

A G E N D A
BOARD OF EDUCATION MEETING
RIVERSIDE UNIFIED SCHOOL DISTRICT
Board Room
6735 Magnolia Avenue, Riverside, California



BOARD OF EDUCATION:
MRS. KATHY ALLAVIE,
PRESIDENT
MR. TOM HUNT,
VICE PRESIDENT
MR. BRENT LEE,
CLERK
MRS. GAYLE CLOUD
AND MRS. PATRICIA
LOCK-DAWSON,
MEMBERS

Closed Session – 4:30 p.m.

January 20, 2015

Open Session – 5:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification of accommodation in order to participate in a meeting should direct such request to the District Superintendent at 788-7135, Ext. 80402 at least 48 hours before the meeting, if possible.

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's administrative offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

At approximately 9:00 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 9:30 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end at 9:30 p.m.

CALL MEETING TO ORDER – 4:30 p.m.

ESTABLISHMENT OF A QUORUM OF THE BOARD OF EDUCATION

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

CLOSED SESSION

The Board of Education will recess to Closed Session at 4:30 p.m. to discuss:

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6

District Representative:	David C. Hansen, Ed.D. District Superintendent
Employee Organizations:	Riverside City Teachers Association California School Employees Association

3. Consideration of Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957
4. Consideration of Public Employee Appointment Pursuant to Government Code Section 54957.6

Title: Director V Instructional Services Secondary and Administrative Assistant to the Superintendent

January 20, 2015

5. Conference With Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(a)
 CAL200, et al v. San Francisco U.S.D., et al.
 SFSC Case No. CGC-13-534975

RECONVENE OPEN SESSION

The Board of Education will convene in Open Session at 5:30 p.m.

RIVERSIDE POLYTECHNIC HIGH SCHOOL ARMY JROTC COLOR GUARD PRESENTATION

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag will be led by Julia McDonald, 6th grade Pachappa Elementary School student.

GROUP PERFORMANCE

The Miller Melodies Choir from Frank Augustus Miller Middle School will perform for the Board of Education.

	<u>Oral Report Assigned To</u>	<u>For Board</u>	<u>Page</u>
<u>SECTION A – PRESENTATIONS</u>			
<p>A.1 Recognition of Riverside Polytechnic High School’s Solar Cup Team and Advisor Greg Aniol</p> <p><i>Western Municipal Water District will present a \$4,000 check to Poly’s Solar Cup Advisor Greg Aniol.</i></p>	<p>Asst. Supt. Curr. & Inst. K-12</p>		<p>1</p>
<p>A.2 Recognition of the Martin Luther King High School Girls’ Tennis Team as Recipients of the Riverside County Office of Education Academic/Athletic Team Award</p> <p><i>The Board of Education will recognize the Martin Luther King High School Girls’ Tennis Team for earning the Riverside County Office of Education’s Academic/Athletic Team Award.</i></p>	<p>Chief Academic Officer</p>		<p>2</p>

SECTION B – REPORTS BY HIGH SCHOOL REPRESENTATIVES

B.1 High School Representatives

- Mae Johnson – Riverside Polytechnic High School*
- Tracy Doan – Ramona High School*
- Jakelin Cervantes – Educational Options Center/Riverside Virtual School*
- Alison Baird – John W. North High School*

SECTION C – DISTRICT SUPERINTENDENT’S REPORT

SECTION D – PUBLIC INPUT

*Public Input provides an opportunity for citizens to make suggestions, identify concerns, or request information about matters affecting the school District for items **NOT on the agenda**. Complaints against employees will normally be heard in Closed Session, and the District's complaint procedure should be followed before discussion with the Board.*

Individuals or groups who wish to address the Board are requested to fill out a "Request to Address the Board of Education" card located on the table at the back of the Board Room. Comments or presentations should be limited to three minutes or less.

Pursuant to the Brown Act, Board of Education members cannot discuss or take action on any item which does not appear on the Consent and Action Calendars of the agenda. The Board of Education may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.

SECTION E – DISTRICT EMPLOYEE GROUP REPORT

E.1 RASM Presentation by Mr. Bernie Marez, President, Riverside Association of School Managers

District
Superintendent

Mr. Bernie Marez will report on the activities and accomplishments of the Riverside Association of School Managers (RASM).

E.2 RCTA Presentation by Mr. Tim Martin, President, Riverside City Teachers Association

District
Superintendent

Mr. Tim Martin will report on the activities and accomplishments of the Riverside City Teachers Association (RCTA).

SECTION F – CONSENT

Moved_____ Seconded_____ Vote_____

All items listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be removed from the Consent Calendar.

F.1	Minutes of Board Meetings <i>December 8, 2014 – Annual Organizational Board Meeting</i>	District Superintendent	Consent	3-12
F.2	Warrant List No. 10 <i>The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.</i>	Deputy Supt. Business	Consent	13-23
F.3	Resolution 2014/15-24 - Resolution of the Board of Education of Riverside Unified School District Approving the Amendment to the Revisions in the State Child Development Program (State Preschool) and Authorizing the Deputy Superintendent - Business Services and Governmental Relations to Sign Contract Amendment Documents for Fiscal Year 2014/15 <i>California Department of Education - Contract CSPP-4362, Amendment 01 is for the purpose of approving the revisions to the State Child Development Program (State Preschool).</i>	Deputy Supt. Business	Consent	24-28
F.4	Donation of E-Waste Equipment <i>From time to time, the District needs to dispose of items that are surplus or obsolete. As an alternative, some items may be donated. Approval is requested for the disposal of surplus items otherwise constituting E-Waste (electronic waste) through donation to a charitable organization.</i>	Deputy Supt. Business	Consent	29-39
F.5	Sale of Surplus Equipment <i>From time to time, the District needs to conduct a sale of discarded equipment to dispose of items that are surplus or obsolete. Approval is requested for the disposal of surplus items.</i>	Deputy Supt. Business	Consent	40-41
F.6	Rejection of Claims Rejection of Claim – Diaz <i>A Claim for damage has been received and the recommendation is to reject the claim at this time.</i> Rejection of Claim – Esqueda <i>A Claim for damage has been received and the recommendation is to reject the claim at this time.</i>	Deputy Supt. Business	Consent	42-44

Rejection of Claim – Kawulok

A Claim for damage has been received and the recommendation is to reject the claim at this time.

F.7 Change Orders

Deputy Supt.
Business

Consent 45-85

Approval of Change Order No. 2 – Bid No. 2013/14-49 – Security Upgrades – Group A – John Adams Elementary School, Arlington High School, Andrew .Jackson Elementary School, Thomas Jefferson Elementary School, and Madison Elementary School

A change is recommended in the scope of work for Group A of the Security Upgrades projects at John Adams Elementary School, Arlington High School, Andrew Jackson Elementary School, Thomas Jefferson Elementary School, and Madison Elementary School.

Approval of Change Order No. 1 – Bid No. 2013/14-50 – Security Upgrades –Group B – Bryant Elementary School, Central Middle School, Magnolia Elementary School, and Sierra Middle School

A change is recommended in the scope of work for Group B of the Security Upgrades projects at Bryant Elementary School, Central Middle School, Magnolia Elementary School, and Sierra Middle School.

Approval of Change Order No. 3 – Bid No. 2013/14-51 – Security Upgrades – Group C – Louisa May Alcott Elementary School, Castle View Elementary School, Emerson Elementary School, Highland Elementary School, and John W. North High School

A change is recommended in the scope of work for Group C – Louisa May Alcott Elementary School, Castle View Elementary School, Emerson Elementary School, Highland Elementary School, and John W. North High School.

Approval of Change Order No. 4 – Bid No. 2013/14-52 – Restroom Renovations – Monroe Elementary School

A change is recommended in the scope of work for Restroom Renovations – Monroe Elementary School.

F.8 Notices of Completion

Deputy Supt.
Business

Consent 86-94

Notice of Completion – Purchase Order C6003267 – Bid No. 2013/14-52 – Restroom Renovations – Monroe Elementary School

A Notice of Completion is recommended for the Restroom Renovations Phase – Monroe Elementary School.

Notice of Completion – Purchase Order C6003323 – Bid No. 2013/14-70 CCAP – Pickup Projects – Arlington High School

A Notice of Completion is recommended for the Pickup Projects at Arlington High School.

Notice of Completion – Purchase Order C6003501 – Bid No. 2014/15-12 – Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School

A Notice of Completion is recommended for the Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School.

- | | | | | |
|-------------|--|--------------------------------------|---------|---------|
| F.9 | Ratification of Approval to Utilize the Cooperative Purchasing Agreement, Los Alamitos Unified School District, Bid Number 2010-0001 for the Purchase, Relocation, Dismantle, and Removal of Division of State Architect (DSA) Approved Portable Classrooms District-wide | Deputy Supt.
Business | Consent | 95-100 |
| | <i>Extended Cooperative Purchasing Agreement for purchase of the portable classrooms and/or portable restrooms.</i> | | | |
| F.10 | Approval of Head Start Progress Report for November 2014 | Asst. Supt.
Curr. & Inst.
K-12 | Consent | 101-102 |
| | <i>Required monthly update regarding Head Start activities and budget.</i> | | | |
| F.11 | Approval of the Tentative Agreements Between Riverside Unified School District and Its Employees Represented by the California School Employees Association, Chapter 506 | Asst. Supt.
Personnel | Consent | 103-171 |
| | <i>It is recommended that the Board of Education approve multiple Tentative Agreements between the Riverside Unified School District and the California School Employees Association, Chapter 506 for employees represented by California School Employees Association, Chapter 506.</i> | | | |

- | | | | | |
|-------------|--|--------------------------|---------|---------|
| F.12 | Approval of the Tentative Agreements Between Riverside Unified School District and Its Employees Represented by the Riverside City Teachers Association | Asst. Supt.
Personnel | Consent | 172-181 |
|-------------|--|--------------------------|---------|---------|

It is recommended that the Board of Education approve two Tentative Agreements between the Riverside Unified School District and Riverside City Teachers Association for employees represented by the Riverside City Teachers Association.

- | | | | | |
|-------------|---|--------------------------|---------|---------|
| F.13 | Approval of an Early Notification of Separation Incentive Program for Certificated Bargaining Unit Employees | Asst. Supt.
Personnel | Consent | 182-185 |
|-------------|---|--------------------------|---------|---------|

The Board of Education will consider approving an Early Notification of Separation Incentive Program for Certificated Bargaining Unit employees.

- | | | | | |
|-------------|--|--------------------------|---------|---------|
| F.14 | Approval of an Early Notification of Separation Incentive Program for All Management/Confidential/Supervisory Employees | Asst. Supt.
Personnel | Consent | 186-189 |
|-------------|--|--------------------------|---------|---------|

The Board of Education will consider approving an Early Notification of Separation Incentive Program for All Management/Confidential/Supervisory employees.

- | | | | | |
|-------------|--|-------------------------------------|---------|------------------------|
| F.15 | Recommended Actions From the Administrative Hearing Panel and/or the Executive Director, Pupil Services/SELPA and Adoption of the Findings of Fact for All Approved Cases | Exec. Director
Pupil Serv./SELPA | Consent | Confidential
Insert |
|-------------|--|-------------------------------------|---------|------------------------|

Cases for Expulsion

Consistent with Administrative Regulation #5144.1, principals may suspend students who are in violation of Education Code Section 48900 and Board Policy #5144.1. Certain violations identified in Education Code Section 48915 are of a serious nature that require recommendation to the Board of Education for expulsion.

Student Cases: #2014-039, #2014-040, #2014-043, #2014-045, #2014-055

Cases for Expulsion With a Recommendation for Suspended Expulsion

Education Code Section 48917 provides that a student who has been recommended for expulsion may have the expulsion suspended by the Board of Education. The suspended expulsion is valid for the term of the original expulsion order. The student

is placed upon school probation, assigned to a school program, and must remain there until the conditions identified in the Rehabilitation Plan are met.

Student Cases: #2014-034, #2014-041, #2014-042, #2014-044, #2014-046, #2014-047, #2014-048, #2014-051, #2014-052, #2014-053

Case for Revocation of a Suspended Expulsion that Reverts Back to a Full Expulsion

Students who violate the conditions of their Rehabilitation Plan while on a suspended expulsion may have the suspension of their original expulsion order revoked and may thereby be expelled under the terms of the original expulsion order.

Student Case: #2014-017

Cases for Readmission After Expulsion

Students expelled from the Riverside Unified School District who have successfully completed the conditions stipulated in their rehabilitation plan may apply for readmission (RUSD Rules and Regulations #5144.1).

Student Cases: #2012-03P, #2012-125, #2014-00P

Cases for Denial of Readmission After Expulsion

Education Code Section 48916 requires a review of all expelled students for readmission. Students who have not satisfied the conditions of the Rehabilitation Plan that was ordered when the student was expelled or who continue to pose a danger to students or staff or of disruption to the instructional process, may be denied readmission to the schools of the district.

The Board of Education must act to continue the assignment of the student to an alternative educational placement per Rules & Regulations #5144.1.

Student Cases: #2008-132, #2008-155, #2008-234, #2009-205, #2009-228, #2010-045, #2010-093, #2010-171, #2010-196, #2011-104, #2011-114, #2011-11P, #2011-131, #2011-132, #2011-133, #2011-136, #2011-155, #2011-175, #2011-186, #2012-002, #2012-00G, #2012-00H, #2012-00V, #2012-038, #2012-05P, #2012-065, #2012-066, #2012-069, #2012-06P, #2012-074, #2012-082, #2012-083, #2012-098, #2012-103,

#2012-108, #2012-121, #2012-127, #2012-142, #2012-158,
 #2013-001, #2013-003, #2013-00A, #2013-00B, #2013-00D,
 #2013-01P, #2013-033, #2013-042, #2013-044, #2013-049,
 #2013-052, #2013-058, #2013-061, #2013-085, #2013-102,
 #2013-108, #2013-115, #2013-130, #2013-136, #2014-005,
 #2014-00E, #2014-00I, #2014-01P, #2014-04P

Cases for Reinstatement After Suspended Expulsion

Education Code Section 48917 provides that a student on a suspended expulsion may be reinstated by action of the Board of Education when the student has satisfactorily completed the conditions identified in the Rehabilitation Plan ordered at the time the student was expelled.

Student Cases: #2011-018, #2011-119, #2012-00O, #2012-024, #2012-128, #2012-135, #2013-006, #2013-008, #2013-038, #2013-041, #2013-053, #2013-054, #2013-057, #2013-062, #2013-069, #2013-073, #2013-107, #2013-113, #2013-118, #2013-137, #2014-001, #2014-003, #2014-007, #2014-008, #2014-009, #2014-00F, #2014-010

F.16 Certificated Personnel Assignment Order CE 2014/15-10

Asst. Supt. Personnel Consent 190-194

The latest District's management, certificated personnel actions are presented to the Board of Education for approval.

F.17 Classified/Non-Classified Personnel Assignment Order CL 2014/15-10

Asst. Supt. Personnel Consent 195-209

The latest District's classified personnel actions are presented to the Board of Education for approval.

SECTION G – REPORT/DISCUSSION

G.1 Governor's Budget Proposals for 2015-16

Deputy Supt. Business Report 210-211

Staff will provide a presentation on the Governor's Budget Proposals for 2015-16 and the potential impacts on Riverside Unified School District.

SECTION H – ACTION

H.1 2013-2014 Annual Financial Report and Audit

Deputy Supt. Business Action 212-299

State law requires that each year the financial records of the District be audited by an independent third party audit firm and

that the Governing Board review the annual financial report and audit at a public meeting.

Moved_____ Seconded_____ Vote_____

SECTION I – CONCLUSION

I.1 Board Members' Comments

I.2 Agenda Items for Future Meetings Monday, February 2, Regular Board Meeting

ADJOURNMENT

The next regular meeting of the Board of Education is scheduled for Monday, February 2, 2015. The meeting will be called to order at 4:30 p.m. in the Board Room at 6735 Magnolia Avenue, Riverside, California. The Board will adjourn to Closed Session from 4:30 to 5:30 p.m., at which time the Board of Education will reconvene in Open Session.

**Board Meeting Agenda
January 20, 2015**

Topic: Recognition of Riverside Polytechnic High School’s Solar Cup Team and Advisor Greg Aniol

Presented by: Michael Roe, Principal
Riverside Polytechnic High School

Responsible
Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum & Instruction K-12

Type of Item: Presentation

Short Description: Western Municipal Water District will present a \$4,000 check to Poly Solar Cup Advisor Greg Aniol.

DESCRIPTION OF AGENDA ITEM:

Western Municipal Water District will sponsor Riverside Polytechnic High School’s Solar Cup Team’s participation in the Solar Cup Program and will present a check in the amount of \$4,000 to Advisor Greg Aniol.

FISCAL IMPACT: None

RECOMMENDATION: Presentation only. No action required.

ADDITIONAL MATERIALS: PowerPoint Presentation

Attached: No

**Board Meeting Agenda
January 20, 2015**

Topic: Recognition of the Martin Luther King High School Girls’ Tennis Team as Recipients of the Riverside County Office of Education Academic/Athletic Team Award

Presented by: Lynn Carmen Day, Chief Academic Officer

Responsible
Cabinet Member: Lynn Carmen Day, Chief Academic Officer

Type of Item: Presentation

Short Description: The Board of Education will recognize the Martin Luther King High School Girls’ Tennis Team for earning the Riverside County Office of Education’s Academic/Athletic Team Award.

DESCRIPTION OF AGENDA ITEM:

The Riverside County Office of Education will present members of the Martin Luther King High School Girls’ Tennis Team with the Academic/Athletic Team Award. This award is given to teams that post the highest Grade Point Average for their sport in the county.

FISCAL IMPACT: None

RECOMMENDATION: None. Presentation only.

ADDITIONAL MATERIAL: None

This is an uncorrected copy of Board Minutes. The Minutes do not become official until they are approved by the Board at the next meeting.

**RIVERSIDE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
MONDAY, DECEMBER 8, 2014
BOARD ROOM
6735 MAGNOLIA AVENUE, RIVERSIDE, CALIFORNIA**

CALL THE MEETING TO ORDER

Mrs. Lock-Dawson, Board President, called the meeting to order at 4:40 p.m.

MEMBERS PRESENT

Mrs. Patricia Lock-Dawson, Board President; Mr. Tom Hunt, Vice President; Mrs. Kathy Allavie, Board Clerk; Mrs. Gayle Cloud, Member; and Mr. Brent Lee, Member.

Also present were District Superintendent, Dr. David C. Hansen, members of the staff, and other interested citizens.

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

There were no requests received to address the Board members regarding Closed Session items.

The Board adjourned to Closed Session at 4:40 p.m.

CLOSED SESSION

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6
 - District Representative: David C. Hansen, Ed.D., District Superintendent
 - Employee Organizations: Riverside City Teachers Association
California School Employees Association
3. Real Property Negotiations Pursuant to Government Code Section 54956.8 to Discuss the Price and Terms of Purchase and/or Sale of Real Property
 - District Negotiator: Kirk R. Lewis, Ed.D., Assistant Superintendent
Operations
 - Property: APN #266-040-050, Riverside
4. Consideration of Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957
5. Conference With Legal Counsel – Anticipated Litigation Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9:
(1 case)

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 5:37 p.m. Mrs. Lock-Dawson announced that no formal action was taken by the Board during Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag was led by Lauren Prendergast, 6th grade student from Mountain View Elementary School.

GROUP PERFORMANCE

The Central Middle School Brass Choir performed for the Board of Education.

ANNUAL ORGANIZATIONAL MEETING

1. Election of Board of Education Officers

Presentation from the Board of Education to Mrs. Lock-Dawson for serving as the Board President.

Dr. Hansen presided in conducting the election for the office of president.

- President

The item was moved by Mr. Hunt and seconded by Mrs. Cloud and was unanimously approved by members present with the following roll call vote nominating Mrs. Allavie as President.

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

- Vice President

The item was moved by Mrs. Lock-Dawson and seconded by Mr. Lee and was unanimously approved by members present with the following roll call vote nominating Mr. Hunt as Vice President.

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

- Clerk

The item was moved by Mrs. Cloud and seconded by Mr. Hunt and was unanimously approved by members present with the following roll call vote nominating Mr. Lee as Clerk.

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

Delegate to the County Committee on School District Organization

The item was moved by Mrs. Cloud and seconded by Mrs. Allavie and was unanimously approved by members present with the following roll call vote nominating Mrs. Lock-Dawson as the Delegate to the County Committee on School District Organization.

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson

NOES: None
ABSENT: None
ABSTAIN: None

2. Selection of Day, Dates, Time and Location of Regular Board Meetings for 2015

The item was moved by Mr. Hunt and seconded by Mrs. Lock-Dawson and was unanimously approved by members present with the following roll call vote to approve the meetings as presented with the change in the September 7 to September 8 to avoid the Labor Day Holiday.

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

3. Selection of Day, Time, and Location of 2015 Annual Organizational Meeting

The item was moved by Mrs. Lock-Dawson and seconded by Mr. Hunt and was unanimously approved by members present with the following roll call vote to approve the selection of December 7, 2015, as the 2015 Annual Organizational Meeting.

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

4. Certification of Authorized Signatures

The item was moved by Mr. Hunt and seconded by Mrs. Cloud and was unanimously approved by members present with the following roll call vote:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

RECESS PUBLIC SESSION

CONVENE THE BOARD OF DIRECTORS OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT SCHOOL FACILITIES CORPORATION ANNUAL MEETING

1. Meeting of the Board of Directors of the Riverside Unified School District School Facilities Corporation – Election of Officers

The item was moved by Mr. Hunt and seconded by Mrs. Cloud and was unanimously approved by members present with the following roll call vote for the following Election of Officers:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None

ABSTAIN: None

Chairman – Kathy Allavie
Vice Chairman – Tom Hunt
Chief Financial Officer – Michael H. Fine
Secretary – Brent Lee

ADJOURN THE BOARD OF DIRECTORS OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT SCHOOL FACILITIES CORPORATION ANNUAL MEETING

CONVENE THE BOARD OF DIRECTORS OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT SCHOOL FINANCING AUTHORITY ANNUAL MEETING

1. Meeting of the Board of Directors of the Riverside Unified School District Financing Authority – Election of Officers

The item was moved by Mr. Hunt and seconded by Mrs. Cloud and was unanimously approved by members present with the following roll call vote for the following Election of Officers:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

Chairman – Kathy Allavie
Vice Chairman – Tom Hunt
Chief Financial Officer – Michael H. Fine
Secretary – Brent Lee

ADJOURN THE BOARD OF DIRECTORS OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT SCHOOL FINANCING AUTHORITY ANNUAL MEETING

RECONVENE PUBLIC SESSION OF REGULAR MEETING

SECTION A – PRESENTATIONS

A.1 Recognition of Real Property Advisory “7-11” Committee Members

Dr. Kirk Lewis, Assistant Superintendent Operations, and Mrs. Hayley Calhoun, Director, Planning and Development and Board President Allavie recognized the members of the Real Property Advisory “7-11” Committee.

A.2 Presentation of California State Senate Resolution Honoring Former Board of Education Member Arthur L. Littleworth

State Senator Richard D. Roth presented a resolution from the California State Senate honoring former Board of Education member Arthur L. Littleworth for his service to our community.

SECTION B – DISTRICT SUPERINTENDENT’S REPORT

Dr. Hansen reported that last week, Ms. Renee Hill, Assistant Superintendent, Instructional Support and her Instructional Services staff hosted an amazing three days of Personalized Learning starting with a Community Dinner on Thursday night; Friday

was filled with workshops at Martin Luther King High School and site visits; and Saturday culminated with a keynote from Anthony Kim and workshops at Ramona High School.

At the end of this week Dr. Hansen reported that he, the entire Board, Mrs. Lynn Carmen Day, and Ms. Renee Hill would be attending the Annual California School Boards Association Conference in San Francisco. He noted that every year this conference provides practical solutions to help our governance team improve student learning and achievement.

SECTION C – REPORTS BY HIGH SCHOOL REPRESENTATIVES

C.1 Reports presented by Arlington, Martin Luther King, and Abraham Lincoln High Schools' Student Board Representatives.

SECTION D – PUBLIC INPUT

The following individual addressed the Board members: Ms. Kimberly Tron discussed Scholastic Books and her concerns.

SECTION E – DISTRICT EMPLOYEE GROUP REPORTS

E.1 Riverside Council PTA Presentation by Ms. Sandie Page, President

Ms. Sandie Page provided a report on the activities and accomplishments of the Riverside Council Parent Teacher Association (PTA).

E.2 CSEA Presentation by Mr. Daniel Rudd, President, Riverside Unified School District, Chapter #506

Mr. Daniel Rudd provided a report on the activities and accomplishments of the California School Employees Association (CSEA).

SECTION F – CONSENT

Approval of the Consent Calendar was moved by Mr. Hunt and seconded by Mr. Lee and was approved by members present, with the exception of Items F.9 and F.11 which were pulled for discussion with the following roll call vote:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

Items in the Consent Calendar have been published with the agenda and copies are on file in the District administrative offices.

ITEMS PULLED FOR DISCUSSION

F.9 Field Trips

Item F.9 was moved by Mrs. Cloud and seconded by Mr. Hunt and was unanimously approved by members present with the following roll call vote:

AYES: Cloud, Hunt, Lee, Allavie, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

F.11 Facilities Expansion Plan for Riverside STEM Academy for the 2015-2016 School Year

Item F.11 was moved by Mr. Lee and seconded by Mrs. Lock-Dawson and was unanimously approved by members present to approve the feasibility study with the following roll call vote:

AYES: Cloud, Lee, Allavie, Lock-Dawson
NOES: Hunt
ABSENT: None
ABSTAIN: None

F.11 Facilities Expansion Plan for Riverside STEM Academy for the 2015-2016 School Year

Item F.11 was moved by Mrs. Cloud and seconded by Mr. Hunt and was approved by a 4 to 1 vote to approve the item as presented with the following roll call vote:

AYES: Cloud, Hunt, Allavie, Lock-Dawson
NOES: Lee
ABSENT: None
ABSTAIN: None

SECTION G – REPORT/DISCUSSION

G.1 Disclosure of a Tentative Agreement Between Riverside Unified School District and Its Employees Represented by the Riverside City Teachers Association

Mrs. Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development, stated that this item represents the public disclosure of the terms and conditions, including financial impact, of Tentative Agreements for employees represented by the Riverside City Teachers Association.

G.2 Disclosure of a Tentative Agreement Between Riverside Unified School District and Its Employees Represented by the California School Employees Association, Chapter 506

Mrs. Susan Mills stated that this item represents the public disclosure of the terms and conditions, including financial impact, of Tentative Agreements for employees represented by the California School Employees Association, Chapter 506.

The Board members took a break from 7:22 to 7:35 p.m.

SECTION H – ACTION

H.1 Resolution No. 2014/15-22 – Resolution of the Board of Education of the Riverside Unified School District Granting the Charter Petition for the Establishment of Encore High School for the Arts-Riverside

Mr. Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12, introduced Mrs. Gloria Cowder, Director, Program Development and Extended Learning, who discussed that the Petitioners for Encore High School for the Arts-Riverside has submitted a Charter Petition for consideration by the Board. She indicated that approval of Resolution No. 2014/15- 22 grants the Charter Petition.

The item was moved by Mrs. Lock-Dawson and seconded by Mr. Hunt and was approved unanimously by the following roll call vote to approve Resolution No. 2014/15-22 with the correct slate of Board officers:

AYES: Allavie, Hunt, Lee, Lock-Dawson
NOES: Cloud
ABSENT: None
ABSTAIN: None

H.2 Resolution No. 2014/15-20 – Resolution of the Board of Directors of the Riverside Unified School District Financing Authority Authorizing the Issuance of Revenue Bonds for the Purpose of Purchasing Bonds of Community Facilities Districts Nos. 10, 13 (Improvement Area No. 1), 14, 15 (Improvement Area No. 2), 17, 18, 21 (Improvement Area No. 2), 22 and 24 of Riverside Unified School District, Authorizing and Directing the Execution and Delivery of an Indenture of Trust, A Bond Purchase Contract, A Bond Purchase Agreement, and a Continuing Disclosure Agreement, Approving an Official Statement, and Authorizing Other Actions

Mr. Michael Fine, Deputy Superintendent, Business Services and Government Relations, discussed that the Board of Directors of the Riverside Unified School District Financing Authority was being asked to consider adopting Resolution No. 2014/15-20 authorizing the issuance of revenue bonds for the purpose of purchasing bonds of Community Facilities Districts Nos. 10, 13 (Improvement Area No. 1), 14, 15 (Improvement Area No. 2), 17, 18, 21 (Improvement Area No. 2), 22 and 24, and approving various related agreements, statements, and other actions.

Mr. Adam Bauer, President, Fieldman, Rolapp & Associates, Inc., discussed the bonds and provided information for the Board members.

The item was moved by Mr. Hunt and seconded by Mrs. Lock-Dawson and was approved by the following roll call vote to approve Resolution No. 2014/15-20 with the correct slate of Board officers:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
NOES: None
ABSENT: None
ABSTAIN: None

Mr. Hunt requested that this positive information regarding Resolution Nos. 2014/15-20 and 21 be provided on the District Website.

H.3 Resolution No. 2014/15-21 – Resolution of the Board of Education of the Riverside Unified School District Authorizing the Issuance of Bonds of Certain Community Facilities Districts Designated 2015 Special Tax Revenue Refunding Bonds for the Purpose of Defeating and Refunding the Outstanding Bonds of Said Districts, Appointing Fiscal Agent and Escrow Agent, Approving Bond Purchase Agreement and Authorizing Negotiation of Terms of the Sale of Said Bonds, Approving Preliminary Official Statement and Authorizing Preparation of Final Official Statement, Approving Continuing Disclosure Agreement, Authorizing Obtaining Ratings of Said Bonds and Purchase of Municipal Bond Insurance

The Board of Education will consider adopting Resolution No. 2014/15-21 authorizing the issuance of special tax revenue refunding bonds for Community Facilities Districts Nos. 10, 13 (Improvement Area No. 1), 14, 15 (Improvement Area No. 2), 17, 18, 21 (Improvement Area No. 2), 22 and 24, and approving various related agreements and statements.

The item was moved by Mr. Hunt and seconded by Mrs. Lock-Dawson and was approved by the following roll call vote to approve Resolution No. 2014/15-21 with the correct slate of Board officers:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

H.4 2014-2015 First Period Interim Report

Mr. Fine reviewed a PowerPoint and stated that the California Education Code Section 42130 and 42131, which incorporates provisions of AB1200, requires each district in the State of California to file interim reports twice each fiscal year. The first report covers the financial and budgetary status of the District for the period ending October 31, 2014.

The item was moved by Mr. Hunt and seconded by Mrs. Cloud and was approved by the following roll call vote to approve the 2014-2015 First Period Interim Report and adopt a positive certification pursuant to Education Code Section 42131:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

H.5 California School Boards Association's Delegate Assembly Riverside Unified School District Representative Appointment

Dr. Hansen noted that the Board of Education is being asked to either reappoint Mrs. Cloud or appoint another representative to the CSBA's Delegate Assembly to fill this position.

The item was moved by Mr. Hunt and seconded by Mr. Lee and was approved by the following roll call vote to reappoint Mrs. Cloud to the CSBA Delegate Assembly:

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

H.6 Nominations for the California School Boards Association's Delegate Assembly

Dr. Hansen discussed that CSBA Subregion 18A has nine(9) Delegate Assembly positions that expire in 2015.

The item was moved by Mrs. Cloud and seconded by Mr. Hunt and was approved by the following roll call vote to nominate the following candidates for the CSBA Delegate Assembly Subregion 18A (Alejandro Cassadas, Banning Unified School District; Robin J. Crist, Murrieta Unified School District; Bruce N. Dennis, Riverside County Office of Education; Memo Mendez, Jurupa Unified School District; John I Norman, San Jacinto Unified School District; and Sandra Tusan, Romoland Elementary School District):

AYES: Allavie, Cloud, Hunt, Lee, Lock-Dawson
 NOES: None
 ABSENT: None
 ABSTAIN: None

H.7 Library Book Reconsideration

Mr. Antonio Garcia stated that this item is for the discussion and consideration of whether to adopt the report of the Library Reconsideration Committee regarding the book, *The Fault in Our Stars*.

The following individuals addressed the Board members and discussed their support of the book, *The Fault in Our Stars*: Miss Maya Kotomori, Miss Naeche Vincent, and Ms. Ann Camacho.

The following individual addressed the Board members and discussed the re-leveling of the book, *The Fault in Our Stars*: Ms. Sue Tavaglione, Library Reconsideration Committee.

The following individuals addressed the Board members stating that they do not feel that the Board members should adopt the report of the Library Reconsideration Committee: Ms. Adrienna Wong, American Civil Liberties Union (ACLU), and Ms. Shaleen Shanbhag, Law Clerk, ACLU.

The item was moved by Mr. Lee and seconded by Mrs. Lock-Dawson and was approved by the following roll call vote to restore the book at the middle school level:

AYES: Allavie, Lee, Lock-Dawson
 NOES: Cloud, Hunt
 ABSENT: None
 ABSTAIN: None

SECTION I – CONCLUSION

I.1 Board Members' Comments

Mrs. Cloud thanked Ms. Renee Hill for setting up the tour of the Gooru facilities. She commended Chef Ryan for the Personalized Learning Summit Dinner. She noted that she has been visiting schools on the eastside, and she wished everyone a Merry Christmas.

Mr. Hunt congratulated Mrs. Allavie on being selected as Board President. He stated that he is proud of what Ms. Hill is accomplishing with Gooru. He discussed his attendance at the Riverside Polytechnic High School game where they played their hearts out! He also wished everyone a Merry Christmas!

Mrs. Lock-Dawson wished everyone a Happy Holidays – and thanked Board members for a wonderful year as the Board President. She said the year was full of great dialogue and debate. She thanked her colleagues for the gift they presented to her.

Mr. Lee thanked Ms. Hill for the Personalized Learning Summit. He congratulated Ms. Judi Paredes, Assistant Superintendent, Common Core on her retirement. He voiced his thankfulness for the year of service. He noted that he was also able to attend the Riverside Polytechnic game and echoed Tom's comments and said that Dr. Roe has done a great job.

Mrs. Allavie said that Mrs. Lock-Dawson's shoes will be hard to fill because she has done a wonderful job as Board President. She indicated that she would be contacting Board members after the CSBA Conference to discuss Subcommittee Assignments.

In closing, Mrs. Cloud mentioned that Ms. Sue Holmes, Executive Secretary to Mrs. Lynn Carmen Day, Chief Academic Officer, will be retiring soon. She said that she has done a great job and we appreciate her and the Board members agreed.

I.2 Next Board Meeting: January 20, 2014 – Regular Board Meeting

ADJOURNMENT

Mrs. Allavie adjourned the Public Session at 9:08 p.m. in memory of Mrs. Pauline Stirling, former staff member at Jefferson Elementary, Sierra Middle, and John W. North High Schools; Ms. Rebecca Johnston, longtime librarian at Magnolia Elementary School; and Ms. Bea Hernandez, former Madison Elementary School librarian who has courageously battled cancer for many years.

CLOSED SESSION

The Board adjourned to Closed Session at 9:09 p.m.

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 9:50 p.m. Mrs. Kathy Allavie reported that no formal action was taken by the Board during Closed Session.

ADJOURNMENT

Mrs. Kathy Allavie adjourned the Public Session at 9:50 p.m.

Brent Lee
Clerk
Board of Education

**Board Meeting Agenda
January 20, 2015**

Topic: Warrant List No. 10

Presented by: Jeannie Darnell, Account Clerk, Business Services

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent Business Services and Governmental Relations

Type of Item: Consent

Short Description: The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

DESCRIPTION OF AGENDA ITEM:

B-Warrants in excess of \$2,000.00 issued since last period. Invoices for the claims have been checked and audited by the Business Office. Warrants for the claims have been prepared.

FISCAL IMPACT: \$11,438,118.09

RECOMMENDATION: It is recommended that the Board of Education approve the warrants.

ADDITIONAL MATERIAL: Warrant List No. 10

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
Commercial Warrant Listing 2014 - 2015

November 08, 2014 THRU December 17, 2014

B-Warrants In Excess of \$1,999.00 Issued Since Last Period

Claim	Date	Fund	Warrant	Vendor Name	Claim Amount
GENERAL FUND UNRESTRICTED 03					
235219	11/10/2014	03	14898346	EBSCO	\$3,270.24
235266	11/10/2014	03	14898393	CLOVER ENTERPRISES	\$3,407.22
235279	11/10/2014	03	14898406	RIVERSIDE, CITY OF	\$2,258.36
235311	11/12/2014	03	14899193	CANON SOLUTIONS AMERICA, INC.	\$7,290.00
235325	11/12/2014	03	14899207	ALL CITY MANAGEMENT SERVICES, INC.	\$2,877.17
235336	11/12/2014	03	14899218	COPYLITE INC	\$2,349.50
235347	11/12/2014	03	14899229	STUDENT TRANSPORTATION OF AMERICA	\$71,250.64
235350	11/12/2014	03	14899232	STUDENT TRANSPORTATION OF AMERICA	\$14,077.67
235351	11/12/2014	03	14899233	PALI INSTITUTE	\$15,812.50
235389	11/13/2014	03	14900074	WAXIE SANITARY SUPPLY	\$5,323.38
235406	11/13/2014	03	14900091	AGUA MANSA MRF, LLC	\$11,644.65
235418	11/13/2014	03	14900103	CLOVER ENTERPRISES	\$3,259.08
235445	11/14/2014	03	14901208	XEROX CORPORATION	\$4,142.08
235448	11/14/2014	03	14901211	RIVERSIDE, CITY OF	\$2,649.23
235450	11/14/2014	03	14901213	SCHOOL HEALTH SERVICES REGISTRY	\$2,933.30
235469	11/14/2014	03	14901232	FOLLETT SCHOOL SOLUTIONS, INC.	\$2,245.90
235492	11/14/2014	03	14901255	REVOLUTION PREP	\$6,098.20
235517	11/14/2014	03	14901280	PEACOCK'S MARCHING WORLD	\$2,698.27
235520	11/14/2014	03	14901283	CDW-G	\$64,323.00
235535	11/14/2014	03	14901298	CLOVER ENTERPRISES	\$3,678.81
235544	11/14/2014	03	14901307	CLOVER ENTERPRISES	\$3,036.87
235555	11/14/2014	03	14901318	LEADERSHIP ASSOCIATES	\$6,000.00
235577	11/17/2014	03	14902445	THE GAS COMPANY	\$2,423.43
235579	11/17/2014	03	14902447	ON TARGET VOICE AND DATA, INC.	\$3,880.24
235610	11/17/2014	03	14902477	BEST BUY GOV LLC	\$9,612.11
235624	11/17/2014	03	14902491	CULVER-NEWLIN INCORPORATED	\$5,241.24
235639	11/17/2014	03	14902506	CANON SOLUTIONS AMERICA, INC.	\$5,049.00
235651	11/18/2014	03	14903698	ORANGE COUNTY DEPT OF EDUCATION	\$52,195.38
235652	11/18/2014	03	14903699	LA COUNTY OFFICE OF ED	\$5,164.58
235656	11/18/2014	03	14903703	WESTERN MUNICIPAL WATER DISTRICT	\$4,391.69
235742	11/18/2014	03	14903789	AMS.NET, INC	\$8,475.81
235743	11/18/2014	03	14903790	AMS.NET, INC	\$14,369.96
235759	11/18/2014	03	14903806	HARDCORE SWIM, INC.	\$2,008.80
235782	11/19/2014	03	14906049	G/M BUSINESS INTERIORS	\$2,974.75
235824	11/19/2014	03	14906090	CR&R INC.	\$11,072.48
235849	11/20/2014	03	14906294	CANON SOLUTIONS AMERICA, INC.	\$10,935.00
235852	11/20/2014	03	14906297	SOUTHWEST SCHOOL SUPPLY	\$4,305.74
235853	11/20/2014	03	14906298	SOUTHWEST SCHOOL SUPPLY	\$2,106.00
235854	11/20/2014	03	14906299	CCS PRESENTATION SYS	\$4,017.60
235866	11/20/2014	03	14906311	ALTURA CREDIT UNION	\$28,742.34
235867	11/20/2014	03	14906312	WAXIE SANITARY SUPPLY	\$17,710.96
235932	11/20/2014	03	14906377	RIVERSIDE, CITY OF	\$2,258.36
235934	11/20/2014	03	14906379	RIVERSIDE, CITY OF	\$2,822.95
235980	11/21/2014	03	14907615	WEST COAST ARBORISTS, INC.	\$3,642.00
236000	11/21/2014	03	14907635	TESTOUT CORPORATE	\$12,495.00
236011	11/21/2014	03	14907646	SAN DIEGO COUNTY OFFICE OF ED	\$2,400.00
236015	11/21/2014	03	14907650	APPLE INC.	\$4,986.75
236016	11/21/2014	03	14907651	SCREEN SURGEONS LLC	\$2,850.00

236021	11/21/2014	03	14907656	PRO ACOUSTICS	\$3,218.68
236029	11/21/2014	03	14907664	I HOOP GEAR LLC	\$2,616.08
236031	11/21/2014	03	14907666	I HOOP GEAR LLC	\$3,302.60
236053	11/21/2014	03	14907688	IMAGING PLUS	\$2,622.31
236055	11/21/2014	03	14907690	HARRIS, DENNIS L.	\$2,060.00
236056	11/21/2014	03	14907691	THE GAS COMPANY	\$3,559.78
236080	12/01/2014	03	14912609	WAXIE SANITARY SUPPLY	\$9,517.26
236085	12/01/2014	03	14912614	PARTY UP ENTERTAINMENT	\$3,850.00
236088	12/01/2014	03	14912617	CANON SOLUTIONS AMERICA, INC.	\$6,772.68
236099	12/01/2014	03	14912628	CELL BUSINESS EQUIPMENT	\$2,840.62
236107	12/01/2014	03	14912636	STATE OF CA/DEPT. JUSTICE	\$5,891.00
236109	12/01/2014	03	14912638	CANON SOLUTIONS AMERICA, INC.	\$6,772.68
236112	12/01/2014	03	14912641	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$61,470.14
236117	12/01/2014	03	14912646	SCHOOL HEALTH SERVICES REGISTRY	\$3,546.15
236127	12/01/2014	03	14912656	COMPUTERIZED EMBROIDERY COMPANY	\$2,261.52
236136	12/01/2014	03	14912665	PRINTB3	\$4,191.24
236144	12/01/2014	03	14912673	SOCCER MASTER	\$4,375.94
236148	12/01/2014	03	14912676	PLASCO, INC.	\$7,542.72
236163	12/02/2014	03	14914362	REACH LEADERSHIP ACADEMY	\$18,361.28
236165	12/02/2014	03	14914364	RIVERSIDE COUNTY OFFICE OF ED.	\$3,981.00
236168	12/02/2014	03	14914367	XEROX CORPORATION	\$2,033.50
236177	12/02/2014	03	14914376	WEST COAST ARBORISTS, INC.	\$2,766.00
236243	12/02/2014	03	14914442	WESTERN MUNICIPAL WATER DISTRICT	\$2,269.75
236246	12/02/2014	03	14914445	ALTURA CREDIT UNION	\$3,125.17
236271	12/03/2014	03	14914599	STUDENT TRANSPORTATION OF AMERICA	\$26,074.94
236272	12/03/2014	03	14914600	STUDENT TRANSPORTATION OF AMERICA	\$17,937.27
236273	12/03/2014	03	14914601	STUDENT TRANSPORTATION OF AMERICA	\$24,926.69
236274	12/03/2014	03	14914602	STUDENT TRANSPORTATION OF AMERICA	\$27,085.67
236275	12/03/2014	03	14914603	STUDENT TRANSPORTATION OF AMERICA	\$9,787.42
236276	12/03/2014	03	14914604	STUDENT TRANSPORTATION OF AMERICA	\$2,472.25
236277	12/03/2014	03	14914605	STUDENT TRANSPORTATION OF AMERICA	\$24,373.28
236278	12/03/2014	03	14914606	STUDENT TRANSPORTATION OF AMERICA	\$24,229.83
236279	12/03/2014	03	14914607	STUDENT TRANSPORTATION OF AMERICA	\$17,692.23
236280	12/03/2014	03	14914608	STUDENT TRANSPORTATION OF AMERICA	\$5,902.37
236282	12/03/2014	03	14914610	STUDENT TRANSPORTATION OF AMERICA	\$3,930.69
236283	12/03/2014	03	14914611	STUDENT TRANSPORTATION OF AMERICA	\$12,605.71
236284	12/03/2014	03	14914612	STUDENT TRANSPORTATION OF AMERICA	\$15,158.51
236285	12/03/2014	03	14914613	STUDENT TRANSPORTATION OF AMERICA	\$4,679.25
236286	12/03/2014	03	14914614	STUDENT TRANSPORTATION OF AMERICA	\$16,006.83
236287	12/03/2014	03	14914615	STUDENT TRANSPORTATION OF AMERICA	\$183,479.49
236289	12/03/2014	03	14914617	STUDENT TRANSPORTATION OF AMERICA	\$83,339.82
236293	12/03/2014	03	14914621	STUDENT TRANSPORTATION OF AMERICA	\$178,350.21
236294	12/03/2014	03	14914622	STUDENT TRANSPORTATION OF AMERICA	\$82,307.90
236295	12/03/2014	03	14914623	STUDENT TRANSPORTATION OF AMERICA	\$180,121.27
236296	12/03/2014	03	14914624	STUDENT TRANSPORTATION OF AMERICA	\$83,049.59
236303	12/03/2014	03	14914631	AREY JONES EDUCATIONAL SOLUTIONS	\$10,122.44
236340	12/03/2014	03	14914668	WESTERN MUNICIPAL WATER DISTRICT	\$12,829.23
236358	12/03/2014	03	14914686	ATHENS, ARTHUR JOHN	\$4,090.44
236360	12/03/2014	03	14914688	AUDIO DYNAMIX	\$6,366.60
236387	12/04/2014	03	14916237	MORLEY ATHLETIC SUPPLY CO.	\$2,952.56
236454	12/04/2014	03	14916304	XEROX CORPORATION	\$2,325.54
236455	12/04/2014	03	14916305	XEROX CORPORATION	\$2,071.04
236460	12/05/2014	03	14918543	HAMPTON INN SAN DIEGO	\$2,279.54
236495	12/05/2014	03	14918578	TURNITIN	\$31,349.41
236509	12/05/2014	03	14918592	DIGICOACH, INC.	\$2,740.00

