4, 2016

COURSE NUMBER:

LENGTH OF COURSE: Semester Year (2 semesters)

NUMBER OF CREDITS: 5 credits 10 credits (5 credits for each semester)

REPEATABLE: Yes No

IF REPEATABLE, MAXIMUM CREDITS ALLOWED PER SEMESTER:

HIGH SCHOOL GRADUATION CREDIT:

English World History US History Amer.Gov't./Econ. Math Physical Science

Life Science Physical Education Fine Arts Foreign Language Elective

Career Technical Education

TARGETED GRADE LEVELS: 11, 12

TARGETED STUDENT POPULATIONS: IB and AP students

RECOMMENDED PREREQUISITE: Physics and Biology

SATISFACTION OF UC and/or CSU ENTRANCE REQUIREMENTS

Will be submitting for area ____g

Yes, already approved as part of UC approved Program _____

No

Riverside Unified School District

Textbook Proposal for Board of Education Approval

Instructor's Name: TBD Date: March 25, 2016

Location: All High Schools Phone: 951 788 7135

Title of Textbook/Instructional Material: Not applicable. Materials consist of online open education resources.

Edition/Year Published: NA ISBN: NA

Author: _____

Publisher: _____ Price: _____

For use in: course name and course #(s): AP Computer Science Principles

Is course new? Yes (yes, no) For use at school: _____

This text/instructional material will be used by grade(s): 10,11,12

Is this the primary text for this course? NA (yes, no)

If "no," what is the primary textbook for this course? _____

How does this book/material support the primary text? _____

Textbook being replaced (if applicable): NA

Department Chair's Signature: 

Principal's Signature: _____

Rationale for using this textbook/instructional material:

Comments:

As described above, this course is supported by on line open education resources. No purchase of material is required.

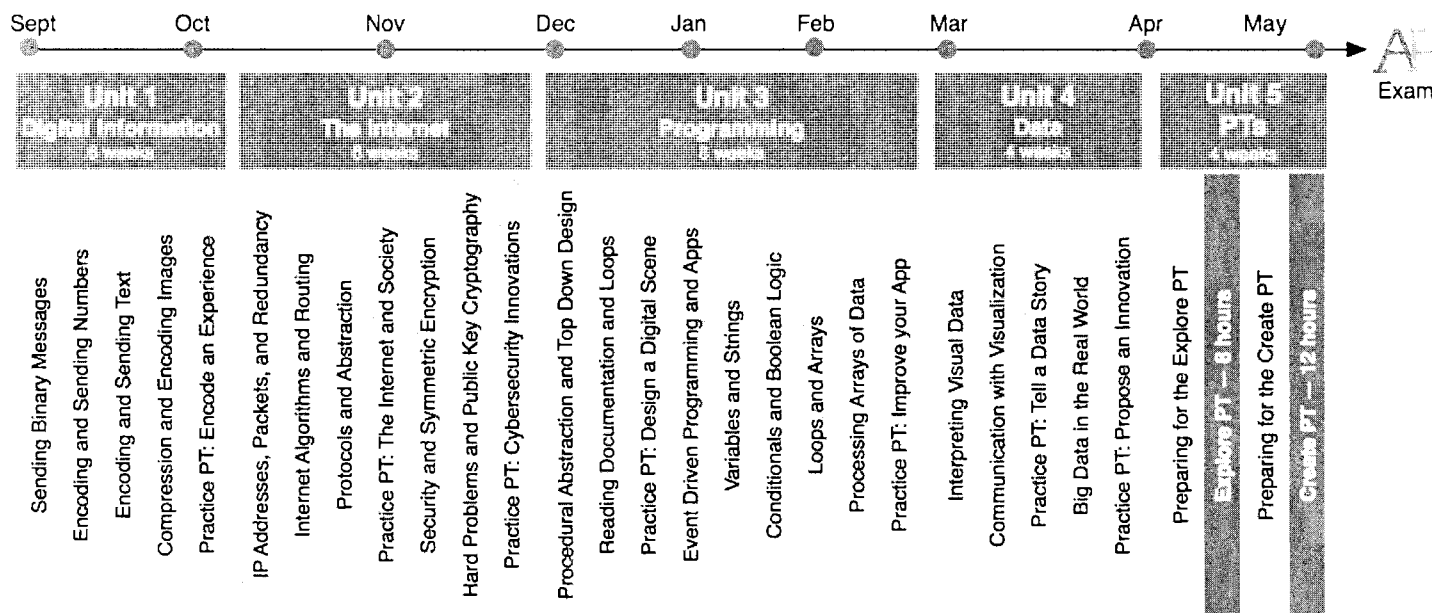
AP Computer Science Principles

Code.org's Computer Science Principles (CSP) curriculum is a **full-year, rigorous, entry-level course** that introduces high school students to the foundations of modern computing. The course covers a broad range of topics that make up computing such as programming, algorithms, the Internet, big data, digital privacy and security, and the societal impacts of computing.

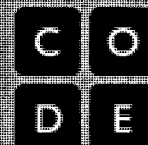
The course is designed around the [AP Computer Science Principles Framework](#) and **prepares students to take the AP exam and to complete the AP Performance Tasks**. For context, it is useful to be familiar with the CSP Framework before reading this document.

Course Snapshot

Below is a snapshot of the course. The course contains **four core units of study**, with a fifth unit devoted almost exclusively to students working on their *AP Performance Task* (PT) projects. Each gray box in the diagram represents a group of 2-5 lessons which each take from one to two class periods to complete, assuming 50-minute class periods. A timeline showing a typical school year is shown to give a rough estimate of pacing. **Note: the AP Exam and submission deadline is typically the first week of May.**



AP is a trademark registered and/or owned by the College Board, which was not involved in the production of, and does not endorse, this document.



Curriculum Overview and Goals

Computing affects almost all aspects of modern life and *all* students deserve a computing education that prepares them to pursue the wide array of intellectual and career opportunities that computing has made possible.

This course is not a tour of current events and technologies. Rather, this course seeks to provide students with a “future proof” foundation in computing principles so that they are adequately prepared with both the knowledge and skills to live and meaningfully participate in our increasingly digital society, economy, and culture.

The Internet and Innovation provide a narrative arc for the course, a thread connecting all of the units. The course starts with learning about what is involved in sending a single bit of information from one place to another and ends with students considering the implications of a computing innovation of their own design. Along the way students learn:

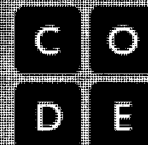
- How the Internet works and its impacts on society.
- How to program and rapidly prototype small JavaScript applications both to solve problems and to satisfy personal curiosity.
- How to collect, analyze and visualize data to gain insight and knowledge.
- How to evaluate the beneficial and harmful effects to people and society brought on by computing innovations.

Addressing Diversity, Equity, and Broadening Participation in the Curriculum

A central goal of Code.org’s CSP curriculum is for it to be accessible to all students, especially those in groups typically underrepresented in computing. To this end, we have worked to provide examples and activities that are relevant and topical enough for students to connect back to their own interests and lives. Wherever possible, but especially in the videos that accompany the curriculum, we seek to **highlight a diverse and impressive array of role models** in terms of gender, race, and profession from which students can draw inspiration and “see themselves” participating in computing.

The curriculum assumes no prior knowledge of computing and is written to support both students and teachers who are new to the discipline. Activities are designed and structured in such a way that students with diverse learning needs have space to find their voice and to express their thoughts and opinions. The activities, videos, and computing tools in the curriculum are strive to have a broad appeal and to be accessible to a student body diverse in background, gender, race, prior knowledge of computing, and personal interests.

Broadening student participation in computer science is a national goal, and effectively an issue of social justice. Fancy tools and motivational marketing messages only get you so far. We believe that the real key to attracting students to computer science and then sustaining that growth has as much to do with the teacher in the classroom as it does with anything else. The real “access” students need to computing is an **opportunity to legitimately and meaningfully participate in every lesson** regardless of the student’s background or prior experience in computing coming into the course. For example, the course begins with material that is

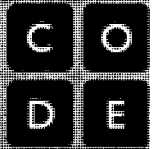


challenging but typically unfamiliar even to students who have some prior experience or knowledge of computer science. Students should not feel intimidated that others in the class are starting with a leg up on the material.

Who Should Take This Course?

There are no formal prerequisites for this course, though the College Board recommends that students have taken at least Algebra 1. The course requires a significant amount of expository writing (as well as writing computer code, of course). For students wishing to complete the requirements of the AP Exam and Performance Tasks, we recommend they be in 10th grade or above due the expectations of student responsibility and maturity for an AP course.

The curriculum itself does not assume any prior knowledge of computing concepts before entering the course. It is intended to be suitable as a **first course in computing** though students with a variety of backgrounds and prior experiences will also find the course engaging and with plenty of challenges. While it is increasingly likely that students entering this AP course in high school will have had *some* prior experience with programming, that experience is equally likely to be highly varied both in quantity and quality. It is for this reason that the course *does not* start with programming, but instead with material that is much more likely to put all students on a level playing field for the first few weeks of class. Read more about this in the description of Unit 1.



Teaching the course

The work of providing an accessible classroom doesn't stop with curriculum-- the classroom environment and teaching practice must also be structured such that all learners can access and engage with the material at a level that doesn't advantage a few at the expense of others.

Equitable teaching practices are inextricably linked and woven into the design and structure of our lessons, and in some cases the reason for their existence.

The curriculum provides a number of resources for the teacher, such as assessment support, computing tools that are designed for learning specific concepts, and the programming environment, App Lab. These resources have been specifically curated *for each each step of each lesson*, which allows the teacher to act in the role of facilitator and coach when addressing unfamiliar material, rather than having to worry about presenting or lecturing.

Who Should Teach This Course?

The curriculum is designed so that a teacher who is new to teaching this material has adequate support and preparation - especially for those who go through Code.org's professional development program. A teacher who is motivated to teach a course like this, but who has limited technical or formal computer science experience should be able to be successful. At a minimum, we strongly recommend that the teacher have a reasonable level of comfort using computers (using the web, email, downloading and saving files, basic troubleshooting, etc.) and at least some experience with computer programming obtained through self-instruction, an online course, or other formal computer science training or coursework.

Unit Structure: Units, Chapters, Lessons

While the layout of units appears to be modular, the units of study are loosely scaffolded, **and sequenced build students' skills and knowledge toward the Enduring Understandings of the CSP Course Framework**. The lessons for each unit assume that students have the knowledge and skills obtained in the previous units. There are also many thematic connections that can be made between and among lessons and units.

Each **unit** attempts to "tell a story" about a particular topic in computing from a more primitive beginning to a more complex end. The lessons in each unit are grouped into **chapters** of a few lessons each whose content is related or connected in some way. The course snapshot on the previous page shows the chapters for each unit. Each **lesson** is intended to be a complete thought that takes the student from some motivational question or premise to an activity that builds skills and knowledge toward some learning objective(s).

Each unit contains at least one summative assessment, project, or Practice PT that asks students to complete tasks similar to the official PTs. Sometimes these come mid-unit, and sometimes they come closer to the end.

Lesson Structure and Philosophy

Lessons are designed to be student-centered and to engage students with inquiry-based and concept-discovery activities. The course does not require the new-to-computing teacher to lecture or present on computer science topics if they do not want to. Direct instruction, where necessary, is built into our tools and videos.

Another goal of each lesson is to provide more resources, supports, and activities than a teacher could (or should) use in one lesson. **The teacher plays a large role making choices and ensuring that the activities, inquiry, and reflection are engaging and appropriate for their students, as well as assessing student learning.**

Most lessons have the following structure:

- **A warm-up activity** to activate prior knowledge and/or present a thought-provoking problem
- **An activity** that varies but is typically one of:
 - Unplugged concept invention, and problem solving scenarios
 - Creating computational artifacts (including programming)
 - Research / reflection / presentation
- **A wrap-up** activity or reflection

Technical Requirements

The course requires and assumes a 1:1 computer lab or setup such that each student in the class has access to an internet-connected computer every day in class. Each computer must have a modern web browser installed. All of the course tools and resources (lesson plans, teacher dashboard, videos, student tools, programming environment, etc.) are online and accessible through a web browser.

While the course features many “unplugged” activities away from the computer, daily access to a computer is essential for every student. It is not required that students have access to computers at home, but because almost all of the materials are online, students with access to computers outside of class and at home will find it more convenient and easier to keep up with the pace of the lessons.

Computational Tools, Resources and Materials

The Code.org CSP curriculum includes almost all resources teachers need to teach the course including:

Lesson Plans

- Instructional guides for every lesson
- Activity Guides and handouts for students
- Formative and summative assessments
- Exemplars, rubrics, and teacher dashboard

Videos

- Student videos - including tutorials, instructional and inspirational videos

- Teacher videos - including lesson supports and pedagogical tips and tricks

Computational Tools

- Widgets and simulators for exploring individual computing concepts
- **Internet Simulator** - Code.org's tool for investigating the various "layers" of the internet
- **App Lab** - Code.org's JavaScript programming environment for making apps

A few lessons call for typical classroom supplies and manipulatives such as poster paper, markers, dixie cups, string, playing cards, a handful of Lego blocks, etc. In most cases there are alternatives to these materials if necessary. Costs should be low.

Suggested Text:

Blown to Bits <http://www.bitsbook.com/>

This course does not require or follow a textbook. *Blown to Bits* is a book that can be accessed online **free of cost**. Many of its chapters are excellent supplemental reading for our course, especially for material in Units 1, 2 and 4. We refer to chapters as supplemental reading in lesson plans as appropriate.



AP® Assessment

The AP Assessment consists of a 74-question multiple choice exam and two "through-course" assessments called the *AP Performance Tasks* (PTs). For context it would be useful to familiarize yourself with the College Board documents. There are two:

- [Explore Performance Task](#)
- [Create Performance Task](#)

Assessments in the Curriculum

The course provides a number of assessment types and opportunities. For students, the goal of the assessments is to prepare them for the AP exam and performance tasks. For teachers, the goal is to use assessments to help guide instruction, give feedback to students, and make choices about what to emphasize in lessons.

Summative Assessments:

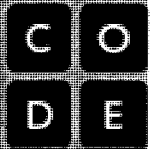
The curriculum contains two types of summative assessments that teachers may elect to use. They are intended to mimic the AP assessments though in more bite-sized chunks.

Fixed Response (multiple choice) Assessments

Each "chapter" of the curriculum - typically a sequence of 2-5 lessons - has an associated short multiple choice-style assessment that addresses material in those lessons.

Practice Performance Task Assessments

Each unit contains at least one project designed in the spirit of the Advanced Placement Performance Tasks (PTs). These **Practice PTs** are smaller in scope, contextualized to the unit of study and are intended to help prepare students to engage in the official administration of the AP PTs at the end of the course.



Rubrics

The curriculum contains rubrics for assessing certain kinds of student work:

- Written and project work
- Practice PTs
- Programming projects
- Student presentations

Formative Assessments:

The curriculum provides teachers many opportunities for formative assessment (such as checks for understanding). These include, but are not limited to:

Assessments in Code Studio

All lesson materials can be accessed by students on a single platform called Code Studio. In addition to housing lesson descriptions, instructional materials, and programming exercises in App Lab, Code Studio includes features that assist the teacher in completing formative assessment including:

- Multiple choice or matching questions related to questions on the chapter summative assessment.
- Free-response text fields where students may input their answer.
- Access to student work within the App Lab programming environment and other digital tools and widgets used in the curriculum.
- The ability for students to submit final versions of App Lab projects

Worksheets and Activity Guides

- Many lessons contain worksheets or activity guides that ask students to write, answer questions, and respond to prompts (Answer keys provided).
- These can be collected as a form of formative assessment

It is up to the classroom teacher:

- to determine the appropriateness of the assessments for their classrooms
- to decide how to use, or not to use, the assessments for grading purposes. The curriculum and Code Studio does not provide teachers with a gradebook.

Coverage of the AP CS Principles Framework and Computational Thinking Practices

The [CS Principles Framework](#) outlines seven “Big Ideas” of computing, and six “Computational Thinking Practices”. Activities in the course should ensure that students are engaging in the Computational Thinking Practices while investigating the Big Ideas.

Seven Big Ideas

The [course is] organized around seven big ideas, which encompass ideas foundational to studying computer science.

Big Idea 1: Creativity

Big Idea 2: Abstraction

Big Idea 3: Data

Big Idea 4: Algorithms

Big Idea 5: Programming

Big Idea 6: The Internet

Big Idea 7: Global Impacts

Six Computational Thinking Practices

Computational thinking practices capture important aspects of the work that computer scientists engage in.

P1: Connecting Computing

P2: Creating Computational Artifacts

P3: Abstracting

P4: Analyzing Problems and Artifacts

P5: Communicating

P6: Collaborating

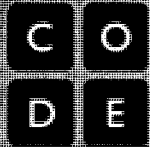
These *Big Ideas* and *Practices* are not intended to be taught in any particular order, nor are they units of study. The Big Ideas all overlap, intersect, and reference each other. The practices represent higher order thinking skills, behaviors, and habits of mind that need to be constantly visited, repeatedly honed, and refined over time.

For example, a learning objective listed under the Big Idea *Abstraction* also references the Practice of *Programming*.

LO 2.2.1 Develop an abstraction when writing a program or creating other computational artifacts. [P2]

Even though this particular learning objective highlights practice *P2: Creating Computational Artifacts*, it clearly will also engage the practice of *Abstracting*. Therefore, this single learning objective represents an intersection of two *Big Ideas*: *Abstraction* and *Programming*, while also engaging at least two *Computational Thinking Practices*.

This curriculum takes the view that the 7 Big Ideas actually represent a body of knowledge in which topics of study: The Internet, Programming and Data intersect with more general principles computing: Creativity, Abstraction, Algorithms and Global Impacts. It is much more usefully viewed in two dimensions.



	Internet	Programming	Data
Creativity	Invent a communication protocol	Make a digital scene. Program an app.	Visualizing Data Create a visualization
Abstraction	Internet Protocols	Writing procedures and functions	Encoding images in binary
Algorithms	Routing, Encryption	String manipulation Array processing	Searching and data mining
Global Impact	Security, Privacy, Hacking	Software can solve some but not all problems	Implications of collection and storage of big data
	Unit 2	Unit 3	Unit 4

For Units 2, 3 and 4, we treat the Big Ideas *Internet*, *Programming*, and *Data* as major topics of study. We ensure that we cover all aspects of those topics by looking at their intersections with the other 4 big ideas: *Creativity*, *Abstraction*, *Algorithms*, *Global Impact*. The chart below shows the intersections of the big ideas and examples of topics addressed in the curriculum.

What about Unit 1? **Unit 1** actually addresses items from almost all of the big ideas, but heavily emphasizes items from the big ideas **Abstraction** and **Creativity**. Students invent things, solve problems, and create many artifacts in Unit 1 related to the digital representation of information and the implications of attempting to encode information in ways that computers can process (in binary). See the full unit descriptions for more information.

The six **computational thinking practices** are addressed continuously throughout the curriculum in a number of ways. They are woven into the curriculum, engineered into activities and projects, as well as in teaching tips for lessons. The acts of **abstracting**[P3] and **creating** and **analyzing computational artifacts** [P2 and P4] are part and parcel of many of the lessons, activities, and projects, themselves. The teacher plays a large role in ensuring that students are **connecting computing** [P1], **collaborating** [P6] effectively, and **communicating** [P5] both in writing and speaking. You can find explicit reference to the computational practices used in lessons in the unit overviews below.

Unit Overviews

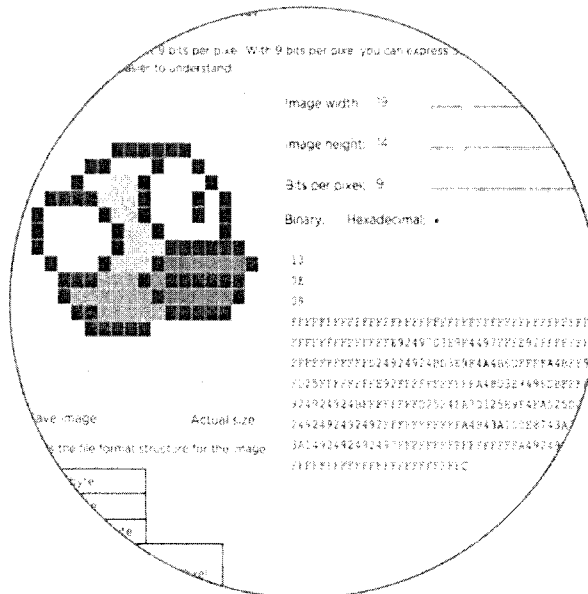
What follows are more in-depth descriptions of each unit of study which explain the topics covered and what students will be doing. Each unit also highlights a particular lesson, project or assignment of interest, explaining what students do and showing which **learning objectives** and **computational thinking practices** that particular assignment addresses.

Unit 1: The Digital Representation of Information

This unit sets the foundation for thinking about the digital (binary) representation of information and how that affects the world we live in. This unit explores the technical challenges and questions that arise from the need to represent digital information in computers and transfer it between people and computational devices. Topics include: the digital representation of information - numbers, text, images, and communication protocols.

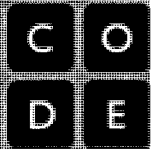
The unit begins with a consideration of what is involved in sending a single bit of information from one place to another. In the *Sending Binary Messages* lesson students work with a partner to devise and build their own bit-sending “machines.” Complexity increases as students adapt their machines to handle multi-bit messages and increasingly complex information. For encoding information that can be sent between devices we use an Internet Simulator that allows students to develop and test binary encodings and communication protocols of their own invention.

The first unit of this course purposefully addresses material that is fundamental to computing but with which many students, even those with computers at home or who have some prior experience with programming, are unfamiliar. This levels the playing field for participation and engagement right from the beginning of the course.



Unit 1 Lessons

Chapters	LO [P] (Ek)	Lessons / Topics
	7.1.1 [P4] (A-O) 7.2.1 [P1] (A-C,G) 7.3.1 [P4] (A-O) 7.4.1 [P1] (A-D)	Personal Innovations
	2.1.1 [P3] (A-C,E) 2.1.2 [P5] (D-F) 2.3.1 [P3] (A-D) 2.3.2 [P3] (A) 3.3.1 [P4] (A-B) 6.1.1 [P3] (A-D) 6.2.1 [P5] (A,D) 6.2.2 [P4] (A-K)	Sending Binary Messages Sending Complex Messages Sending Binary Messages with the Internet Simulator Sending Bits in the Real World
	2.1.1 [P3] (A-G) 2.1.2 [P5] (A-F) 2.3.1 [P3] (A-D) 2.3.2 [P3] (A-E) 3.1.1 [P4] (A,B,D,E) 3.3.1 [P4] (A,B) 6.2.2 [P4] (D,G,H)	Number Systems - Circles, Triangles, Squares Binary Numbers Sending Numbers Encoding Numbers in the Real World
	2.1.1 [P3] (A-E) 2.1.2 [P5] (B-F) 2.2.1 [P2] (A,B) 2.3.1 [P3] (A-D) 2.3.2 [P3] (A-E) 3.1.1 [P4] (A,D,E) 3.1.2 [P6] (A-D) 3.1.3 [P5] (A,E) 3.3.1 [P4] (A,B,G) 4.2.1 [P1] (A-D) 4.2.3 [P1] (A-C) 4.2.4 [P4] (A,C,D) 6.1.1 [P3] (A-D) 6.2.2 [P4] (D,F-H)	Encoding and Sending Text Sending Formatted Text Bytes and File Sizes
	1.1.1 [P2] (A,B) 1.2.1 [P2] (A) 1.3.1 [P2] (C) 2.1.1 [P3] (A-C) 2.1.2 [P5] (D-F) 2.2.1 [P2] (A,B) 2.3.1 [P3] (A-D) 3.1.1 [P4] (A,D,E) 3.1.2 [P6] (A-D) 3.1.3 [P5] (A,E) 3.2.1 [P1] (G-I) 3.3.1 [P4] (A-E,G)	Text Compression Encoding B&W Images Encoding Color Images Lossy Compression and File Formats
Practice PT	2.1.1 [P3] (A-F) 2.1.2 [P5] (A,B,D,F) 2.2.1 [P2] (A,B)	Practice PT - Encode an Experience



Unit 1: Practice PT Highlight

Practice PT: Encode an Experience

Students invent a binary encoding (file format) for a real life experience. Students must figure out a way to encode or represent with data, the elements of some kind of human experience. How might you encode a birthday party? or a soccer game? or the brush strokes of a real painting?

Students come up with their own creation and present their work in a format similar to that of a Performance Task.

While the project is done individually the lesson helps students through an iterative feedback process with a partner. This assignment emphasizes the writing process, and giving and incorporating feedback from peers.

Learning Objectives Addressed:

Creativity: 1.1.1 [P2], 1.2.4 [P6]

Abstraction: 2.1.1 [P3], 2.1.2 [P5], 2.2.1 [P2]

Data: 3.2.1 [P1], 3.3.1 [P4]

Computational Thinking Practices

Emphasized:

P1: Connecting Computing

P3: Abstracting

P5: Communicating

P6: Collaborating

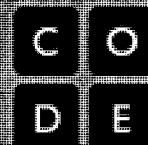


Unit 2: The Internet

This unit explores the structure and design of the Internet and the implications of those design decisions including the reliability of network communication, the security of data, and personal privacy.

The unit has two logical parts. Topics include the Internet Protocol (IP), DNS, TCP/IP, cryptography and other security and hacking concerns. Students are introduced to algorithms formally in this unit by considering shortest path problems for routing. The unit also makes the link between the existence of computationally hard problems and encryption schemes that are “hard” for computers to crack.

The unit starts with students being presented with a more robust Internet Simulator that students will use to solve some of the classic problems of network communication such as addressing devices, routing traffic, and developing packet switching. Students work together to invent solutions and protocols to many of the problems that arise. The second half of the unit asks students to consider how information might be encrypted to ensure privacy and some of the tradeoffs involved.



Unit 2 Lessons

Chapters	LO [P] (Ex)	Lessons
Getting Started	6.1.1 [P3] (B,C,E) 6.2.2 [P4] (B) 7.3.1 [P4] (A,D,E,G,L) 7.4.1 [P1] (C-E)	The Internet is for Everyone
How the Internet Works	2.1.1 [P3] (A-C,E) 2.1.2 [P5] (D-F) 3.3.1 [P4] (A-F) 6.1.1 [P3] (B-E) 6.2.1 [P5] (D) 6.2.2 [P4] (B,D,G) 6.3.1 [P1] (A)	The Need for Addressing Invent an Addressing Protocol Routers and Redundancy Packets and Making a Reliable Internet
Foundations of the Internet	4.1.1 [P2] (B,H,I) 4.1.2 [P5] (A-C,F,I) 4.2.1 [P1] (A,B) 4.2.4 [P4] (A-D,G)	Minimum Spanning Tree Shortest Path Problem How Routers Learn
Protocols and Abstraction	6.1.1 [P3] (A-I) 6.2.1 [P5] (B,C) 6.2.2 [P4] (C-E,H) 6.3.1 [P1] (B)	The Need for DNS DNS in the Real World HTTP and Abstraction
Practice PT	8.3.1 [P1] (A,B) 7.1.1 [P4] (A-D,H,K,KO) 7.3.1 [P4] (A-C) 7.4.1 [P1] (A,B,D,E) 7.5.1 [P1] (A,B) 7.5.2 [P5] (A,B)	Practice PT: The Internet and Society
Security and Symmetric Encryption	2.3.2 [P3] (A) 3.1.1 [P4] (A) 3.1.2 [P6] (A,C) 3.3.1 [P4] (B,E,F) 4.2.1 [P1] (A,C,D) 6.3.1 [P1] (C, H-K) 7.3.1 [P4] (G)	Tell Me a Secret - Encrypting Text Cracking the Code Keys and Passwords
Hard Problems and Asymmetric Encryption	2.3.1 [P3] (A,B) 4.2.1 [P1] (A-D) 4.2.2 [P1] (A-D) 4.2.3 [P1] (A,D) 4.2.4 [P4] (A-C) 6.3.1 [P1] (H-L)	Hard Problems - The Traveling Salesperson Problem One Way Functions - The WiFi Hotspot Problem Asymmetric Keys - Cups and Beans Public Key Crypto
Practice PT	1.1.1 [P2] (A,B) 1.2.1 [P2] (A-C,E) 1.2.2 [P2] (A) 1.2.5 [P4] (B) 6.3.1 [P1] (A-M) 7.3.1 [P4] (A,D,G,H,I) 7.4.1 [P1] (A,B,E) 7.5.1 [P1] (A,B) 7.5.2 [P5] (A,B)	Practice PT- Cybersecurity Innovations

Unit 2: Practice PT highlights

Practice PT: The Internet and Society

Students will research and prepare a flash talk about a social issue related to the Internet. Students pick one of: Net Neutrality, Internet Censorship, or Computer/Network Surveillance. This lesson is good practice for certain elements of the Explore Performance Task, which students will complete later in the school year. Students will do a bit of research about impacts of the Internet, explain some technical details related to ideas in computer science, and connecting these ideas to global and social impacts. Students will practice synthesizing information, and presenting their learning in a flash talk.

Learning Objectives

Addressed:

Internet: 6.3.1 [P1]

Global Impacts: 7.1.1 [P4], 7.3.1 [P4], 7.4.1 [P1], 7.5.2 [P5]

Computational Thinking Practices Emphasized:

P1: Connecting Computing

P5: Communicating

Practice PT: Cybersecurity Innovations

Students will complete a research project on an innovation of their choosing. Students will need to identify appropriate online resources to learn about the functionality, context, and impact of their cybersecurity innovation. After completing their research, students will present their findings both in a written summary and with an audio / visual artifact they found online. The written components and audio / visual artifact students will identify are similar to those students will see in the AP Performance Tasks.

Learning Objectives

Addressed:

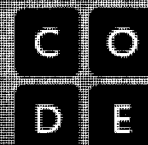
Data: 3.3.1 [P4]

Internet: 6.1.1 [P3], 6.2.1 [P5], 6.2.2 [P4], 6.3.1 [P1]

Computational Thinking Practices Emphasized:

P1: Connecting Computing

P5: Communicating



Unit 3: Programming

This unit introduces students to programming in the JavaScript language and creating small applications (apps) that live on the web. This introduction places a heavy emphasis on understanding general principles of computer programming and revealing those things that are universally applicable to any programming language.

Students will program in an online programming environment created by Code.org called *App Lab* that has many features, chief among them the ability to write JavaScript programs with click-and-drag blocks as well as typing text - allowing the user to switch back and forth at will. This should greatly ease the transition to typing text-based programming languages.

The unit begins with students solving problems with classic turtle-style programming, focusing on the power of procedural abstraction and personal expression with code. After learning some basics of programming with the turtle, students transition to more event-driven apps, gradually blending in common user interface objects like buttons and text inputs, images and so on.

Students create a number of small exemplar apps during the unit each emphasizing a different aspect of programming:

- a digital scene created with turtle graphics
- a simple clicker game
- an “intelligent” digital assistant
- a coin-flipping simulation
- a drawing effects app

The unit also features two practice performance tasks. The first: *Design a Digital Scene* asks students to collaborate and share code with their team to create a small scene. The second: *Improve Your App* asks students to look back at the exemplar apps they’ve created during the unit and use one as a point of inspiration for creating their own app.

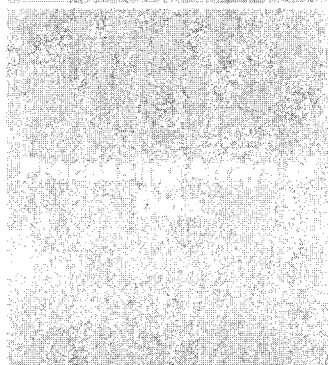
Unit 3 Lessons

Chapters	LO [P] (Ek)	Lessons
Getting Started	4.1.2 [P5] (A-C, F, I) 5.2.1 [P3] (E)	The Need For Programming Languages
Using Simple Commands	2.2.1 [P2] (A, B) 2.2.2 [P3] (A, B) 2.2.3 [P3] (A) 5.1.2 [P2] (A-C, I) 5.1.3 [P6] (A-F) 5.2.1 [P3] (A, B) 5.3.1 [P3] (A-D, L) 5.4.1 [P4] (A-E, I)	Using Simple Commands Creating Functions Functions and Top-Down Design
Controlling Flow with Loops and Conditional Logic	2.2.1 [P2] (C) 2.2.2 [P3] (A, B) 2.2.3 [P3] (A, B) 4.1.1 [P2] (D) 5.1.2 [P2] (B-F) 5.3.1 [P3] (A, C-G, L-O) 5.4.1 [P4] (C-K)	APIs and Function Parameters Creating functions with Parameters Looping and Random Numbers
Practice PT	2.2.1 [P2] (C) 2.2.2 [P3] (A, B) 2.2.3 [P3] (A, B) 4.1.1 [P2] (D) 5.1.2 [P2] (B, C) 5.1.3 [P6] (A-F) 5.3.1 [P3] (A, C, D, F, G, L) 5.4.1 [P4] (C-K)	Design a Digital Scene
Events and Event-Driven Programming	1.1.1 [P2] (A, B) 1.2.1 [P2] (A-E) 2.2.1 [P2] (B, C) 5.1.1 [P2] (A-C) 5.1.2 [P2] (J) 5.2.1 [P3] (D, G, H) 5.4.1 [P4] (C, E, F, M)	Events Unplugged Event-Driven Programming and Debugging Beyond Buttons Toward Apps Introducing Design Mode Multi-screen Apps
Variables and Strings	4.1.1 [P2] (A, C) 5.1.1 [P2] (B) 5.2.1 [P3] (C, F) 5.3.1 [P3] (I)	Controlling Memory with Variables Using Variables in Apps User Input and Strings
Introduction to Digital Assistants	1.2.3 [P2] (A-C) 1.2.4 [P6] (A-D) 1.3.1 [P2] (E) 2.2.3 [P3] (F) 4.1.1 [P2] (A-C, I) 5.1.2 [P2] (A-C) 5.1.3 [P6] (A-F) 5.3.1 [P3] (I) 5.5.1 [P1] (E-G) 7.1.1 [P4] (L-N)	Introduction to Digital Assistants Understanding Program Flow and Logic Introduction to Conditional Logic Compound Conditional Logic Digital Assistant Project
Loops and Arrays	2.3.1 [P3] (A, C, D) 2.3.2 [P3] (A-F) 3.1.1 [P4] (A) 4.1.1 [P2] (A-D, H) 4.1.2 [P5] (A-G) 5.1.1 [P2] (A, B)	While Loops Loops and Simulations Introduction to Arrays



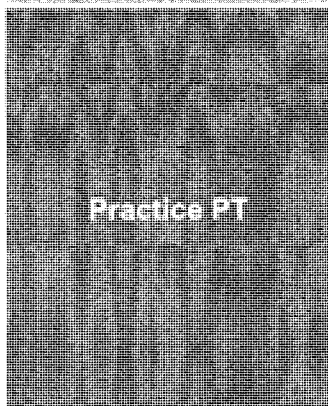
5.1.3 [P6] (A-F)
 5.2.1 [P3] (A-F, I-K)
 5.3.1 [P3] (A-D, G, K, L)
 5.4.1 [P4] (B, C, E-H, K-M)
 5.5.1 [P1] (D-J)

Image Scroller with Key Events

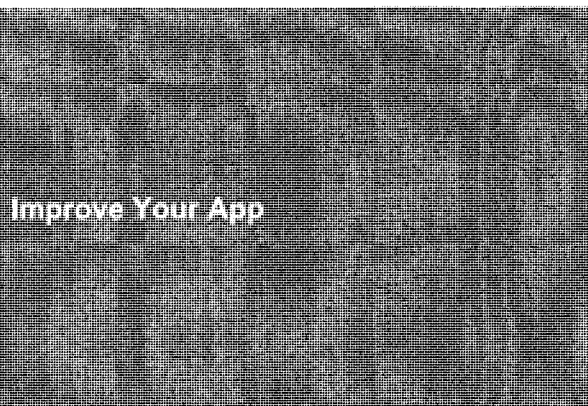


1.1.1 [P2] (B)
 1.2.1 [P2] (A-D)
 1.2.3 [P2] (A-C)
 1.3.1 [P2] (C-E)
 2.2.1 [P2] (A-C)
 2.2.2 [P3] (A, B)
 4.1.1 [P2] (A-I)
 4.1.2 [P5] (A-C, G, I)
 4.2.4 [P4] (D-F, H)
 5.1.1 [P2] (A-E)
 5.1.2 [P2] (A-C, J)
 5.2.1 [P3] (A-F, I, J)
 5.3.1 [P3] (A-G, J-L)
 5.4.1 [P4] (A-H, L-N)
 5.5.1 [P1] (D-J)

Processing Arrays
 Functions with Return Values
 Canvas and Arrays in Apps



Practice PT



Improve Your App

Unit 3 Practice PT Highlights

Practice PT: Digital Scene Design

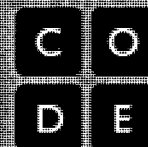
In this project students work with a small team to create a digital scene with turtle graphics. They plan the scene together, code the parts separately and bring them together to make a whole. An important focus of this project is on how teams of programmers work together, and some insight is given into how real engineering teams do this. Students are asked to reflect on their experience in a way that is similar to the *Create* performance task. In terms of programming, a heavy emphasis is on writing functions (procedures) that can be easily incorporated into others' code.

Learning Objectives Addressed:

Creativity: 1.1.1 [P2], 1.2.1 [P2], 1.2.4 [P6], 1.3.1 [P2]
Abstraction: 2.2.1 [P2], 2.2.2 [P3]
Algorithms: 4.1.1 [P2]
Programming: 5.1.1 [P2], 5.1.3 [P6], 5.3.1 [P3]

Computational Practices Emphasized:

P2: Creating Computational Artifacts
P3: Abstracting
P6: Collaborating



Practice PT: Improve Your App

To conclude their introduction to programming, students will design an app based off of one they have previously worked on in the programming unit. Students will choose the kinds of improvements they wish to make to a past project in order to show their ability to add new abstractions (procedures and functions) and algorithms to an existing program. The project concludes with reflection questions similar to those students will see on the AP Create Performance Task. Students can either complete the project individually or with a partner. Every student will need a collaborative partner with whom they will give and receive feedback.

Learning Objectives Addressed:

Creativity: 1.1.1 [P2], 1.2.1 [P2], 1.2.2 [P2], 1.2.3 [P2], 1.2.4 [P6], 1.3.1 [P2]

Abstraction: 2.2.1 [P2], 2.2.2 [P3]

Algorithms: 4.1.1 [P2], 4.1.2 [P5]

Programming: 5.1.1 [P2], 5.1.2 [P2], 5.1.3 [P6], 5.2.1 [P3], 5.3.1 [P3], 5.4.1 [P4], 5.5.1 [P1]

Computational Practices

Emphasized:

P2: Creating Computational Artifacts

P3: Abstracting

P5: Communicating

P6: Collaborating

Unit 4: Data

Being able to digitally manipulate data, visualize it, identify patterns, trends and possible meanings are important practical skills that computer scientists do every day. The data rich world we live in also introduces many complex questions related to public policy, law, ethics and societal impact. Understanding where data comes from, having intuitions about what could be learned or extracted from it, and being able to use computational tools to manipulate data and communicate about it are the primary skills addressed in the unit.

Chapters	LO [P] (Ek)	Lessons / Topics
Getting Started	3.2.1 [P1] (A,B,C) 5.1.1 [P2] (F) 7.1.1 [P4] (C) 7.2.1 [P1] (A,B,G)	Introduction to Data - The Tracker Project
Manipulating Visual Data	1.1.1 [P2] (A,B) 1.2.1 [P2] (A,B,E) 1.2.5 [P4] (A-D) 3.1.1 [P4] (A,B,D,E) 3.1.2 [P6] (A-F) 3.1.3 [P5] (A-E) 3.2.1 [P1] (A-E) 7.1.1 [P4] (E-G) 7.4.1 [P1] (A,C,D)	Telling Stories with Visualizations - Google Trends Good v. Bad Visualization Digital Divides
Communicating with Visualization	1.1.1 [P2] (A,B) 1.2.1 [P2] (A-C) 1.2.4 [P6] (A,B,F) 3.1.1 [P4] (A-E) 3.1.2 [P6] (A-F) 3.1.3 [P5] (A-C) 3.2.1 [P1] (A-G,I) 3.2.2 [P3] (C,G) 3.3.1 [P4] (F) 7.3.1 [P4] (G)	What's the story? Chart it - using Visualization for Discovery Cleaning and Manipulating your data Summarizing Data in Tables
Practice PT	1.2.1 [P2] (A-C,E) 1.2.2 [P2] (A,B) 1.2.5 [P4] (A-D) 3.1.3 [P5] (A-B) 7.2.1 [P1] (I) 7.3.2 [P3] (A,B)	Tell a Data Story
Summarizing Data in Tables	1.2.5 [P4] (A-D) 3.1.1 [P4] (C-E) 3.1.2 [P6] (F) 3.2.1 [P1] (A-D,G) 3.2.2 [P3] (A-D,G,H) 3.3.1 [P4] (A,B,F) 7.1.1 [P4] (F) 7.2.1 [P1] (A) 7.3.1 [P4] (A,D-M) 7.5.2 [P5] (A,B)	Big data - Where does it come from? Big Public Data - datasets and APIs Security and Privacy in the world of data Public policy and privacy policies
Practice PT	1.2.5 [P4] (A-D) 3.1.3 [P5] (A-E) 3.3.1 [P4] (A,B,F) 7.1.2 [P4] (D,E,F,G) 7.3.1 [P4] (G,H)	Propose an Innovation

Unit 4 Practice PT Highlights

Tell a Data Story - Communicate Data Visually

This small project culminates a series of lessons in which students, provided a set of raw data, must use digital tools to collaboratively investigate the data to discover possible connections and trends. In the end students must produce a visual explanation of their findings in the data and write a small about about what the data shows. The emphasis is on producing the visual communication. The reflection questions mimic those on the Explore PT.