236514	12/05/2014	03	14918597	CLOVER ENTERPRISES	\$1,999.89
236523	12/05/2014	03	14918606	CLOVER ENTERPRISES	\$2,222.10
236534	12/05/2014	03	14918617	RIVERSIDE, CITY OF	\$2,388.65
236554	12/05/2014	03	14918637	RUSD REVOLVING FUND	\$14,065.71
236568	12/08/2014	03	14918955	APPLE INC.	\$2,411.71
236584	12/08/2014	03	14918971	ADVANCED CLASSROOM TECHNOLOGIES, INCORPORATED	\$3,044.16
236605	12/08/2014	03	14918992	RITE-WAY ROOF CORPORATION	\$14,444.00
236615	12/09/2014	03	14919875	COPYLITE INC	\$2,449.45
236621	12/09/2014	03	14919881	DYNAMIC MEASUREMENT GROUP	\$4,137.50
236624	12/09/2014	03	14919884	ANDERSON'S	\$2,358.79
236648	12/10/2014	03	14921921	AREY JONES EDUCATIONAL SOLUTIONS	\$3,987.32
236666	12/10/2014	03	14921939	PALI INSTITUTE	\$11,309.38
236668	12/10/2014	03	14921941	RITE-WAY ROOF CORPORATION	\$54,614.00
236672	12/10/2014	03	14921945	PATHFINDER RANCH	\$6,130.00
236687	12/10/2014	03	14921960	GUIDED DISCOVERIES, INC.	\$28,787.50
236689	12/10/2014	03	14921962	ALERT SERVICES	\$5,101.32
236692	12/10/2014	03	14921965	NATIONAL GEOGRAPHIC	\$4,145.83
236695	12/10/2014	03	14921968	CAROLINA BIOLOGICAL	\$3,371.26
236709	12/10/2014	03	14921982	WESTERN MUNICIPAL WATER DISTRICT	\$26,994.90
236720	12/10/2014	03	14921992	TOWN & COUNTRY HOTEL-CONVENTION CTR	\$3,019.68
236721	12/11/2014	03	14922127	WAXIE SANITARY SUPPLY	\$10,595.02
236729	12/11/2014	03	14922135	SOUTHERN CALIFORNIA EDISON CO	\$19,389.94
236730	12/11/2014	03	14922136	NCS PEARSON, INC	\$16,978.50
236740	12/11/2014	03	14922146	GUTIERREZ, JUDITH C.	\$4,000.00
236770	12/11/2014	03	14922176	JONES DRY CLEANERS	\$3,101.29
236839	12/12/2014	03	14924297	INTERNATIONAL BACCALAUREATE	\$66,200.00
236845	12/12/2014	03	14924303	THE GAS COMPANY	\$2,228.10
236868	12/12/2014	03	14924325	PATHFINDER RANCH	\$2,000.00
236869	12/12/2014	03	14924326	PATHFINDER RANCH	\$12,125.50
236904	12/12/2014	03	14924361	RIVERSIDE COUNTY OFFICE OF ED.	\$6,048.87
236926	12/12/2014	03	14924383	AVID CENTER	\$2,115.00
236928	12/12/2014	03	14924385	AVID CENTER	\$2,115.00
236929	12/12/2014	03	14924386	BEESON, TAYLER & BODINE, ATTORNEY AT LAW	\$3,834.79
236932	12/12/2014	03	14924389	AGUA MANSA MRF, LLC	\$10,964.64
236933	12/12/2014	03	14924390	ALERT SERVICES	\$2,527.20
236954	12/15/2014	03	14925333	CANON SOLUTIONS AMERICA, INC.	\$2,160.00
236955	12/15/2014	03	14925334	CCS PRESENTATION SYS	\$2,424.60
236956	12/15/2014	03	14925335	ULTIMATE IMAGING PRODUCTS, LLC	\$2,697.84
236957	12/15/2014	03	14925336	ULTIMATE IMAGING PRODUCTS, LLC	\$4,946.40
236978	12/15/2014	03	14925357	UCR REGENTS	\$55,000.00
236982	12/15/2014	03	14925361	XEROX CORPORATION	\$2,071.04
236986	12/15/2014	03	14925365	XEROX CORPORATION	\$5,594.22
236989	12/15/2014	03	14925368	PIVOT LEARNING PARTNERS	\$5,508.00
237023	12/15/2014	03	14925402	URIBE PRINTING	\$3,124.11
237046	12/16/2014	03	14925774	HERO K12, LLC	\$16,070.40
237065	12/16/2014	03	14925793	123 OFFICE SOLUTIONS	\$20,384.78
237110	12/16/2014	03	14925838	NASCO	\$2,081.09
237135	12/16/2014	03	14925863	SPEEDWARE.COM	\$2,874.64
237137	12/16/2014	03	14925865	ON TARGET VOICE AND DATA, INC.	\$121,974.42
237139	12/16/2014	03	14925867	SUNTEX INTERNATIONAL	\$4,712.40
237141	12/16/2014	03	14925869	R&H THEATRICALS	\$2,452.50
237160	12/17/2014	03	14926907	KEN'S SPORTING GOODS	\$2,994.77
237181	12/17/2014	03	14926928	XEROX CORPORATION	\$4,142.08
237185	12/17/2014	03	14926932	RIVERSIDE GLASS & MIRROR	\$13,250.00
237186	12/17/2014	03	14926933	VERDE VALLEY SCHOOL SUPPLY	\$2,190.00

237246	12/17/2014	03	14926993	RIVERSIDE COUNTY OFFICE OF ED.	\$2,800.00
237247	12/17/2014	03	14926994	RIVERSIDE COUNTY OFFICE OF ED.	\$2,450.00
237270	12/17/2014	03	14927017	AREY JONES EDUCATIONAL SOLUTIONS	\$4,989.47
237274	12/17/2014	03	14927021	CULVER-NEWLIN INCORPORATED	\$3,202.75
237279	12/17/2014	03	14927026	AMAZON.COM LLC	\$3,113.60
237289	12/17/2014	03	14927036	AVID CENTER	\$2,115.00
237290	12/17/2014	03	14927037	ALL CITY MANAGEMENT SERVICES, INC.	\$4,909.60

TOTAL FOR FUND 03 \$2,397,785.07

GENERAL FUND RESTRICTED 06

235222	11/10/2014	06	14898349	NO EXCUSES UNIVERSITY	\$5,500.00
235245	11/10/2014	06	14898372	APPLE INC.	\$3,223.80
235280	11/10/2014	06	14898407	PRISTINE REHAB CARE	\$10,800.00
235281	11/10/2014	06	14898408	UCR REGENTS	\$20,522.00
235295	11/10/2014	06	14898422	HEWLETT PACKARD-STL GOVT. SALES	\$2,562.84
235302	11/12/2014	06	14899184	MIRACLE RECREATION EQUIPMENT	\$8,346.98
235306	11/12/2014	06	14899188	MONTGOMERY HARDWARE COMPANY	\$3,593.45
235319	11/12/2014	06	14899201	CENTMARK CORP.	\$6,689.00
235320	11/12/2014	06	14899202	DREAMBOX LEARNING, INC.	\$6,000.00
235374	11/12/2014	06	14899256	PPG ARCHITECTURAL FINISHES, INC.	\$3,721.37
235387	11/12/2014	06	14899269	WALTERS WHOLESALE ELECTRIC	\$2,419.73
235399	11/13/2014	06	14900084	ADAMS ESQ. A PROFESSIONAL CORPORATION	\$10,000.00
235401	11/13/2014	06	14900086	CDW-G	\$7,748.89
235478	11/14/2014	06	14901241	TEXTBOOK WAREHOUSE	\$3,477.60
235483	11/14/2014	06	14901246	SMARTY ANTS, INC.	\$2,200.00
235524	11/14/2014	06	14901287	BOYS & GIRLS CLUBS OF GREATER REDLANDS-RIVERSIDE	\$108,503.00
235530	11/14/2014	06	14901293	CODY EDUCATIONAL ENTERPRISES, INC.	\$7,840.56
235536	11/14/2014	06	14901299	CAROLYN E. WYLIE CENTER	\$7,000.00
235543	11/14/2014	06	14901306	BRICKLEY ENVIROMENTAL	\$5,570.00
235575	11/17/2014	06	14902443	RIVERSIDE PUBLISHING CO.	\$4,076.46
235576	11/17/2014	06	14902444	RIVERSIDE PUBLISHING CO.	\$5,609.06
235617	11/17/2014	06	14902484	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$10,061.20
235636	11/17/2014	06	14902503	HOUGHTON MIFFLIN CO.	\$3,801.27
235637	11/17/2014	06	14902504	AUDITORY INSTRUMENTS, INC.	\$4,904.69
235640	11/17/2014	06	14902507	BEST BUY GOV LLC	\$9,680.73
235641	11/17/2014	06	14902508	BEST BUY GOV LLC	\$2,827.96
235779	11/19/2014	06	14906046	OAK GROVE INSTITUTE	\$10,480.11
235791	11/19/2014	06	14906057	INLAND LIGHTING SUPPLIES INC	\$2,008.80
235814	11/19/2014	06	14906080	ACCUVANT, INC.	\$4,398.23
235819	11/19/2014	06	14906085	BRIGHT FUTURES ACADEMY LLC	\$70,418.85
235820	11/19/2014	06	14906086	A.C.C.E.S.S., INC.	\$8,150.50
235827	11/19/2014	06	14906093	CAROLYN E. WYLIE CENTER	\$4,692.00
235855	11/20/2014	06	14906300	HARRIS, DENNIS L.	\$2,060.00
235859	11/20/2014	06	14906304	FRONTROW	\$3,681.17
235862	11/20/2014	06	14906307	JASPER ENGINES & TRANSMISSIONS	\$2,912.92
235863	11/20/2014	06	14906308	PEARSON ASSESSMENTS - MN	\$33,888.96
235928	11/20/2014	06	14906373	PORT VIEW PREPARATORY, INC.	\$9,705.00
235930	11/20/2014	06	14906375	PRISTINE REHAB CARE	\$28,200.00
235937	11/20/2014	06	14906382	RUSSO, FLECK AND ASSOCIATES	\$42,244.00
235939	11/20/2014	06	14906384	RIVERSIDE ARTS COUNCIL	\$9,807.90
235968	11/21/2014	06	14907603	UP & MOVIN' PEDIATRIC PHYSICAL THERAPY PC	\$2,745.75
235970	11/21/2014	06	14907605	SOCO GROUP, INC.	\$15,313.72
236114	12/01/2014	06	14912643	STARTING GATE EDUCATIONAL SERVICES	\$160,227.39
236115	12/01/2014	06	14912644	SOMERSET EDUCATIONAL SERVICES INC.	\$22,826.65
236162	12/02/2014	06	14914361	EDUCATION ELEMENTS, INC.	\$25,200.00
236171	12/02/2014	06	14914370	APPLE INC.	\$3,406.56

236178	12/02/2014	06	14914377	WESTAIRE ENGINEERING	\$14,566.82
236199	12/02/2014	06	14914398	NATIONAL GEOGRAPHIC	\$10,144.04
236253	12/02/2014	06	14914452	GREENE, CHRISTY A	\$2,192.92
236305	12/03/2014	06	14914633	AREY JONES EDUCATIONAL SOLUTIONS	\$24,510.50
236349	12/03/2014	06	14914677	NATIONAL GEOGRAPHIC	\$3,861.00
236365	12/03/2014	06	14914693	MIND STREAMS EDUCATION, LLC	\$12,660.60
236384	12/04/2014	06	14916234	APPLE INC.	\$15,567.44
236403	12/04/2014	06	14916253	CCS PRESENTATION SYS	\$2,116.80
236407	12/04/2014	06	14916257	BRICKLEY ENVIROMENTAL	\$9,410.00
236411	12/04/2014	06	14916261	ADAMS ESQ. A PROFESSIONAL CORPORATION	\$7,000.00
236422	12/04/2014	06	14916272	COAST 2 COAST COACHING	\$15,600.00
236492	12/05/2014	06	14918575	HOPE, INC.	\$3,938.51
236519	12/05/2014	06	14918602	CENTER FOR AUTISM C.A.R.D.	\$25,950.81
236522	12/05/2014	06	14918605	CENTER FOR AUTISM C.A.R.D.	\$17,390.37
236524	12/05/2014	06	14918607	RIVERSIDE PUBLISHING CO.	\$6,522.34
236529	12/05/2014	06	14918612	BOYS & GIRLS CLUBS OF GREATER REDLANDS-RIVERSIDE	\$108,503.00
236530	12/05/2014	06	14918613	AVID CENTER	\$36,589.00
236532	12/05/2014	06	14918615	APPLIED BEHAVIOR CONSULTANTS, INC.	\$13,773.63
236536	12/05/2014	06	14918619	AUTISM BEHAVIOR CONSULTANTS	\$23,367.12
236540	12/05/2014	06	14918623	AUTISM BEHAVIOR CONSULTANTS	\$28,013.57
236543	12/05/2014	06	14918626	AUTISM BEHAVIOR CONSULTANTS	\$16,329.57
236546	12/05/2014	06	14918629	AUTISM BEHAVIOR CONSULTANTS	\$4,294.21
236582	12/08/2014	06	14918969	BRIGHT FUTURES ACADEMY LLC	\$54,541.11
236630	12/09/2014	06	14919890	WALTERS WHOLESALE ELECTRIC	\$2,213.57
236632	12/09/2014	06	14919892	SPORTS FACILITIES GROUP, INC.	\$2,335.00
236643	12/10/2014	06	14921916	APPLE INC.	\$4,243.92
236644	12/10/2014	06	14921917	APPLE INC.	\$3,109.28
236669	12/10/2014	06	14921942	SOCO GROUP, INC.	\$10,300.66
236702	12/10/2014	06	14921975	SMARDAN SUPPLY CO.	\$2,098.06
236713	12/10/2014	06	14921986	REGISTRATIONS FOR YOU	\$2,950.00
236717	12/10/2014	06	14921989	TODD PIPE & SUPPLY	\$2,633.88
236754	12/11/2014	06	14922160	TODD PIPE & SUPPLY	\$2,633.88
236787	12/11/2014	06	14922193	CJT ENTERPRISES	\$2,594.60
236809	12/11/2014	06	14922215	AMTECH ELEVATORS	\$2,714.40
236838	12/12/2014	06	14924296	NATIONAL SEATING & MOBILITY	\$3,342.60
236852	12/12/2014	06	14924310	APPLE INC.	\$4,974.25
236854	12/12/2014	06	14924312	APPLE INC.	\$11,883.87
236855	12/12/2014	06	14924313	APPLE INC.	\$4,510.80
236866	12/12/2014	06	14924323	SCHOOL BASED REIMBURSEMENT PARTNERS LLC	\$8,366.48
236901	12/12/2014	06	14924358	HOWARD INDUSTRIES	\$2,125.41
236918	12/12/2014	06	14924375	CALIFORNIA DEPARTMENT OF ED	\$21,372.96
236921	12/12/2014	06	14924378	INLAND LIGHTING SUPPLIES INC	\$2,802.33
236953	12/15/2014	06	14925332	HARRIS, DENNIS L.	\$2,060.00
237019	12/15/2014	06	14925398	OAK GROVE INSTITUTE	\$4,503.66
237021	12/15/2014	06	14925400	OAK GROVE INSTITUTE	\$4,794.21
237042	12/15/2014	06	14925421	TRANE	\$4,107.51
237096	12/16/2014	06	14925824	SOCO GROUP, INC.	\$8,745.59
237097	12/16/2014	06	14925825	PORT VIEW PREPARATORY, INC.	\$8,279.15
237119	12/16/2014	06	14925847	FOLLETT SCHOOL SOLUTIONS, INC.	\$4,024.02
237124	12/16/2014	06	14925852	SIEMENS INDUSTRY, INC.	\$11,663.05
237161	12/17/2014	06	14926908	GRILLO'S FILTER SALES	\$6,883.57
237182	12/17/2014	06	14926929	RIVERSIDE, CITY OF	\$11,977.96
237183	12/17/2014	06	14926930	PLAXTON - HENNINGS, CHARITY DR.	\$4,500.00
237200	12/17/2014	06	14926947	AUDITORY INSTRUMENTS, INC.	\$2,160.89
237216	12/17/2014	06	14926963	COYNE & ASSOCIATES EDUCATION CORP.	\$9,512.94

237219	12/17/2014	06	14926966	COYNE & ASSOCIATES EDUCATION CORP.	\$10,793.33
237220	12/17/2014	06	14926967	COYNE & ASSOCIATES EDUCATION CORP.	\$11,307.62
237240	12/17/2014	06	14926987	RIVERSIDE COUNTY OFFICE OF ED.	\$2,475.00
237252	12/17/2014	06	14926999	BONNETT IRRIGATION	\$6,136.79
237259	12/17/2014	06	14927006	CDW-G	\$13,259.82
237273	12/17/2014	06	14927020	AMTECH ELEVATORS	\$7,416.80
237280	12/17/2014	06	14927027	CCS CONTRACTORS INC.	\$18,034.00
237281	12/17/2014	06	14927028	HOME DEPOT	\$5,527.73
237286	12/17/2014	06	14927033	CODY EDUCATIONAL ENTERPRISES, INC.	\$4,556.35

TOTAL FOR FUND 06 \$1,445,818.40

ADULT EDUCATION FUND 11

235298	11/12/2014	11	14899180	STECK-VAUGHN COMPANY	\$3,653.96
--------	------------	----	----------	----------------------	------------

TOTAL FOR FUND 11 \$3,653.96

CAFETERIA SPECIAL REVENUE FUND 13

235282	11/10/2014	13	14898409	AMERICAN PAPER AND PLASTICS, INC.	\$2,883.92
235284	11/10/2014	13	14898411	MORENO BROS. DIST.	\$5,326.00
235344	11/12/2014	13	14899226	KAMRAN AND COMPANY, INC.	\$45,569.72
235346	11/12/2014	13	14899228	CALIFORNIA INDUSTRIAL	\$4,173.91
235386	11/12/2014	13	14899268	US FOODSERVICE, INC. - JOSEPH WEBB	\$3,594.36
235388	11/12/2014	13	14899270	WALLACE PACKAGING, LLC	\$6,961.50
235390	11/13/2014	13	14900075	HOLLANDIA DAIRY	\$49,846.29
235409	11/13/2014	13	14900094	ULINE	\$3,559.38
235439	11/13/2014	13	14900124	PAUL MARK PHOTOGRAPHY	\$2,031.25
235455	11/14/2014	13	14901218	SUNRISE PRODUCE COMPANY	\$6,904.88
235461	11/14/2014	13	14901224	SUNRISE PRODUCE COMPANY	\$30,653.70
235470	11/14/2014	13	14901233	KNIGHT, ROBERT C.	\$8,790.00
235472	11/14/2014	13	14901235	BOB & GARY'S	\$2,000.00
235474	11/14/2014	13	14901237	POWELL, DOUG	\$3,006.00
235549	11/14/2014	13	14901312	DEMATTEO'S PIZZA	\$2,322.50
235561	11/14/2014	13	14901324	DEMATTEO'S PIZZA	\$4,952.25
235583	11/17/2014	13	14902451	AREY JONES EDUCATIONAL SOLUTIONS	\$12,805.55
235584	11/17/2014	13	14902452	ARROW RESTAURANT EQUIPMENT	\$55,408.91
235587	11/17/2014	13	14902455	MAJOR CLEANUP INC	\$3,004.61
235815	11/19/2014	13	14906081	ARROW RESTAURANT EQUIPMENT	\$7,282.34
235821	11/19/2014	13	14906087	GOLD STAR FOODS, INC.	\$2,975.84
235826	11/19/2014	13	14906092	GOLD STAR FOODS, INC.	\$8,312.66
235833	11/19/2014	13	14906099	US FOODS, INC.	\$2,232.81
235837	11/19/2014	13	14906102	US FOODS, INC.	\$4,797.70
235841	11/19/2014	13	14906106	US FOODSERVICE, INC. - JOSEPH WEBB	\$3,696.30
235846	11/19/2014	13	14906111	US FOODS, INC.	\$3,759.41
235847	11/19/2014	13	14906112	TCB MANUFACTURING	\$4,106.01
235848	11/20/2014	13	14906293	HOLLANDIA DAIRY	\$36,486.26
235874	11/20/2014	13	14906319	SUNRISE PRODUCE COMPANY	\$5,657.80
235875	11/20/2014	13	14906320	DEMATTEO'S PIZZA	\$4,503.25
235906	11/20/2014	13	14906351	DEMATTEO'S PIZZA	\$4,172.75
235908	11/20/2014	13	14906353	P & R PAPER SUPPLY	\$7,001.74
235910	11/20/2014	13	14906355	P & R PAPER SUPPLY	\$3,139.13
235911	11/20/2014	13	14906356	P & R PAPER SUPPLY	\$5,002.50
235913	11/20/2014	13	14906358	P & R PAPER SUPPLY	\$2,573.92
235914	11/20/2014	13	14906359	P & R PAPER SUPPLY	\$7,962.35
235921	11/20/2014	13	14906366	US FOODS, INC.	\$3,281.72
235929	11/20/2014	13	14906374	SUNRISE PRODUCE COMPANY	\$22,004.49
235945	11/20/2014	13	14906390	GIUMARRA VINEYARDS CORP	\$4,320.00
235950	11/20/2014	13	14906395	DEMATTEO'S PIZZA	\$4,105.00
236022	11/21/2014	13	14907657	GOLD STAR FOODS, INC.	\$4,187.30

236024	11/21/2014	13	14907659	GOLD STAR FOODS, INC.	\$31,527.73
236025	11/21/2014	13	14907660	GOLD STAR FOODS, INC.	\$21,937.99
236027	11/21/2014	13	14907662	GOLD STAR FOODS, INC.	\$10,931.03
236028	11/21/2014	13	14907663	GOLD STAR FOODS, INC.	\$20,122.84
236030	11/21/2014	13	14907665	GOLD STAR FOODS, INC.	\$11,433.94
236032	11/21/2014	13	14907667	GOLD STAR FOODS, INC.	\$15,435.00
236033	11/21/2014	13	14907668	GOLD STAR FOODS, INC.	\$19,906.10
236036	11/21/2014	13	14907671	GOLD STAR FOODS, INC.	\$4,683.12
236037	11/21/2014	13	14907672	GOLD STAR FOODS, INC.	\$6,590.36
236039	11/21/2014	13	14907674	GOLD STAR FOODS, INC.	\$3,761.31
236057	11/21/2014	13	14907692	GOLD STAR FOODS, INC.	\$6,606.42
236058	12/01/2014	13	14912587	GOLD STAR FOODS, INC.	\$5,991.82
236059	12/01/2014	13	14912588	GOLD STAR FOODS, INC.	\$6,026.72
236061	12/01/2014	13	14912590	GOLD STAR FOODS, INC.	\$6,059.82
236062	12/01/2014	13	14912591	GOLD STAR FOODS, INC.	\$4,959.37
236063	12/01/2014	13	14912592	GOLD STAR FOODS, INC.	\$2,759.94
236064	12/01/2014	13	14912593	GOLD STAR FOODS, INC.	\$5,080.01
236066	12/01/2014	13	14912595	SYSKO RIVERSIDE, INC.	\$10,909.31
236067	12/01/2014	13	14912596	SYSKO RIVERSIDE, INC.	\$11,872.11
236070	12/01/2014	13	14912599	INLAND EMPIRE OCCUPATIONAL MED	\$2,095.00
236071	12/01/2014	13	14912600	LEABO FOODS DIST., INC.	\$11,520.54
236072	12/01/2014	13	14912601	LEABO FOODS DIST., INC.	\$13,375.01
236074	12/01/2014	13	14912603	LEABO FOODS DIST., INC.	\$10,414.77
236075	12/01/2014	13	14912604	LEABO FOODS DIST., INC.	\$9,507.92
236095	12/01/2014	13	14912624	GOLD STAR FOODS, INC.	\$3,667.30
236097	12/01/2014	13	14912626	GOLD STAR FOODS, INC.	\$8,971.28
236111	12/01/2014	13	14912640	GOLD STAR FOODS, INC.	\$17,555.78
236140	12/01/2014	13	14912669	GOLD STAR FOODS, INC.	\$17,175.91
236155	12/03/2014	13	14914596	HOLLANDIA DAIRY	\$34,532.43
236156	12/02/2014	13	14914357	GOLD STAR FOODS, INC.	\$14,964.17
236157	12/02/2014	13	14914358	GOLD STAR FOODS, INC.	\$12,032.05
236158	12/03/2014	13	14914597	SUNRISE PRODUCE COMPANY	\$5,970.25
236159	12/03/2014	13	14914598	SUNRISE PRODUCE COMPANY	\$18,998.29
236185	12/02/2014	13	14914384	A & R WHOLESALE DISTRIBUTORS INC	\$3,825.74
236187	12/02/2014	13	14914386	A & R WHOLESALE DISTRIBUTORS INC	\$4,304.24
236188	12/02/2014	13	14914387	A & R WHOLESALE DISTRIBUTORS INC	\$4,218.95
236190	12/02/2014	13	14914389	A & R WHOLESALE DISTRIBUTORS INC	\$7,339.32
236191	12/02/2014	13	14914390	A & R WHOLESALE DISTRIBUTORS INC	\$9,638.55
236192	12/02/2014	13	14914391	A & R WHOLESALE DISTRIBUTORS INC	\$4,421.15
236195	12/02/2014	13	14914394	A & R WHOLESALE DISTRIBUTORS INC	\$7,152.89
236197	12/02/2014	13	14914396	A & R WHOLESALE DISTRIBUTORS INC	\$2,888.48
236236	12/02/2014	13	14914435	A & R WHOLESALE DISTRIBUTORS INC	\$15,980.15
236242	12/02/2014	13	14914441	A & R WHOLESALE DISTRIBUTORS INC	\$4,671.22
236262	12/02/2014	13	14914461	LEABO FOODS DIST., INC.	\$14,573.68
236263	12/02/2014	13	14914462	LEABO FOODS DIST., INC.	\$20,665.00
236264	12/02/2014	13	14914463	LEABO FOODS DIST., INC.	\$22,044.06
236265	12/02/2014	13	14914464	LEABO FOODS DIST., INC.	\$15,211.50
236266	12/02/2014	13	14914465	LEABO FOODS DIST., INC.	\$21,294.05
236267	12/02/2014	13	14914466	LEABO FOODS DIST., INC.	\$5,462.26
236268	12/02/2014	13	14914467	LEABO FOODS DIST., INC.	\$28,435.48
236269	12/02/2014	13	14914468	LEABO FOODS DIST., INC.	\$16,163.65
236448	12/04/2014	13	14916298	SHAMROCK FOODS COMPANY	\$4,250.40
236549	12/05/2014	13	14918632	DEMATTEO'S PIZZA	\$4,677.00
236555	12/05/2014	13	14918638	DEMATTEO'S PIZZA	\$3,094.25
236557	12/08/2014	13	14918944	DEMATTEO'S PIZZA	\$4,562.00

236588	12/08/2014	13	14918975	US FOODSERVICE, INC. - JOSEPH WEBB	\$2,224.01
236636	12/10/2014	13	14921909	HOLLANDIA DAIRY	\$9,949.21
236637	12/10/2014	13	14921910	HOLLANDIA DAIRY	\$46,355.16
236645	12/10/2014	13	14921918	SUNRISE PRODUCE COMPANY	\$4,953.08
236647	12/10/2014	13	14921920	SUNRISE PRODUCE COMPANY	\$16,055.75
236651	12/10/2014	13	14921924	GOOD, ALBA	\$3,060.00
236653	12/10/2014	13	14921926	ADAMS ACRES	\$3,995.00
236654	12/10/2014	13	14921927	KNIGHT, ROBERT C.	\$3,995.00
236655	12/10/2014	13	14921928	GOLD STAR FOODS, INC.	\$3,915.15
236677	12/10/2014	13	14921950	HMC ARCHITECTS	\$24,807.00
236680	12/10/2014	13	14921953	US FOODSERVICE, INC. - JOSEPH WEBB	\$5,859.25
236683	12/10/2014	13	14921956	WALLACE PACKAGING, LLC	\$2,249.10
236790	12/11/2014	13	14922196	CALIFORNIA MILK ADVISORY BOARD	\$17,724.00
236803	12/11/2014	13	14922209	SYSCO RIVERSIDE, INC.	\$3,762.06
236837	12/12/2014	13	14924295	ICON ENCLOSURES, INC.	\$7,591.20
237003	12/15/2014	13	14925382	GOLD STAR FOODS, INC.	\$8,999.83
237004	12/15/2014	13	14925383	GOLD STAR FOODS, INC.	\$28,692.19
237006	12/15/2014	13	14925385	GOLD STAR FOODS, INC.	\$2,711.04
237008	12/15/2014	13	14925387	GOLD STAR FOODS, INC.	\$10,454.85
237009	12/15/2014	13	14925388	GOLD STAR FOODS, INC.	\$12,987.72
237011	12/15/2014	13	14925390	LEABO FOODS DIST., INC.	\$2,807.43
237012	12/15/2014	13	14925391	LEABO FOODS DIST., INC.	\$10,902.34
237013	12/15/2014	13	14925392	LEABO FOODS DIST., INC.	\$4,373.45
237014	12/15/2014	13	14925393	LEABO FOODS DIST., INC.	\$8,220.10
237015	12/15/2014	13	14925394	LEABO FOODS DIST., INC.	\$10,791.75
237016	12/15/2014	13	14925395	LEABO FOODS DIST., INC.	\$6,405.84
237047	12/16/2014	13	14925775	SUNRISE PRODUCE COMPANY	\$4,575.15
237050	12/16/2014	13	14925778	A & R WHOLESALE DISTRIBUTORS INC	\$3,631.37
237051	12/16/2014	13	14925779	A & R WHOLESALE DISTRIBUTORS INC	\$5,218.64
237052	12/16/2014	13	14925780	SUNRISE PRODUCE COMPANY	\$17,558.97
237053	12/16/2014	13	14925781	A & R WHOLESALE DISTRIBUTORS INC	\$4,094.05
237054	12/16/2014	13	14925782	A & R WHOLESALE DISTRIBUTORS INC	\$4,778.58
237057	12/16/2014	13	14925785	GOOD, ALBA	\$2,340.00
237058	12/16/2014	13	14925786	A & R WHOLESALE DISTRIBUTORS INC	\$2,667.40
237059	12/16/2014	13	14925787	HMC ARCHITECTS	\$22,552.05
237060	12/16/2014	13	14925788	GOLD STAR FOODS, INC.	\$8,789.40
237061	12/16/2014	13	14925789	GOLD STAR FOODS, INC.	\$7,140.32
237062	12/16/2014	13	14925790	GOLD STAR FOODS, INC.	\$7,525.81
237063	12/16/2014	13	14925791	GOLD STAR FOODS, INC.	\$2,943.57
237066	12/16/2014	13	14925794	GOLD STAR FOODS, INC.	\$9,846.15
237069	12/16/2014	13	14925797	GOLD STAR FOODS, INC.	\$3,223.15
237080	12/16/2014	13	14925808	GOLD STAR FOODS, INC.	\$6,851.98
237094	12/16/2014	13	14925822	GOLD STAR FOODS, INC.	\$5,372.22
237112	12/16/2014	13	14925840	HOLLANDIA DAIRY	\$50,339.41
237117	12/16/2014	13	14925845	US FOODS, INC.	\$2,517.92
237121	12/16/2014	13	14925849	US FOODS, INC.	\$2,652.39
237127	12/16/2014	13	14925855	US FOODS, INC.	\$2,247.40
237129	12/16/2014	13	14925857	US FOODS, INC.	\$2,240.40
237146	12/17/2014	13	14926893	GOLD STAR FOODS, INC.	\$5,412.02
237148	12/17/2014	13	14926895	GOLD STAR FOODS, INC.	\$2,988.52
237149	12/17/2014	13	14926896	GOLD STAR FOODS, INC.	\$5,253.58
237155	12/17/2014	13	14926902	GOLD STAR FOODS, INC.	\$5,505.05
237169	12/17/2014	13	14926916	GOLD STAR FOODS, INC.	\$5,382.90
237176	12/17/2014	13	14926923	GOLD STAR FOODS, INC.	\$4,375.43
237177	12/17/2014	13	14926924	LEABO FOODS DIST., INC.	\$2,154.77

237180	12/17/2014	13	14926927	LEABO FOODS DIST., INC.	\$8,156.56
237221	12/17/2014	13	14926968	LEABO FOODS DIST., INC.	\$9,195.98
237222	12/17/2014	13	14926969	LEABO FOODS DIST., INC.	\$7,162.76

TOTAL FOR FUND 13 \$1,516,141.08

BUILDING FUND 21

235643	11/17/2014	21	14902510	DIVISION OF THE STATE ARCHITECT	\$5,600.00
235876	11/20/2014	21	14906321	NATIONAL BUSINESS FURNITURE	\$16,460.04
235883	11/20/2014	21	14906328	CALTEC CORP.	\$19,407.07
235884	11/20/2014	21	14906329	CALTEC CORP.	\$21,401.90
235885	11/20/2014	21	14906330	TILDEN-COIL CONSTRUCTORS	\$28,495.18
235888	11/20/2014	21	14906333	WATERLINE TECHNOLOGIES, INC.	\$158,989.15
235889	11/20/2014	21	14906334	HMC ARCHITECTS	\$5,699.66
235891	11/20/2014	21	14906336	5M CONTRACTING	\$4,020.00
235893	11/20/2014	21	14906338	INLAND INSPECTIONS & CONSULTING	\$10,512.00
236404	12/04/2014	21	14916254	APPLE VALLEY COMMUNICATIONS, INC.	\$7,754.64
236565	12/08/2014	21	14918952	TTG ENGINEERS	\$3,125.00
236567	12/08/2014	21	14918954	NATIONAL BUSINESS FURNITURE	\$7,148.40
236685	12/10/2014	21	14921958	DIVISION OF THE STATE ARCHITECT	\$87,850.00
236804	12/11/2014	21	14922210	VAVRINEK, TRINE, DAY & CO., LLP	\$4,350.00
236967	12/15/2014	21	14925346	5M CONTRACTING	\$5,000.00
236983	12/15/2014	21	14925362	PRINCIPLES CONTRACTING, INC.	\$22,410.50
236988	12/15/2014	21	14925367	A. J. FISTES CORPORATION	\$4,215.68
236996	12/15/2014	21	14925375	ALCORN FENCE COMPANY	\$5,100.55
236998	12/15/2014	21	14925377	PREFERRED CEILINGS, INC.	\$2,905.10

TOTAL FOR FUND 21 \$420,444.87

CAPITAL FACILITIES FUND 25

235255	11/10/2014	25	14898382	MREC WRG STELLAN RIDGE	\$12,263.84
235522	11/14/2014	25	14901285	DAVIS DEMOGRAPHICS & PLANNING	\$2,970.00
235879	11/20/2014	25	14906324	MOBILE MODULAR MANAGEMENT CORP	\$63,049.00
236527	12/05/2014	25	14918610	HMC ARCHITECTS	\$2,000.00
236805	12/11/2014	25	14922211	VAVRINEK, TRINE, DAY & CO., LLP	\$3,500.00
236920	12/12/2014	25	14924377	MOBILE MODULAR MANAGEMENT CORP	\$2,300.00
236971	12/15/2014	25	14925350	J. GLENNA CONSTRUCTION INC.	\$87,305.00
236973	12/15/2014	25	14925352	INLAND INSPECTIONS & CONSULTING	\$2,845.80

TOTAL FOR FUND 25 \$176,233.64

COUNTY SCHOOL FACILITIES FUND 35

235877	11/20/2014	35	14906322	WEST COAST ARBORISTS, INC.	\$2,440.00
236528	12/05/2014	35	14918611	HEWLETT PACKARD-STL GOVT. SALES	\$2,359.60
236564	12/08/2014	35	14918951	FLOOR TECH AMERICA, INC.	\$4,179.80
236693	12/10/2014	35	14921966	KMBS C/O BURTRONICS BUSINESS SYSTEMS	\$16,437.79
236969	12/15/2014	35	14925348	GOLDEN WEST MOVING SYSTEMS, INC.	\$2,816.00
236985	12/15/2014	35	14925364	ORANGE COUNTY PLASTERING COMPANY, INC.	\$10,035.80
236991	12/15/2014	35	14925370	SOUTHERN CALIFORNIA WEST COAST ELECTRIC INC.	\$13,324.70
236997	12/15/2014	35	14925376	IRONCLAD GENERAL ENGINEERING, INC.	\$20,322.40
236999	12/15/2014	35	14925378	INLAND BUILDING COMPANIES	\$26,200.62
237001	12/15/2014	35	14925380	INLAND BUILDING COMPANIES	\$37,086.58
237205	12/17/2014	35	14926952	RND CONTRACTORS INC.	\$22,055.44

TOTAL FOR FUND 35 \$157,258.73

SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS 40

235878	11/20/2014	40	14906323	VALLEY CITIES / GONZALES FENCE INC.	\$2,800.00
235886	11/20/2014	40	14906331	J. GLENNA CONSTRUCTION INC.	\$4,850.00
236132	12/01/2014	40	14912661	FLOOR TECH AMERICA, INC.	\$2,488.50
236338	12/03/2014	40	14914666	FLOOR TECH AMERICA, INC.	\$50,953.75
236975	12/15/2014	40	14925354	PRINCIPLES CONTRACTING, INC.	\$3,150.00

TOTAL FOR FUND 40 \$64,242.25

SELF-INSURANCE FUND 67

235253	11/10/2014	67	14898380	DELTA HEALTH SYSTEMS	\$164,453.17
235286	11/10/2014	67	14898413	UNION BANK OF CALIFORNIA 2740029080	\$220,321.51
235465	11/14/2014	67	14901228	UNION BANK OF CALIFORNIA 2740029080	\$157,444.08
235653	11/18/2014	67	14903700	UNION BANK OF CALIFORNIA 2740029080	\$200,000.00
235658	11/18/2014	67	14903705	RUSD WORKER'S COMP TRUST	\$20,028.35
236084	12/01/2014	67	14912613	UNION BANK OF CALIFORNIA 2740029080	\$201,841.37
236120	12/01/2014	67	14912649	RUSD WORKER'S COMP TRUST	\$34,379.20
236292	12/03/2014	67	14914620	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$50,224.74
236301	12/03/2014	67	14914629	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$37,325.75
236383	12/04/2014	67	14916233	THOMPSON & COLEGATE	\$10,297.80
236456	12/04/2014	67	14916306	RUSD WORKER'S COMP TRUST	\$9,458.64
236611	12/09/2014	67	14919871	COMMUNITY ACTION EMPLOYEE ASSISTANC	\$5,530.00
236861	12/12/2014	67	14924319	UNION BANK OF CALIFORNIA 2740029080	\$152,675.43
236863	12/12/2014	67	14924321	UNION BANK OF CALIFORNIA 2740029080	\$216,302.66
236865	12/12/2014	67	14924322	UNION BANK OF CALIFORNIA 2740029080	\$600,000.00
237288	12/17/2014	67	14927035	ALLIANCE OF SCHOOLS FOR COOPERATIVE INS PROGRAMS	\$178,520.00

TOTAL FOR FUND 67 \$2,258,802.70

MULTIPLE FUND CODES

235332	11/12/2014		14899214	BARRETT ROBINSON	\$5,565.00
235392	11/13/2014		14900077	OFFICE MAX	\$17,505.01
235393	11/13/2014		14900078	OFFICE MAX	\$6,874.56
235394	11/13/2014		14900079	OFFICE MAX	\$2,384.05
235868	11/20/2014		14906313	OFFICE MAX	\$21,187.32
235869	11/20/2014		14906314	OFFICE MAX	\$6,622.74
235870	11/20/2014		14906315	OFFICE MAX	\$3,173.39
236005	11/21/2014		14907640	THE WARE GROUP, INC.	\$10,000.00
236077	12/01/2014		14912606	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$4,047.90
236078	12/01/2014		14912607	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$2,743.92
236081	12/01/2014		14912610	OFFICE MAX	\$13,690.86
236082	12/01/2014		14912611	OFFICE MAX	\$2,922.07
236288	12/03/2014		14914616	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$874,615.65
236290	12/03/2014		14914618	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$529,515.84
236291	12/03/2014		14914619	SAN DIEGO COUNTY SCHOOLS VOLUNTARY EMPLOYEES	\$85,663.10
236298	12/03/2014		14914626	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$103,745.44
236299	12/03/2014		14914627	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$51,492.34
236300	12/03/2014		14914628	SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSO	\$13,400.64
236310	12/03/2014		14914638	METROPOLITAN LIFE INSURANCE COMPANY	\$6,106.85
236311	12/03/2014		14914639	METROPOLITAN LIFE INSURANCE COMPANY	\$5,499.48
236379	12/04/2014		14916229	FAGEN FRIEDMAN & FULFROST, LLP	\$38,397.21
236380	12/04/2014		14916230	BEST, BEST, & KRIEGER, LLP	\$13,820.17
236381	12/04/2014		14916231	OFFICE MAX	\$10,509.91
236562	12/08/2014		14918949	LPA ARCHITECTS	\$38,346.53
236569	12/08/2014		14918956	SUN DOWN WINDOW TINTING	\$2,198.88
236699	12/10/2014		14921972	THE GAS COMPANY	\$11,602.82
236723	12/11/2014		14922129	OFFICE MAX	\$34,964.47
236724	12/11/2014		14922130	OFFICE MAX	\$11,361.43
236725	12/11/2014		14922131	OFFICE MAX	\$4,830.12
236726	12/11/2014		14922132	OFFICE MAX	\$2,398.58
236752	12/11/2014		14922158	RIVERSIDE, CITY OF	\$459,833.47

TOTAL FOR VARIOUS FUND CODES \$2,395,019.75
TOTAL OF WARRANTS OVER \$1,999.00 \$10,835,400.45
TOTAL OF WARRANTS UNDER \$1,999.00 \$602,717.64
GRAND TOTAL OF WARRANTS \$11,438,118.09

**Board Meeting Agenda
January 20, 2015**

Topic: Resolution 2014/15-24 - Resolution of the Board of Education of Riverside Unified School District Approving the Amendment to the Revisions in the State Child Development Program (State Preschool) and Authorizing the Deputy Superintendent - Business Services and Governmental Relations to Sign Contract Amendment Documents for Fiscal Year 2014/15

Presented by: Marcus A. Ridley, Manager - Grants and Project Development

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent - Business Services and Governmental Relations

Type of Item: Consent

Short Description: California Department of Education - Contract CSPP-4362, Amendment 01 is for the purpose of approving the revisions to the State Child Development Program (State Preschool).

DESCRIPTION OF AGENDA ITEM:

The Riverside Unified School District Preschool Program consists of a variety of specialized programs designed to serve various preschool age student populations. The programs are on-going and are subject to annual renewals by the California Department of Education.

Resolution No. 2014/15-24, is being submitted for approval by the Board of Education at the January 20, 2015 Board Meeting. The purpose of this resolution is to amend the State Preschool contract with the California Department of Education (State Preschool Contract #CSPP-4362) for the 2014/15 fiscal year that was previously approved by the Board of Education on July 28, 2014.

The amendment pertains to the following, leaving all other provisions from the original Contract in full force and effect:

1. A two hundred seventy-three thousand, seven hundred and sixteen dollar (\$273,716.00) increase (from \$2,301,837.00 to \$2,575,553.00) to the Maximum Reimbursable Amount payable to the District;

2. A one dollar and 72/100 increase (from \$34.38 to \$36.10) to the Maximum Rate per child day of enrollment; and
3. A 4,392 day increase to the minimum Child Days of Enrollment requirement (from 66,953.0 to 71,345.0).

The District is the provider under the State Child Development Program. The District serves children at the Sunshine Early Education School, Educational Options Center Preschool, Adams, Beatty, Emerson, Fremont, Hawthorne, Highland, Jefferson, Liberty, Longfellow, Magnolia, Monroe, Mt. View and Pachappa Elementary Schools, respectively. The program originated in 1974.

It is recommended that the Board of Education approve Contract CSPP-3366, Amendment 01, in an amount not-to-exceed two million, five hundred and seventy-five thousand, five hundred and fifty-three dollars and 00/100 (\$2,575,553.00), which has been granted to the District for the purpose of purchasing instructional materials and supplies for the State Preschool Program described above.

FISCAL IMPACT: \$2,575,533.00

RECOMMENDATION: It is recommended that the Board of Education 1) adopt Resolution No. 2014/15-24 approving Contract CSPP-4362, Amendment 01; and 2) authorize Michael H. Fine, Deputy Superintendent - Business Services and Governmental Relations, to sign contract amendment documents related to the approval of Contract CSPP-4362, Amendment 01.

ADDITIONAL MATERIAL: 1) Resolution No. 2014/15-24 and 2) CSPP-4362, Amendment 01

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

RESOLUTION 2014/15-24

RESOLUTION OF THE BOARD OF EDUCATION OF RIVERSIDE UNIFIED SCHOOL DISTRICT APPROVING THE AMENDMENT TO PARTICIPATION IN THE STATE CHILD DEVELOPMENT PROGRAM (STATE PRESCHOOL) AND AUTHORIZING THE DEPUTY SUPERINTENDENT - BUSINESS SERVICES AND GOVERNMENTAL RELATIONS TO SIGN CONTRACT AMENDMENT DOCUMENTS FOR FISCAL YEAR 2014/15

WHEREAS, Article 7 of the Child Care and Development Services Act as established by Chapter 798 of the Statutes of 1980 commencing with California Education Code Section 8235 established a State Preschool Program; and

WHEREAS, the Board of Education of the Riverside Unified School District previously approved the participation in the California Department of Education Preschool Program grant for 2014/15; and

WHEREAS, the California Department of Education has amended Riverside Unified School District's Preschool Program grant for 2014/15;

NOW, THEREFORE BE IT RESOLVED that the Board of Education of the Riverside Unified School District authorizes entering into Local Agreement #CSPP-4362, Amendment 01 for Child Development Services with the California Department of Education (State Preschool), and that the person listed below is authorized to sign contract amendment documents for the Board of Education:

Michael H. Fine, Deputy Superintendent - Business Services and Governmental Relations

PASSED AND ADOPTED by the Board of Education of Riverside Unified School District at its regular meeting held on January 20, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Brent Lee, Clerk
Board of Education



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 14 - 15

Amendment 01

DATE: July 01, 2014

CONTRACT NUMBER: CSPP-4362

PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAM

PROJECT NUMBER: 33-6721-00-4

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
Budget Act/Rate Increase

CONTRACTOR'S NAME: RIVERSIDE UNIFIED SCHOOL DISTRICT

This agreement with the State of California dated July 01, 2014 designated as number CSPP-4362 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$2,301,837.00 and inserting \$2,575,553.00 in place thereof.

The Maximim Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be amended by deleting reference to \$34.38 and inserting \$36.10 in place thereof.

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 66,953.0 and inserting 71,345.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 179. (No change)

STATE OF CALIFORNIA		CONTRACTOR	
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)	
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Michael H. Fine, Deputy Superitnendent - Business Services	
TITLE Contracts, Purchasing and Conference Services		ADDRESS 3380 Fourteenth Street, Riverside, California 92501	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 273,716	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Department of General Services use only	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 2,301,837	(OPTIONAL USE) See Attached		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,575,553	ITEM See Attached	CHAPTER	STATUTE FISCAL YEAR
OBJECT OF EXPENDITURE (CODE AND TITLE) 702			
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE	

CONTRACTOR'S NAME: RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACT NUMBER: CSPP-4362

Amendment 01

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ -1,914	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 55,123	(OPTIONAL USE)0656 13609-6721	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 53,209	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 2,978	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 26,296	(OPTIONAL USE)0656 15136-6721	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 29,274	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 263,988	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 2,131,349	(OPTIONAL USE)0656 23038-6721			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,395,337	ITEM 30.10.010. 6110-196-0001	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 8,664	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 89,069	(OPTIONAL USE)0656 23254-6721			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 97,733	ITEM 30.10.020.001 6110-194-0001	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	28

**Board Meeting Agenda
January 20, 2015**

Topic: Donation of E-Waste Equipment

Presented by: Luis F. Moya, Supervisor, Warehouse

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: From time to time, the District needs to dispose of items that are surplus or obsolete. As an alternative, some items may be donated. Approval is requested for the disposal of surplus items otherwise constituting E-Waste (electronic waste) through donation to a charitable organization.

DESCRIPTION OF AGENDA ITEM:

Electronic equipment becomes obsolete and surplus after extensive use and or failure which may not be economically repaired. Items in this condition must be disposed of in accordance with District Policy, California Education Code and environmental regulations designed to protect from electronic waste (e-waste). As an alternative to traditional disposal, and depending on the declared value of the item, some items may be donated. California Education Code Section 17546 (c) provides that if a governing board, “by unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump”. Given the environmental regulations associated to the disposition of electronic equipment, disposal in the public dump is not an option, and other disposal methods are costly.

The District partners with SmartRiverside and their Digital Inclusion Program (a charitable organization) to help provide low income students and their families with computers that they otherwise could not afford. Additionally, SmartRiverside is a state certified e-waste collection facility.

The electronic equipment on the attached list has been withdrawn from various sites and declared surplus/e-waste. Typically the items are considered surplus when they either become uneconomical to repair or obsolete for classroom usage.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education 1) find and declare that the electronic equipment on the attached list is surplus and of insufficient value to defray the costs of arranging a sale, and 2) authorize staff to dispose of these items per District policy and California Education Code by donating such to SmartRiverside to be used in their Digital Inclusion Program.

ADDITIONAL MATERIAL: E-Waste List

Attached: Yes

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

Miscellaneous E-Waste Items					
Item Num.	RUSD Tag Number	Description	Serial Num.	Item Condition	Site
1	N/A	Califone	LL371511	Discard	104
2	N/A	Califone	EL440732	Discard	104
3	N/A	Cassette Recorder	900354727	Discard	498
4	N/A	Cassette Recorder	900954581	Discard	498
5	N/A	CD Player	LM110724312481	Discard	104
6	N/A	CD Player	06950279	Discard	104
7	N/A	CD Player	06939859	Discard	104
8	N/A	CD Player	06939867	Discard	104
9	100026	Copier	57GE00329	Discard	Ofc Mch
10	90409	Copier	56SE04477	Discard	Ofc Mch
11	93255	Copier	57BE02644	Discard	Ofc Mch
12	000263	Copier	57GE63088	Discard	Ofc Mch
13	90122	Copier	56SE01353	Discard	Ofc Mch
14	88133	Copier	56EE07074	Discard	Ofc Mch
15	90121	Copier	56SE02123	Discard	Ofc Mch
16	N/A	Copier	91673R4AUA9490	Discard	498
17	N/A	CPU	6x22-jyhz-j13e	Discard	240
18	N/A	CPU	usc32507cg	Discard	240
19	N/A	CPU	6x2c-kn9z-t34x	Discard	240
20	N/A	CPU	6x32-kn9z-60aa	Discard	240
21	95407	CPU	0034403029	Discard	240
22	XRUSD000068465	CPU	0035692505	Discard	240
23	XRUSD000068466	CPU	0035692316	Discard	240
24	XRUSD000068458	CPU	0035692328	Discard	240
25	XRUSD000068471	CPU	0035692304	Discard	240
26	105589	CPU	0039233529	Discard	240
27	N/A	CPU	0036630188	Discard	240
28	93365	CPU	0036447080	Discard	240
29	105575	CPU	NGCC72704243	Discard	124
30	102851	CPU	N/A	Discard	124
31	91421	CPU	0035388112	Discard	104
32	91458	CPU	0035388110	Discard	104
33	88916	CPU	0031479038	Discard	112
34	93952	CPU	N/A	Discard	330
35	100128	CPU	N/A	Discard	330
36	105540	CPU	N/A	Discard	330
37	93148	CPU	N/A	Discard	330
38	93420	CPU	N/A	Discard	330
39	93402	CPU	N/A	Discard	330
40	106388	CPU	N/A	Discard	330
41	108192	CPU	N/A	Discard	330
42	100130	CPU	N/A	Discard	330
43	103682	CPU	N/A	Discard	330
44	92922	CPU	N/A	Discard	330
45	96102	CPU	N/A	Discard	330

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

46	95909	CPU	N/A	Discard	330
47	95915	CPU	N/A	Discard	330
48	95718	CPU	N/A	Discard	330
49	107461	CPU	N/A	Discard	330
50	108752	CPU	N/A	Discard	330
51	95914	CPU	N/A	Discard	330
52	100118	CPU	N/A	Discard	330
53	92411	CPU	N/A	Discard	330
54	100122	CPU	N/A	Discard	330
55	105542	CPU	N/A	Discard	330
56	100129	CPU	N/A	Discard	330
57	100145	CPU	N/A	Discard	330
58	107787	CPU	N/A	Discard	330
59	92919	CPU	N/A	Discard	330
60	93423	CPU	N/A	Discard	330
61	92929	CPU	0036028222	Discard	330
62	92914	CPU	N/A	Discard	330
63	95096	CPU	N/A	Discard	330
64	95911	CPU	N/A	Discard	330
65	N/A	CPU	0040581075	Discard	330
66	105546	CPU	N/A	Discard	330
67	104068	CPU	N/A	Discard	330
68	108568	CPU	N/A	Discard	330
69	108194	CPU	N/A	Discard	330
70	96149	CPU	N/A	Discard	330
71	93429	CPU	N/A	Discard	330
72	108581	CPU	N/A	Discard	330
73	104265	CPU	N/A	Discard	330
74	95297	CPU	N/A	Discard	330
75	100120	CPU	N/A	Discard	330
76	100123	CPU	N/A	Discard	330
77	100142	CPU	N/A	Discard	330
78	100334	CPU	N/A	Discard	330
79	96098	CPU	N/A	Discard	330
80	100119	CPU	N/A	Discard	330
81	S4129	CPU	0031479108	Discard	112
82	None	CPU	003195446	Discard	112
83	arusd0003202	CPU	mxl03526c6	Discard	Adm
84	N/A	CPU	0036733050	Discard	498
85	N/A	CPU	0036133868	Discard	498
86	N/A	CPU	0036956207	Discard	498
87	N/A	CPU	0036956177	Discard	498
88	N/A	CPU	0036733844	Discard	498
89	N/A	CPU	0036956209	Discard	498
90	N/A	CPU	0036956186	Discard	498
91	N/A	CPU	0036956187	Discard	498
92	N/A	CPU	0036733869	Discard	498
93	N/A	CPU	0033195420	Discard	498

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

94	N/A	CPU	0033195459	Discard	498
95	N/A	CPU	0033001088	Discard	498
96	N/A	CPU	0033195428	Discard	498
97	N/A	CPU	0036733842	Discard	498
98	N/A	CPU	0036440242	Discard	498
99	N/A	CPU	00364400225	Discard	498
100	N/A	CPU	0023094273	Discard	498
101	N/A	CPU	CNU9022HSB	Discard	498
102	N/A	Deskjet Printer	CN05E1Q0F4JJ	Discard	240
103	N/A	D-Link	HJP198001021	Discard	498
104	105892	Document Camera	N/A	Discard	147
105	105882	Document Camera	N/A	Discard	147
106	N/A	DVD Player	BCC920066308	Discard	104
107	105560	HP Printer	N/A	Discard	147
108	87154	IMAC	QT21217RL3V	Discard	498
109	87152	IMAC	QT21269BL3V	Discard	498
110	87151	IMAC	QT21218GL3V	Discard	498
111	N/A	IMAC	XA04400XJQK	Discard	498
112	N/A	IMAC	XAQ040HJHZ8	Discard	498
113	N/A	IMAC monitor	CY14313VJPC	Discard	498
114	N/A	IMAC monitor	RW13926TLFD	Discard	498
115	N/A	IMAC monitor	XA04400EJQK	Discard	498
116	N/A	Keyboard	5A43400139B	Discard	104
117	N/A	Keyboard	D124082	Discard	112
118	88377	Kiln	03051fan	Discard	340
119	N/A	Kiln	p00086	Discard	340
120	ARUSD0000958	Laptop	2CE927RPB2	Discard	104
121	103472	Laptop	N/A	Discard	330
122	103469	Laptop	N/A	Discard	330
123	73666	Laptop	N/A	Discard	330
124	89201	Laptop	N/A	Discard	330
125	91468	Laptop	N/A	Discard	330
126	105394	Laptop	N/A	Discard	330
127	94556	Laptop	N/A	Discard	330
128	103698	Laptop	N/A	Discard	330
129	N/A	Laptop	0039104001	Discard	330
130	89336	Laptop	N/A	Discard	148
131	90233	Laptop	N/A	Discard	148
132	90231	Laptop	N/A	Discard	148
133	89337	Laptop	N/A	Discard	148
134	89346	Laptop	N/A	Discard	148
135	89347	Laptop	N/A	Discard	148
136	89348	Laptop	N/A	Discard	148
137	89354	Laptop	N/A	Discard	148
138	89370	Laptop	N/A	Discard	148
139	89340	Laptop	N/A	Discard	148
140	105072	Laptop	N/A	Discard	148
141	100638	Laptop	N/A	Discard	148

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

142	N/A	Laptop	0036643910	Discard	148
143	89363	Laptop	N/A	Discard	148
144	89350	Laptop	N/A	Discard	148
145	90232	Laptop	N/A	Discard	148
146	89366	Laptop	N/A	Discard	148
147	89362	Laptop	N/A	Discard	148
148	89360	Laptop	N/A	Discard	148
149	89356	Laptop	N/A	Discard	148
150	90525	Laptop	N/A	Discard	148
151	89334	Laptop	N/A	Discard	148
152	89361	Laptop	N/A	Discard	148
153	89343	Laptop	N/A	Discard	148
154	89368	Laptop	N/A	Discard	148
155	89359	Laptop	N/A	Discard	148
156	N/A	Laptop	0039163807	Discard	148
157	N/A	Laptop	0036643989	Discard	148
158	89371	Laptop	N/A	Discard	148
159	86938	Laptop	N/A	Discard	148
160	89367	Laptop	N/A	Discard	148
161	89342	Laptop	N/A	Discard	148
162	N/A	Laptop	2CE905870S	Discard	147
163	ARUSD0000298	Laptop	2ce905870n	Discard	Adm
164	0001497	Laptop	CNU947CTF5	Discard	152
165	1495	Laptop	CNU948008P	Discard	152
166	N/A	Laptop	KR978UA #ABA	Discard	498
167	N/A	Laptop	0036952937	Discard	498
168	N/A	Laptop	0039257492	Discard	498
169	N/A	Laptop	0036952946	Discard	498
170	N/A	Laptop	0036952935	Discard	498
171	N/A	Laptop	0036952929	Discard	498
172	N/A	Laptop	CNU2021960	Discard	498
173	N/A	Monitor	MUL5022C0120221	Discard	240
174	N/A	Monitor	MUL5022C0120647	Discard	240
175	N/A	Monitor	MUL5022C0120652	Discard	240
176	N/A	Monitor	MUL5022C0120653	Discard	240
177	N/A	Monitor	MUL5022C0120654	Discard	240
178	N/A	Monitor	MUL5022C0120667	Discard	240
179	N/A	Monitor	MUL5022C0120668	Discard	240
180	N/A	Monitor	MUL5022E0003489	Discard	240
181	N/A	Monitor	MUL5022E0003495	Discard	240
182	N/A	Monitor	MUL5022E0003498	Discard	240
183	N/A	Monitor	MUL5022E0003498	Discard	240
184	N/A	Monitor	MUL5022E0003500	Discard	240
185	N/A	Monitor	MUL5022E0003502	Discard	240
186	N/A	Monitor	MUL5022E0003503	Discard	240
187	N/A	Monitor	MUL5022E0003505	Discard	240
188	N/A	Monitor	MUL5022E0003506	Discard	240
189	N/A	Monitor	MUL5022E0003507	Discard	240

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

190	N/A	Monitor	MUL5022E0003508	Discard	240
191	N/A	Monitor	MUL5022E0003509	Discard	240
192	N/A	Monitor	MUL5022E0003510	Discard	240
193	N/A	Monitor	MUL5022E0003511	Discard	240
194	N/A	Monitor	MUL5022E0003512	Discard	240
195	N/A	Monitor	MUL5022E0003514	Discard	240
196	N/A	Monitor	MUL5022E0003515	Discard	240
197	N/A	Monitor	MUL5022E0003516	Discard	240
198	N/A	Monitor	MUL5022E0003520	Discard	240
199	N/A	Monitor	MUL5022E0003521	Discard	240
200	N/A	Monitor	MUL5022E0003522	Discard	240
201	N/A	Monitor	MUL5022E0003523	Discard	240
202	N/A	Monitor	MUL5022E0003524	Discard	240
203	N/A	Monitor	MUL5022E0003525	Discard	240
204	N/A	Monitor	MUL5022E0003527	Discard	240
205	N/A	Monitor	MUL5022E0003499	Discard	240
206	N/A	Monitor	MUL5022C0120666	Discard	240
207	7005364	Monitor	MUL5022J0033392	Discard	104
208	N/A	Monitor	MUL5016E0063988	Discard	112
209	N/A	Monitor	MUL5016E0072023	Discard	150
210	N/A	Monitor	MUL5016E0071233	Discard	150
211	N/A	Monitor	MUL5016E0072017	Discard	150
212	N/A	Monitor	MUL5016E0071884	Discard	150
213	N/A	Monitor	MUL5016E0072022	Discard	150
214	N/A	Monitor	MUL5016E0071902	Discard	150
215	N/A	Monitor	MUL5016E0071228	Discard	150
216	N/A	Monitor	MUL5016E0071218	Discard	150
217	N/A	Monitor	MW663B0H011881	Discard	150
218	N/A	Monitor	MUL5016E0072019	Discard	150
219	N/A	Monitor	MUL5016E0071221	Discard	150
220	N/A	Monitor	ME35B90L00598	Discard	150
221	N/A	Monitor	MW663B0H01862	Discard	150
222	N/A	Monitor	MW661B0C01812	Discard	150
223	N/A	Monitor	CN0F50356418054F0J	Discard	150
224	N/A	Monitor	ME35B90L00608	Discard	150
225	N/A	Monitor	TL819A502002822	Discard	150
226	N/A	Monitor	CN0F50356418054F0J	Discard	150
227	N/A	Monitor	MRB5750H04517	Discard	150
228	N/A	Monitor	TL819A502002831	Discard	150
229	N/A	Monitor	CN0F50356418054F07	Discard	150
230	N/A	Monitor	MW663B0H01871	Discard	150
231	N/A	Monitor	MUL5016E0071878	Discard	150
232	N/A	Monitor	MUL5016E0071877	Discard	150
233	N/A	Monitor	MUL7007A0096020	Discard	150
234	N/A	Monitor	MUL5016E0071232	Discard	150
235	N/A	Monitor	MUL5016E0071224	Discard	150
236	N/A	Monitor	MUL5016E0072021	Discard	150
237	N/A	Monitor	MUL5016E0071239	Discard	150

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

238	N/A	Monitor	MUL5016E0071229	Discard	150
239	N/A	Monitor	MUL5016E0072026	Discard	150
240	N/A	Monitor	MUL5016E0071230	Discard	150
241	N/A	Monitor	MUL5016E0071238	Discard	150
242	N/A	Monitor	MUL5016E0072012	Discard	150
243	N/A	Monitor	MUL5016E0072009	Discard	150
244	N/A	Monitor	MUL5016E0072010	Discard	150
245	N/A	Monitor	MUL5016E0072013	Discard	150
246	N/A	Monitor	MUL5016E0071225	Discard	150
247	N/A	Monitor	MUL5016E0071222	Discard	150
248	N/A	Monitor	MUL5016E0072011	Discard	150
249	N/A	Monitor	MUL5016E0071242	Discard	150
250	N/A	Monitor	MUL5016E0072015	Discard	150
251	N/A	Monitor	MUL5016E0071241	Discard	150
252	N/A	Monitor	MUL5016E0071875	Discard	150
253	N/A	Monitor	MUL5016E0071235	Discard	150
254	N/A	Monitor	MUL5016E0071901	Discard	150
255	N/A	Monitor	MUL5016E0072016	Discard	150
256	N/A	Monitor	CN0F50356418054F0J	Discard	150
257	N/A	Monitor	MW663B0H00580	Discard	150
258	None	Monitor	MUL5016E0064076	Discard	112
259	None	Monitor	492737179270	Discard	112
260	N/A	Monitor	N/A	Discard	Adm
261	N/A	Monitor	N/A	Discard	Adm
262	N/A	Monitor	N/A	Discard	Adm
263	N/A	Monitor	MZK7750V01731	Discard	498
264	N/A	Monitor	MZK7750V01827	Discard	498
265	N/A	Monitor	MZK7750V01821	Discard	498
266	N/A	Monitor	MKZ7750V01843	Discard	498
267	N/A	Monitor	MZK7750V01813	Discard	498
268	N/A	Monitor	MZK7750V01848	Discard	498
269	N/A	Monitor	MZK7750V01856	Discard	498
270	N/A	Monitor	MZK7750V06927	Discard	498
271	N/A	Monitor	MZK7750V01841	Discard	498
272	N/A	Monitor	MZK7750V01840	Discard	498
273	N/A	Monitor	N/A		
274	N/A	Monitor	N/A		
275	N/A	Monitor	N/A		
276	N/A	Monitor	N/A		
277	N/A	Monitor	N/A		
278	N/A	Monitor	N/A		
279	N/A	Monitor	N/A		
280	N/A	Monitor	N/A		
281	N/A	Monitor	N/A		
282	N/A	Monitor	N/A		
283	N/A	Monitor	N/A		
284	N/A	Monitor	N/A		
285	N/A	Monitor	N/A		

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

286	N/A	Monitor	N/A		
287	N/A	Monitor	N/A		
288	N/A	Monitor	N/A		
289	N/A	Monitor	N/A		
290	N/A	Monitor	N/A		
291	N/A	Monitor	N/A		
292	N/A	Monitor	N/A		
293	N/A	Monitor	N/A		
294	N/A	Monitor	N/A		
295	N/A	Monitor	N/A		
296	N/A	Monitor	N/A		
297	N/A	Monitor	N/A		
298	N/A	Monitor	N/A		
299	N/A	Monitor	N/A		
300	N/A	Monitor	N/A		
301	N/A	Monitor	N/A		
302	N/A	Monitor	N/A		
303	N/A	Monitor	N/A		
304	N/A	Monitor	N/A		
305	N/A	Monitor	N/A		
306	N/A	Monitor	N/A		
307	N/A	Monitor	N/A		
308	N/A	Monitor	N/A		
309	N/A	Monitor	N/A		
310	N/A	Monitor	N/A		
311	N/A	Monitor	N/A		
312	N/A	Monitor	N/A		
313	N/A	Monitor	N/A		
314	N/A	Monitor	N/A		
315	N/A	Monitor	N/A		
316	N/A	Monitor	N/A		
317	N/A	Monitor	N/A		
318	N/A	Monitor	N/A		
319	N/A	Monitor	N/A		
320	N/A	Monitor	N/A		
321	N/A	Monitor	N/A		
322	N/A	Monitor	N/A		
323	N/A	Monitor	N/A		
324	N/A	Monitor	N/A		
325	N/A	Monitor	N/A		
326	N/A	Monitor	N/A		
327	N/A	Monitor	N/A		
328	N/A	Monitor	N/A		
329	N/A	Monitor	N/A		
330	N/A	Monitor	N/A		
331	N/A	Monitor	N/A		
332	N/A	Monitor	N/A		
333	N/A	Monitor	N/A		

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

334	N/A	Monitor	N/A		
335	N/A	Monitor	N/A		
336	N/A	Monitor	N/A		
337	XGageEIA000017	Netbook	5cb1393272	Discard	240
338	ARUSD0002023	Netbook	CNU0214HPF	Discard	240
339	ARUSD0002007	Netbook	CNU0214HQ4	Discard	240
340	ARUSD0002020	Netbook	CNU0214HNT	Discard	240
341	ARUSD0002016	Netbook	CNU0214HPQ	Discard	240
342	ARUSD0002009	Netbook	CNU0214HMS	Discard	240
343	ARUSD0002022	Netbook	CNU0214HNF	Discard	240
344	XRUSD8406758	Netbook	CNU0214HM6	Discard	240
345	ARUSD0002025	Netbook	CNU0214HNG	Discard	240
346	ARUSD0002001	Netbook	CNU0214HNZ	Discard	240
347	ARUSD0002015	Netbook	CNU0214HLW	Discard	240
348	XHLANDT1000467	Netbook	N/A	Discard	124
349	XHLANDT1000448	Netbook	N/A	Discard	124
350	XHLANDEIA00019	Netbook	N/A	Discard	124
351	XHLANDT1000369	Netbook	N/A	Discard	124
352	XHLANDT1000410	Netbook	5CD2165SC5	Discard	124
353	XHLANDT1000371	Netbook	5CD2165SF5	Discard	124
354	XHLANDEIA00051	Netbook	5CB1201KVV	Discard	124
355	XHLANDEIA00046	Netbook	5CB1201KWB	Discard	124
356	XHLANDEIA00028	Netbook	N/A	Discard	124
357	XHLANDT1000400	Netbook	5CD2165SDG	Discard	124
358	XHLANDEIA00071	Netbook	5CB1201KWV	Discard	124
359	XHLANDT1000448	Netbook	5CD2165BSM	Discard	124
360	XHLANDEIA00041	Netbook	5CB1201KX9	Discard	124
361	XHLANDT1000467	Netbook	5CD2165BS5	Discard	124
362	XHLANDEIA00053	Netbook	5CB1201KQ8	Discard	124
363	XHLANDT1000369	Netbook	5CD2165SBV	Discard	124
364	XHLANDT1000372	Netbook	5CD2165SD5	Discard	124
365	XHLANDT1000042	Netbook	5CD2165BT5	Discard	124
366	XHLANDT1000397	Netbook	5CD21655DX	Discard	124
367	XHLANDEIA00056	Netbook	5CB1201KVX	Discard	124
368	N/A	NHS Reporter	11WA11737	Discard	104
369	N/A	Oven	688933	Discard	310
370	N/A	Oven	688931	Discard	310
371	107765	Printer	N/A	Discard	330
372	89729	Printer	N/A	Discard	330
373	108143	Printer	cnb1r01106	Discard	Adm
374	N/A	Printer	CN6SC05879	Discard	152
375	N/A	Printer	CNBDS70996	Discard	498
376	N/A	Printer	CNBJP39142	Discard	498
377	90019	Printer	N/A	Discard	498
378	N/A	Printer	VSEA075218	Discard	498
379	N/A	Printer	MYO4P11009	Discard	498
380	N/A	Printer	USBND15605	Discard	498
381	N/A	Printer	VNB3L65900	Discard	498

Donation of E-Waste Equipment
Board of Education Meeting
January 20, 2015

382	N/A	Printer	5311234442	Discard	498
383	N/A	Printer	5311217131	Discard	498
384	N/A	Printer	CNHC5DH02L	Discard	498
385	8312	Printer	N/A	Discard	498
386	92997	Projector	N/A	Discard	330
387	90479	Projector	N/A	Discard	330
388	92996	Projector	N/A	Discard	330
389	N/A	Projector	000237899	Discard	330
390	103986	Projector	N/A	Discard	147
391	91044	Projector	89633775	Discard	152
392	91269	Projector	89633706	Discard	152
393	N/A	Projector	89633657	Discard	152
394	102075	Promethian board	N/A	Discard	152
395	N/A	Promethian board	N/A	Discard	112
396	N/A	Receiver	1096	Discard	498
397	030979	Slide projector	3340382	Discard	240
398	53149	Slide projector	A-522509	Discard	240
399	104785	Tablet	N/A	Discard	147
400	N/A	Typewriter	ndm00605	Discard	Adm
401	N/A	Typewriter	N/A	Discard	498
402	N/A	VCR	064715M	Discard	498
403	N/A	VCR	75615273	Discard	498
404	N/A	VCR	114W2910	Discard	498
405	N/A	VCR	175A26391	Discard	498
406	N/A	VCR	030170786	Discard	498
407	N/A	VCR	75615274	Discard	498
408	N/A	Video Recorder	W9WD00319	Discard	104
409	N/A	Wheelwriter	N/A	Discard	498

**Board Meeting Agenda
January 20, 2015**

Topic: Sale of Surplus Equipment

Presented by: Luis F. Moya, Supervisor, Warehouse

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Government Relations

Type of Item: Consent

Short Description: From time to time, the District needs to conduct a sale of discarded equipment to dispose of items that are surplus or obsolete. Approval is requested for the disposal of surplus items.

DESCRIPTION OF AGENDA ITEM:

In accordance with the California Education Code, Section 17545, approval is requested for the disposal of surplus equipment.

The equipment on the attached list has been withdrawn from various sites and declared surplus. Typically the items are considered surplus when they either become uneconomical to repair or obsolete.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education declare the equipment on the attached list surplus and authorize staff to dispose of these items per District policy and California Education Code.

ADDITIONAL MATERIAL: Vehicle Surplus / Discard List

Attached: Yes

Sale of Surplus Equipment
Board of Education Meeting
January 20, 2015

<u>Surplus Vehicles</u>						
Items	Vehicle Number	Site	Year / Model #	Description	VIN Number / Serial #	License Plate
1	115	Annex	1995 / Ford	Ford VN	1FDKE37G3SHB60761	028794
2	126	Annex	1998 / Ford	Ford RE	1FDNF80C7WVA23599	996028

**Board Meeting Agenda
January 20, 2015**

Topic: Rejection of Claim – Diaz

Presented by: Kathy Everhart, Director, Risk Management

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A Claim for damage has been received and the recommendation is to reject the claim at this time.

DESCRIPTION OF AGENDA ITEM:

Claim for damage has been filed by personal injury.

The claims adjuster recommends rejection of the claim at this time.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education reject the above claim in accordance with Californian Government Code, Section 913.

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
January 20, 2015**

Topic: Rejection of Claim – Esqueda

Presented by: Kathy Everhart, Director, Risk Management

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A Claim for damage has been received and the recommendation is to reject the claim at this time.

DESCRIPTION OF AGENDA ITEM:

Claim for damage has been filed by personal injury.

The claims adjuster recommends rejection of the claim at this time.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education reject the above claim in accordance with Californian Government Code, Section 913.

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
January 20, 2015**

Topic: Rejection of Claim – Kawulok

Presented by: Kathy Everhart, Director, Risk Management

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A Claim for damage has been received and the recommendation is to reject the claim at this time.

DESCRIPTION OF AGENDA ITEM:

Claim for damage has been filed by personal injury.

The claims adjuster recommends rejection of the claim at this time.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education reject the above claim in accordance with Californian Government Code, Section 913.

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
January 20, 2015**

Topic: Approval of Change Order No. 2 – Bid No. 2013/14-49 – Security Upgrades – Group A – John Adams Elementary School, Arlington High School, Andrew Jackson Elementary School, Thomas Jefferson Elementary School, and Madison Elementary School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A change is recommended in the scope of work for Group A of the Security Upgrades projects at John Adams Elementary School, Arlington High School, Andrew Jackson Elementary School, Thomas Jefferson Elementary School, and Madison Elementary School.

DESCRIPTION OF AGENDA ITEM:

On May 19, 2014 the Board of Education approved Bid No. 2013/14-49 – Security Upgrades – Group A at John Adams Elementary School, Arlington High School, Andrew Jackson Elementary School, Thomas Jefferson Elementary School, and Madison Elementary School. The bid was awarded to Caltec Corporation, and Purchase Order C6003266 was issued in the amount of \$344,000.00. One previous change order was approved for \$10,358.32, bringing the total amount of the purchase order to \$354,358.32.

District staff is requesting the following changes in the scope of work for Change Order No. 2:

Jackson Elementary School – (1) remove existing concrete slab, install a new floor drain and trap, and primer and patch existing concrete to accommodate the new room configuration; (2) relocate a duct and water pipe that interfered with the new construction; (3) Demolish ceramic tile and add drywall and paint to the existing brick wall at the restroom; (4) revise the sink and faucet and add bubbler at the nurses office to allow for accessible code clearances.

Madison Elementary School – Provide a seal coat and restripe the handicap parking areas.

Arlington High School – Revise the location of the new ornamental fencing as requested by the campus.

Change Order No 2, in the amount of \$10,484.09 for Jackson Elementary School, \$768.50 for Madison Elementary School, and \$3,708.48 for Arlington High School for a total amount of \$14,961.07, brings the total amount of the Purchase Order to \$369,319.39. Funding for this project is one hundred percent (100%) from Measure B.

FISCAL IMPACT: Change order value of \$14,961.07 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 2 in the amount of \$14,961.07 to Caltec Corporation., bringing the new total amount of the purchase order to \$369,319.39.

ADDITIONAL MATERIAL: Request for Change Order No. 2 – Group A – Security Upgrades at John Adams Elementary School, Arlington High School, Andrew Jackson Elementary School, Thomas Jefferson Elementary School, and Madison Elementary School

Attached: Yes

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group A
 Adams ES, Arlington HS, **Jackson ES**,
 Jefferson ES and Madison ES

CHANGE ORDER NO: 01-01-02

DATE: October 24, 2014

TO: Caltec Corporation
 8732 Westminster Building, Suite 2
 Westminster, CA 92683

HMC#: 3152149-400

DSA A#: 04-113287

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01 – 1.03

Not valid until signed by both the Owner and Architect.
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum	\$	344,000.00
Net change by previously authorized Change Orders	\$	10,358.32
The Group Contract Sum prior to this Change Order was	\$	354,842.41
The Group Contract Sum will be increased by this Change Order	\$	10,484.09
The new Group Contract Sum including this Change Order will be	\$	364,842.41

The original Jackson ES Contract Sum	\$	70,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	70,000.00
The Contract Sum will be increased by this Change Order	\$	10,484.09
The new Contract Sum including this Change Order will be	\$	80,484.09

The Contract Time will be changed by **[7]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 3, 2014**

ARCHITECT

HMC Architects
 3546 Congdon Street
 Ontario, CA 91764



By _____
 Date **NOV 21 2014**

CONTRACTOR

Caltec Corporation
 8732 Westminster Bldg., Suite 2
 Westminster, CA 92683

By _____
 Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____
 Date _____

ITEM CO-1.01:
COR-2-JA-2R2

Remove existing concrete slab. Furnish and install new floor drain and trap primer. Patch existing concrete.

Justification:

Existing drain was obstructed by the new room configuration so a new drain and trap primer was added at a more convenient location.

ADD 5,178.67

ITEM CO-1.02:
COR-5-JA-3

Relocate duct and water pipe interfering with new construction.

Justification:

During demolition of an existing wall and ceiling a water pipe and mechanical duct became exposed which interfered with the new construction. Both had to be relocated to be concealed within the new wall and ceiling configuration.

ADD 2,168.21

ITEM CO-1.03:
COR-7-JA-5

Demo ceramic tile, add drywall, and paint to existing brick wall.

Justification:

Drywall provided a more appropriate wall finish at new corridor than original restroom wall tile.

ADD 1,785.91

ITEM CO-1.04:
COR-20-JA-7

Revise sink and faucet, add bubbler at nurse office.

Justification:

Specified sink and faucet did not provide adequate ADA clearances.

ADD 1,351.30

TOTAL CHANGE ORDER 10,484.09

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group A
 Adams ES, Arlington HS, *Jackson ES*,
 Jefferson ES and **Madison ES**

CHANGE ORDER NO: 03-01-01

DATE: October 24, 2014

TO: Caltec Corporation
 8732 Westminster Building, Suite 2
 Westminster, CA 92683

HMC#: 3152149-600

DSA A#: 04-113289

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum.....	\$	344,000.00
Net change by previously authorized Change Orders	\$	20,842.41
The Group Contract Sum prior to this Change Order was	\$	364,842.41
The Group Contract Sum will be <i>increased</i> by this Change Order	\$	768.50
The new Group Contract Sum including this Change Order will be	\$	365,610.91
The original Madison ES Contract Sum	\$	43,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	43,000.00
The Contract Sum will be <i>increased</i> by this Change Order	\$	768.50
The new Contract Sum including this Change Order will be	\$	43,768.50

The Contract Time will be changed by [1] Days.

The Date of Completion as of the date of this Change Order therefore is: **September 7, 2014**

ARCHITECT

HMC Architects
 3546 Conover Street
 Ontario, CA 91764



By _____
 Date **NOV 21 2014**

CONTRACTOR

Caltec Corporation
 8732 Westminster Bldg., Suite 2
 Westminster, CA 92683

By _____
 Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____
 Date _____

ITEM CO-1.01:
COR-22-MA-2

Provide seal coat and restripe handicap parking areas.

Justification:

The remaining parking and HC parking striping were not in good condition thus requiring a new seal and coat at striping. Not included in original scope.

ADD 768.50

TOTAL CHANGE ORDER 768.50

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group A
 Adams ES, **Arlington HS**, Jackson ES,
 Jefferson ES and Madison ES

CHANGE ORDER NO: 04-01-01

DATE: November 19, 2014

TO: Caltex Corporation
 8732 Westminster Building, Suite 2
 Westminster, CA 92683

HMC#: 3152153-100

DSA A#: 04-113353

DSA File #: 33-H9

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum.....	\$	344,000.00
Net change by previously authorized Change Orders	\$	21,610.91
The Group Contract Sum prior to this Change Order was	\$	365,610.91
The Group Contract Sum will be increased by this Change Order	\$	3,708.48
The new Group Contract Sum including this Change Order will be	\$	369,319.39

The original Arlington HS Contract Sum.....	\$	65,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	65,000.00
The Contract Sum will be increased by this Change Order	\$	3,708.48
The new Contract Sum including this Change Order will be	\$	68,708.48

The Contract Time will be changed by **[7]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 14, 2014**

ARCHITECT

HMC Architects
 3546 Copeland Street
 Ontario, CA 91764



By _____

Date **NOV 21 2014**

CONTRACTOR

Caltex Corporation
 8732 Westminster Bldg., Suite 2
 Westminster, CA 92683

By _____

Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____

Date _____

cc:

File N:\Projects\3152 Riverside USD\149-Security Upgrade\12- CO\03. CO\Group A\Arlington - CO 04-01-01.doc

ITEM CO-1.01:
COR-13R-AR-3

Provide new footing for OI fence per revised location. Backfill and patch concrete at original footing locations.

Justification:

The ornamental fence was relocated at the request of the campus and the concrete footings were already dry and ready to pour. Fence configuration also was modified to work in new location. New concrete footings were needed at the new fence location.

ADD 3,708.48

TOTAL CHANGE ORDER 3,708.48



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda January 20, 2015

Topic: Approval of Change Order No. 1 – Bid No. 2013/14-50 – Security Upgrades – Group B – Bryant Elementary School, Central Middle School, Magnolia Elementary School and Sierra Middle School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A change is recommended in the scope of work for Group B of the Security Upgrades projects at Bryant Elementary School, Central Middle School, Magnolia Elementary School and Sierra Middle School.

DESCRIPTION OF AGENDA ITEM:

On May 19, 2014 the Board of Education approved Bid No. 2013/14-50 – Security Upgrades – Group B at Bryant Elementary School, Central Middle School, Magnolia Elementary School, and Sierra Middle School. The bid was awarded to Visionary Construction & Consulting, Inc., and Purchase Order C6003271 was issued in the amount of \$396,000.00.

District staff is requesting the following changes in the scope of work for Change Order No.1:

Sierra Middle School – (1) demolish and replace concrete at the new storefront that was not code compliant; (2) revise the storefront anchors due to unforeseen conditions; and (3) provide heavier galvanized material at the hollow metal gates when the specified material was not heavy enough.

Bryant Elementary School – (1) install additional drywall at the revised opening in the lobby; (2) relocate the fence to avoid the existing mural; and (3) provide heavier galvanized material at the hollow metal gates when the specified material was not heavy enough.

Central Middle School – (1) demolish and replace concrete and relocate the storm drain line at the new fence location because it was not code compliant; (2) provide an added side panel at the fence due to below grade concrete footings; (3) provide heavier galvanized material at the hollow metal gates when the specified material was not heavy enough.

Magnolia Elementary School – (1) provide heavier galvanized material at the hollow metal gates when

Consent Agenda — Page 1

the specified material was not heavy enough; (2) demolish and replace concrete to provide an accessible ramp per code; and (3) credit back for demolition of existing gate when campus requested to keep existing gate.

Change Order No 1, in the amount of \$7,751.24 for Sierra Middle School, \$7,111.67 for Bryant Elementary School, \$19,329.38 for Central Middle School, and \$5,053.86 for Magnolia Elementary School for a total amount of \$39,246.15, brings the total amount of the purchase order to \$435,246.15. Funding for this project is one hundred percent (100%) from Measure B.

FISCAL IMPACT: Change order value of \$39,246.15 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 1 in the amount of \$39,246.15 to Visionary Construction & Consulting, Inc., bringing the new total amount of the purchase order to \$435,246.15.

ADDITIONAL MATERIAL: Request for Change Order No. 1 – Group B – Security Upgrades at Bryant Elementary School, Central Middle School, Magnolia Elementary School, and Sierra Middle School.

Attached: Yes

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group B
Sierra MS, Bryant ES, Central MS and
 Magnolia ES

CHANGE ORDER NO: 01-01-01

DATE: October 24, 2014

TO: Visionary Construction & Consulting, Inc.
 508 West Mission Avenue, Ste. 206
 Escondido, CA 92025

HMC#: 3152153-800

DSA A#: 04-113359

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01 – 1.03

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum.....	\$	396,000.00
Net change by previously authorized Change Orders	\$	0.00
The Group Contract Sum prior to this Change Order was	\$	396,000.00
The Group Contract Sum will be <i>increased</i> by this Change Order	\$	7,751.24
The new Group Contract Sum including this Change Order will be.....	\$	403,751.24
The original Sierra MS Contract Sum.....	\$	75,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	75,000.00
The Contract Sum will be <i>increased</i> by this Change Order	\$	7,751.24
The new Contract Sum including this Change Order will be.....	\$	82,751.24

The Contract Time will be changed by **[5]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 5, 2014**

ARCHITECT

HMC Architects, Inc.
 3546 Concordia Street
 Ontario, CA 91774



By _____
 Date **NOV 21 2014**

CONTRACTOR

Visionary Construction &
 Consulting, Inc.
 508 West Mission Avenue, Ste.
 206
 Escondido, CA 92025

By _____
 Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____
 Date _____

ITEM CO-1.01:
COR-4.SI.1

Demo and replace concrete at new storefront entrances due to non-compliance with ADA requirements. Non-compliance verified with IOR.

Justification:

Existing concrete was not code compliance.

ADD 4,801.72

ITEM CO-1.02:
COR-5.SI.2

Revise storefront anchors due to unforeseen existing conditions.

Justification:

The existing wall construction was found to be different than anticipated thus requiring a different type of anchors.

ADD 1,486.93

ITEM CO-1.03:
COR-11-AII-1

Provide 16ga perforated panels at hollow metal gates.