Learning Objectives Addressed:

Creativity: 1.1.1 [P2], 1.2.1 [P2], 1.2.4 [P6], 1.2.5 [P4]

Data: 3.1.1 [P4], 3.1.2 [P6], 3.1.3 [P5], 3.2.1 [P1]

Gbal Impacts: 7.1.1 [P4], 7.4.1 [P1]

Computational Practices

Emphasized:

P1: Connecting Computing

P2: Creating Computational Artifacts

P5: Communicating

P6: Collaborating

Practice PT - Propose an Innovation

Connecting back to the very beginning of the course, students here collaboratively *propose* a computing innovation of their own imagining that would positively affect or impact some community, group, or individual. As part of the proposal students must explain how the innovation would collect or use data, develop a privacy policy around its use, anticipate the possible negative effects the innovation might have and explain tradeoffs that need to be considered. This project prepares students for various aspects of the Explore Performance Task, particularly in considering how a computing innovation produces and consumes data and the beneficial and harmful effects that might result.

Learning Objectives Addressed:

Creativity: 1.3.1 [P2]

Data: 3.1.3 [P5], 3.3.1 [P4]

Gbal Impacts: 7.1.1 [P4], 7.3.1 [P4], 7.4.1 [P1]

Computational Practices

Emphasized:

P1: Connecting Computing

P4: Analyzing Problems and Artifacts

P5: Communicating

P6: Collaborating

Unit 5 - Performance Tasks

In Units 1-4 students engaged in projects to learn and practice the skills and content they needed to know in order to succeed on the AP CSP Performance Tasks. Still, a certain level of guidance during the PT development process is not only recommended, but vital. For example, coaching students early on helps them clarify their ideas and/or approaches to the PTs. This unit is primarily set aside to ensure that students have enough time in class to work on and complete their performance tasks for submission to the College Board. There are a few guided activities for teachers to run that will help students get organized and ensure they have reasonable project plans that can be achieved in the time allotted. In the official submission to the College Board, teachers will attest that all student work is original and that the appropriate amount of class time - 8 hours for *Explore*, 12 hours for *Create* - was provided.

Chapters	LO [P] (Ek)	Lessons / Topics
Explore PT Overview	7.5.1 [P1] (A,B) 7.5.2 [P5] (A,B)	Planning to do the Explore PT Research Tips and Tricks Requirements and managing time.
Explore PT		Administration of Explore Performance Tasks 8 hours
Create PT Overview	5.1.1 [P2] (A, B, C) 5.1.2 [P2](A, B, C) 5.1.3 [P6] (B,C)	Planning to do the Create PT Requirements and managing time.
Create PT		Administration of Create Performance Tasks 12 hours



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda May 2, 2016

Topic: Out-of-State Field Trip - Martin Luther King High School to Louisiana

Presented by: Darel Hansen, Director, Secondary Education

Responsible
Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12

Type of Item: Consent

Short Description: The King High School Naval Junior Reserve Officers Training Corps (NJROTC) is requesting to travel to Baton Rouge, Louisiana, to participate in the Sea Perch National Championship on May 19-23, 2016.

DESCRIPTION OF AGENDA ITEM:

The King High School NJROTC is requesting to travel to Baton Rouge, Louisiana, to participate in the Sea Perch National Championship on May 19-23, 2016. The trip will be funded by fundraising activities and parent donations.

FISCAL IMPACT: Not to exceed \$2,000

RECOMMENDATION: Approval is requested for a King High School multiple-day field trip to Louisiana.

ADDITIONAL MATERIAL: Multiple-Day Field Trip Application, Pre-Approval Checklist and Itinerary

Attached: Yes



MAR 18 2016

RIVERSIDE UNIFIED SCHOOL DISTRICT
 Elementary and Secondary Education

SECONDARY EDUCATION

MULTIPLE-DAY FIELD TRIP APPLICATION

Multiple-Day Field Trip Application must be submitted to the Director of Elementary or Secondary Education for approval **two months prior to departure** for in-state trips, and **four months prior to departure** for out-of-state and out-of-country trips. Out-of-country field trips require Board approval at least **four months prior to departure**. The Multiple-Day Final Checklist is due to the principal **2 weeks prior to departure**. Submit application to the Director of Elementary or Secondary Education for approval within time limits as noted.

School: MARTIN LUTHER KING HIGH SCHOOL Grade Level: 12

Teacher's Name: CDR WILLIAM LAUPER Teaching (Subject): NJROTC Phone # 62101

Field Trip Dates: 5/19/2016 - 5/23/2016 Location (City and State): BATON ROUGE, LA

Number School Days Missed: 3 Number Students: 2 Number Adults: 2 Ratio Adult to Student: 1 To 1

Name and Title of Adults: CDR WILLIAM LAUPER - NJROTC TEACHER

MR. WALDRUM - ADMINISTRATOR

Administrator Accompanying Group Yes No Name(s): DAVID WALDRUM

Name of Group (i.e. Choir, Drill Team, Swim Team, etc.): NAVY JROTC (NJROTC)

Name of Event (ATTACH INFORMATION DESCRIBING EVENT): SEA PERCH (UNDERWATER ROBOTICS) NATIONALS

Link to course of study: SUPPORTS STEM OPPORTUNITIES RELEVANT TO NAVY TECHNOLOGY AND WOMEN IN ENGINEERING

Estimated cost per student: \$1016.97 Detailed Funding Plan: ATTACHED

Transportation By: Bus -- Check one: _____ RUSD or _____ Charter
 Plane
 Private Vehicle (The vehicle MUST have one seat and a seat belt for each person in the car.)
 NOTE: CHECK THIS BOX TO VERIFY THAT ALL DRIVERS OF PRIVATE VEHICLES HAVE BEEN APPROVED BY RUSD'S TRANSPORTATION DEPARTMENT. Field trip will not be approved until private vehicle drivers have been approved
 Other Rental mini-van - one driver & one

Insurance for Host Organization (if applicable): _____

Housing Accommodations: On campus residence hall at LSU

SIGNATURES:

[Signature] 2/24/2016
 Teacher Date

[Signature] 2-26-16
 Principal Date

[Signature] 4/1/16
 Director, Elementary - Secondary Education Date

[Signature] 3-19-16
 Transportation Manager Date

[Signature] 4/1/16
 *Deputy - Assistant Superintendent, Instruction Date

[Signature]
 *Superintendent Date

*For out-of-state requests only

**For out-of-country requests only

**Date of Board Action

DEPARTMENT USE ONLY

- Approval pending clearance of Transportation and signed Multiple Day Final Checklist
- Not approved because _____

A Multiple-Day Checklist, signed by the site principal, is required to be filed with the Elementary or Secondary Education department 1 week prior to departure.

Completed 3-30-16

RECEIVED
INSTRUCTIONAL SERVICES 7-12

Riverside Unified School District
Instructional Services

MAR 18 2016

MULTIPLE-DAY PRE APPROVAL CHECKLIST SECONDARY EDUCATION

School: MARTIN LUTHER KING HIGH SCHOOL Name of Group: NSROTC

Field Trip: SEA PERCH NATIONAL CHAMPIONS Date of Event: MAY 13-15, 2016

Teacher or Administrator Requesting Pre-Approval: CDR LAUPER

Principal's Signature [Signature] Date 2-26-16

Destination: California Within the United States Out of the Country*

Following items must be attached for submission of Pre-Approval for Multiple-Day Field Trip Application

- ✓ 1. *Brochure or registration forms
- ✓ 2. *Itinerary
- ✓ 3. *Detailed funding plan that itemizes earnings and all expenditures, including sub costs
- ✓ 4. *A list of all eligible students attending
- ✓ 5. *Copy of notification to be used for parents/legal guardian explaining purpose of event, funding, transportation, housing, supervision, permission forms, and emergency plans (include, emergency telephone number of trip supervisor)
- ✓ 6. *Safety and Supervision Plan listing of all personnel and their positions (administrators, teachers, counselors, parents, etc.) who are responsible for students during multiple-day field trip.
- ✓ 7. *Copy of Parent Consent form to be used for each participating student (#26-9050)
- 8. *List of names, addresses and telephone numbers of students' host families if students are housed in private homes

TYPE OF TRANSPORTATION: One of the following is required.

SCHOOL BUS CHARTER BUS RENTAL VEHICLE PRIVATE VEHICLE AIRLINE TRAIN

1. Charter / School Bus Transportation Manager Signature: [Signature] Date: 3-19-16

a. If the trip requires a bus, a "Request for Field Trip Transportation" must be submitted via TRIP TRACKER on-line to Pupil Transportation Services at least 30 days prior to the scheduled trip.

2. Rental or Privately Owned Vehicle

- a. In no instance may a vehicle be used that is capable of holding more than ten persons
- b. All drivers and all documents must be cleared through Transportation.
- c. Rental vehicles are booked through Purchasing.
- d. Employee's of RUSD must be cleared through Transportation for any rental vehicle. ONLY RUSD EMPLOYEE'S will be cleared for rental vehicles.

Signature certifies that all items have been submitted and are on file. Pre-approval is given for the submission of the Multiple-Day Field Trip Application.

*Out of Country field trips require Board Pre-approval and Final approval.

Superintendent / Designee Signature [Signature] Date 4/1/16

THIS FIELD TRIP IS **NOT APPROVED** UNLESS THIS PRE-APPROVAL IS SIGNED BY THE SUPERINTENDENT OR HIS DESIGNEE, IN ACCORDANCE WITH RIVERSIDE UNIFIED SCHOOL DISTRICT POLICIES AND PROCEDURES.

Itinerary

- 19 MAY: Depart Ontario Airport 0645, via Southwest
Arrive New Orleans 1525
Pick up rental mini van
Proceed to LSU
Lodging at LSU
- 20 MAY: Tour LSU and check-in Sea perch
- 21 MAY: Sea Perch competition
- 22 MAY: Visit WWII National Museum
- 23 MAY: Depart 1200, 23 May via Southwest
Arrive 1910, 23 May

Estimated cost for Teacher, Administrator, and two students:	\$3627.88
Estimated cost per student:	\$1016.47+
Estimated cost per day (5 days):	\$ 725.58

- Cost for parents:
- \$65 each for entry
- Cost of lodging in Baton Rouge
- Share of rental mini-van
- Museum entry fees
- Airfare

Students:

- \$540 lodging and meals at LSU
- \$130.00 entry fee
- \$175.00 ROV fee
- \$263.00 Rental van
- \$924.94 airfare

Total: $\$2032.94 / 2 = \1016.47 per cadet

Teacher/Admin:

- \$540 lodging and meals at LSU
- \$130.00 entry fee
- \$924.94 airfare
- Total: $\$1594.94 / 2 = \797.47 each



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda May 2, 2016

Topic: Out-of-State Field Trip – RUSD Students to College Park, Maryland

Presented by: Darel Hansen, Director, Secondary Education

Responsible
Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12

Type of Item: Consent

Short Description: Students in grades 4-12 (final list TBD about 10 students) are requesting approval to travel for National History Day, taking place at the University of Maryland in College Park, Maryland, June 12, 2016.

DESCRIPTION OF AGENDA ITEM:

Students in grades 4-12 (final list of students TBD about 10 students) will be representing California and the Riverside Unified School District, at National History Day, taking place at the University of Maryland in College Park, Maryland, June 12-16, 2016. Participants are requesting travel approval for this special event.

FISCAL IMPACT: Not to exceed \$4,500

RECOMMENDATION: Approval is requested for National History Day participant's multiple-day field trip to Maryland.

ADDITIONAL MATERIAL: Multiple-Day Field Trip Application, Pre-Approval Checklist and Itinerary

Attached: Yes



RECEIVED
INSTRUCTIONAL SERVICES (7-12)
Procedures #6153 (f)
(Ref. Policy #6153
Rules & Reg. #6153)

RIVERSIDE UNIFIED SCHOOL DISTRICT
Elementary and Secondary Education

APR 13 2016

MULTIPLE-DAY FIELD TRIP APPLICATION **SECONDARY EDUCATION**

Multiple-Day Field Trip Application must be submitted to the Director of Elementary or Secondary Education for approval **two months prior to departure** for in-state trips, and **four months prior to departure** for out-of-state and out-of-country trips. Out-of-country field trips require Board approval at least **four months prior to departure**. The Multiple-Day Final Checklist is due to the principal **2 weeks prior to departure**. Submit application to the Director of Elementary or Secondary Education for approval within time limits as noted.

School: Secondary Education Grade Level: 4-12
 Teacher's Name: Michael Gull (ISS) Teaching (Subject): History Phone #: x 80207
 Field Trip Dates: June 12-June 14, 2016 Location (City and State): Washington D.C. (College Park, M.D.)
 Number School Days Missed: 0 Number Students: 10 Number Adults: 3 Ratio Adult to Student: 1 To 4
 Name and Title of Adults: Michael Gull (ISS); Kent Byer (Teacher/Admin. Designee); Ned Hocking (Teacher)

Administrator Accompanying Group Yes No Name(s): Michael Gull and Kent Byer
 Name of Group (i.e. Choir, Drill Team, Swim Team, etc.): _____
 Name of Event (ATTACH INFORMATION DESCRIBING EVENT): National History Day Competition
 Link to course of study: Academic Competition in support of History-Social Science (4-12)

Estimated cost per student: 1980.00 Detailed Funding Plan: Provided

Transportation By: Bus -- Check one: _____ RUSD or _____ Charter
 Plane
 Private Vehicle (The vehicle MUST have one seat and a seat belt for each person in the car.)
 NOTE: CHECK THIS BOX TO VERIFY THAT ALL DRIVERS OF PRIVATE VEHICLES HAVE BEEN APPROVED BY RUSD'S TRANSPORTATION DEPARTMENT. Field trip will not be approved until private vehicle drivers have been approved.
 Other Rental Cars

Insurance for Host Organization (if applicable): _____
 Housing Accommodations: Hotels in local Area (Greenbelt, Maryland)

SIGNATURES:

<u>[Signature]</u> Teacher	<u>April 13, 2016</u> Date	<u>[Signature]</u> Principal	<u>April 13, 2016</u> Date
<u>[Signature]</u> Director, Elementary - Secondary Education	<u>4/13/16</u> Date	<u>[Signature]</u> Transportation Manager	<u>4-13-16</u> Date
<u>[Signature]</u> *Deputy - Assistant Superintendent, Instruction	<u>4/19/16</u> Date	<u>[Signature]</u> *Superintendent	<u> </u> Date

*For out-of-state requests only
 **For out-of-country requests only
 **Date of Board Action

DEPARTMENT USE ONLY
 Approval pending clearance of Transportation and signed Multiple Day Final Checklist
 Not approved because _____

A Multiple-Day Checklist, signed by the site principal, is required to be filed with the Elementary or Secondary Education department 1 week prior to departure.

Riverside Unified School District
Instructional Services

APR 13 2016

SECONDARY EDUCATION

MULTIPLE-DAY PRE APPROVAL CHECKLIST

School: *Secondary Education* Name of Group: *National History Day Students*
Field Trip: *National History Day Competition* Date of Event: *June 12-June 16, 2016*
Teacher or Administrator Requesting Pre-Approval: *Michael Gull- Instructional Services Spec. (7-12 HSS)*
Principal's Signature *[Signature]* Date: *April 13, 2016*

Washington DC
(Washington DC/Maryland)

Destination: California Within the United States Out of the Country*

Following items must be attached for submission of Pre-Approval for Multiple-Day Field Trip Application

1. *Brochure or registration forms
2. *Itinerary
3. *Detailed funding plan that itemizes earnings and all expenditures, including sub costs
4. *A list of all eligible students attending
5. *Copy of notification to be used for parents/legal guardian explaining purpose of event, funding, transportation, housing, supervision, permission forms, and emergency plans (include, emergency telephone number of trip supervisor)
6. *Safety and Supervision Plan listing of all personnel and their positions (administrators, teachers, counselors, parents, etc.) who are responsible for students during multiple-day field trip.
7. *Copy of Parent Consent form to be used for each participating student (#26-9050)
8. *List of names, addresses and telephone numbers of students' host families if students are housed in private homes

TYPE OF TRANSPORTATION: One of the following is required.

SCHOOL BUS CHARTER BUS RENTAL VEHICLE PRIVATE VEHICLE AIRLINE TRAIN

1. Charter / School Bus Transportation Manager Signature: *[Signature]* Date: *4-13-16*

a. If the trip requires a bus, a "Request for Field Trip Transportation" must be submitted via TRIP TRACKER on-line to Pupil Transportation Services at least 30 days prior to the scheduled trip.

2. Rental or Privately Owned Vehicle

- a. In no instance may a vehicle be used that is capable of holding more than ten persons
- b. All drivers and all documents must be cleared through Transportation.
- c. Rental vehicles are booked through Purchasing,
- d. Employee's of RUSD must be cleared through Transportation for any rental vehicle. **ONLY RUSD EMPLOYEE'S** will be cleared for rental vehicles.

Signature certifies that all items have been submitted and are on file. Pre-approval is given for the submission of the Multiple-Day Field Trip Application.

*Out of Country field trips require Board Pre-approval and Final approval.

Superintendent / Designee Signature *[Signature]* Date *4/19/16*

THIS FIELD TRIP IS **NOT APPROVED** UNLESS THIS PRE-APPROVAL IS SIGNED BY THE SUPERINTENDENT OR HIS DESIGNEE, IN ACCORDANCE WITH RIVERSIDE UNIFIED SCHOOL DISTRICT POLICIES AND PROCEDURES.

National History Day Competition

June 12-June 16, 2016

RUSD Travel Itinerary



Sunday, June 12, 2016

- 8:00am-8:00pm Travel Day to University of Maryland, College Park, Maryland (Washington DC)
- *Students traveling by plane will be escorted by designated RUSD Teacher/Chaperones*
 - *Students transported to hotels and NHD will be driven by RUSD approved drivers*
- 5:00pm-8:00pm RUSD Student Competitors and Chaperones will meet at designated RUSD hotels
- *Greenbelt Marriott (Maryland)*
 - *Courtyard by Marriott Greenbelt (Maryland)*

Monday, June 13-Thursday, June 16, 2016 (Competition Days)

- 8:00 am – 6:00pm Student/Teacher Check-In
- 9:00 am – 5:00pm Elementary, Junior and Senior Divisions Preliminary Judging
- 5:00 pm – 7:00pm Public Viewing: Exhibits & 2-D Displays
- 6:00 pm – 8:00pm Awards Ceremony
- Removal of Displays and Exhibits
- Distribution of Judging Sheets

Thursday, June 16, 2016

- 8:00am-8:00pm Travel Day to Riverside, California
- *Students transported to airport from NHD will be driven by RUSD approved drivers*
 - *Students traveling by plane will be escorted by designated RUSD Teacher/Chaperones*

**Board Meeting Agenda
May 2, 2016**

Topic: Certificated Personnel Assignment Order – CE 15/16-16 and
 Classified/Non-Classified Personnel Assignment Order CL 15/16-16

Presented by: Kyley Ybarra, Director, Certificated Personnel–Leadership and Development
 Robin Mesa, Interim Director, Classified Personnel–Leadership and
 Development

Responsible
Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel–Leadership
 and Development

Type of Item: Consent

Short Description: The latest District’s management, certificated and classified personnel
 actions are presented to the Board of Education for approval.

DESCRIPTION OF AGENDA ITEM:

Board approval is requested of the District’s latest management, certificated and classified personnel actions, which include the following:

Change in Status from Substitute Employee to Regular Employee, Exhaustion of Sick Leave-39 Month Reemployment, Increase in Hours/Work Year, Leaves, New Hires, New Hires-Probationary 1, Promotions, Resignations, Retirements, Substitutes, Temporarily Assigned to a Higher Classification, and Voluntary Demotions/Reassignments/Reductions/Transfers.

FISCAL IMPACT: To be determined

RECOMMENDATION: It is recommended that the Board of Education approve the District’s latest personnel actions for both certificated and classified.

ADDITIONAL MATERIAL: Certificated Personnel Assignment Order – CE 15/16-16 and
Classified/Non-Classified Personnel Assignment Order CL 15/16-16

Attached: Yes

CERTIFICATED PERSONNEL ASSIGNMENT ORDER #CE 15/16-16

May 2, 2016

CERTIFICATED PERSONNEL

Leaves

Arlington High School (Personal Unpaid Leave – Extension) Salcido, Danielle	Teacher	07/01/16 – 06/30/17
Educational Options Center (Personal Unpaid Leave – Extension) Tibbels, Katrina	Teacher	07/01/16 – 06/30/17
Martin Luther King High School (Personal Unpaid Leave) Bowley, Vanessa	Teacher	07/01/16 – 06/30/17
(Personal Unpaid Leave – Extension) Rosa, Kevin	Teacher	07/01/16 – 06/30/17
Liberty Elementary School (Family Medical Leave Act Leave) Drumm, Jean	Teacher	*03/01/16 – 04/11/16 *Amendment to 3/21/16 Board
Frank Augustus Miller Middle School (Personal Unpaid Leave – Extension) Genung, Daniel	Teacher	07/01/16 – 06/30/17
Pachappa Elementary School (Personal Unpaid Leave – Extension) Gandolfi, Regina	Teacher	07/01/16 – 06/30/17
Riverside Polytechnic High School (Personal Unpaid Leave – Extension) Bailey III, William	Teacher	07/01/16 – 06/30/17

Leaves - Continued

Riverside Polytechnic High School (Family Medical Leave Act Leave) Rankins, Leesa	Teacher		03/31/16 – 06/10/16
Special Education Department (Family Medical Leave Act Leave) Katkov, Joyce	LSH Specialist		04/13/16 – 04/15/16

New Hires – Probationary 1

Riverside Polytechnic High School Dewitt, Derek	Teacher		04/04/16
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Resignations

Patricia Beatty Elementary School Hicks, Ashley	Teacher	1 year of service	06/10/16
Mosley, Alicia	Teacher	7 years of service	06/10/16
Andrew Jackson Elementary School Arciga, Diana	Teacher	11 years of service	03/04/16
Martin Luther King High School Nosce, Sarah	Teacher	1 year, 10 months of service	04/01/16

Retirements

Highland Elementary School Myers, John	Teacher	37 years of service	06/10/16
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Substitutes

Ajoku, Peter	Substitute Teacher	03/23/16
Brackett, Amity	Substitute Teacher	03/28/16
Cuevas, Eric	Substitute Teacher	03/28/16
Davis, Jewel	Substitute Teacher	04/05/16
Estes, Paul	Substitute Teacher	04/12/16
Goss, Freddie	Substitute Teacher	03/28/16
Hoquist, Samantha	Substitute Teacher	03/28/16
Infusion, Frank	Hearing Panel Member	04/06/16
Kim, Yu-Ri	Substitute Teacher	04/18/16
Klimczak, Amanda	Substitute Teacher	03/29/16
Mendolia, Irene	Substitute Teacher	03/22/16
Morales, Eva	Substitute Teacher	04/11/16
Morris, Michelle	Substitute Teacher	03/29/16
Naameh, Elizabeth	Substitute Teacher	03/29/16
Nosce, Sarah	Substitute Teacher	04/01/16
Rodriguez, Jordan	Substitute Teacher	03/29/16
*Schultz, Andrew	Substitute Teacher	04/11/16
Seinturier, Alicia	Substitute Teacher	03/29/16
Tuckerman, Garrett	Substitute Teacher	04/05/16
*Wearing, Jamie	Substitute Teacher	04/06/16

**Pursuant to Board Policy #4112.8*

CLASSIFIED/NON-CLASSIFIED PERSONNEL ASSIGNMENT ORDER #CL 15/16-16
May 2, 2016

CLASSIFIED PERSONNEL

Change in Status from Substitute Employee to Regular Employee

Riverside Polytechnic
High School

Vargas, Elizabeth A. Cafeteria Worker I 10 months, 3 hours 04/11/16

Tomás Rivera Elementary
School

Roehm, Amy D. Instructional Assistant –
Special Education II 10 months, 6 hours 03/28/16

Victoria Elementary
School

Scott, Tammy Jo Instructional Assistant –
Special Education II 10 months, 6 hours 03/21/16
*Amendment to
04/11/16 Board*

Exhaustion of Sick Leave – 39 Month Reemployment

~~Business Services~~

~~—Sentz, Therese H. Accounting Technician 19 years, 4 months 04/01/16
*Amendment to
03/21/16 Board*~~

Mark Twain Elementary
School

Landgren, Terri M. Cafeteria Worker II 9 years, 6 months 04/26/16

Increase in Hours/Work Year

Riverside Polytechnic
High School

Ybarra, Shannon L. Instructional Assistant –
Special Education I From: 4 hours/day 04/11/16
To: 5 hours/day

Increase in Hours/Work Year - Continued

Sierra Middle School Moreno, Vera M.	Instructional Assistant – Special Education II – Sign Language	From: 6 hours/day To: 8 hours/day	08/21/15
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Leaves

Business Services Sentz, Therese H.	Accounting Technician	Health Leave	04/01/16 – 06/30/16
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New Hires

Hawthorne Elementary School Macias, P. Michael A.	Instructional Assistant - Preschool	10 months, 3.5 hours	04/18/16
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Andrew Jackson Elementary School Salazar, Deborah J.	Cafeteria Worker I	10 months, 3 hours	03/23/16
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Mountain View Elementary School Florez, Leticia R.	Instructional Assistant – Preschool	10 months, 3.5 hours	04/11/16
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John W. North High School Arita, Jennifer R.	Community Assistant - Bilingual	10 months, 6 hours	04/18/16
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Pupil Services Allen, Lateasha F.	Student Assistant Plan (SAP) Counselor	10 months, 8 hours	04/11/16
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Cavicchi, Amanda M.	Student Assistant Plan (SAP) Counselor	10 months, 8 hours	04/25/16
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Herrera, Kariann L.	Student Assistant Plan (SAP) Counselor	10 months, 8 hours	04/25/16
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New Hires - Continued

Hurtado, Vanessa T.	Student Assistant Plan (SAP) Counselor	10 months, 8 hours	04/11/16
Luna Jr., Armando	Administrative Secretary I	12 months, 8 hours	04/11/16
Ramos, Katrina L.	Student Assistant Plan (SAP) Counselor	10 months, 8 hours	04/11/16
Saiz, Christina L.	Student Assistant Plan (SAP) Counselor	10 months, 8 hours	03/28/16
Woodcrest Elementary School			
Alvarado, Prescilla D.	Instructional Assistant – Special Education II	10 months, 6 hours	04/18/16

Promotions

Mares, Victoria	From: Louisa May Alcott Elementary School, Cafeteria Worker II, 10 months, 6 hours	To: Victoria Elementary School, Elementary Kitchen Operator, 10 months, 7 hours	04/11/16
Sosa, Amparo	From: Early Childhood, Preschool Community Assistant, 12 months, 8 hours	To: Early Childhood, Coordinated Family Services Supervisor, 10 months, 8 hours	04/01/16

Resignations

John Adams Elementary School			
Davies, Diana N.	Instructional Assistant – Preschool	7 months of service	04/23/16
Martin Luther King High School			
Ortiz, Autumn B.	Instructional Assistant – Special Education I	2 years of service	03/28/16

Resignations - Continued

Sierra Middle School Skeet, Priscilla M.	Instructional Assistant – Special Education I	10 days of service	03/09/16
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Retirements

John Adams Elementary School Marshall, Donna R.	Instructional Assistant – Special Education I / Instructional Assistant	34 years of service	12/31/16
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Chemawa Middle School Chavarrias-Cooke, Betty D.	Instructional Assistant – Special Education I	11 years, 9 months of service	07/01/16
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Temporarily Assigned to a Higher Classification

John Adams Elementary School Luna, Guillermina	From: Cafeteria Worker II	To: Elementary Kitchen Operator	04/11/16 – 04/26/16
Pineda, Andrea M.	From: Cafeteria Worker I	To: Cafeteria Worker II	04/11/16 – 04/26/16

Matthew Gage Middle School Castellanos, Carmen R.	From: Cafeteria Worker I	To: Cafeteria Worker III	03/25/16 – 04/25/16
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Highgrove Elementary School Atilano, Marissa V.	From: Cafeteria Worker I	To: Cafeteria Worker II	04/11/16 – 04/29/16
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John F. Kennedy Elementary School Pena, Anna M.	From: Cafeteria Worker II	To: Elementary Kitchen Operator	03/21/16 – 04/29/16
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Temporarily Assigned to a Higher Classification - Continued

Maintenance &
Operations

Acosta, Julio C.	From: Grounds Maintenance Worker	To: Lead Grounds Maintenance Worker I	03/02/16 – 03/31/16
Adame, Alexander C.	From: Custodian	To: Lead Custodian	03/31/16 – 06/30/16
Anderson, Sheldon H.	From: Plumber II	To: Maintenance & Operations Specialist II – Plumbing & Aquatic	03/30/16 – 04/12/16
Ball, Frank	From: Lead Grounds Maintenance Worker I	To: Stockroom/ Warehouse, Stockroom/Mailroom Delivery Driver	03/21/16 – 04/01/16
Cazares, Julian	From: Mechanical Trades Maintenance Worker	To: HVAC & R and Building Automation Controls Technician	02/25/16 – 04/22/16
Mora, David A.	From: Grounds Maintenance Worker	To: Lead Grounds Maintenance Worker I	04/01/16 – 04/11/16
Rios, Randy	From: Maintenance & Operations Specialist II – HVAC&R/Preventive Maintenance	To: Mechanical Trades Supervisor	03/22/15 – 04/01/16
Schwartz, Elias E.	From: Electronics Technician	To: Maintenance & Operations Specialist – Electronics Shops	04/01/16 – 04/08/16
Stuppy Jr., James H.	From: Maintenance & Operations Specialist – Carpentry	To: Building Trades Supervisor	03/28/16 – 04/08/16
Tovar, David A.	From: Grounds Maintenance Worker	To: Lead Grounds Maintenance Worker I	04/12/16 – 04/29/16

Temporarily Assigned to a Higher Classification - Continued

Frank Augustus Miller Middle School	Brown, Mary L.	From: Cafeteria Worker I	To: Cafeteria Worker III	03/28/16 – 04/25/16
John W. North High School	Stine, Jennifer L.	From: Secondary Library Media Assistant	To: Accounting Assistant – High School	03/16/16 – 04/15/16
Department of Personnel- Leadership and Development	Baldeon, Claudia J.	From: Human Resources Office Assistant	To: Human Resources Technician	04/01/16 – 04/29/16
	Hyland, Pamela	From: Human Resources Technician	To: Salary Range 27	04/01/16 – 04/29/16
Stockroom/Warehouse	Bartman, Daniel S.	From: Stockroom/ Mailroom Delivery Driver	To: Stock Clerk/Stores Receiving	03/11/16 – 04/04/16
	Magana Jr., David A	From: Stockroom/ Mailroom Delivery Driver	To: Inventory Control Specialist	03/25/16 – 04/29/16

Voluntary Demotions/Reassignments/Reductions/Transfers

Chavez, Anahi E.	From: John F. Kennedy Elementary School, Elementary Kitchen Operator, 10 months, 6.5 hours	To: Highland Elementary School, Elementary Kitchen Operator, 10 months, 8 hours	03/21/016
Hardy, Lorri A.	From: Ramona High School, Instructional Assistant – Special Education II, 10 months, 6 hours	To: Castle View Elementary School, Instructional Assistant – Special Education II, 10 months, 6 hours	04/18/16

Voluntary Demotions/Reassignments/Reductions/Transfers - Continued

Haro, Maria C.	From: Riverside Polytechnic High School, Instructional Assistant – Special Education I, 10 months, 4 hours	To: Riverside Polytechnic High School, Instructional Assistant – Special Education I, 10 months, 5 hours	03/30/16
Martinez-Valle, Lizbeth	From: Riverside Polytechnic High School, Cafeteria Worker I, 10 months, 3 hours	To: Henry W. Longfellow Elementary School, Cafeteria Worker I, 10 months, 3 hours	03/18/16
McLaughlin, Diane M.	From: Victoria Elementary School, Elementary Kitchen Operator, 10 months, 7 hours	To: Thomas Jefferson Elementary School, Elementary Kitchen Operator, 10 months, 8 hours	03/09/016
Michel, Sandra M.	From: Riverside Polytechnic High School, Instructional Assistant – Special Education I, 10 months, 5 hours	To: Martin Luther King High School, Instructional Assistant – Special Education I, 10 months, 5 hours	03/30/16
Pinedo, Carmen A.	From: Highland Elementary School, Cafeteria Worker I, 10 months, 2 hours	To: John W. North High School, Cafeteria Worker I, 10 months, 3 hours	03/21/16
Smothers, Aimee S.	From: Special Education, Intensive Behavior Interventions Assistant, 10 months, 6 hours	To: Pachappa Elementary School, Intensive Behavior Interventions Assistant, 10 months, 6 hours	03/18/16
Tamayo, Yvonne J.	From: Highland Elementary School, Elementary Kitchen Operator, 10 months, 8 hours	To: Fremont Elementary School, Elementary Kitchen Operator, 10 months, 8 hours	03/09/016

Closed Session Board Approval 04/11/16

Superintendent's Office

Kyley Ybarra

Assistant Superintendent Personnel
Leadership & Development

07/01/16

Sergio San Martin

Assistant Superintendent Operations

07/01/16

Closed Session Board Approval 04/18/16

Department of Personnel Leadership
And Development

Robin Mesa

Director IV, Classified Personnel

04/19/16

Board Meeting Agenda
May 2, 2016

Topic: Student Graduation, Drop-Out and College Eligibility Rates

Presented by: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12
Darel Hansen, Director, Secondary Education
Jorge Perez, Instructional Services Specialist, College and Career Ready

Responsible Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12

Type of Item: Report/Discussion

Short Description: Staff will provide statistics for RUSD high school student graduation and drop-out rates as well as student completion of A-G course requirements during the 2014-2015 school year and prior thereto.

DESCRIPTION OF AGENDA ITEM:

Staff will provide statistical information illustrating high school graduation and drop-out rates as well as data for the completion rate of A-G courses for RUSD high school students for the 2014-15 school year. The presentation will include the most recent data available along with statistics from previous years.

FISCAL IMPACT: None

RECOMMENDATION: Report only. No action is requested.

ADDITIONAL MATERIAL: PowerPoint

Attached: Yes

Riverside Unified School District

Graduation, Dropout and College Eligibility

Board Meeting Presentation

May 2, 2016



TIMELINE

MS changed from Trimester to Semester

Ed Trust West Data Analysis

Heritage Plan Implemented

Revise Counseling Plan

AP Potential

2010

2011

2012

2013

2014

2015

2016

Completion Counts

MS Courses Count Towards HS

Increase Gradation Requirements

Counseling Services Increased

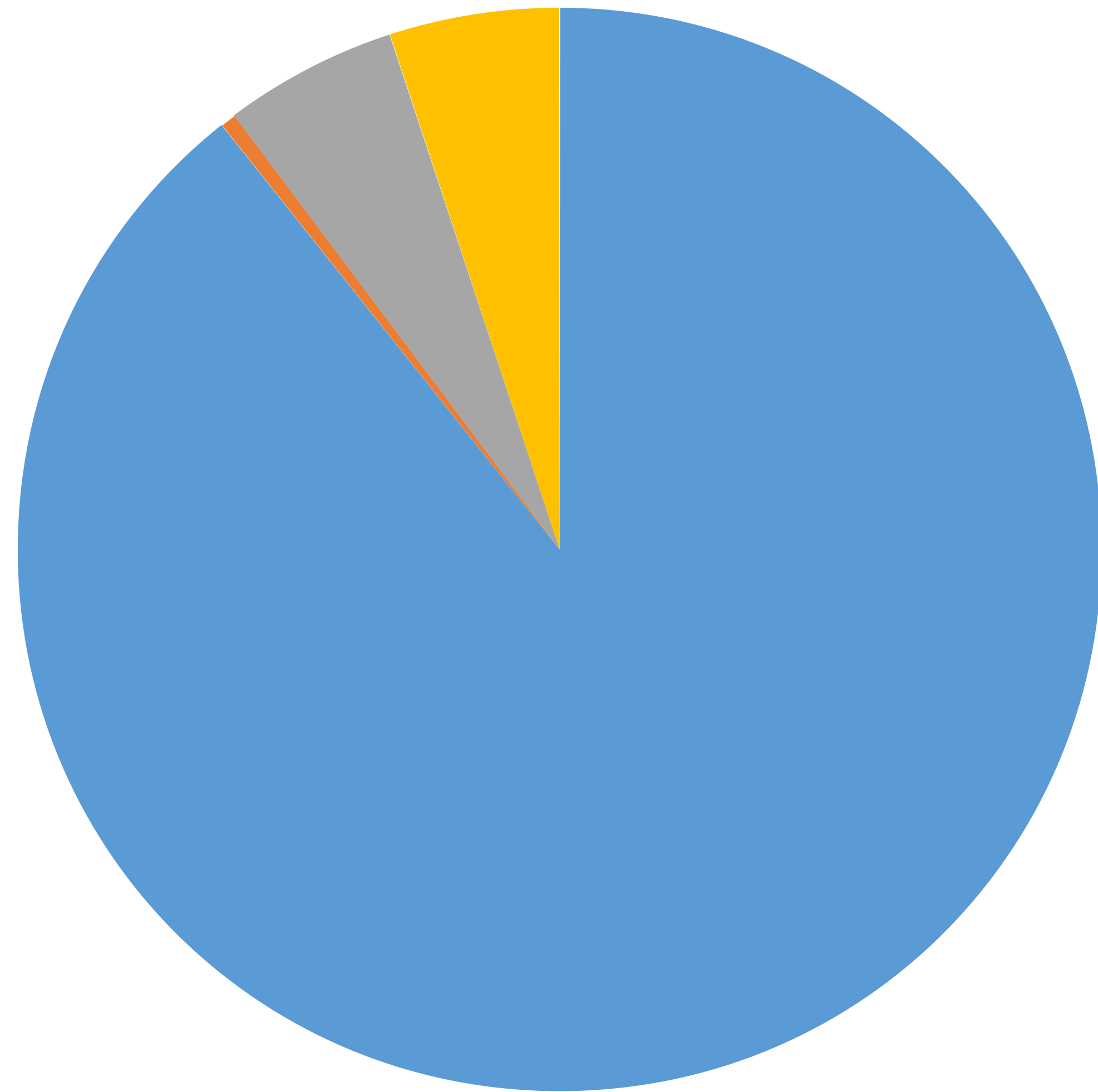
A-G Transcript Analysis

GRADUATION REQUIREMENTS

Subject	Class of 2015	Class of 2016	A-G	Aligned to A-G
English	40	40	40	Aligned
History/Social Science	30	30	20	Aligned
Mathematics	20	30	30	Aligned
Science	20	20	20	Aligned
Physical Ed	20	20	—	—
Foreign Language	10 FL or VAPA	30 FL or VAPA or CTE 20 in the same concentration	20	Aligned
Visual & Performing Arts			10	Aligned
Career Technical Ed			—	*
Electives	75	50	10	—
Total Credits	215	220	150	

* CTE coursework beginning to align to A-G

RUSD CLASS OF 2015



■ Graduates (89.3%)

■ Completers (0.5%)

■ Still Enrolled (5.2%)

■ Dropouts (5.1%)

RUSD COHORT GRADUATES 2015

All Students = 89.3%	
African American	89.0
Hispanic/Latino	88.1
White	90.5
Other	93.9
English Learners	82.1
Special Education	69.9
Socioeconomically Disadvantaged	87.3

RUSD COHORT DROPOUTS 2015

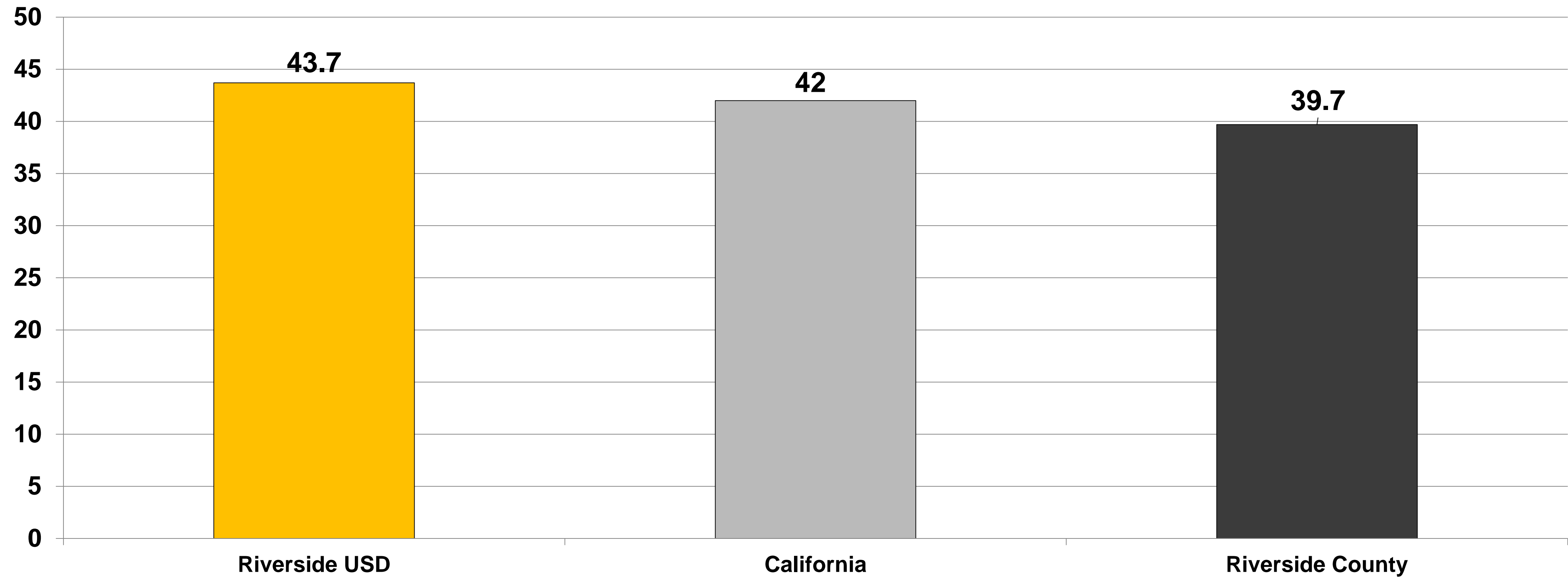
All Students = 5.1%	
African American	4.8
Hispanic/Latino	5.5
White	5.3
Other	1.8
English Learners	9.3
Special Education	8.9
Socioeconomically Disadvantaged	6.2

COHORT GRADUATION RATE

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Riverside USD	81.0	81.8	85.5	87.2	89.3
Riverside County	80.0	82.5	84.4	85.2	----
California	77.1	78.9	80.4	81.0	----

QUESTIONS ON GRADUATION RATES?