Justification:

Specified material was not heavy enough.

ADD 1,462.59

TOTAL CHANGE ORDER 7,751.24

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group B
 Sierra MS, **Bryant ES**, Central MS and
 Magnolia ES

CHANGE ORDER NO: 02-01-01

DATE: October 24, 2014

TO: Visionary Construction & Consulting, Inc.
 508 West Mission Avenue, Ste. 206
 Escondido, CA 92025

HMC#: 3152153-200

DSA A#: 04-113354

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01 – 1.03

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum.....	\$	396,000.00
Net change by previously authorized Change Orders	\$	7,751.24
The Group Contract Sum prior to this Change Order was	\$	403,751.24
The Group Contract Sum will be <i>increased</i> by this Change Order	\$	7,111.67
The new Group Contract Sum including this Change Order will be.....	\$	410,862.91
The original Bryant ES Contract Sum	\$	116,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	116,000.00
The Contract Sum will be <i>increased</i> by this Change Order.....	\$	7,111.67
The new Contract Sum including this Change Order will be.....	\$	123,111.67

The Contract Time will be changed by **[6]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 12, 2014**

ARCHITECT

HMC Architects
 3546 Condour Street
 Ontario, CA 91764



By _____

Date **NOV 21 2014**

CONTRACTOR

Visionary Construction &
 Consulting, Inc.
 508 West Mission Avenue, Ste.
 206
 Escondido, CA 92025

By _____

Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____

Date _____

cc:

File N:\Projects\3152 Riverside USD\149-Security Upgrade\12- CO\03. CO\Group B\Bryant - CO 02-01-01.doc

ITEM CO-1.01:
COR-6-BR-1

Additional drywall and taping finish required at revised opening in lobby.

Justification:

Due to existing wall framing a 4'-0" opening was not possible thus requiring additional drywall and taping finish.

ADD 352.89

ITEM CO-1.02:
COR-7-BR-2

Additional saw cut, demo, rebar, concrete for fence relocation per principal at Bryant to avoid existing mural on wall.

Justification:

Fence had to be relocated to avoid existing mural.

ADD 5,296.19

ITEM CO-1.03:
COR-11-AII-1

Provide 16ga perforated panels at hollow metal gates.

Justification:

Specified material was not heavy enough.

ADD 1,462.59

TOTAL CHANGE ORDER 7,111.67

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
Security Upgrades at Various Sites
Group B
Sierra MS, Bryant ES, **Central MS** and
Magnolia ES

CHANGE ORDER NO: 03-01-01

DATE: October 24, 2014

TO: Visionary Construction & Consulting, Inc.
508 West Mission Avenue, Ste. 206
Escondido, CA 92025

HMC#: 3152153-400

DSA A#: 04-113356

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01 – 1.03

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

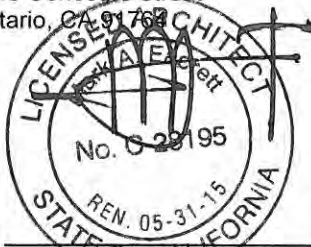
The original Group Contract Sum.....	\$	396,000.00
Net change by previously authorized Change Orders	\$	14,862.91
The Group Contract Sum prior to this Change Order was	\$	410,862.91
The Group Contract Sum will be <i>increased</i> by this Change Order.....	\$	19,329.38
The new Group Contract Sum including this Change Order will be.....	\$	430,192.29
The original Central MS Contract Sum.....	\$	40,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	40,000.00
The Contract Sum will be <i>increased</i> by this Change Order.....	\$	19,329.38
The new Contract Sum including this Change Order will be.....	\$	59,329.38

The Contract Time will be changed by **[8]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 18, 2014**

ARCHITECT

HMC Architects
3546 Concourse Street
Ontario, CA 91768



By _____
Date _____

CONTRACTOR

Visionary Construction &
Consulting, Inc.
508 West Mission Avenue, Ste. 206
Escondido, CA 92025

By _____
Date _____

Authorized:

OWNER

Riverside Unified School District
Post Office Box 2800
Riverside, CA 92516

By _____
Date _____

CC:

File N:\Projects\3152 Riverside USD\149-Security Upgrade\12- CO\03. CO\Group B\Central - CO 03-01-01.doc

ITEM CO-1.01:
COR-8-CE-1

Demo and replace concrete and relocate storm drain line at new IO fence location.

Justification:

Existing concrete scan was not code compliant.

ADD 16,220.27

ITEM CO-1.02:
COR-10-CE-2

Provide added side panel at O. I. fence due to below grade concrete footing.

Justification:

A section of ornamental fence had to be added to close a gap between the post and

ADD 833.95

ITEM CO-1.02:
COR-11-AII-1

Provide 16ga perforated panels at hollow metal gates.

Justification:

Specified material was not heavy enough.

ADD 2,275.16

TOTAL CHANGE ORDER 19,329.38

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
Security Upgrades at Various Sites
Group B
Sierra MS, Bryant ES, Central MS and
Magnolia ES

CHANGE ORDER NO: 04-01-01

DATE: October 24, 2014

TO: Visionary Construction & Consulting, Inc.
508 West Mission Avenue, Ste. 206
Escondido, CA 92025

HMC#: 3152153-500

DSA A#: 04-113357

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01 – 1.03

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum.....	\$	396,000.00
Net change by previously authorized Change Orders	\$	34,192.29
The Group Contract Sum prior to this Change Order was	\$	430,192.29
The Group Contract Sum will be <i>increased</i> by this Change Order.....	\$	5,053.86
The new Group Contract Sum including this Change Order will be.....	\$	435,246.15

The original Magnolia ES Contract Sum	\$	165,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	165,000.00
The Contract Sum will be <i>increased</i> by this Change Order.....	\$	5,053.86
The new Contract Sum including this Change Order will be.....	\$	170,053.86

The Contract Time will be changed by **[2]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 20, 2014**

ARCHITECT

HMC Architects
3546 Concord Avenue
Ontario, CA 91764



By _____

Date NOV 21 2014

CONTRACTOR

Visionary Construction &
Consulting, Inc.
508 West Mission Avenue, Ste. 206
Escondido, CA 92025

By _____

Date _____

Authorized:

OWNER

Riverside Unified School District
Post Office Box 2800
Riverside, CA 92516

By _____

Date _____

CC:

File N:\Projects\3152 Riverside USD\149-Security Upgrade\12- CO\03. CO\Group B\Magnolia - CO 04-01-01.doc

ITEM CO-1.01:
COR-11-AII-1

Provide 16ga perforated panels at hollow metal gates.

Justification:

Specified material was not heavy enough.

ADD 2,925.18

ITEM CO-1.02:
COR-12-MA-4

Demo sidewalk not shown to be demod on plans. Add HC landing at gate per DIR 1.

Justification:

Additional concrete had be to removed and replaced in order to make the ramp accessible per code.

ADD 2,780.19

ITEM CO-1.03:
COR-13-MA-5

Credit for demo of existing gate and new 3'-9" O.I. panel. Existing gate to remain.

Justification:

Campus requested to keep existing gate. Demolition and replacement of gate was not required.

DEDUCT (651.51)

TOTAL CHANGE ORDER 5,053.86

**Board Meeting Agenda
January 20, 2015**

Topic: Approval of Change Order No. 3 – Bid No. 2013/14-51 – Security Upgrades – Group C – Louisa May Alcott Elementary School, Castle View Elementary School, Emerson Elementary School, Highland Elementary School, and John W. North High School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A change is recommended in the scope of work for Group C – Louisa May Alcott Elementary School, Castle View Elementary School, Emerson Elementary School, Highland Elementary School, and John W. North High School.

DESCRIPTION OF AGENDA ITEM:

On June 17, 2014 the Board of Education approved Bid No. 2013/14-51 – Security Upgrades – Group C – Louisa May Alcott Elementary School, Castle View Elementary School, Emerson Elementary School, Highland Elementary School, and John W. North High School. The bid was awarded to Dalke & Sons Construction, Inc., and Purchase Order C6003289 was issued in the amount of \$786,380.00. Two previous change orders were approved for \$10,617.00, bringing the total amount of the purchase order to \$796,997.00.

District staff is requesting the following changes in the scope of work for Change Order No. 3:

John W. North High School – (1) form and pour new curb when existing curb was damaged by tree roots; (2) add a guardrail at the new student drop off area to prevent a trip hazard; (3) add fifty feet of chain link fence adjacent to the driveway to provide further security; (4) revise casework configuration as requested by schools staff; and (6) revise the installed counter at the administration office as requested by the staff.

Alcott Elementary School – install additional paving adjacent to the new ramp and patch paving

in the rear parking and play areas.

Castle View Elementary School – form and pour a new curb when existing curb had to be demolished with attached sidewalk.

Emerson Elementary School – (1) install a new concrete seat wall that was not on the original plans; and (2) install six feet of additional ornamental fence and a new gate with panic hardware and closer for additional security in the path of egress. (3) add three gates to the ornamental fence at the playfield to allow service access and provide a consistent appearance; (4) relocate the existing concrete walkway to save existing Magnolia trees and allow access from the parking lot to the main school entrance; and (5) demolish existing four foot fence and install twenty feet of six foot chain link fence to enhance security.

Change Order No 3, in the amount of \$7,317.00 for John W. North High School, \$4,444.00 for Alcott Elementary School, \$1,230.00 for Castle View Elementary School and \$48,776.50 for Emerson Elementary School for a total amount of \$61,767.50, brings the total amount of the purchase order to \$858,764.50. Funding for this project is one hundred percent (100%) from Measure B.

FISCAL IMPACT: Change order value of \$61,767.50 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 3 in the amount of \$61,767.50 to Dalke & Sons Construction, Inc., bringing the new total amount of the purchase order to \$858,764.50.

ADDITIONAL MATERIAL: Request for Change Order No. 3 –Security Upgrades - Group C – Louisa May Alcott Elementary School, Castle View Elementary School, Emerson Elementary School, Highland Elementary School, and J. W. North High School.

Attached: Yes

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group C
JWN HS, Alcott ES, Castle ES, Emerson
 ES, and Highland ES

CHANGE ORDER NO: 03-01-03

DATE: October 24, 2014

TO: Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

HMC#: 3152153-700

DSA A#: 04-113358

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01 – 1.07

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum	\$	786,380.00
Net change by previously authorized Change Orders.....	\$	10,617.00
The Group Contract Sum prior to this Change Order was	\$	796,997.00
The Group Contract Sum will be increased by this Change Order	\$	61,767.50
The new Group Contract Sum including this Change Order will be	\$	858,764.50

The original John W. North HS Contract Sum	\$	163,097.00
Net change by previously authorized Change Orders.....	\$	9,387.00
The Contract Sum prior to this Change Order was	\$	172,484.00
The Contract Sum will be increased by this Change Order	\$	7,317.00
The new Contract Sum including this Change Order will be	\$	179,801.00

The Contract Time will be changed by **[0]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 23, 2014**

ARCHITECT

HMC Architects
 3546 Corner 15 Street
 Ontario, CA 91764



By _____

Date DEC 01 2014

CONTRACTOR

Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

By _____

Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____

Date _____

cc:

File N:\Projects\3152 Riverside USD\149-Security Upgrade\12- CO\03. CO\Group C\John North- CO 01-01-01 Revised.doc

ITEM CO-1.01:
COR-2-JN-1

Form and pour 62 lf of 6" curb per detail A/C-1.

Justification:

The existing curb was damaged by the adjacent tree roots. A new curb was required in order to comply with code.

This item was previous approved by the Board of Education on 8/11/14

ITEM CO-1.02:
COR-4-JN-2

Add guardrail at new HC drop off.

Justification:

Guardrails were added to prevent trip hazard between the sidewalk and drop-off.

ADD 2,563.00

ITEM CO-1.03:
COR-7-JN-4

Add 50' of chain link fence at North HS Adjacent to driveway.

Justification:

Additional chain link was added to provide further security.

ADD 3,116.00

ITEM CO-1.04:
COR-8-JN-5

Close off 10' gap in fence. Relocate existing swing gate, add 15' of 6' high CL fence. Add 6'x10' double swing gate.

Justification:

Additional chain link was added to close fence gaps and added gates for service access.

This item was previous approved by the Board of Education on 10/21/14

ITEM CO-1.05:
COR-9-JN-6

Revise casework configuration per staff request.

Justification:

Casework revisions requested by school staff.

ADD 1,288.00

ITEM CO-1.06:
COR-14-JN-8

Return trip to install counter at administration due to decision to lower wall again.

Justification:

Campus requested to lower a portion of the new casework.

ADD 350.00

ITEM CO-1.07:
COR-16-JN-9

Add one new 6' high x 12' wide double swing gate and cut down and grind stump at new gate location.

Justification:

District facilities requested and additional gate for service access.

This item was previous approved by the
Board of Education on 10/21/14

TOTAL CHANGE ORDER \$7,317.00

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group C
 JWN HS, **Alcott ES**, Castle ES, Emerson
 ES, and Highland ES

CHANGE ORDER NO: 02-01-01

DATE: October 24, 2014

TO: Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

HMC#: 3152149-200

DSA A#: 04-113285

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum.....	\$	786,380.00
Net change by previously authorized Change Orders	\$	10,617.00
The Group Contract Sum prior to this Change Order was	\$	796,997.00
The Group Contract Sum will be <i>increased</i> by this Change Order	\$	61,767.50
The new Group Contract Sum including this Change Order will be.....	\$	858,764.50

The original Alcott ES Contract Sum	\$	174,256.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	174,256.00
The Contract Sum will be <i>increased</i> by this Change Order	\$	4,444.00
The new Contract Sum including this Change Order will be.....	\$	178,700.00

The Contract Time will be changed by **[0]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 23, 2014**

ARCHITECT

HMC Architects
 3546 Concours Street
 Ontario, CA 91764



By _____
 Date NOV 21 2014

CONTRACTOR

Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

By _____
 Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____
 Date _____

ITEM CO-1.01:
COR-13-AL-1

Added AC paving adjacent to new ramp and patched AC paving in rear parking and play areas.

Justification:

To eliminate planted area (dirt) and provide permeable surface for drainage.

ADD 4,444.00

TOTAL CHANGE ORDER 4,444.00

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group C
 JWN HS, Alcott ES, **Castle ES**, Emerson
 ES, and Highland ES

CHANGE ORDER NO: 03-01-01

DATE: October 24, 2014

TO: Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

HMC#: 3152153-300

DSA A#: 04-113355

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Group Contract Sum.....	\$	786,380.00
Net change by previously authorized Change Orders	\$	10,617.00
The Group Contract Sum prior to this Change Order was	\$	796,997.00
The Group Contract Sum will be <i>increased</i> by this Change Order	\$	61,767.50
The new Group Contract Sum including this Change Order will be.....	\$	858,764.50
The original Castle ES Contract Sum.....	\$	219,917.00
Net change by previously authorized Change Orders	\$	1,230.00
The Contract Sum prior to this Change Order was	\$	221,147.00
The Contract Sum will be <i>increased</i> by this Change Order.....	\$	1,230.00
The new Contract Sum including this Change Order will be.....	\$	222,377.00

The Contract Time will be changed by **[0]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 23, 2014**

ARCHITECT

HMC Architects
 3546 Concourse Street
 Markon, CA 91764



Date **NOV 21 2014**

CONTRACTOR

Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

By _____

Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____

Date _____

cc:

File N:\Projects\3152 Riverside USD\149-Security Upgrade\12- CO\03. CO\Group C\Castle - CO 03-01-01.doc

ITEM CO-1.01:
COR-1-CV-1

Form and pour 62 lf of 6" curb per Detail A/C-1.

Justification:

The existing curb and sidewalk were poured monolithically which made it impossible to salvage thus a new curb was added.

ADD 1,230.00

TOTAL CHANGE ORDER 1,230.00

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group C
 JWN HS, Alcott ES, Castle ES, *Emerson*
 ES, and Highland ES

CHANGE ORDER NO: 04-01-01

DATE: October 24, 2014

TO: Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

HMC#: 3152149-300

DSA A#: 04-113286

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01 – 1.02

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum.....	\$	786,380.00
Net change by previously authorized Change Orders	\$	10,617.00
The Contract Sum prior to this Change Order was	\$	796,997.00
The Contract Sum will be <i>increased</i> by this Change Order	\$	61,767.50
The new Contract Sum including this Change Order will be.....	\$	858,764.50

The original Contract Sum.....	\$	125,095.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	125,095.00
The Contract Sum will be <i>increased</i> by this Change Order.....	\$	11,905.00
The new Contract Sum including this Change Order will be.....	\$	137,000.00

The Contract Time will be changed by **[0]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 23, 2014**

ARCHITECT

CONTRACTOR

Authorized:

OWNER

HMC Architects
 246 Concourse Street
 Riverside, CA 91764

Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516



By _____
 Date NOV 21 2014

By _____
 Date _____

By _____
 Date _____

cc:

File N:\Projects\3152 Riverside USD\149-Security Upgrade\12- CO\03. CO\Group C\Emerson - CO 04-01-01.doc

ITEM CO-1.01:
COR-3-EM-1

New architectural detail for concrete radius seat wall.

Justification:

Concrete seat wall details were not provided in the approved plans.

ADD 2,599.00

ITEM CO-1.02:
COR-5-EM-2

Add 6' of O.I. fence and new 4'-0 x 8'-0 HM gate with panic and closer.

Justification:

District requested to provide additional fence and gates for security in the path of egress.

ADD 9,306.00

TOTAL CHANGE ORDER 11,905.00

Distribution to:

OWNER	<input checked="" type="checkbox"/>	FIELD	<input type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>	IOR	<input type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>	DSA	<input type="checkbox"/>

PROJECT: Riverside Unified School District
 Security Upgrades at Various Sites
 Group C
 JWN HS, Alcott ES, Castle ES, **Emerson**
ES, and Highland ES

CHANGE ORDER NO: 05-01-02

DATE: October 24, 2014

TO: Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

HMC#: 3152149-300

DSA A#: 04-113286

DSA File #: 33-38

You are directed to make the following changes in this Contract:

Reference attached Item(s): 1.01

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum.....	\$	786,380.00
Net change by previously authorized Change Orders	\$	10,617.00
The Contract Sum prior to this Change Order was	\$	796,997.00
The Contract Sum will be <i>increased</i> by this Change Order	\$	61,767.50
The new Contract Sum including this Change Order will be.....	\$	858,764.50

The original Contract Sum.....	\$	125,095.00
Net change by previously authorized Change Orders	\$	11,905.00
The Contract Sum prior to this Change Order was	\$	137,000.00
The Contract Sum will be <i>increased</i> by this Change Order.....	\$	36,871.50
The new Contract Sum including this Change Order will be.....	\$	173,871.50

The Contract Time will be changed by **[0]** Days.

The Date of Completion as of the date of this Change Order therefore is: **September 23, 2014**

ARCHITECT

HMC Architects
 3546 Concours Street
 Marina del Rey, CA 91764



Date NOV 21 2014

CONTRACTOR

Dalke & Sons Construction Inc.
 4585 Allstate Drive
 Riverside, CA 92501

By _____

Date _____

Authorized:

OWNER

Riverside Unified School District
 Post Office Box 2800
 Riverside, CA 92516

By _____

Date _____

cc:

File N:\Projects\3152 Riverside USD\149-Security Upgrade\12- CO\03. CO\Group C\Emerson - CO 05-01-02.doc

ITEM CO-1.01:
COR-12

1. Add 3 gates to IO fence at playfield.
2. Relocate existing concrete walkway.
3. Demo existing and install 20' of CL fence.

Justification:

1. Requested by District to allow service access and to provide a consistent appearance.
2. Requested by District to save existing magnolia trees and allow access from parking lot to main school entrance.
3. Demolition of 4' high chain link fence and installation of a new 6' high chain link fence at same location requested by the campus in order to enhance security.

ADD 36,871.50

TOTAL CHANGE ORDER 36,871.50

**Board Meeting Agenda
January 20, 2015**

Topic: Approval of Change Order No. 4 – Bid No. 2013/14-52 – Restroom Renovations – Monroe Elementary School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A change is recommended in the scope of work for Restroom Renovations – Monroe Elementary School.

DESCRIPTION OF AGENDA ITEM:

On May 19, 2014 the Board of Education approved Bid No. 2013/14-52 – Restroom Renovations – Monroe Elementary School. The bid was awarded to Caltec Corporation, and Purchase Order C6003267 was issued in the amount of \$259,000.00. Three previous change orders were approved for \$16,880.96, bringing the total amount of the purchase order to \$275,880.96.

District staff is requesting changes in the scope of work for Change Order No. 4 to (1) patch the roof at the new vent in Building F; (2) cut the concrete foundation to provide minimum clearance at the door opening in Buildings A and C; (3) provide new restroom wall signage to replace old signage for Buildings A, C, and F; and (4) omit the parking lot scope of work.

Change Order No 4, in the amount of \$3,268.70, brings the total amount of the purchase order to \$279,149.66. Funding for this project is one hundred percent (100%) from Measure B.

FISCAL IMPACT: Change order value of \$3,268.70 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 4 in the amount of \$3,268.70 to Caltec Corporation., bringing the new total amount of the Purchase Order to \$279,149.66.

ADDITIONAL MATERIAL: Request for Change Order No. 4 – Restroom Renovation –
Monroe Elementary School.

Attached: Yes



CHANGE ORDER REQUEST (COR)

Project Name:	<u>Restroom Renovations at Two Sites</u>	COR Number:	<u>4</u>
To:	<u>Mr. Kevin Hauser</u>	Contract Number:	<u></u>
From: (Contractor)	<u>Caltec Corp.</u>	Date Generated:	<u>8-Jul-14</u>
		Page:	<u>1 of 2</u>

Description of Work:	Reference RFI No.	<u>17</u>
Patch roof at new vent in building F		

1) Work Performed by Subcontractor

EXTRA

CREDIT
Enter Negative
Numbers

A. Material: (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)	<u></u>	<u></u>
B. Labor: (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)	<u></u>	<u></u>
C. Equipment: (Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)	<u></u>	<u></u>
D. SUBTOTAL (LINES A+B+C)	<u></u>	<u></u>
E. Subcontractor Overhead & Profit: See Contractor Overhead & Profit as described in Section 7.8.2(D)(2)(g) above.	<u></u>	<u></u>
F. Total Subcontractor Cost (Credit). (Lines D+E)	<u></u>	<u></u>
G. General Contractor's Overhead and Profit and Bond (On Subcontractor's Work) as described in section 7.8.2(D)(2)(h) above.	<u></u>	<u></u>
H. Total Subcontractor(s) Cost (Credit). A cumulative total of all Subcontractors working on this Change. (Lines F for <u>ALL</u> Subcontractors)	<u></u>	<u></u>

2) Work Performed by Contractor

I. Material: (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as	<u></u>	<u></u>
J. Labor: (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)	<u></u>	<u></u>



CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR
LICENSE NO. 852623

Project Name: _____ COR Number: 4

To: Restroom Renovations at Two Sites Contract Number: _____

From: (Contractor) Mr. Kevin Hauser Date Generated: 8-Jul-14

Caltec Corp. Page: 2 of 2

K. Equipment: Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)

L. SUBTOTAL (LINES I+J+K) _____ \$ _____

M. Contractor Overhead & Profit and Bond: See Contractor Overhead & Profit as described in Section 7.8.2(D)(2)(g) above.

N. Total Contractor Cost (Credit). (Lines L+M) _____ \$ _____

3) Total of Work Performed by Subcontractor(s) and the Contractor.

O. Total Subcontractor(s) Cost (Credit). (Line H) _____

P. Total Contractor(s) Cost (Credit). (Line N) _____

Q. Grand Total (Credit). (Lines O+P) _____ \$ 1,700.00

The proposal would Increase Decrease the Milestones and/or Contract Time by Working days.

The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp.
Contractor

Shyhan
Signature

8-Jul-14
Date

Architect of Record

KEVIN HAUSER
District

[Signature]
Signature

12-3-14
Date

Signature

Date



CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR
LICENSE NO. 852623

CHANGE ORDER REQUEST (COR) 5

RE: RESTROOM RENOVATIONS AT MONROE ELEMENTARY SCHOOL

July 10, 2014

Attachment to COR 5

Material, equipment, Cutter 1 day and return	\$250.00
Labor	
2 Labor x 8 H X x \$52.00/Hr	\$832.00
Employer Contribution	\$159.66
Subtotal	\$1,241.66
O&P	\$198.66
Grand Total	\$1,440.32



CHANGE ORDER REQUEST (COR)

Project Name:	<u>Restroom Renovations at Two Sites</u>	COR Number:	<u>8REV1</u>
To:	<u>Mr. Kevin Hauser</u>	Contract Number:	<u></u>
From: (Contractor)	<u>Caltec Corp.</u>	Date Generated:	<u>22-Sep-14</u>
		Page:	<u>1 of 2</u>

Description of Work:	Reference RFI No.	<u>32</u>
----------------------	-------------------	-----------

Per RFI response 32, provide and replace new Restroom Wall signage for buildings A, C, and F.

	EXTRA	CREDIT <small>Enter Negative Numbers</small>
1) Work Performed by Subcontractor		
A. Material: (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as Material.)	<u> </u>	<u> </u>
B. Labor: (Attach Itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)	<u> </u>	<u> </u>
C. Equipment: Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)	<u> </u>	<u> </u>
D. SUBTOTAL (LINES A+B+C)	<u> </u>	<u> </u>
E. Subcontractor Overhead & Profit: See Contractor Overhead & Profit as described in Section 7.8.2(D)(2)(g) above.	<u> </u>	<u> </u>
F. Total Subcontractor Cost (Credit). (Lines D+E)	<u> </u>	<u> </u>
G. General Contractor's Overhead and Profit and Bond (On Subcontractor's Work) as described in section 7.8.2(D)(2)(h) above.	<u> </u>	<u> </u>
H. Total Subcontractor(s) Cost (Credit). A cumulative total of all Subcontractors working on this Change. (Lines F for <u>ALL</u> Subcontractors)	<u> </u>	<u> </u>
2) Work Performed by Contractor		
I. Material: (Attach receipts, invoices or itemized quantity and unit cost, plus sales tax and delivery. Enter Total as	<u> </u>	<u> </u>
J. Labor: (Attach itemized hours times rates in accordance with certified payroll records. Separately show dollar amount for employer-paid payroll taxes/insurance benefits. Enter Total as Labor.)	<u> </u>	<u> </u>



CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR
LICENSE NO. 852623

Project Name: Restroom Renovations at Two Sites COR Number: 8REVI

To: Mr. Kevin Hauser Contract Number: _____

From: (Contractor) Caltec Corp. Date Generated: 22-Sep-14

Page: 2 of 2

K. Equipment: Attach receipts, tear tickets or invoices indicating unit costs and total hours or loads charged. Enter Total as Equipment.)	_____	_____
L. SUBTOTAL (LINES I+J+K)	_____	\$ _____
M. Contractor Overhead & Profit and Bond: See Contractor Overhead & Profit as described in Section 7.8.2(D)(2)(g) above.	_____	\$ _____
N. Total Contractor Cost (Credit). (Lines L+M)	_____	\$ _____
3) Total of Work Performed by Subcontractor(s) and the Contractor.	_____	_____
O. Total Subcontractor(s) Cost (Credit). (Line H)	_____	_____
P. Total Contractor(s) Cost (Credit). (Line N)	_____	_____
Q. Grand Total (Credit). (Lines O+P)	_____	\$ <u>728.38</u>

The proposal would Increase Decrease the Milestones and/or Contract Time by 4 Working days.

The proposal does NOT affect the Milestones and/or Contract Time.

Caltec Corp. Signature 22-Sep-14
 Contractor Signature Date

Architect of Record Signature Date
KEVIN HAUSER Signature 9/22/14
 District Signature Date

 Signature Date



CALTEC CORPORATION

GENERAL BUILDING & ENGINEERING CONTRACTOR
LICENSE NO. 852623

CHANGE ORDER REQUEST (COR) 9

RE: RESTROOM RENOVATIONS AT MONROE ELEMENTARY SCHOOL

September 11, 2014

Attachment to COR 9

Credit to omit parking lot scope of work per detail 1, sheet A1.2.

\$600

**Board Meeting Agenda
January 20, 2015**

Topic: Notice of Completion – Purchase Order C6003267 – Bid No. 2013/14-52 – Restroom Renovations – Monroe Elementary School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent Business Services and Governmental Relations

Type of Item: Consent

Short Description: A Notice of Completion is recommended for the Restroom Renovations Phase – Monroe Elementary School.

DESCRIPTION OF AGENDA ITEM:

On May 19, 2014, the Board of Education approved Bid No. 2013/14-52 – Restroom Renovations – Monroe Elementary School. The bid was awarded to Caltec Corporation and Purchase Order No. C6003267 was issued in the amount of \$259,000.00. Four subsequent change orders were approved for \$20,149.66, bringing the total amount of the purchase order to \$279,149.66.

The scope of work for this project was to perform all construction for the Restroom Renovations – Monroe Elementary School.

District staff, architect, and inspector of record have reviewed the project, deemed the project complete, and a Notice of Completion is now being requested.

Funding for this project is one hundred percent (100%) from Measure B.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approve that a Notice of Completion be filed Caltec Corporation – Purchase Order C6003267, for a total of \$279,149.66.

ADDITIONAL MATERIAL: Notice of Completion Request

Attached: Yes

Obrien, Laurie L.

From: Hauser, Kevin D.
Sent: Friday, December 05, 2014 12:36 PM
To: Obrien, Laurie L.
Cc: Henry Abghari
Subject: RE: Monroe ES Restrooms upgrade

Laurie;

Yes, please do.

Thanks

Kevin Hauser
Assistant Director, Facilities Projects
Riverside Unified School District

3070 Washington St.
Riverside, CA 92504
(951) 788-7496 Ext. 84704
Fax (951) 778-5643
Cell (951) 377-2143
khauser@rusd.k12.ca.us

From: Obrien, Laurie L.
Sent: Friday, December 05, 2014 11:49 AM
To: Hauser, Kevin D.
Subject: RE: Monroe ES Restrooms upgrade

No, and I think you are glad I didn't, since I still have to take COR 4, 5 & 9 to BOE. Do you want me to put the NOC on the same Board meeting agenda? That should be around Jan 19th.

Laurie O'Brien

Riverside Unified School District
Facilities Projects Department
PH: (951) 788-7496 xt 84702
FX: (951) 778-5643

From: Hauser, Kevin D.
Sent: Friday, December 05, 2014 11:34 AM
To: Obrien, Laurie L.
Subject: FW: Monroe ES Restrooms upgrade

Laurie;

Did we file NOC on the restrooms yet?

Thanks

Kevin Hauser
Assistant Director, Facilities Projects
Riverside Unified School District

3070 Washington St.

**Board Meeting Agenda
January 20, 2015**

Topic: Notice of Completion – Purchase Order C6003323 – Bid No. 2013/14-70
UCCAP – Pickup Projects – Arlington High School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent Business Services and
Governmental Relations

Type of Item: Consent

Short Description: A Notice of Completion is recommended for the Pickup Projects at Arlington
High School.

DESCRIPTION OF AGENDA ITEM:

On July 30, 2014, Bid No. 2013/14-70 UCCAP – Pickup Projects – Arlington High School was awarded to Principles Contracting, Inc. and Purchase Order No. C6003323 was issued in the amount of \$63,000.00.

The scope of work for this project was to perform all construction for the Pickup Projects – Arlington High School.

District staff, architect, and inspector of record have reviewed the project, deemed the project complete, and a Notice of Completion is now being requested.

Funding for this project is one hundred percent (100%) from Measure B.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approve that a Notice of Completion be filed for Principles Contracting, Inc. – Purchase Order C6003323, for a total of \$63,000.00

ADDITIONAL MATERIAL: Notice of Completion Request

Attached: Yes

TO OWNER:
 Riverside USD
 6050 Industrial Way
 Riverside, CA 92501

FROM CONTRACTOR:
 Principles Contracting, Inc.
 1760 Marlborough Ave.
 Riverside, CA 92507

PROJECT:
 Arlington HS Pick-Up Projects
 2951 Jackson Street
 Riverside, CA 92503

ARCHITECT:

APPLICATION NUMBER:
 PERIOD TO: 10/31/14
 PROJECT NOS.:

CONTRACT DATE:
 PO#C-6003323

Distribution to:
 OWNER
 CONSTRUCTION MANAGER
 ARCHITECT
 CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract Continuation Sheet, AIA Document G703, is attached.


- 1. ORIGINAL CONTRACT SUM \$63,000.00
- 2. Net Change By Change Orders..... \$0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$63,000.00
- 4. TOTAL COMPLETED & STORED TO DATE..... \$63,000.00
 (Column G on G703)

- 5. RETAINAGE:
 - a. 0% % of Completed Work \$0.00
 (Columns D & E on G703) \$
 - b. 10% % of Stored Material \$0.00
 (Column F on G703)
 Total Retainage (Line 5a + 5b or Total in Column 1 of G703)

- 6. TOTAL EARNED LESS RETAINAGE..... \$63,000.00
 (Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$59,850.00
- 8. CURRENT PAYMENT DUE \$3,150.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total Approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
 By:  DATE: 11/18/2014

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Construction Manager certifies that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 3,150.00
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MGR: _____ Date: _____

By:  Date: 12.12.14

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Board Meeting Agenda
January 20, 2015**

Topic: Notice of Completion – Purchase Order C6003501 – Bid No. 2014/15-12 – Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent Business Services and Governmental Relations

Type of Item: Consent

Short Description: A Notice of Completion is recommended for the Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School.

DESCRIPTION OF AGENDA ITEM:

On November 3, 2014, the Board of Education approved Bid No. 2014/15-12 – Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School. The bid was awarded to J. Glenna Construction and Purchase Order No. C6003501 was issued in the amount of \$91,900.00.

The scope of work for this project was to perform all construction for the Relocatable Classrooms at Two Sites – Category A – Bryant Elementary School.

District staff, architect, and inspector of record have reviewed the project, deemed the project complete, and a Notice of Completion is now being requested.

Funding for this project is one hundred percent (100%) from Measure B.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approve that a Notice of Completion be filed J. Glenna Construction – Purchase Order C6003501, for a total of \$91,900.00.

ADDITIONAL MATERIAL: Notice of Completion Request

Attached: Yes

NOC

J. Glenna Construction, Inc.

Invoice

GENERAL CONTRACTOR
 State License No. 777897
 38671 Martin Ranch Rd. Temecula, CA 92592
 (951)303-9098 FAX: (951)303-9698

DATE	Proposal
11/24/2014	599

Contractor: J. Glenna Construction Inc.

Architect: _____

Inspector: _____

Owner: RUSD

BILL TO:
Riverside Unified School District
Facilities Department
Kevin Hauser

P.O. NO	DUE DATE	PROJECT
C-6003501		2 sites

DESCRIPTION	AMOUNT
<p>Relocatable Classrooms at two sites, Bryant / Mt View</p> <p>The Following proposal is for the labor and material and work completed 100% as of November 28, 2014.</p> <p>Base bid 91,900 Retention 4,595.00 Total due minus retention 87,305.00</p>	\$87,305.00
Total	\$87,305.00

**Board Meeting Agenda
January 20, 2015**

Topic: Ratification of Approval to Utilize the Cooperative Purchasing Agreement, Los Alamitos Unified School District, Bid Number 2010-0001 for the Purchase, Relocation, Dismantle, and Removal of Division of State Architect (DSA) Approved Portable Classrooms District-wide

Presented by: Jane Jumnongsilp, Fiscal Services Manager
Procurement and Accounts Payable

Responsible

Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Extended Cooperative Purchasing Agreement for purchase of the portable classrooms and/or portable restrooms.

DESCRIPTION OF AGENDA ITEM:

Modernization, new construction, and growth-related projects at several school sites require the use of a combination of leased and purchased modular buildings for interim and permanent housing of students.

California law provides that public agencies may establish cooperative purchasing agreements wherein one public agency awards a competitive contract to a vendor and allows other public agencies to utilize or “piggyback” on the contract. Approval of a cooperative purchasing agreement does not obligate the Board of Education to issue a contract or appropriate any funds. As indicated below, the Board of Education must find and determine that the use of a cooperative purchasing agreement is in the best interests of the District.

On June 20, 2011, the Board of Education approved the use of Cooperative Purchasing Agreement for the Purchase, Relocation, Dismantle, and Removal of Division of State Architect Approved Portable Classrooms District-wide. Silver Creek Industries, Inc. was awarded Bid No. 2010-0001 through Los Alamitos Unified School District, which allows for cooperative purchasing agreements between public agencies. The contract is valid through November 15, 2012.

On January 21, 2014, the Board of Education approved the use of Cooperative Purchasing Agreement for the Purchase, Relocation, Dismantle, and Removal of Division of State Architect Approved Portable Classrooms District-wide. Silver Creek Industries, Inc. was awarded Bid No. 2010-0001 through Los Alamitos Unified School District, which allows for cooperative purchasing agreements between public agencies. The contract is valid through November 15, 2014.

Amendment No. 4 was issued to extend the Master Price Agreement Bid Number 2010-0001 to Silver Creek Industries, Inc. for purchase of portable classrooms and/or portable restrooms. This request is to approve the use of extended agreement effective November 16, 2014 through November 15, 2015.

District staff has reviewed available cooperative purchasing agreements and other formal purchasing options to procure portable classrooms and/or portable restrooms and found that the subject contract best meets the needs of the District.

FISCAL IMPACT: The approval of this agenda item to allow the use of the cooperative purchasing agreement referenced without limit as to dollar amount or items.

RECOMMENDATION: It is recommended that the Board of Education find and determine that it is in the best interest of the District to approve the utilization of the Extended Cooperative Purchasing Agreement for Los Alamitos Unified School District to the Silver Creek Industries, Inc. that have competitively bid, Bid No. 2010-0001, to purchase quantities at unit price quoted, sufficient to meet the needs of the Riverside Unified School District. Furthermore, the District will make all purchases in its own name and be responsible for payment directly to the vendor, be responsible for any tax liability, and will hold Los Alamitos Unified School District harmless there from.

ADDITIONAL MATERIAL: Amendment No. 4 - Extended Cooperative Purchasing Agreement for purchase of portable classrooms and/or portable restrooms

Attached: Yes

Los Alamitos USD

Created : November 17, 2014 at 04:00 PM

Meeting: Regular Board of Education Meeting : 15. CONSENT

s. APPROVAL FOR ONE YEAR EXTENSION OF THE AGREEMENT (BID NO. 2010-0001 PIGGYBACK) WITH SILVER CREEK INDUSTRIES, INC. FOR THE PURCHASE, RELOCATION, DISMANTLE, AND REMOVAL OF DIVISION OF STATE ARCHITECT (DSA) APPROVED PORTABLE CLASSROOMS DISTRICTWIDE (D) (C)

November 18, 2014

Status: Tina to Publish

Discussion Item

Quick Summary/Abstract

Approval is requested to extend the current Piggyback Agreement with Silver Creek Industries, Inc.

Recommended Board Action:

Approval for one year extension of the agreement (Bid No. 2010-0001 Piggyback) with Silver Creek Industries, Inc. for the purchase, relocation, dismantle, and removal of Division of State Architect (DSA) approved portable classrooms Districtwide.

Who:

Silver Creek Industries, Inc.

What:

Approval of one year extension to the contract (piggyback) with Silver Creek Industries, Inc. for the contract to purchase, relocate, dismantle and removal of Department of State Architect (DSA) approved portable classrooms Districtwide.

Why:

This approval is to extend the current Piggyback agreement with Silver Creek Industries, Inc. for one year. The original contract term was for one year and may be extended for an additional four years. This is the final extension. In addition, other public school District's, community college Districts, and public agencies throughout the State of California may purchase identical items at the same unit price(s). Pursuant to Bid No. 2010-0001, Additional Requirements for Bidders, Item 3, Contract Period, the vendor has requested a price adjustment of 1.8% based on the Consumer Price Index, Los Angeles - Anaheim CPI (State of California, Division of Labor Statistics and Research).

When:

November 16, 2014 through November 15, 2015

Where:

Districtwide

Cost:

Cost adjustment per Consumer Price Index and Amended Appendix A and B from the agreement.

AMENDMENT No. 4
TO
CONTRACT Issued November 16, 2010
BETWEEN
LOS ALAMITOS UNIFIED SCHOOL DISTRICT
AND
SILVER CREEK INDUSTRIES, INC.
FOR
PURCHASE, RELOCATION, DISMANTLE AND REMOVAL OF DEPARTMENT OF
STATE ARCHITECT (DSA) APPROVED PORTABLE CLASSROOMS DISTRICT-WIDE

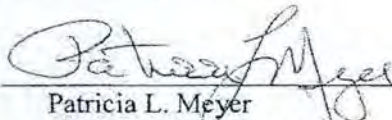
THIS AMENDMENT is made and entered into this 18th day of November, 2014, with the LOS ALAMITOS UNIFIED SCHOOL DISTRICT, a public educational agency, hereinafter referred to as "DISTRICT", and SILVER CREEK INDUSTRIES, INC. hereinafter referred to as "Contractor." The parties mutually agree to amend the existing Contract, as follows:

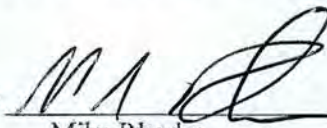
1. PREMISES:

- 1.1 A one year extension of the contract (piggyback) with Silver Creek Industries, Inc. for the purchase, relocation, dismantles and removal of Department of State Architect (DSA) approved portable classrooms District-Wide. The original contact term is for one (1) year and may be extended for four (4) one year periods in accordance with provisions contained in the Education Code. This is the final extension.
- 1.2 On November 18, 2014, the Board of Education authorized the DISTRICT to amend the original contract based on the information stated above.
2. The contract term for the extension of the contract (piggyback) will be from November 16, 2014 through November 15, 2015
3. This Amendment is effective upon execution. In addition, other public school District's, community college Districts, and public agencies throughout the State of California may purchase identical items at the same unit price(s). In addition, pursuant to the Bid No. 2010-0001, Additional Requirements for Bidders, Item 3, Contract Period, the vendor has requested a price adjustment of 1.8 percent based on the Consumer Price Index, Los Angeles – Anaheim CPI (State of California, Division of Labor Statistics & Research).

LOS ALAMITOS UNIFIED
SCHOOL DISTRICT

SILVER CREEK INDUSTRIES, INC.

By 
Patricia L. Meyer
Deputy Superintendent

By 
Mike Rhodes
Secretary/Treasurer

Date: 11/19/14

Date: 11/19/14



Sept 05, 2014

Los Alamitos Unified School District

10293 Bloomfield Street

Los Alamitos, CA 90720

PROJECT: Los Alamitos Piggyback Final Extension- Bid # 2010-001

Andrew,

On behalf of Silver Creek Industries, Inc this letter will serve as our formal request to the Los Alamitos Unified School District Board of Education to extend our Piggyback agreement, Bid Number 2010-0001 for an additional and final year.

Due to the increase of raw materials and CBC code changes SCI request to exercise Additional Requirements for Bidders, Item 3 in the agreement (Bid # 2010-0001) and increase our pricing as calculated by the Consumer Price Index as outlined in the agreement.

Thank you,

Tamara Lopez

Attachments;

State of California, Office of the Director Research Unit – Consumer Price Index Calculator

Los Alamitos Piggyback 2014-2015 – Attachment A

Los Alamitos Piggyback 2014-2015 – Attachment B

**Board Meeting Agenda
January 20, 2015**

Topic: Approval of Head Start Progress Report for November 2014

Presented by: Gloria Cowder, Director, Program Development and Extended Learning
Joseph Nieto, Coordinator, Early Childhood and Family Education

Responsible
Cabinet Member: Antonio Garcia, Assistant Superintendent, Curriculum and Instruction K-12

Type of Item: Consent

Short Description: Required monthly update regarding Head Start activities and budget.

DESCRIPTION OF AGENDA ITEM:

Head Start programs are required to provide the governing body with monthly financial summaries, program information summaries, program enrollment reports and reports of meals provided through U.S. Department of Agriculture (USDA) programs as per Federal Regulations 642(d)(2)(A-I). The Head Start Progress Report must be approved by the Board of Education.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approve the Head Start Progress Report for November 2014.

ADDITIONAL MATERIALS: Head Start Progress Report – November 2014

Attached: Yes

Head Start Progress Report - NOVEMBER 2014
Policy Committee and Board of Education
Riverside Unified School District

Head Start Enrollment

Funded	176	Actual	174	98.8%
---------------	------------	---------------	------------	--------------

Head Start Program Information Report (PIR) Summaries

RUSD Enrollment Totals	%	HS Performance Indicators	RUSD	HS
Foster Children	3%	Disabilities	7%	10%
Over Income	4%	Immunizations	97%	95%
Below 100% Pov Line	65%	Health Screenings	95%	95%
Public Assistance	30%	Daily Attendance	91%	85%

Head Start Site Parent Committee Meetings

Site	Topic	Attendance
Fremont	Nutrition	5
Jackson	Building Positive Self-Esteem	16
Jefferson	Setting Goals	13
Highgrove	Continuing Education	23
Longfellow	Child Development	24
Madison	Health	12

Program Activity Summaries

Children with IEPs	Referrals Pending	Parent Conferences	Wellness Referrals	Home Visits
12	7	174	14	176

November Absences

Site	AM	PM
Fremont	12	
Highgrove	12	22
Jefferson	4	5
Longfellow	10	17
Madison	11	23
Jackson	20	5

Staff Development

Date	Training Content
11/17/14	CPIN: Self-Regulation

Head Start USDA Meals (November 2014)

Type	Ordered/Served	USDA Reimbursement	Program Charges
Breakfast	1,152/1,011	\$1,597.38	
Lunch	2,112/1,971	\$5,775.03	
Total		\$7,372.41	\$141

Snacks are provided to HS/PM classes only (5).

Head Start In-Kind Report

Non Federal	November 2014	YTD	Balance
\$279,707	\$20,677.43	\$82,062.12	\$197,644.88

November 2014 Budget Update

Category	Approved Budget	Monthly Expenses	YTD Expenses	Balance
Personnel	\$712,313	\$60,737.19	\$188,276.73	\$524,036.27
Benefits	\$304,997	\$17,467.64	\$66,623.25	\$238,373
Supplies	\$49,356	\$945.32	\$6,922.02	\$42,433.98
Contracts	\$5,320	\$0.00	\$0.00	\$5,320
Other	\$6,396	\$353.35	\$1,256.43	\$5,139.57
T&TA	\$5,592	\$0.00	\$800	\$4,792
Indirect	\$40,444	\$0.00	\$0.00	\$40,444
Total	\$1,118,826	\$79,503.50	\$263,078.43	\$855,747.57

13% Administrative Cost

**Board Meeting Agenda
January 20, 2015**

- Topic: Approval of Tentative Agreements Between Riverside Unified School District and Its Employees Represented by the California School Employees Association, Chapter 506
- Presented by: Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development
- Responsible Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development
- Type of Item: Consent
- Short Description: It is recommended that the Board of Education approve multiple Tentative Agreements between the Riverside Unified School District and the California School Employees Association, Chapter 506 for employees represented by California School Employees Association, Chapter 506.

DESCRIPTION OF AGENDA ITEM:

The District has reached multiple tentative agreements with one of its collective bargaining units, the California School Employees Association, Chapter 506 (CSEA) representing classified employees. The tentative agreements are documented as 1) Tentative Agreement Dated November 17, 2004, Article IX (Health and Welfare), 2) Tentative Agreement Dated November 17, 2014, Article VII (Salary Classification), 3) Tentative Agreement Dated April 21, 2014, Maintenance and Operations Specialist I and II, 4) Tentative Agreement Dated June 3, 2014, Mechanical Trades Maintenance Worker, 5) Tentative Agreement Dated June 3, 2014, Maintenance and Operations Specialist I and II (series of eight job descriptions), 6) Tentative Agreement Dated June 4, 2014, Article XIII (Leaves), 7) Tentative Agreement Dated September 26, 2014, Electrical and Building Automation Controls Technician (Range 31), 8) Tentative Agreement Dated September 26, 2014, HVAC&R and Building Automation Controls Technician (Range 31), and 9) Tentative Agreement Dated September 26, 2014, Irrigation Worker (Range 23). The Agreements are the result of the collective bargaining process that began in February 2014.

The first Tentative Agreement Dated November 17, 2014 (Health and Welfare) incorporates the following provisions:

Article IX, Section 9.3 – A recurring adjustment to the District’s annual contribution toward a medical insurance plan for full-time and part-time eligible employees. Specifically:

- Effective January 1, 2015 (the 2015 plan year and following), the District’s annual contribution toward the District-sponsored medical plans that the subscriber chooses will continue to be \$10,700.

Article IX, Section 9.5 – A recurring adjustment to the District’s annual contribution toward a medical insurance plan for eligible retirees. Specifically:

- Effective January 1, 2015 (the 2015 plan year and following), the District’s annual contribution toward the District-sponsored medical plans for retirees will increase by \$24.73 per month (rounded) for Service Years 15-20, and cover the single party premium of the two least costly medical plans (excluding high deductible plans).

The second Tentative Agreement Dated November 17, 2014 (Salary Reclassification) incorporates the following provisions:

Article VII, Sections 8.2.2, 8.3, 8.3.1, 8.3.2, 8.3.3 – Makes substantial procedural changes to the salary reclassification process for classified employees., including substituting the reclassification advisory committee with the negotiations team. Specifically:

- Effective upon approval and ratification, substitutes the reclassification advisory committee with the negotiations team and sets specific timelines for reaching a decision on salary reclassification requests.

The third Tentative Agreement Dated April 21, 2014 (Maintenance and Operations Specialist I and II) provides a commitment to revise the relevant job classifications and provides for retention of seniority despite job classification changes. The commitment was fulfilled through the fifth Tentative Agreement Dated June 3, 2014 (below). This Tentative Agreement is effective retroactive to April 21, 2014.

The fourth Tentative Agreement Dated June 3, 2014 (Mechanical Trades Maintenance Worker) updates the job description for Mechanical Trades Maintenance Worker. This Tentative Agreement is effective retroactive to June 3, 2014.

The fifth Tentative Agreement Dated June 3, 2014 (Maintenance and Operations Specialist I and II) updates eight job descriptions for Mechanical Trades Maintenance Worker I (range 30) and II (Range 33) with various subcategories including Business Machines, Fleet Services, Paint Shop, Alarms and Closed Circuit Television, Audio/Visual and Radio Communications, Plumbing and Aquatic, Electrical, and HVAC&R/Preventive Maintenance. Furthermore, this Tentative Agreement and increases the Salary Range from 30 to 33 for Plumbing and Aquatic, Electrical,

and HVAC&R/Preventive Maintenance. This Tentative Agreement is effective retroactive to June 3, 2014.

The sixth Tentative Agreement Dated June 4, 2014 (Leaves) provides a broader definition of Personal Necessity Leave specifically for elementary school promotion of the unit member's child and eliminates the one day limitation. This Tentative Agreement is effective retroactive to July 1, 2014.

The seventh Tentative Agreement Dated September 26, 2014, (Electrical and Building Automation Controls Technician) updates the job description for Electrical and Building Automation Controls Technician and increases the Salary Range from 27 to 31. This Tentative Agreement is effective retroactive to September 26, 2014.

The eighth Tentative Agreement Dated September 26, 2014, (HVAC&R and Building Automation Controls Technician) updates the job description for HVAC&R and Building Automation Controls Technician and increases the Salary Range from 27 to 31. This Tentative Agreement is effective retroactive to September 26, 2014.

The ninth Tentative Agreement Dated September 26, 2014, (Irrigation Worker) updates the job description for Irrigation Worker and increases the Salary Range from 22 to 23. This Tentative Agreement is effective retroactive to September 26, 2014.

These tentative agreements conclude the current negotiation season.

The financial impacts of the nine Tentative Agreements were disclosed at a regular meeting of the Board of Education held on December 8, 2014. It is anticipated that the Riverside County Office of Education will complete their review of the financial disclosures and related impacts before January 20, 2015. CSEA ratified these Tentative Agreements on November 13, 2014, and December 10, 2014.

FISCAL IMPACT: The fiscal impact for the various tentative agreements are as follows:

- 1) Tentative Agreement Dated November 17, 2014 Article IX (Health and Welfare) is \$648,232 annually on a recurring basis. For the 2014-15 fiscal year, the impact is one-half the value or \$324,116.
- 2) Tentative Agreement Dated November 17, 2004, Article VII (Salary Classification) has no fiscal impact.
- 3) Tentative Agreement Dated April 21, 2014, Maintenance and Operations Specialist I and II has no fiscal impact.
- 4) Tentative Agreement Dated June 3, 2014, Mechanical Trades Maintenance Worker has no fiscal impact.
- 5) Tentative Agreement Dated June 3, 2014, Maintenance and Operations Specialist I and II (series of eight job descriptions) has an annual impact of \$22,574 based on salary classification being increased for four employees.
- 6) Tentative Agreement Dated June 4, 2014, Article XIII (Leaves) has no fiscal impact.

- 7) Tentative Agreement Dated September 26, 2014, Electrical and Building Automation Controls Technician (Range 31) has an annual impact of \$35,362 based on salary classification being increased for five employees.
- 8) Tentative Agreement Dated September 26, 2014, HVAC&R and Building Automation Controls Technician (Range 31) has an annual impact of \$42,435 based on salary classification being increased for six employees.
- 9) Tentative Agreement Dated September 26, 2014, Irrigation Worker (Range 23) has an annual impact of \$9,187 based on salary classification being increased for six employees.

The total annual fiscal impact for the Tentative Agreements represented in this disclosure is \$757,790. For the 2014-15 fiscal year, the impact is \$433,674.

RECOMMENDATION: It is recommended that the Board of Education approve nine Tentative Agreements between the Riverside Unified School District and the California School Employees Association, Chapter 506 for employees represented by the California School Employees Association, Chapter 506.

ADDITIONAL MATERIAL: Tentative Agreements

Attached: Yes

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 506
TENTATIVE AGREEMENT
November 17, 2014**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, Chapter 506 ("CSEA") the parties agree to:

ARTICLE IX (Health and Welfare Benefits) is amended in its entirety to read:

9.0 Full-time Unit Members: For the purpose of this article only, full-time unit members are defined as those unit members working thirty (30) or more-hours per week.

Part-time Unit Members/Eligibility: Only those unit members working twenty (20) hours per week or more shall be eligible for District sponsored fringe benefits.

Unit members working less than twenty (20) hours per week shall be eligible to participate in District sponsored fringe benefits with full cost paid by the employee. Exceptions to this provision shall be in accordance with COBRA and other appropriate Federal mandates.

9.1 Selection of Plans: Unit members shall be eligible to select a medical plan and a dental plan from the following medical and dental selections: Kaiser HMO (Health Maintenance Organization); EPO (Exclusive Provider Organization); a PPO (Preferred Provider Organization); Delta Dental Premier, MetLife, or Preferred Advantage Dental.

To qualify for medical and/or dental benefits, each unit member must enroll in the unit member's insurance plan during the approved enrollment period.

Information regarding medical and dental plans may be obtained by calling the Employee Benefits Office.

The District and CSEA shall continue to work collaboratively to secure bids from alternate and/or additional health and welfare care providers.

9.2 Payroll Deductions/Medical and Fringe Benefit Allocation: The District contribution toward medical, dental and vision insurance for part-time unit members employed to work less than thirty (30) hours per week but twenty (20) hours per week or more shall be prorated as follows:

- | | |
|---------------------------------|----------|
| 1. Less than 20 hours | = .0% |
| 2. 20 to less than 22.5 hours | = 50.0% |
| 3. 22.5 to less than 27.5 hours | = 62.5% |
| 4. 27.5 to less than 30 hours | = 75.0% |
| 5. 30 to 40 hours | = 100.0% |

A deduction schedule for premium costs shall be given to unit members upon enrollment in the selected plan and will be available from the Employee Benefits Office upon request.

9.3 Limitations: Effective January 01, 2014 ~~2015~~ (The ~~2014~~ **2015** plan year and following), the District contribution toward the medical insurance plan shall be ~~\$10,000~~ **\$10,700** per subscriber. Such contribution shall be applicable to any District sponsored medical plan that the subscriber chooses. Part-time employees will receive a prorated share of the District contribution.

Effective January 1, ~~2014~~ **2015** through December 31, ~~2015~~ **2014**, the District contribution toward the dental insurance plan shall not exceed the amount of the District contribution for the ~~2013~~ **2014** plan year.

This section shall not preclude CSEA or the District from negotiating medical and dental payroll deductions on an annual plan-year basis.

If other employees receive a higher District contribution to their health insurance plans than what is provided herein, the difference shall be paid to unit members. The intent of this language is to maintain parity between CSEA unit members and other District employees.

9.4 Life Insurance: A \$12,500 life insurance plan shall be provided each unit member.

9.5 Medical Insurance for Retirees:

9.5.1 Effective July 1, 2010: Each member of the classified bargaining unit employed more than twenty (20) hours per week retiring into PERS after May 3, 1985, who is between 50 and 64 years of age, inclusive at the time of retirement shall be granted an annual entitlement with which to purchase employee-only medical coverage as such is available through the District. The maximum number of years a member shall be eligible for such entitlement is eight (8) years. The entitlement shall be graduated according to years of service in RUSD as listed below. Unit members working less than full-time, but working twenty (20) or more hours per week, shall receive a pro-rated entitlement in proportion to the average daily hours worked during the unit member's final three (3) years of service on the same basis as provided in 9.2. The ratio of the average daily hours to eight shall determine the percentage of the appropriate entitlement to be granted to the retiree.

<u>Service</u>	<u>Entitlement</u>
15 years	\$1,849 \$2146
16 years	\$2,034 \$2331
17 years	\$2,219 \$2516
18 years	\$2,404 \$2701
19 years	\$2,589 \$2886
20 years	\$2,774 \$3071

Twenty-five Years or More of Service: Bargaining unit members who retire from the District with 25 years or more of service and have been employed by the District as a full-time bargaining unit member for fifteen (15) of the last nineteen (19) years at the time of retirement are entitled to an amount equivalent to the single party premium of the **two** least costly medical plans (**excluding any high deductible plans**) available through the District. However, if the retired employee selects a more costly plan that is made available through the District, the retiree will be responsible for paying the cost of the difference between the annual premiums of the two plans. The maximum number of years a members shall be eligible for such entitlement is eight (8) years.

9.5.2 After Becoming Medicare Eligible: Unit members retiring shall be eligible to continue to purchase coverage in a District group medical insurance plan after becoming Medicare eligible, provided that these conditions exist:

- a. The retiree has been employed in the District for no less than ten (10) years. (Effective July 1, 2010, retirees must have been employed in the District no less than fifteen (15) years.)
- b. The plan carrier allows such participation.
- c. The unit member is otherwise eligible for enrollment in the plan.
- d. The plan is one under which the District is not required by the carrier to pay for any part of the premium.

9.5.3 Retiree with Spouse on Active Status: A unit member eligible and applying to retire may postpone eligibility for this benefit if the retiring unit member has an active, benefits-eligible spouse also employed by the District who will cover said unit members as a plan dependent. The retiring unit member may postpone eligibility for retiree benefits coverage described above until such time as the spouse retires or otherwise loses coverage. Such coverage shall not extend beyond the time the retiree would have otherwise become eligible for Medicare coverage.

- 9.6 Income Protection Insurance: Unit members voluntarily opting for Income Protection Insurance may do so, but shall assume full costs of said insurance program upon selection.
- 9.7 Each unit member who leaves District employment shall be given the right to participate in a District medical and dental plan for eighteen (18) months in accordance with current COBRA regulations and provisions of the insurance carrier.
- 9.8 Health Insurance Waiver: Beginning in the January 1, 2014 plan year, waiver stipends will no longer be paid to unit members. Those employees who waived coverage in the 2013 plan year may continue to waive benefits in accordance with the language stipulated below; however, if the unit member takes medical and/or dental coverage at any point in the future they will no longer be eligible for a waiver stipend.

A full-time unit member showing proof of coverage through an alternate source may choose to waive medical and dental insurance coverage by signing a waiver form. Any full-time unit members waiving medical and dental insurance coverage shall be provided with a total annual stipend of six hundred fifty dollars (\$650).

Full-time unit members who only waive medical insurance coverage shall have their choice of dental plans paid and shall be provided with a yearly stipend of five hundred dollars (\$500).

Part-time unit members who waive medical and dental insurance shall receive a pro rata share of the stipend in accordance with Section 9.2 of this Article. Those who only waive medical insurance coverage ~~only~~ shall have a pro rata share paid by the District of the dental plan of their choice and receive a similar share of the five hundred dollar (\$500) stipend.

- 9.8.1 Dual Spouse Coverage Waivers: When an employee and spouse are both employed by the District and are working full-time assignments, employees covered by District-sponsored medical and dental plans pursuant to Section 9.9 or 9.10 (whichever applies) who only waive medical insurance coverage, shall be

provided with a yearly stipend of seven-hundred and fifty dollars (\$750) in lieu of medical insurance coverage. Part-time unit members who waive medical coverage will receive a prorated share of the medical waiver stipend in accordance with Section 9.2 of this Article.

9.8.2 Request for Waiver: A request for a waiver may be submitted at any time.

9.9 Spouse Employed in the Same Unit: When the unit member and spouse are both members of the bargaining unit covered by this Agreement and eligible for District contribution toward the purchase of benefits, the following will apply:

9.9.1 Medical Benefits: The District contribution will be a pro rata portion of the contribution for full-time unit members, using the unit member/spouse whose assignment is closest to or equal to full time. The other spouse will be covered as a dependent. The District shall contribute to no more than one medical benefit plan per family. In no instance shall this calculation result in a lower District contribution than the unit member would have received had the spouse not been employed by the District.

9.9.2 Dental Benefits and Life Insurance: The District will contribute toward a dental plan and life insurance for each eligible unit member. The fact that they are spouses does not affect the District contribution or benefit plan availability.

9.10 Spouse Employed by the District Outside the Unit Covered by the Agreement: When the spouse of a unit member is employed by the District in a position which is not in the bargaining unit covered by this Agreement but which makes the spouse eligible for a District contribution toward the purchase of benefits, the following will apply:

9.10.1 Medical Benefits: The unit member who is eligible for a District contribution toward the purchase of benefits and the spouse shall elect which of them will be the covered employee and which will be the covered dependent. If the spouse, employed outside the unit, is eligible for a full District contribution toward

medical benefits, the unit member must waive eligibility for employee coverage and receive the appropriate stipend. If the spouse employed outside the unit does not qualify for a full District contribution, either employee may elect to be the covered employee, and the other must waive eligibility for employee coverage and receive the appropriate stipend. The District shall contribute to no more than one medical benefit plan per family.

9.10.2 Dental Benefits and Life Insurance: The District will contribute toward a dental plan and life insurance for each eligible employee. The fact that they are spouses does not affect the District contribution or benefit plan availability.

9.11 District-Paid Insurance After Exhaustion of Paid Sick Leave: After a unit member has exhausted all paid sick leave entitlements, including the accrued sick leave and the five-month entitlement, and, still too incapacitated to work, that unit member is granted a health leave, the District will continue to pay for those portions of the unit member's insurance program it had been paying for on the last day of the unit member's paid sick leave. The District shall continue this payment for up to twelve (12) months or until the unit member is granted disability payments by the Public Employees Retirement System, whichever occurs sooner. The unit member may not add coverages at District expense through the period of District payment following exhaustion of sick leave. The District shall not be obligated to sell the unit member any insurance coverage after this period. It shall be the unit member's responsibility to make timely arrangement for conversion from District coverages.

9.12 Death of a Unit Member: Should a unit member die while in paid status, the District shall pay the cost of the unit member's health insurance program through the fringe benefit year in which the unit member's death occurs. The insurance carrier permitting, the District shall allow the unit member's spouse or dependent to purchase continued health insurance for up to two (2) fringe benefit years subsequent to that in which the unit member died, provided that during that time the spouse or dependent has not remarried or become eligible for health insurance coverage with a different employer. Either

remarriage or employment that has health insurance as a benefit shall provide sufficient reason to end all access to District benefits for the unit member's spouse or dependent. If the spouse or dependent is neither remarried nor employed where health insurance is available through the employer at the end of the second year subsequent to that of the unit member's death, and the spouse or dependent is in a state of economic hardship, the District will request that the carrier continue to allow the District to sell to the spouse or dependent for one more year the coverage previously sold. The District shall be the sole determiner of economic hardship. All purchases of health insurance coverage under this provision shall be made annually and in advance. Unused portions of such payment shall be refunded to the purchaser. Date and method of payment and other implementing procedures shall be determined by the District.

9.13 Health and Welfare Benefits Committee:


- A. The Association and District agree to meet on an as needed basis, and at least once a quarter to discuss the Health and Welfare benefit plans.
 - 1. Composition: The Health and Welfare Benefits Committee (HWBC) will be comprised of four (4) RCTA Representatives, four (4) CSEA Representatives, four (4) Professional Relations members and three (3) non-voting District advisors. Any group may invite outside consultants to the meetings with permission from the HWBC.
 - 2. Decision Making: The HWBC shall be responsible for making recommendations regarding health and welfare insurance carriers, levels of coverage, plan design, premium rates, cost containment and other health and welfare insurance related issues. Consensus shall be used in all committee deliberations. All recommendations from the committee shall be submitted to their respective bargaining teams.

- B. The District shall provide the committee with complete health and welfare benefits data in a timely manner as requested or when received from vendors, which includes but is not limited to:
 - 1. Utilization (HIPPA protected)

2. Claims Experience (HIPPA protected)
3. Enrollment
4. Claims Data Reports
5. Financial Data related to Health Premiums
6. Reports and Updates from the Carriers


AGREED:

For the District:



 Susan J. Mills Date
 Assistant Superintendent, Human Resources
 Riverside Unified School District


 Vanessa Connor



 Shani Dahl



 Edrai Hernandez




 Jill Collier




 Orin Williams

For CSEA:



 Daniel Rudd Date
 President, CSEA Chapter 506
 Riverside Unified School District



 Lynn Thompson
 Labor Relations Representative
 CSEA



 Gloria Cormier

 Laura Egan

 Joyce Marsteller



 Joseph Baglio



 Tim Wooten

AGREED:

For the District:

Susan J. Mills

Date

Assistant Superintendent, Human Resources
Riverside Unified School District

Vanessa Connor

Shani Dahl

Edral Hernandez

Jill Collier

Orin Williams

For CSEA:

Daniel Rudd

Date

President, CSEA Chapter 506
Riverside Unified School District

Lynn Thompson
Labor Relations Representative
CSEA

Gloria Cormier

Laura Egan

Joyce Marsteller

Joseph Baglio

Tim Wooten

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 506
TENTATIVE AGREEMENT
November 17, 2014**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, Chapter 506 ("CSEA") the parties agree to:

ARTICLE VII (Salary Classification) is amended in its entirety to read:

8.0 Placement in Class and Definition: Every bargaining unit position shall be placed in a class, and each class assigned a salary range. The assignment of the salary range to a class shall be known as "salary classification." "Classification" means that each position in the classified service shall have a designated title, a regular minimum number of assigned hours per day, days per week, and months per year, a specific statement of the duties required to be performed by the employees in each such position, and the regular monthly salary rates for each such position.

Employees will receive a copy of their specific job description upon initial employment and/or upon a change to their specific assignment or job description. Refer to Appendix A for a complete listing of classifications and salary ranges.

8.1 Temporary Assignment in Higher Classification: When a unit member is temporarily performing the duties of a person in a higher salary range for any period of time which exceeds five (5) working days within a fifteen (15) day calendar period, the unit member shall be paid at the higher classification for the entire period during which the unit member is required to work out of the unit member's classification. The pay step on the higher salary range shall be on the next higher dollar figure above their regular pay, or step 1, whichever is greater.

- 8.1.1 It is the intent of this section to permit the District to work unit members temporarily outside their normal duties but in so doing to require that some reasonable additional compensation be provided the unit member during such temporary assignment when that assignment is of significant duration. Assignments in a higher classification shall be offered as equally as possible among qualified unit members.
- 8.2 **Reclassification:** **Reclassification** means the upgrading of a position to a higher classification as a result of the gradual increase of the duties being performed by the incumbent(s) in such position. It is the intent of this section that the incumbent(s) shall be entitled to the upgrading of positions to higher classifications where there has been a significant change, required by the District, in the duties being performed by incumbents in such positions, where such changes are not temporary in nature, and where changes require a skill level or a responsibility level higher than that usually required of the existing classification.
- ~~8.2.2 **Criteria/Requirements:** An employee, or group of employees, may request a review of their position by filling out a Request for Reclassification form (received from and returned to Human Resources. "Request for Reclassification" forms received in Human Resources on or before January 15, March 15, or September 15 will be considered by the RAC within sixty (60) days.~~
- 8.3 **Procedure to Request Reclassification:** An employee, or group of employees, (applicant) may request a review of their position by filling out a Request for Reclassification form (received from and returned to the Personnel Department). Request for Reclassification forms received in Personnel on, or before, February 1 or September 15 will be considered and a response will be rendered by the Negotiation Team within ninety (90) calendar days of each deadline date. The Negotiation Team will review the Request for Reclassification

using established criteria and will issue a decision to the applicant with findings and rationale.

~~8.2.1~~ **8.3.1** ~~Reclassification Advisory Committee:~~ ~~The~~ ~~Reclassification~~ ~~Advisory~~ ~~Committee~~ ~~(RAC)~~ shall be composed of four (4) representatives from the District and four (4) representatives from CSEA. ~~The~~ ~~Reclassification~~ ~~Advisory~~ ~~Committee~~ ~~(RAC)~~ reviews the request for reclassification using established criteria and issues a decision. No person shall participate on the RAC without appropriate training in the method and process of determining classifications and ranking. **All Negotiation Team members will be trained in the reclassification process. Decisions of the RAC shall be made by majority vote.**

In the event there is a conflict of interest (ie direct supervision, family relationship, or same classification) by an employee on the Negotiation Team, that employee will recuse himself/herself from voting at that time.

~~8.2.3~~ **8.3.2** If a ~~unit member~~ **an applicant** does not agree with the ~~Reclassification Advisory Committee's~~ decision, the ~~unit member~~ **applicant** may request and submit a **Reconsideration Form** appeal this decision to the ~~RAC~~ **Personnel Department** within ~~ten~~ **fifteen (10-5)** workdays from the date the ~~applicant~~ **employee** was notified in writing of the decision. **The request for reconsideration shall be limited to information not previously submitted to or considered by the Negotiation Team. If reconsideration is requested an appeal is made, the RAC Personnel Department shall respond acknowledge receipt of such request within ten (10) work days and forward the request to the Negotiation Team to schedule a meeting with the unit member to review the matter and to render their final decision. The Negotiation Team will notify the applicant of its decision regarding the Request for Reconsideration within a reasonable period of time.**

~~8.2.4 8.3.3~~ If reconsideration by the RAC reaffirms their prior conclusion that reclassification is unwarranted, the employee is notified of their right to appeal this decision to the ~~Reclassification Appeals Board (RAB) comprised of three (3) CSEA (President, Job Steward, Labor Representative) and three (3) Management (Assistant Superintendent, Human Resources, Director, Classified Personnel, 1 additional designee) representatives.~~ The decision of the **RAB Negotiation Team** shall be by consensus, ~~final and shall not be If the Negotiation Team determines that a reclassification is warranted it shall be~~ subject to the **approval of the Riverside Unified School District Board of Education and ratification by the California School Employees Association, Chapter 506 grievance procedure.**

8.3.4 If a request for reclassification is denied, a new request for reclassification may not be submitted until fifteen (15) months from the date of denial.

~~8.3 All approved reclassifications shall be forwarded to CSEA for review. If necessary, CSEA will submit a written demand to bargain over the proposed changes to the job description including but not limited to the title, duties, and salary range.~~

8.4 ~~8.3.1~~ Salary Placement of Reclassified Position: When a position or class of positions is reclassified to a higher range, the position or positions shall be placed at a minimum, on the step of the new range which will result in a percentage salary increase not less than the difference between successive ranges, approximately two and one-half percent (2 ½%)

~~8.4.1 8.3.2~~ Effective Date of Rate Adjustment: Any adjustment in the rate will be effective as of the date the new classification was established or the change or changes implemented. Incumbent unit members shall have their rate adjusted effective to the date they filed a request for reclassification to the Committee.

8.4 ~~8.4.2~~ Incumbent Rights: When an entire class of positions is reclassified, the incumbents in the positions shall be entitled to serve in the new positions.

8.5 8.4.3 Downward Adjustment: When it is agreed that an entire classification shall be reallocated to a lower salary classification, all incumbents serving therein shall be continued at their former rate of pay until future salary adjustments provide a salary increase for those incumbents in the new salary classification. Any other downward adjustment of salary shall be considered a demotion, and shall take place only in accordance with the layoff or disciplinary procedures of this Agreement and applicable law.

8.6 8.4.4 Abolition of a Position or Class of Positions: If the District proposes to abolish a class of positions, it shall notify CSEA in writing.


AGREED:

For the District:

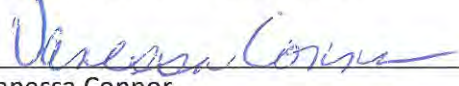
For CSEA:




Susan J. Mills Date 11-17-14
Assistant Superintendent, Human Resources
Riverside Unified School District



Daniel Rudd Date 11/17/14
President, CSEA Chapter 506
Riverside Unified School District



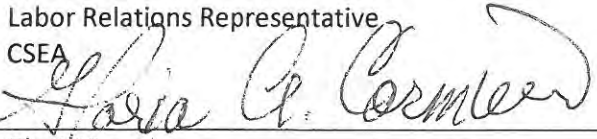
Vanessa Connor



Lynn Thompson
Labor Relations Representative
CSEA




Shani Dahl




Gloria Cormier



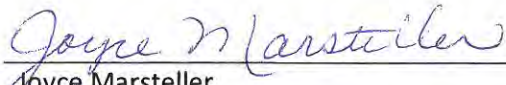
Edrai Hernandez



Laura Egan




Jill Collier




Joyce Marsteller



Orin Williams



Joseph Baglio



Tim Wooten

Memorandum of Understanding

**Riverside Unified School District
and the
California School Employees Association and its
Riverside Chapter #506**

Maintenance and Operations Specialist Classification

April 21, 2014

Background: The job description for the classification of Maintenance and Operations Specialist does not properly address the work actually being performed by the individual departments the Specialists are assigned to. The Riverside Unified School District (RUSD) desires to create 11 separate job descriptions to address the jobs actually being performed by the 11 separate departments within the maintenance and operations department, Maintenance and Operations Specialist classification. The California School Employees Association and its Chapter 506 (CSEA) desires to protect the seniority rights of the members currently within the M&O Specialist classification.

Agreement: The parties agree that job descriptions will be revised to reflect the job title change and job specific revisions. The employees in the Maintenance and Operations Specialist classification as of 4/21/14 shall retain their seniority within the M&O Specialist classification for the purpose of layoff until such time as they leave the bargaining unit or separate from the District.

This agreement is subject to the CSEA 610 policy regarding ratification and approval by the District's Board of Trustees.

AGREED:

For the District:


Date 4-21-14

Susan J. Mills
Assistant Superintendent, Department of
Personnel- Leadership and Development,
Riverside Unified School District



Vanessa Connor



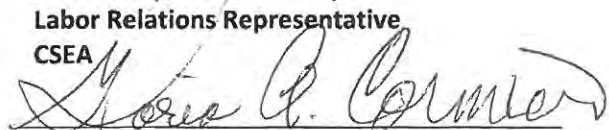
Shani Dahl

For CSEA:


Date 4/21/14

Daniel S. Rudd
President, CSEA Chapter 506
Riverside Unified School District


Lynn Thompson
Labor Relations Representative
CSEA


Gloria Cormier

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 506
TENTATIVE AGREEMENT
June 3, 2014**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, Chapter 506 ("CSEA") the parties agree to the following job description:

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MECHANICAL TRADES MAINTENANCE WORKER
 (Range 18)**

BASIC FUNCTION:

Under the direction of **an assigned supervisor**, perform a variety of skilled and semi-skilled building and maintenance work.

REPRESENTATIVE DUTIES:

Pick up and deliver supplies and/or equipment such as **scissor or boom lift and trailer to and from assigned sites. E**

Operate and assure proper maintenance and repair **as it relates to a variety of specialized hand tools, power tools and equipment including lifts (scissor and boom). E**

Assist with (scissor and boom) lift work as assigned. E



Perform minor installation of fixtures. E

Perform preventive maintenance (PM) on HVAC (Heating, Ventilation, Air Conditioning) units and related equipment. E

Drive a District vehicle to conduct work. E

Assist with repairs on HVAC&R (Heating, Ventilation, Air Conditioning and Refrigeration) equipment, replacing fuses, installing HVAC units, installing and repairing HVAC&R motors, fabricate, repair, and install duct work. E

Assist with energy management system (EMS) installations and repairs.

 CSEA
 District

Replace fuses, fixtures, sockets, drop cords and switches. *E*

Maintain and install minor electrical equipment and lamps. *E*

Assist with installing conduit and lighting ballasts. *E*

Assist with removing and replacing faucets, fixtures and pumps.

Thread and assemble piping. *E*

Clean drains and lines of other plumbing fixtures. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Common methods, tools and equipment used in mechanical trades.

Basic HVAC&R theory.

Health and safety regulations.

Safe working methods and procedures.

ABILITY TO:

Perform minor maintenance on buildings and equipment.

Understand and follow oral and written directions.

Establish and maintain effective relationships with others.

Operate the appropriate motor vehicles and lifts (scissors and boom).

Acquire skills in a variety of mechanical trade's positions.

Effectively operate a computer/laptop and commonly used job-related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: **completion of twelfth grade and one year of experience in a related maintenance trade.**

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environments.

Driving a vehicle to conduct work.

Subject to fumes and noise from air conditioning and refrigeration equipment.

Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Dexterity of hands, wrists and fingers to operate hand tools and specialized equipment.

Reaching overhead, above the shoulders and horizontally.
Kneeling or crouching.
Lifting, carrying, pushing and pulling heavy objects.
Climbing ladders and working from heights.
Walking and standing for extended periods of time.
Bending at the waist.

HAZARDS:

Working on ladders, lifts and or scaffolding at heights.
Fumes from HVAC&R, plumbing and electrical soldering or welding.
Electrical power supply and high voltage.
Exposure to vapors and fumes.
Working around and with machinery having moving parts.

AGREED:

For the District:

For CSEA:

Susan J. Mills Jan 24, 2014
Date

Assistant Superintendent, Human Resources
Riverside Unified School District

Daniel S. Rudd 6/1/14
Date

President, CSEA Chapter 506
Riverside Unified School District

Vanessa Connor
Vanessa Connor

Lynn Thompson
Lynn Thompson
Labor Relations Representative
CSEA

Shani Dahl
Shani Dahl

Gloria Cormier
Gloria Cormier

Edrai Hernandez
Edrai Hernandez

Laura Egan
Laura Egan

Jill Collier
Jill Collier

Joyce Marsteller
Joyce Marsteller

Orin Williams
Orin Williams

Joseph Baglio
Joseph Baglio

Tim Wooten
Tim Wooten

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 506
TENTATIVE AGREEMENT
June 3, 2014**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, Chapter 506 ("CSEA") the parties agree to the following job description revisions:

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MAINTENANCE AND OPERATIONS SPECIALIST I-
BUSINESS MACHINES
(Range 30)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to ~~assigned trade(s)~~ **business machine repair**; evaluate work requests and distribute to assigned division staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; estimate time and material cost; schedule and assign work to assigned crews.

REPRESENTATIVE DUTIES:

Evaluate work requests and distribute to assigned division staff. *E*

Coordinate the work of Maintenance and Operations personnel in the ~~assigned trade~~ **business machine repair** duties; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures. *E*

Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned. *E*

Diagnose problems and arrange for repairs ~~in the assigned maintenance area(s)~~ of **business machine equipment**, travel to District locations to conduct inspections and prepare estimates. *E*

Develop or assist in the development of work schedules; assign tasks to workers. *E*

Provide in-service training for assigned personnel; train assigned staff in the proper operation of related equipment and safety techniques as assigned. *E*

Prepare and file regular reports on the condition of assigned ~~facilities~~ **equipment. E**

~~Participate in the work of assigned trades as assigned; serve as the supervisor in the absence of the supervisor.~~

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the installation, repair and maintenance of District ~~facilities~~ **business machine equipment.**

Methods, materials and tools utilized in the maintenance of various office machines.

Basic record-keeping techniques.

ABILITY TO:

Perform a variety of on-site and/or shop-based business machine repairs; maintain and repair: electronic duplicators, cash registers, collators, staplers, paper stackers, electronic copiers, and other office machines.

Repair and overhaul a wide variety of manual and electronic office machines.

Follow oral and written directions.

Read and interpret blueprints and installation instructions.

Perform skilled maintenance work.

Present oral **and written** reports.

Develop projected needs for labor, parts and equipment based upon estimated workload.

Operate light and medium weight vehicles.

Establish and maintain effective relationships with others.

Effectively operate a computer/laptop and commonly used job-related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years experience in ~~skilled maintenance trade in the assigned area of responsibility~~ **office machine maintenance and repair work**, including at least two years at ~~the journey~~ **a journeyman-level.**

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor environment.

Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Seeing to diagnose problems.

Dexterity of wrists, hands, and fingers to operate assigned equipment.

Perform heavy manual ~~Physical~~ labor.

Hearing and speaking to exchange information and make presentations.

Sitting or standing for extended periods of time.

~~Lifting~~ **Lift, push, pull or carry heavy objects.**

Bending at the waist.

Crawling, crouching and kneeling to conduct work.

HAZARDS:

Fumes from toner chemicals.

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MAINTENANCE AND OPERATIONS SPECIALIST I –
FLEET SERVICES
(Range 30)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to ~~assigned trade(s)~~ **the automotive repair trade**; evaluate work requests and distribute to assigned division staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; estimate time and material cost; schedule and assign work to assigned crews.

REPRESENTATIVE DUTIES:

Evaluate work requests and distribute to assigned division staff. *E*

Coordinate the work of Maintenance and Operations personnel in the ~~assigned trade duties~~ **automotive repair trade**; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures, **as well as safety and traffic laws.** *E*

Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned. *E*

Repair and maintain vehicles and equipment such as: heavy vehicles, trucks, backhoes, tractors, vans, cars, generators, and other large and small grounds equipment. *E*

Diagnose problems and arrange for repairs in the assigned maintenance area(s); travel to District locations to conduct inspections and prepare estimates. *E*

Retrieve vehicles wherever they break down. *E*

Develop or assist in the development of work schedules; assign tasks to workers. *E*

Evaluate welding projects and finish work. *E*

Provide in-service training for assigned personnel; train assigned staff in the proper operation of related equipment and safety techniques as assigned. *E*

Prepare and file regular reports on the condition of assigned ~~facilities~~ **vehicles and equipment.** *E*

~~Participate in the work of assigned trades as assigned; serve as the supervisor in the absence of the supervisor.~~

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the ~~installation~~, repair and maintenance of District ~~facilities~~ **vehicles and equipment.**

Basic record-keeping techniques.

ABILITY TO:

Drive/operate all vehicles and equipment within the District fleet.

Perform preventive maintenance on vehicles and equipment.

Diagnose, repair and maintain a wide variety of large and small gasoline engines and diesel equipment.

Perform welding as assigned.

Follow oral and written directions.

Read and interpret ~~blueprints~~ **repair manuals** and installation instructions.

Perform skilled **automotive** maintenance work.

Present oral **and written** reports.

Develop projected needs for labor, parts and equipment based upon estimated workload.

Operate light and medium weight vehicles.

Establish and maintain effective relationships with others.

Effectively operate a computer/laptop and commonly used job related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years' experience in ~~skilled maintenance trade in the assigned area of responsibility~~ **as a vehicle mechanic**, including at least two years at ~~the journey level~~ **a journeyman-level.**

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environment.

Vehicle and equipment repair shop environment.

Driving vehicles to conduct work.

Noise from equipment operation.

Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.
Dexterity of wrists, hands and fingers to operate assigned equipment.
Perform heavy manual Physical labor.
Hearing and speaking to exchange information and ~~train staff make presentations.~~
Standing for extended periods of time.
~~Lifting~~ **Lift, push, pull or carry heavy objects.**
Bending at the waist.
Crawling, crouching and kneeling to conduct work.
Reaching overhead, above the shoulders and horizontally.

HAZARDS:

Subject to noise and fumes from equipment operation.
Exposure to fumes, vapors, gasoline, diesel, oil, and solvents.
Working around machinery with moving parts.
Extreme heat and minor burns associated with welding.

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MAINTENANCE AND OPERATIONS SPECIALIST I –
PAINT SHOP
(Range 30)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to **the painting trade** ~~assigned trade(s)~~; evaluate work requests and distribute to assigned division staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; estimate time and material cost; schedule and assign work to assigned crews.

REPRESENTATIVE DUTIES:

Evaluate work requests and distribute to assigned division staff. *E*

Coordinate the work of Maintenance and Operations personnel in the ~~assigned trade~~ **painting trade** duties; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures **as well as Air Quality Management Division (AQMD) requirements.** *E*

Order and maintain ~~inventory of~~ equipment and supplies; conduct periodic physical inventory ~~as assigned~~ **and order supplies and materials as needed.** *E*

Diagnose problems and arrange for repairs in the assigned maintenance area(s); travel to District locations to conduct inspections and prepare estimates, **and travel out of the District for parts and materials.** *E*

Develop or assist in the development of work schedules; assign tasks to workers. *E*

Provide in-service training for assigned personnel; train assigned staff in the proper operation **and cleaning** of related equipment ~~and, proper sub-straight preparation, proper painting, as well as safety techniques as assigned.~~ *E*

Operate sandblasting equipment. *E*

Prepare and file regular reports on the condition of assigned facilities. *E*

~~Participate in the work of assigned trades as assigned; serve as the supervisor in the absence of the supervisor.~~

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the ~~installation, repair and painting maintenance~~ of District facilities and property.

Brush, roller and spray painting practices and procedures.

Preparation of various surfaces, such as interiors and exteriors of buildings, parking lots and play areas.

Application of paints and finishes to various surfaces.

Safety precautions in handling and storage of painting materials.

Safety procedures pertaining to ladders, rigging and scaffolds.

District organization, operations, policies and objectives.

Basic record-keeping techniques.

ABILITY TO:

Train and provide work direction to others.

Follow oral and written directions.

Read and interpret blueprints and installation instructions.

Perform skilled ~~maintenance work~~ **painting and graffiti removal.**

Present oral **and written** reports.

Develop projected needs for labor, parts and equipment based upon estimated workload.

Operate light and medium weight vehicles.

Establish and maintain effective relationships with others.

Effectively operate a computer/laptop and commonly used job-related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years' experience in ~~skilled maintenance trade in the assigned area of responsibility~~ **Commercial Painting**, including at least two years at ~~the journey level~~ **a journeyman-level.**

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environments.

Driving a vehicle to conduct work.

Noise from equipment operation.

Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.

Dexterity of wrists, hands and fingers to operate assigned equipment.

Perform heavy manual ~~Physical~~ labor.
Hearing and speaking to exchange information and ~~make presentations~~ train staff.
Standing for extended periods of time.
Lift, push, pull or carry ~~lifting~~ heavy objects.
Bending at the waist.
Crawling, crouching and kneeling to conduct work.
Reaching overhead, above the shoulders and horizontally.
Working from ladders and scaffolding.
Able to wear a respirator.

HAZARDS:

Working on ladders or scaffolding at heights.
Fumes from paint, solvents, and other paint-related chemicals.
Subject to noise from equipment.

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MAINTENANCE AND OPERATIONS SPECIALIST I –
ALARMS and CLOSED CIRCUIT TELEVISION (CCTV)
(Range 30)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to ~~assigned trade(s)~~ **Alarms and CCTV**; evaluate work requests and distribute to assigned division staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; ~~estimate time and material cost~~; schedule and assign work to assigned crews. **Provide technical support for site personnel via telephone or e-mail request.**

REPRESENTATIVE DUTIES:

~~Evaluate work requests and distribute to assigned division staff. E~~

~~Coordinate the work of maintenance and operations personnel in the assigned trade duties; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures. E~~

~~Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned. E~~

Prepare weekly backlog reports and under the direction of the Alarms/CCTV supervisor distributes daily assignments to the Alarms/CCTV technical staff. E

Responsible for the collection of daily job assignments (work orders) from the Alarms/CCTV technicians and closing and inputting comments including technicians' notes into a computerized work order system. E

Diagnose problems and perform troubleshooting, repairs, calibrate radio and electromechanical public address systems and network based computerized public address systems, Alarms/CCTV equipment. E

Provide recommendations of current District Standards of the Alarms/CCTV equipment. E

Assist in development and upgrading the latest Alarms/CCTV specifications.