2015 A-G COMPLETION RATES



RUSD A-G COMPLETION 2015

All Students = 43.7%	
African American	40.2
Hispanic/Latino	38.1
White	49.5
Other	66.0
English Learners	NA
Special Education	NA
Socioeconomically Disadvantaged	NA

A-G COMPLETION

RUSD Heritage

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
African American	25.8	28.2	33.5	33.2	40.2
All Students	31.2	34.6	37.1	41.0	43.7

2015 A-G COMPLETION RATES

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Riverside USD	31.2	34.6	37.1	41.0	43.7
Riverside County	31.0	32.5	35.1	38.0	39.7
State	36.9	38.3	39.4	41.9	42.0

QUESTIONS ON A-G COMPLETION RATES?

RUSD COLLEGE ENROLLMENT

	Class of 2014	Class of 2013	Class of 2008
	Enrollment 1 st Year	Persistence 2 nd Year	Completion Within 6 Years
All Institutions	65%	86%	32%
4 Year Institutions	28%	95%	22%
2 Year Institutions	37%	80%	10%

MOVING FORWARD

Expanded Services

- Student / Parent Meetings
- Remediation Options
- Counselor Presentations
- Transcript Analysis
- Heritage – African American students
- Expansion of Alternative Education
Options for Credit Recovery
- AVID Elementary
- AVID Excel
- A-G Offerings
- Articulated Courses

New Services

- Heritage – Academic English Learners
- Endeavor Newcomer Academy
- PSAT for All 10th graders
- AP Potential Meetings
- Collaboration with UCR and CSUSB to
address Summer Melt



**Board Meeting Agenda
May 2, 2016**

Topic: Local Control and Accountability Plan (LCAP) Follow-up and Recommendations

Presented by: Lynn Carmen Day, Chief Academic Officer

Responsible

Cabinet Member: Lynn Carmen Day, Chief Academic Officer

Type of Item: Report/Discussion

Short Description: The Board of Education will have the opportunity to follow-up on the 2016-2017 Local Control and Accountability Plan (LCAP) and provide input and recommendations.

DESCRIPTION OF AGENDA ITEM:

As a follow-up to the last Board meeting held on April 18, 2016, the Board of Education will have the opportunity to further discuss LCAP needs, goals, provide input, share ideas, and provide recommendations for the 2016-2017 Local Control and Accountability Plan (LCAP) allocations.

FISCAL IMPACT: None

RECOMMENDATION: Discussion only. No action is required.

ADDITIONAL MATERIAL: PowerPoint Presentation

Attached: Yes

FOLLOW-UP RECOMMENDATIONS FOR LCAP ALLOCATIONS

May 2, 2016

Lynn Carmen Day, Chief Academic Officer

Gloria Cowder, Director of Program Development

Discuss topics presented at the April 18, 2016 Board Meeting

Provide clear direction on proceeding with recommendations for new actions, increases, or decreases of services to be documented in the LCAP

OUTCOME

PRIORITIES EXPRESSED BY THE BOARD

- Early Literacy
 - College and Career Readiness
 - Recruitment and Retention of Highly Qualified Staff
 - Visual and Performing Arts
 - Career Technical Education
 - Counseling/College for Career Going Culture
 - Innovative Programs
 - Communication Plan
 - Maintenance and Operations/General Obligation Bond
-

THEMES DEVELOPED THROUGH COMMUNITY ENGAGEMENT AND ANALYSIS OF STUDENT DATA

- Technology Integration
 - Professional Development
 - Additional Services for high need students
 - Interventions for English Language Arts and Mathematics
 - Parent, Community Involvement and Support
 - District-wide STEM (Science, Technology, Engineering, and Math)
 - Student Connection to School
 - Early Childhood Education
 - Project Development
-

ADDITIONAL CONSIDERATIONS

- Adoption of Instructional Materials

POINTS OF DISCUSSION FROM PREVIOUS BOARD MEETING

- Visual and Performing Arts
 - Career Technical Education
 - Parent Center
 - Deferred Maintenance Plan
 - Clarification on one-time vs. ongoing funding
-

**Board Meeting Agenda
May 2, 2016**

Topic: Public Hearing – 2016-2017 Initial Proposals for Negotiations, Submitted by the Riverside Unified School District Board of Education for the 2016-2017 School Year

Presented by: Susan Mills, Assistant Superintendent, Department of Personnel Leadership and Development

Responsible Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel Leadership and Development

Type of Item: Public Hearing

Short Description: A Public Hearing is to be held on the initial proposal for negotiations mutually submitted by the Riverside Unified School District Board of Education and the Riverside City Teachers Association (RCTA) for the 2016-2017 school year.

DESCRIPTION OF AGENDA ITEM:

The Riverside Unified School District Board of Education and the Riverside City Teachers Association has mutually submitted an initial proposal for the collective bargaining agreement between the Board of Education of Riverside Unified School District and the Riverside City Teachers Association.

Riverside Unified School District Board of Education and the Riverside City Teachers Association are proposing to negotiate the following sections of the Collective Bargaining Unit Agreement:

- Article XVIII – Peer Assistance Review and Professional Growth System and any other related articles
-

FISCAL IMPACT: To be determined

RECOMMENDATION: This is a Public Hearing; no action is necessary.

ADDITIONAL MATERIAL: Notice of Public Hearing

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

NOTICE

PUBLIC HEARING

At the Board of Education meeting to be held at 5:30 p.m. on Monday, May 2, 2016, at 6735 Magnolia Avenue, Riverside, California, a public hearing is scheduled in compliance with the requirements of Government Code Section 3457 to provide an opportunity for the community to comment on the following:

Initial Proposal for Negotiations Submitted by the Riverside Unified School District Board of Education and the Riverside City Teachers Association for the 2016-2017 School Year

The Riverside Unified School District Board of Education and the Riverside City Teachers Association have agreed to mutually submit an initial proposal for the collective bargaining unit agreement between the Board of Education of Riverside Unified School District and the Riverside City Teachers Association.

Government Code Section 3457 provides the basis and procedures for the recognition of the Riverside Unified School District and the Riverside City Teachers Association, Initial Proposal for Negotiations with the Riverside Unified School District for the 2016-2017 school year.

The Riverside Unified School District Board of Education and the Riverside City Teachers Association are proposing to negotiate the following sections of the Certificated Bargaining Unit Agreement:

- Article XVIII – Peer Assistance Review and Professional Growth System and any related articles.

Copies to: Board Members

Posted: 3:00 p.m., Friday, April 29, 2016

Copies to be posted at RUSD District Office and Riverside Adult School

RIVERSIDE UNIFIED SCHOOL DISTRICT
and
RIVERSIDE CITY TEACHERS ASSOCIATION

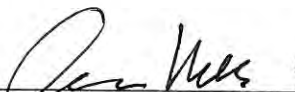
April 19, 2016


In accordance with Article XXII, Section 1, the Riverside City Teachers Association and the Riverside Unified School District mutually agree to negotiate the Professional Growth System, which may affect related Articles in the Collective Bargaining Agreement, during the 2016-17 school year. This does not preclude the IBB Team from discussing other issues or Articles that may arise during the school year.


AGREED:

For the District

For the Association

 4/19/2016
Date
Susan Mills
Assistant Superintendent,
Department of Personnel –
Leadership & Development

 4/19/2016
Date
Mariana Robles
Teacher, Hawthorne ES
Co-chair, RCTA negotiation Team

 4/19/2016
Date
Kyle Ybarra
Director of Certificated Personnel,
Department of Personnel -
Leadership & Development

 4-20-16
Date
Sheri Obr
Teacher, Liberty ES
Co-Chair, RCTA Negotiation Team

**Board Meeting Agenda
May 2, 2016**

Topic: Notice of Public Hearing of the Riverside Unified School District Relating to Consideration of Approval of a School Facilities Needs Analysis and Consideration of Adoption of Alternative School Facility Fees in Compliance With Government Code Sections 65995.5, 65995.6 and 65995.7

Presented by: Hayley Calhoun, Director, Planning and Development

Responsible

Cabinet Member: Kirk Lewis Ed.D, Assistant Superintendent, Operations

Type of Item: Public Hearing

Short Description: A Public Hearing will be held prior to the adoption of Resolution No. 2015/16-33, considering the approval of a report titled “School Facilities Needs Analysis,” dated March 2, 2016, and the adoption of Alternative School Facility Fees.

DESCRIPTION OF AGENDA ITEM:

Pursuant to Government Code 66995.5 et seq., the District is required to adopt a School Facilities Needs Analysis in order to levy the alternative school facilities fees provided under Senate Bill 50. The School Facility Needs Analysis, dated March 2, 2016, demonstrates that the District may impose \$3.99 per square foot in Level II Fees and \$7.98 per square foot in Level III Fees on new residential construction. Prior to adopting the School Facilities Needs Analysis, the Board must conduct a public hearing.

A Public Hearing to review Riverside Unified School District’s School Facilities Needs Analysis was duly noticed, and the report has been available for public review for at least thirty days, beginning April 1st, 2016.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board conduct the Public Hearing.

ADDITIONAL MATERIAL: Notice of Public Hearing

Attached: Yes

NOTICE OF PUBLIC HEARING OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT RELATING TO CONSIDERATION OF APPROVAL OF A SCHOOL FACILITIES NEEDS ANALYSIS AND CONSIDERATION OF ADOPTION OF ALTERNATIVE SCHOOL FACILITY FEES IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 65995.5, 65995.6 AND 65995.7

Please be advised that the Board of Education (“Board”) of the Riverside Unified School District (“District”) at a Public Hearing to be held on May 2, 2016, will review and consider approval of a **School Facilities Needs Analysis** (“SFNA”) and consider adoption of a resolution approving the SFNA and approving alternative school facility fees in compliance with Government Code Sections 65995.5, 65995.6, 65995.7.

Pursuant to Government Code Section 65995.5(b), the District must conduct and adopt an SFNA as one of the prerequisites to levying alternative school facility fees on new residential construction within the District in excess of those established in amounts specified in Government Code Section 65995.

In compliance with Government Code Section 65995.6(a), the SFNA of the District includes information regarding the projection of the number of unhoused pupils generated by various types of new residential units, in each category of pupils enrolled in the District. The projection of unhoused pupils is based on the historical generation rates of new residential units constructed during the previous five (5) years that are of a similar type of units to those anticipated to be constructed either in the District or the city or county in which the District is located, and relevant planning agency information, such as multiphased development projects, that may modify the historical figures. In accordance with Government Code Section 65995.6, the SFNA also contains an updated calculation of existing school building capacity, calculated pursuant to Education Code Section 17071.10, *et seq.*

The SFNA is available for public review at the District’s offices, located at 3380 14th Street, Riverside, California and is herein incorporated by reference. Any person may obtain a copy of the SFNA at the District’s offices. To receive a copy of the SFNA by mail, please contact Ms. Hayley Calhoun at the District at (951) 788-7496 ext. 84003.

The Public Hearing of the District to be held May 2, 2016, will begin at 6:00 p.m. at the District Board Room, located at 6735 Magnolia, Riverside, California. These matters will be considered at such time as this agenda item is considered by the Board of the District.

Questions and/or comments should be directed to Ms. Hayley Calhoun at (951) 788-7496 ext 84003.

Riverside Unified School District

**Board Meeting Agenda
May 2, 2016**

Topic: Notice of Public Hearing of the Riverside Unified School District Approving an Increase in Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995

Presented by: Hayley Calhoun, Director, Planning and Development

Responsible
Cabinet Member: Kirk Lewis Ed.D, Assistant Superintendent, Operations

Type of Item: Public Hearing

Short Description: A Public Hearing will be held prior to the adoption of Resolution No. 2015/16-49 adopting the findings of the Fee Justification Study for New Residential and Commercial/Industrial Development.

DESCRIPTION OF AGENDA ITEM:

At its February meeting in even-numbered years, the State Allocation Board makes an inflationary adjustment to the statutory residential and commercial/industrial development fees that may be charged by school districts throughout the State of California. On February 24, 2016, the fees were increased from \$3.36 to \$3.48 per square foot for residential development and from \$0.54 to \$0.56 per square foot for commercial/industrial development.

In order to charge higher fees, a district must perform a Fee Justification Study that shows that the impacts of development are equal to or greater than the statutory fees, and adopt the findings of the study. Prior to adoption, a public hearing must be held to receive any public comment regarding the study.

A Public Hearing to consider Riverside Unified School District’s Fee Justification Study for New Residential and Commercial/Industrial Development was duly noticed, and the report has been available for public review for at least ten days, beginning April 22, 2016.

Following the opening of the Public Hearing, any written comments received by the May 2, 2016, written comments deadline will be submitted into the record. The Board will then call for and hear any public comments, and after hearing any comments, close the public hearing.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board conduct the Public Hearing.

ADDITIONAL MATERIAL: Notice of Public Hearing.

Attached: Yes

NOTICE OF PUBLIC HEARING OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT APPROVING AN INCREASE IN STATUTORY SCHOOL FACILITY FEES IMPOSED ON NEW RESIDENTIAL AND COMMERCIAL/INDUSTRIAL CONSTRUCTION PURSUANT TO EDUCATION CODE SECTION 17620 AND GOVERNMENT CODE SECTION 65995

NOTICE IS HEREBY GIVEN that the Board of Education (“Board”) of the Riverside Unified School District (“District”) at its Regular Meeting to be held on May 2, 2016, will conduct a Public Hearing to consider its report entitled, “School Fee Justification Study” (“Study”), and consider adopting a Resolution of the Board of the District to increase Statutory School Facility Fees imposed on new residential and commercial/industrial construction pursuant to Education Code Section 17620 and Government Code Section 65995. The Study justifying such increases, which is incorporated herein by this reference, is on file at the District’s offices, located at 3380 14th Street, Riverside, California, and is available for public review from April 22, 2016 through May 2, 2016.

The Public Hearing of the District, to be held May 2, 2016 will begin at 6:00 p.m., or as soon thereafter as practicable, at the Riverside Adult School Board Room located at 6735 Magnolia, Riverside, California. These matters will be considered at such time as this agenda item is considered by the Board of the District.

Questions and/or comments should be directed to Ms. Hayley Calhoun at (951) 788-7496, ext. 84003.

/s/ Hayley Calhoun
Riverside Unified School District

**Board Meeting Agenda
May 2, 2016**

Topic: Resolution No. 2015/16-33 – Resolution of the Board of Education of the Riverside Unified School District Approving a School Facilities Needs Analysis, Adopting Alternative School Facility Fees in Compliance With Government Code Sections 65995.5, 65995.6, and 65995.7, Adopting Responses to Public Comments Received and Making Related Findings and Determinations

Presented by: Hayley Calhoun, Director, Planning and Development

Responsible Cabinet Member: Kirk Lewis Ed.D, Assistant Superintendent, Operations

Type of Item: Action

Short Description: Consideration of Resolution No. 2015/16-33 approving the School Facilities Needs Analysis and adoption of alternative residential mitigation fees.

DESCRIPTION OF AGENDA ITEM:

A public hearing to consider the findings of the School Facilities Needs Analysis dated March 2, 2016, (SFNA 2016) was held earlier in this meeting.

The 2016 SFNA demonstrates that the Riverside Unified School District is justified in collecting alternative residential development mitigation fees of \$3.99 per square foot at Level II, while the State has school bond funds available for new school construction, or \$7.98 per square foot at Level III, which would go into effect if the State were to declare that bond funds were no longer available.

Resolution No. 2015/16-33 adopts the findings of the 2016 SFNA. The new Level II fees would take effect immediately. The adoption of the 2016 SFNA remains in effect for one year, or until the adoption of a subsequent School Facilities Needs Analysis, whichever occurs first.

The new Level II residential fee of \$3.99 per square foot replaces the Level II fee of \$3.77 per square foot.

FISCAL IMPACT: Dependent upon the square footage of residential units constructed within the District.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 2015/16-33.

ADDITIONAL MATERIAL: Resolution No. 2015/16/-33 School Facilities Needs Analysis Report, dated March 2, 2016, and 2016 Developer Fee Matrix.

Attached: Yes

RESOLUTION NO. 2015/16-33

RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT APPROVING A SCHOOL FACILITIES NEEDS ANALYSIS, ADOPTING ALTERNATIVE SCHOOL FACILITY FEES IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 65995.5, 65995.6, AND 65995.7, ADOPTING RESPONSES TO PUBLIC COMMENTS RECEIVED, AND MAKING RELATED FINDINGS AND DETERMINATIONS

WHEREAS, the Board of Education (“Board”) of the Riverside Unified School District (“District”) provides for the educational needs for Grade K-12 students within the City of Riverside (“City”) and the County of Riverside (“County”); and

WHEREAS, the Board previously adopted and the District imposed alternative school facility fee amounts pursuant to Government Code Sections 65995.5 (“Level 2 Fees”) and 65995.7 (“Level 3 Fees” or collectively, “ASFF”), but desires to update its ASFF based upon a current school facilities needs analysis (“2016 SFNA”) prepared by Koppel & Gruber Public Finance in accordance with applicable law; and

WHEREAS, the Board of the District previously by resolution elected to participate in the school facilities funding program established pursuant to the Leroy F. Greene School Facilities Act of 1998 (“SFP”) for both modernization and new construction projects, and appointed a representative (“District Representative”) for the purpose of requesting an Eligibility Determination (“ED”) for funding under the SFP; and

WHEREAS, the District Representative caused to be accomplished the completion and certification of the Enrollment Certification/Projections (“ECP”) by submission of Form SAB 50-01, the Existing School Building Capacity (“ESBC”) by submission of Form SAB 50-02, and the ED by submission of Form SAB 50-03 to the State Allocation Board (“SAB”) for approval pursuant to the SFP; and

WHEREAS, the District received notification from the SAB that the District meets the eligibility requirements for new construction funding pursuant to the provisions of the SFP; and

WHEREAS, Level 2 Fees and Level 3 Fees, upon adoption of the ASFF and during the effective period thereof, are applicable to new residential construction in accordance with applicable law; and

WHEREAS, pursuant to Government Code Section 65995.6(f), ASFF adopted by the Board are effective for a maximum of one (1) year; and

WHEREAS, the District has met the requirements established by Government Code Section 65995.5(b)(3) in that: (i) the District has issued debt or incurred obligations for capital outlay in an amount equivalent to a specified percentage of its local bonding capacity; and (2) at

least twenty percent (20%) of the teaching stations within the school district are relocatable classrooms; and

WHEREAS, new residential construction continues to generate additional students for the District's schools and the District is required to provide school facilities for grades K-12 ("School Facilities") to accommodate those students; and

WHEREAS, the District does not have sufficient funds available for the construction of the School Facilities, including the acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential construction; and

WHEREAS, the Board caused to be prepared the 2016 SFNA dated March 2, 2016, pursuant to applicable law including, but not by way of limitation, Government Code Section 65995.6, prior to the adoption of ASFF; and

WHEREAS, the Board received and considered the 2016 SFNA which includes all matters required by applicable law, including an analysis of: (a) the purpose of the ASFF; (b) the use to which the ASFF are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential construction and (1) the facilities for which the ASFF are to be used, (2) the need for School Facilities, and (3) the cost of School Facilities and the amount of ASFF from new residential construction; (d) an evaluation and projection of the number of students that will be generated by new residential construction by grade levels of the District as described by Government Code Section 65995.6; (e) a description of the new School Facilities that will be required to serve such students; and (f) the present estimated cost of such School Facilities; and

WHEREAS, the 2016 SFNA in its final form has been available to the public, for at least thirty (30) days before the Board held a public hearing on May 2, 2016 ("Hearing"), and considered the adoption of the ASFF, including a response by the Board to written and oral comments, if any, received by the District; and

WHEREAS, all notices of the preparation of the 2016 SFNA and adoption of ASFF, including the offer by the District to meet with any affected local planning agency relating to the potential expansion of existing school sites or the necessity to acquire additional school sites, have been given in accordance with Government Code Section 65352.2; and

WHEREAS, copies of the 2016 SFNA have been provided thirty (30) days prior to the Hearing if such written request(s) for copies were filed with the District forty-five (45) days prior to a Hearing, which was held in a manner required by applicable law at a meeting of the Board of the District relating to the proposed adoption of the 2016 SFNA and ASFF; and

WHEREAS, the 2016 SFNA has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c); and

WHEREAS, the District received, considered, and discussed any written and/or oral comments received by the District, and responded to all comments, which the Board desires to adopt all such written and oral responses as the Board's response(s), if any; and

WHEREAS, as to the approval of the 2016 SFNA and ASFF, Government Code Section 65995.6(g) provides that the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code does not apply to the preparation, adoption, or update of the 2016 SFNA or adoption of this Resolution; and

WHEREAS, the District desires to approve the 2016 SFNA and adopt ASFF pursuant to Government Code Sections 65995.5 and 65995.7 for the purpose of establishing ASFF that may be imposed on residential construction calculated pursuant to Government Code Section 65995(b).

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The Board does hereby find and determine that the foregoing recitals and determinations are true and correct, including not by way of limitation, its adoption of and/or responses to both written and oral comments received by the District, if any.

Section 2. The Board does hereby find and determine that the 2016 SFNA meets all applicable legal requirements, and it hereby adopts each of the findings set forth in the 2016 SFNA.

Section 3. A District Representative made a timely application to the SAB for new construction funding for which it is eligible.

Section 4. The District received notification from the SAB that the District meets the eligibility requirements for new construction funding pursuant to the provisions of the SFP.

Section 5. For purposes of Government Code Section 65995.5(b)(3): (i) the District has issued debt or incurred obligations for capital outlay in an amount equivalent to a specified percentage of its local bonding capacity; and (2) at least twenty percent (20%) of the teaching stations within the school district are relocatable classrooms.

Section 6. The District caused to be prepared the 2016 SFNA, which is on file at the District office address and incorporated herein by this reference, which complies with all applicable statutory requirements, including the provisions of Government Code Section 65995.6.

Section 7. The Board hereby approves and adopts the 2016 SFNA for the purpose of establishing ASFF as to future new residential construction within the District, subject to the levying of Level 3 Fees being permitted pursuant to applicable law.

Section 8. The Board finds that the purpose of the ASFF imposed upon residential construction is to fund the additional School Facilities to serve the students generated by the residential construction upon which the ASFF are imposed as provided in the 2016 SFNA and applicable law.

Section 9. The Board finds that the ASFF are hereby established as applicable to the extent set forth herein, and will be used to fund those School Facilities described in the 2016 SFNA, and such fees that these School Facilities are to serve the students generated by the new residential construction within the District as provided in the 2016 SFNA.

Section 10. The Board finds that there is a roughly proportional, reasonable relationship between the use of the ASFF and the new residential construction within the District because the ASFF imposed on new residential construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new residential construction in accordance with applicable law as set forth in the 2016 SFNA, and such fees are less than an estimated actual cost of the School Facilities estimated to result from the new residential construction as set forth in the 2016 SFNA.

Section 11. The Board finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the ASFF are imposed and the need for additional School Facilities in the District, as set forth in the 2016 SFNA, because the new students anticipated to be generated from the new residential construction within the District will need to be accommodated, and the District does not have sufficient capacity in the existing School Facilities to accommodate these students.

Section 12. The Board finds that the amount of the ASFF imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

Section 13. The Board finds that a separate fund (“Fund”) and/or sub-funds (“Sub-Funds”) have been created or are authorized to be established for all monies received by the District for the deposit of applicable Level 1 Fees, Level 2 Fees, and Level 3 Fees imposed on residential construction within the District, as well as Commercial/Industrial Fees and mitigation payments (“Mitigation Payments”) collected by the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by applicable law.

Section 14. The Board finds that the monies of the separate Fund or the separate Sub-Funds, described in Section 13, consisting of the proceeds of applicable Statutory School Fees (“Level 1 Fees”), Level 2 Fees, and Level 3 Fees, Commercial/Industrial Fees, and Mitigation Payments have been imposed for the purposes of constructing those School Facilities necessitated by new residential construction and as further set forth in the 2016 SFNA, and thus, these monies may be expended for all those purposes permitted by applicable law.

Section 15. The 2016 SFNA determines the need for new School Facilities for unhoused pupils that are attributable to projected enrollment growth from the construction of

new residential units over the next five (5) years, based on relevant planning agency information and the historical generation rates of new residential units constructed during the previous five (5) years that are of a similar type of unit to those anticipated to be constructed within the District, and/or the County.

Section 16. The Board has identified and considered, and/or subtracted, as set forth in the 2016 SFNA, the following information in determining amounts of the Level 2 Fees and Level 3 Fees:

(a) any surplus property owned by the District that can be used as a school site or that is available for sale to finance school facilities pursuant to Government Code Section 65995.6(b)(1);

(b) the extent to which projected enrollment growth may be accommodated by excess capacity in existing school facilities pursuant to Government Code Section 65995.6(b)(2);

(c) potential local sources other than fees, charges, dedications, or other requirements imposed on residential construction available to finance the construction of school facilities needed to accommodate any growth in enrollment attributable to the construction of new residential units pursuant to Government Code Section 65995.6(b)(3); and

(d) the full amount of local funds the Board has dedicated to facilities necessitated by new construction, including fees, charges, dedications, or other requirements imposed on commercial or industrial construction pursuant to Government Code Section 65995.5(c)(2).

Section 17. The Board has calculated, as set forth in the 2016 SFNA, the maximum square foot fees, charges, or dedications to be established as ASFF that may be collected in accordance with the provisions of Government Code Sections 65995.5(c) and 65995.7(a).

Section 18. Notice and relevant and available information relating to the potential expansion of existing school sites or the necessity to acquire additional school sites, including notice of a proposed meeting regarding such information, was provided to City and County planning officials or agencies with land use jurisdiction within the District prior to the completion of the 2016 SFNA.

Section 19. The 2016 SFNA in its final form has been made available to the public for a period of not less than thirty (30) days, and that the District has made itself available to meet with any affected city or county to discuss the preparation of the 2016 SFNA, pursuant to the requirements of Government Code Section 65352.2.

Section 20. The public has had the opportunity to review and comment on the 2016 SFNA, and the Board has responded to both written and oral comments it has received, if any, regarding the 2016 SFNA.

Section 21. In responding to written comments pursuant to Government Code Section 65995.6(c), the Board does hereby adopt any and/or all such response(s) made by District staff

and/or its consultants as its own response(s), and/or adopts such response(s) as modified by the Board at the Hearing.

Section 22. Notice of the time and place of the Hearing to adopt the 2016 SFNA, including the location and procedure for viewing or requesting a copy of the proposed 2016 SFNA has been published in at least one (1) newspaper of general circulation within the jurisdiction of the District at least thirty (30) days prior to the Hearing.

Section 23. The District caused to be mailed a copy of the 2016 SFNA not less than thirty (30) days prior to the Hearing to any person who made a written request forty-five (45) days prior to the Hearing.

Section 24. The 2016 SFNA has been provided to all local agencies responsible for land use planning for review and comment in compliance with Government Code Section 65995.6(c).

Section 25. The Board conducted the required Hearing prior to adoption of the 2016 SFNA and the ASFF, at which time all persons desiring to be heard on all matters pertaining to the 2016 SFNA were heard, all responses to such comments received were made by the Board, if any, and all information presented was duly considered.

Section 26. The Board hereby adopts ASFF and establishes the ASFF on new residential construction projects within the District in the following amounts:

(a) Pursuant to Government Code Section 65995.6, Level 2 Fees have been established by the 2016 SFNA and hereby approved in the amount of up to Three and 99/100 Dollars (\$3.99) per square foot of assessable space for new residential construction or reconstruction, including new residential projects, manufactured homes and mobilehomes as authorized under Education Code Section 17625.

(b) Pursuant to Government Code Section 65995.7, Level 3 Fees have been established by the 2016 SFNA and hereby approved in the amount of Seven and 98/100 Dollars (\$7.98) per square foot of assessable space for new residential construction or reconstruction, including new residential projects, manufactured homes and mobilehomes as authorized under Education Code Section 17625. Level 3 Fees shall not be levied by the District until authorized by applicable law.

(c) Pursuant to Government Code Section 65995.1, the ASFF shall not be imposed on any construction project used exclusively for housing senior citizens as described in Civil Code Section 51.3, or as described in subsection (o) or (p) of Section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of Section 15432 of the Government Code, or on any mobile home or manufactured home that is located within a mobilehome park, subdivision, cooperative or condominium for mobilehomes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 as described in Government Code Section 65995.2.

Section 27. ASFF, including Level 3 Fees if permitted by applicable law, upon adoption and during the effective period thereof, are applicable to residential construction in lieu of Level 1 Fees in accordance with applicable law.

Section 28. The proceeds of the ASFF increased and established pursuant to this Resolution shall continue to be deposited into those Funds and Sub-Funds identified in Section 13 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the ASFF are to be collected.

Section 29. The Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the affected City and County within the District's boundaries, as well as the Office of Statewide Health Planning and Development ("OSHPD"), along with a copy of all the supporting documentation referenced herein, and a map of the District clearly indicating the boundaries thereof, advising such entities that new residential construction is subject to the ASFF increased pursuant to this Resolution, and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential construction project, mobilehome or manufactured home subject to the ASFF absent a certificate of compliance ("Certificate of Compliance") from this District demonstrating compliance of such project with the requirements of the ASFF, nor that any building permit be issued for any nonresidential construction absent a Certificate of Compliance with the requirements of the applicable ASFF.

Section 30. The Superintendent, or designee, is authorized to cause a Certificate of Compliance to be issued for each construction project, mobilehome and manufactured home for which there is compliance with the requirement for payment of the ASFF in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of ASFF for a construction project, mobilehome or manufactured home, and it is later determined that the statement or other representation made by an authorized party concerning the construction project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate City, County, or OSHPD shall be so notified.

Section 31. Regarding the timely provision of a Certificate of Compliance by the District for residential construction, although not required by applicable law, the Board hereby determines that the 2016 SFNA is a proposed construction plan for purposes of requiring payment of ASFF prior to the issuance of any building permit for new residential construction in accordance with Government Code Section 66007, and that all ASFF are appropriated for the purpose of accomplishing such construction plan.

Section 32. No statement or provision set forth in this Resolution, or referred to herein, shall be construed to repeal any preexisting fee or mitigation amount set forth in a mitigation agreement.

Section 33. If any portion or provision of this Resolution is held to be invalid, the remaining provisions of this Resolution are intended to be and shall remain valid.

Section 34. If the Level 2 Fees and/or the Level 3 Fees are held to be invalid, Level 1 Fees, in amounts determined by applicable law at such time, are intended to be, and shall remain, in full force and effect.

Section 35. The ASFF adopted by this Resolution shall take effect immediately upon such adoption and shall be effective for a maximum of one (1) year.

APPROVED AND ADOPTED on May 2, 2016.

**BOARD OF EDUCATION OF THE RIVERSIDE
UNIFIED SCHOOL DISTRICT**

By: _____
Mr. Tom Hunt, President, Board of Education of
the Riverside Unified School District

By: _____
Mrs. Patricia Lock-Dawson, Clerk, Board of
Education of the Riverside Unified School
District

STATE OF CALIFORNIA)
) ss.
COUNTY OF RIVERSIDE)

I, Patricia Lock-Dawson, Clerk, Board of Education of the Riverside Unified School District, do hereby certify that the foregoing was duly adopted by the Board of Education of such District at a regular meeting of said Board held on May 2, 2016, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Education of the Riverside Unified
School District

STATE OF CALIFORNIA)
) ss.
COUNTY OF RIVERSIDE)

I, Patricia Lock-Dawson, Board of Education of the Riverside Unified School District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. _____ of said Board, and that the same has not been rescinded, amended or repealed.

Dated this 2nd day of May, 2016.

Clerk, Board of Education of the Riverside Unified
School District



RIVERSIDE UNIFIED SCHOOL DISTRICT
SCHOOL FACILITIES NEEDS ANALYSIS

March 2, 2016

KOPPEL & GRUBER
PUBLIC FINANCE

334 VIA VERA CRUZ, SUITE 256
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CALIFORNIA 92078

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EXECUTIVE SUMMARY

A. INTRODUCTION

With the passage of Senate Bill 50 and Proposition 1A in 1998, upon meeting certain requirements, school districts have the option of adopting alternative school fees (“Alternative Fees”), also known as Level II and Level III fees. These Alternative Fees are beyond the maximum statutory school fees, Level I Fees, which may be collected from new residential housing to finance new school facility construction.

This School Facilities Needs Analysis (“SFNA”) has been prepared for the Riverside Unified School District (“School District”) in accordance with Education Code Section 17620 *et seq.* and Government Code Section 65995 *et seq.* and serves as the basis for justifying the collection of Alternative Fees and the level at which they may be levied. More specifically, the SFNA is conducted in order to determine the need for new school facilities for unhoused pupils that are attributable to projected enrollment growth from the development of new residential units over the next five (5) years. The SFNA is required to be adopted by resolution at a public hearing after it has been made available to the public for a period of not less than thirty days. Prior to the public hearing, the public has the opportunity to review and comment on the SFNA. The Alternative Fees, which may be adopted at the public hearing take effect immediately and are valid for a maximum of one (1) year, unless a revised report is adopted.

B. ELIGIBILITY AND STATUTORY REQUIREMENTS

As a prerequisite for collecting the Alternative Fees, a school district must satisfy the following:

- (i) Make a timely application to the State Allocation Board (“SAB”) for new construction funding for which it is eligible and be determined to meet the eligibility requirements for new construction funding set forth in Sections 17071.10 and 17071.75 of the Education Code. If the SAB fails to notify the school district of its eligibility within 120 days of receipt of application, the school district is deemed eligible by default; and
- (ii) Comply with at least two (2) of the four (4) statutory requirements (“Statutory Requirements”) set forth in Section 65995.5(b)(3) and as summarized below:
 1. School District has substantial enrollment of its students on a multi-track year-round schedule (at least 40% for students enrolled in K-12 school districts) ;
 2. School District has placed on the ballot in the previous four (4) years at least one (1) local general obligation bond to finance school facilities and the measure received at least 50 percent plus one of the votes cast;
 3. School District has issued debt or incurred debt obligations for capital outlay in an amount equivalent to the percentage of the School District’s bonding capacity as further specified in Section 65995.5(b)(3)(C); and/or

4. At least 20 percent of the teaching stations within the School District are portable classrooms.

C. ALTERNATIVE FEES

The Level II Fee is calculated pursuant to Government Code Section 65995.5 *et seq.* and is intended to represent fifty percent (50%) of a school district’s facility costs and applies when the SAB is apportioning State funding. The Level III Fee is calculated pursuant to Government Code Section 65995.7 *et seq.* and is intended to represent roughly one hundred percent (100%) of a school district’s facility costs and applies if the SAB ceases to provide such funding. On June 27, 2012, Senate Bill 1016 was approved, which among other items, amended Government Code Section 65995.7. While the State has limited construction funds available, the State Allocation Board has not notified the Secretary of the Senate and the Chief Clerk of the Assembly, as required by Government Code Section 65995.7, therefore Level III Fees are not currently authorized.

The Level II Fee and Level III Fee determined herein are set forth in the table below.

ALTERNATIVE FEE	AMOUNT
Level II Fee	\$3.99 per square foot
Level III Fee	\$7.98 per square foot

SECTION I. ELIGIBILITY TO LEVY ALTERNATIVE FEES

A. TIMELY APPLICATION

Government Code Section 65995.5(1) requires that the governing board of the School District make a timely application to the SAB and meet the eligibility requirements for new construction funding under the School Facilities Program (“SFP”) as set forth in Education Code Section 17071.10 and Section 17071.75.

On March 1, 1999, the School District filed an application requesting an eligibility determination (“Eligibility Determination”) for new construction funding as required by the SAB and to approve and submit the required SAB Forms 50-01, 50-02 and 50-03. On July 28, 1999 the SAB approved the Eligibility Determination of the School District. A copy of the most recently transmitted SAB Forms 50-01, 50-02 and 50-03 as well as the most current Eligibility Determination is contained within Appendix “A”.

B. STATUTORY REQUIREMENTS

A School District must also satisfy two (2) of the four (4) statutory school threshold tests set forth in Government Code Section 65995.5(b)(3). The School District satisfies two (2) of the Statutory Requirements as shown below:

ELIGIBILITY REQUIREMENTS		SATISFIED
(i)	Substantial enrollment on Multi-track Year-Round Schedule (at least 40% for students enrolled in K-12 school districts)	Not Satisfied- the School District currently does not provide a Multi-track Year-Round Schedule at any school.
(ii)	At least one (1) local bond measure on the ballot in the last four (4) years and received at least 50 percent plus one (1) of the votes cast	Not Satisfied- the School District last placed a bond measure on the ballot in November 2001.
(iii)	The School District has issued debt or incurred obligations for capital outlay in an amount equivalent to the percentage (15% or 30%, as applicable) of its bonding capacity set forth in Section 65995.5(b)(3)(C).	The School District has \$266,670,000 in outstanding long term debt for capital outlay, including \$133,140,000 in General Obligation Bonds, \$21,145,000 in Certificates of Participation, and \$112,385,000 in debt issued by Community Facilities Districts. The bonding capacity of the School District is currently \$554,914,358. Therefore, the School District is currently at 48% of its bonding capacity (Appendix “B” provides the bonding capacity calculation of the School District).
(iv)	At least 20% of the teaching stations within the School District are portable classrooms	The School District is currently operating in 1,388 permanent classrooms and 492 portable classrooms, thus portables comprise 26.17% of the total teaching stations of the School District.

SECTION II. PROJECTED UNHOUSED STUDENTS FROM NEW RESIDENTIAL DEVELOPMENT OVER THE NEXT FIVE YEARS

A. PROJECTED STUDENT ENROLLMENT

1. Student Generation Rates

As required by and in accordance with Government Code Section 65995.6, this SFNA projects the number of unhoused students attributable to projected enrollment growth (“Projected Student Enrollment”) from the development of new residential units over the next five (5) years (“Projected Units”). The projection of students must be based on the historical student generation rates (“SGR”) of new residential units constructed during the previous five (5) years that are of a similar type of unit as the Projected Units. The types of residential units considered include (i) single family detached (“SFD”), (ii) single family attached (“SFA”), and (iii) multi-family units (“MF”). Units classified as SFD are those units with no common walls; SFA are those units sharing a common wall each on a single assessor’s parcel (e.g. townhouses, condominiums, etc.); and MF are those units which share a single assessor’s parcel and share a common wall (e.g. apartments, duplexes, etc.).

In order to calculate SGRs, Koppel & Gruber Public Finance (“K&G Public Finance”) first obtained property characteristic data from the Assessor’s Office of the County of Riverside (“County”) as of December 2015. The database contains all residential parcels within the School District and provides the year that a structure (if any) was built and land use class information (i.e. condominiums, single family dwellings, etc.). Parcels in the database were classified by unit type (SFD, SFA, MF) and residential parcels built within the past five (5) years (Calendar Years 2011 through 2015) were extracted. Based on the County information, a total of 309 SFDs, zero (0) SFAs, and 89 MFs were built within the School District in the previous five (5) years.

K&G Public Finance then obtained a student database from the School District, which contained student identification, grade level and physical address information for each student enrolled in the School District. The student database is reflective of student enrollment information as of October 2015. The student enrollment address information was matched to the address (situs address) information of parcels in the County property characteristic database. The number of students matched was then queried by school level and residential category. A total of 157 students matched to the 309 SFDs and 67 students matched to the 89 MFs. SGRs for the SFA residential category could not be determined due to the absence of SFAs built within the past five (5) years; however no SFA units are expected to be built over the next five (5) years. Tables 1, 2 and 3 below summarize the calculation of the SGRs by residential category. Table 4 combines the SGRs for each residential type and lists the result per school level.