Responsible for providing district specifications, inspection, and approval of new construction. E

Develop and maintain preventive maintenance schedules of all Fire and Intrusion Alarm systems. E

Troubleshoot, assist in the repairs, oversee and approve new installation of Alarms/CCTV equipment, order and maintain inventory of equipment and supplies. E

Responsible for conducting periodic physical inventory of Alarms/CCTV supplies and equipment. E

Program and update current Intrusion Alarm codes for all users. E

Run periodic computerized maintenance reports of all addressable fire alarm devices and schedule necessary preventive maintenance. E

Diagnose problems and arrange for repairs in the assigned maintenance area(s); travel to District locations to conduct inspections and prepare estimates. E

~~Develop or~~ **Assist in the development of work schedules; assign tasks to workers.**

~~Provide in-service training for assigned personnel; train assigned staff in the proper operation of related equipment and safety techniques as assigned~~ **safe use of ladders, and aerial lifts safety while working around electrical circuits. E**

~~Prepare and file regular reports on the condition of assigned facilities~~ **Intrusion/Fire Alarm and CCTV systems. E**

Respond to Intrusion and Fire Alarm emergencies and assist the responding authority in resolving, documenting, and securing the sites. E

~~Participate in the work of assigned trades as assigned; serve as the supervisor in the absence of the supervisor.~~

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the installation, repair and maintenance of District facilities.

Basic record-keeping techniques.

The use and care of commonly used electronic test equipment.

Safety practices working in confined space conditions.

Safety practices working on elevated platforms/ladders.

ABILITY TO:

Interpret and abide by Fire Alarm Code.

Use Volt/ohm (VOM) meter, network analyzing tools and specialized test equipment to identify equipment problems and malfunctions.

Test Fire Alarm/Intrusion Alarm systems and new installations.

Use electrical hand tools during installations or repairs of Fire Alarms and CCTV systems.

Use extension ladders, platform and bucket lifts during service calls and new installation.

Follow oral and written directions.

Read and interpret blueprints, diagrams, schematics, service manuals and installation instructions.

Perform skilled maintenance work.

Present oral and written reports.

Develop projected needs for labor, parts and equipment based upon estimated workload.

Operate light and medium weight vehicles.

Establish and maintain effective relationships with others.

Effectively operate a computer/laptop and commonly used job-related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years' experience in ~~skilled maintenance trade in the assigned area of responsibility~~ **Fire Alarm/Intrusion Alarm and CCTV system repair**, including at least two years at ~~the journey level~~ **a journeyman-level.**

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environments.

Driving a vehicle to conduct work.

Noise from equipment operation.

Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.

Dexterity of wrists, hands and fingers to operate assigned equipment for **extended periods of time.**

Perform heavy manual ~~Physical~~ labor.

Hearing and speaking to exchange information and ~~make presentations~~ **train staff.**

Standing for extended periods of time.

Lift, push, pull or carry ~~Lifting~~ heavy objects.

Bending at the waist.

Crawling, crouching and kneeling to conduct work.

Reaching overhead, above the shoulders and horizontally.

HAZARDS:

Working at heights to perform work.

Working in cramped or restrictive work chamber.

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MAINTENANCE AND OPERATIONS SPECIALIST I-
AUDIO/VISUAL (A/V) and RADIO COMMUNICATIONS
(Range 30)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to ~~assigned trade(s)~~ **the A/V and Radio Communications trade**; evaluate work requests and distribute to assigned division staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; ~~estimate time and material cost~~; schedule and assign work to assigned crews. **Provide technical support for site personnel via telephone or e-mail request.**

REPRESENTATIVE DUTIES:

~~Evaluate work requests and distribute to assigned division staff. E~~

~~Coordinate the work of maintenance and operations personnel in the assigned trade duties; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures. E~~

~~Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned. E~~

Develop or assist in the development of work schedules; assign tasks to workers. *E*

Provide in-service training for assigned personnel; train assigned staff in the proper operation of related equipment ~~and safety techniques as assigned. E~~

~~Prepare and file regular reports on the condition of assigned facilities. E~~

Prepare weekly backlog reports and under the direction of the A/V supervisor distributes daily assignments to A/V technical staff. *E*

Responsible for the collection of daily job assignments (work orders) from the A/V technicians and closing and inputting comments including technicians notes into a computerized work order system. *E*

Diagnose problems and perform troubleshooting, repairs, calibrates, radio and electromechanical public address systems and networked based computerized public address systems and A/V equipment. *E*

Provide recommendations of current District Standards of the A/V and Radio equipment. E

Responsible for maintaining the latest A/V specifications in the District Standards book. E

Inspect and provide District specifications and procedural direction for private contractors during new construction and new district-wide projects. E

Maintain preventive maintenance schedules and procedures. E

Perform preventive maintenance on A/V/Radio equipment; integrate audiovisual components to perform specialized functions. E

Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned of A/V and Radio equipment. E

Perform data entry of Radio and A/V equipment in the computerized asset management database. E

Diagnose problems and arrange for repairs in the assigned maintenance area(s); travel to District locations to conduct inspections. E

Troubleshoot, repair, and maintain A/V and Radio equipment. E

Respond to Intrusion and Fire Alarm emergencies and assist the responding authority in resolving, documenting and securing the sites.

~~Participate in the work of assigned trades as assigned; serve as the supervisor in the absence of the supervisor.~~

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the installation, repair and maintenance of District facilities.

Basic record-keeping techniques.

The use and care of commonly used electronic test equipment.

Safety practices working in confined space conditions.

Safety practices working on elevated platforms/ladders.

ABILITY TO:

Interpret diagrams, schematics, and service manuals.

Use Volt/ohm (VOM) meter, Oscilloscope, network analyzing tools and test equipment to identify equipment problems and malfunctions.

Use electrical hand tools during installations or repairs of Radio communication or A/V equipment.

Follow oral and written directions.

Read and interpret blueprints, **diagrams, schematics, service manuals** and installation instructions.

Perform skilled maintenance work.

Present oral **and written** reports.

Develop projected needs for labor, parts and equipment based upon estimated workload.

Operate light and medium weight vehicles.

Establish and maintain effective relationships with others.

Effectively operate a computer/laptop and commonly used job related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years' experience in ~~skilled maintenance trade in the assigned area of responsibility~~ **Radio Communications and A/V repair**, including at least two years at ~~the journey level~~ **a journeyman-level.**

LICENSES AND OTHER REQUIREMENTS:

Possess a Federal Communication Commission (FCC) License.

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor **and outdoor** environments.

Driving a vehicle to conduct work.

Noise from equipment operation.

Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.

Dexterity of wrists, hands and fingers to operate assigned equipment **for extended periods of time.**

Perform heavy manual ~~Physical~~ labor.

Hearing and speaking to exchange information and make presentations.

Sitting or standing for extended periods of time.

Lift, push, pull or carry ~~Lifting~~ heavy objects.

Bending at the waist.

Crawling, crouching and kneeling to conduct work.

Reaching overhead, above the shoulders and horizontally.

HAZARDS:

Working at heights to perform work.

Working in cramped or restrictive work chamber.

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MAINTENANCE AND OPERATIONS SPECIALIST II-
PLUMBING and AQUATIC
(Range 30 33)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to ~~assigned trade(s)~~ **the mechanical trades plumbing and aquatic shop**; evaluate work requests and distribute to assigned ~~division~~ **plumbing and aquatic** staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; estimate time and material cost; schedule and assign work to assigned ~~crews~~ **plumbing and aquatic staff**.

REPRESENTATIVE DUTIES:

Perform journey-level mechanical maintenance work in the repair, service, installation and alteration of plumbing fixtures; work from blueprints and sketches. E

Repair, remove and replace sewer lines and laterals, gas lines and regulators, hot water heaters, pool heaters, drinking fountains, faucets, toilets and other equipment and systems. E

Install, repair and test hot water, tap water plumbing systems, diagnose malfunctions and determine repair needs. E

Connect water mains, timers and controls. E

Repair and adjust low pressure heating and ventilation equipment. E

Install, service, maintain, regulate, repair and replace plumbing lines, fixtures, fittings and equipment. E

Operate a variety of inspection and specialized repair equipment including power roto-rooters, power snakes and a variety of power and hand tools. E

Unclog drains and rain gutters.

Evaluate work requests and distribute to assigned ~~division~~ plumbing and aquatic staff. E

Coordinate the work of ~~maintenance and operations personnel in the assigned trade~~ assigned plumbing and aquatic staff duties; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures. E

Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned. *E*

Diagnose problems and arrange for repairs in the assigned maintenance area(s); travel to District locations to conduct inspections and prepare estimates. *E*

Develop or assist in the development of work schedules; assign tasks to ~~workers~~ **plumbing and aquatic staff.** *E*

Provide in-service training for assigned personnel; train assigned staff in the proper operation of related equipment and safety techniques as assigned. *E*

Prepare and file regular reports on the condition of assigned facilities. *E*

~~Participate in the work of assigned trades as assigned; serve as the supervisor in the absence of the supervisor.~~

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the installation, repair and maintenance of District facilities.

Principles, methods, equipment, tools and materials of journeyman-level plumbing work.

Applicable mechanical, electrical, plumbing and safety codes and regulations.

Methods, materials, equipment and tools used in hazmat swimming pool procedures, maintenance and operations.

Electrical, plumbing, solar, basic chemistry and combustion.

Basic record-keeping techniques.

Health Department and safety regulations policies related to commercial pools.

Energy Management Systems (EMS), Direct Digital Control (DDC) and related systems.

Pool chemical controllers and how they relate to computers and EMS.

ABILITY TO:

Read and write program code using District related EMS programming languages.

Adapt to changes in controllers, equipment, configuration, programming language and technology.

Prepare clear, complete and concise EMS records and reports.

Read and use a chemical dosing chart.

Perform journeyman-level work in the repair, inspection, servicing and alteration of plumbing systems and related equipment.

Follow oral and written directions.

Read and interpret blueprints and installation instructions.

Perform skilled maintenance work.

Present oral and written reports.

Develop projected needs for labor, parts and equipment based upon estimated workload.
Operate light and medium weight vehicles.
Establish and maintain effective relationships with others.
Effectively operate a computer/laptop and commonly used job related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years' experience ~~in skilled maintenance trade in the assigned area of responsibility~~ as a plumber, including at least two years at ~~the journey level~~ a journeyman-level.

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.
Must possess and maintain a current Aquatic Facility Operator (AFO) or Certified Pool Operator (CPO) certification or successfully obtain the certification within the first six (6) months of employment.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environments.
Driving a vehicle to conduct work.
Working around swimming pools.

PHYSICAL ABILITIES:

Must be able to swim.
Seeing to diagnose problems.
Dexterity of wrists, hands and fingers to operate assigned equipment.
Perform heavy manual ~~Physical~~ labor.
Hearing and speaking to exchange information, ~~and~~ make presentations, **and train staff.**
Lift, push, pull or carry ~~Lifting~~ heavy objects.
Standing for extended periods of time.
Bending at the waist.
Crawling, crouching and kneeling to conduct work.
Reaching overhead, above the shoulders and horizontally.

HAZARDS:

Exposure to offensive or unhealthy vapors and fumes.
Exposure to pool chemicals.
Exposure to high pressure bottles of CO2 (3,000 psi).
Electrical power supply and high voltage.
Working in a cramped or restrictive work chamber.

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MAINTENANCE and OPERATIONS SPECIALIST II-
ELECTRICAL
(Range ~~30~~ 33)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to ~~assigned trade(s)~~ **the mechanical trades Electrical Shop**; evaluate work requests and distribute to assigned ~~division~~ **electrical** staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; estimate time and material cost; schedule and assign work to assigned ~~crews~~ **electrical staff**.

REPRESENTATIVE DUTIES:

Evaluate work requests and distribute to assigned **electrical** ~~division~~ staff. *E*

Coordinate the work of ~~maintenance and operations personnel in the~~ assigned **electrical staff** ~~trade~~ duties; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures. *E*

Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned. *E*

Diagnose problems and arrange for repairs ~~in the assigned maintenance area(s)~~. *E*

Travel to District locations to conduct inspections and prepare estimates. *E*

Develop or assist in the development of work schedules; assign tasks to ~~workers~~ **electrical staff**. *E*

Provide in-service training for assigned personnel; train assigned staff in the proper operation of related equipment and safety techniques as assigned. *E*

Prepare and file regular reports on the condition of assigned facilities. *E*

Install, repair and service high voltage, low voltage, DDC and related systems. *E*

Inspect, repair, install, test, service, and maintain electrical systems, including conduit and duct systems, light and power circuits, motors, generators, control equipment, switches, switchboards, fans, buzzers; assure balanced load and clean electrical flow. *E*

Install primary and secondary conductors for air conditioning equipment. *E*

Install controls and write simple operating programs for energy management systems (EMS), i.e., air conditioning, pumps, heating, and lighting systems. E

Install interior and exterior wiring and conduit; install, repair and maintain ceiling lighting, ballasts and lamps. E

Wire new construction, remodels and altered structures according to established safety standards. E

Inspect and repair main distribution breakers on transformers and high voltage systems. E

Replace circuit breakers and panels. E

Assemble, install, and maintain lighting fixtures, switches and field lighting systems. E

Order, requisition and maintain an adequate inventory of supplies, parts, and materials. E

~~Participate in the work of assigned trades as assigned; serve as the supervisor in the absence of the supervisor.~~

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the installation, repair and maintenance of District facilities.

Energy Management Systems (EMS), Direct Digital Control (DDC) and related systems.

Methods, practices, materials, tools and equipment used in the electrical trade.

Air conditioning and refrigeration equipment and theory.

Electrical building codes and regulations applicable to school facility maintenance and repair.

Electrical and electronic theory.

Design, installation and maintenance of electrical apparatus.

National Electrical Code and Electrical Safety Orders of the Industrial Accident Commission.

High voltage installation, tools and safety.

ABILITY TO:

Read and write program code using District related EMS programming languages.

Adapt to changes in controllers, equipment, configuration, programming language and technology.

Prepare clear, complete and concise EMS records and reports.

Plan, organize, and lay out electrical work.

Follow oral and written directions.

Read and interpret blueprints and installation instructions.
Perform skilled ~~maintenance~~ **electrical** work.
Present oral **and written** reports.
Develop projected needs for labor, parts and equipment based upon estimated workload.
Operate light and medium weight vehicles.
Establish and maintain effective relationships with others.
Effectively operate a computer/laptop and commonly used job related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years' experience as an **electrician** ~~in skilled maintenance trade in the assigned area of responsibility~~, including at least two years at ~~the journey level~~ **a journeyman-level**.

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor **and outdoor** environments.
Driving a vehicle to conduct work.
Noise from equipment operation.
Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.
Dexterity of wrists, hands and fingers to operate assigned equipment.
Perform heavy manual ~~Physical~~ labor.
Hearing and speaking to exchange information, ~~and~~ make presentations, **and train staff.**
Lift, push, pull or carry ~~Lifting~~ heavy objects.
Standing for extended periods of time.
Bending at the waist.
Crawling, crouching and kneeling to conduct work.
Climbing ladders.
Reaching overhead, above the shoulders and horizontally.

HAZARDS:

Working on ladders or scaffolding at heights.
Working in cramped or restrictive work chamber.
Working around and with machinery having moving parts.
Exposure to flying debris or nails.
Electrical power supply and high voltage.

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: MAINTENANCE AND OPERATIONS SPECIALIST II –
HVAC&R/PREVENTIVE MAINTENANCE
(Range 30 33)**

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a wide variety of highly skilled tasks related to ~~assigned trade(s)~~ **the mechanical trades HVAC&R/PM (Heating, Ventilation, Air Conditioning and Refrigeration/Preventive Maintenance) shop**; evaluate work requests and distribute to assigned ~~division~~ HVAC&R/PM staff; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures; estimate time and material cost; schedule and assign work to assigned ~~crews~~ HVAC&R/PM staff.

REPRESENTATIVE DUTIES:

Evaluate work requests and distribute to assigned ~~division~~ HVAC&R/PM staff. *E*

Coordinate the work of ~~maintenance and operations personnel in the assigned trade~~ assigned HVAC&R/PM staff duties; conduct inspections of work in progress and completed work to assure compliance with established guidelines and procedures. *E*

Order and maintain inventory of equipment and supplies; conduct periodic physical inventory as assigned. *E*

Diagnose problems and arrange for repairs in the assigned maintenance area(s); travel to District locations to conduct inspections and prepare estimates. *E*

Develop or assist in the development of work schedules; assign tasks to ~~workers~~ HVAC&R/PM staff. *E*

Provide in-service training for assigned personnel; train assigned staff in the proper operation of related equipment and safety techniques as assigned. *E*

Prepare and file regular reports on the condition of assigned facilities. *E*

~~Participate in the work of assigned trades as assigned; serve as the supervisor in the absence of the supervisor.~~

Install, service, maintain, troubleshoot and repair heating, air conditioning and refrigeration systems and equipment such as water systems, and refrigeration and freezing equipment; perform maintenance on equipment as required. *E*

Diagnose malfunctions and determine repair needs; tests for defective parts. *E*

Install, serve, maintain and repair systems, including temperature controls, pressures, electrical circuit applications, sealed systems and others according to established principles of the industry. *E*

Inspect, repair, maintain, rebuild and replace reciprocating and centrifugal compressors; clean rodding; maintain and service water towers, closed water systems, water pumps and other related equipment. *E*

Repair, install and maintain pneumatic control systems, including air compressors, low and high voltage control systems and related sensory instrumentation and controls for appropriate air flow. *E*

Service, repair, maintain and replace air blowers, exhaust fans, ventilators, coolers, gas fired heating equipment. *E*

Estimate and prepare cost and materials estimates; submit to appropriate personnel for approval; sign on open purchase orders from local vendors according to established procedures. *E*

Test systems and joints; insulate pipes pertaining to heating or ventilation systems. *E*

Fabricate, repair, and install duct work and covers. *E*

Operate and maintain a variety of specialized hand and power tools and equipment. *E*

Assure work completed and in progress complies with applicable EPA laws, rules and regulations. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

The use and care of commonly used and specialized hand and power tools required in the installation, repair and maintenance of District facilities.

Basic record-keeping techniques.

Energy Management Systems (EMS), Direct Digital Control (DDC) and related systems.

Methods, materials, tools, and equipment used in the maintenance and repair of ventilation and heating equipment.

Building codes, policies, regulations, and guidelines pertaining to typical school District ventilation and heating systems.

Proper use of refrigerant recovery equipment and safe disposal of refrigerant containers.

Technical aspects of field of specialty.

Health and safety regulations.

ABILITY TO:

Perform journeyman-level repair, maintenance, and installation of ventilation, heating and refrigeration equipment.

Read and write program code using District related EMS programming languages.

Adapt to changes in controllers, equipment, configuration, programming language and technology.

Prepare clear, complete and concise EMS and Indoor Air Quality (IAQ) records and reports.

Follow oral and written directions.

Read and interpret blueprints and installation instructions.

Perform skilled HVAC&R maintenance work.

Present oral and written reports.

Develop projected needs for labor, parts and equipment based upon estimated workload.

Operate light and medium weight vehicles.

Establish and maintain effective relationships with others.

Effectively operate a computer/laptop and commonly used job related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and four years' experience ~~in skilled maintenance trade in the assigned area of responsibility~~ as an HVAC&R technician, including at least two years at ~~the journey level~~ a journeyman-level.

LICENSES AND OTHER REQUIREMENTS:

Possess and maintain a valid and appropriate California driver's license.

Environmental Protection Agency (EPA) Type Universal License.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environments.

Driving a vehicle to conduct work.

Noise from equipment operation.

Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.

Dexterity of wrists, hands and fingers to operate assigned equipment.

Perform heavy manual ~~Physical~~ labor.

Hearing and speaking to exchange information, ~~and~~ make presentations, and train staff.

Lifting, push, pull or carry heavy objects.

Standing for extended periods of time.

Bending at the waist.


Crawling, crouching and kneeling to conduct work.
Climbing ladders.
Reaching overhead, above the shoulders and horizontally.


HAZARDS:

Working at heights to perform duties.
Working in cramped or restrictive work chamber.
Working around and with machinery having moving parts.
Exposure to vapors, fumes, and gases.
Electrical power supply and high voltage.

AGREED:

For the District:



 _____ Date June 4, 2014
 Susan J. Mills
 Assistant Superintendent, Human Resources
 Riverside Unified School District



 Vanessa Connor



 Shani Dahl



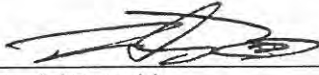
 Edrai Hernandez




 Jill Collier



 _____ 6/4/14
 Orin Williams

For CSEA:


 _____ Date 6/4/14
 Daniel S. Rudd
 President, CSEA Chapter 506
 Riverside Unified School District



 Lynn Thompson
 Labor Relations Representative
 CSEA



 Gloria Cormier



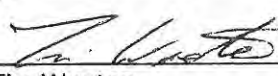
 Laura Egan



 Joyce Marsteller



 Joseph Baglio



 Tim Wooten

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
and its'
CHAPTER 506
TENTATIVE AGREEMENT
June 4, 2014**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, Chapter 506 ("CSEA") the parties agree to:

ARTICLE XIII – LEAVES

Section 13.5 Personal Necessity Leave is amended as follows:

13.5.2 Personal Necessity shall include any of the following:

- (7) Attending the high school graduation, ~~or~~ college graduation, ~~or the elementary school promotion and middle school promotion of the unit member's child/children, not to exceed one (1) day.~~

All other sections of Article XIII – Leaves remain as currently written.

AGREED:
For the District:

Susan Mills Jun 4, 2014
Susan J. Mills Date

Assistant Superintendent, Human Resources
Riverside Unified School District

Vanessa Connor
Vanessa Connor

Shani Dahl
Shani Dahl

Edrai Hernandez
Edrai Hernandez

Jill Collier
Jill Collier

Orin Williams
Orin Williams

For CSEA:

Daniel S. Rudd 6/4/14
Daniel S. Rudd Date

President, CSEA Chapter 506
Riverside Unified School District

Lynn Thompson
Lynn Thompson
Labor Relations Representative
CSEA

Gloria Cormier
Gloria Cormier

Laura Egan
Laura Egan

Joyce Marsteller
Joyce Marsteller

Joseph Baglio
Joseph Baglio

Tim Wooten
Tim Wooten

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 506
TENTATIVE AGREEMENT
September 26, 2014**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, Chapter 506 ("CSEA") the parties agree to the following job description revisions:

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: ELECTRICAL AND BUILDING AUTOMATION CONTROLS
TECHNICIAN (Range 27-31)**

BASIC FUNCTION:

Under the direction of a ~~Building Trades Supervisor~~ **an assigned supervisor**, perform journeyman-level electrical work in the repair, alteration, installation and maintenance of electrical systems and equipment.

DISTINGUISHING CHARACTERISTICS:

Incumbents perform journeyman-level **mechanical and electrical** work for the District in the installation, repair and service of **switch gear, marquees and Energy Management Systems (EMS)**, ~~high voltage, low voltage~~, Direct Digital Control (DDC) and related systems.

REPRESENTATIVE DUTIES:

Install, repair, **maintain** and service high voltage (**no higher than 480 volts**), low voltage, DDC and **EMS** related **equipment/systems**. *E*

Inspect, repair, install, test, service, and maintain electrical systems, including conduit and duct systems, light and power circuits, motors, generators, control equipment, switches, switchboards, fans, buzzers; assure balanced load and clean electrical flow. *E*

Install primary and secondary conductors for air conditioning equipment. *E*

Install controls and write simple **and complex** operating programs (**code**) for energy management systems (EMS), i.e., ~~air conditioning~~, pumps, heating, and lighting systems. *E*

Install interior and exterior wiring and conduit; install, repair and maintain ceiling lighting, ballasts and lamps. *E*

Wire new construction, remodels and altered structures according to established safety standards. *E*

Inspect and repair main distribution breakers on transformers and high voltage systems. *E*

Replace circuit breakers and panels. *E*

Assemble, install, and maintain lighting fixtures, switches and field lighting systems. *E*

~~Order, requisition and~~ Maintain an adequate inventory of supplies, parts, and materials. *E*

Operate and maintain a variety of specialized hand and power tools and equipment. *E*

Drive a District vehicle to conduct work and complete regularly scheduled vehicle inspection reports. *E*

Assure work completed and in progress comply with applicable electrical codes, laws, rules and regulations. *E*

Compile, implement and assure correct operation of EMS programs. *E*

Diagnose EMS communication problems. *E*

Create, configure, and monitor EMS graphics. *E*

Install supplemental power supply to temporary and additional facilities and equipment as assigned.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, practices, materials, tools, and equipment used in the electrical trade.

~~Air conditioning and refrigeration equipment and theory.~~

PC or laptop operation (Windows and DOS)

Electrical building codes and regulations applicable to school facility maintenance and repair.

Electrical and electronic theory.

Design, installation and maintenance of electrical apparatus.

National Electrical Code and Electrical Safety Orders of the Industrial Accident Commission.

Safe working methods and procedures.

Technical aspects of field of specialty.
Safe working methods and procedures.
High voltage installation, tools and safety.
Energy Management Systems (EMS), Direct Digital Control (DDC) and related systems.
Health and safety regulations.

ABILITY TO:

Skillfully use tools and equipment including desktop and lap top computers in performing electrical installation, maintenance, and repair activities.
Plan, organize, and lay out electrical work.
Accurately estimate labor and material costs.
Work from diagrams, blueprints, shop drawings, sketches, ~~as-builts shop plans~~, **manuals**, and specifications.
Maintain ~~simple~~ records and prepare **clear**, complete and concise **EMS records and reports**.
Understand and follow oral and written directions.
Establish and maintain cooperative working relationships.
Perform complex or varied tasks.
Diagnose EMS communication problems.
Perform technical EMS tasks.
Read and write program code using District related EMS programming languages.
Apply current industry standards.
Effectively operate a computer/laptop and commonly used job related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and one year journeyman-level electrical experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.
~~Minimum Refrigeration Transition and Recovery Certification "Type II (High Pressure and Very High Pressure Appliances)~~

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environments.
Driving a vehicle to conduct work.
Noise from equipment operation.
Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.
Crawling, crouching and kneeling to conduct work.

Lifting, push, pull or carry heavy objects.

Climbing ladders and work from heights.

Dexterity of wrists, hands and fingers to operate **hand tools and specialized hand and power tools equipment.**

Reaching overhead, above the shoulders and horizontally.

Standing and walking for extended periods of time.

Bending at the waist.

Perform heavy manual labor.

Hearing and speaking to exchange information.

HAZARDS:

Working on ladders or scaffolding at heights.

Working in cramped or restrictive work chamber.

Working around and with machinery having moving parts.

~~Exposure to flying debris or nails.~~

Electrical power supply and high voltage.


~~High Pressure.~~

Exposure to vapors, gases and fumes.


AGREED:

For the District:

For CSEA:




 Susan J. Mills Date
 Assistant Superintendent, Human Resources
 Riverside Unified School District



 Daniel S. Rudd Date
 President, CSEA Chapter 506
 Riverside Unified School District



 Vanessa Connor




 Lynn Thompson
 Labor Relations Representative
 CSEA



 Shani Dahl




 Gloria Cormier



 Edrai Hernandez



 Laura Egan



 Jill Collier



 Joyce Marsteller



 Orin Williams



 Joseph Baglio



 Tim Wooten

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 506
TENTATIVE AGREEMENT
September 26, 2014**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, Chapter 506 ("CSEA") the parties agree to the following job description revisions:

RIVERSIDE UNIFIED SCHOOL DISTRICT

**CLASS TITLE: HVAC&R AND BUILDING AUTOMATION CONTROLS
TECHNICIAN (Range 27 31)**

BASIC FUNCTION:

Under the direction of ~~the a Building Trades Supervisor~~ **an assigned supervisor**, perform ~~skilled~~ **journeyman-level** mechanical and electrical work in the inspection, service, installation, repair and alteration of heating, air-conditioning and refrigeration systems and related equipment.

DISTINGUISHING CHARACTERISTICS:

Incumbents perform journeyman-level mechanical and electrical work for the District in the installation, repair and service of heating, air conditioning, and refrigeration, Energy Management Systems (EMS), Direct Digital Control (DDC) and related systems.

REPRESENTATIVE DUTIES:

Install, service, maintain, troubleshoot and repair heating, air conditioning and refrigeration systems and equipment such as ~~water~~ **hydronic** systems, **cooling towers, package units** and refrigeration ~~and freezing~~ equipment; perform maintenance on equipment as required. *E*

Diagnose malfunctions and determine repair needs; tests for defective parts. *E*

Install, serve, maintain and repair systems, including temperature controls, pressures, electrical circuit applications, sealed systems, **EMS equipment/systems** and others according to established principles of the **HVAC&R and EMS controls** industry. *E*

Inspect, repair, maintain, rebuild and replace reciprocating and centrifugal compressors; clean rodding; maintain and service ~~water~~ **cooling towers, closed loop** water systems, water pumps and other related equipment. *E*

Repair, install and maintain pneumatic control systems, including air compressors, low and high voltage control systems and related sensory instrumentation and controls for appropriate air flow. *E*

Service, repair, maintain and replace air blowers, **boilers**, exhaust fans, ventilators, coolers, **heat pumps**, gas fired heating equipment. *E*

Estimate and prepare cost and materials estimates; submit to appropriate personnel for approval; sign on open purchase orders from local vendors according to established procedures. *E*

Test systems and joints; insulate pipes pertaining to heating or ventilation systems. *E*

Fabricate, repair, and install duct work and covers. *E*

Operate and maintain a variety of specialized hand and power tools and equipment. *E*

Drive a District vehicle to conduct work **and complete regularly scheduled vehicle inspection reports**. *E*

Assure work completed and in progress comply with applicable EPA laws, rules and regulations. *E*

Write simple and complex EMS program code. *E*

Compile, implement and assure correct operation of EMS programs. *E*

Diagnose EMS communication problems. *E*

Create, configure, and monitor EMS graphics. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Basic record-keeping techniques.

Energy Management Systems (EMS), Direct Digital Control (DDC) and related systems.

PC or laptop operation (Windows and DOS).

Methods, materials, tools, and equipment used in the maintenance and repair of ventilation and heating equipment.

Building codes, policies, regulations, and guidelines pertaining to typical school District ventilation and heating systems.

Safe working methods and procedures.

Proper use of refrigerant recovery equipment and safe disposal of refrigerant containers.

Technical aspects of field of specialty.

Health and safety regulations.

ABILITY TO:

Perform journeyman-level repair, maintenance, and installation of ventilation, heating and refrigeration equipment.

Skillfully use tools and equipment including desktop and laptop computers in performing HVAC&R installation, maintenance, and repair activities.

Work from blueprints, shop drawings, sketches, manuals, as-builts, specifications, and diagrams.

Plan, organize, and lay out HVAC&R work.

Accurately estimate labor and material.

Maintain records and prepare clear, complete and concise EMS records and reports.

Understand and follow oral and written directions.

Establish and maintain cooperative working relationships.

Maintain work pace appropriate to given work load.

Operate, adjust and service specialized equipment used in the basic trade.

Diagnose EMS communication problems.

Perform technical EMS tasks.

Read and write program code using District related EMS programming languages.

Perform complex and varied tasks.

Apply current industry standards.

Effectively operate a computer/laptop and commonly used job related software programs.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and two years of journeyman-level HVAC & Refrigerant experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

Valid **Environmental Protection Agency (EPA) Refrigerant Recycling certification.**

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environment.

Driving a vehicle to conduct work.

Subject to fumes and noise from air conditioning and refrigeration equipment.

Noise from equipment operation.

Exposure to adverse weather conditions.

PHYSICAL ABILITIES:

Seeing to diagnose problems.

Crawling, or crouching, and kneeling to conduct work.

Lifting, push, pull or ~~and~~ carrying heavy objects.

Climbing ladders and work from heights.

Dexterity of wrists, hands and fingers to operate hand tools and specialized equipment.

Reaching overhead, above the shoulders and horizontally.

Walking and standing for extended periods of time.

Bending at the waist.

Perform heavy manual labor.

Hearing and speaking to exchange information.

HAZARDS:

Working on ladders or scaffolding at heights.

Working in a cramped or restrictive work chamber.

Working around and with machinery having moving parts.

Electrical power supply and high voltage.


Exposure to vapors, gases and fumes.

High Pressure.


AGREED:

For the District:


For CSEA:




 Susan J. Mills Date 9-26-14
 Assistant Superintendent, Human Resources
 Riverside Unified School District



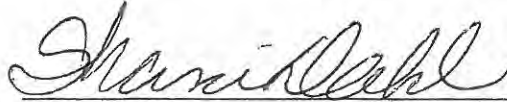
 Daniel S. Rudd Date 9-26-14
 President, CSEA Chapter 506
 Riverside Unified School District



 Vanessa Connor



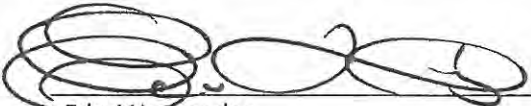
 Lynn Thompson
 Labor Relations Representative
 CSEA



 Shani Dahl




 Gloria Cormier



 Edrai Hernandez



 Laura Egan



 Jill Collier



 Joyce Marsteller



 Orin Williams



 Joseph Baglio



 Tim Wooten

**RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 506
TENTATIVE AGREEMENT
September 26, 2014**

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and subject to ratification by the California School Employees Association, Chapter 506 ("CSEA") the parties agree to the following job description revisions:

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: Irrigation Worker (Range ~~22~~ 23)

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform skilled maintenance irrigation work ~~in~~ **including programming central irrigation control software and maintain hardware, radio/antenna installations and system repair. Manage water resources,** the repair, installation and alteration of sprinkler and irrigation systems and related work as required. A major portion of the Irrigation Worker's time in this class is spent in performing skilled sprinkler installation, repairs and related work. The Irrigation Worker may, as the need arises, be assigned to carry out general grounds maintenance work outside the ~~sprinkler~~ **sprinkler irrigation** repair trade.

REPRESENTATIVE DUTIES:

Perform and schedule irrigation using computerized software. E

Field repair of central control hardware components. E

Manage water resources. E

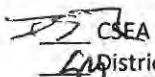
Track and repair low voltage wiring. E

Installs, maintains and repairs ~~sprinkling~~ **sprinkler** systems for turfed and planted areas including piping, valves, controls, sprinkler heads and appurtenant materials and facilities. **E**

Overhauls and tests heads in the field and in the shop. **E**

Operate all types of equipment used in the field of sprinkler repair, such as threaders, cutters, test equipment, trencher equipment and maintains such in proper condition. **E**

Install sprinkler systems. **E**


CSEA
District

Design revisions or new sprinkler systems. *E*

Maintain inventory and order supplies. *E*

Maintain sprinkler heads by cutting grass around and adjusting height of heads. *E*

Assists in the installation and maintenance of pumps and electrical controls. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Irrigation software and hardware components

Work safety

Automated central control irrigation systems

Various aspects of pipe fitting as it applies to sprinkler installations

Sizes and specification of pipes and fittings for proper volumes and pressures

Methods and materials used in the installation, maintenance and repair of automatic sprinkler systems including knowledge of the various likes of controllers, valves and heads

Landscape installation and maintenance

~~Automated central control irrigation system~~

~~Landscape installation and maintenance~~

ABILITY TO:

Effectively operate a computer/laptop and commonly used job related software programs.

Operate irrigation software for programming and scheduling.

Operate the tools and equipment used in the installation, maintenance and repair of manual and automatic sprinkler systems.

Read and interpret drawings and blueprints of water irrigation system.

Determine watering requirements for location and design of an effective irrigation system.

Perform and learn a wide range of general maintenance and repair work.

Maintain records.

Work cooperatively with those contacted in the course of work.

Follow oral and written notifications.

Work with minimum supervision.

Read and write at the level for successful job performance.

Coordinated and schedule the work of others.

Reads blueprints and prepares sprinkler layouts, prepares material lists and lays out work at the job site.

Calculate job estimates regarding man-hours and costs of materials.

Make changes on master blueprints of irrigation systems.

Install and maintains **internal backflow devices on irrigation systems.**

Service or replace clock motors and micro switches in automatic timing devices.

Replace soil and turf after maintenance and repair work is completed.

Install and repair galvanized, cast iron, transite, PVC, and other types of pipe found in sprinkler systems.

Lead the work of others, assist other grounds personnel and perform grounds maintenance work as required.

EDUCATION AND EXPERIENCE:

Education: Individuals possessing the knowledge and ability listed above are considered possessing the necessary education.

Experience: Two (2) years of groundskeeping or construction experience including experience in the installation and repair of manual and automatic sprinkler systems and experience in the irrigation field.

LICENSES AND OTHER REQUIREMENTS:

Valid Class C California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Outside work environment

Traveling from site to site to conduct work

Subject to adverse weather conditions and noise from equipment operation

Regular exposure to fumes, dust, and dirt

PHYSICAL ABILITIES:

Seeing to diagnose problems.

Stooping and Kneeling, crouching and crawling to conduct work.

Strength: ~~Heavy work~~ Lifting, carrying, pushing or pulling up to 100 pounds with frequent lifting and/or carrying of heavy objects weighing up to 50 pounds.

Climbing.

Dexterity of hands, wrists and fingers to operate a variety of specialized equipment and tools.

~~Gripping/grasping tools, supplies and equipment~~

Reaching overhead, **above the shoulders** and horizontally.

Standing and walking for extending periods of time.

Walking over rough and uneven surfaces.

Bending, twisting at the waist.

Perform heavy manual labor.

Hearing and speaking to exchange information.

HAZARDS:

Working with machinery having moving parts

Exposure to fertilizer fumes, pollen, chemicals and dust

Working with non-potable water.

AGREED:

For the District:

Susan J. Mills
Assistant Superintendent, Human Resources
Riverside Unified School District

9-26-14

Vanessa Connor
Vanessa Connor

Shani Dahl
Shani Dahl

Edrai Hernandez
Edrai Hernandez

Jill Collier
Jill Collier

Orin Williams
Orin Williams

For CSEA:

Daniel S. Rudd
President, CSEA Chapter 506
Riverside Unified School District

9-26-14

Lynn Thompson
Labor Relations Representative
CSEA

Gloria Cormier
Gloria Cormier

Laura Egan
Laura Egan

Joyce Marsteller
Joyce Marsteller

Joseph Baglio
Joseph Baglio

Tim Wooten
Tim Wooten

**Board Meeting Agenda
January 20, 2015**

- Topic: Approval of a Tentative Agreements Between Riverside Unified School District and Its Employees Represented by the Riverside City Teachers Association
- Presented by: Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development
- Responsible Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development
- Type of Item: Consent
- Short Description: It is recommended that the Board of Education approve two Tentative Agreements between the Riverside Unified School District and Riverside City Teachers Association for employees represented by the Riverside City Teachers Association.

DESCRIPTION OF AGENDA ITEM:

The District has reached tentative agreements with one of its collective bargaining units, the Riverside City Teachers Association (RCTA) representing certificated employees. The agreements are documented as 1) Tentative Agreement dated October 29, 2014, Article IX, Section 2 (Health and Welfare), and 2) Tentative Agreement dated October 29, 2014, Article X, Section 1 C (Work Day). The Agreements are the result of the collective bargaining process that began in September 2014.

The first Tentative Agreement (Health and Welfare) incorporates the following provisions:

Article IX, Section 2.A – A recurring adjustment to the District’s annual contribution toward a medical insurance plan for full-time and part-time eligible employees. Specifically:

- Effective January 1, 2015 (the 2015 plan year and following), the District’s annual contribution toward the District-sponsored medical plans that the subscriber chooses will continue to be \$10,700.

The second Tentative Agreement (Work Day) incorporates the following provisions:

Article X, Section 1.C – Makes technical adjustments to when certificated staff shall report to their respective work sites each day. Specifically:

- Effective July 1, 2015, to accommodate the added fifteen minutes of work day (overall 30 minute increase), changes were made in language to be more generic so that the added work time could be addressed on a school-by-school basis.

The financial impacts of the Tentative Agreements were disclosed at a regular meeting of the Board of Education held on December 8, 2014. It is anticipated that the Riverside County Office of Education will complete their review of the financial disclosures and related impacts before January 20, 2015. RCTA ratified the Tentative Agreement on November 21, 2014.

The negotiation process will continue. These tentative agreements only represent points of agreement reached to-date. Additional disclosure and consideration of an additional tentative agreements will be addressed once further negotiations are complete.

FISCAL IMPACT: The fiscal impact for the Tentative Agreement on Health and Welfare is \$1,146,770 annually on a recurring basis. For the 2014-15 fiscal year, the impact is one-half the value or \$573,385. There is no fiscal impact for the Tentative Agreement on Work Day.

RECOMMENDATION: It is recommended that the Board of Education approve two Tentative Agreements between the Riverside Unified School District and Riverside City Teachers Association for employees represented by the Riverside City Teachers Association.

ADDITIONAL MATERIAL: 1) Tentative Agreements

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
RIVERSIDE CITY TEACHERS ASSOCIATION
TENTATIVE AGREEMENT
OCTOBER 29, 2014

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and of the Riverside City Teachers Association ("RCTA"),

ARTICLE IX, Section 2 is amended to read:

Section 2 – District-Paid Insurance Plans

A. The District shall offer the following medical plan options with coverage from January 1, ~~2014~~ 2015 through December 31, ~~2014~~ 2015.

1. Kaiser Health Maintenance Organization (HMO) – (Vision with Frames and Lenses)
2. RUSD Health Plan Preferred Provider Option (PPO)
3. RUSD Health Plan Exclusive Provider Option (EPO)

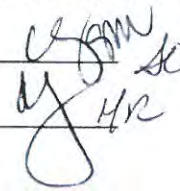
Effective January 1, ~~2014~~ 2015 (the ~~2014~~ 2015 plan year and following), the District contribution toward the medical insurance plan shall be ~~\$10,000~~ \$10,700 per subscriber annually. Such contribution shall be applicable to any District sponsored medical plan that the subscriber chooses. Part-time employees will receive a pro-rated share of the District contribution.

B. The District shall offer dental benefit plan options, including an orthodontia benefit, with coverage from January 1, ~~2014~~ 2015 through December 31, ~~2014~~ 2015.

Effective January 1, ~~2014~~ 2015 (the ~~2014~~ 2015 plan year and following), the District will make

Initials

Initials

Handwritten initials and signatures. The first line shows initials 'CJ' and 'SM' with a date '10/30'. The second line shows initials 'HR' and a large signature.

RIVERSIDE UNIFIED SCHOOL DISTRICT
AND
RIVERSIDE CITY TEACHERS ASSOCIATION

TENTATIVE AGREEMENT

OCTOBER 29, 2014

Subject to the approval of the Riverside Unified School District Board of Education (the "District") and of the Riverside City Teachers Association ("RCTA"),

Article X, Section 1 C is amended to read:

C. Work Day:

1. High Schools and Continuation High School: Employees shall ~~be on the work site no less than twenty (20) minutes before the first students arriving are scheduled to attend class.~~ **be at their work site at the beginning of their eight (8) hour work day designated for each school site and stay until the end of their work day.** The normal or regular work day shall be seven and three-quarters (7 ¾) consecutive hours commencing the 2014-15 work year and eight (8) consecutive hours commencing the 2015-16 work year, which includes the lunch period. The additional fifteen (15) minutes in the 2014-15 work year will be added at the end of the work day. The placement of the additional fifteen (15) minutes in the 2015-16 work year will be determined by the RCTA/RUSD Joint Negotiation Team. The length of the instructional day shall be 365 minutes. If program assignments are such that different employee assignments require different daily beginning and ending times, these times will be

Initials SM MR

Initials VJ SO

determined by mutual agreement of the employee and the District.

~~At Lincoln High School, employees shall report to the work site no less than thirty (30) minutes before the beginning of the session to which they are assigned by the principal.~~

(a) High schools will increase the number of instructional minutes to establish Staff Collaboration Time. Using the voting procedure in Section 7, annually by April 1, each high school shall choose between the following options by simple majority vote:

1. The high school may increase the number of daily instructional minutes by a minimum of nine (9) minutes or maximum of 12 minutes, four (4) days per week; and on the fifth (5th) day of the week, instructional minutes may be decreased in order to implement Staff Collaboration Time by a late start or early dismissal.
2. The high school may increase the number of daily instructional minutes by a minimum of nine (9) minutes or maximum of 12 minutes, for nine (9) consecutive days; and on the tenth (10th) day, instructional minutes may be decreased in order to implement Staff Collaboration Time by a late start or early dismissal.

Staff Collaboration Time shall be scheduled during the regular instructional day. Staff Collaboration Time shall be designed by teachers. The agendas will be teacher-driven and include one or more of these elements as outlined in the California Standards for the Teaching Profession (CSTP): Engaging and supporting all students in learning; Creating and maintaining effective environments for student learning; Planning instruction and designing learning experiences for all students; Assessing student learning and progress; and Developing as a professional educator. This time shall not be used for staff meetings, individual teacher planning time or for the early release of teachers.

Initials

Initials

SM g
MR SD

Teacher preparation time, as defined in Article X, Section 1F of the Agreement, shall not be altered as a result of the implementation of Staff Collaboration Time.

2. Middle Schools: Employees shall be ~~on the work site no less than thirty (30) minutes before the first students arriving are scheduled to attend class~~ **at their worksite at the beginning of their eight (8) hour work day designated for each school site and stay until the end of their work day.** The normal or regular work day shall be seven and three-quarters (7 ¾) consecutive hours commencing the 2014-15 school year and eight (8) hours commencing the 2015-16 work year, which includes the lunch period. The additional fifteen (15) minutes in the 2014-15 work year will be added at the end of the work day. The placement of the additional fifteen (15) minutes in the 2015-16 work year will be determined by the RCTA/RUSD Joint Negotiation Team. The length of the instructional day shall be 350 minutes. If program assignments are such that different employee assignments require different daily beginning and ending times, these times will be determined by mutual agreement of the employee and the District.

Staff Collaboration Time shall be scheduled during the regular instructional day. Staff Collaboration Time shall be designed by teachers. The agendas will be teacher-driven and include one or more of these elements as outlined in the California Standards for the Teaching Profession (CSTP): Engaging and supporting all students in learning; Creating and maintaining effective environments for student learning; Planning instruction and designing learning experiences for all students; Assessing student learning and progress; and Developing as a professional educator. This time shall not be used for staff meetings, individual teacher planning time or for the early release of teachers.

Teacher preparation time, as defined in Article X, Section 1F of the Agreement, shall not be altered as a result of the implementation of Staff Collaboration Time.

Initials SM JK

Initials MR LO

3. Elementary Schools:

(a) Employees shall be ~~on the work site twenty (20) minutes before the first students arriving are scheduled to attend class~~ at their work site at the beginning of their eight (8) hour work day designated for each school site and stay until the end of their work day. The normal or regular work day shall be seven and three-quarters (7 $\frac{3}{4}$) consecutive hours commencing the 2014-15 school year and eight (8) consecutive hours commencing the 2015-16 work year, which includes the lunch period.

The additional fifteen (15) minutes in the 2014-15 work year will be added at the end of the work day. The placement of the additional fifteen (15) minutes in the 2015-16 work year will be determined by the RCTA/RUSD Joint Negotiation Team. If program assignments are such that different employee assignments require different daily beginning and ending times, these times will be determined by mutual agreement of the employee and the District.

The scheduling of K-3 teacher supervision duties shall be assigned equitably among K-3 teachers at their school site. The District will provide supervision for before school duty in grades K-6. In the event the site administrator is unable to provide adequate supervision to ensure the safety of children, employees shall perform this duty, and such duty must be equitably assigned at each work site. On such an occasion, the supervising teacher may leave the work site early by the same amount of time he/she performed the duty, on the first afternoon without a meeting. When assigned morning supervision, an employee may be required to report for that duty thirty (30) minutes before the start of the earliest class if the site administrator deems such early reporting necessary to assure adequate supervision. When assigned supervision at student dismissal time, employees may be required to remain on duty for up to thirty (30) minutes after the dismissal time if the site administrator deems more than twenty (20) minutes of supervision are necessary

Initials SG

Initials HC

to provide adequate supervision of students.

(b) The length of the instructional day for the traditional year for elementary students shall be as follows:

Grades K - 3 285 minutes

Grades 4 - 6 300 minutes

(c) Students in grades K-6 at each school shall have common beginning and ending times. In primary classes, except 3/4 combinations, in addition to a morning recess, there may be an afternoon recess not to exceed fifteen (15) minutes, at the discretion of each teacher. The time the recess may be held shall be designated by the site administrator. Recess supervision shall be done by teachers utilizing this afternoon recess.

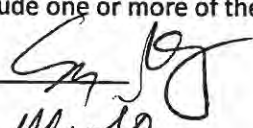
(d) On all regular or normal days, except those on which staff, team or district-ordered meetings are scheduled, the final forty-five (45) minutes of the elementary teachers' work day shall be designated as planning time for those with full-time classroom teaching assignments. Planning time is provided to allow teachers an opportunity during the work day to prepare assignments, correct papers, meet with parents and other staff members, meet with students, and to perform related tasks arising from the teaching assignment.

(e) In order to establish a Staff Collaboration Time period, each elementary school shall increase the number of daily instructional minutes contained in Section 1C(b) of this Agreement by fifteen (15) minutes, four (4) days a week. On the fifth (5th) day of the week, instructional minutes may be decreased in order to implement a one (1) hour Staff Collaboration Time period.

Staff Collaboration Time shall be scheduled during the regular instructional day. Staff Collaboration Time shall be designed by teachers. The agendas will be teacher-driven and include one or more of these elements as outlined in the California Standards for the

Initials

Initials



**Board Meeting Agenda
January 20, 2015**

Topic: Approval of an Early Notification of Separation Incentive Program for Certificated Bargaining Unit Employees

Presented by: Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development

Responsible
Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development

Type of Item: Consent

Short Description: The Board of Education will consider approving an Early Notification of Separation Incentive Program for Certificated Bargaining Unit employees.

DESCRIPTION OF AGENDA ITEM:

The January 9, 2015 release of the governor's Proposed State Budget for 2015-16 provides for stable funding of most K-12 programs. The Riverside Unified School District (District) is generally flat in enrollment, and program changes may necessitate more or less need for teachers and others with specific credentials. In order to better analyze the need and opportunities for specific teachers and other credentialed staff, staff recommends that the Board of Education approve the offering of a limited time Early Notification of Separation Incentive Program (ENSIP) that will encourage those certificated employees who have already made plans to separate from the District to provide the District notification of those plans by mid-February.

The proposed ENSIP includes the following *major provisions* for certificated bargaining unit employees:

- a. Eligibility: Employed by the District as of January 21, 2015; worked in the District two years on full time basis (75% or more) as of January 21, 2015
- b. Deadline to elect: February 19, 2015
- c. Deadline to separate: any date after January 21, 2015 that is mutually agreed to between employee and District, but in no case later than June 30, 2015
- d. Participants: no minimum or maximum
- e. Incentive Benefit: \$2,500

- f. Payment Options: Paid as a lump sum within 30 days of effective date of separation

This is an incentive to provide an early notification of separation and differs significantly from an incentive targeted to actual early retirement. An early retirement incentive program (ERIP) is not proposed for certificated bargaining unit employees. A more complete description of the ENSIP is attached.

FISCAL IMPACT: Savings and costs are difficult to predict until we know for certain which employees will actually take advantage of the offering. However, assuming sixty participants, the Certificated Bargaining Unit Early Notice of Separation Program is estimated to produce a savings equal to or in excess of the cost of \$150,000 over one year.

RECOMMENDATION: It is recommended that the Board of Education approve an Early Notification of Separation Incentive Program for Certificated Bargaining Unit Employees for 2014-15.

ADDITIONAL MATERIAL: ENSIP Memorandum for Certificated Bargaining Unit Employees

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
CERTIFICATED BARGAINING UNIT EMPLOYEES

Early Notification of Separation Incentive Plan

January 20, 2015

The Riverside Unified School District (District) shall establish an Early Notification of Separation Incentive Program (ENSIP) for eligible certificated bargaining unit employees (Certificated Employees) for the 2014/15 school year.

1.0 Eligibility

1.1 Those Certificated Employees fully separating from District employment for any reason and who:

- a) Are employed by the District as of January 21, 2015; and
- b) Have worked for the District at least two (2) years on a full-time basis as of January 21, 2015; and
- c) Have resigned from District employment at the end of the employee's regular work day on any date after January 21, 2015 that is mutually agreed to between the employee and District, but in no case later than June 30, 2015; and

1.2 For purposes of this ENSIP:

- a) Regular full-time basis shall be defined as a Certificated Employees working at least seventy-five (75%) of a full-time assignment.

2.0 Participation Requirements

2.1 Certificated Employees must enroll in the ENSIP by the enrollment deadline of February 19, 2015 in order for the ENSIP to go into effect. All participating employees shall submit all required forms in accordance with the District's instructions on or before the enrollment deadline.

2.2 Participating employees shall resign from District employment effective the end of the employee's regular work day on any date after January 21, 2015 that is mutually agreed to between the employee and District, but in no case later than June 30, 2015.

2.3 The resignations of participants are irrevocable as of the enrollment deadline.

2.4 Eligible Certificated Employees participating in the ENSIP shall be referred to as Participants.

3.0 Incentive Payment

- 3.1 The District shall offer a lump sum two thousand five hundred dollars (\$2,500.00) incentive payment to each Participant.
- 3.2 The incentive payment shall be paid within thirty (30) days of effective date of Participant's resignation.

**Board Meeting Agenda
January 20, 2015**

Topic: Approval of an Early Notification of Separation Incentive Program for All Management/Confidential/Supervisory Employees

Presented by: Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development

Responsible
Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel-Leadership and Development

Type of Item: Consent

Short Description: The Board of Education will consider approving an Early Notification of Separation Incentive Program for All Management/Confidential/Supervisory employees.

DESCRIPTION OF AGENDA ITEM:

The January 9, 2015 release of the governor's Proposed State Budget for 2015-16 provides for stable funding of most K-12 programs. Riverside Unified School District (District) is generally flat in enrollment, and program changes may necessitate more or less need for various management, confidential and supervisory employees. Specific to management (including management with employment agreements), confidential, and supervisory employees (Management Employees), the District continues to evaluate its organizational structure and staffing level needs. In order to better analyze the need and opportunities for management staffing changes, staff recommends that the Board of Education approve the offering of a limited time Early Notification of Separation Incentive Program (ENSIP) that will encourage those managers, confidential or supervisory employees who have already made plans to separate from the District to provide the District notification of those plans by mid-February.

The proposed ENSIP includes the following *major provisions* for management, confidential and supervisory employees:

- a. Eligibility: Employed by the District as of January 21, 2015; worked in the District two years on full time basis (75% or more) as of January 21, 2015
- b. Deadline to elect: February 19, 2015
- c. Deadline to separate: any date after January 21, 2015 that is mutually agreed to between employee and District, but in no case later than June 30, 2015
- d. Participants: no minimum or maximum

e. Incentive Benefit: \$2,500

f. Payment Options: Paid as a lump sum within 30 days of effective date of separation

This is an incentive to provide an early notification of separation and differs significantly from an incentive targeted to actual early retirement. An early retirement incentive program (ERIP) is not proposed for management, confidential or supervisory employees. A more complete description of the ENSIP is attached.

FISCAL IMPACT: Savings and costs are difficult to predict until we know for certain which employees will actually take advantage of the offering. However, assuming ten participants which are all replaced in some fashion, the Management/Confidential/Supervisor Early Notice of Separation Program is estimated to cost \$25,000 over one year. Any non-replacement of vacancies created by the ENSIP will generate offsetting savings.

RECOMMENDATION: It is recommended that the Board of Education approve an Early Notification of Separation Incentive Program for Management/Confidential/Supervisory Employees for 2014-15.

ADDITIONAL MATERIAL: ENSIP Memorandum for Management, Confidential and Supervisory Employees

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

MANAGEMENT (ALL), CONFIDENTIAL AND SUPERVISORY EMPLOYEES

Early Notification of Separation Incentive Plan

January 21, 2014

The Riverside Unified School District (District) shall establish an Early Notification of Separation Incentive Program (ENSIP) for eligible management (including management employees with employment agreements), confidential and supervisory bargaining unit employees (Management Employees) for the 2014/15 school year.

1.0 Eligibility

1.1 Those Management Employees fully separating from District employment for any reason and who:

- a) Are employed by the District as of January 21, 2015; and
- b) Have worked for the District at least two (2) years on a full-time basis as of January 21, 2015; and
- c) Have resigned from District employment at the end of the employee's regular work day on any date after January 21, 2015 that is mutually agreed to between the employee and District, but in no case later than June 30, 2015; and

1.2 For purposes of this ENSIP:

- a) Regular full-time basis shall be defined as a Management Employees working at least seventy-five (75%) of a full-time assignment.

2.0 Participation Requirements

2.1 Management Employees must enroll in the ENSIP by the enrollment deadline of February 19, 2015 in order for the ENSIP to go into effect. All participating employees shall submit all required forms in accordance with the District's instructions on or before the enrollment deadline.

2.2 Participating employees shall resign from District employment effective the end of the employee's regular work day on any date after January 21, 2015 that is mutually agreed to between the employee and District, but in no case later than June 30, 2015.

2.3 The resignations of participants are irrevocable as of the enrollment deadline.

2.4 Eligible Management Employees participating in the ENSIP shall be referred to as Participants.

3.0 Incentive Payment

3.1 The District shall offer a lump sum two thousand five hundred dollars (\$2,500.00) incentive payment to each Participant.

3.2 The incentive payment shall be paid within thirty (30) days of effective date of Participant's resignation.

**Board Meeting Agenda
January 20, 2015**

Topic: Certificated Personnel Assignment Order – CE 14/15-10 and
Classified/Non-Classified Personnel Assignment Order CL 14/15-10

Presented by: Kiley Ybarra, Director, Certificated Personnel–Leadership and Development
Vanessa Connor, Director, Classified Personnel–Leadership and Development

Responsible
Cabinet Member: Susan Mills, Assistant Superintendent, Department of Personnel–Leadership
and Development

Type of Item: Consent

Short Description: The latest District’s management, certificated and classified personnel actions are
presented to the Board of Education for approval.

DESCRIPTION OF AGENDA ITEM:

Board approval is requested of the District’s latest management, certificated and classified personnel
actions, which include the following:

Change in Status from Substitute Employee to Regular Employee, Change of Employment Status,
Change of Status-Remove Evening Shift Differential, Decrease in Hours, Exhaustion of Sick Leave-39
Month Reemployment, Increase in Hours, Increase in Hours/Work Year, Increase in Hours/Work Year-
Managers/Supervisors, Leaves, New Hires, New Hires—Probationary 1, Promotions, Promotions-
Managers/Supervisors, Reassignments, Reassignments-Managers/ Supervisors, Reclassifications,
Rehires, Rehires from 39-Month Reemployment List, Rehires-Temporary Employees (E.C. §44920),
Resignations, Retirements, Retirements-Managers/ Supervisors, Substitutes, and Voluntary
Demotions/Reassignments/Reductions/Transfers.

FISCAL IMPACT: To be determined

RECOMMENDATION: It is recommended that the Board of Education approve the District’s latest
personnel actions for both certificated and classified.

ADDITIONAL MATERIAL: Certificated Personnel Assignment Order – CE 14/15-10 and
Classified/Non-Classified Personnel Assignment Order CL 14/15-10

Attached: Yes

CERTIFICATED PERSONNEL ASSIGNMENT ORDER #CE 14/15-10

January 20, 2015

CERTIFICATED PERSONNEL

Change of Employment Status

Emerson Elementary
School

Reynolds, Brittney	From: Teacher, Temporary §44920	To: Teacher, Probationary 1	08/18/14
--------------------	------------------------------------	--------------------------------	----------

Riverside Polytechnic High
School

Navarro, Arturo	From: Teacher, Temporary §44920	To: Teacher, Probationary 1	08/18/14
-----------------	------------------------------------	--------------------------------	----------

Decrease in Hours

Educational Options Center

Tibbels, Katrina R.	Teacher	From: 100% To: 80%	11/17/14
---------------------	---------	-----------------------	----------

Riverside Adult School

Pacheco, Morena	Teacher	From: 36 hrs./week To: 24 hrs./week	11/21/14
-----------------	---------	--	----------

Increase in Hours

Sierra Middle School

Pearson, Francine	Teacher	From: 60% To: 100%	12/01/14
-------------------	---------	-----------------------	----------

Leaves

Arlington High School

(Parenthood Leave)

Wickstrom, Melinda

Teacher

01/12/15 –
06/11/15

Leaves - Continued

John F. Kennedy Elementary School (California Family Rights Act Leave) Hobbs, Amanda	Teacher	12/01/14 – 03/06/15
Martin Luther King High School (Health Leave) Pecoraro, Julia	Teacher	11/20/14 – 11/19/15
(Personal Unpaid Leave) Rosa, Kevin	Teacher	01/20/14 – 06/11/15
Henry W. Longfellow Elementary School (Family Medical Leave Act Leave) Cortez, Delia	Teacher	12/01/14 – 12/19/14
Pachappa Elementary School (California Family Rights Acts Leave – Extension) Gandolfi, Regina	Teacher	01/09/15 – 02/20/15
Riverside Polytechnic High School (California Family Rights Act Leave) Hilton, Leticia	Teacher	01/05/15 – 03/27/15
Secondary Site (Paid Administrative Leave) 14/15-135649	Teacher	12/11/14 – 12/15/14
Special Education Department (Family Medical Leave Act Leave) Wondolleck, Monique	Teacher	01/30/15 – 02/12/15

Management – Promotion

Educational Options Center Weston, Ron	From: Teacher On Special Assignment	To: CTE Coordinator	01/21/15
---	---	------------------------	----------

New Hires – Probationary 1

Arlington High School Saldivar, Amparo	Teacher	11/20/14
Hawthorne Elementary School Tran, Vinh	TSA/HEARTS Coordinator	01/05/15

Substitutes

Chouinard, Michael	Substitute Teacher	12/17/14
Coleman III, George	Substitute Teacher	12/12/14
Contreras, Blanca	Substitute Teacher	11/21/14
Dang, Brian	Substitute Teacher	12/03/14
Grimes, Dorie	Substitute Teacher	12/17/14
Hammack, Patricia	Substitute Teacher	11/21/14
Haygarth, Kellie	Substitute Teacher	12/04/14
*Henninger, Alexandra	Substitute Teacher	11/21/14
Ing, Ilean	Substitute Teacher	12/01/14
Lopez, Jose	Substitute Teacher	11/21/14
Lujan, Lauren	Substitute Teacher	12/03/14
Luna, Yvette	Substitute Teacher	11/21/14
Morales, Alejandra	Substitute Teacher	12/09/14
Ochoa, Susana	Substitute Teacher	12/03/14
Patterson, Jessica	Substitute Teacher	11/21/14
Peay, Lamont	Substitute Teacher	12/05/14
Randour, Judy	Substitute Teacher	12/09/14
Rivas, Felicia	Substitute Teacher	12/01/14
Triplett, Jordan	Substitute Teacher	12/03/14
Wilson, Cynthia	Substitute Teacher	11/21/14

**Pursuant to Board Policy #4112.81*

CLASSIFIED/NON-CLASSIFIED PERSONNEL ASSIGNMENT ORDER #CL 14/15-10
 January 20, 2015

CLASSIFIED PERSONNEL

Change in Status from Substitute Employee to Regular Employee

Chemawa Middle School

Gillen, Elizabeth M.	Instructional Assistant – Special Education I	10 months, 5.5 hours	12/08/14
----------------------	--	----------------------	----------

Educational Options
Center

Abner, Sharain S.	Campus Supervisor	10 months, 7 hours	12/17/14
-------------------	-------------------	--------------------	----------

Maintenance &
Operations

Leon, Gregory M.	Custodial Operations Utility Worker	12 months, 8 hours	12/15/14
------------------	--	--------------------	----------

Ramona High School

Gonzalez, Adam M.	Campus Supervisor	10 months, 7 hours	12/17/14
-------------------	-------------------	--------------------	----------

Change of Status – Remove Evening Shift Differential

Ramona High School

Moya, Maria D.	Custodian, 12 months, 8 hours	Work Schedule: 6:00 a.m. – 2:30 p.m.	12/08/14
----------------	----------------------------------	---	----------

Exhaustion of Sick Leave – 39 Month Reemployment

Maintenance &
Operations

Brown, Wykeen R.	Custodian	4 years of service	12/12/14
------------------	-----------	--------------------	----------

Increase in Hours/Work Year

Central Middle School

Lopez, Vera O.	Instructional Assistant – Special Education I	From: 5.5 hours/day To: 6 hours/day	10/09/14
----------------	--	--	----------

Increase in Hours/Work Year - Continued

Special Education Roberts, Kelly C.	Speech Language Pathology Assistant	From: 18 hours/week To: 30 hours/week	11/24/14
--	--	--	----------

Increase in Hours/Work Year – Managers/Supervisors

Central Middle School Burkland, Patricia D.	Cafeteria Supervisor I	From: 7 hours/day To: 8 hours/day	01/05/15
Frank Augustus Miller Middle School Hamel, Lisa A.	Cafeteria Supervisor I	From: 7 hours/day To: 8 hours/day	01/05/15

Leaves

14/15-074079		Paid Administrative Leave	12/02/14 – 12/18/14
Matthew Gage Middle School Vietti, Yurydia O.	Assistant Principal’s Secretary	CFRA Leave	01/12/15 – 04/10/15
Ramona High School Collins, Cynthia M.	Assistant Principal’s Secretary	FMLA Leave	12/08/14 – 12/19/14

New Hires

Arlington High School Outlaw, Theresa L.	Cafeteria Worker I	10 months, 3 hours	12/01/14
Serrato, Juana A.	Cafeteria Worker I	10 months, 3 hours	12/01/14

New Hires - Continued

Fremont Elementary School	Hernandez DeRodriguez, Maria J	Translator	10 months, 4 hours	12/15/14
Matthew Gage Middle School	Montiel, Axel A.	Cafeteria Worker I	10 months, 3 hours	12/01/14
Hawthorne Elementary School	Galicia Salguero, Ruth	Instructional Assistant – Preschool	10 months, 3 hours	12/08/14
Highland Elementary School	Lizarde, Vanessa R.	Cafeteria Worker I	10 months, 2 hours	12/17/14
Andrew Jackson Elementary School	Harris, Suprenna	Instructional Assistant – Preschool	10 months, 3.75 hours	12/01/14
	Riley, Eydie	School Office Assistant	10 months, 3 hours	12/01/14
Martin Luther King High School	Connell, Lisa E.	Accounting Assistant – High School	10 months, 3 hours	01/05/15
	Merritt, Kanann T.	Instructional Assistant – Special Education I	10 months, 3 hours	12/08/14
Abraham Lincoln High School	Deforest-Williams, Courtney A.	Alternative Education Library Media Assistant	10 months, 4 hours	12/15/14
Henry W. Longfellow Elementary School	White, Mary L.	Elementary School Principal’s Secretary	11 months, 8 hours	12/11/14

New Hires - Continued

Frank Augustus Miller Middle School Calabro, Janine B.	Cafeteria Worker I	10 months, 3 hours	12/03/14
Monroe Elementary School Lewis, Amy E.	Cafeteria Worker I	10 months, 3 hours	12/03/14
Mountain View Elementary School Walker, Tarina L.	Instructional Assistant – Preschool	10 months, 3 hours	11/19/14
Ramona High School Tucker, Anabella T.	Instructional Assistant – Special Education II	10 months, 6 hours	12/15/14
Special Education Mendoza, Stephen M.	Intensive Behavior Interventions Assistant	10 months, 6 hours	12/03/14

Promotions

Chesterton, Christina M.	From: Benjamin Franklin Elementary School, Cafeteria Worker II, 10 months, 3.5 hours	To: Tomás Rivera Elementary School, Elementary Kitchen Operator, 10 months, 6 hours	12/01/14
Cisneros, Gabriela S.	From: John W. North High School, Community Assistant - Bilingual, 10 months, 8 hours	To: John W. North High School, Community Assistant – Bilingual & Translator, 10 months, 8 hours	11/04/14
Colin, Bertha E.	From: Pachappa Elementary School, Community Assistant – Bilingual, 10 months, 3.75 hours	To: George Washington Elementary School, Translator, 10 months, 5.5 hours	01/05/15

Promotions - Continued

Dillon, Jonathan E.	From: Madison Elementary School, Instructional Assistant – Computer Resources, 10 months, 4.5 hours	To: Technology Services, Instructional Technology Technician, 11 months, 8 hours	01/05/15
Harris, Linda M.	From: Fremont Elementary School, Instructional Assistant – Preschool, 10 months, 4 hours	To: John W. North High School, Instructional Assistant – Special Education I, 10 months, 5 hours	01/05/15
Hernandez, Maria G.	From: Andrew Jackson Elementary School, Instructional Assistant – Preschool, 10 months 4 hours	To: Early Childhood, Preschool Community Assistant, 11 months, 8 hours	12/15/14
Madere, Chantal	From: Thomas Jefferson Elementary School, Instructional Assistant – Special Education I, 10 months, 6 hours	To: Thomas Jefferson Elementary School, Instructional Assistant – Special Education II, 10 months, 6 hours	08/25/14
Munoz, Teresa	From: Abraham Lincoln High School, Community Assistant - Bilingual, 10 months, 4 hours	To: Abraham Lincoln High School, Translator, 10 months, 4 hours	12/16/14
Romero, Elvia	From: John W. North High School, Community Assistant – Bilingual, 10 months, 8 hours	To: Highgrove Elementary School and University Heights Middle School, Translator, 10 months, 8 hours (4 hrs/site)	01/05/15

Promotions - Continued

Sprague, Veva A.	From: Harrison Elementary School, Cafeteria Worker III, 10 months, 6 hours	To: Henry W. Longfellow Elementary School, Elementary Kitchen Operator, 10 months, 8 hours	12/01/14
Young, Pinita	From: Frank Augustus Miller Middle School, Cafeteria Worker I, 10 months, 3 hours	To: Sierra Middle School, Registrar I, 10 months, 8 hours	01/05/15

Promotions - Managers/Supervisors

Darnell, Belynda E.	From: Amelia Earhart Middle School, Cafeteria Worker III, 10 months, 6 hours	To: Amelia Earhart Middle School, Cafeteria Supervisor I, 10 months, 8 hours	12/01/14
Lopez, Patricia	From: Early Childhood, Preschool Community Assistant, 11 months, 8 hours	Early Childhood, Coordinated Family Services Supervisor, 12 months 8 hours	12/08/14
Melendrez, Luis M.	From: Amelia Earhart Middle School, Plant Supervisor I, 12 months, 8 hours	To: Ramona High School, Plant Supervisor II, 12 months, 8 hours	12/01/14
Martin, Elizabeth K.	From: Admin. Sec. II Secondary Ed 12 months, 8 hours	To: Admin. Asst. to The Superintendent 12 months, 8 hours	01/21/15

Reassignments – Managers/Supervisors

Nieto, Hector G.	From: Maintenance & Operations, Grounds Maintenance Supervisor, 12 months, 8 hours	To: Martin Luther King High School, Plant Supervisor II, 12 months, 8 hours	12/02/14
------------------	--	--	----------

Reclassifications

Becerra, Daniel M.	From: Maintenance & Operations, Irrigation Worker, Salary Range 22	To: Maintenance & Operations, Irrigation Worker, Salary Range 23	01/15/14
Bow, Bryce D.	From: Maintenance & Operations, Irrigation Worker, Salary Range 22	To: Maintenance & Operations, Irrigation Worker, Salary Range 23	01/15/14
Cazares, Julian	From: Maintenance & Operations, General Maintenance Worker II, 12 months, 8 hours	To: Maintenance & Operations, Mechanical Trades Maintenance Worker, 12 months, 8 hours	09/17/14
Foulkes, Arthur J.	From: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 27	To: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 31	01/15/14
Gaeta, Patricia R.	From: Research, Assessment & Evaluation, Bilingual Language Evaluator, Salary Range 14	To: Research, Assessment & Evaluation, Bilingual Language Evaluator, Salary Range 17	09/05/14
Holkan, Travis R.	From: Maintenance & Operations, Irrigation Worker, Salary Range 22	To: Maintenance & Operations, Irrigation Worker, Salary Range 23	01/15/14
Ibarra, Edgar	From: Maintenance & Operations, Irrigation Worker, Salary Range 22	To: Maintenance & Operations, Irrigation Worker, Salary Range 23	01/15/14

Reclassifications - Continued

Mackiewicz, Russell P.	From: Maintenance & Operations, Maintenance Utility Worker, 12 months, 8 hours	To: Maintenance & Operations, Mechanical Trades Maintenance Worker, 12 months, 8 hours	11/01/14
Mercado, Richard V.	From: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 27	To: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 31	01/15/14
Paquin, James M.	From: Maintenance & Operations, Irrigation Worker, Salary Range 22	To: Maintenance & Operations, Irrigation Worker, Salary Range 23	01/15/14
Ruiz, Susana	From: Research, Assessment & Evaluation, Bilingual Language Evaluator, Salary Range 14	To: Research, Assessment & Evaluation, Bilingual Language Evaluator, Salary Range 17	09/05/14
Shanta, Derrick W.	From: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 27	To: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 31	01/15/14
Townsend, Keith E.	From: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 27	To: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 31	01/15/14

Reclassifications - Continued

Webb, Adolph E.	From: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 27	To: Maintenance & Operations, Electrical and Building Automation Controls Technician, Salary Range 31	01/15/14
-----------------	---	---	----------

Rehires

Bryant Elementary School Medina De Alcantar, Patricia	Cafeteria Worker I	10 months, 3 hours	12/03/14
Ramona High School Preciado De Macias, Claudia	Cafeteria Worker I	10 months, 3 hours	12/01/14

Rehires from 39-Month Re-employment List

Patricia Beatty Elementary School Gonzalez, Jessica Y.	Instructional Assistant - Bilingual	10 months, 3 hours	12/16/14
---	-------------------------------------	--------------------	----------

Resignations

Emerson Elementary School Alvarado, Judith	Instructional Assistant – Special Education II	7 years, 4 months of service	12/20/14
Matthew Gage Middle School Morales, Brisena	Secondary Library/Media Assistant	12 years, 4 months of service	01/10/15
Special Education Ybarra, Teresa	Instructional Assistant – Special Education II – Sign Language	3 months of service	11/29/14

Resignations - Continued

Transportation Reyes, Angelica A.	Transportation Assistant	7 years, 5 months of service	01/01/15
--------------------------------------	--------------------------	---------------------------------	----------

Retirements – Managers/Supervisors

Superintendent's Office Holmes, Sue S.	Executive Secretary II	30 years, 4 months of service	12/31/14
---	------------------------	----------------------------------	----------

Temporarily Assigned to a Higher Classification

Louisa May Alcott Elementary School Mares, Victoria	From: Cafeteria Worker II	To: Sierra Middle School, Cafeteria Worker III	12/09/14 – 12/19/14
---	------------------------------	--	------------------------

Amelia Earhart Middle School Bracamonte, Silvia J.	From: Cafeteria Worker I	To: Cafeteria Worker III	11/14/14 – 01/09/15
--	-----------------------------	--------------------------	------------------------

Darnell, Belynda E.	From: Cafeteria Worker III	To: Cafeteria Supervisor I	10/17/14 – 11/21/14 <i>Amendment to 12/08/14 Board</i>
---------------------	-------------------------------	-------------------------------	--

Benjamin Franklin Elementary School Chesterton, Christina M.	From: Cafeteria Worker II	To: Tomás Rivera Elementary School, Elementary Kitchen Operator	10/31/14 – 11/19/14 <i>Amendment to 12/08/14 Board</i>
---	------------------------------	--	--

Fremont Elementary School Barela, Frances M.	From: Instructional Assistant – Special Education I	To: Instructional Assistant – Special Education II	11/06/14 – 12/31/14
--	---	--	------------------------

Temporarily Assigned to a Higher Classification - Continued

Harrison Elementary School

Camacho, Antonio M. From: Cafeteria Worker I To: Cafeteria Worker II 11/14/14 – 01/09/15

Sprague, Veva A. From: Cafeteria Worker II To: Henry W. Longfellow Elementary School, Elementary Kitchen Operator 10/17/14 – 11/21/14
Amendment to 12/08/14 Board

Thomas Jefferson Elementary School

Haddad, Mervat From: Cafeteria Worker I To: Cafeteria Worker II 12/01/14 – 12/19/14

Maintenance & Operations

Grenier, Ghaby D. From: Custodian To: Highgrove Elementary School, Head Custodian 11/17/14 – 12/15/14

Macedo, Lilia From: Custodian To: Lead Custodian 12/01/14 – 12/31/14

Olvera, Gilbert V. From: Irrigation Worker, Salary Range 22 To: Irrigation Worker, Salary Range 23 01/15/14 – 04/27/14

Publications

Santiago De La Rosa, Ivan J. From: Bindery Worker I To: Digital Copy System Operator I 12/10/14 – 12/19/14

Ramona High School

Valdez, Marcos R. From: Custodian To: Maintenance & Operations, Refuse & Compactor Vehicle/Equipment Operator 12/01/14 – 12/31/14

Tomás Rivera Elementary School

Chesterton, Christina M. From: Cafeteria Worker II To: Elementary Kitchen Operator 10/31/14 – 11/19/14
Amendment to 12/08/14 Board

Temporarily Assigned to a Higher Classification - Continued

University Heights Middle School

Pacheco, Kelle S.	From: Cafeteria Worker III	To: Cafeteria Supervisor I	12/01/14 – 12/19/14
-------------------	----------------------------	----------------------------	---------------------

Voluntary Demotions/Reassignments/Reductions/Transfers

Fonseca, Antwan A.	From: Ramona High School, Instructional Assistant – Special Education II, 10 months, 6 hours	To: John F. Kennedy Elementary School, Instructional Assistant – Special Education II, 10 months, 6 hours	12/17/14
--------------------	--	---	----------

Hernandez, Jennifer	From: Sunshine Early Childhood Center, Student Healthcare Specialist, 10 months, 3.5 hours	To: Pupil Services, Student Healthcare Specialist, 10 months, 6.5 hours	01/05/15
---------------------	--	---	----------

Jimenez, Mercedes M.	From: Jefferson Elementary School, Translator and Projects Office Assistant, 10 months, 8 hours	To: John Adams & Andrew Jackson Elementary Schools, Translator, 10 months, 8 hours (4 hrs/site)	01/05/15
----------------------	---	---	----------

Kang, Soo Y.	From: Hawthorne Elementary School, Instructional Assistant-Preschool, 10 months, 3.5 hours	To: Highland Elementary School, Instructional Assistant-Preschool, 10 months, 3.5 hours	12/01/14
--------------	--	---	----------

Ponce, Brandon A.	From William Howard Taft Elementary School, Instructional Assistant – Special Education I, 10 months, 5 hours	To William Howard Taft Elementary School, Instructional Assistant – Special Education I & Instructional Assistant – Computer Resources, 10 months, 8 hours	11/03/14
-------------------	---	--	----------

Voluntary Demotions/Reassignments/Reductions/Transfers - Continued

Varela-Guerrero, Irene	From: Ramona High School, Translator, 10 months, 6 hours	To: Madison Elementary School, Translator, 10 months, 4 hours	01/05/15
------------------------	--	---	----------

NON-CLASSIFIED PERSONNEL

New Hires

Acosta, Brianna	WorkAbility	12/10/14
Alba, Alexis	WorkAbility	12/11/14
Blokzyl, Clayton	WorkAbility	11/18/14
Camacho, Leticia	WorkAbility	12/10/14
Castellanos, Lisa	Noon Playground Supervisor	12/08/14
Courtney, Steven	Substitute Delivery Driver	12/08/14
Davidson, Brandi	Campus Supervisor	12/11/14
Gomez, Julie	Noon Playground Supervisor	12/08/14
Gonzalez, Arlene	Student Worker	11/18/14
Guerra, Javier	Student Worker	11/18/14
Guillestegui Pinzon, Alejandra	Student Worker	12/03/14
Guzman, Kevin	WorkAbility	12/11/14
Hernandez, Adrian	WorkAbility	12/15/14
Hernandez, Ines	Noon Playground Supervisor	12/11/14
Hernandez, Rodrigo	WorkAbility	12/15/14
Ilich, Tatjana	WorkAbility	12/15/14
Macias, Erick	WorkAbility	12/15/14
Martin, Morgan	AVID Tutor	12/03/14
Meyer, Austin	WorkAbility	12/15/14
Mitchell, Ali	WorkAbility	12/11/14
Mitchell, Nathanael	WorkAbility	12/10/14
Neal Jr., Douglas	WorkAbility	12/10/14
Omotese, Oyenbhen	Student Worker	12/11/14
Pittman, Joshua	AVID Tutor	12/03/14
Quezada, Angelberto	WorkAbility	12/10/14
Ramirez, Christopher	WorkAbility	12/03/14
Rea, Ryan	WorkAbility	12/10/14
Reid, Deanna	Substitute Instructional Assistant	12/08/14
Richardson, Jeffrey	Noon Playground Supervisor	12/08/14
Rios, Benjamin	WorkAbility	12/15/14
Rodriguez, Isabel	WorkAbility	12/10/14
Ruiz, Jenifer	WorkAbility	12/10/14
Sadvandi, Syrus	Student Worker	11/14/14
Samain, Samia	Noon Playground Supervisor	12/11/14
Sanchez, Daisy	Student Worker	12/09/14
Sanchez, Joseph	WorkAbility	12/10/14
Sandoval Espinoza, Cindy	Student Worker	11/14/14
Shih, Annie	UCR Work Study	12/03/14
Wadood, Zermina	Student Worker	11/14/14
Williams, Matthew	WorkAbility	12/10/14
Zhang, JingJing	Student Worker	11/14/14

New Hires – *Athletic Coaches

Central Middle School Johnson, Gianni	Basketball	12/08/14
Martin Luther King High School Jefferson, Garrett	Basketball	12/01/14
John W. North High School Curtis, Michael	Volleyball	12/08/14
Riverside Polytechnic High School Degraw, Audri	Soccer/JV Assistant	12/01/14
Montgomery, Christopher	Soccer/Varsity Assistant	12/08/14
Ramona High School Becker, David	Band	11/09/14

*The temporary athletic coaches listed above are knowledgeable of the assigned sports and meet the qualifications and competencies required by law.



Board Meeting Agenda
January 20, 2015

Topic: Governor’s Budget Proposals for 2015-16
Presented by: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations
Responsible Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations
Type of Item: Report/Discussion
Short Description: Staff will provide a presentation on the Governor’s Budget Proposals for 2015-16 and the potential impacts on Riverside Unified School District.

DESCRIPTION OF AGENDA ITEM:

On January 9, 2015, Governor Jerry Brown released his initial proposals for the 2015-16 state budget, which begins July 1, 2015. The governor’s budget proposals for 2015-16 continue the positive theme from the last two years for California’s K-12 schools. The improving economy and \$7 billion in annual revenues from Proposition 30 have enabled the state to advance the governor’s agenda for K-12 at a pace greater than initially anticipated. Education has the major claim on all new revenues. As a result, the non-Proposition 98 side of the budget continues to show slow growth. The major provisions for both one-time and ongoing Proposition 98 revenues are as follows:

Table with 2 columns: Item Name and Amount. Items include Proposition 98 Growth (\$65.7 billion), K-12 Outstanding Deferrals (\$900 million), LCFF – Gap Funding (\$4 billion or 32% of the remaining gap), CCSS Investment and Mandate Reimbursement (\$1.08 billion), Emergency Repair Program (\$273.4 million), Cost-Of-Living-Adjustment (COLA) for categorical programs (\$71.1 million), Prop 39 Energy Efficiency (\$368 million), CTE Incentive Grant Program (\$250 million), Adult Education (\$500 million), COE LCAP Review (\$20 million), and Broadband Access (\$100 million).

The governor’s policy statement includes that he will be willing to take another look at the maximum reserve level legislation. Other major policy proposals include:

K-12 School Facilities – While the budget proposal does not identify funding for a school construction state assistance program, the governor recommends foundational tenets for the next program anchored in the belief that ongoing fiscal capacity of the state to fund school facilities is no longer sustainable and that the burden needs to shift to local districts.

Adult Education – As promised, the governor proposes to maintain what could have been the final year of Adult Education and Career Technical Education. For Adult Education, a new \$500 million Adult Education Block Grant would be implemented as part of the state’s workforce development strategy. Recognizing that the start up of Career Technical Education programs is often resource intensive, the governor provides \$250 million in one-time Proposition 98 funds in each of the next three years to support a transitional CTE Incentive Grant Program. This CTE grant requires a dollar-for-dollar match from local districts.

Staff has prepared an overview of the governor’s proposals for K-12 and the impact to RUSD, and will highlight them at the meeting.

FISCAL IMPACT: None

RECOMMENDATION: Informational purposes only; no action required.

ADDITIONAL MATERIAL: Overview Presentation

Attached: No



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda January 20, 2015

Topic: 2013-2014 Annual Financial Report and Audit

Presented by: Michael H. Fine, Interim District Superintendent

Responsible
Cabinet Member: Michael H. Fine, Interim District Superintendent

Type of Item: Action

Short Description: State law requires that each year the financial records of the District be audited by an independent third party audit firm and that the Governing Board review the annual financial report and audit at a public meeting.

DESCRIPTION OF AGENDA ITEM:

State law requires that each year the financial records of the District be audited by an independent third party audit firm. The firm of Nigro and Nigro, PC conducted the 2013-14 audit for the District. State law also requires the Governing Board to review the annual financial report and audit at a public meeting. The review shall consist of any audit exceptions identified in the audit, any recommendations or findings of the management letter issued by the auditor, and any description of corrections or plans to correct the exceptions or management letter issued.

The Board's Finance Committee reviewed the draft audit report on December 2, 2014. The report has been filed with the State Controller, and is available to the public on the District's web page.

A representative of the audit firm will be available at the meeting to answer any questions the Board may have.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board accept the Annual Audit and Financial Report for the year ending June 30, 2014.

ADDITIONAL MATERIAL: Annual Report and Audit, Letter to the Board of Education

Attached: Yes



December 7, 2014

To the Board of Education
Riverside Unified School District

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Riverside Unified School District for the year ended June 30, 2014. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, if applicable, *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 15, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Riverside Unified School District are described in Note 1 to the financial statements. As discussed in Note 1.G. to the basic financial statements, the District has changed its method for accounting and reporting certain items previously reported as assets or liabilities during fiscal year 2013-14 due to the adoption of GASB Statement No. 65. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the General Fund's financial statements were:

Management's estimate of the Local Control Funding Formula (LCFF) is based on an estimated State apportionment schedule and other factors. We evaluated the key factors and assumptions used to develop the LCFF in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the State Lottery and other State categorical program revenues are based on estimated appropriations provided by the California Department of Education. We evaluated the key factors and assumptions used to develop the State Lottery and other State categorical program revenues and the related accounts receivables in determining that they are reasonable in relation to the financial statements taken as a whole.

The most sensitive estimates affecting the Government-wide financial statements were:

Management has estimated accumulated depreciation and depreciation expense on capital assets using the straight-line method and estimated useful lives of the assets. In addition, the annual cost of providing Other Postemployment Benefits (OPEB) and the related liability is based upon data provided in the actuarial study dated July 1, 2012. We evaluated the key factors and assumptions used to develop the accumulated depreciation and depreciation expense on capital assets and the annual OPEB costs in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Jeff Nigro, CPA, CFE | Elizabeth Nigro, CPA | CJ Gaunder Singh, CPA | Kevin Brejnak, CPA, CFE

MURRIETA OFFICE 25220 Hancock Avenue, Suite 400, Murrieta, CA 92562 • P: (951) 698-8783 • F: (951) 699-1064

EMERYVILLE OFFICE 1900 Powell Street, Suite 600, Emeryville, CA 94608 • P: (844) 557-3111 • F: (844) 557-3444

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

The following material misstatements, identified by management and also detected as a result of audit procedures were corrected by management:

Management's calculation of the state aid portion of the Local Control Funding Formula was underreported by \$3.4 million.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 1, 2014.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the district's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Budgetary Comparison Schedule and the Schedule of Funding Progress, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Education and management of Riverside Unified School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in blue ink that reads "Nigro & Nigro, PC". The signature is written in a cursive, slightly slanted style.