Table 1
Single Family Detached (SFD)
Student Generation Rates

SCHOOL LEVEL	STUDENTS MATCHED	SFD UNITS	SGR BY SCHOOL LEVEL
Elementary School (K-6)	91	309	0.2945
Middle School (7-8)	28	309	0.0906
High School (9-12)	38	309	0.1230
TOTAL	157	NA	0.5081

Table 2
Single Family Attached (SFA)
Student Generation Rates

SCHOOL LEVEL	STUDENTS MATCHED	SFA UNITS	SGR BY SCHOOL LEVEL
Elementary School (K-6)	NA	NA	NA
Middle School (7-8)	NA	NA	NA
High School (9-12)	NA	NA	NA
TOTAL	NA	NA	NA

¹ No SFA's have been developed in the last 5 years; however no SFA units are expected to be built over the next five (5) years

Table 3
Multi-Family (MF)
Student Generation Rates

SCHOOL LEVEL	STUDENTS MATCHED	MF UNITS	SGR BY SCHOOL LEVEL
Elementary School (K-6)	44	89	0.4944
Middle School (7-8)	8	89	0.0899
High School (9-12)	15	89	0.1685
TOTAL	67	NA	0.7528

**Table 4
Combined Student Generation Rates**

SCHOOL LEVEL	SFD UNITS	SFA UNITS	MF UNITS
Elementary School (K-6)	0.2945	NA	0.4944
Middle School (7-8)	0.0906	NA	0.0899
High School (9-12)	0.1230	NA	0.1685
TOTAL	0.5081	NA	0.7528

2. Projected Units

In accordance with Government Code Section 65995.6, a projection was made of the residential units planned to be constructed within the School District over the next five (5) years. To estimate the Projected Units, K&G Public Finance first obtained and compiled information from the Planning Departments from the Cities of Jurupa Valley and Riverside (“Cities”) and the County of Riverside Planning Department (collectively the “Planning Agencies”), including but not limited to specific plans, tract and land entitlement information. In determining projected units for areas within the City of Riverside, K&G Public Finance utilized the City’s Housing Technical Report updated for the General Plan 2025. Such information was used to project residential development for areas within each planning jurisdiction by housing type. Residential development projection letters were sent to the Planning Agencies in January 2016 requesting the Cities and County to review the projected number of residential units and estimated average square footage determined by K&G Public Finance and affirm or modify those projections. A copy of the letters and the responses received by the Planning Agencies, if any, are included as Appendix “E”.

Many of the Projected Units have mitigated their impact to the School District through participation in a Community Facilities District (“CFD”) and/or through the execution of a mitigation agreement. To date, the District has formed CFD Nos. 1 through 24, 26, 27, 30 and 31, the majority of which are fully developed. Those mitigated Projected Units have been identified and/or estimated, and excluded from the calculation of the Alternative Fees. The estimated total, mitigated and unmitigated Projected Units in the entire School District are summarized by residential category in Table 5.

**Table 5
Total Projected Units**

RESIDENTIAL CATEGORY	TOTAL PROJECTED UNITS	MITIGATED PROJECTED UNITS	UNMITIGATED PROJECTED UNITS
SFD	774	122	652
SFA	0	0	0
MF	500	0	500
TOTAL	1,274	122	1,152

3. Projected Student Enrollment

The number of Projected Units listed in Table 5 multiplied by the SGRs shown in Tables 1, 2 and 3 results in the Projected Student Enrollment. The Projected Student Enrollment is shown in Table 6 by school level.

**Table 6
Projected Student Enrollment by School Level**

SCHOOL LEVEL	PROJECTED STUDENT ENROLLMENT
Elementary School (K-6)	439
Middle School (7-8)	104
High School (9-12)	164
TOTAL	707

B. CLASSROOM INVENTORY

Government Code Section 65995.6 requires that the School District identify and consider any excess capacity in existing facilities that may accommodate projected enrollment growth. The School District currently operates thirty (30) elementary schools, seven (7) middle schools, five (5) high schools, two (2) alternative high schools, one (1) STEM academy (located at Hyatt Elementary), one (1) virtual school, one (1) adult school and one (1) special education preschool.

Pursuant to Education Code Section 17071.10, these facilities have a capacity to accommodate 42,045 students. Pursuant to Education Code Section 17071.30 and SAB Regulation 1859.51, portable classrooms were not included in the calculation to the extent they are (i) leased through the State Relocatable Classroom Program, (ii) leased for a period of less than five (5) years, (iii) leased when needed as interim housing (project

basis), or (iv) represent the number of portables that exceed 25% of the School District’s permanent classrooms. Appendix “C” provides a calculation of the updated facility capacity.

C. PROJECTED UNHOUSED STUDENTS

Based on enrollment information as of October 2015, the total student enrollment of the School District is 43,001 students. Of those students, 89 are enrolled in a virtual online program. Those students do not require full-time teaching stations and have been subtracted from the enrollment figures, resulting in a net enrollment of 42,912 students, 23,203 students of which are at the elementary school level, 6,407 students of which are at the middle school level and 13,302 students are at the high school level, A summary of the enrollment data is provided in Appendix “D”. Current excess capacity is calculated by subtracting current student enrollment from existing school facilities capacity for each school level. This operation results in deficit capacity at the Elementary School and High School levels and excess capacity at the Middle School. The capacity calculation is shown in Table 7.

**Table 7
Excess Capacity**

SCHOOL LEVEL	EXISTING FACILITIES CAPACITY	STUDENT ENROLLMENT (OCTOBER 2015)	EXCESS/(DEFICIT) CAPACITY
Elementary School (K-6)	21,937	23,203	(1,266)
Middle School (7-8)	7,890	6,407	1,483
High School (9-12)	12,218	13,302	(1,084)
TOTAL	42,045	42,912	(867)

As shown in Table 7, surplus seats are available to house students generated by unmitigated Projected Units at the Middle School level. In order to determine the projected unhoused students generated by Projected Units (“Projected Unhoused Students”) the Projected Student Enrollment is adjusted by the available capacity. Table 8 shows the number of Projected Unhoused Students determined for each school level.

**Table 8
Projected Unhoused Students**

SCHOOL LEVEL	PROJECTED STUDENT ENROLLMENT	SURPLUS SEATS ¹	PROJECTED UNHOUSED STUDENTS
Elementary School (K-6)	439	0	439
Middle School (7-8)	104	104	0
High School (9-12)	164	0	164
TOTAL	707	104	603

¹ A deficit capacity equals zero surplus seats.

Government Code Section 65995.6(b) requires the School District to identify any surplus school sites that could be used to lower the need to house Projected Unhoused Students. The School District currently does not have any sites available to offset the impact of projected student enrollment generated from Projected Units. Therefore, there are no additional adjustments to the number of Projected Unhoused Students as determined in Table 8 above.

SECTION III. LEVEL II FEE

The following section sets forth the calculation of the permissible Level II Fee.

A. MAXIMUM NEW CONSTRUCTION GRANT

1. Per-Pupil Grant

The total new construction grant amount is determined by multiplying the number of Projected Unhoused Students by the total pupil grant (“PPG”). The PPG amount is calculated as the sum of the base per pupil grant and the Automatic Fire Detection/Alarm and Fire Sprinkler System Grant (“ADG”). The base per-pupil grant is identified in Education Code Section 17072.10(a) and was adjusted by the SAB on January 27, 2016 (revised February 24, 2016) per Education Code Section 17072.10(b). SAB Regulation 1859.71.1 allows for the additional grant for automatic fire alarm detection systems and fire sprinkler systems. The ADG was also adjusted by the SAB as of January 27, 2016 (revised February 24, 2016). Furthermore, SAB Regulation 1859.76 provides additional grants for general site development on new school construction projects (the “GSDG”). On January 27, 2016 the SAB adopted amendments extending the GSDG until January 1, 2017. Appendix “G” provides a calculation of the allowable GSDG. Table 9 below shows the base per pupil grant, the additional grants as well as the total PPG.

Table 9
Total Per-Pupil Grant (2016)

SCHOOL LEVEL	BASE PER-PUPIL GRANT AMOUNT	ADG	GSDG	TOTAL PPG
Elementary School (K-6)	\$10,634	\$185	\$611	\$11,430
Middle School (7-8)	\$11,247	\$229	\$744	\$12,220
High School (9-12)	\$14,311	\$249	\$608	\$15,168

2. New Construction Grant Amount

In accordance with Government Code Section 65995.5(c)(1), the New Construction Grant amount is calculated by multiplying the number of Projected Unhoused Students shown in Table 8 by the total PPG shown in Table 9.

The calculation to determine the total New Construction Grant amounts by school level is shown in Table 10.

Table 10
New Construction Grant Amount

SCHOOL LEVEL	PROJECTED UNHOUSED STUDENTS	TOTAL PPG	TOTAL NEW CONSTRUCTION GRANT
Elementary School (K-6)	439	\$11,430	\$5,017,770
Middle School (7-8)	0	\$12,220	\$0
High School (9-12)	164	\$15,168	\$2,487,552
TOTAL	603	NA	\$7,505,322

B. SITE ACQUISITION AND SITE DEVELOPMENT COSTS

In calculating the permissible Level II Fee, Government Code Section 65995.5 (c)(1) allows for site acquisition and development costs to be added to the New Construction Grant amounts determined in the previous section if the following conditions are met: (1) the amount of the site acquisition and development assistance does not exceed 50% of the cost of site development to the district, plus the lesser of (i) 50% of site costs of the school district or 50% of the appraised value of the site within six (6) months of the time the application is submitted; and (2) the school district confirms there is no alternative available site or the school district plans to sell an available site in order to use the proceeds of the sale for purchase of a new site. The School District certifies, as of the date of this SFNA and by its adoption, the conditions have been met.

Specifically, Government Code Section 65995.5(h) sets forth the methodology for determining the allowable site acquisition and development costs that may be included in the Level II Fee. Section 65995.5(h) states that site acquisition costs may not exceed one-half (50%) of the amount determined by multiplying the applicable land acreage by the estimated cost per acre determined pursuant to Education Code Section 17072.12. Furthermore, Section 65995.5(h) specifies that site development costs shall not exceed the estimated amount that would be funded by the SAB pursuant to its regulation governing grants for site development costs (currently 50% of total site development costs).

In determining the appropriate site acquisition cost per acre, K&G Public Finance used a land appraisal prepared for the School District by Epic Land Solutions, Inc., and dated July

31, 2015 (“Land Appraisal”). The subject of the Land Appraisal was a 10.04 acre site located at the North West corner of Victoria Avenue and Central Avenue in the city of Riverside. Based on this appraisal information, a reasonable cost for site acquisition is estimated at \$300,000 per acre at all school levels. Additionally, cost information was provided by the School District’s consultants in relation to the construction of Frank Augustus Miller Middle School, the School District’s most recently completed school, and site development costs were estimated at \$380,816 per acre in 2008 dollars. The site development estimates were adjusted into current dollars by applying the percentage change in the Sierra West Index (Material/Labor) (formerly the Lee Saylor Index), resulting in an estimated site development per acre of \$432,714, which is deemed a reasonable estimate all school levels. The estimated per acre site acquisition cost and site development cost are summarized in Table 11.

**Table 11
Estimated Site Acquisition and Site Development Cost Per Acre**

SCHOOL LEVEL	ESTIMATED SITE ACQUISITION COST PER ACRE	ESTIMATED SITE DEVELOPMENT COST PER ACRE
Elementary School (K-6)	\$300,000	\$432,714
Middle School (7-8)	\$300,000	\$432,714
High School (9-12)	\$300,000	\$432,714

As required by Government Code Section 65995.5(h), the land acreage used to calculate the permissible Level II Fee shall be the necessary amount determined under the guidelines of the State Department of Education, as published in the “School Site Analysis and Development Handbook” as of January 1, 1998 (“SDE Handbook”). The School District has determined that future school facilities will be designed to accommodate a capacity of 750 students at the Elementary School level, 900 students at the Middle School level and 2,400 students at the High School level. According to the guidelines specified in the SDE Handbook, the site acreages identified in Table 12 are required to accommodate these capacities.

**Table 12
Site Size**

SCHOOL LEVEL	STUDENT CAPACITY	SITE ACREAGE
Elementary School (K-6)	750	12.40
Middle School (7-8)	900	20.80
High School (9-12)	2,400	46.50

The total estimated school site acquisition and site development costs at each school level is determined by multiplying the costs per acre identified in Table 11 by the site acreages

shown in Table 12. Pursuant to Government Code Section 65995.5(h), the total school site acquisition and site development costs are reduced by fifty percent (50%).

Table 13
Total Site Acquisition and Site Development Costs

SCHOOL LEVEL	TOTAL SITE ACQUISITION COST	TOTAL SITE DEVELOPMENT COST	TOTAL SITE COST	50% OF TOTAL SITE COSTS
Elementary School (K-6)	\$0 ¹	\$5,365,654	\$5,365,654	\$2,682,827
Middle School (7-8)	\$6,240,000	\$9,000,451	\$15,240,451	\$7,620,226
High School (9-12)	\$13,950,000	\$20,121,201	\$34,071,201	\$17,035,601

¹ The School District owns one (1) site proposed for the development of a future school.

The site costs shown in Table 13 are per school level. To estimate the reasonable site acquisition and site development costs related to the facilities required to house the Projected Unhoused Students, the number of school facilities required to house the Projected Unhoused Students generated from the Projected Units must first be determined. To compute such figure, the number of Projected Unhoused Students is divided by the school capacity at each school level. Table 14 identifies the number of school facilities required to house the Projected Unhoused Students.

Table 14
Number of School Facilities Required for Projected Unhoused Students

SCHOOL LEVEL	PROJECTED UNHOUSED STUDENTS	SCHOOL FACILITY CAPACITY	NUMBER OF SCHOOL FACILITIES REQUIRED
Elementary School (K-6)	439	750	0.59
Middle School (7-8)	0	900	0.00
High School (9-12)	164	2,400	0.07

The total site acquisition and site development grant is determined by multiplying the applicable site costs shown in Table 13 by the number of school facilities required to house the Projected Unhoused Students as shown in Table 14. This calculation is shown in Table 15 below.

**Table 15
Site Acquisition and Site Development Grant**

SCHOOL LEVEL	TOTAL SITE COSTS (50%)	NUMBER OF SCHOOL FACILITIES REQUIRED	TOTAL SITE ACQUISITION AND SITE DEVELOPMENT GRANT
Elementary School (K-6)	\$2,682,827	0.59	\$1,582,868
Middle School (7-8)	\$7,620,226	0.00	\$0
High School (9-12)	\$17,035,601	0.07	\$1,192,492
TOTAL			\$2,775,360

C. MAXIMUM LEVEL II FEE COST AND NET LEVEL II FEE COST

The Maximum Level II Fee Cost is calculated as the sum of the (i) Total New Construction Grant amounts identified in Table 10 and the (ii) Total Site Acquisition and Site Development Grant amounts identified in Table 15. The Maximum Level II Costs represent the maximum school facility costs that may be included in the calculation of the Level II Fee and are shown in Table 16 by school level.

**Table 16
Maximum Level II Fee Cost**

DESCRIPTION	AMOUNT
Total New Construction Grant	\$7,505,322
Total Site Acquisition and Development Grant	\$2,775,360
MAXIMUM LEVEL II FEE COST	\$10,280,682

Government Code Section 65995.5(c)(2) requires that the School District subtract the full amount of local funds that the governing board has dedicated to facilities necessitated by Projected Units from the Maximum Level II Fee Costs to determine the Net Level II Fee Cost. Appendix “H” identifies and considers local revenues sources (“Local Funds”) available to offset the impact of Projected Units. The Net Level II Fee Costs are equal to the Maximum Level II Fee Costs minus the Local Funds. This amount is calculated in Table 17.

**Table 17
Net Level II Fee Cost**

DESCRIPTION	AMOUNT
Maximum Level II Fee Cost	\$10,280,682
Credit for Local Funds	\$0
NET LEVEL II FEE COST	\$10,280,682

D. LEVEL II FEE CALCULATION

In accordance with Government Code Section 65995.5(c)(3), the maximum Level II Fee is calculated by dividing the Net Level II Fee Cost by the total square footage of assessable space of the Projected Units. To project the total square footage of assessable space of the Projected Units, the average square footage of SFD and MF Projected Units must first be determined. As previously noted, no SFA are expected to be constructed within the School District over the next five years. K&G Public Finance used square footage information obtained from the Assessor’s Office of the County for residential units constructed within the School District over the previous five-year period to estimate, based on the average square footage of the Projected Units classified as SFD. For the estimated square footage of MF Units, K&G Public Finance utilized County permit records to construct an average representative of a typical unit in the applicable development. The average square footage estimates for SFD and MFs were included in the residential projection letters submitted to the Planning Agencies for review. A copy of the letters and responses by the Planning Agencies, if any, are included as Appendix “E”. Table 18 shows the projected average square footages as well as the total square footage of assessable space of unmitigated Projected Units within the School District.

**Table 18
Total Square Footage of Projected Units**

RESIDENTIAL CATEGORY	UNMITIGATED PROJECTED UNITS	AVERAGE SQUARE FOOTAGE	TOTAL PROJECTED SQUARE FEET
SFD	652	3,200	2,086,400
SFA	0	NA	NA
MF	500	980	490,000
TOTAL	1,152	NA	2,576,400

The Net Level II Fee Costs are divided by the applicable total projected square feet of the Projected Units to arrive at the Level II. The result of this operation is shown in Table 19. The Level II Fee represents the amount that can be adopted by the Board of Education of the School District. Once adopted, the Level II Fee can be levied on future residential units in accordance with applicable law.

Table 19
Level II Fee

DESCRIPTION	AMOUNT
Net Level II Fee Cost	\$10,280,682
Total Square Footage of Projected Units	2,576,400
LEVEL II FEE	\$3.99

SECTION IV. LEVEL III FEE

The following section sets forth the calculation of the permissible Level III Fee. The Level III Fee is determined in accordance with Government Code Section 65995.7 and may be imposed if (i) the School District has complied with Government Code Section 65995.5 and (ii) State funds for new school facility construction are not available. State funds are not available if the SAB is no longer approving apportionments for new construction pursuant to Education Code Section 17072.20 due to lack of funds available for new construction.

A. LEVEL III FEE CALCULATION

The Level III Fee is calculated by increasing the Net Level II Fee Cost by an amount not to exceed the Maximum Level II Fee Cost, except that for the purpose of calculating this additional amount, the Local Funds identified pursuant to Government Section 65995.5(c)(2) and Section 65995.6(b) are not subtracted. This calculation is shown in Table 20 and the result represents the maximum amount of school facility costs that can be included in the calculation of the Level III Fee.

Table 20
Level III Cost

DESCRIPTION	AMOUNT
Maximum Level II Fee Cost	\$10,280,682
Net Level II Fee Cost	\$10,280,682
LEVEL III FEE COST	\$20,561,364

The Level III Fee Costs are divided by the total projected square feet of the Projected Units for each applicable school level as shown in Table 18 to arrive at the Level III Fee. The result of this operation is shown in Table 21.

Table 21
Level III Fee

DESCRIPTION	AMOUNT
Level III Fee Cost	\$20,561,364
Total Square Footage of Projected Units	2,576,400
LEVEL III FEE	\$7.98

B. REIMBURSEMENT PROVISION

Government Code Section 65995.7(b) provides that a governing board may offer a reimbursement election to the person(s) subject to the Level III Fee with the right to monetary reimbursement of the difference, in whole or in part, between the Level II and Level III Fee to the extent that the School District receive funds from the State for construction of the school facilities for which that amount was required (less any amount expended for interim housing). The reimbursement election may be made on a tract or lot basis at the option of the person(s) subject to the Level III Fee. The reimbursement of available funds shall be made within 30 days as they are received by the School District.

SECTION V. GOVERNMENT CODE SECTION 66000

Government Code Sections 66000 *et seq.* were enacted by State Legislature in 1987. In any action establishing, increasing, or imposing a fee as a condition of approval of a development project, such as the Alternative Fees described herein, these Sections require the public agency to satisfy the following requirements:

1. Determine the purpose of the fee;
2. Identify the use to which the fee is to be put;
3. Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed;
4. Determine that there is a reasonable relationship between the need for the public facilities and the type of development project on which the fee is imposed;
5. Determine that there is a reasonable relationship between the amount of the fee and the cost, or portion of the cost of the public facility attributable to the development on which the fee is imposed; and
6. Provide an annual accounting of any portion of the fee remaining unspent or held for projects for more than five (5) years after collection.

This SFNA has been prepared in accordance with applicable law to provide the factual basis for determining the Alternative Fees that may be collected from new residential development in the School District. The information set forth herein, including the information contained in the Appendices attached hereto, provide factual evidence establishing a nexus between the type of development projected to be built within the School District and the amount of Alternative Fees levied upon such development based on the need for such Alternative Fees. The determinations made in this SFNA meet the requirements of Government Code Section 66000. The findings are summarized as follows:

- (i). Government Code Section 65995.5(f) requires that Alternative Fees be expended solely on the school facilities identified in this SFNA as being attributable to projected enrollment growth from the construction of new residential units. The Alternative Fees will be used to fund school facilities required to accommodate Projected Unhoused Students generated by unmitigated Projected Units to the extent described in this SFNA and permitted by applicable law.
- (ii). For residential development, the relationship between existing homes and student enrollment is demonstrated by the students living in those homes. The Student Generation Rates calculated in Section II of this SFNA confirm that relationship.
- (iii). As shown in this SFNA, additional residential development will generate additional students. Existing facilities are not adequate to accommodate projected student

- enrollment as demonstrated in Table 8, therefore the School District will be required to provide additional school facilities as a result of new residential development.
- (iv). The Alternative Fees determined herein were calculated by and in accordance with applicable law and represent the costs that are permissible to include. For residential construction, the total cost impact to the School District is estimated at \$8.15 per square foot for units located within the School District (see Appendix “F” for further detail). Since the Alternative Fees are less than the estimated total cost impact to the School District, it is reasonable that the Alternative Fees determined herein are relatively proportional to the actual impact caused by new residential development on the School District.
 - (v). The cost of new school facilities required to house students generated from new residential development is greater than the amount that may be funded solely by the collection of Alternative Fees.
 - (vi). The School District maintains a fund for the deposit and accounting of developer fees, including Alternative Fees.

SECTION VI. REDEVELOPMENT

Government Code Section 66001, subdivision (a)(3) and (4) requires that a school district, in imposing school-impact fees, must establish a reasonable relationship between the fee's use, the need for the public facility and the type of development project on which the fee is imposed. This section addresses and sets forth general policy when considering the levy of school fees on new residential units resulting from residential redevelopment projects within the School District.

Residential redevelopment means voluntarily demolishing existing residential, commercial, and/or industrial structures and subsequently replacing them with new residential dwelling units (“Residential Redevelopment”). The School District is aware of Residential Redevelopment projects completed within the School District boundaries within the previous five (5) years, and anticipates similar Residential Redevelopment projects may be completed in the next five (5) years. School fees authorized pursuant to Education Code Section 17620 and Government Code Sections 65995 et seq. (“School Fees”) shall be levied by the School District on new residential units resulting from Residential Redevelopment projects, if there is a nexus between the School Fees being imposed and the impact of new residential units on school facilities, after the impact of pre-existing development has been taken into consideration. In determining such nexus, the School District shall review, evaluate and determine on a case-by-case basis, the additional impact of the proposed new residential development by comparing the projected square footage, student generation and cost impacts of the proposed new residential units and the pre-existing residential, commercial and/or industrial development. Such analysis shall utilize the student generation rates identified in Tables 1, 2 and 3 of this report, as applicable.

The School District may levy School Fees, authorized under applicable law, on new residential units resulting from Residential Redevelopment projects in an amount up to the additional impact cost per square foot as determined in accordance with the preceding paragraph, but not exceeding the applicable Alternative Fees.

APPENDIX A
SAB FORMS 50-01, 50-02, 50-03
AND ELIGIBILITY DETERMINATION

STATE OF CALIFORNIA
ENROLLMENT CERTIFICATION/PROJECTION
 SAB 50-01 (REV 05/09)

STATE ALLOCATION BOARD
 OFFICE OF PUBLIC SCHOOL CONSTRUCTION
 Page 6 of 6

SCHOOL DISTRICT Riverside Unified	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 67215
COUNTY Riverside	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

Check one: Fifth-Year Enrollment Projection Tenth-Year Enrollment Projection
 HSAA Districts Only - Check one: Attendance Residency
 Residency - COS Districts Only - (Fifth Year Projection Only)

<input type="checkbox"/> Modified Weighting (Fifth-Year Projection Only)	3rd Prev. to 2nd Prev.	2nd Prev. to Prev.	Previous to Current
<input type="checkbox"/> Alternate Weighting - (Fill in boxes to the right):			

Part G. Number of New Dwelling Units
 (Fifth-Year Projection Only)

Part H. District Student Yield Factor
 (Fifth-Year Projection Only)

Part A. K-12 Pupil Data

Grade	7th Prev. 2004 / 2005	6th Prev. 2005 / 2006	5th Prev. 2006 / 2007	4th Prev. 2007 / 2008	3rd Prev. 2008 / 2009	2nd Prev. 2009 / 2010	Previous 2010 / 2011	Current 2011 / 2012
K	2867	2884	2879	2783	2790	2747	2793	2950
1	3071	3091	3065	3097	2915	2883	2882	2896
2	3047	3070	3085	3053	3025	2921	2933	2835
3	3041	3111	3070	3075	3024	3004	2950	2922
4	3024	3059	3144	3047	3075	2983	3017	2943
5	3195	3036	3111	3157	3018	3036	2979	3029
6	3017	3203	3072	3126	3129	3009	3040	3023
7	3219	3216	3335	3190	3139	3197	3095	3098
8	3364	3257	3213	3250	3113	3146	3058	3015
9	4582	4168	4019	3884	3749	3545	3296	3262
10	2796	3526	3727	3435	3049	3262	3229	3160
11	2682	2865	2990	3074	2641	2778	3047	2962
12	2402	2538	2514	2808	2624	2612	2714	2830
TOTAL	40307	41024	41224	40959	39291	39123	39033	38925

Part I. Projected Enrollment

1. Fifth-Year Projection
 Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe			
Severe			
TOTAL			

2. Tenth-Year Projection
 Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL
22937	6388	11652	40975

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe	866	556	1422
Severe	332	365	697
TOTAL	1198	921	

Part B. Pupils Attending Schools Chartered By Another District

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
0	0	0	0	0	0	0	0

Part C. Continuation High School Pupils - (Districts Only)

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
9	215	113	137	187	164	220	70	6
10	145	182	202	193	141	247	109	85
11	119	134	149	199	118	193	281	233
12	53	44	112	49	51	88	260	342
TOTAL	532	473	600	628	474	748	720	666

Part D. Special Day Class Pupils - (Districts or County Superintendent of Schools)

	Elementary	Secondary	TOTAL
Non-Severe	778	585	1363
Severe	298	384	682
TOTAL	1076	969	

Part E. Special Day Class Pupils - (County Superintendent of Schools Only)

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
2004 / 2005	2005 / 2006	2006 / 2007	2007 / 2008	2008 / 2009	2009 / 2010	2010 / 2011	2011 / 2012

Part F. Birth Data - (Fifth-Year Projection Only)

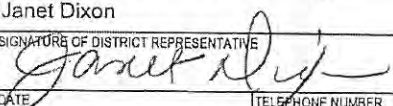
County Birth Data Birth Data by District ZIP Codes Estimate Estimate Estimate

8th Prev.	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

I certify, as the District Representative, that the information reported on this form and, when applicable, the High School Attendance Area Residency Reporting Worksheet attached, is true and correct and that:

- I am designated as an authorized district representative by the governing board of the district.
- If the district is requesting an augmentation in the enrollment projection pursuant to Regulation Section 1859.42.1 (a), the local planning commission or approval authority has approved the tentative subdivision map used for augmentation of the enrollment and the district has identified dwelling units in that map to be contracted. All subdivision maps used for augmentation of enrollment are available at the district for review by the Office of Public School Construction (OPSC).
- This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction. In the event a conflict should exist, then the language in the OPSC form will prevail.

NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE)
 Janet Dixon

SIGNATURE OF DISTRICT REPRESENTATIVE


DATE
 May 18, 2012

TELEPHONE NUMBER
 951-788-7496 x 84003

E-MAIL ADDRESS
 jdixon@rusd.k12.ca.us

STATE OF CALIFORNIA
EXISTING SCHOOL BUILDING CAPACITY

SAB 50-02 (Rev. 01/01) Excel (Rev. 08/15/2000)

SCHOOL DISTRICT

FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory)

RIVERSIDE UNIFIED

67215

COUNTY

HIGH SCHOOL ATTENDANCE AREA (if applicable)

RIVERSIDE

PART I - Classroom Inventory NEW ADJUSTED

	K-6	7-8	9-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms						
Line 2. Portable Classrooms leased less than 5 years						
Line 3. Interim Housing Portables leased less than 5 years						
Line 4. Interim Housing Portables leased at least 5 years						
Line 5. Portable Classrooms leased at least 5 years						
Line 6. Portable Classrooms owned by district	314	40	91	21	5	471
Line 7. Permanent Classrooms	472	159	283	47	25	986
Line 8. Total (Lines 1 through 7)	786	199	374	68	30	1,457

PART II - Available Classrooms

Option A

	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 4						
b. Part I, line 5						
c. Part I, line 6	314	40	91	21	5	471
d. Part I, line 7	472	159	283	47	25	986
e. Total (a, b, c, & d)	786	199	374	68	30	1,457

Option B

	K-6	7-8	9-12	Non-Severe	Severe	Total
a. Part I, line 8	786	199	374	68	30	1,457
b. Part I, lines 1,2,5 and 6 (total only)						471
c. 25 percent of Part I, line 7 (total only)						247
d. Subtract c from b (enter 0 if negative)	150	19	43	10	2	224
e. Total (a minus d)	636	180	331	58	28	1,233

PART III - Determination of Existing School Building Capacity

	K-6	7-8	9-12	Non-Severe	Severe
Line 1. Classroom capacity	15,900	4,860	8,937	754	252
Line 2. SER adjustment					
Line 3. Operational Grants					
Line 4. Greater of line 2 or 3					
Line 5. Total of lines 1 and 4	15,900	4,860	8,937	754	252

I certify, as the District Representative, that the information reported on this form is true and correct and that:
 I am designated as an authorized district representative by the governing board of the district; and,
 This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC).
 In the event a conflict should exist, then the language in the OPSC form will prevail.

SIGNATURE OF DISTRICT REPRESENTATIVE

And R. Lewis

DATE

4/3/01 **377**

ELIGIBILITY DETERMINATION

SAB 50-03 (Rev. 01/01) Excel (Rev. 08/28/2000)

SCHOOL DISTRICT RIVERSIDE UNIFIED	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 67215
BUSINESS ADDRESS 3070 Washington St	HIGH SCHOOL ATTENDANCE AREA (if applicable)
CITY Riverside, CA 92504	COUNTY RIVERSIDE

Part I - The following individual(s) have been designated as district representative(s) by school board minutes:

DISTRICT REPRESENTATIVE Kirk Lewis	TELEPHONE NUMBER 909-788-7154	E-MAIL ADDRESS klewis@rusd.k12.ca.us
DISTRICT REPRESENTATIVE Janet Dixon	TELEPHONE NUMBER 909-788-7554	E-MAIL ADDRESS jdixon@rusd.k12.ca.us

Part II - New Construction Eligibility NEW ADJUSTED

	K-6	7-8	9-12	Non-Severe	Severe
1. Projected Enrollment (Part G, Form SAB 50-01)	21,452	6,221	13,804	1,090	380
2. Existing School Building Capacity (Part III, line 5 of Form SAB 50-02)	15,900	4,860	8,937	754	252
3. New Construction Baseline Eligibility (line 1 minus line 2)	5,552	1,361	4,867	336	128

Part III - Modernization Eligibility NEW ADJUSTED

1. SCHOOL NAME:

Option A

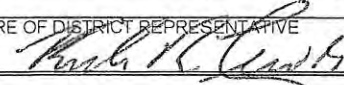
	K-6	7-8	9-12	Non-Severe	Severe
2. Permanent classrooms at least 25 years old					
3. Portable classrooms at least 20 years old					
4. Total (lines 2 and 3)					
5. Multiply line 4 by: 25 for K-6, 27 for 7-8 and 9-12; 13 for non-severe and 9 for severe					
6. CBEDS enrollment at school					
7. Modernization eligibility (lesser of the totals of line 5 or 6)					

Option B

2. Permanent space at least 25 years old (report by classroom or square footage)					
3. Portable space at least 20 years old (report by classroom or square footage)					
4. Total (lines 2 and 3)					
5. Remaining permanent and portable space (report by classroom or square footage)					
6. Total (lines 4 and 5)					
7. Percentage (divide line 4 by line 6)		0%			
	K-6	7-8	9-12	Non-Severe	Severe
8. CBEDS enrollment at school site					
9. Modernization eligibility (multiply line 7 by each grade group on line 8)					

RS
5/1/01

I certify, as the District Representative, that the information reported on this form is true and correct and that:
I am designated as an authorized district representative by the governing board of the district; and:
A resolution or other appropriate documentation supporting this application under Chapter 12.5, Part 10, Division 1,
commencing with Section 17070.10, et seq., of the Education Code was adopted by the School District's Governing Board
on 3-1-99 per Janet Dixon, and, 12/10/01
This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC). In the event
a conflict should exist, then the language in the OPSC form will prevail.

SIGNATURE OF DISTRICT REPRESENTATIVE 	DATE <u>4/2/01</u>
---	-----------------------

ELIGIBILITY DETERMINATION

OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SAB 50-03 (NEW 12/3/98)

PAGE 1 OF 1

SCHOOL DISTRICT Riverside Unified School District	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 67215
BUSINESS ADDRESS 3070 Washington Street, Riverside, CA 92504	HIGH SCHOOL ATTENDANCE AREA (if applicable)
CITY Riverside	COUNTY Riverside

Part I- The following individual(S) have been designated as district representative(s) by school the Board

DISTRICT REPRESENTATIVE	TELEPHONE NUMBER	E-MAIL ADDRESS
Dr. Kirk R. Lewis	909/788-7154	klewis@rusd.k12.ca.us
DISTRICT REPRESENTATIVE	TELEPHONE NUMBER	E-MAIL ADDRESS
Ms. Margaret E. Brown	909/788-7554	mbrown@rusd.k12.ca.us

Part II. District requests initial eligibility review / approval by the State Allocation Board.

Part III - New Construction Eligibility


	K-6	7-8	9-12
1. Projected Enrollment (Part G, Form SAB 50-01)	23,344	6,234	13,124
2. Existing School Building Capacity (Part III, line 5 of Form SAB 50-02)	18,850	4,698	8,235
3. New Construction Baseline Eligibility (line 1 minus line 2)	4,494	1,536	4,889

Part IV - Modernization Eligibility

1. School Name:	Grade Level	9-12	
Option A	K-6	7-8	9-12
2. Permanent classrooms at least 25 years old			
3. Portable classrooms at least 20 years old			
4. Total (lines 2 and 3)			
5. Multiply line 4 by 25 for K-6 and 27 for 7-8 and 9-12			
6. CBEDS enrollment at school			
7. Modernization Eligibility (lesser of the totals of line 5 or 6)			
Option B			
2. Permanent space at least 25 years old (report by classroom or SF)			
3. Portable space at least 20 years old (report by classroom or SF)			
4. Total (lines 2 and 3)			
5. Remaining permanent & portable space (report by classroom or SF)			
6. Total (lines 4 and 5)			
7. Percentage (Divide line 4 by line 6)	#DIV/0!		
8. CBEDS enrollment at school			
9. Modernization Eligibility (Multiply line 7 by line 8)	#DIV/0!		

I certify: as the District Representative, that the information reported on this Form is true and correct and that:
 A resolution or other appropriate documentation supporting this application under Chapter 12.5, Part 10, Division 1,
 commencing with Section 17070.10, et seq., of the Education Code was adopted by the School Districts Governing Board
 on _____; and,

This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC). In the event a conflict should exist, then the language in the OPSC Form will prevail.

SIGNATURE OF DISTRICT REPRESENTATIVE 	DATE 6/12/99
---	------------------------

File: No Eligibility
 50/67215-379-00

APPENDIX B
BONDING CAPACITY CALCULATION

**RIVERSIDE UNIFIED SCHOOL DISTRICT
BONDING CAPACITY CALCULATION
FISCAL YEAR 2015/2016
APPENDIX B**

1.	Total Assessed Valuation (Fiscal Year 2015/2016)[1]	\$22,196,574,306
2.	Applicable Percentage Bond Limit (Education Code Section 15102 or 15106)	<u>2.50%</u>
3.	Bonding Capacity (Item 1 times Item 2)	\$554,914,358

[1] County of Riverside, Office of the Auditor-Controller

APPENDIX C
FACILITY CAPACITY UPDATE

RIVERSIDE UNIFIED SCHOOL DISTRICT
FACILITIES CAPACITY UPDATE
APPENDIX C

Classroom Inventory

Site Name	Portable Classrooms				Permanent Classrooms				Total Classrooms
	Standard	Severe	Non-Severe	Total Portables	Standard	Severe	Non-Severe	Total Permanent	
Elementary									
ADAMS ELEMENTARY	8	0	0	8	18	2	0	20	28
ALCOTT ELEMENTARY	13	0	1	14	21	0	2	23	37
BEATTY ELEMENTARY	0	0	0	0	29	2	1	32	32
BRYANT ELEMENTARY	3	0	0	3	14	0	1	15	18
CASTLE VIEW ELEMENTARY	12	0	0	12	16	0	2	18	30
EMERSON ELEMENTARY	9	0	0	9	22	2	2	26	35
FRANKLIN ELEMENTARY	9	0	1	10	24	0	2	26	36
FREMONT ELEMENTARY	11	0	1	12	20	0	1	21	33
GRANT EDUCATION CENTER	12	0	0	12	7	0	0	7	19
HARRISON ELEMENTARY	9	2	0	11	21	1	0	22	33
HAWTHORNE ELEMENTARY	0	0	0	0	30	2	2	34	34
HIGHGROVE ELEMENTARY	25	0	1	26	15	0	1	16	42
HIGHLAND ELEMENTARY	9	0	2	11	21	2	0	23	34
JACKSON ELEMENTARY	17	0	1	18	19	2	1	22	40
JEFFERSON ELEMENTARY	10	0	2	12	34	0	0	34	46
KENNEDY ELEMENTARY	18	0	0	18	22	0	2	24	42
LAKE MATHEWS ELEMENTARY	10	0	0	10	25	0	0	25	35
LIBERTY ELEMENTARY	7	0	0	7	25	0	3	28	35
LONGFELLOW ELEMENTARY	11	0	1	12	25	0	1	26	38
MADISON ELEMENTARY	18	0	3	21	15	0	0	15	36
MAGNOLIA ELEMENTARY	17	0	0	17	12	0	1	13	30
MONROE ELEMENTARY	7	0	0	7	23	0	1	24	31
MT. VIEW ELEMENTARY	7	0	0	7	34	0	2	36	43
PACHAPPA ELEMENTARY	8	0	0	8	22	2	2	26	34
RIVERA ELEMENTARY	10	0	0	10	24	0	3	27	37
STEM (HYATT)	7	0	0	7	14	0	0	14	21
SUNSHINE ELEMENTARY	1	0	2	3	-2	7	3	8	11
TAFT ELEMENTARY	7	0	0	7	23	1	2	26	33
TWAIN ELEMENTARY	0	0	0	0	42	4	0	46	46
VICTORIA ELEMENTARY	9	0	1	10	16	2	1	19	29
WASHINGTON ELEMENTARY	11	2	0	13	19	0	1	20	33
WOODCREST ELEMENTARY	5	0	0	5	22	0	2	24	29
ELEMENTARY SCHOOL (K-6) TOTALS	300	4	16	320	672	29	39	740	1,060
Middle									
CENTRAL MIDDLE	0	0	0	0	30	0	4	34	34
CHEMAWA MIDDLE	8	0	0	8	29	0	7	36	44
EARHART MIDDLE	12	0	0	12	43	0	2	45	57
GAGE MIDDLE	3	0	0	3	37	1	2	40	43
SIERRA MIDDLE	0	0	0	0	42	4	0	46	46
UNIVERSITY MIDDLE	17	0	4	21	20	1	1	22	43
FRANK AUGUSTUS MILLER MIDDLE	0	0	0	0	37	2	4	43	43
MIDDLE SCHOOL (7-8) TOTALS	40	0	4	44	238	8	20	266	310
High									
ARLINGTON HIGH	20	1	0	21	68	1	7	76	97
KING HIGH	24	0	0	24	80	1	1	82	106
NORTH HIGH	24	0	4	28	58	2	4	64	92
POLY HIGH	15	0	3	18	65	2	4	71	89
RAMONA HIGH	8	0	0	8	63	4	7	74	82
LINCOLN HIGH	-1	0	4	3	14	0	1	15	18
EOC/COPE	26	0	0	26	0	0	0	0	26
HIGH SCHOOL (9-12) TOTALS	116	1	11	128	348	10	24	382	510
TOTAL (K-12)	456	5	31	492	1,258	47	83	1,388	1,880

**RIVERSIDE UNIFIED SCHOOL DISTRICT
FACILITIES CAPACITY UPDATE
APPENDIX C**

Estimated Student Capacity

School Level	Eligible Standard Portable[1]	Severe Portable [1]	Non-Severe Portable [1]	Standard Permanent	Severe Permanent	Non-Severe Permanent	Total Eligible Classrooms	Estimated Student Capacity [2]
ELEMENTARY (K-6)	165	4	16	672	29	39	925	21,937
MIDDLE (7-8)	40	0	4	238	8	20	310	7,890
HIGH (9-12)	84	1	11	348	10	24	478	12,218
TOTAL (K-12)	289	5	31	1,258	47	83	1,713	42,045

[1] Eligible Portables are calculated as the number of portables less the number of portables serving severe and/or non-severe students, up to a maximum combined of all portables equal to 25% of Permanent Classrooms available to the School District.

[2] School capacities are determined based on loading factors of 25 pupils per classroom for grades K through 6 , 27 pupils per classroom for grades 7 through 12, 9 pupils per classroom for severe pupils and 13 pupils per classroom for non-severe pupils as set forth in the California Code of Regulation, Title II, Section 1859.35.

APPENDIX D
ENROLLMENT SUMMARY

RIVERSIDE UNIFIED SCHOOL DISTRICT
2015/2016 ENROLLMENT
APPENDIX D

Enrollment																
School Name/Program	School Level/Grade															
	Elementary									Middle		High			Grand Total	
	SDC-PreSchool	K	1	2	3	4	5	6	7	8	9	10	11	12		
ADAMS ELEMENTARY	60	67	73	85	58	79	62	74	-	-	-	-	-	-	-	558
ALCOTT ELEMENTARY	16	91	99	115	139	122	121	104	-	-	-	-	-	-	-	807
BEATTY ELEMENTARY	68	83	83	108	98	101	103	86	-	-	-	-	-	-	-	730
BRYANT ELEMENTARY	8	47	59	67	55	78	53	57	-	-	-	-	-	-	-	424
CASTLE VIEW ELEMENTARY	34	91	87	100	100	96	59	66	-	-	-	-	-	-	-	633
EMERSON ELEMENTARY	71	109	100	108	129	136	96	92	-	-	-	-	-	-	-	841
FRANKLIN ELEMENTARY	17	76	97	138	109	141	112	135	-	-	-	-	-	-	-	825
FREMONT ELEMENTARY	30	72	73	85	79	79	77	63	-	-	-	-	-	-	-	558
HARRISON ELEMENTARY	33	62	71	71	75	73	80	88	-	-	-	-	-	-	-	553
HAWTHORNE ELEMENTARY	66	100	109	103	93	116	106	94	-	-	-	-	-	-	-	787
HIGHGROVE ELEMENTARY	72	93	82	100	117	108	100	76	-	-	-	-	-	-	-	748
HIGHLAND ELEMENTARY	65	109	86	110	117	118	117	98	-	-	-	-	-	-	-	820
JACKSON ELEMENTARY	56	94	87	119	111	148	111	129	-	-	-	-	-	-	-	855
JEFFERSON ELEMENTARY	92	156	138	126	141	148	139	120	-	-	-	-	-	-	-	1,060
KENNEDY ELEMENTARY	36	107	135	138	161	162	181	177	-	-	-	-	-	-	-	1,097
LAKE MATHEWS ELEMENTARY	17	109	109	122	134	127	129	134	-	-	-	-	-	-	-	881
LIBERTY ELEMENTARY	74	93	91	118	122	140	107	109	-	-	-	-	-	-	-	854
LONGFELLOW ELEMENTARY	102	102	112	115	109	117	120	127	-	-	-	-	-	-	-	904
MADISON ELEMENTARY	56	103	92	106	97	89	102	98	-	-	-	-	-	-	-	743
MAGNOLIA ELEMENTARY	63	81	74	93	88	96	109	89	-	-	-	-	-	-	-	693
MONROE ELEMENTARY	51	84	100	90	93	93	95	95	-	-	-	-	-	-	-	701
MT. VIEW ELEMENTARY	73	109	101	102	112	99	108	118	-	-	-	-	-	-	-	822
PACHAPPA ELEMENTARY	66	94	109	99	106	118	98	102	-	-	-	-	-	-	-	792
RIVERA ELEMENTARY	43	101	95	101	107	110	85	119	-	-	-	-	-	-	-	761
SUNSHINE ELEMENTARY	177	-	-	-	-	-	-	-	-	-	-	-	-	-	-	177
TAFT ELEMENTARY	23	86	102	85	117	107	94	116	-	-	-	-	-	-	-	730
TWAIN ELEMENTARY	25	101	154	147	159	161	169	158	-	-	-	-	-	-	-	1,074
VICTORIA ELEMENTARY	13	85	83	91	68	95	74	75	-	-	-	-	-	-	-	584
WASHINGTON ELEMENTARY	18	102	124	94	114	124	144	99	-	-	-	-	-	-	-	819
WOODCREST ELEMENTARY	14	89	81	94	99	103	100	114	-	-	-	-	-	-	-	694
CENTRAL MIDDLE	-	-	-	-	-	-	-	-	352	340	-	-	-	-	-	692
CHEMAWA MIDDLE	-	-	-	-	-	-	-	-	442	440	-	-	-	-	-	882
EARHART MIDDLE	-	-	-	-	-	-	-	-	523	465	-	-	-	-	-	988
FRANK AUGUSTUS MILLER MIDDLE	-	-	-	-	-	-	-	-	478	505	-	-	-	-	-	983
GAGE MIDDLE	-	-	-	-	-	-	-	-	426	514	-	-	-	-	-	940
SIERRA MIDDLE	-	-	-	-	-	-	-	-	417	411	-	-	-	-	-	828
UNIVERSITY MIDDLE	-	-	-	-	-	-	-	-	434	427	-	-	-	-	-	861
ARLINGTON HIGH	-	-	-	-	-	-	-	-	-	-	479	535	464	449	-	1,927
KING HIGH	-	-	-	-	-	-	-	-	-	-	847	844	824	836	-	3,351
LINCOLN HIGH	-	-	-	-	-	-	-	-	-	-	-	4	65	137	-	206
NORTH HIGH	-	-	-	-	-	-	-	-	-	-	615	621	539	503	-	2,278
POLY HIGH	-	-	-	-	-	-	-	-	-	-	734	721	664	626	-	2,745
RAINCROSS HIGH	-	-	-	-	-	-	-	-	-	-	-	14	53	88	-	155
RAMONA HIGH	-	-	-	-	-	-	-	-	-	-	603	510	537	481	-	2,131
EOC SUMMIT IND STUDY	-	-	-	-	-	-	-	-	-	-	-	5	26	64	161	256
EOC/COPE	-	-	-	-	-	-	-	-	-	8	8	18	26	17	-	77

RIVERSIDE UNIFIED SCHOOL DISTRICT
2015/2016 ENROLLMENT
APPENDIX D

Enrollment																
School Name/Program	School Level/Grade															
	Elementary								Middle			High				Grand Total
	SDC-PreSchool	K	1	2	3	4	5	6	7	8	9	10	11	12		
PROJECT TEAM	42	-	-	-	-	-	-	-	-	-	-	-	-	-	42	
SPECIAL ED	4	-	1	1	-	2	6	8	7	5	6	6	5	12	63	
STATE PRE-SCHOOL	11	-	-	-	-	-	-	-	-	-	-	-	-	-	11	
REACH LEADERSHIP	19	68	86	75	85	32	28	-	-	-	-	-	-	-	393	
RIVERSIDE STEM ACADEMY	-	-	-	-	-	-	105	105	105	108	68	46	41	-	578	
VIRTUAL SCHOOL	-	-	-	3	4	4	2	7	4	11	6	7	19	22	89	
GRAND TOTAL	1,615	2,764	2,893	3,109	3,196	3,322	3,192	3,132	3,188	3,234	3,371	3,352	3,301	3,332	43,001	
ELIGIBLE**	1,615	2,764	2,893	3,106	3,192	3,318	3,190	3,125	3,184	3,223	3,365	3,345	3,282	3,310	42,912	
ELIGIBLE BY SCHOOL LEVEL*	23,203								6,407			13,302				42,912

*Eligible enrollment does not include students enrolled in the virtual school program.

APPENDIX E
CORRESPONDENCE WITH CITIES/COUNTY

January 11, 2016

Mr. Thomas G. Merrell, AICP
Planning Director
City of Jurupa Valley
8304 Limonite Avenue, Suite M
Jurupa Valley, CA 92509

RE: Riverside Unified School District –Projected Residential Development

Dear Mr. Merrell:

Koppel & Gruber Public Finance (“K&G Public Finance”) is in the process of preparing the 2016 School Facilities Needs Analysis (“SFNA”) for adoption by the Riverside Unified School District (“School District”). The SFNA provides the factual basis for justifying the imposition of Alternative School Fees (Level II and Level III fees) on new residential development and the level at which they may be levied. The SFNA is being prepared in accordance with the California Government Code beginning with Section 65995.5.

In order to determine the Alternative School Fees, Government Code Section 65995.5(c)(3) requires that the School District estimate the number, type (i.e. single-family detached, single-family attached, and multi-family), and average square footage of residential dwelling units planned to be constructed within areas of the City of Jurupa Valley (“City”) having common jurisdiction with the School District over the next five (5) years (“Projected Units”).

K&G Public Finance has made projections with respect to the Projected Units, which are shown on the form enclosed. Please note these projections do not include plans for age-restricted senior housing or projects to be used exclusively as university student-housing. Prior to the completion of the SFNA, we are requesting that the City review, and if necessary, modify these projections. Please note that the estimated average square footages shown in the enclosed form are based on historical information. **Please complete, sign and return the form enclosed to K&G Public Finance by January 22, 2016.** Pursuant to Government Code Section 65995.6(c), a final draft of the SFNA will also be sent to your attention for review.

Thank you for your assistance. If you have any questions regarding this request or the projections shown herein, please do not hesitate to contact me at (760) 510-0290 or at doug@kgpf.net.

Sincerely,



Douglas Floyd
Senior Associate
Koppel & Gruber Public Finance

Enclosures

cc: Hayley Calhoun; Riverside Unified School District

Wendy H. Wiles; Bowie, Arneson, Wiles and Giannone

334 VIA VERA CRUZ, SUITE 256 • SAN MARCOS, CALIFORNIA • 92078

760.510.0290 FAX 760.510.0288

WWW.KGPF.NET

**RIVERSIDE UNIFIED SCHOOL DISTRICT
2016 SCHOOL FACILITIES NEEDS ANALYSIS
PROJECTED RESIDENTIAL DEVELOPMENT**

FORM FOR LOCAL PLANNING AGENCY REVIEW

Koppel & Gruber Public Finance has made the following projections for residential development to be constructed within areas of the City of Jurupa Valley having common jurisdiction with the School District over the next five (5) years.

RESIDENTIAL CATEGORY	PROJECTED NUMBER OF UNITS OVER THE NEXT FIVE (5) YEARS	ESTIMATED AVERAGE SQUARE FOOTAGE PER DWELLING UNIT
Single Family Detached (single family home)	0	3,200
Single Family Attached (condominiums, town homes)	0	1,500
Multi-family (apartments, duplexes, triplexes)	0	930

_____ The City of Jurupa Valley agrees with and deems reasonable all residential development projections shown in the table above.

_____ The City of Jurupa Valley does not agree with and deem reasonable all residential development projections shown in the table above. Alternative residential development projections by the City are shown in the table below.

RESIDENTIAL CATEGORY	PROJECTED NUMBER OF UNITS OVER THE NEXT FIVE (5) YEARS	ESTIMATED AVERAGE SQUARE FOOTAGE PER DWELLING UNIT
Single Family Detached (single family home)		
Single Family Attached (condominiums, town homes)		
Multi-family (apartments, duplexes, triplexes)		

Signature: _____

Date: _____

Please complete and return this form to Koppel & Gruber Public Finance at the address listed below no later than January 22, 2016.

**Koppel & Gruber Public Finance
334 Via Vera Cruz, Suite 256
San Marcos, CA 92078**



January 20, 2016

Mr. Jay Eastman, AICP
Principal Planner
City of Riverside
3900 Main Street
Riverside, CA 92522

Mr. Doug Darnell, AICP
Senior Planner
City of Riverside
3900 Main Street
Riverside CA, 92522

RE: Riverside Unified School District –Projected Residential Development

Koppel & Gruber Public Finance (“K&G Public Finance”) is in the process of preparing the 2016 School Facilities Needs Analysis (“SFNA”) for adoption by the Riverside Unified School District (“School District”). The SFNA provides the factual basis for justifying the imposition of Alternative School Fees (Level II and Level III fees) on new residential development and the level at which they may be levied. The SFNA is being prepared in accordance with the California Government Code beginning with Section 65995.5.

In order to determine the Alternative School Fees, Government Code Section 65995.5(c)(3) requires that the School District estimate the number, type (i.e. single-family detached, single-family attached, and multi-family), and average square footage of residential dwelling units planned to be constructed within areas of the City of Riverside (“City”) having common jurisdiction with the School District over the next five (5) years (“Projected Units”).

K&G Public Finance has made projections with respect to the Projected Units, which are shown on the form enclosed. Please note these projections do not include plans for age-restricted senior housing or projects to be used exclusively as university student-housing. Prior to the completion of the SFNA, we are requesting that the City review, and if necessary, modify these projections. Please note that the estimated average square footages shown in the enclosed form are based on historical information. **Please complete, sign and return the form enclosed to K&G Public Finance by January 27, 2016.** Pursuant to Government Code Section 65995.6(c), a final draft of the SFNA will also be sent to your attention for review.

Thank you for your assistance. If you have any questions regarding this request or the projections shown herein, please do not hesitate to contact me at (760) 510-0290 or at doug@kgpf.net.

Sincerely,

Douglas Floyd
Senior Associate
Koppel & Gruber Public Finance

Enclosures

cc: Hayley Calhoun; Riverside Unified School District
Pam Smith; Bowie, Arneson, Wiles and Giannone

**RIVERSIDE UNIFIED SCHOOL DISTRICT
2016 SCHOOL FACILITIES NEEDS ANALYSIS
PROJECTED RESIDENTIAL DEVELOPMENT**

FORM FOR LOCAL PLANNING AGENCY REVIEW

Koppel & Gruber Public Finance has made the following projections for residential development to be constructed within areas of the City of Riverside having common jurisdiction with the School District over the next five (5) years.

RESIDENTIAL CATEGORY	PROJECTED NUMBER OF UNITS OVER THE NEXT FIVE (5) YEARS	ESTIMATED AVERAGE SQUARE FOOTAGE PER DWELLING UNIT
Single Family Detached (single family home)	490	3,200
Single Family Attached (condominiums, town homes)	0	1,500
Multi-family (apartments, duplexes, triplexes)	500	980

_____ The City of Riverside agrees with and deems reasonable all residential development projections shown in the table above.

_____ The City of Riverside does not agree with and deem reasonable all residential development projections shown in the table above. Alternative residential development projections by the City are shown in the table below.

RESIDENTIAL CATEGORY	PROJECTED NUMBER OF UNITS OVER THE NEXT FIVE (5) YEARS	ESTIMATED AVERAGE SQUARE FOOTAGE PER DWELLING UNIT
Single Family Detached (single family home)		
Single Family Attached (condominiums, town homes)		
Multi-family (apartments, duplexes, triplexes)		

Signature: _____

Date: _____

Please complete and return this form to Koppel & Gruber Public Finance at the address listed below no later than January 27, 2016.

**Koppel & Gruber Public Finance
334 Via Vera Cruz, Suite 256
San Marcos, CA 92078**

January 11, 2016

Mr. Angel Perez
GIS Supervising Analyst
County of Riverside-TLMA
4080 Lemon Street, 9th Floor
Riverside, CA 92501

RE: Riverside Unified School District –Projected Residential Development

Dear Mr. Perez:

Koppel & Gruber Public Finance (“K&G Public Finance”) is in the process of preparing the 2016 School Facilities Needs Analysis (“SFNA”) for adoption by the Riverside Unified School District (“School District”). The SFNA provides the factual basis for justifying the imposition of Alternative School Fees (Level II and Level III fees) on new residential development and the level at which they may be levied. The SFNA is being prepared in accordance with the California Government Code beginning with Section 65995.5.

In order to determine the Alternative School Fees, Government Code Section 65995.5(c)(3) requires that the School District estimate the number, type (i.e. single-family detached, single-family attached, and multi-family), and average square footage of residential dwelling units planned to be constructed within areas of the County of Riverside (“County”) having common jurisdiction with the School District over the next five (5) years (“Projected Units”).

K&G Public Finance has made projections with respect to the Projected Units, which are shown on the form enclosed. Please note these projections do not include plans for age-restricted senior housing or projects to be used exclusively as university student-housing. Prior to the completion of the SFNA, we are requesting that the County review, and if necessary, modify these projections. Please note that the estimated average square footages shown in the enclosed form are based on historical information. **Please complete, sign and return the form enclosed to K&G Public Finance by January 22, 2016.** Pursuant to Government Code Section 65995.6(c), a final draft of the SFNA will also be sent to your attention for review.

Thank you for your assistance. If you have any questions regarding this request or the projections shown herein, please do not hesitate to contact me at (760) 510-0290 or at doug@kgpf.net.

Sincerely,



Douglas Floyd
Senior Associate
Koppel & Gruber Public Finance

Enclosures

cc: Hayley Calhoun; Riverside Unified School District

Wendy H. Wiles; Bowie, Arneson, Wiles and Giannone

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**RIVERSIDE UNIFIED SCHOOL DISTRICT
2016 SCHOOL FACILITIES NEEDS ANALYSIS
PROJECTED RESIDENTIAL DEVELOPMENT**

FORM FOR LOCAL PLANNING AGENCY REVIEW

Koppel & Gruber Public Finance has made the following projections for residential development to be constructed within areas of the County of Riverside having common jurisdiction with the School District over the next five (5) years.

RESIDENTIAL CATEGORY	PROJECTED NUMBER OF UNITS OVER THE NEXT FIVE (5) YEARS	ESTIMATED AVERAGE SQUARE FOOTAGE PER DWELLING UNIT
Single Family Detached (single family home)	284	3,200
Single Family Attached (condominiums, town homes)	0	1,500
Multi-family (apartments, duplexes, triplexes)	0	930

_____ The County of Riverside agrees with and deems reasonable all residential development projections shown in the table above.

_____ The County of Riverside does not agree with and deem reasonable all residential development projections shown in the table above. Alternative residential development projections by the County are shown in the table below.

RESIDENTIAL CATEGORY	PROJECTED NUMBER OF UNITS OVER THE NEXT FIVE (5) YEARS	ESTIMATED AVERAGE SQUARE FOOTAGE PER DWELLING UNIT
Single Family Detached (single family home)		
Single Family Attached (condominiums, town homes)		
Multi-family (apartments, duplexes, triplexes)		

Signature: _____
Date: _____

Please complete and return this form to Koppel & Gruber Public Finance at the address listed below no later than January 22, 2016.

**Koppel & Gruber Public Finance
334 Via Vera Cruz, Suite 256
San Marcos, CA 92078**

APPENDIX F
ESTIMATE OF ACTUAL AVERAGE
SCHOOL FACILITY COST PER SQUARE FOOT

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED ACTUAL COST PER SQUARE FOOT CALCULATION
APPENDIX F**

True Cost Per Student

School Level	Total Estimated Cost	Projected Students Housed	True Cost per Student
Elementary School	\$21,701,598	750	\$28,935
Middle School	\$41,837,412	900	\$46,486
High School	\$134,202,942	2,400	\$55,918

True Cost Per Dwelling Unit

School Level	Cost per Student	Blended Student Generation Rate	True Cost per Dwelling Unit
Elementary School	\$28,935	0.3813	\$11,033
Middle School	\$46,486	0.0899	\$4,179
High School	\$55,918	0.0534	\$2,986
Total	\$131,339	0.5246	\$18,198

True Cost per Square Foot

School Level	True Cost per Dwelling Unit	Average Square Footage [1]	True Cost Per Square Foot
Elementary School	\$11,033	2,236	\$4.93
Middle School	\$4,179	2,236	\$1.87
High School	\$2,986	2,236	\$1.34

[1] Total projected square footage divided by the total number of unmitigated Projected Units.

True Cost per Square Foot per School Level

School Level	True Cost Per Square Foot
Elementary School	\$4.93
Middle School	\$1.87
High School	\$1.34
Total	\$8.14

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED ACTUAL COST PER SQUARE FOOT CALCULATION
SUMMARY OF ESTIMATED COSTS
APPENDIX F**

ELEMENTARY SCHOOL

I. Site Costs		\$0
Land Acquisition Cost ¹	\$0	
Acres	12.40	
Cost per Acre*	\$300,000	
Appraisals	\$0	
Surveys	\$0	
Escrow/Title	\$0	
II. Planning Costs		1,193,606
Architect/Engineering Fees ²	\$1,059,375	
DSA Fees ²	93,231	
Energy Analysis	6,000	
Preliminary Tests	25,000	
Other Costs	10,000	
III. Construction Costs		19,194,375
Construction ³	\$17,437,500	
Construction Management ²	1,756,875	
IV. Tests		120,000
V. Inspection		135,000
VI. Furniture & Equipment⁴		843,750
VII. Contingency⁵		214,867
TOTAL ESTIMATED COST		<u><u>\$21,701,598</u></u>

* Assumes site cost only; estimates based on land sale comparisons within Riverside Unified School District.

¹ The School District owns the applicable site (the Victoria Avenue property detailed in Appendix H).

² See Cost Detail Worksheet

³ Estimated at \$310 per square foot and assumes 75 square foot per student.

⁴ Estimated at \$15 per square foot and assumes 75 square foot per student.

⁵ Sum of I. thru VI. multiplied by 1%

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED ACTUAL COST PER SQUARE FOOT CALCULATION
SUMMARY OF ESTIMATED COSTS
APPENDIX F**

MIDDLE SCHOOL

I. Site Costs		\$6,300,000
Land Acquisition Cost		\$6,240,000
Acres	20.80	
Cost per Acre*	\$300,000	
Appraisals		20,000
Surveys		30,000
Escrow/Title		10,000
II. Planning Costs		1,843,680
Architect/Engineering Fees ¹		\$1,627,500
DSA Fees ¹		151,180
Energy Analysis		15,000
Preliminary Tests		35,000
Other Costs		15,000
III. Construction Costs		31,579,500
Construction ²		\$28,800,000
Construction Management ¹		2,779,500
IV. Tests		150,000
V. Inspection		200,000
VI. Furniture & Equipment³		1,350,000
VII. Contingency⁴		414,232
TOTAL ESTIMATED COST		<u><u>\$41,837,412</u></u>

* Assumes site cost only; estimates based on land sale comparisons within Riverside Unified School District.

¹ See Cost Detail Worksheet

² Estimated at \$320 per square foot and assumes 100 square foot per student.

³ Estimated at \$15 per square foot and assumes 100 square foot per student.

⁴ Sum of I. thru VI. multiplied by 1%

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED ACTUAL COST PER SQUARE FOOT CALCULATION
SUMMARY OF ESTIMATED COSTS
APPENDIX F**

HIGH SCHOOL

I. Site Costs		\$13,990,000
Land Acquisition Cost	\$13,950,000	
Acres	46.50	
Cost per Acre*	\$300,000	
Appraisals	15,000	
Surveys	15,000	
Escrow/Title	10,000	
II. Planning Costs		5,736,700
Architect/Engineering Fees ¹	\$5,137,500	
DSA Fees ¹	509,200	
Energy Analysis	25,000	
Preliminary Tests	45,000	
Other Costs	20,000	
III. Construction Costs		108,097,500
Construction ²	\$99,000,000	
Construction Management ¹	9,097,500	
IV. Tests		250,000
V. Inspection		300,000
VI. Furniture & Equipment³		4,500,000
VII. Contingency⁴		1,328,742
TOTAL ESTIMATED COST		<u><u>\$134,202,942</u></u>

* Assumes site cost only; estimates based on land sale comparisons within Riverside Unified School District.

¹ See Cost Detail Worksheet

² Estimated at \$330 per square foot and assumes 125 square foot per student.

³ Estimated at \$15 per square foot and assumes 125 square foot per student.

⁴ Sum of I. thru VI. multiplied by 1%

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED COST DETAIL FOR ELEMENTARY SCHOOL
APPENDIX F**

SOFT COSTS

Architect's Fee

ARCHITECT'S DESIGN FEE		
CONSTRUCTION COSTS		\$17,437,500
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	9.00%	\$45,000
NEXT \$500,000	8.50%	\$42,500
NEXT \$1,000,000	8.00%	\$80,000
NEXT \$4,000,000	7.00%	\$280,000
NEXT \$4,000,000	6.00%	\$240,000
OVER \$10,000,000	5.00%	\$371,875
TOTAL FEE	6.08%	\$1,059,375

DSA Access Compliance Fee

DSA ACCESS COMPLIANCE FEE		
CONSTR. COSTS		\$17,437,500
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	0.20%	\$1,000
NEXT \$1,500,000	0.10%	\$1,500
OVER \$2,000,000	0.01%	\$1,544
TOTAL FEE	0.02%	\$4,044

DSA Structural Safety Fee

DSA STRUCTURAL SAFETY FEE		
CONSTR. COSTS		\$17,437,500
FEE CALCULATION	FEE %	FEE
FIRST \$1,000,000	0.70%	\$7,000
OVER \$1,000,000	0.50%	\$82,188
TOTAL FEE	0.51%	\$89,188

CONSTRUCTION MANAGER'S FEE

CONSTRUCTION MANAGER'S FEE		
CONSTR. COSTS		\$17,437,500
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	8.00%	\$40,000
NEXT \$500,000	7.50%	\$37,500
NEXT \$1,000,000	7.00%	\$70,000
NEXT \$4,000,000	6.00%	\$240,000
NEXT \$4,000,000	5.00%	\$200,000
OVER \$10,000,000	4.00%	\$297,500
GENERAL CONDITIONS	5.00%	\$871,875
TOTAL FEE	10.08%	\$1,756,875

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED COST DETAIL FOR MIDDLE SCHOOL
APPENDIX F**

SOFT COSTS

Architect's Fee

ARCHITECT'S DESIGN FEE		
CONSTRUCTION COSTS	\$28,800,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	9.00%	\$45,000
NEXT \$500,000	8.50%	\$42,500
NEXT \$1,000,000	8.00%	\$80,000
NEXT \$4,000,000	7.00%	\$280,000
NEXT \$4,000,000	6.00%	\$240,000
OVER \$10,000,000	5.00%	\$940,000
TOTAL FEE	5.65%	\$1,627,500

DSA Access Compliance Fee

DSA ACCESS COMPLIANCE FEE		
CONSTR. COSTS	\$28,800,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	0.20%	\$1,000
NEXT \$1,500,000	0.10%	\$1,500
OVER \$2,000,000	0.01%	\$2,680
TOTAL FEE	0.02%	\$5,180

DSA Structural Safety Fee

DSA STRUCTURAL SAFETY FEE		
CONSTR. COSTS	\$28,800,000	
FEE CALCULATION	FEE %	FEE
FIRST \$1,000,000	0.70%	\$7,000
OVER \$1,000,000	0.50%	\$139,000
TOTAL FEE	0.51%	\$146,000

CONSTRUCTION MANAGER'S FEE

CONSTRUCTION MANAGER'S FEE		
CONSTR. COSTS	\$28,800,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	8.00%	\$40,000
NEXT \$500,000	7.50%	\$37,500
NEXT \$1,000,000	7.00%	\$70,000
NEXT \$4,000,000	6.00%	\$240,000
NEXT \$4,000,000	5.00%	\$200,000
OVER \$10,000,000	4.00%	\$752,000
GENERAL CONDITIONS	5.00%	\$1,440,000
TOTAL FEE	9.65%	\$2,779,500

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED COST DETAIL FOR HIGH SCHOOL
APPENDIX F**

SOFT COSTS

Architect's Fee

ARCHITECT'S DESIGN FEE		
CONSTRUCTION COSTS	\$99,000,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	9.00%	\$45,000
NEXT \$500,000	8.50%	\$42,500
NEXT \$1,000,000	8.00%	\$80,000
NEXT \$4,000,000	7.00%	\$280,000
NEXT \$4,000,000	6.00%	\$240,000
OVER \$10,000,000	5.00%	\$4,450,000
TOTAL FEE	5.19%	\$5,137,500

DSA Access Compliance Fee

DSA ACCESS COMPLIANCE FEE		
CONSTR. COSTS	\$99,000,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	0.20%	\$1,000
NEXT \$1,500,000	0.10%	\$1,500
OVER \$2,000,000	0.01%	\$9,700
TOTAL FEE	0.01%	\$12,200

DSA Structural Safety Fee

DSA STRUCTURAL SAFETY FEE		
CONSTR. COSTS	\$99,000,000	
FEE CALCULATION	FEE %	FEE
FIRST \$1,000,000	0.70%	\$7,000
OVER \$1,000,000	0.50%	\$490,000
TOTAL FEE	0.50%	\$497,000

CONSTRUCTION MANAGER'S FEE

CONSTRUCTION MANAGER'S FEE		
CONSTR. COSTS	\$99,000,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	8.00%	\$40,000
NEXT \$500,000	7.50%	\$37,500
NEXT \$1,000,000	7.00%	\$70,000
NEXT \$4,000,000	6.00%	\$240,000
NEXT \$4,000,000	5.00%	\$200,000
OVER \$10,000,000	4.00%	\$3,560,000
GENERAL CONDITIONS	5.00%	\$4,950,000
TOTAL FEE	9.19%	\$9,097,500

APPENDIX G
GENERAL SITE DEVELOPMENT GRANT (GSDG) DETERMINATION

**RIVERSIDE UNIFIED SCHOOL DISTRICT
GENERAL SITE COMPLIANCE GRANT CALCULATION
APPENDIX G**

Additional Grant as Percentage of Per Pupil Grant

School Level	Base per Pupil Grant	Percent	Total Additional Grant	Allowable Additional Grant
Elementary School	\$10,819	6.00%	\$649	\$325
Middle School	\$11,476	6.00%	\$689	\$344
High School	\$14,560	3.75%	\$546	\$273

Allowable Grant per School Facility

School Level	Grant Per New Useable Acre	Site Acreage	School Facility Grant
Elementary School	\$17,308	12.4	\$214,619
Middle School	\$17,308	20.8	\$360,006
High School	\$17,308	46.5	\$804,822

Grant Amount per Pupil

School Level	School Facility Grant	Facility Capacity	Grant per Pupil
Elementary School	\$214,619	750	\$286
Middle School	\$360,006	900	\$400
High School	\$804,822	2,400	\$335

Total per Pupil Grant for Site Development

School Level	Allowable Additional Grant	Grant per Pupil	Total Grant for Site Development
Elementary School	\$325	\$286	\$611
Middle School	\$344	\$400	\$744
High School	\$273	\$335	\$608

APPENDIX H
SURPLUS PROPERTY AND LOCAL REVENUE SOURCES (LOCAL FUNDS)

Surplus Property and Local Funds (Government Code Section 65995.6(b))

Government Code Section 65995.6(b) requires that when determining the funds necessary to meet its facility needs, this SFNA identifies and considers the following:

- (i) Any surplus property owned by the School District that can be used as a school site or that is available for sale to finance school facilities;
- (ii) The extent to which projected enrollment growth may be accommodated by excess capacity in existing facilities; and,
- (iii) Local resources, other than fees, charges, dedications, or other requirements imposed on residential construction available to finance the construction or reconstruction of school facilities needed to accommodate any growth in enrollment attributable to the construction of Projected Units (“Local Funds”).

In addition, Government Code Section 65995.5(c)(2) requires that the School District subtract the full amount of local funds that the governing board has dedicated to facilities necessitated by Projected Units from the Total New Construction Grant amount determined in this SFNA. The following is a summary of the findings related to these requirements:

SURPLUS PROPERTY

In September 2014, the Real Property Advisory Committee (or “7-11 Committee”), which was established to meet and provide recommendations to the Board of Education (“Board”) on matters related to real property assets which may no longer be needed for educational, administrative or operational uses, submitted a report to the Board entitled “Recommendations and Priorities for Use of District Sites”. The advisory report recommended for surplus, or not, the following properties:

1. **Cleveland and Myers Property**—this site is located at 2440 Myers and 9711 Dufferin and consists of approximately 20 acres. The site is currently used to store material and raise agricultural products.
2. **District Office Property**—this site is located at 3380 14th Street on a 1.1-acre property. This site is currently used by the School District as a district office.
3. **Grant Education Property**—this site is located at 4011 14th Street on a 5.5 acre property. This site is currently being used by an outside program provider serving students with emotional disturbance.
4. **Old Hawthorne Property**— this site is located at 9170 Indiana Avenue on a 6.85-acre property. This site was exchanged through a land swap.

5. **Van Buren Property (Vacant Land)**—this site is located at 18721 Van Buren Boulevard and consists of approximately 1.72 acres of vacant land between Van Buren and Martin Luther King High School detention basin. This site is not being used by the School District.
6. **Riverside STEM Property**—this site is located at 4466 Mount Vernon Avenue on the former Hyatt Elementary School site and consists of approximately 10.8 acres. This site is currently being used by the School District for educational purposes. The 7-11 Committee unanimously voted not to surplus the site at the May 28, 2014 meeting.

As of the date of this Report, the Board has not taken action declaring sites 1 through 6 surplus, and as a result these sites are not considered surplus for this analysis.

In 2015 the School District exchanged the Old Hawthorne Property site listed above for a site located North of Central Avenue and West of Victoria Avenue and consisting of 10.04 of vacant land (the Victoria Avenue and Central Avenue Property). This site is intended for future construction of an elementary school and is deemed surplus for the purposes of this analysis. Based on the Appraisal of Real Property performed by Epic Land Solutions, Inc., the estimated value of this site is \$3,000,000 in aggregate, or approximately \$300,000 per acre, as of a July 31, 2015 date of value. The full amount may used to offset the impact of Projected Units.

EXCESS CAPACITY IN EXISTING FACILITIES

As demonstrated in Table 7 of Section II.C of this SFNA, the School District has a deficit capacity of 1,266 students at the Elementary School level, excess capacity of 1,483 students at the Middle School level and deficit capacity of 1,084 students at the High School level. Projected Student Enrollment resulting from Projected Units has been adjusted by the surplus seats available to accommodate the Projected Student Enrollment at all school levels accordingly.

LOCAL FUNDS

The following identifies and considers Local Funds available to the School District:

- (i) **General Obligation (“GO”) Bonds**— On November 6, 2001 the registered voters of the School District authorized the issuance and sale of not to exceed \$175,000,000 in general obligation bond indebtedness. Since the election date, the School District issued multiple series of general obligation bonds (“GO Bonds”). The proceeds from the sale of the GO Bonds are authorized to perform construction, reconstruction, remodeling, rehabilitation and renovation projects. As of June 30, 2015, \$18,912,653 from GO Bond proceeds remained in the Building Fund. The remaining fund balance has been dedicated to the modernization of existing school sites and to accommodate existing enrollment, and are not available to offset the impact of Projected Units.
- (ii) **Certificates of Participation (“COPs”)**—In December 2001, the School District issued \$15,735,000 and in May 2009, the School District issued certificates of participation in the total amount of \$8,605,000. No proceeds from the COPs are remaining and are available to offset the impact of Projected Units.
- (iii) **Redevelopment Agreements**— Prior to the Governor’s dismantling of Redevelopment Agencies, school districts were authorized by applicable law to share tax increment revenues through pass-through agreements with local redevelopment agencies. The School District participated in five (5) Redevelopment Agency pass-through agreements. As of June 30, 2015, the School District had a balance of \$9,970,706 from redevelopment agency revenues collected. The full amount is potentially available to offset the impact of Projected Units.
- (iv) **Developer Fees**—The School District currently collects Level II fees in the amount of \$3.77 per square foot for residential units. The School District also collects statutory school fees in an amount up to \$3.36 per square foot on applicable residential construction. Furthermore, the School District collects statutory fees in the amount of \$0.54 per square foot for commercial/industrial construction. As of June 30, 2015, the balance of Level II fees and statutory fees collected by the School District was \$5,704,045. The full amount is potentially available to offset the impact of Projected Units.
- (v) **County School Facilities Fund**— The School District has applied for and received State Funding under the Leroy F. Greene School Facilities Act of 1998 for new school facility construction and modernization projects. The School District maintains the County School Facilities Fund to account for state apportionments provided for new school facility construction and modernization

of school facilities under Senate Bill 50. As of June 30, 2015, the balance of this fund was \$4,487,551. The full amount is potentially available to offset the impact of Projected Units.

- (vi) **Community Facilities Districts**—Under the Mello-Roos Community Facilities District Act of 1982, as amended, a School District may form a Community Facilities District (“CFD”), which is authorized to levy a special tax to pay for the construction of school facilities with a useful live of five (5) years or more. To date, the School District has formed twenty six (26) CFDs. Special taxes levied and collected on the properties within the CFDs or the proceeds from the sales bonds which are repaid from the Special taxes collected. These CFDs were formed as an alternative to paying developer fees; therefore the special taxes collected and proceeds from bonds being repaid from the levy of special taxes on properties within the CFDs are not available to offset the impact of future residential development.

CALCULATION OF SURPLUS PROPERTY AND LOCAL FUNDS CREDIT

Surplus Property and Local Funds Available

The Surplus Property and Local Funds available to offset the impact of Projected Units discussed above are summarized in Table H-1 below:

**Table H-1
Surplus Property and Local Funds**

DESCRIPTION	AMOUNT
<i>Surplus Property</i>	
Estimated Value of Surplus Sites	\$3,000,000
<i>Local Funds</i>	
General Obligations Bonds	0
Certificates of Participation	0
Redevelopment Agreements	9,970,706
Developer Fees	5,704,045
County School Facilities Fund (State Funds)	4,487,551
Community Facilities Districts	0
TOTAL SURPLUS PROPERTY AND LOCAL FUNDS	\$23,162,302

Inter-District Student Impact

Commercial/Industrial developer fees collected by the School District have been dedicated to financing the cost impact to house existing inter-district students and more specifically those students who have transferred from outside the School District. The balance of the “Developer Fees” listed in Table H-1 includes Commercial/Industrial developer fees collected by the School

District; therefore, the estimated cost impact of inter-district students should be subtracted from the Local Funds available to offset the impact of students generated from new residential growth. As of the October 2015, there were a total of 556 elementary school students, 182 middle school students and 385 high school students attending the School District on an inter-district basis. Using the cost per student impacts determined in Appendix “F”, the costs incurred by inter-district students are estimated at \$46,076,742. Table H-2 shows the calculation used to estimate the cost impact of inter-district students.

**Table H-2
Cost Impact of Inter-District Students**

SCHOOL LEVEL	INTER-DISTRICT STUDENTS	COST PER STUDENT	INTER-DISTRICT STUDENT IMPACT
Elementary School (K-6)	556	\$28,935	\$16,087,860
Middle School (7-8)	182	\$46,486	\$8,460,452
High School (9-12)	385	\$55,918	\$21,528,430
TOTAL	1,123	NA	\$46,076,742

Current Unhoused Student Impact

An analysis of the current capacity and enrollment of the School District found a capacity deficiency of 1,266 students at the elementary school level and 1,084 students at the high school level. The capacity analysis is described in more detail in Section II.C of this SFNA. Table H-3 identifies the existing needs to house currently unhoused students through expansion of school sites, replacement of portables with permanent facilities and/or new school facility construction. The cost impact of current unhoused students is determined by multiplying the unhoused students shown in Table 7 of this SFNA by the cost per student calculated in Appendix “F” for each school level.

**Table H-3
Cost Impact of Currently Unhoused Students**

SCHOOL LEVEL	CURRENT UNHOUSED STUDENTS	COST PER STUDENT	CURRENT UNHOUSED STUDENT IMPACT
Elementary School (K-6)	1,266	\$28,935	\$36,631,710
Middle School (7-8)	0	\$46,486	\$0
High School (9-12)	1,084	\$55,918	\$60,615,112
TOTAL	2,350	NA	\$97,246,822

Local Funds Credit

Considering the cost impact of Inter-District Students and Current Unhoused Students described above in Tables H-2 and H-3 and subtracting those figures from the Local Funds identified in Tables H-1 results in a funding deficit of \$120,161,262. This calculation is shown in Table H-4 below. Since the cost impacts are greater than the local funds available, there are no surplus funds available to offset the impact of Projected Units.

**Table H-4
Funding Determination**

DESCRIPTION	AMOUNT
Surplus Property and Local Funds Available	\$23,162,302
Inter-District Student Impact	(\$46,076,742)
Current Unhoused Student Impact	(\$97,246,822)
SURPLUS(DEFICIT) OF LOCAL FUNDS	(\$120,161,262)

Developer Fees 2016

Fee Justification Study (Statutory Fees)		School Facilities Needs Analysis (Alternative Residential Fees)	
Commercial/ Industrial	Level I (additions)	Level II (Residential)	Level III (Residential)
Current Rate			
\$0.54	\$3.36	\$3.77	\$7.55
New Rate			
\$0.56	\$3.48	\$3.99	\$7.98
Effective Date of New Rate			
July 1, 2016, until a new fee is adopted in approximately two years	July 1, 2016, until a new fee is adopted in approximately two years	May 2, 2016, through May 2, 2017, while the state has bond funds or until new SFNA	May 2, 2016, through May 2, 2017, <u>if the State declares that bond funds are depleted</u>

**Board Meeting Agenda
May 2, 2016**

Topic: Resolution No. 2015/16-49 – Resolution of the Board of Education of the Riverside Unified School District Approving an Increase in Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995

Presented by: Hayley Calhoun, Director, Planning and Development

Responsible Cabinet Member: Kirk Lewis Ed.D, Assistant Superintendent, Operations

Type of Item: Action

Short Description: Consideration of Resolution No. 2015/16-49 Adopting a Fee Justification Study and Increasing Statutory School Fees Imposed on New Residential and Commercial/Industrial Development.

DESCRIPTION OF AGENDA ITEM:

A public hearing for consideration of Riverside Unified School District’s Fee Justification Study was held earlier in this meeting.

Resolution No. 2015/16-49 adopts the findings of the Fee Justification Study that shows Riverside Unified may justify the collection of the statutory fees of \$3.48 per square foot of new residential development and \$0.56 per square foot for commercial and industrial development. This is an increase from the currently adopted levels of \$3.36 per square foot for residential and \$0.54 per square foot for commercial and industrial development.

The new statutory fees will take effect 60 days following adoption of Resolution No. 2015/16-49 on July 1st, 2016.

FISCAL IMPACT: Dependent on the number of building permits pulled in next two years.

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 2015/16-49 increasing the statutory school fees to \$3.48 per square foot of residential development and \$0.56 per square foot of commercial and industrial development, in accordance with Education Code Section 17620 and Government Code Section 65995, and adopting the findings in the Fee Justification Study.

ADDITIONAL MATERIAL: Resolution No. 2016/16-49 and Fee Justification Report for New Residential and Commercial/Industrial Development.

Attached: Yes

RESOLUTION NO. 2015/16 - 49

RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT APPROVING AN INCREASE IN STATUTORY SCHOOL FACILITY FEES IMPOSED ON NEW RESIDENTIAL AND COMMERCIAL/INDUSTRIAL CONSTRUCTION PURSUANT TO EDUCATION CODE SECTION 17620 AND GOVERNMENT CODE SECTION 65995

WHEREAS, the Board of Education (“Board”) of the Riverside Unified School District (“District”) provides for the educational needs for Grade K-12 students within the City of Riverside (“City”) and the County of Riverside (“County”); and

WHEREAS, on February 24, 2016, the State Allocation Board (“SAB”) authorized an adjustment in the Statutory School Fee amounts for unified school districts pursuant to Government Code Section 65995(b)(3) to Three and 48/100 Dollars (\$3.48) per square foot for assessable space of new residential construction (“Residential Statutory School Fees”) and Fifty-Six Cents (\$0.56) per square foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction (“Commercial/Industrial Fees” and collectively “Statutory School Fees”), as long as such increases are properly justified by the District pursuant to law; and

WHEREAS, new residential and commercial/industrial construction continues to generate additional students for the District’s schools and the District is required to provide school facilities (“School Facilities”) to accommodate those students; and

WHEREAS, overcrowded schools within the District have an impact on the District’s ability to provide an adequate quality education and negatively impact the educational opportunities for the District’s students; and

WHEREAS, the District does not have sufficient funds available for the construction or reconstruction of the School Facilities, including acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential and commercial/industrial construction; and

WHEREAS, the Board has received and considered a report entitled “School Fee Justification Study” (“Study”) which includes information, documentation, and analysis of the School Facilities needs of the District, including: (a) the purpose of the Statutory School Fees; (b) the use to which the Statutory School Fees are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial construction and (1) the use for Statutory School Fees, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of Statutory School Fees from new residential and commercial/industrial construction; (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial construction (by category) upon the cost of providing School Facilities within the District; (e) an evaluation and projection of the number of students that will be generated by new residential construction; (f) the new School

Facilities that will be required to serve such students; and (g) the cost of such School Facilities; and

WHEREAS, the Study pertaining to the Statutory School Fees and to the capital facilities needs of the District has been available to the public for at least ten (10) days before the Board considered, at a regularly scheduled public meeting, the increase in the Statutory School Fees; and

WHEREAS, all notices of the proposed increase in the Statutory School Fees have been given in accordance with applicable law; and

WHEREAS, a public hearing was duly held at a regularly scheduled meeting of the Board relating to the proposed increase in the Statutory School Fees on May 2, 2016; and

WHEREAS, as to the Statutory School Fees, Education Code Section 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code Section 17620 shall not be subject to the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT AS FOLLOWS:

Section 1. That the Board accepts and adopts the Study.

Section 2. That the Board finds that the purpose of the Statutory School Fees imposed upon new residential construction are to fund the additional School Facilities required to serve the students generated by the new residential construction upon which the Statutory School Fees are imposed.

Section 3. That the Board finds that the Statutory School Fees imposed on new residential construction will be used only to finance those School Facilities described in the Study and related documents, and that these School Facilities are required to serve the students generated by the new residential construction within the District; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms, and technology, and acquiring and installing additional portable classrooms and related School Facilities, as well as any required central administrative and support facilities, within the District.

Section 4. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and the new residential construction within the District because the Statutory School Fees imposed on new residential construction by this Resolution will be used to fund School Facilities that will be used to serve the students generated by such new residential construction.

Section 5. That the Board finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will

be generated from new residential construction within the District, and the District does not have student capacity in the existing School Facilities to accommodate these students.

Section 6. That the Board finds that the amount of the Statutory School Fees imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

Section 7. That the Board finds that the purpose of the Statutory School Fees imposed on new commercial/industrial construction is to fund the additional School Facilities required to serve the students generated by the new commercial/industrial construction upon which the Commercial/Industrial Fees are imposed.

Section 8. That the Board finds that the Statutory School Fees imposed on new commercial/industrial construction (by category) will be used only to finance those School Facilities described in the Study and related documents and that these School Facilities are required to serve the students generated by such new commercial/industrial construction; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, and acquiring and installing additional portable classrooms and related facilities, as well as any required central administrative and support facilities within the District.

Section 9. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and new commercial/industrial construction by category within the District because the Statutory School Fees imposed on commercial/industrial construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new commercial/industrial construction.

Section 10. That the Board finds that there is a roughly proportional, reasonable relationship between the new commercial/industrial construction by category, upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new commercial/industrial construction within the District, and the District does not have student capacity in the existing School Facilities to accommodate these students.

Section 11. That the Board finds that the amount of the Statutory School Fees imposed on new commercial/industrial construction by category as set forth in this Resolution is roughly proportional and reasonably related to and does not exceed the cost of providing the School Facilities required to serve the students generated by such new commercial/industrial construction within the District.

Section 12. That the Board finds that a separate fund (“Fund”) and/or sub-funds (“Sub-Funds”) of the District have been created or are authorized to be established for all monies received by the District for the deposit of Statutory School Fees and mitigation payments (“Mitigation Payments”) collected by the District and that said Fund and Sub-Funds at all times

have been separately maintained, except for temporary investments, with other funds of the District as authorized by law.

Section 13. That the Board finds that the monies of the separate Fund or the separate Sub-Funds described in Section 12, consisting of the proceeds of Statutory School Fees and Mitigation Payments, have been imposed for the purposes of constructing and reconstructing those School Facilities necessitated by new residential and/or commercial/industrial construction, and thus, these monies may be expended for all those purposes permitted by applicable law. The Statutory School Fees may also be expended by the District for the costs of performing any Study or otherwise making the findings and determinations required under subdivisions (a), (b), and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees.

Section 14. That the Board hereby increases the Statutory School Fees as a condition of approval of new residential development projects and imposes the Statutory School Fees on such development projects in the following amounts:

a. Three and 48/100 Dollars (\$3.48) per square foot of assessable space for new residential construction or reconstruction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code Section 17625, and including residential construction or reconstruction resulting from an increase of assessable space, as defined in Government Code Section 65995, in excess of five hundred (500) square feet.

b. Fifty-Six Cents (\$0.56) per square foot of assessable space, for new residential construction used exclusively for the housing of senior citizens, as described in Section 51.3 of the Civil Code or as described in subdivision (o) or (p) of Section 1569.2 of the Health and Safety Code, or a multi-level facility as described in paragraph 9 of subdivision (d) of Government Code Section 15432, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 as described in Government Code Section 65995.2.

Section 15. That this Board hereby increases the Statutory School Fees as a condition of approval of new commercial/industrial construction projects and levies the Statutory School Fees on such development projects in the following amounts per square foot of chargeable covered and enclosed space for all categories of commercial/industrial construction to Fifty-Six Cents (\$0.56).

Section 16. That the proceeds of the Statutory School Fees increased and established pursuant to this Resolution shall continue to be deposited into those Funds and Sub-Funds identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Statutory School Fees are to be collected, including, as to Statutory School Fees, accomplishing any Study, findings or determinations required by subdivisions (a),

(b) and (d) of Section 66001 of the Government Code, or retaining an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees or in financing the described Study or in defending the imposition of Statutory School Fees.

Section 17. That the District’s Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the City and the County, as well as the Office of Statewide Health Planning and Development (“OSHPD”), along with a copy of all the supporting documentation referenced herein and a map of the District clearly indicating the boundaries thereof, advising the City, the County and the OSHPD that new residential and commercial/industrial construction is subject to the Statutory School Fees increased pursuant to this Resolution and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential development project, mobile home or manufactured home subject to the Statutory School Fees absent a certification of compliance (“Certificate of Compliance”) from the District demonstrating compliance of such project with the requirements of the Statutory School Fees, nor that any building permit be issued for any nonresidential construction absent a certification from this District of compliance with the requirements of the applicable Statutory School Fees.

Section 18. That the Board hereby adopts and establishes the procedures that permit the party against whom the Commercial/Industrial Fees are imposed the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as stated in Education Code Section 17621 and Government Code Section 66020 and 66021.

Section 19. That the Superintendent, or designee, is authorized to cause a Certificate of Compliance to be issued for each development project, mobile home and manufactured home for which there is compliance with the requirement for payment of the Statutory School Fees in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Statutory School Fees for a development project, mobile home or manufactured home and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate City, County or OSHPD shall be so notified.

Section 20. That no statement or provision set forth in this Resolution, or referred to herein, shall be construed to repeal any preexisting fee or mitigation amount set forth in a mitigation agreement.

Section 21. That if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.

Section 22. That the increase in the District’s Statutory School Fees will become effective sixty (60) days from the date of this Resolution unless a separate resolution increasing the fees immediately on an urgency basis is adopted by the Board.

ADOPTED, SIGNED AND APPROVED this 2nd day of May, 2016.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Mr. Tom Hunt, President, Board of Education of the
Riverside Unified School District

Mrs. Patricia Lock-Dawson, Clerk, Board of
Education of the Riverside Unified School District

STATE OF CALIFORNIA)
) ss.
COUNTY OF RIVERSIDE)

I, Patricia Lock-Dawson, Clerk, Board of Education of the Riverside Unified School District, do hereby certify that the foregoing Resolution was adopted by the Board of Education of said District at a meeting of said Board held on the 2nd day of May, 2016, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk, Board of Education of the Riverside Unified
School District

STATE OF CALIFORNIA)
) ss.
COUNTY OF RIVERSIDE)

I, Patricia Lock-Dawson, Clerk, Board of Education of the Riverside Unified School District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. _____ of said Board, and that the same has not been rescinded, amended or repealed.

Dated this 2nd day of May, 2016.

Clerk, Board of Education of the Riverside Unified
School District



RIVERSIDE UNIFIED SCHOOL DISTRICT
SCHOOL FEE JUSTIFICATION STUDY

APRIL 18, 2016

KOPPEL & GRUBER
PUBLIC FINANCE

334 VIA VERA CRUZ, SUITE 256
SAN MARCOS
CALIFORNIA 92078

T. 760.510.0290
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- APPENDIX A – FACILITIES CAPACITY UPDATE**
- APPENDIX B – ESTIMATED SCHOOL FACILITIES COSTS**
- APPENDIX C – BLENDED STUDENT GENERATION RATES**
- APPENDIX D – COMMERCIAL/INDUSTRIAL CATEGORY DESCRIPTIONS**

EXECUTIVE SUMMARY

Education Code Section 17620 authorizes the governing board of a school district to levy school fees to offset the impacts to school facilities from new residential and commercial/industrial construction and reconstruction. In order to levy Level I fees (statutory fees), a school district must prepare and adopt a school fee justification study pursuant to the provisions of Education Code Section 17620 and Sections 65995 and 66001 of the Government Code. The school fee justification study serves as the basis for justifying the levy of Level I fees and presents and documents the nexus findings required by State law.

This School Fee Justification Study (“Study”) has been prepared for the Riverside Unified School District (“School District”) to demonstrate the relationship between new residential and commercial/industrial development and the School District’s need for the construction of school facilities, the cost of the school facilities, modernization of existing school facilities, and the per square foot amount of Level I fees (“School Fees”) that may be levied by the School District on residential and commercial/industrial development in accordance with applicable law.

The maximum School Fees authorized by Education Code Section 17620 are currently \$3.48 per square foot for residential construction/reconstruction and \$0.56 per square foot for commercial/industrial construction. The State Allocation Board (“SAB”) reviews and may adjust the maximum authorized School Fees every January in even-numbered years. Based on the findings presented in this Study, the School District is justified in collecting the amount equal to the maximum authorized Level I school fees or \$3.48 per square foot for residential construction/reconstruction and the maximum authorized or \$0.56 per square foot for categories of commercial/industrial development, except for new construction classified as Rental Self-Storage. The findings are summarized below:

RESIDENTIAL DEVELOPMENT

New residential development in the School District is projected over the next ten (10) years. Based on historical student generation rates, such development will generate an estimated 1,217 new students over the next ten (10) years. Based on the School District’s existing facilities capacity and enrollment, the projected student enrollment supports the need for the construction of additional school facilities and/or expansion of facilities at existing sites.

The cost impact per square foot shown in Table E-1 exceeds the current maximum authorized residential School Fee of \$3.48, therefore, the School District is reasonably justified in levying the Level I school fees in an amount up to but not exceeding \$3.48 per square for residential development (“Applicable Residential School Fee”).

**TABLE E-1
RESIDENTIAL SCHOOL FACILITIES COST IMPACTS/APPLICABLE SCHOOL FEE**

DESCRIPTION	IMPACT PER SQUARE FOOT	MAXIMUM APPLICABLE SCHOOL FEE PER SQUARE FOOT
Residential Construction	\$7.46	\$3.48

COMMERCIAL/INDUSTRIAL DEVELOPMENT

As commercial/industrial properties develop new jobs are created. Many of the employees working at the new jobs will move into the School District boundaries, thereby increasing the need for new residential development and further impacting the School District’s facilities. School Fees may be imposed on commercial/industrial development if the school fees collected on residential development are insufficient to provide adequate school facilities for students generated as a result of new development and nexus findings are presented that justify the imposition of the commercial/industrial school fee.

Section 17621(e)(1)(B) of the Education Code requires that the Study determine the impact of the increased number of employees anticipated to result from commercial/industrial development upon the cost of providing school facilities within the School District. This code section further adds that employee generation estimates shall be based on the applicable employee generation estimates set forth in the January 1990 edition of “San Diego Traffic Generator Study” (“Traffic Study”), a report by San Diego Association of Governments (“SANDAG”). The school facilities cost impacts per commercial/industrial square foot as determined in this Study are shown in Table E-2 by commercial/industrial land use type. The cost impacts per square foot for each category of commercial/industrial development are equal to or exceed the maximum authorized School Fee of \$0.56 per square foot except for Rental Self-Storage. Therefore the School District is justified in levying commercial/industrial School Fees on new commercial/industrial development in an amount up to but not exceeding the maximum authorized School Fee of \$0.56 per square foot (“Applicable Com/Ind. School Fees”) for all categories except Rental Self-Storage. The Applicable Com/Ind. School Fees may be imposed on new commercial/industrial construction or reconstruction classified as Rental Self-Storage up to the respective net cost impact per square foot determined herein.

**TABLE E-2
COMMERCIAL/INDUSTRIAL SCHOOL FACILITIES COST IMPACTS/APPLICABLE SCHOOL FEES**

COMMERCIAL/INDUSTRIAL CATEGORY	IMPACT PER SQUARE FOOT	MAXIMUM APPLICABLE SCHOOL FEE PER SQUARE FOOT
Banks	\$8.57	\$0.56
Community Shopping Centers	\$4.66	\$0.56
Neighborhood Shopping Centers	\$8.49	\$0.56
Industrial Business Parks	\$10.67	\$0.56
Industrial Parks/ Warehousing/ Manufacturing	\$4.08	\$0.56
Rental Self-Storage	\$0.19	\$0.19
Research & Development	\$9.22	\$0.56
Hospitality(Lodging)	\$3.44	\$0.56
Commercial Offices (Standard)	\$14.53	\$0.56
Commercial Offices (Large High Rise)	\$13.78	\$0.56
Corporate Offices	\$8.14	\$0.56
Medical Offices	\$12.94	\$0.56

SECTION I. INTRODUCTION

A. PURPOSE OF THE STUDY

The purpose of this Study is to determine if a reasonable relationship exists between new residential and commercial/industrial development and the School District's need for the construction and/or reconstruction of school facilities. The findings presented in this Study have been made pursuant to and in compliance with Education Code Section 17620 and Government Code Section 66001 *et seq.* and serve as a basis for determining such a relationship.

B. GENERAL DESCRIPTION OF THE SCHOOL DISTRICT

The School District serves the Cities of Riverside, Jurupa, and an unincorporated area within the County of Riverside ("County") and currently educates a total student population¹ of approximately 42,912 kindergarten through twelfth grade students. The School District currently operates thirty (30) elementary schools, seven (7) middle schools, five (5) high schools, two (2) alternative high schools, one (1) STEM academy (located at Hyatt Elementary), one (1) virtual school, one (1) adult school, and one (1) special education preschool.

¹ Population total excludes 89 students enrolled in the Virtual School which does not require teaching stations.

SECTION II. LEGISLATION AND LEGAL REQUIREMENTS

This section discusses the legislative history of the Level I Fee.

Assembly Bill (“AB”) 2926 enacted by the State in 1986, also known as the “1986 School Facilities Legislation” granted school districts the right to levy fees in order to offset the impacts to school facilities from new residential and commercial development. Originally set forth in Sections 53080 and 65995 of the Government Code, AB 2926 authorized statutory school fees to be levied, commencing January 1, 1987, in the amount of \$1.50 per square foot of new residential assessable space and \$0.25 per square foot of enclosed commercial or industrial assessable space. AB 2926 also provided for an annual increase of the statutory fees based on the Statewide cost index for Class B construction, as determined by the SAB. The provisions of AB 2926 have since been amended and expanded.

AB 1600 was enacted by the State legislature in 1987 and created Government Code Sections 66000 *et seq.* These sections require a public agency to satisfy the following requirements when establishing, increasing or imposing a fee as a condition of approval for a development project:

1. Determine the purpose of the fee;
2. Identify the use to which the fee is to be put;
3. Determine how there is a reasonable relationship between the fee’s use and the type of development project on which the fee is imposed;
4. Determine that there is a reasonable relationship between the need for the public facilities and the type of development project on which the fee is imposed;
5. Determine that there is a reasonable relationship between the amount of the fee and the cost, or portion of the cost of the public facility attributable to the development on which the fee is imposed; and
6. Provide an annual accounting of any portion of the fee remaining unspent or held for projects for more than five (5) years after collection.

AB 181, enacted in 1989, established new requirements for school districts levying school fees and also re-codified Government Code Section 53080 *et seq.* as Education Code Section 17620 *et seq.* The additional provisions established by AB 181 imposed more stringent nexus requirements which must be satisfied by school districts prior to levying school fees, especially with respect to commercial/industrial school fees. Additionally, AB 181 provided that the maximum school fees for residential and commercial/industrial development be subject to an increase every two (2) years rather than annually.

In 1998, Governor Wilson signed into law Senate Bill 50 (“SB 50”), the Leroy F. Greene School Facilities Act of 1998, which reformed State’s School Building Program and developer school fee legislation. A significant provision of SB 50 provides school districts the option of adopting

alternative school fees (also known as Level II and Level III fees) in excess of the Level I fee upon meeting certain requirements. SB 50 also placed a \$9.2 billion State Bond measure on the November 3, 1998 ballot (Proposition 1A). With the passage of Proposition 1A in November 1998, SB 50 became operative.

SB 50 also limited the power of cities and counties to require mitigation of school facilities impacts as a condition of approving new development and suspended the court cases known as Mira-Hart-Murrieta. The Mira-Hart-Murrieta cases previously permitted school districts to collect mitigation fees in excess of school fees under certain circumstances.

On November 5, 2002, California voters passed Proposition 47, which authorized the issuance of \$13.05 billion in State bonds and also enacted AB 16, which provided for additional reformation of the School Building Program. AB 16, among other items, clarified that if the SAB is no longer approving apportionments for new construction due to the lack of funds available for new school facilities construction, a school district may increase its Level II Fee to the Level III Fee. With the issuance of the State bonds authorized by the passage of Proposition 47, this section of AB 16 became inoperable.

Furthermore, Proposition 55 was approved on March 2, 2004, which authorized the sale of \$12.3 billion in State bonds. Most recently, California voters approved Proposition 1D in the general election held on November 7, 2006. Proposition 1D authorized the issuance of \$10.4 billion in State bonds.

SECTION III. PROJECTED UNHOUSED STUDENTS AND FACILITY REQUIREMENTS

The objective of this Study is to determine if a nexus exists between future residential and commercial/industrial development and the need for school facilities. In addition, the Study aims to identify the costs of such required school facilities and determine the amount of School Fees that can be justifiably levied on residential and commercial/industrial development according to the estimated impacts caused by such development. This section evaluates whether existing school facilities can accommodate students generated from future residential development, projects student enrollment based on anticipated residential growth, and estimates the costs of school facilities required to accommodate new residential growth. The findings determined in this section are used in following sections to evaluate the cost impact per square foot for new residential and commercial/industrial property. Although many of the figures in this section are primarily derived from residential development projections and impacts, they are adjusted in Section V. to evaluate the impact of commercial/industrial development.

A. SCHOOL DISTRICT CAPACITY AND CURRENT STUDENT ENROLLMENT

The School District's existing school facilities capacity and student enrollment were evaluated in order to determine if there is excess capacity to house students generated by new residential and commercial/industrial development.

The School District currently operates thirty (30) elementary schools, seven (7) middle schools, five (5) high schools, two (2) alternative high schools, one (1) STEM academy (located at Hyatt Elementary), one (1) virtual school, one (1) adult school, and one (1) special education preschool. Per Education Code Section 17071.10, these facilities have a capacity to accommodate 42,045 students, 21,937 seats of which are at the elementary school level, 7,890 seats at the middle school level and 12,218 seats are at the high school level. Appendix "A" provides a calculation of the updated facility capacity using state loading factors.

Based on enrollment information as of October 2015, the total student enrollment of the School District is 43,001 students. Of those students, 89 are enrolled in a virtual online program. Those students do not require full-time teaching stations and have been subtracted from the enrollment figures, resulting in a net enrollment of 42,912 students, 23,203 students of which are at the elementary school level, 6,407 students of which are at the middle school level and 13,302 students are at the high school level. Current excess capacity is calculated by subtracting current student enrollment from existing school facilities capacity for each school level. This operation results in deficit capacity at the elementary and high school levels, and excess capacity at the middle school level. The existing school facilities excess capacity determination is shown in Table 1.

TABLE 1
FACILITIES CAPACITY AND STUDENT ENROLLMENT

SCHOOL LEVEL	EXISTING FACILITIES CAPACITY	STUDENT ENROLLMENT (OCTOBER 2015)	EXCESS/(DEFICIT) CAPACITY
Elementary School (K-6)	21,937	23,203	(1,266)
Middle School (7-8)	7,890	6,407	1,483
High School (9-12)	12,218	13,302	(1,084)
Total	42,045	42,912	(867)

B. PROJECTED UNHOUSED STUDENTS

1. Projected Residential Units

To estimate the Projected Units, Koppel & Gruber Public Finance (“K&G Public Finance”) utilized information from the Planning Departments from the Cities of Jurupa Valley and Riverside as well as the County of Riverside Planning Department (collectively the “Planning Agencies”), including but not limited to specific plans and tract and land entitlement information. In determining projected units for areas within the City of Riverside, K&G Public Finance utilized the City’s Housing Technical Report updated for the General Plan 2025. Such information was used to project residential development for areas within each planning jurisdiction by housing type. Based on the information, it is estimated the School District could experience the development of an estimated 2,179 residential units over the next ten (10) years (“Total Projected Units”).

Projected residential units having mitigated their impact through an alternative to paying School Fees, such as participation in a Community Facilities District or through execution of a mitigation agreement, have been identified. Currently, 122 of the Total Projected Units have mitigated their impact to the School District through participation in a Community Facilities District and are thus subtracted from the Total Projected Units.

The determination of the Projected Unmitigated Units is summarized by residential category in Table 2. Single-Family Detached units (“SFD”) are those units with no common walls and Multi-Family (“MF”) are those units sharing a common wall and include townhouses, condominiums, apartments, duplexes, or similar residential types.

**TABLE 2
PROJECTED RESIDENTIAL UNITS**

RESIDENTIAL CATEGORY	TOTAL PROJECTED UNITS	PROJECTED MITIGATED UNITS	PROJECTED UNMITIGATED UNITS
SFD	1,479	122	1,357
MF	700	0	700
TOTAL	2,179	122	2,057

2. Student Generation Rates

In order to calculate student generation rates (“SGRs”), Koppel & Gruber Public Finance (“K&G Public Finance”) first obtained property characteristic data from the Assessor’s Office of the County of Riverside (“County”) as of December 2015. The database contains all residential parcels within the School District and provides the year that a structure (if any) was built and land use class information (e.g. single family dwellings, multi-family et al). Parcels in the database were classified by unit type (SFD or MF) and residential parcels built within a five (5) year sample period (Calendar Years 2011 through 2015) were extracted. Based on the County information, a total of 309 SFDs and 89 MFs were built within the School District during the sample period.

K&G Public Finance then obtained a student database from the School District, which contained the school attended, grade level and physical address information for each student enrolled in the School District. The student database is reflective of student enrollment information as of October 2015. The student enrollment address information was matched to the address (situs address) information of parcels in the County property characteristic database. The number of students matched was then queried by school level and residential category. Tables 3, 4, and 5 below summarize the calculation of the SGRs by residential category.

**TABLE 3
SINGLE FAMILY DETACHED (SFD)
STUDENT GENERATION RATES**

SCHOOL LEVEL	STUDENTS MATCHED	SFD UNITS	SGR BY SCHOOL LEVEL
Elementary School	91	309	0.2945
Middle School	28	309	0.0906
High School	38	309	0.1230
TOTAL	157	NA	0.5081

TABLE 4
MULTI-FAMILY (MF)
STUDENT GENERATION RATES

SCHOOL LEVEL	STUDENTS MATCHED	MF UNITS	SGR BY SCHOOL LEVEL
Elementary School	44	89	0.4944
Middle School	8	89	0.0899
High School	15	89	0.1685
TOTAL	67	NA	0.7528

TABLE 5
COMBINED STUDENT GENERATION RATES

SCHOOL LEVEL	SFD UNITS	MF UNITS
Elementary School	0.2945	0.4944
Middle School	0.0906	0.0899
High School	0.1230	0.1685
TOTAL	0.5081	0.7528

3. Projected Student Enrollment

Projected student enrollment was determined by multiplying the SGRs in Table 5 by the number of Projected Unmitigated Units shown in Table 2. A total of 1,217 students are estimated to be generated from Projected Unmitigated Units. The projected student enrollment is summarized by school level in Table 6.

TABLE 6
PROJECTED STUDENT ENROLLMENT BY SCHOOL LEVEL

SCHOOL LEVEL	PROJECTED STUDENTS
Elementary School	746
Middle School	186
High School	285
Total	1,217

4. Projected Unhoused Students

As shown in Table 1, there is available capacity at the middle school level, and deficit capacity at the elementary and high school levels. In order to determine the projected unhoused students generated by Projected Unmitigated Units (“Projected Unhoused Students”) the Projected Student Enrollment is adjusted by the surplus or deficit seats available at the respective levels. Table 7 shows that the existing surplus capacity at the

middle school level may accommodate the projected student enrollment, however, deficit capacity at the elementary and high school levels will not.

**TABLE 7
PROJECTED UNHOUSED STUDENTS**

SCHOOL LEVEL	PROJECTED STUDENT ENROLLMENT	SURPLUS SEATS AVAILABLE	PROJECTED UNHOUSED STUDENTS
Elementary School	746	0	746
Middle School	186	1,483	0
High School	285	0	285
Total	1,217	1,483	1,031

C. NEW FACILITY COSTS AND ESTIMATED PER STUDENT COST

1. Facilities Costs

Table 8 below summarizes the estimated cost to the School District of providing new school facilities per school level. The calculations used to estimate the school facilities costs are also provided in Appendix “B” of this Study.

**TABLE 8
ESTIMATED FACILITIES COSTS PER SCHOOL**

SCHOOL LEVEL	ESTIMATED SITE COSTS	ESTIMATED FACILITIES CONSTRUCTION & SOFT COSTS	TOTAL ESTIMATED SCHOOL FACILITIES COSTS
Elementary School ¹	\$0	\$21,701,598	\$21,701,598
Middle School	\$6,300,000	\$35,537,412	\$41,837,412
High School	\$13,990,000	\$120,212,942	\$134,202,942

¹ The School District owns one (1) site proposed for the development of a future school.

2. Estimated Cost Per Student

The School District has determined that future school facilities will be designed to accommodate a capacity of 750 students at the elementary school level, 900 students at the middle school level, and 2,400 students at the high school level. The estimated Cost per Student for each school level is determined by dividing the Total Estimated School Facilities Costs shown in Table 8 by the student capacity. The cost per student calculation is shown in Table 9. ¹

TABLE 9
FACILITIES COSTS PER STUDENT

SCHOOL LEVEL	TOTAL ESTIMATED SCHOOL FACILITIES COST	STUDENT CAPACITY	COST PER STUDENT
Elementary School	\$21,701,598	750	\$28,935
Middle School	\$41,837,412	900	\$46,486
High School	\$134,202,942	2,400	\$55,918

SECTION IV. PROJECTED IMPACT OF RESIDENTIAL DEVELOPMENT

The following section presents the school facility impact analysis for new residential development and provides a step-by-step calculation of the estimated per residential square foot cost impact.

To determine the school facilities cost impact per square foot of residential development, first the Projected Unhoused Students determined in Table 7 were multiplied by the Cost per Student determined in Table 9 for each school level. The result of this computation is shown Table 10 and reflects the estimated school facilities cost impact to house Projected Unhoused Students.

**TABLE 10
ADDITIONAL FACILITIES COST IMPACT**

SCHOOL LEVEL	PROJECTED UNHOUSED STUDENTS	COST PER STUDENT	FACILITIES IMPACT
Elementary School	746	\$28,935	\$21,585,510
Middle School	0	\$46,486	\$0
High School	285	\$55,918	\$15,936,630
Total	1,031	NA	\$37,522,140

The Total Estimated School Facilities Cost shown in Table 10 above was then divided by the number of Projected Unmitigated Units shown in Table 2 to determine the school facilities cost per residential unit. The cost per residential unit is shown in Table 11.

**TABLE 11
SCHOOL FACILITIES COST PER RESIDENTIAL UNIT**

RESIDENTIAL CATEGORY	TOTAL FACILITIES COST	PROJECTED UNMITIGATED UNITS	FACILITIES COST PER RESIDENTIAL UNIT
Residential Units	\$37,522,140	2,057	\$18,241

The school facilities cost impact per residential square foot was calculated by dividing the school facilities cost per residential unit determined in Table 11 by the average square footage of each residential unit type. This calculation is shown in Table 12. K&G Public Finance used square footage information obtained from the Assessor's Office of the County for SFD and MF units constructed within the School District over the last five-year period to estimate the average square footage of the Projected Unmitigated Units.

TABLE 12
SCHOOL FACILITIES COST PER RESIDENTIAL SQUARE FOOT

RESIDENTIAL CATEGORY	FACILITIES COST PER RESIDENTIAL UNIT	AVERAGE SQUARE FOOTAGE	FACILITIES COST PER RESIDENTIAL SQUARE FOOT
Residential Units	\$18,241	2,444	\$7.46

The total school facilities impact per residential square foot determined in Table 12 is greater than the current maximum residential School Fees of \$3.48 per square foot; therefore the School District is justified in levying an amount up to the maximum authorized amount for all unmitigated residential development.

SECTION V. COMMERCIAL/INDUSTRIAL SCHOOL IMPACT ANALYSIS

The following section presents the school facilities impact analysis for new commercial/industrial development and provides a step-by-step calculation of the estimated per commercial/industrial square foot cost impact.

A. EMPLOYEE GENERATION

In the course of making the nexus findings to justify School Fees levied on commercial/industrial development, Education Code Section 17621(e)(1)(B) requires that the Study determine the impact of the increased number of employees anticipated to result from commercial/industrial development upon the cost of providing school facilities within the School District. As mentioned in the Executive Summary, for purposes of making such determination this code section further sets out that the employee generation estimates be based on the applicable estimates set forth in the Traffic Study published by SANDAG.

The employee generation estimates per 1,000 square feet of development derived from the Traffic Study are listed by commercial/industrial land use category in Table 13 below. The land use categories listed are based on those categories described in the Traffic Study and include land uses recommended by the provisions of Education Code Section 17621(e)(1)(B).

**TABLE 13
EMPLOYEE GENERATION PER 1,000 SQUARE FEET
OF COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	AVERAGE SQUARE FOOTAGE PER EMPLOYEE	EMPLOYEES PER 1,000 SQUARE FEET
Banks	354	2.8253
Community Shopping Centers	652	1.5348
Neighborhood Shopping Center	357	2.7985
Industrial Business Parks	284	3.5156
Industrial/Warehousing/Manufacturing	742	1.3473
Rental Self-Storage	15,541	0.0643
Research & Development	329	3.0408
Hospitality(Lodging)	883	1.1325
Commercial Offices (Standard)	209	4.7897
Commercial Offices (Large High Rise)	220	4.5442
Corporate Offices	372	2.6848
Medical Offices	234	4.2654

Source: San Diego Traffic Generator Study, January 1990 Edition; SANDAG.

B. RESIDENTIAL IMPACT

1. Households

To evaluate the impact of commercial/industrial development on School District facilities, the employee generation estimates listed in Table 13 were first used to determine the impact of commercial/industrial development on a per household basis. Based on information obtained from the California Employment Development Department² and the U.S. Census Bureau³, there are approximately 1.81 employed persons per household on average for households located within City of Riverside. Dividing the employee generation estimates listed in Table 13 by 1.81 results in the estimated number of households per 1,000 square feet of commercial/industrial development (“Total Household Impact”).

The Total Household Impact determined in the preceding paragraph takes into consideration all employees generated from commercial/industrial development. Since some of those employees will live outside the School District and therefore will have no impact on the School District, the figures are adjusted to reflect only those households within the School District occupied by employees generated from commercial/industrial development built within the School District. Based on information derived from U.S. Census data⁴, it is estimated that approximately 43.3% of employees both live and work within the School District. Multiplying the Total Household Impact by 43.3% results in the households within the School District impacted per 1,000 square feet commercial/industrial development. The results of these computations are shown in Table 14.

² State of California Employment Development Department: Monthly Labor Force Data for Cities and Census Designated Places (CDP) Annual Average 2014-Revised

³ US Census Bureau: ACS 2014 Demographic and Housing Estimates (DP05)

⁴ US Census Bureau: ACS 2014 Commuting Characteristics by Sex (S0801)

TABLE 14
IMPACT OF COMMERCIAL/INDUSTRIAL DEVELOPMENT ON
HOUSEHOLDS WITHIN THE SCHOOL DISTRICT

COMMERCIAL/INDUSTRIAL CATEGORY	SCHOOL DISTRICT HOUSEHOLDS PER 1,000 SQUARE FEET COM./IND.
Banks	0.6759
Community Shopping Centers	0.3672
Neighborhood Shopping Centers	0.6995
Industrial Business Parks	0.8410
Industrial/Warehousing/Manufacturing	0.3223
Rental Self-Storage	0.0154
Research & Development	0.7274
Hospitality(Lodging)	0.2709
Commercial Offices (Standard)	1.1458
Commercial Offices (Large High Rise)	1.0871
Corporate Offices	0.6423
Medical Offices	1.0204

2. Household Student Generation

The student generation impacts per 1,000 square feet of commercial/industrial development were calculated by multiplying the household impacts shown in Table 14 by blended student generation rates determined for each school level. The result of this calculation is shown in Table 15. The determination of the blended student generation rates are shown and described in Appendix “C” of this Study.

**TABLE 15
STUDENT GENERATION PER 1,000 SQUARE FEET OF
COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	ELEMENTARY SCHOOL STUDENT GENERATION	MIDDLE SCHOOL STUDENT GENERATION	HIGH SCHOOL STUDENT GENERATION	TOTAL STUDENT GENERATION
Banks	0.2450	0.0611	0.0936	0.3997
Community Shopping Centers	0.1331	0.0332	0.0509	0.2172
Neighborhood Shopping Centers	0.2427	0.0605	0.0927	0.3959
Industrial Business Parks	0.3049	0.0760	0.1165	0.4974
Industrial/Warehousing/ Manufacturing	0.1168	0.0291	0.0446	0.1905
Rental Self-Storage	0.0056	0.0014	0.0021	0.0091
Research & Development	0.2637	0.0657	0.1007	0.4301
Hospitality(Lodging)	0.0982	0.0245	0.0375	0.1602
Commercial Offices (Standard)	0.4145	0.1035	0.1587	0.6776
Commercial Offices (Large High Rise)	0.3941	0.0982	0.1505	0.6428
Corporate Offices	0.2328	0.0580	0.0889	0.3797
Medical Offices	0.3699	0.0922	0.1413	0.6034

C. NET IMPACT PER COMMERCIAL/INDUSTRIAL SQUARE FOOT

1. Cost Impact

To estimate the school facilities costs required to house new students as a result of additional commercial/industrial development, the total school facilities cost per student was determined by multiplying the facilities costs per student summarized in Table 9 by the total student generation impacts calculated in Table 15. The school facilities cost impacts are shown in Table 16 by commercial/industrial development category and school level.

TABLE 16
SCHOOL FACILITIES COSTS PER 1,000 SQUARE FEET OF
COMMERCIAL/INDUSTRIAL DEVELOPMENT

COMMERCIAL/INDUSTRIAL CATEGORY	ELEMENTARY SCHOOL IMPACT	MIDDLE SCHOOL IMPACT	HIGH SCHOOL IMPACT	TOTAL COST IMPACT
Banks	\$7,089	\$2,840	\$5,234	\$15,163
Community Shopping Centers	\$3,851	\$1,543	\$2,846	\$8,240
Neighborhood Shopping Centers	\$7,023	\$2,812	\$5,184	\$15,019
Industrial Business Parks	\$8,822	\$3,533	\$6,514	\$18,869
Industrial/Warehousing/Manufacturing	\$3,380	\$1,353	\$2,494	\$7,227
Rental Self-Storage	\$162	\$65	\$117	\$344
Research & Development	\$7,630	\$3,054	\$5,631	\$16,315
Hospitality(Lodging)	\$2,841	\$1,139	\$2,097	\$6,077
Commercial Offices (Standard)	\$12,020	\$4,811	\$8,874	\$25,705
Commercial Offices (Large High Rise)	\$11,403	\$4,565	\$8,416	\$24,384
Corporate Offices	\$6,736	\$2,696	\$4,971	\$14,403
Medical Offices	\$10,703	\$4,286	\$7,901	\$22,890

2. Residential Fee Offsets

New commercial/industrial development within the School District will generate new employees, thereby increasing the need for new residential development to house those employees living in the School District. Applicable residential school fees adopted by the School District under applicable law will also be imposed by the School District on such new residential development. To prevent new commercial/industrial development from paying the portion of impact that is mitigated by the applicable residential school fees, this amount has been calculated and deducted from the school facilities impact costs calculated in Table 16 above.

The residential fee offsets are first calculated by using the School District’s proposed Level II Fee of \$3.99 as determined and multiplying that amount by the weighted average square footage of a residential unit in the School District, which is 2,444 square feet. This calculation provides the average residential revenues from a residential unit of \$9,752 (\$3.99 x 2,444). The proposed Level II Fee is utilized for purposes of this analysis as a conservative approach to calculating the Net Cost Impacts. Note that the maximum School Fee for Commercial/Industrial Development, \$0.56, would also be justified utilizing the current maximum Level I School Fee for Residential Development of \$3.48 or the current Level II School Fee for Residential Development of \$3.77, in calculating the Residential Fee Offset for all commercial categories other than Rental Self-Storage. The average residential revenues from a residential unit multiplied by New Household Impacts per 1,000 square feet of commercial/industrial development, as shown in Table 14, results in the residential school fee revenues per 1,000 square feet of commercial/industrial development (“Residential Fee Offset”). This computation is shown in Table 17.

**TABLE 17
RESIDENTIAL FEE OFFSET**

CATEGORY	HOUSEHOLDS PER 1,000 SQUARE FEET COM./IND.	RESIDENTIAL FEE OFFSET PER 1,000 SQUARE FEET COM./IND.
Banks	0.6759	\$6,591
Community Shopping Centers	0.3672	\$3,581
Neighborhood Shopping Centers	0.6695	\$6,529
Industrial Business Parks	0.8410	\$8,201
Industrial/Warehousing/Manufacturing	0.3233	\$3,143
Rental Self-Storage	0.0154	\$150
Research & Development	0.7274	\$7,093
Hospitality(Lodging)	0.2709	\$2,642
Commercial Offices (Standard)	1.1458	\$11,173
Commercial Offices (Large High Rise)	1.0871	\$10,601
Corporate Offices	0.6423	\$6,263
Medical Offices	1.0204	\$9,950

3. Net School Facilities Costs

Subtracting the Residential Fee Offset determined in Table 17 from the total school facilities costs listed in Table 16 results in the net school facilities costs per 1,000 square feet of commercial/industrial development (“Net School Facilities Costs”). The Net School Facilities Costs are listed in Table 20.

**TABLE 20
NET SCHOOL FACILITIES COSTS
PER 1,000 SQUARE FEET COMMERCIAL/INDUSTRIAL DEVELOPMENT**

CATEGORY	TOTAL SCHOOL FACILITIES COSTS	RESIDENTIAL FEE OFFSET	NET SCHOOL FACILITIES COSTS
Banks	\$15,163	\$6,591	\$8,572
Community Shopping Centers	\$8,240	\$3,581	\$4,659
Neighborhood Shopping Centers	\$15,019	\$6,529	\$8,490
Industrial Business Parks	\$18,869	\$8,201	\$10,668
Industrial/Warehousing/Manufacturing	\$7,227	\$3,143	\$4,084
Rental Self-Storage	\$344	\$150	\$194
Research & Development	\$16,315	\$7,093	\$9,222
Hospitality(Lodging)	\$6,077	\$2,642	\$3,435
Commercial Offices (Standard)	\$25,705	\$11,173	\$14,532
Commercial Offices (Large High Rise)	\$24,384	\$10,601	\$13,783
Corporate Offices	\$14,403	\$6,263	\$8,140
Medical Offices	\$22,890	\$9,950	\$12,940

The Net School Facilities Costs determined in Table 20 were then divided by 1,000 square feet⁵ to provide the cost impact on a square foot basis. These cost impacts are listed in Table 21.

**TABLE 21
NET COST IMPACTS
PER SQUARE FOOT OF COMMERCIAL/INDUSTRIAL DEVELOPMENT**

CATEGORY	NET COST IMPACTS
Banks	\$8.57
Community Shopping Centers	\$4.66
Neighborhood Shopping Centers	\$8.49
Industrial Business Parks	\$10.67
Industrial/Warehousing/Manufacturing	\$4.08
Rental Self-Storage	\$0.19
Research & Development	\$9.22
Hospitality(Lodging)	\$3.44
Commercial Offices (Standard)	\$14.53
Commercial Offices (Large High Rise)	\$13.78
Corporate Offices	\$8.14
Medical Offices	\$12.94

The net cost impacts shown in Table 21 are equal to or exceed the maximum authorized statutory school fee for commercial/industrial development of \$0.56 per square foot, except for the Rental Self-Storage category. Therefore, the School District is justified in levying school fees on commercial/industrial in amount up to but not exceeding the maximum authorized statutory fee, or the net cost impacts determined for the Rental Self-Storage category.

D. COMMERCIAL/INDUSTRIAL DEVELOPMENT NOT IN PRESCRIBED CATEGORIES

In cases where new commercial/industrial development does not fit within the prescribed categories shown in Table 21, the School District shall evaluate such development on a case-by-case basis to determine if the imposition of the School Fees on the development meets the nexus requirements set forth under Government Code Section 66000 et seq. The School District may levy School Fees on such development in an amount up to but not exceeding the cost per square foot impact determined through such evaluation.

⁵ The Employee Generation Rates derived from the SANDAG Traffic Study are estimated per 1,000 square feet of development.

E. AGE-RESTRICTED (SENIOR) HOUSING

Government Code Sections 65995.1 and 65995.2 provides school districts may only charge the fees applicable for commercial/industrial development for qualified age-restricted (senior citizen) housing. Qualified age-restricted housing generates employees resulting in school facility impacts similar to those impacts from other commercial/industrial categories specified herein.

SECTION VI. REDEVELOPMENT

Government Code Section 66001, subdivision (a)(3) and (4) requires that a school district, in imposing school-impact fees, establish a reasonable relationship between the fee's use, the need for the public facility and the type of development project on which the fee is imposed. This section addresses and sets forth general policy when considering the levy of school fees on new construction resulting from redevelopment projects within the School District.

Redevelopment means voluntarily demolishing existing residential, commercial, and/or industrial structures and subsequently replacing them with new construction (“Redevelopment”). The School District is aware of Redevelopment projects completed within the School District boundaries, and anticipates similar Redevelopment projects may be completed in the next ten (10) years and beyond. School fees authorized pursuant to Education Code Section 17620 and Government Code Sections 65995 et seq. shall be levied by the School District on new construction resulting from Redevelopment projects, if there is a nexus between the School Fees being imposed and the impact of new construction on school facilities, after the impact of pre-existing development has been taken into consideration. In determining such nexus, the School District shall review, evaluate and determine on a case-by-case basis, the additional impact of the proposed new development by comparing the projected square footage, student generation and cost impacts of the proposed new units and the pre-existing residential, commercial and/or industrial development. Such analysis shall utilize the student generation rates identified in Table 5 of this Study, as applicable.

Redevelopment projects featuring a transition in commercial/industrial categorical classification (e.g. a project redeveloping a Hospitality (lodging) into Commercial office (standard) space) should be assessed based on the Applicable School Fee for the new commercial/industrial category multiplied by the total assessable space of the new commercial/industrial project in the case of a complete site redevelopment. In the case where there is a partial redevelopment, or an addition to an existing development, the Applicable School Fee should be calculated on a basis of the marginal assessable space increase multiplied by the maximum Applicable School Fee for the for the assessable space.

The School District may levy school fees, authorized under applicable law, on new units resulting from construction projects in an amount up to the additional impact cost per square foot as determined in accordance with the preceding paragraphs, but not exceeding the applicable school fees.

SECTION VII. GOVERNMENT CODE SECTION 66000

Government Code Sections 66000 *et seq.* were enacted by State Legislature in 1987. In any action establishing, increasing, or imposing a fee as a condition of approval of a development project, such as the Applicable Residential School Fee and Applicable Com/Ind. School Fees described herein (collectively referred to as the “Applicable School Fees”), these Government Code sections require the public agency to satisfy the following requirements:

1. Determine the purpose of the fee;
2. Identify the use to which the fee is to be put;
3. Determine how there is a reasonable relationship between the fee’s use and the type of development project on which the fee is imposed;
4. Determine that there is a reasonable relationship between the need for the public facilities and the type of development project on which the fee is imposed;
5. Determine that there is a reasonable relationship between the amount of the fee and the cost, or portion of the cost of the public facility attributable to the development on which the fee is imposed; and
6. Provide an annual accounting of any portion of the fee remaining unspent or held for projects for more than five (5) years after collection.

The information set forth herein, including the information contained in the Appendices attached hereto, provide factual evidence establishing a nexus between the type of development projected to be built within the School District and the amount of Applicable School Fees levied upon such development based on the need for such Applicable School Fees. The determinations made in this Study meet the requirements of Government Code Section 66000. The findings are summarized as follows:

PURPOSE OF THE SCHOOL FEE

The Board of the School District will levy and collect school fees on new residential and commercial/industrial development to obtain funds for the construction and/or reconstruction of school facilities to accommodate students generated as a result of such development. In accordance with Education Code Section 17620, “construction or reconstruction of school facilities” *does not* include any item of expenditure for any of the following:

- (i). Regular maintenance or routine repair of school buildings and facilities;
- (ii). Inspection, sampling, analysis, encapsulation or removal of asbestos-containing material, except where incidental to school facilities construction or reconstruction for which the expenditure of fees or other consideration collected pursuant to Education Code Section 17620 is not prohibited; and,
- (iii). Deferred maintenance as described in Education Code Section 17582.

IDENTIFY THE USE OF THE SCHOOL FEE

The School District has determined that revenues collected from Applicable School Fees imposed on residential and commercial/industrial developments will be used for the following purposes:

- (i). Construction or reconstruction of school facilities required to accommodate students generated by new residential and commercial/industrial development in areas of the School District where school facilities are needed;
- (ii). Construction or reconstruction of administrative and operations facilities required in response to new student growth from new development;
- (iii). Acquisition or lease of property for unhoused students generated from new development;
- (iv). Purchase or lease of interim and/or temporary school facilities in order to accommodate student capacity demands;
- (v). Furniture for use in new school facilities;
- (vi). Costs associated with the administration, collection, and justification for the Applicable School Fees;
- (vii). Provide local funding that may be required if the School District applies for State funding through SB 50.

RELATIONSHIP BETWEEN THE USE OF THE FEE, THE NEED FOR SCHOOL FACILITIES AND THE TYPE OF DEVELOPMENT ON WHICH THE FEE IS IMPOSED

As determined in the preceding sections, adequate school facilities do not exist to accommodate students generated from new residential and commercial/industrial development in the areas of the School District where new development is anticipated. The fees imposed on such new development will be used to finance the acquisition of property and the construction and/or reconstruction of school facilities required to accommodate student enrollment growth generated by new residential and commercial/industrial development.

DETERMINATION OF THE RELATIONSHIP BETWEEN THE FEE AMOUNT AND THE SCHOOL FACILITIES COSTS ATTRIBUTABLE TO TYPE OF DEVELOPMENT ON WHICH THE FEE IS IMPOSED

The imposition of the Applicable Residential School Fee of \$3.48 per square foot of residential development is justified, as this fee is below the per square foot cost impact to provide adequate school facilities required as a result of such new residential development.

Similarly, the imposition of the Applicable Com/Ind. School Fees of \$0.56 per square foot of commercial/industrial development are justified as the fees are equal to or below the estimated per square foot net cost impact to provide adequate school facilities required as a result of such new commercial/industrial development, except for Rental Self-Storage. For the listed commercial/industrial categories, the net cost impacts determined herein are below the applicable maximum outlined fee of \$0.56 per square foot. Therefore, the applicable commercial/industrial School Fees imposed on new commercial/industrial development classified under these categories shall not exceed the Net Cost Impacts.

ACCOUNTING PROCEDURES FOR THE FEES

The School District will deposit, invest, and expend the school fees imposed and collected on residential and commercial/industrial development in accordance with the provision of Government Code Section 66006.

APPENDIX A - FACILITIES CAPACITY UPDATE

RIVERSIDE UNIFIED SCHOOL DISTRICT
FACILITIES CAPACITY UPDATE
APPENDIX A

Classroom Inventory

Site Name	Portable Classrooms				Permanent Classrooms				Total Classrooms
	Standard	Severe	Non-Severe	Total Portables	Standard	Severe	Non-Severe	Total Permanent	
Elementary									
ADAMS ELEMENTARY	8	0	0	8	18	2	0	20	28
ALCOTT ELEMENTARY	13	0	1	14	21	0	2	23	37
BEATTY ELEMENTARY	0	0	0	0	29	2	1	32	32
BRYANT ELEMENTARY	3	0	0	3	14	0	1	15	18
CASTLE VIEW ELEMENTARY	12	0	0	12	16	0	2	18	30
EMERSON ELEMENTARY	9	0	0	9	22	2	2	26	35
FRANKLIN ELEMENTARY	9	0	1	10	24	0	2	26	36
FREMONT ELEMENTARY	11	0	1	12	20	0	1	21	33
GRANT EDUCATION CENTER	12	0	0	12	7	0	0	7	19
HARRISON ELEMENTARY	9	2	0	11	21	1	0	22	33
HAWTHORNE ELEMENTARY	0	0	0	0	30	2	2	34	34
HIGHGROVE ELEMENTARY	25	0	1	26	15	0	1	16	42
HIGHLAND ELEMENTARY	9	0	2	11	21	2	0	23	34
JACKSON ELEMENTARY	17	0	1	18	19	2	1	22	40
JEFFERSON ELEMENTARY	10	0	2	12	34	0	0	34	46
KENNEDY ELEMENTARY	18	0	0	18	22	0	2	24	42
LAKE MATHEWS ELEMENTARY	10	0	0	10	25	0	0	25	35
LIBERTY ELEMENTARY	7	0	0	7	25	0	3	28	35
LONGFELLOW ELEMENTARY	11	0	1	12	25	0	1	26	38
MADISON ELEMENTARY	18	0	3	21	15	0	0	15	36
MAGNOLIA ELEMENTARY	17	0	0	17	12	0	1	13	30
MONROE ELEMENTARY	7	0	0	7	23	0	1	24	31
MT. VIEW ELEMENTARY	7	0	0	7	34	0	2	36	43
PACHAPPA ELEMENTARY	8	0	0	8	22	2	2	26	34
RIVERA ELEMENTARY	10	0	0	10	24	0	3	27	37
STEM (HYATT)	7	0	0	7	14	0	0	14	21
SUNSHINE ELEMENTARY	1	0	2	3	-2	7	3	8	11
TAFT ELEMENTARY	7	0	0	7	23	1	2	26	33
TWAIN ELEMENTARY	0	0	0	0	42	4	0	46	46
VICTORIA ELEMENTARY	9	0	1	10	16	2	1	19	29
WASHINGTON ELEMENTARY	11	2	0	13	19	0	1	20	33
WOODCREST ELEMENTARY	5	0	0	5	22	0	2	24	29
ELEMENTARY SCHOOL (K-6) TOTALS	300	4	16	320	672	29	39	740	1,060
Middle									
CENTRAL MIDDLE	0	0	0	0	30	0	4	34	34
CHEMAWA MIDDLE	8	0	0	8	29	0	7	36	44
EARHART MIDDLE	12	0	0	12	43	0	2	45	57
GAGE MIDDLE	3	0	0	3	37	1	2	40	43
SIERRA MIDDLE	0	0	0	0	42	4	0	46	46
UNIVERSITY MIDDLE	17	0	4	21	20	1	1	22	43
FRANK AUGUSTUS MILLER MIDDLE	0	0	0	0	37	2	4	43	43
MIDDLE SCHOOL (7-8) TOTALS	40	0	4	44	238	8	20	266	310
High									
ARLINGTON HIGH	20	1	0	21	68	1	7	76	97
KING HIGH	24	0	0	24	80	1	1	82	106
NORTH HIGH	24	0	4	28	58	2	4	64	92
POLY HIGH	15	0	3	18	65	2	4	71	89
RAMONA HIGH	8	0	0	8	63	4	7	74	82
LINCOLN HIGH	-1	0	4	3	14	0	1	15	18
EOC/COPE	26	0	0	26	0	0	0	0	26
HIGH SCHOOL (9-12) TOTALS	116	1	11	128	348	10	24	382	510
TOTAL (K-12)	456	5	31	492	1,258	47	83	1,388	1,880

**RIVERSIDE UNIFIED SCHOOL DISTRICT
FACILITIES CAPACITY UPDATE
APPENDIX A**

Estimated Student Capacity

School Level	Eligible Standard Portable[1]	Severe Portable [1]	Non-Severe Portable [1]	Standard Permanent	Severe Permanent	Non-Severe Permanent	Total Eligible Classrooms	Estimated Student Capacity [2]
ELEMENTARY (K-6)	165	4	16	672	29	39	925	21,937
MIDDLE (7-8)	40	0	4	238	8	20	310	7,890
HIGH (9-12)	84	1	11	348	10	24	478	12,218
TOTAL (K-12)	289	5	31	1,258	47	83	1,713	42,045

[1] Eligible Portables are calculated as the number of portables less the number of portables serving severe and/or non-severe students, up to a maximum combined of all portables equal to 25% of Permanent Classrooms available to the School District.

[2] School capacities are determined based on loading factors of 25 pupils per classroom for grades K through 6 , 27 pupils per classroom for grades 7 through 12, 9 pupils per classroom for severe pupils and 13 pupils per classroom for non-severe pupils as set forth in the California Code of Regulation, Title II, Section 1859.35.

APPENDIX B – ESTIMATED SCHOOL FACILITIES COSTS

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED ACTUAL COST PER SQUARE FOOT CALCULATION
APPENDIX B**

ELEMENTARY SCHOOL

I. Site Costs		\$0
Land Acquisition Cost ¹	\$0	
Acres	12.40	
Cost per Acre*	\$300,000	
Appraisals	\$0	
Surveys	\$0	
Escrow/Title	\$0	
II. Planning Costs		1,193,606
Architect/Engineering Fees ²	\$1,059,375	
DSA Fees ²	93,231	
Energy Analysis	6,000	
Preliminary Tests	25,000	
Other Costs	10,000	
III. Construction Costs		19,194,375
Construction ³	\$17,437,500	
Construction Management ²	1,756,875	
IV. Tests		120,000
V. Inspection		135,000
VI. Furniture & Equipment⁴		843,750
VII. Contingency⁵		214,867
TOTAL ESTIMATED COST		<u><u>\$21,701,598</u></u>

* Assumes site cost only; estimates based on a school site appraisal performed by Epic Land Solutions, Inc, date of value July 31, 2015.

¹ The School District owns the applicable site (the Victoria Avenue property).

² See Cost Detail Worksheet

³ Estimated at \$310 per square foot and assumes 75 square foot per student.

⁴ Estimated at \$15 per square foot and assumes 75 square foot per student.

⁵ Sum of I. thru VI. multiplied by 1%

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED ACTUAL COST PER SQUARE FOOT CALCULATION
APPENDIX B**

MIDDLE SCHOOL

I. Site Costs		\$6,300,000
Land Acquisition Cost		\$6,240,000
Acres	20.80	
Cost per Acre*	\$300,000	
Appraisals		20,000
Surveys		30,000
Escrow/Title		10,000
II. Planning Costs		1,843,680
Architect/Engineering Fees ¹		\$1,627,500
DSA Fees ¹		151,180
Energy Analysis		15,000
Preliminary Tests		35,000
Other Costs		15,000
III. Construction Costs		31,579,500
Construction ²		\$28,800,000
Construction Management ¹		2,779,500
IV. Tests		150,000
V. Inspection		200,000
VI. Furniture & Equipment³		1,350,000
VII. Contingency⁴		414,232
TOTAL ESTIMATED COST		<u><u>\$41,837,412</u></u>

* Assumes site cost only; estimates based on a school site appraisal performed by Epic Land Solutions, Inc, date of value July 31, 2015.

¹ See Cost Detail Worksheet

² Estimated at \$320 per square foot and assumes 100 square foot per student.

³ Estimated at \$15 per square foot and assumes 100 square foot per student.

⁴ Sum of I. thru VI. multiplied by 1%

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED ACTUAL COST PER SQUARE FOOT CALCULATION
APPENDIX B**

HIGH SCHOOL

I. Site Costs		\$13,990,000
Land Acquisition Cost	\$13,950,000	
Acres	46.50	
Cost per Acre*	\$300,000	
Appraisals	15,000	
Surveys	15,000	
Escrow/Title	10,000	
II. Planning Costs		5,736,700
Architect/Engineering Fees ¹	\$5,137,500	
DSA Fees ¹	509,200	
Energy Analysis	25,000	
Preliminary Tests	45,000	
Other Costs	20,000	
III. Construction Costs		108,097,500
Construction ²	\$99,000,000	
Construction Management ¹	9,097,500	
IV. Tests		250,000
V. Inspection		300,000
VI. Furniture & Equipment³		4,500,000
VII. Contingency⁴		1,328,742
TOTAL ESTIMATED COST		<u><u>\$134,202,942</u></u>

* Assumes site cost only; estimates based on a school site appraisal performed by Epic Land Solutions, Inc, date of value July 31, 2015.

¹ See Cost Detail Worksheet

² Estimated at \$330 per square foot and assumes 125 square foot per student.

³ Estimated at \$15 per square foot and assumes 125 square foot per student.

⁴ Sum of I. thru VI. multiplied by 1%

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED COST DETAIL FOR ELEMENTARY SCHOOL
APPENDIX B**

SOFT COSTS

Architect's Fee

ARCHITECT'S DESIGN FEE		
CONSTRUCTION COSTS		\$17,437,500
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	9.00%	\$45,000
NEXT \$500,000	8.50%	\$42,500
NEXT \$1,000,000	8.00%	\$80,000
NEXT \$4,000,000	7.00%	\$280,000
NEXT \$4,000,000	6.00%	\$240,000
OVER \$10,000,000	5.00%	\$371,875
TOTAL FEE	6.08%	\$1,059,375

DSA Access Compliance Fee

DSA ACCESS COMPLIANCE FEE		
CONSTR. COSTS		\$17,437,500
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	0.20%	\$1,000
NEXT \$1,500,000	0.10%	\$1,500
OVER \$2,000,000	0.01%	\$1,544
TOTAL FEE	0.02%	\$4,044

DSA Structural Safety Fee

DSA STRUCTURAL SAFETY FEE		
CONSTR. COSTS		\$17,437,500
FEE CALCULATION	FEE %	FEE
FIRST \$1,000,000	0.70%	\$7,000
OVER \$1,000,000	0.50%	\$82,188
TOTAL FEE	0.51%	\$89,188

CONSTRUCTION MANAGER'S FEE

CONSTRUCTION MANAGER'S FEE		
CONSTR. COSTS		\$17,437,500
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	8.00%	\$40,000
NEXT \$500,000	7.50%	\$37,500
NEXT \$1,000,000	7.00%	\$70,000
NEXT \$4,000,000	6.00%	\$240,000
NEXT \$4,000,000	5.00%	\$200,000
OVER \$10,000,000	4.00%	\$297,500
GENERAL CONDITIONS	5.00%	\$871,875
TOTAL FEE	10.08%	\$1,756,875

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED COST DETAIL FOR MIDDLE SCHOOL
APPENDIX B**

SOFT COSTS

Architect's Fee

ARCHITECT'S DESIGN FEE		
CONSTRUCTION COSTS	\$28,800,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	9.00%	\$45,000
NEXT \$500,000	8.50%	\$42,500
NEXT \$1,000,000	8.00%	\$80,000
NEXT \$4,000,000	7.00%	\$280,000
NEXT \$4,000,000	6.00%	\$240,000
OVER \$10,000,000	5.00%	\$940,000
TOTAL FEE	5.65%	\$1,627,500

DSA Access Compliance Fee

DSA ACCESS COMPLIANCE FEE		
CONSTR. COSTS	\$28,800,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	0.20%	\$1,000
NEXT \$1,500,000	0.10%	\$1,500
OVER \$2,000,000	0.01%	\$2,680
TOTAL FEE	0.02%	\$5,180

DSA Structural Safety Fee

DSA STRUCTURAL SAFETY FEE		
CONSTR. COSTS	\$28,800,000	
FEE CALCULATION	FEE %	FEE
FIRST \$1,000,000	0.70%	\$7,000
OVER \$1,000,000	0.50%	\$139,000
TOTAL FEE	0.51%	\$146,000

CONSTRUCTION MANAGER'S FEE

CONSTRUCTION MANAGER'S FEE		
CONSTR. COSTS	\$28,800,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	8.00%	\$40,000
NEXT \$500,000	7.50%	\$37,500
NEXT \$1,000,000	7.00%	\$70,000
NEXT \$4,000,000	6.00%	\$240,000
NEXT \$4,000,000	5.00%	\$200,000
OVER \$10,000,000	4.00%	\$752,000
GENERAL CONDITIONS	5.00%	\$1,440,000
TOTAL FEE	9.65%	\$2,779,500

**RIVERSIDE UNIFIED SCHOOL DISTRICT
ESTIMATED COST DETAIL FOR HIGH SCHOOL
APPENDIX B**

SOFT COSTS

Architect's Fee

ARCHITECT'S DESIGN FEE		
CONSTRUCTION COSTS	\$99,000,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	9.00%	\$45,000
NEXT \$500,000	8.50%	\$42,500
NEXT \$1,000,000	8.00%	\$80,000
NEXT \$4,000,000	7.00%	\$280,000
NEXT \$4,000,000	6.00%	\$240,000
OVER \$10,000,000	5.00%	\$4,450,000
TOTAL FEE	5.19%	\$5,137,500

DSA Access Compliance Fee

DSA ACCESS COMPLIANCE FEE		
CONSTR. COSTS	\$99,000,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	0.20%	\$1,000
NEXT \$1,500,000	0.10%	\$1,500
OVER \$2,000,000	0.01%	\$9,700
TOTAL FEE	0.01%	\$12,200

DSA Structural Safety Fee

DSA STRUCTURAL SAFETY FEE		
CONSTR. COSTS	\$99,000,000	
FEE CALCULATION	FEE %	FEE
FIRST \$1,000,000	0.70%	\$7,000
OVER \$1,000,000	0.50%	\$490,000
TOTAL FEE	0.50%	\$497,000

CONSTRUCTION MANAGER'S FEE

CONSTRUCTION MANAGER'S FEE		
CONSTR. COSTS	\$99,000,000	
FEE CALCULATION	FEE %	FEE
FIRST \$500,000	8.00%	\$40,000
NEXT \$500,000	7.50%	\$37,500
NEXT \$1,000,000	7.00%	\$70,000
NEXT \$4,000,000	6.00%	\$240,000
NEXT \$4,000,000	5.00%	\$200,000
OVER \$10,000,000	4.00%	\$3,560,000
GENERAL CONDITIONS	5.00%	\$4,950,000
TOTAL FEE	9.19%	\$9,097,500

APPENDIX C – BLENDED STUDENT GENERATION RATES

In order to evaluate students generated from future households by school level, the student generation rates determined in Table 5 of this Study were used. These student generation rates are listed by residential category and by school level.

**TABLE C-1
STUDENT GENERATION RATES**

SCHOOL LEVEL	SFD UNITS	MF UNITS
Elementary School	0.2945	0.4944
Middle School	0.0906	0.0899
High School	0.1230	0.1685
TOTAL	0.5081	0.7528

The student generation rates for each residential category listed in Table C-1 were blended into a single student generation rate for each school level based on the percentage allocation residential categories of unmitigated Projected Units. The percentage allocations are shown in Table C-2.

**TABLE C-2
ALLOCATION OF UNMITIGATED PROJECTED UNITS BY RESIDENTIAL CATEGORY**

RESIDENTIAL CATEGORY	UNMITIGATED PROJECTED UNITS	PERCENTAGE ALLOCATION
SFD	1,357	66.0%
MF	700	34.0%
TOTAL	2,057	100%

The Blended Student Generation Rates were determined by applying the percentage allocations, the results of which are shown in Table C-3.

**TABLE C-3
BLENDED STUDENT GENERATION RATES**

SCHOOL LEVEL	BLENDED STUDENT GENERATION RATE ¹
Elementary School	0.3625
Middle School	0.0904
High School	0.1385
TOTAL	0.5914

¹ Numbers may not compute due to rounding

APPENDIX D—COMMERCIAL/INDUSTRIAL CATEGORY
DESCRIPTIONS

Banks	Include small branch offices to regional offices used for banking. Properties under this category allow customers to conduct banking on-site.
Community Shopping Center	Include commercial centers covering 10-30 acres and having a total building square footage of 100,000-300,000 square feet of gross floor area, with at least one major store (department or home improvement), at least one detached restaurant, and usually grocery stores and drugstores.
Neighborhood Shopping Center	Include any combination of grocery stores, drugstores, as well as bakeries, cleaners, beauty and barber shops, and fast food services with less than 100,000 square feet of gross floor area and less than 10 acres in aggregate size.
Industrial Business Parks	Include any combination of facilities engaged in manufacturing/assembly, warehousing, and/or storage with 15% or more of the total area designated for commercial use.
Industrial Parks/Warehousing	Include any combination of facilities engaged in manufacturing/assembly, warehousing, and/or storage with limited or no commercial use (less than 15% of the total area designated for commercial use).
Rental Self-Storage	Include warehouse developments which rent small storage vaults and often termed “mini-storage”.
Research & Development	Include scientific research and development laboratories, office and/or their supporting facilities.
Hospitality(Lodging)	Include establishments which provide lodging to the general public. Lodging types include hotels, motels, resort hotels and inns. The maximum term of occupancy for establishment within this category shall not exceed 30 days.
Commercial Offices (Standard)*	Include general office space occupying less than 100,000 square feet with multiple tenants.
Commercial Offices (Large High Rise)*	Include general office space occupying 100,000 square feet and greater with multiple tenants.
Corporate Offices	An office or office building with a single tenant.
Medical Offices	Include medical offices that serve a wide range of medical needs and may include a pharmacy. Medical offices are generally operated by one or more physicians.

*Office space used for activities described under banks, research and development, or medical offices should be classified under those categories.

**Board Meeting Agenda
May 2, 2016**

Topic: Resolution No. 2015/16-50 – Resolution of the Board of Education of the Riverside School District Authorizing Application to the School Facility Program for Additional Funding for Seismic Mitigation

Presented by: Hayley Calhoun, Director, Planning and Development

Responsible

Cabinet Member: Kirk Lewis Ed.D, Assistant Superintendent, Operations

Type of Item: Action

Short Description: The plans submitted to DSA for the Ramona Theater modernization included voluntary seismic upgrades DSA has requested additional seismic upgrades which allows the District to apply for additional funding under Proposition 1D.

DESCRIPTION OF AGENDA ITEM:

The Kindergarten-University Public Education Facilities Bond Act of 2006 (Proposition 1D), approved by California voters in 2006, provided up to \$199.5 million in bond authority “for seismic repair, reconstruction or replacement, pursuant to Section 17075.10.” EC Section 17075.10 further defined the criteria for the SMP to include “the most vulnerable school facilities that are identified as a Category 2 building.”

Ramona High School Theater qualifies for application for additional funding for Seismic Mitigation.

FISCAL IMPACT: Approximately \$2.1 Million.

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2015/16-50 authorizing application to the Office of Public School Construction in support of seeking additional seismic mitigation.

ADDITIONAL MATERIAL: Resolution No. 2015/16-50 – Resolution of the Board of Education of the Riverside School District Authorizing Application to the School Facility Program for Additional Funding for Seismic Mitigation.

Attached: Yes

RESOLUTION NO. 2015/16-50
RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE
UNIFIED SCHOOL DISTRICT AUTHORIZING APPLICATION TO THE
SCHOOL FACILITY PROGRAM FOR ADDITIONAL FUNDING FOR
SEISMIC MITIGATION

WHEREAS, the Board of Education of Riverside Unified School District wishes to have the District apply for additional funding in the School Facility Program for Seismic Mitigation.

THEREFORE, BE IT RESOLVED by the Board of Education of the Riverside Unified School District that the District Representative to the Office of Public School Construction is hereby authorized to apply for funding for the following modernization project:

- Ramona High School Theater

BE IT ALSO RESOLVED, by the Board of Education of the Riverside Unified School District:

I, Patricia Lock-Dawson, Clerk of the Board of Education of the Riverside Unified School District, State of California, do hereby certify that this Resolution was duly passed and adopted at a regular meeting held this 2nd day of May, 2016 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Patricia Lock-Dawson, Clerk of the Board of Education
Riverside Unified School District

**Board Meeting Agenda
May 2, 2016**

Topic: STEM Academy – Local School Boundary Priority For Enrollment

Presented by: Timothy R. Walker, Executive Director, Pupil Services/SELPA

Responsible
Cabinet Member: Timothy R. Walker, Executive Director, Pupil Services/SELPA

Type of Item: Action

Short Description: The Board of Education of the Riverside Unified School District will discuss and determine whether to establish a fifth grade lottery *set aside* for families who reside in close proximity to the Riverside STEM Academy.

DESCRIPTION OF AGENDA ITEM:

The Board of Education of the Riverside Unified School District will discuss and determine whether to establish a fifth grade lottery *set aside* for families who reside in close proximity to the Riverside STEM Academy. The proposed *set aside* would allow ten percent (10%) of the incoming fifth grade spots to be available exclusively for incoming fifth graders who reside within the identified boundary surrounding the Riverside STEM Academy. The proposed boundary is the attendance area of the school when it was known as Hyatt Elementary School with the exception of the transportation area from the Eastside.

Over the past three years, the number of available seats for entry into the Riverside STEM Academy for the fifth grade has been approximately one hundred (100). If those residing within the adjusted attendance area of the former Hyatt Elementary School were to be provided with a lottery *set aside*, ten spaces for the incoming fifth grade would be provided to local families who reside in close proximity to the school each year. In the event that there were more applications than the ten spaces available, a lottery of those in the boundary area would be held. Those who did not receive a *set aside* would be included in the general lottery for the remaining fifth grade spaces.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board consider creating a fifth grade lottery *set aside* for those families who reside within the adjusted boundaries of the former Hyatt Elementary School and limit the number of spaces to a maximum of ten annually.

ADDITIONAL MATERIAL: Riverside STEM Academy enrollment numbers, Hyatt Map.

Attached: Yes

STEM APPLICATIONS/ENROLLMENT Statistical Data

Number of applications received (NET Amount after duplicates removed)

2012-13 School Year

Applications received:	<u>Enrollment</u>
5 th 174	105 – 104
6 th 99	105 – 104
7 th 88	104 – 93
8 th 29	102 – 93
TOTAL – 390	TOTAL – 416 – 390

2013-14 School Year

Applications received:	<u>Enrollment</u> (as of 9-9-13)
5 th 174	105 – O.D. – 25, private - 14
6 th 125	105 – O.D. – 7, private - 15
7 th 105	105 – O.D. – 18, private - 9
8 th 16	92 – O.D. – 14, private - 19
9 th 15	63 – 57 – O.D. – 15, private - 17
TOTAL – 435	TOTAL – 470 (OD – 64, private – 57)

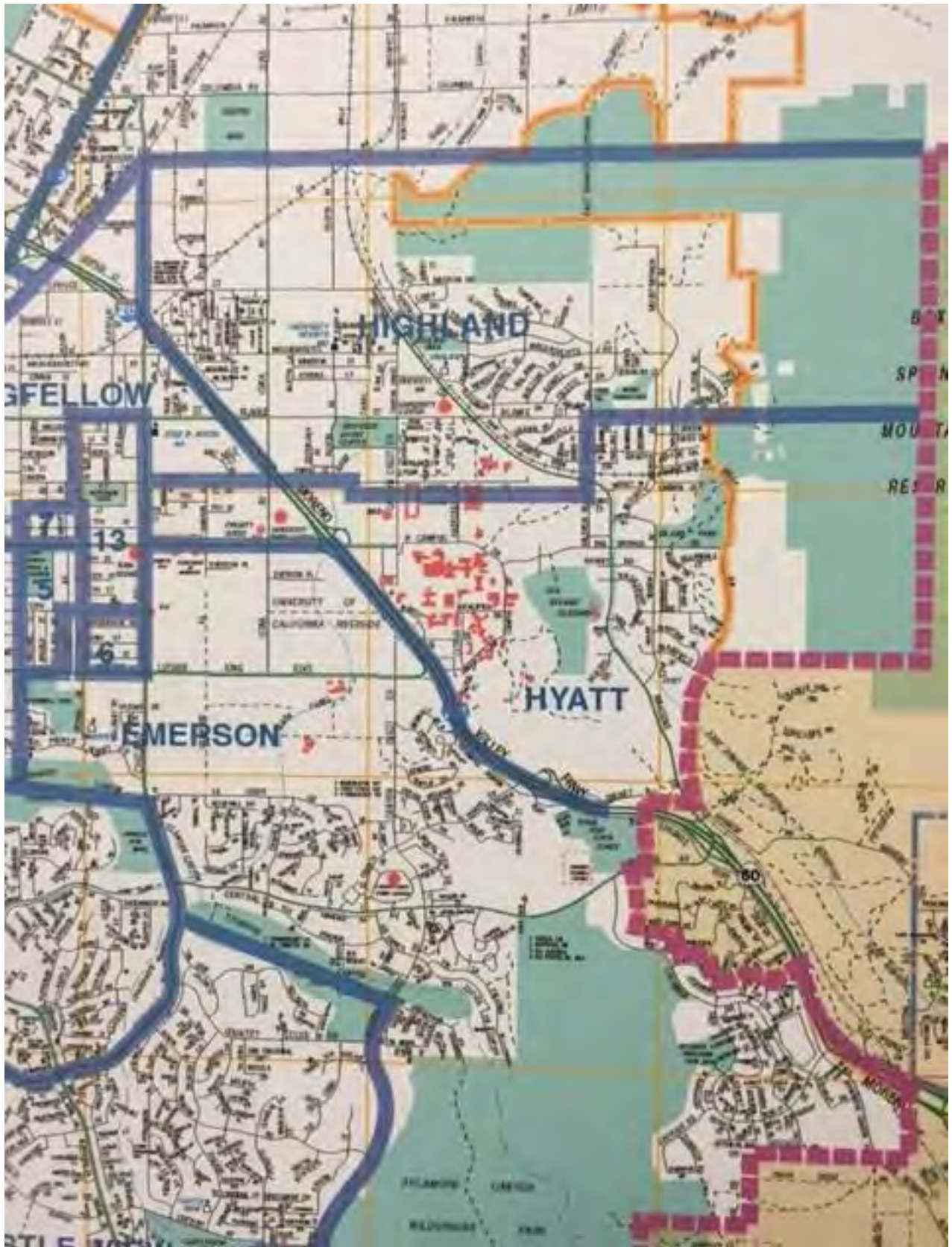
2014-15 School Year

Applications received:	<u>Enrollment</u> (as of 9-9-14)
5 th 321	107 – OD – 16, Private - 14
6 th 60	105 (15 new) OD – 17, Private - 1
7 th 60	105 (9 new) OD – 9, Private - 2
8 th 15	104 (15 new) OD – 19, Private - 4
9 th 24	67 (11 new) OD – 13, Private - 4
10 th 8	47 (5 new) OD – 8, Private – 1
TOTAL – 488	TOTAL – 536 (OD – 82)

2015-16 School Year

Applications received:	<u>Enrollment</u> (as of 9-8-15)
5 th 306	105 – OD – 10, Private - 14
6 th 76	105 (19 new) OD – 23, Private - 2
7 th 54	105 – (25 new) OD – 23, Private – 3
8 th 29	105 (22 new) OD – 19, Private – 1
9 th 33	70 (21 new) OD – 16, Private – 1
10 th 7	46 (2 new) OD – 6, Private – 0
11 th 5	41 (2 new) OD – 10, Private – 0
TOTAL – 510	TOTAL – 577 (OD – 107)





**Board Meeting Agenda
May 2, 2016**

Topic: Proposed Attendance Area Adjustment for Communities Facilities District (CFD) No. 32 from Lake Mathews Elementary School to Harrison Elementary School and from Frank Augustus Miller Middle School to Chemawa Middle School – Second Reading

Presented by: Hayley Calhoun, Director, Planning and Development

Responsible Cabinet Member: Kirk Lewis Ed.D, Assistant Superintendent, Operations

Type of Item: Action

Short Description: The Board of Education will be presented a proposal to transfer a future residential development, CFD No. 32, from Lake Mathews Elementary School to Harrison Elementary School and similarly from Frank Augustus Miller Middle School to Chemawa Middle School.

DESCRIPTION OF AGENDA ITEM:

During the April 11, 2016 Board of Education Meeting, the Board recommended that this item be placed on the agenda for a second reading and approval at the May 2, 2016 Board meeting.

Planning and Development staff is tracking several new residential developments in the Lake Mathews Elementary School and Frank Augustus Miller Middle School attendance areas.

Lake Mathews Elementary School is at capacity and Frank Augustus Miller is nearing capacity based on homes under construction in the vicinity of the school.

In response to the imminent new home construction in CFD No. 32, staff is recommending school attendance area adjustments to transfer this development from Lake Mathews Elementary School to Harrison Elementary School and from Frank Augustus Miller Middle School to Chemawa Middle School.

While the proposed area of transfer is currently unpopulated, homes are anticipated to be occupied beginning in the 2016-2017 school year.

FISCAL IMPACT: None

RECOMMENDATION: The Board of Education approve the second reading of the proposed attendance area adjustments.

ADDITIONAL MATERIAL: Proposed Attendance Area Adjustments for Communities Facilities District (CFD) No. 32 from Lake Mathews Elementary School to Harrison Elementary School and from Frank Augustus Miller Middle School to Chemawa Middle School PowerPoint Presentation.

Attached: Yes

Proposed Attendance Area Adjustments for Communities Facilities District (CFD) No. 32

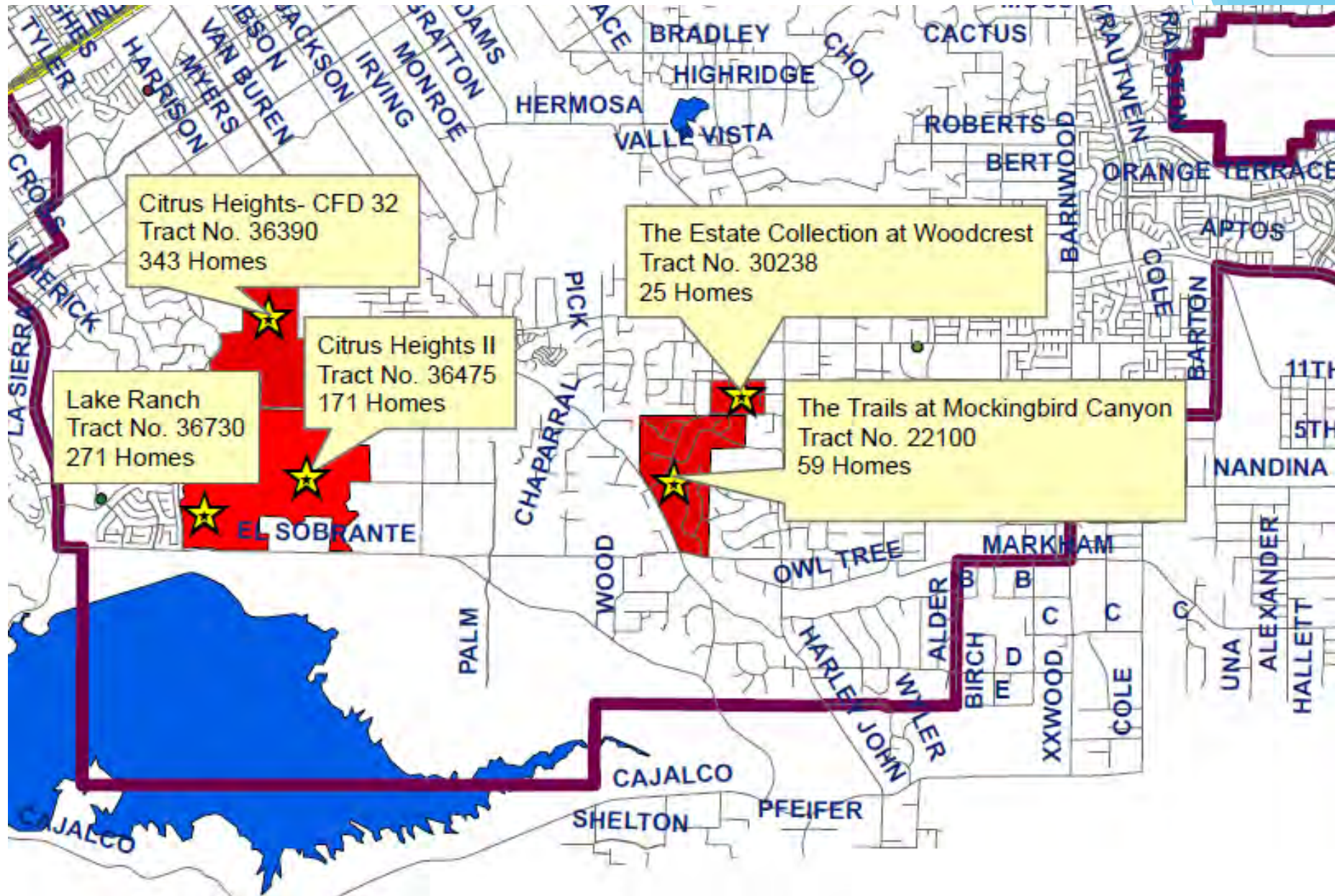
from Lake Mathews Elementary School to Harrison
Elementary School

and from Frank Augustus Miller Middle School to
Chemawa Middle School

Board of Education Meeting
May 2, 2016

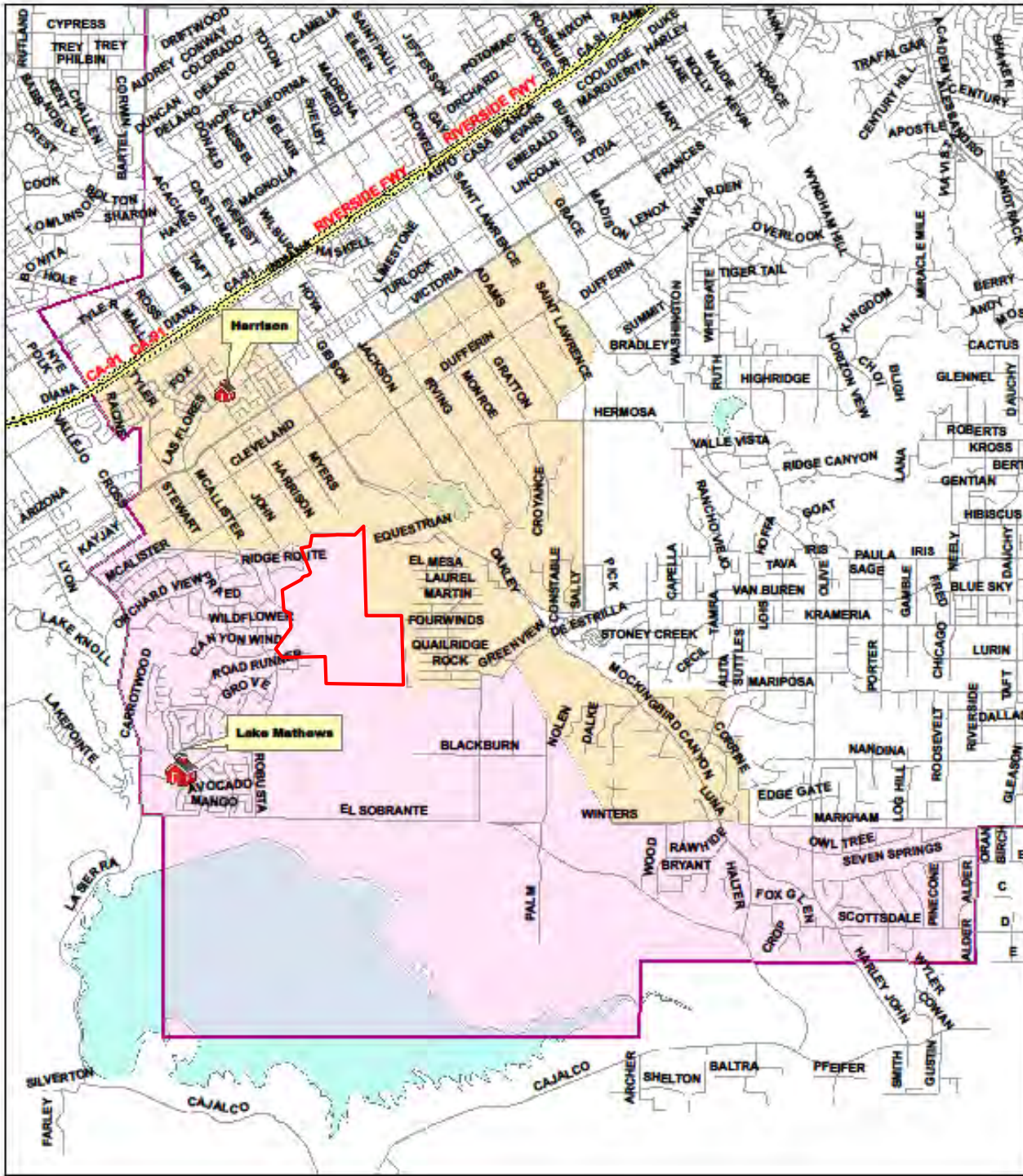
Dr. Kirk Lewis, Assistant Superintendent, Operations
Hayley Calhoun, Director, Planning and Development

Areas of Future Residential Development



Communities Facilities District No. 32

- ▶ Developer: Lennar Homes
- ▶ Development name: Citrus Heights
 - ▶ 106 Acres
 - ▶ 343 Homes
 - ▶ Cost range: \$500,000-\$700,000
 - ▶ East of McAllister Street and SW of Van Buren Blvd
- ▶ Grand Opening planned April 2nd
- ▶ Projected Sales and Build out in two and a half years: 2016-2019
- ▶ Projected student generation:
 - ▶ Elementary 120 students
 - ▶ Middle 35 students
 - ▶ High 69 students



Current Attendance Areas for Lake Mathews and Harrison Elementary Schools

CFD No. 32

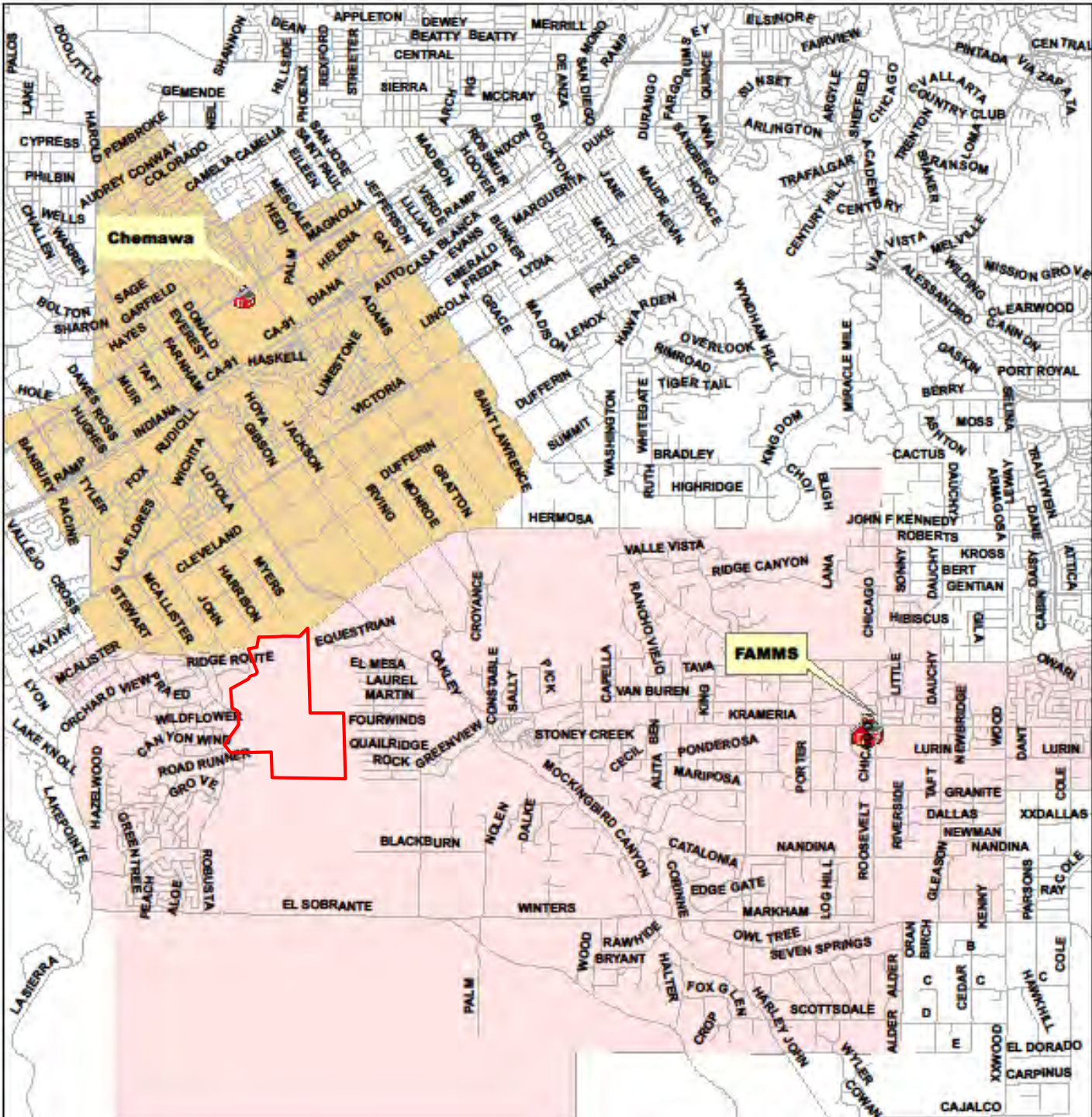
Attendance Area Impact

Assigned Sites	Site Capacity	2016 Projected Enrollment* within Current Boundaries	Projected Student Generation from CFD No. 32 Development	Projected Enrollment with CFD No. 32 Students	Projected Enrollment - Capacity	Projected student generation of future development In addition to CFD No. 32
Lake Mathews	875	875	120	995	+120	155
Harrison	625	490	120	610	-15	21

Projected student enrollment from CFD No. 32 is at build-out of the development.
Enrollment projections do not include special day class students.

Impact on Ethnicity of Students

Sites	Current Attendance Area				With Proposed Attendance Area				Change			
	% Hispanic	% White	% Black	% Other	% Hispanic	% White	% Black	% Other	% Hispanic	% White	% Black	% Other
Lake Mathews	27	46	6	21	27	46	6	21	0	0	0	0
Harrison	63	22	9	6	55	27	9	8	-8	+5	0	+2
Total District	61	23	7	9	61	23	7	9				



Current Attendance Areas
for
Frank Augustus Miller
and
Chemawawa Middle Schools

CFD No. 32

Attendance Area Impact

Proposed Sites	Site Capacity	2016 Projected Enrollment* within Current Attendance Area	Projected Student Generation from CFD No. 32 Development	Projected Enrollment with CFD No. 32 Students	Projected Enrollment - Capacity	Projected student generation of future development in addition to CFD No. 32
FAMMS	1130	1072	35	1107	-23	53
Chemawa	1075	818	35	853	-222	0

Projected student enrollment from CFD No. 32 is at build-out of the development. Enrollment projections do not include special day class students.

Impact on Ethnicity of Students

Sites	Current Attendance Area				With Proposed Attendance Area				Change			
	% Hispanic	% White	% Black	% Other	% Hispanic	% White	% Black	% Other	% Hispanic	% White	% Black	% Other
FAMMS	41	37	8	14	40	37	7	16	-1	0	-1	+2
Chemawa	80	9	6	5	77	11	6	6	-3	+2	0	+1
Total District	61	23	7	9	61	23	7	9				

Ethnicity percentages based on base student enrollment

Recommendation

It is recommended that CFD No. 32 be assigned from Lake Mathews Elementary and Frank Augustus Miller Middle schools to Harrison Elementary and Chemawa Middle schools where capacity is available.

ADVANTAGES OF EXECUTING THE RECOMMENDED ATTENDANCE AREA ADJUSTMENTS

- ▶ Lake Mathews Elementary School and Frank Augustus Middle School (FAMMS) are at or nearly at capacity while Harrison Elementary School and Chemawa Middle School have capacity to accept more students.
- ▶ Lake Mathews Elementary School is within the developing Riverside East area.
- ▶ Riverside East is in beginning development. Tentative Tract Map No. 36730, known as Lake Ranch on El Sobrante, is undergoing environmental impact studies in consideration of 271 homes and Citrus Heights II with 171 homes. Possible impact within three years of 155 students to Lake Mathews Elementary School and 44 students at FAMMS.
- ▶ Additional developments around FAMMS include The Estate Collection with 25 homes and The Trails at Mockingbird Canyon with 59 homes.
- ▶ FAMMS is located in an area where in-fill development is on-going in the Bridal Creek area and a continuing development, Sky Ranch, has 26 homes built out of a planned 90. These students will become part of the school's resident enrollment.
- ▶ FAMMS is a Program Improvement (PI) receiving site. In 2015-2016, the school received 46 students through the PI transfer process. In 2016-2017, they have received 81 students through the PI transfer process. These students become part of their residence attendance enrollment numbers.
- ▶ **It is advantageous to consider executing these attendance area adjustments before students arrive.**



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda May 2, 2016

Topic: Resolution No. 2015/16-48 – Resolution of the Board of Education of the Riverside Unified School District Directing the Investment of Bond Proceeds

Presented by: Mays Kakish, Chief Business Officer/Governmental Relations

Responsible

Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Action

Short Description: The Board of Education will consider adoption of Resolution No. 2015/16-48 authorizing the transfer and reinvestment of proceeds of its previously issued 2001 General Obligation Bonds, Series C in Non-AMT Tax-Exempt Municipal Bonds.

DESCRIPTION OF AGENDA ITEM: The Board of Education will consider adoption of Resolution No. 2015/16-48 authorizing the transfer and reinvestment of proceeds of its previously issued 2001 General Obligation Bonds, Series C (“the 2001C Bonds”) in Non-AMT Tax-Exempt Municipal Bonds. The resolution directs the Riverside County (“the County”) Treasurer-Tax Collector (“Treasurer”) who currently holds the proceeds of the 2001C Bonds to reinvest the proceeds in Non-AMT Tax-Exempt Municipal Bonds and, if such investments are not available within the County Treasury, to transfers the funds to an independent financial institution to invest the proceeds in such Non-AMT Tax-Exempt Municipal Bonds.

The Board further authorizes the Superintendent, the Chief Business Officer, and other designees as Authorized Representatives for business purposes to comply with the terms and intent of this resolution for the benefit of Riverside Unified School District.

FISCAL IMPACT: \$0

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2015/16-48 - Resolution of the Board of Education of the Riverside Unified School District Directing the Investment of Bond Proceeds.

ADDITIONAL MATERIAL: Resolution No. 2015/16-48

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Resolution No. 2015/16-48

RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT DIRECTING THE INVESTMENT OF BOND PROCEEDS

WHEREAS, the Riverside Unified School District (the “District”) has previously issued its \$50,000,000 of Election of 2001 General Obligation Bonds, Series C (the “2001C Bonds”); and

WHEREAS, the Riverside County (the “County”) Treasurer-Tax Collector (the “Treasurer”) currently holds the proceeds of the 2001C Bonds in the County Treasury; and

WHEREAS, the District desires to direct the County Treasurer to reinvest the proceeds of the 2001C Bonds in Non-AMT Bonds (as defined herein); and

WHEREAS, if such investments are not available within the County Treasury, the District desires to direct the County Treasurer to transfer the funds to an independent financial institution (the “Fiscal Agent”) to invest the proceeds of the 2001C Bonds in such Non-AMT Tax-Exempt Municipal Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Riverside Unified School District, as follows:

Section 1. Findings. The Board hereby specifically finds and declares that the actions authorized hereby constitute, and are true and correct with respect to, the public affairs of the District, and that the statements, findings and determinations of the District set forth in the preambles of the documents approved herein are true and correct, and the Board hereby declares its intention to direct and authorize the County Treasurer to reinvest funds as described in Section 2 hereof.

Section 2. Direction to Reinvest Funds. The Board hereby directs and authorizes the County Treasurer to reinvest all District funds held by the County in the District’s Building Fund created in connection with the issuance of the 2001C Bonds in investments, the interest on which is excludable from gross income for federal income tax purposes under Section 103(a) of the Code and not treated as an item of tax preference under Section 57(a)(5)(C) of the Code, and that are legal investments pursuant to Section 53601 of the Government Code of the State of California (“Non-AMT Bonds”). If such investments are not available within the County Treasury, the District hereby directs and authorizes the County Treasurer to engage a Fiscal Agent to make such investments and to transfer the proceeds of the 2001C Bonds to the Fiscal Agent for such purpose.

Section 3. Other Actions. The Superintendent, the Chief Business Officer, and such other officer of the District as the Superintendent or the Chief Business Officer may designate (collectively, the “Authorized Representatives”) are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent

of this Resolution. Such actions as described in this Section 3 heretofore taken by such officers or designees are hereby ratified, confirmed and approved.

Section 4. Attestations. The Clerk of or Secretary to the Board or persons as may have been designated by the Superintendent or the Chief Business Officer are hereby authorized and directed to attest the signature of the Authorized Representatives or of such other person or persons as may have been designated by the Superintendent or the Chief Business Officer, as may be required or appropriate in connection with the execution and delivery of any related documents.

Section 5. Recitals. All the recitals in this Resolution above are true and correct and this Board so finds, determines and represents.

Section 6. Effect. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 2nd day of May, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Tom Hunt, President
Board of Education of the Riverside

Attest:

Patricia Lock-Dawson
Clerk of the Board of Education

SECRETARY'S CERTIFICATE

I, Patricia Lock-Dawson, Clerk of the Board of Education of the Riverside Unified School District, hereby certify as follows:

The foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Education of said District duly and regularly and legally held at the regular meeting place thereof on May 2, 2016, of which meeting all of the members of the Board of said District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and the foregoing is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes.

Said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: May 2, 2016

Patricia Lock-Dawson
Clerk of the Board of Education

**Board Meeting Agenda
May 2, 2016**

Topic: Resolution No. 2015/16-54 - Resolution of the Board of Education of the Riverside Unified School District for Adequate, Equitable, and Stable Special Education Federal Funding

Presented by: Timothy R. Walker, Executive Director, Pupil Services/SELPA

Responsible
Cabinet Member: Timothy R. Walker, Executive Director, Pupil Services/SELPA

Type of Item: Action

Short Description: The Board of Education of the Riverside Unified School District will consider adopting Resolution No. 2015/16-54 which urges the California Congressional Delegation and the President to provide adequate, equitable and stable special education funding for our schools.

DESCRIPTION OF AGENDA ITEM:

In 1975 President Ford signed into law the Individuals with Disabilities Education Act, creating a mandate for public schools to provide a Free Appropriate Public Education to Students with Disabilities that qualified for Special Education. At that time Congress promised to provide 40% of the average per-pupil expenditure to pay for the special education mandate. Congress has never fulfilled that promise.

Tonight the Board of Education of the Riverside Unified School District will consider adopting Resolution No. 2015/16-54 which urges the California Congressional Delegation and the President to provide adequate, equitable and stable special education funding for our schools.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board adopt Resolution No. 2015/16-15.

ADDITIONAL MATERIAL: Attached Resolution No. 2015/16-15.

Attached: Yes

Resolution No. 2015/16 – 54

RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT FOR ADEQUATE, EQUITABLE, AND STABLE SPECIAL EDUCATION FEDERAL FUNDING

WHEREAS, if all California children and youth are to reach high educational standards that will allow them to succeed in school, work, and life, the state and federal government must commit adequate resources to public schools; and

WHEREAS, numerous studies have shown that state and federal investments in K–12 education are insufficient to meet students’ needs and state and federal academic standards; and

WHEREAS, there is an undeniable correlation between success in school, earnings potential, crime, imprisonment, and death rates; and

WHEREAS, special education is a federally mandated program and children with disabilities are entitled to a free appropriate public education (FAPE); and

WHEREAS, over 40 years ago, Congress promised to provide 40% of the average per-pupil expenditure to pay for the special education federal mandate. Congress has never fulfilled that promise; and

WHEREAS, the federal government has consistently been urged by school agencies nationwide to address the funding crisis in special education, but only minor funding increases have been approved; and

WHEREAS, in 2014-15, federal funds for special education covered only 10% of federally required special education program and related services costs; and

WHEREAS, the lack of sufficient federal and state funding to pay for special education programs and services has forced local school districts in California to backfill over \$7 billion from other school funds, thereby reducing funding for programs intended to serve all students; and

WHEREAS, studies show the achievement of students who receive special education services lags far behind their non-disabled counterparts.

WHEREAS, studies have shown that early intervention and preschool services provided at the first sign of a child’s academic difficulty has proven to greatly improve a child’s chance of success and results in future cost savings to schools; and

WHEREAS, the growth in the increase of children with significant disabilities will require a major federal investment to pay for the federal mandate; and

WHEREAS, Congress cannot afford to wait and watch students struggle before taking decisive action;

NOW, THEREFORE, BE IT RESOLVED that the Riverside Unified School District strongly urges the California Congressional Delegation and the President to provide adequate, equitable, and stable special education funding for our schools by:

- Rejecting any further funding reductions to special education programs through sequestration
- Supporting the efforts identified in the bipartisan H.R. 551—the IDEA Full Funding Act—which focused on increasing IDEA funding to the 40% funding level over the next ten years
- Providing, at a minimum, a \$1 billion funding increase nationally for special education in the 2017 federal budget

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on May 2, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mrs. Patricia Lock-Dawson, Clerk
Board of Education

Dated: _____

Board Meeting Agenda

May 2, 2016

Topic: Resolution No. 2015/16-55 – Resolution of the Board of Education of the Riverside Unified School District to Reduce or Eliminate Particular Kinds of Services for the 2016-2017 School Year

Presented by: Susan Mills, Assistant Superintendent, Personnel Leadership and Development

Responsible Cabinet Member: Susan Mills, Assistant Superintendent, Personnel Leadership and Development

Type of Item: Action

Short Description: Staff recommends that the Board of Education approve Resolution No. 2015/16-55 adopting the resolution to reduce or eliminate particular kinds of services for the 2016-2017 school year and to issue final layoff notices to affected employees.

DESCRIPTION OF AGENDA ITEM:

Board approval is requested to properly serve a notice in the matter of the resolution or discontinuance of certain particular kinds of service (PKS) for the 2016-2017 school year.

Cause exists to notify the respondent listed in the resolution that their service will be eliminated or reduced during the 2016-2017 school year due to reduction or discontinuance of PKS.

FISCAL IMPACT: To be determined

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2015/16-55 to approve the resolution to reduce or eliminate particular kinds of services in the 2016-2017 school year.

ADDITIONAL MATERIAL: Resolution No. 2015/16-55

Attached: Yes

RESOLUTION NO. 2015/16-55

RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT TO REDUCE OR ELIMINATE PARTICULAR KINDS OF SERVICES FOR THE 2016/17 SCHOOL YEAR

WHEREAS, the Governing Board of the Riverside Unified School District adopted Resolution No. 2015/16-55, on May 2, 2016, authorizing and directing the Superintendent, or Superintendent's designee, to initiate and pursue procedures necessary to not reemploy a certificated employee of this District pursuant to Education Code Sections 44949 and 44955 because of a reduction and discontinuance of particular kinds of services; and

WHEREAS, the Superintendent, or Superintendent's designee, duly and properly served Notice on the certificated employee no later than March 15, 2016, indicating that the Governing Board did not intend to reemploy them to the extent indicated in the Resolution and Notice for the 2016/2017 school year; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the aforesaid Proposed Decision be, and it hereby is, adopted and shall be effective immediately;

BE IT FURTHER RESOLVED that the Superintendent, or Superintendent's designee, is authorized and directed to notify Marie Sanner prior to May 15, 2016 and consistent with Education Code section 44949, that her services will be reduced or discontinued by 0.4 FTE by the district for the ensuing 2016-2017 school year; and

BE IT FURTHER RESOLVED that the Superintendent, or the Superintendent's designee, is authorized and directed to take any other actions necessary to effectuate the intent of this resolution and to finalize layoffs; and

BE IT FURTHER RESOLVED that this action be deemed effective immediately.

PASSED AND ADOPTED by the Board of Education of Riverside Unified School District at its regular meeting held on the 2nd day of May, 2016 by the vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Patricia Lock-Dawson, Clerk
Board of Education

Dated: _____

I certify that the resolution above was duly adopted by the Board of Education of the Riverside Unified School District at its meeting held on May 2, 2016.

May 2, 2016

BY _____
Tom Hunt, President
Board of Education
Riverside Unified School District
Riverside County, California

**Board Meeting Agenda
May 2, 2016**

Topic: Revised Board Policy #5113 – Absences and Excuses – First Reading

Presented by: Timothy R. Walker, Executive Director, Pupil Services/SELPA, Gary McGuire, Assistant Director, Pupil Services

Responsible

Cabinet Member: Timothy R. Walker, Executive Director, Pupil Services/SELPA

Type of Item: Action

Short Description: The Board of Education will be asked to review the recommended revised Board Policy #5113 – Absences and Excuses which is being presented for first reading.

DESCRIPTION OF AGENDA ITEM:

Proposed revised Board Policy #5113 – Absences and Excuses will align board policy with current Education Code and case law requirements.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education consider the revised Board Policy #5113 – Absences and Excuses which is being presented for first reading.

ADDITIONAL MATERIAL: Revised Board Policy #5113 – Absences and Excuses

Attached: Yes

Policy

Board of Education

Riverside Unified School District

~~Excused Absences~~ and ~~Excuses~~ ~~Truancy~~

PURPOSE: The purpose of this policy is to provide an outline of the District's guidelines for excused absences and the effects of absences on grades and credits.

POSITION: The Board of Education believes that regular attendance plays an important role in student achievement. The District will work with parents/guardians and students to provide support and guidance to reduce chronic absence or truancy.

Truancy

- ~~1. The Board recognizes that repeated acts of unexcused absences, which under the law constitute truancy, are generally deliberate violations of reasonable laws, rules, and regulations, and, as such are harmful to students as well as to the proper conduct of schools and district.~~

Excused Absences

- ~~2.1. Absence from school shall be excused only for health reasons, family emergencies, and justifiable personal reasons, as permitted by law, Board policy, and administrative regulations. (Education Code 48205) In addition to other legally acceptable absences, as defined in CAC Title 5, Section 420, a pupil shall be excused from school justifiable personal reasons including, but not limited to, those specific activities included in Rules and Regulations #5113 when these cannot be scheduled outside the regular school day.~~
 - ~~a. Rules and Regulations for implementing this policy shall be established by the Superintendent.~~
2. Inasmuch as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.
3. At the beginning of each school year, the Superintendent or designee shall send a notification to the parents/guardians of all students, and to all students in grades 7-12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1) (cf. 5145.6 - Parental Notifications)
4. Students shall not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency or confidential medical appointment.
5. Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulations. (Education Code 46014)

Effect of Absence on Grades/Credits

6. If a student's absence is excused under Education Code 48205, he/she shall be allowed to complete any missed assignment or test that can be reasonably given, as determined by the teacher of that class. The student shall be given full credit for the assignment or test if he/she satisfactorily completes the assignment or test within a reasonable period of time. (Education Code 48205)

7. A student's grades may be affected by excessive unexcused absences in accordance with Board policy.
(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6154 - Homework/Makeup Work)

Legal Reference:

EDUCATION CODE

1740 Employment of personnel to supervise attendance (county superintendent)

2550-2558.6 Computation of revenue limits

37201 School month

37223 Weekend classes

41601 Reports of average daily attendance

42238-42250.1 Apportionments

46000 Records (attendance)

46010-46014 Absences

46100-46119 Attendance in kindergarten and elementary schools

46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance)

48210-48216 Exclusions from attendance

48240-48246 Supervisors of attendance

48260-48273 Truants

48292 Filing complaint against parent

48320-48324 School attendance review boards

48340-48341 Improvement of student attendance

49067 Unexcused absences as cause of failing grade

49701 Provisions of the interstate compact on educational opportunities for military children

ELECTIONS CODE

12302 Student participation on precinct boards

FAMILY CODE

6920-6929 Consent by minor

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 168 (2004)

66 Ops.Cal.Atty.Gen. 244 (1983)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CSBA PUBLICATIONS

Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010

WEB SITES

CSBA: <http://www.csba.org>

~~46040-46015 Absences~~

~~48205 Absence for justifiable personal reasons~~

~~48260-48273 Truants~~

Adopted: October 15, 1979

Readopted: March 3, 1980

Readopted: July 18, 1989

Readopted: January 19, 1993

Readopted: May 2, 2016

**Board Meeting Agenda
May 2, 2016**

Topic: Revised Board Policy #5145.7 – Sexual Harassment – First Reading

Presented by: Timothy R. Walker, Executive Director, Pupil Services/SELPA, Gary McGuire, Assistant Director, Pupil Services

Responsible

Cabinet Member: Timothy R. Walker, Executive Director, Pupil Services/SELPA

Type of Item: Action

Short Description: The Board of Education will be asked to review the recommended revised Board Policy #5145.7 – Sexual Harassment which is being presented for first reading.

DESCRIPTION OF AGENDA ITEM:

Proposed revised Board Policy #5145.7 – Sexual Harassment will align board policy with current Education Code and case law requirements.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education consider the revised Board Policy #5145.7 – Sexual Harassment which is being presented for first reading.

ADDITIONAL MATERIAL: Revised Board Policy #5145.7 – Sexual Harassment

Attached: Yes

Policy

Board of Education Riverside Unified School District Sexual Harassment

PURPOSE: The purpose of this policy is to set forth the District's expectations regarding sexual harassment of students, consequences for sexual harassment, and complaint procedures.

POSITION: The Board of Education is committed to maintaining a safe school environment that is free from harassment and discrimination and takes a strong stance against sexual harassment of students.

1. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complaint in alleging sexual harassment.

2. The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. The Board of Education is committed to maintaining a learning environment that is free of harassment. The Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person at school or at any school-related activity.
 1. (cf. 0410 - Nondiscrimination in District Programs and Activities)
 - (cf. 1312.1 - Complaints Concerning District Employees)
 - (cf. 5131 - Conduct)
 - (cf. 5131.2 - Bullying)
 - (cf. 5137 - Positive School Climate)
 - (cf. 5141.4 - Child Abuse Prevention and Reporting)
 - (cf. 5145.3 - Nondiscrimination/Harassment)
 - (cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

- ~~2. The Superintendent or designee shall ensure that students receive age-appropriate information related to sexual harassment. Students shall be assured that they need not endure any form of sexual behavior or communication, including harassment because of sexual orientation. They shall further be assured that they need not endure, for any reason, any harassment which impairs the educational environment or a student's emotional well-being at school.~~

- ~~3. Any student who engages in the sexual harassment of anyone at school or a school-related activity shall be subject to disciplinary action. For students in grades K-3, this disciplinary action shall depend on the maturity of the students and the circumstances involved. For students in grades 4 through 12, the disciplinary action may include suspension and/or expulsion.~~

- ~~4. Any employee who engages in, permits or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. In addition, criminal or civil charges may be brought against the alleged harasser; sexual harassment also may be considered a violation of laws relating to child abuse.~~

~~5. Students shall be informed that they should immediately contact a staff member if they feel they are being harassed. Within 24 hours, staff shall report complaints of sexual harassment to the principal or designee or to another district administrator. Staff shall similarly report any such incidents they may observe, even if the harassed student has not complained.~~

- a. The principal or designee shall immediately investigate any report of the sexual harassment of a student. Upon verifying that sexual harassment occurred, he/she shall ensure that appropriate action is promptly taken to end the harassment, address its effects on the person subjected to the harassment, and prevent any further instances of the harassment. In addition, the student may file a formal complaint with the Superintendent or designee in accordance with the district's uniform complaint procedure.
- b. Complaints regarding sexual harassment shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures. (cf. 1312.3 - Uniform Complaint Procedures)
- c. The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

6. Instruction/Information

~~3. The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include: The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to a complaint or sexual harassment shall be confidential to the extent possible, and individuals involved in the investigation of such a complaint shall not discuss related information outside the investigation process.~~

- a. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
- b. A clear message that students do not have to endure sexual harassment under any circumstance
- c. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained
- d. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
- e. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made
- 7.f. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable

Disciplinary Actions

4. Any student who engages in sexual harassment or sexual violence at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

5. Any staff member found to have engaged in sexual harassment or sexual violence toward any student shall be subject to discipline up to and including dismissal in accordance with applicable policies, laws, and/or collective bargaining agreements.
(cf. 4117.4 - Dismissal)
(cf. 4117.7 - Employment Status Report)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

Record Keeping

6. The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.
(cf. 3580 - District Records)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.71 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Title IX Coordinators, April 2015

Questions and Answers on Title IX and Sexual Violence, April 2014

Dear Colleague Letter: Sexual Violence, April 4, 2011

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Education Code

200-240 — Prohibition of discrimination on the basis of sex, especially:

212.5 — Sexual harassment

212.6 — Sexual harassment policy

230 — Particular practices prohibited

48900.2 — Additional grounds for suspension or expulsion; sexual harassment

48904 — Liability of parent/guardian for willful student misconduct

48980 — Notice at beginning of term

Civil Code

51.9 — Liability for sexual harassment; business, service and professional relationships

1714.1 — Liability of parents/guardians for willful misconduct of minor

United States Code, Title 20

1681-1688 — Title IX, 1972 Education Act Amendments

United States Code, Title 42

2000d & 2000e et seq. Title VI & Title VII, Civil Rights Act of 1964 as amended

Franklin v. Gwinnet County Schools (1992) 112 S. Ct. 1028

Doe v. Petaluma City School District (1995, 9th Cir.) 54 F.3d 1447

Clyde K. v. Puyallup school District #3 (1994) 35 F.3d 1396

Oona R. S. etc. v. Santa Rosa City Schools et al (1995) 890 F.Supp. 1452

~~Patricia H. V. Berkeley Unified School District (1993) 830 F.Supp. 1288~~
~~Rosa H. v. San Elizario Ind. School District, 998 F.Supp. 140, 143 (W.D. Tex. 1995)~~
~~Davis v. Monroe County Board of Education (1996, 11th Cir.) 74 F.3d 1186~~
~~Kelson v. City of Springfield, Oregon (1985, 9th Cir.) 767 F.2d 651~~

Adopted: May 17, 1993
Readopted: September 2, 1997
Readopted: May 2, 2016

Board Meeting Agenda
May 2, 2016

Topic: Board Policy #1341 – Data Breach Notification – First Reading

Presented by: Renee Hill, Assistant Superintendent, Instructional Support
Charles Szilagyi, Director, Technology Services

Responsible
Cabinet Member: Renee Hill, Assistant Superintendent, Instructional Support

Type of Item: Action

Short Description: The Board of Education will be asked to review new Board Policy #1341 – Data Breach Notification which is being presented for first reading.

DESCRIPTION OF AGENDA ITEM: Staff will provide the Board of Education a proposed policy that will be followed in the event a data breach occurs within the District.

FISCAL IMPACT: None.

RECOMMENDATION: It is recommended that the Board of Education consider the proposed new Board Policy #1341 - Data Breach Notification.

ADDITIONAL MATERIAL: Board Policy #1341 - Data Breach Notification

Attached: Yes



POLICY

Board of Education Riverside Unified School District

Data Breach Notification

PURPOSE: The purpose of this policy is to safeguard student data and ensure notification of affected parties in the event that a breach should occur.

POSITION: The Board of Education recognizes the importance of maintaining a secure environment for our computerized data that contains personal information. In the event of a data breach, the Board of Education intends to comply with current California mandated notification requirements.

1. The Superintendent or designee shall maintain procedures, consistent with applicable laws and regulations, to provide notification of a breach of the security of a computer system following discovery or notification of the security breach to any California resident whose unencrypted personal information was, or is reasonably believed to have been, acquired by an unauthorized person.
 - a. Personal information is considered “encrypted” if it can be “rendered unusable, unreadable or indecipherable to an unauthorized person through a security technology generally accepted in the field of information security.”
 - b. A data security breach is a security incident in which sensitive, protected or confidential data is copied, transmitted, viewed, stolen or used by an individual unauthorized to do so. The incident can range from deliberate system attacks to careless disposal of computer equipment and storage devices to allowing access to your personal login.
2. The Board of Education recognizes that California Civil Code 1798.29 and 1798.82 state that data security breach notifications are to be written in plain language with specific titles and organized under specified headings as modeled in the statute.
3. The Superintendent or designee will implement this policy which shall address, at a minimum, the following:
 - a. Upon discovery of a data security breach, a notification will be generated in plain language and titled “Notice of Data Breach”.
 - b. Information required in the notice will be organized under specified headings: “What Happened,” “What Information Was Involved,” “What We Are Doing,” “What You Can Do,” and “For More Information.”
 - c. The title and headings will be clearly and conspicuously displayed, and the text of the notice must be no smaller than 10-point type minimum.

- d. This standard format will be used in both printed and emailed data security breach notifications.
- e. The notice will be conspicuously posted on the District website for a minimum of 30 days per statute. Conspicuous posting means providing a link to the notice on the home page or first significant page that is in larger type than surrounding text, or contrasting text, or set off by symbols or other marks calling attention to the link.

Legal Reference:

CIVIL CODE

1798.29 – Personal Data - Accounting of Disclosures

1798.82 – Customer Records

Cross Reference:

Policy 4040 – Employee Use of Technology

Policy 6163.4 – Use of Technology

Presented to Board: May 2, 2016

Adopted:

**Board Meeting Agenda
May 2, 2016**

Topic: Board Policy #3555 – Child Nutrition Program – First Reading

Presented by: Gavin Brody, Director Nutrition Services

Responsible

Cabinet Member: Mays Kakish, Chief Business Officer/Governmental Relations

Type of Item: Action

Short Description: The Board of Education will be asked to review the new Board Policy #3555 – Child Nutrition Program which is being presented for first reading.

DESCRIPTION OF AGENDA ITEM:

Current practice is for students without funds to pay for meals in the following manner; in the Elementary grades, Pre-K through 6th, two (2) reimbursable meals are permitted without funds and mini meals (a milk, a fruit and a vegetable) are given thereafter. In the Secondary grades, 7th through 12th, no meals are permitted without funds.

FISCAL IMPACT: Unknown

RECOMMENDATION: It is recommended that the Board of Education set a policy that addresses students without funds to pay for meals.

ADDITIONAL MATERIAL: Board Policy #3555

Attached: Yes



Policy

Board of Education

Riverside Unified School District

Child Nutrition Program

PURPOSE: The purpose of this policy is to establish a protocol for feeding students without funds.

POSITION: The Governing Board recognizes that students who do not qualify for free or reduced meals are placed in a paid status and must pay for their meals.

- 1.1 The Board of Education recognizes that in grades Pre-K through 6 students in a paid status that do not have funds will be permitted to debit their meal accounts for two (2) reimbursable meals. Mini meals (milk and an assortment of fruits and vegetables from the salad bar) are given thereafter.
- 1.2 The Board recognizes that in grades 7 through 8 students in a paid status that do not have funds will be permitted to debit their meal accounts for two (2) reimbursable meals. Mini meals will not be given thereafter.
- 1.3 The Board recognizes that in grades 9 through 12 students in a paid status that do not have funds will not be permitted to debit their meal accounts and mini meals will not be given.
- 1.4 The Board acknowledges that the School Food Authority (SFA) encourages the prepayment of meals for paid meals, thereby ensuring that students receive a nutritionally adequate meal every school day.
- 1.5 The Board realizes that an on-line prepayment service is available for parents and guardians to monitor their student's account, add funds to their account, and are also notified when funds become low.
- 1.6 The Board, at the recommendation of the California Department of Education, encourages Parent-Teacher Associations (PTA) or other school/community organizations to establish a fund to offset meal payments for students that lose or forget their money.
- 1.7 The Board recognizes that after all reasonable steps have been taken to recover the unrecovered/delinquent debt, and if the SFA is un successful in collecting the unrecovered/delinquent debt by the end of the school year, then the debt is considered bad debt and nonfederal funding sources (e.g., PTA or district general fund) must repay the Cafeteria Find for the total amount.

Legal Reference:

Title 7, Code of Federal Regulations,

Section 210.10, 210.12, 210.23 and 245.8;

U.S. Department of Agriculture Food and Nutrition Services Instruction 765-7 rev.2 and Policy

Memorandum SP 17-2014; and California Education Code sections 49531, 49550, 49552, 49553, 49557, and 49516

Management Resources:

CDE Nutrition Services Division Management Bulletin Number: SNP-06-2015

Adopted: May 2, 2016