Nigro & Nigro, PC

**RIVERSIDE UNIFIED
SCHOOL DISTRICT
AUDIT REPORT
For the Fiscal Year Ended
June 30, 2014**



RIVERSIDE UNIFIED SCHOOL DISTRICT
For the Fiscal Year Ended June 30, 2014
Table of Contents

FINANCIAL SECTION

	<u>Page</u>
Independent Auditors' Report.....	1
Management's Discussion and Analysis.....	3
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Position.....	12
Statement of Activities.....	13
Governmental Funds Financial Statements:	
Balance Sheet.....	14
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	15
Statement of Revenues, Expenditures, and Changes in Fund Balances	16
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities.....	17
Proprietary Fund Financial Statements:	
Statement of Net Position.....	18
Statement of Revenues, Expenses, and Changes in Fund Net Position.....	19
Statement of Cash Flows.....	20
Fiduciary Fund Financial Statements:	
Statement of Fiduciary Net Position.....	21
Statement of Changes in Fiduciary Net Position	22
Notes to Financial Statements	23

REQUIRED SUPPLEMENTARY INFORMATION

Budgetary Comparison Schedule – General Fund.....	47
Schedule of Funding Progress	48
Notes to the Required Supplementary Information	49

SUPPLEMENTARY INFORMATION

Local Educational Agency Organization Structure	50
Schedule of Average Daily Attendance	51
Schedule of Instructional Time	52
Schedule of Financial Trends and Analysis.....	53
Schedule of Expenditures of Federal Awards	54
Schedule of Charter Schools	55
Reconciliation of Annual Financial and Budget Report with Audited Financial Statements.....	56
Combining Statements – Non-Major Funds:	
Balance Sheet	57
Statement of Revenues, Expenditures, and Changes in Fund Balance.....	58
Note to the Supplementary Information.....	59

RIVERSIDE UNIFIED SCHOOL DISTRICT

For the Fiscal Year Ended June 30, 2014

Table of Contents

OTHER INDEPENDENT AUDITORS' REPORTS

Page

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards60

Independent Auditors' Report on State Compliance62

Independent Auditors' Report on Compliance For Each Major Federal Program and on Internal Control Over Compliance64

FINDINGS AND QUESTIONED COSTS

Schedule of Audit Findings and Questioned Costs:

 Summary of Auditors' Results66

 Current Year Audit Findings and Questioned Costs67

 Summary Schedule of Prior Audit Findings70

Financial Section

(This page intentionally left blank)

INDEPENDENT AUDITORS' REPORT

Board of Education
Riverside Unified School District
Riverside, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Riverside Unified School District, as of and for the fiscal year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2013-14*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Riverside Unified School District, as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1.G. to the basic financial statements, the District has changed its method for accounting and reporting certain items previously reported as assets or liabilities during fiscal year 2013-2014 due to the adoption of Governmental Accounting Standards Board Statement No. 65, "Items Previously Reported as Assets and Liabilities". The adoption of this standard required retrospective application resulting in a \$437,530 reduction of previously reported net position at July 1, 2013. Our opinion is not modified with respect to this matter.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 11, budgetary comparison information on page 47 and schedule of funding progress on page 48 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

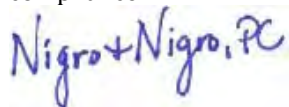
Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Riverside Unified School District's basic financial statements. The other supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The other supplementary information listed in the table of contents, including the Schedule of Expenditures of Federal Awards, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2014 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Murrieta, California
December 1, 2014

RIVERSIDE UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
 For the Fiscal Year Ended June 30, 2014

This discussion and analysis of Riverside Unified School District's financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2014. Please read it in conjunction with the District's financial statements, which immediately follow this section.

FINANCIAL HIGHLIGHTS

- Net position of governmental activities increased by approximately \$9.5 million, or 1.8%.
- Governmental expenses were about \$378.9 million. Revenues were \$388.4 million.
- The District spent over \$15.0 million in new capital assets during the year.
- The District decreased its outstanding long-term debt by \$1.4 million.
- Grades K-12 average daily attendance (ADA) increased by 217, or 0.54%.

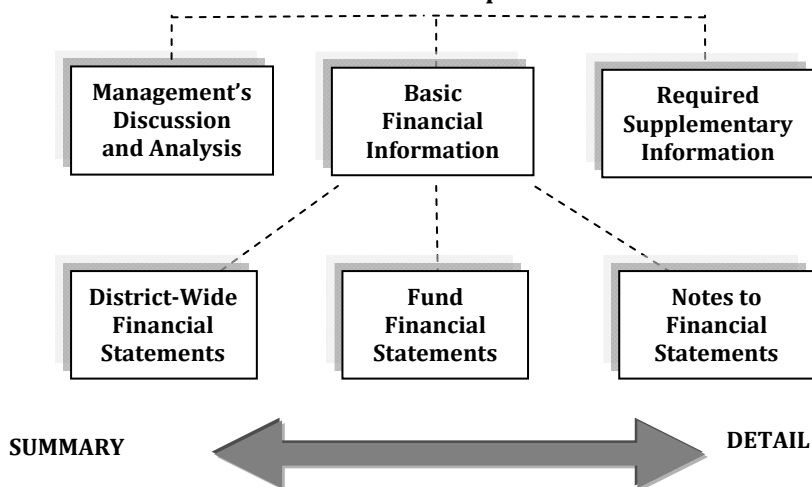
OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts – management discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are *district-wide financial statements* that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are *fund financial statements* that focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.
 - The *governmental funds* statements tell how basic services like regular and special education were financed in the short term as well as what remains for future spending.
 - Short and long-term financial information about the activities of the District that operate like businesses (self-insurance funds) are provided in the *proprietary funds statements*.
 - *Fiduciary funds* statement provides information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others to whom the resources belong.

Figure A-1. Organization of Riverside Unified School District's Annual Financial Report

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data. Figure A-1 shows how the various parts of this annual report are arranged and related to one another.



RIVERSIDE UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2014

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

Figure A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain.

Figure A-2. Major Features of the District-Wide and Fund Financial Statements

Type of Statements	District-Wide	Governmental Funds	Proprietary Funds	Fiduciary Funds
<i>Scope</i>	Entire District, except fiduciary activities	The activities of the District that are not proprietary or fiduciary, such as special education and building maintenance	Activities of the District that operate like a business, such as self-insurance funds	Instances in which the District administers resources on behalf of someone else, such as scholarship programs and student activities monies
<i>Required financial statements</i>	<ul style="list-style-type: none"> • Statement of Net Position • Statement of Activities 	<ul style="list-style-type: none"> • Balance Sheet • Statement of Revenues, Expenditures & Changes in Fund Balances 	<ul style="list-style-type: none"> • Statement of Net Position • Statement of Revenues, Expenses & Changes in Net Position • Statement of Cash Flows 	<ul style="list-style-type: none"> • Statement of Fiduciary Net Position • Statement of Changes in Fiduciary Net Position
<i>Accounting basis and measurement focus</i>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
<i>Type of asset/liability information</i>	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both short-term and long-term; The District's funds do not currently contain nonfinancial assets, though they can	All assets and liabilities, both short-term and long-term; The District's funds do not currently contain nonfinancial assets, though they can
<i>Type of inflow/outflow information</i>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid	All revenues and expenses during the year, regardless of when cash is received or paid

The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

RIVERSIDE UNIFIED SCHOOL DISTRICT

*Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2014*

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

District-Wide Statements

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's net position and how it has changed. Net position – the difference between the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources – is one way to measure the District's financial health, or *position*.

- Over time, increases and decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional nonfinancial factors such as changes in the District's demographics and the condition of school buildings and other facilities.
- In the district-wide financial statements, the District's activities are categorized as *Governmental Activities*. Most of the District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state aid finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (like repaying its long-term debt) or to show that it is properly using certain revenues.

The District has three kinds of funds:

- **Governmental funds** – Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information on a separate reconciliation page that explains the relationship (or differences) between them.
- **Proprietary funds** – When the District charges other District funds for the services it provides, these services are reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and Statement of Activities. In fact, the District's internal service fund is included within the governmental activities reported in the district-wide statements but provide more detail and additional information, such as cash flows. The District uses the internal service fund to report activities that relate to the District's self-insured program for workers' compensation claims and liability and property losses.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2014

OVERVIEW OF THE FINANCIAL STATEMENTS (continued)

Fund Financial Statements (continued)

- **Fiduciary funds** – The District is the trustee, or fiduciary, for assets that belong to others, such as the student activities funds. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate statement of fiduciary net position. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Net Position. The District's combined net position was higher on June 30, 2014, than it was the year before – increasing 1.8% to \$537.8 million (See Table A-1).

Table A-1

	Governmental Activities (In millions)		Variance
	2014	2013*	Increase (Decrease)
Current assets	\$ 210.5	\$ 198.9	\$ 11.6
Capital assets	524.4	525.9	(1.5)
Total assets	734.9	724.8	10.1
Total deferred outflows	1.4	1.5	(0.1)
Current liabilities	15.9	14.0	1.9
Long-term liabilities	182.6	184.0	(1.4)
Total liabilities	198.5	198.0	0.5
Net position			
Net investment in capital assets	397.4	395.7	1.7
Restricted	61.9	40.6	21.3
Unrestricted	78.5	92.0	(13.5)
Total net position	\$ 537.8	\$ 528.3	\$ 9.5

* As restated

Changes in net position, governmental activities. The District's total revenues increased 7.4% to \$388.4 million (See Table A-2). The increase is due primarily to increases in state funding.

The total cost of all programs and services decreased 0.7% to \$378.9 million. The District's expenses are predominantly related to educating and caring for students, 82.4%. The purely administrative activities of the District accounted for just 5.2% of total costs.

Table A-2

	Governmental Activities (In millions)		Variance
	2014	2013	Increase (Decrease)
Total Revenues	\$ 388.4	\$ 361.6	\$ 26.8
Total Expenses	378.9	381.5	(2.6)
Increase (decrease) in net position	\$ 9.5	\$ (19.9)	\$ 29.4

RIVERSIDE UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2014

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed this year, its governmental funds reported a combined fund balance of \$151.1 million, which is above last year's ending fund balance of \$142.8 million. The primary cause of the increased fund balance is increased state funding.

General Fund Budgetary Highlights

Over the course of the year, the District revised the annual operating budget several times. The major budget amendments fall into these categories:

- Revenues – increased by \$25.6 million primarily to reflect changes in estimates from the State.
- Expenditures – increased \$43.4 million mainly due to re-budget carryover funds and for increased personnel costs.

While the District's final budget for the General Fund anticipated that expenditures would exceed revenues by about \$16.5 million, the actual results for the year show that revenues exceeded expenditures by roughly \$12.1 million. Actual revenues were \$2.1 million less than anticipated, but expenditures were \$30.7 million less than budgeted. That amount consists primarily of restricted categorical program dollars that were not spent as of June 30, 2014 that will be carried over into the 2014-15 budget.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

By the end of 2013-14 the District had invested \$15.0 million in new capital assets, related to the District's ongoing modernization program. (More detailed information about capital assets can be found in Note 6 to the financial statements). Total depreciation expense for the year was approximately \$16.0 million.

Table A-3: Capital Assets at Year-End, Net of Depreciation

	Governmental Activities		Variance Increase (Decrease)
	(In millions)		
	2014	2013	
Land	\$ 36.5	\$ 36.5	\$ -
Buildings and improvements	479.9	474.3	5.6
Furniture and equipment	3.0	3.7	(0.7)
Construction in progress	5.0	11.4	(6.4)
Total	\$ 524.4	\$ 525.9	\$ (1.5)

Long-Term Debt

At year-end the District had \$182.6 million in general obligation bonds, certificates of participation, claims liabilities, and employment benefits – a decrease of 0.8% from last year – as shown in Table A-4. (More detailed information about the District's long-term liabilities is presented in Note 7 to the financial statements).

RIVERSIDE UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2014

CAPITAL ASSET AND DEBT ADMINISTRATION (continued)

Table A-4: Outstanding Long-Term Debt at Year-End

	Governmental Activities		Variance Increase (Decrease)
	(In millions)		
	2014	2013	
General obligation bonds	\$ 142.9	\$ 147.2	\$ (4.3)
Certificates of participation	11.9	12.6	(0.7)
Compensated absences	4.8	4.2	0.6
Claims liabilities	7.4	6.9	0.5
Other postemployment benefits	15.6	13.1	2.5
Total	\$ 182.6	\$ 184.0	\$ (1.4)

FACTORS BEARING ON THE DISTRICT'S FUTURE

Budget Overview

The Governor signed the *2014-15 Budget Act* on June 20, 2014. In late June, the Governor signed 17 budget-related bills into law. The 2014-15 budget package assumes total state spending of \$152.3 billion, an increase of 8.6 percent over revised totals for 2013-14. This consists of \$108 billion from the General Fund and the Education Protection Account created by Proposition 30 (2012), and \$44.3 billion from special funds. The budget package assumes spending from federal funds to be \$98 billion, an increase of 20.9 percent over 2013-14 revised levels, mainly due to increases in the health area of the budget. Bond spending is expected to decline 53 percent in 2014-15.

Major Features of the 2014-15 Spending Plan

Similar to the 2013-14 budget, the 2014-15 spending plan makes targeted augmentations in a few areas while paying down several billion dollars in key liabilities. In addition, if certain revenue and other targets are met, additional spending—mostly for paying down debt—would be “triggered” under the budget plan.

Fully Funds CalSTRS Pension Program

As of the end of 2012-13, the California State Teachers' Retirement System (CalSTRS) had a \$74 billion shortfall. Budget-related legislation aims to erase the unfunded liability in 32 years by increasing contributions from the state, school and community college districts, and teachers.

Proposition 98

The budget plan includes large Proposition 98 funding increases for schools and community colleges. The Proposition 98 budget continues implementation of the Local Control Funding Formula, pays down most of the remaining payment deferrals, and pays down several hundred million dollars of other Proposition 98 obligations.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2014

FACTORS BEARING ON THE DISTRICT'S FUTURE (continued)

Spending Changes

Funding for K-14 education increases significantly under the new budget package. In the sections that follow, we describe how the State is spending these funds.

Deferral Payments

Pays Down \$5.2 Billion in Outstanding Deferrals

The budget package pays down \$5.2 billion in outstanding deferrals (\$4.7 billion for schools and \$498 million for community colleges). Of the total paydown, \$1.4 billion is designated as 2012-13 spending, \$3.1 billion is designated as 2013-14 spending, and \$662 million is designated as 2014-15 spending. Under the budget plan, \$992 million in deferrals (\$897 million for schools and \$94 million for community colleges) would remain outstanding at the end of 2014-15.

Eliminates Remaining Deferrals if Minimum Guarantee Exceeds Estimates

The budget package pays down additional deferrals (potentially eliminating all outstanding deferrals) if subsequent estimates of the 2013-14 and 2014-15 minimum guarantees are higher than the administration's May 2015 estimates. Effectively, the budget plan earmarks the first \$992 million in potential additional 2013-14 and 2014-15 spending for deferral paydowns.

Mandates

Pays Down \$450 Million in Outstanding Education Mandate Claims

We estimate the State currently has a backlog of more than \$5 billion in unpaid claims for education mandates. The budget includes \$400 million to reduce the mandate backlog for schools. (Of this amount, \$287 million is 2014-15 Proposition 98 funding and \$113 million is from unspent prior-year fund.) Funds will be distributed to schools and community colleges on a per-student basis.

Adds Several Mandates to School and Community College Block Grants

The Commission on State Mandates recently approved seven new reimbursable education mandates. Six of these mandates apply to schools, two apply to community colleges, and one applies to both schools and community colleges. For schools, the budget adds to the block grant mandates related to (1) parental involvement procedures, (2) compliance activities associated with the *Williams v. California* case, (3) uniform complaint procedures, (4) developer fees, (5) charter school oversight, and (6) public contracts.

Energy Grants

State Provides Second-Year Funding for Energy Projects

Passed by voters in November 2012, Proposition 39 increases state corporate tax revenues and requires for a five-year period, starting in 2013-14, that a portion of these revenues be used to improve energy efficiency and expand the use of alternative energy in public buildings. The 2014-15 budget provides \$345 million Proposition 98 General Fund for Proposition 39 school and community college energy programs. Specifically, the budget provides \$279 million for school grants, \$38 million for community colleges grants, and \$28 million for the revolving loan program for both schools and community colleges. (Estimates of Proposition 39 revenues are lower in 2014-15 compared to 2013-14, resulting in less provided for school and community college grants.) The budget also provides \$8 million non-Proposition 98 General Fund for Proposition 39 job-training programs administered by the California Conservation Corps (\$5 million) and the California Workforce Investment Board (\$3 million).

RIVERSIDE UNIFIED SCHOOL DISTRICT
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2014

FACTORS BEARING ON THE DISTRICT'S FUTURE (continued)

Chapter 751 Obligation

Makes Final \$410 Million Payment on Outstanding Proposition 98 Obligations From 2004-05 and 2005-06

The 2014-15 budget makes a final \$410 million payment to retire the state's obligation set forth in Chapter 751, Statutes of 2006 (SB 1133, Torlakson). Chapter 751 required the state to provide additional annual school and community college payments until a total of \$2.8 billion had been provided. Of the amount provided in the budget package, \$316 million is for continued funding of the QEIA program (\$268 million for schools and \$48 million for community colleges) and \$94 million is to pay down a separate state obligation related to school facility repairs.

K-12 Education

The largest K-12 augmentation is for the second-year phase in of the recently adopted Local Control Funding Formula (LCFF). The budget also includes several other school-specific augmentations—some of which relate to school operations and some of which relate to school infrastructure. In addition to these budget actions, the Legislature adopted trailer legislation relating to school district reserves and independent study (IS) programs.

Operational Funding

Provides \$4.7 Billion for LCFF Implementation

The budget plan includes \$4.7 billion in additional funding for the school district LCFF—resulting in per-pupil LCFF funding that is 12 percent higher than 2013-14 levels. The additional funding is sufficient to close 29 percent of the gap between districts' 2013-14 funding levels and their target funding rates. The budget also includes \$26 million for the LCFF for county offices of education (COEs). This increase is sufficient to bring all COEs up to their LCFF funding targets in 2014-15.

Other Notable K-12 Actions

The budget provides \$54 million to continue implementation of new student assessments and \$33 million to provide a cost-of-living adjustment (COLA) for several K-12 programs (including special education and child nutrition programs).

Infrastructure

Allocates \$189 Million for Emergency Repair Program (ERP)

Chapter 899, Statutes of 2004 (SB 6, Alpert), created the ERP to fund critical repair projects at certain low-performing schools. Chapter 899 requires the state to contribute a total of \$800 million for the program. The state has provided \$338 million to date. The budget provides \$189 million for the ERP in 2014-15.

Allocates \$27 Million in One-Time Funds for School Internet Infrastructure

The budget includes \$27 million in one-time Proposition 98 funding for schools to purchase Internet connectivity infrastructure upgrades required to administer new computer-based tests. Grantees are to be selected based on the results of a statewide assessment of schools' Internet connectivity infrastructure to be completed by the K-12 High-Speed Network (HSN) by March 1, 2015.

RIVERSIDE UNIFIED SCHOOL DISTRICT

*Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2014*

FACTORS BEARING ON THE DISTRICT'S FUTURE (continued)

Shifts Remaining Bond Authority Among Certain School Facility Programs

The budget package shifts remaining bond authority from the Career Technical Education (CTE) and High Performance Incentive (HPI) school facility programs to the New Construction and Modernization facility programs.

Local Reserves

Requires School Districts to Disclose and Justify Reserves

Chapter 32, Statutes of 2014 (SB 858, Committee on Budget and Fiscal Review), creates new disclosure requirements effective beginning in 2015-16 for districts that have reserves exceeding state-specified minimums. If a district's budget reserve exceeds the state minimum, Chapter 32 requires the district to identify the amount of reserves that exceed the minimum and explain why the higher reserve levels are necessary. The district must disclose this information in a public meeting and when it submits a budget to its COE.

Caps Local Reserves Some Years Under Proposition 2

Proposition 2 on the November 2014 ballot set forth new constitutional provisions relating to state reserves, including provisions relating to a new state reserve for schools. With the voters approving Proposition 2, certain provisions of Chapter 32 go into effect. These provisions cap school districts' reserve levels the year after the state makes a deposit into the new state reserve for schools. The caps for most districts will range from 3 percent to 10 percent of a district's annual expenditures.

All of these factors were considered in preparing the Riverside Unified School District budget for the 2014-15 fiscal year.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Michael H. Fine, Deputy Superintendent Business Services and Governmental Relations at Riverside Unified School District, 3380 14th Street Avenue, Riverside, California 92501 or (951) 788-7135.

RIVERSIDE UNIFIED SCHOOL DISTRICT*Statement of Net Position**June 30, 2014*

	Total Governmental Activities
ASSETS	
Current assets:	
Cash	\$ 169,680,657
Investments	6,863,373
Accounts receivable	33,454,345
Prepaid expenses	51,428
Inventories	429,510
Total current assets	<u>210,479,313</u>
Capital assets:	
Non-depreciable assets	41,511,477
Depreciable assets	669,192,216
Less accumulated depreciation	<u>(186,322,835)</u>
Total capital assets, net of depreciation	<u>524,380,858</u>
Total assets	<u>734,860,171</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred charges on refunding	<u>1,350,937</u>
LIABILITIES	
Current liabilities:	
Accounts payable	12,407,365
Claims liabilities	2,457,125
Unearned revenue	991,304
Total current liabilities	<u>15,855,794</u>
Long-term liabilities:	
Due or payable within one year	5,158,920
Due or payable after one year	<u>177,449,922</u>
Total long-term liabilities	<u>182,608,842</u>
Total liabilities	<u>198,464,636</u>
NET POSITION	
Net investment in capital assets	397,440,939
Restricted for:	
Capital projects	22,774,778
Debt service	8,738,563
Categorical programs	30,297,149
Unrestricted	<u>78,495,043</u>
Total net position	<u>\$ 537,746,472</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT
Statement of Activities
For the Fiscal Year Ended June 30, 2014

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions		Capital Grants and Contributions
Governmental Activities:					
Instructional Services:					
Instruction	\$ 229,135,008	\$ 79,050	\$ 47,829,749	\$ 6,114,132	\$ (175,112,077)
Instruction-Related Services:					
Supervision of instruction	11,829,675	11,882	6,210,401	-	(5,607,392)
Instructional library, media and technology	3,177,831	-	23,280	-	(3,154,551)
School site administration	24,911,937	28	2,335,242	-	(22,576,667)
Pupil Support Services:					
Home-to-school transportation	10,905,621	-	4,990	-	(10,900,631)
Food services	18,772,433	2,734,756	17,520,031	-	1,482,354
All other pupil services	13,628,249	5,140	6,032,113	-	(7,590,996)
General Administration Services:					
Data processing services	5,098,737	750	1,133	-	(5,096,854)
Other general administration	14,491,768	124,685	3,171,375	-	(11,195,708)
Plant services	37,007,708	45,568	1,009,058	-	(35,953,082)
Ancillary services	2,333,656	-	-	-	(2,333,656)
Community services	63,391	-	-	-	(63,391)
Enterprise activities	4,710	-	-	-	(4,710)
Interest on long-term debt	7,076,638	-	-	-	(7,076,638)
Other outgo	471,987	962,702	1,483,519	-	1,974,234
Total Governmental Activities	\$ 378,909,349	\$ 3,964,561	\$ 85,620,891	\$ 6,114,132	(283,209,765)

General Revenues:

Property taxes	72,402,041
Federal and state aid not restricted to specific purpose	216,071,426
Interest and investment earnings	324,791
Interagency revenues	16,000
Miscellaneous	3,912,371
Total general revenues	292,726,629
Change in net position	9,516,864
Net position - July 1, 2013, as originally stated	528,667,138
Adjustment for restatement (Note 1.G.)	(437,530)
Net position - July 1, 2013, as restated	528,229,608
Net position - June 30, 2014	\$ 537,746,472

RIVERSIDE UNIFIED SCHOOL DISTRICT*Balance Sheet - Governmental Funds**June 30, 2014*

	General Fund	Building Fund	Non-Major Governmental Funds	Total Governmental Funds
ASSETS				
Cash	\$ 60,055,999	\$ 22,308,494	\$ 41,214,417	\$ 123,578,910
Investments	-	-	6,863,373	6,863,373
Accounts receivable	29,353,374	79,127	3,978,573	33,411,074
Due from other funds	6,015,499	608,702	191,986	6,816,187
Inventories	122,123	-	307,387	429,510
Prepaid expenditures	51,428	-	-	51,428
Total Assets	<u>\$ 95,598,423</u>	<u>\$ 22,996,323</u>	<u>\$ 52,555,736</u>	<u>\$ 171,150,482</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 6,138,693	\$ 507,035	\$ 2,527,304	\$ 9,173,032
Due to other funds	3,129,832	130,776	6,650,323	9,910,931
Unearned revenue	991,304	-	-	991,304
Total Liabilities	<u>10,259,829</u>	<u>637,811</u>	<u>9,177,627</u>	<u>20,075,267</u>
Fund Balances				
Nonspendable	323,551	-	331,382	654,933
Restricted	23,173,455	22,358,512	43,046,727	88,578,694
Committed	26,709,935	-	-	26,709,935
Assigned	4,419,800	-	-	4,419,800
Unassigned	30,711,853	-	-	30,711,853
Total Fund Balances	<u>85,338,594</u>	<u>22,358,512</u>	<u>43,378,109</u>	<u>151,075,215</u>
Total Liabilities and Fund Balances	<u>\$ 95,598,423</u>	<u>\$ 22,996,323</u>	<u>\$ 52,555,736</u>	<u>\$ 171,150,482</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position

June 30, 2014

Total fund balances - governmental funds \$ 151,075,215

Amounts reported for governmental activities in the statement of net position are different because capital assets used for governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$710,703,693, and the accumulated depreciation is (\$186,322,835). 524,380,858

In governmental funds, postemployment benefits costs are recognized as expenditures in the period they are paid. In the government-wide statements, postemployment benefits costs are recognized in the period that they are incurred. The net OPEB liability at the end of the period was: (15,646,137)

In governmental funds, interest on long-term debt is not recognized until the period in which it matures and is paid. In the government-wide statement of activities, it is recognized in the period that it is incurred. The additional liability for unmatured interest owing at the end of the period was: (2,878,361)

Deferred charges on refunding represent amounts paid to an escrow agent in excess of the outstanding debt at the time of the payment for refunded bonds which have been defeased. In the government-wide statements it is recognized as a deferred outflow of resources. The remaining deferred charges on refunding at the end of the period were: 1,350,937

In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:

General obligation bonds payable	142,940,965	
Certificates of participation payable	11,880,000	
Compensated absences payable	<u>4,770,366</u>	(159,591,331)

Internal service funds are used to conduct certain activities for which costs are charged to other funds on a full cost-recovery basis. Because internal service funds are presumed to operate for the benefit of governmental activities, assets and liabilities of internal service funds are reported with governmental activities in the statement of net position. Net position for internal service funds are: 39,055,291

Total net position - governmental activities \$ 537,746,472

RIVERSIDE UNIFIED SCHOOL DISTRICT

Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds For the Fiscal Year Ended June 30, 2014

	General Fund	Building Fund	Non-Major Governmental Funds	Total Governmental Funds
REVENUES				
LCFF sources	\$ 267,489,315	\$ -	\$ -	\$ 267,489,315
Federal sources	23,656,181	-	17,958,962	41,615,143
Other state sources	45,608,117	-	11,061,637	56,669,754
Other local sources	8,064,252	74,009	14,886,960	23,025,221
Total Revenues	344,817,865	74,009	43,907,559	388,799,433
EXPENDITURES				
Current:				
Instruction	214,117,944	-	2,416,675	216,534,619
Instruction-related services:				
Supervision of instruction	10,949,365	-	296,016	11,245,381
Instructional library, media and technology	2,977,771	-	-	2,977,771
School site administration	23,415,823	-	34,641	23,450,464
Pupil support services:				
Home-to-school transportation	10,532,243	-	-	10,532,243
Food services	7,985	-	18,685,150	18,693,135
All other pupil services	12,845,217	-	94,527	12,939,744
Ancillary services	2,310,952	-	-	2,310,952
Community services	63,042	-	-	63,042
General administration services:				
Data processing services	4,898,106	-	-	4,898,106
Other general administration	10,944,234	-	117,085	11,061,319
Plant services	34,470,945	-	287,692	34,758,637
Transfers of indirect costs	(831,436)	-	831,436	-
Capital Outlay	5,586,485	6,442,805	3,904,210	15,933,500
Intergovernmental	471,987	-	-	471,987
Debt Service:				
Principal	-	-	4,700,000	4,700,000
Interest	-	-	7,325,011	7,325,011
Total Expenditures	332,760,663	6,442,805	38,692,443	377,895,911
Excess (Deficiency) of Revenues Over (Under) Expenditures	12,057,202	(6,368,796)	5,215,116	10,903,522
OTHER FINANCING SOURCES (USES)				
Interfund transfers in	5,769,152	4,389,649	9,208,063	19,366,864
Interfund transfers out	(11,157,630)	(564,078)	(10,320,835)	(22,042,543)
Total Other Financing Sources and Uses	(5,388,478)	3,825,571	(1,112,772)	(2,675,679)
Net Change in Fund Balances	6,668,724	(2,543,225)	4,102,344	8,227,843
Fund Balances, July 1, 2013	78,669,870	24,901,737	39,275,765	142,847,372
Fund Balances, June 30, 2014	\$ 85,338,594	\$ 22,358,512	\$ 43,378,109	\$ 151,075,215

RIVERSIDE UNIFIED SCHOOL DISTRICT

Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities For the Fiscal Year Ended June 30, 2014

Total net change in fund balances - governmental funds \$ 8,227,843

Amounts reported for governmental *activities* in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period is:

Expenditures for capital outlay	15,012,492	
Depreciation expense	<u>(15,967,262)</u>	
Net:		(954,770)

In governmental funds, repayments of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as a reduction of liabilities. Expenditures for repayment of the principal portion of long-term debt were: 4,700,000

In governmental funds, postemployment benefits costs are recognized as expenditures in the period they are paid. In the government-wide statements, postemployment benefits costs are recognized in the period that they are incurred. The increase in the net OPEB liability at the end of the period was: (2,515,917)

In governmental funds, any proceeds from the disposal of capital assets are reported as revenue. The statement of activities, only the resulting gain or loss is reported. Since there were no proceeds from the disposal of capital assets, the resulting loss in the current period was: (254,590)

If a planned capital project is canceled and will not be completed, costs previously capitalized as construction in progress must be written off to an expense. Costs written off for canceled projects were: (270,523)

In governmental funds, if debt is issued at a premium, the premium is recognized as an Other Financing Source in the period it is incurred. In the government-wide statements, the premium is amortized over the life of the debt. Amortization of the premium for the period is: 278,920

Deferred charges on refunding represent amounts paid to an escrow agent in excess of the outstanding debt at the time of the payment for refunded bonds which have been defeased. In governmental funds these charges are recognized as an expenditure. However, in the statement of activities, these amounts are amortized over the life of the debt. The difference between current year charges and the current year amortization is: (103,918)

In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the government-wide statement of activities, it is recognized in the period that it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period was: 73,372

In the statement of activities, compensated absences are measured by the amounts *earned* during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually *paid*.) This year vacation leave earned exceeded the amounts used by: (563,013)

Internal service funds are used to conduct certain activities for which costs are charged to other funds on a full cost-recovery basis. Because internal service funds are presumed to benefit governmental activities, internal service activities are reported as governmental activities in the statement of activities. The net increase in the internal service fund was: 899,460

Change in net position of governmental activities \$ 9,516,864

RIVERSIDE UNIFIED SCHOOL DISTRICT
Statement of Net Position – Proprietary Fund
June 30, 2014

	Governmental Activities Internal Service Fund
ASSETS	
Current assets:	
Cash	\$ 46,101,747
Accounts receivable	43,271
Due from other funds	<u>3,116,006</u>
Total assets	<u>49,261,024</u>
LIABILITIES	
Current liabilities:	
Accounts payable	355,972
Due to other funds	21,262
Claims liabilities	<u>2,457,125</u>
Total current liabilities	<u>2,834,359</u>
Non-current liabilities:	
Claims liabilities	<u>7,371,374</u>
Total liabilities	<u>10,205,733</u>
NET POSITION	
Restricted	<u>\$ 39,055,291</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT*Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Fund
For the Fiscal Year Ended June 30, 2014*

	Governmental Activities Internal Service Fund
OPERATING REVENUES	
Charges to other funds	\$ 14,654,753
Other local revenues	765,967
Total operating revenues	<u>15,420,720</u>
OPERATING EXPENSES	
Certificated salaries	12,660
Classified salaries	389,367
Employee benefits	134,611
Books and supplies	3,879
Services and other operating expenditures	<u>16,804,584</u>
Total operating expenses	<u>17,345,101</u>
Operating Income (Loss)	<u>(1,924,381)</u>
NON-OPERATING REVENUES (EXPENSES)	
Interfund transfers in	2,675,679
Interest income	<u>148,162</u>
Total non-operating revenues (expenses)	<u>2,823,841</u>
Change in net position	899,460
Net position, July 1, 2013	<u>38,155,831</u>
Net position, June, 30, 2014	<u>\$ 39,055,291</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT
Statement of Cash Flows - Proprietary Fund
For the Fiscal Year Ended June 30, 2014

	Governmental Activities
	Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from assessments made to other funds	\$ 15,237,798
Cash payments for payroll, insurance and operating expenses	<u>(16,720,912)</u>
Net cash provided (used) by operating activities	<u>(1,483,114)</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Operating transfers in	<u>2,675,679</u>
Net cash provided (used) by non-capital financing activities	<u>2,675,679</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest on investments	<u>144,405</u>
Net increase in cash	1,336,970
Cash, July 1, 2013	<u>44,764,777</u>
Cash, June 30, 2014	<u>\$ 46,101,747</u>

**ADJUSTMENTS TO RECONCILE OPERATING INCOME (LOSS) TO
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES**

Operating Income (Loss)	\$ (1,924,381)
(Increase) Decrease in operating assets	
Due from other funds	(194,452)
Accounts receivable	11,530
Increase (Decrease) in operating liabilities	
Accounts payable	(25,259)
Claims liabilities	682,758
Due to other funds	<u>(33,310)</u>
Net cash provided (used) by operating activities	<u>\$ (1,483,114)</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT*Statement of Fiduciary Net Position**June 30, 2014*

	Agency Funds		Trust Fund
	Student Body Funds	Debt Service Fund for Special Tax Bonds	Scholarship Fund
ASSETS			
Cash	\$ 1,053,519	\$ -	\$ 312,969
Investments	-	18,384,899	-
Accounts receivable	3,956	-	274
Inventories	138,316	-	-
Prepaid expenses	9,899	-	-
Total Assets	<u>\$ 1,205,690</u>	<u>\$ 18,384,899</u>	<u>313,243</u>
LIABILITIES			
Accounts payable	\$ 12,562	\$ -	1,224
Due to bondholders	-	18,384,899	-
Due to student groups	1,193,128	-	-
Total Liabilities	<u>\$ 1,205,690</u>	<u>\$ 18,384,899</u>	<u>1,224</u>
NET POSITION			
Restricted for student scholarships			<u>\$ 312,019</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT
Statement of Changes in Fiduciary Net Position
For the Fiscal Year Ended June 30, 2014

	Trust Fund
	Scholarship Fund
ADDITIONS	
Other local sources	\$ 66,795
DEDUCTIONS	
Other services & operating expenses	18,159
Net Increase (Decrease) in net position	48,636
Net Position - July 1, 2013	263,383
Net Position - June 30, 2014	\$ 312,019

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, and agencies that are not legally separate from the District. For Riverside Unified School District, this includes general operations, food service, and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District's component units are so intertwined with the District that they are, in substance, the same as the District and, therefore, are blended and reported as if they were part of the District. The District Board of Education also serves as the governing board for the Riverside Unified School District Financing Authority and the Community Facilities Districts. Although the board members of the Riverside Unified School District Financing Authority and the Community Facilities Districts are appointed by the Board of Education, the Authority exists solely to finance the acquisition and construction of equipment and facilities for the District.

<u>Component Unit</u>	<u>Included in the Reporting Entity Because:</u>	<u>Separate Financial Statements</u>
Riverside USD Financing Authority was formed for the sole purpose of providing financial assistance to the District by acquiring, constructing, financing, selling and leasing public facilities, land, personal property and equipment for the use and benefit of the District. The District leases certain school facilities from the corporation under a lease-purchase agreement dated April 1, 2009.	Board of Education composes board of Financing Authority	Not prepared.
Community Facilities Districts (CFD): The District has entered into various agreements with developers to establish CFDs. The purpose of the agreements is to provide for the collection of special taxes to provide and finance the design, acquisition and construction of certain public facilities, pursuant to the Mello-Roos Community Facilities Act of 1982, as amended. The CFDs are authorized to levy special taxes on parcels of taxable property within the CFDs.	Board of Education composes board of CFD	Not prepared.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation, Basis of Accounting

1. Basis of Presentation

Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the primary government (the District) and its component units. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

The fund financial statements provide information about the District's funds, including its fiduciary funds and blended component units. Separate statements for each fund category - *governmental*, *proprietary*, and *fiduciary* - are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

Major Governmental Funds

The District reports the following major governmental funds:

General Fund: This fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Building Fund: This fund is used to account for the acquisition of major governmental capital facilities and buildings from the sale of general obligation bonds.

Non-Major Governmental Funds

The District maintains the following non-major governmental funds:

Special Revenue Funds:

Adult Education Fund: This fund is used to account for resources committed to adult education programs maintained by the District.

Child Development Fund: This fund is used to account for resources committed to child development programs maintained by the District.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation, Basis of Accounting (continued)

1. Basis of Presentation (continued)

Non-Major Governmental Funds (continued)

Special Revenue Funds (continued):

Cafeteria Fund: This fund is used to account for revenues received and expenditures made to operate the District's food service operations.

Deferred Maintenance Fund: This fund is used to account for resources committed to major repair or replacement of District property.

Capital Projects Funds:

Capital Facilities Fund: This fund is used to account for resources received from developer impact fees assessed under provisions of the California Environmental Quality Act.

County School Facilities Fund: This fund is used to account for state apportionments provided for modernization of school facilities under SB50.

Special Reserve Fund for Capital Outlay Projects: This fund is used to account for funds set aside for Board designated construction projects.

Capital Projects Funds for Blended Component Units: This fund is used to account for the activity of the certificates of participation and of the Community Facilities Districts.

Debt Service Funds:

Bond Interest and Redemption Fund: This fund is used to account for the accumulation of resources for, and the repayment of, District bonds, interest, and related costs.

Debt Service Fund: This fund is used to account for the accumulation of resources for, and the repayment, of certificates of participation, interest and related costs.

Proprietary Funds

Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position, and cash flows. Proprietary funds are classified as enterprise or internal service. The District has the following proprietary fund:

Internal Service Funds are used to account for services rendered on a cost-reimbursement basis within the District. The District maintains one internal service fund, the Self-Insurance Fund, which is used to account for resources committed to the District's self-insured property and liability, workers compensation, and health benefits insurance programs.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation, Basis of Accounting (continued)

1. Basis of Presentation (continued)

Fiduciary Funds

Fiduciary fund reporting focuses on net position and changes in net position. Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the District's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The District maintains the following fiduciary funds:

Agency Funds: The District maintains a separate agency fund for each school that operates an Associated Student Body (ASB) Fund, whether it is organized or not. The District also maintains a Debt Service Fund for Special Tax Bonds to account for debt service activity of the CFDs.

Scholarship Funds: These funds are used to report formal arrangements under which principal and interest benefit other individuals, private organizations, or other governments. This fund was established to account for funds received and held with the purpose of providing scholarships for eligible students.

2. Measurement Focus, Basis of Accounting

Government-Wide, Proprietary, and Fiduciary Fund Financial Statements

The government-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental Fund Financial Statements

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and financing from capital leases are reported as other financing sources.

C. Budgetary Data

The budgetary process is prescribed by provisions of the California *Education Code* and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Budgetary Data (continued)

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for. For budget purposes, on behalf payments have not been included as revenue and expenditures as required under generally accepted accounting principles.

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

E. Assets, Deferred Outflows of Resources, Liabilities, and Net Position

1. Cash and Cash Equivalents

The District considers cash and cash equivalents to be cash on hand and demand deposits. In addition, because the Treasury Pool is sufficiently liquid to permit withdrawal of cash at any time without prior notice or penalty, equity in the pool is also deemed to be a cash equivalent.

2. Inventories and Prepaid Items

Inventories are valued at cost using the first-in/first-out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

3. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated fixed assets are recorded at their estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Description	Estimated Lives
Buildings and Improvements	20-50 years
Furniture and Equipment	2-15 years

4. Compensated Absences

The liability for compensated absences reported in the government-wide statements consists of unpaid, accumulated vacation leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, and Net Position (continued)

5. Property Tax Calendar

The County is responsible for the assessment, collection, and apportionment of property taxes for all jurisdictions including the schools and special districts within the County. The Board of Supervisors levies property taxes as of September 1 on property values assessed on July 1. Secured property tax payments are due in two equal installments. The first is generally due November 1 and is delinquent with penalties on December 10, and the second is generally due on February 1 and is delinquent with penalties on April 10. Secured property taxes become a lien on the property on January 1.

6. Fund Balances

The fund balance for governmental funds is reported in classifications based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Nonspendable: Fund balance is reported as nonspendable when the resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form include inventories and prepaid assets.

Restricted: Fund balance is reported as restricted when the constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provision or by enabling legislation.

Committed: The District's highest decision-making level of authority rests with the District's Board. Fund balance is reported as committed when the Board passes a resolution that places specified constraints on how resources may be used. The Board can modify or rescind a commitment of resources through passage of a new resolution.

Assigned: Resources that are constrained by the District's intent to use them for a specific purpose, but are neither restricted nor committed, are reported as assigned fund balance. Intent may be expressed by either the Board, committees (such as budget or finance), or officials to which the Board has delegated authority.

Unassigned: Unassigned fund balance represents fund balance that has not been restricted, committed, or assigned and may be utilized by the District for any purpose. When expenditures are incurred, and both restricted and unrestricted resources are available, it is the District's policy to use restricted resources first, then unrestricted resources in the order of committed, assigned, and then unassigned, as they are needed.

7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has only one item that qualifies for reporting in this category. This item is deferred amount on refunding, which resulted from the difference in the carrying value of refunded debt and its reacquisition price. This amount is shown as deferred and amortized over the shorter of the life of the refunded or refunding debt.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Assets, Deferred Outflows of Resources, Liabilities, and Net Position (continued)

7. Deferred Outflows/Inflows of Resources (continued)

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. The District has no deferred inflows of resources.

8. Net Position

Net position is classified into three components: net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

- **Net investment in capital assets** - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.
- **Restricted** - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- **Unrestricted net position** - This component of net position consists of net position that does not meet the definition of "net investment in capital assets" or "restricted".

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reported period. Actual results could differ from those estimates.

G. New GASB Pronouncement

During the 2013-14 fiscal year, the following GASB Pronouncement became effective:

Statement No. 65, *Items Previously Reported as Assets and Liabilities* (Issued 03/12)

This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (continued)

G. New GASB Pronouncement (continued)

Statement No. 65 (continued)

Due to the implementation of this statement, the calculation of deferred amount on refunding was revised to eliminate the inclusion of costs that should be recognized as an expense in the period incurred and eliminated debt issuance costs which should be recognized as an expense in the period incurred. Accounting changes adopted to conform to the provisions of this statement should be applied retroactively. The result of the implementation of this standard was to decrease the net position at July 1, 2013 by \$437,530, which is the amount of unamortized debt issuance costs at July 1, 2013.

Concepts Statement No. 4, *Elements of Financial Statements*, introduced and defined the elements included in financial statements, including deferred outflows of resources and deferred inflows of resources. In addition, Concepts Statement 4 provides that reporting a deferred outflow of resources or a deferred inflow of resources should be limited to those instances identified by the Board in authoritative pronouncements that are established after applicable due process.

This Statement also provides other financial reporting guidance related to the impact of the financial statement elements deferred outflows of resources and deferred inflows of resources, such as changes in the determination of the major fund calculations and limiting the use of the term *deferred* in financial statement presentations.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2014

NOTE 2 – CASH AND INVESTMENTS

Cash and investments at June 30, 2014 are reported at fair value and consisted of the following:

	Rating	Governmental Activities			Fiduciary Funds
		Governmental Funds	Proprietary Fund	Total	
Pooled Funds:					
Cash in county treasury		\$ 121,259,819	\$ 45,035,615	\$ 166,295,434	\$ 312,969
Deposits:					
Cash on hand and in banks		161,875	-	161,875	1,053,519
Cash in revolving fund		173,995	-	173,995	-
Cash collections awaiting deposit		1,983,221	1,132	1,984,353	-
Cash with fiscal agent		-	1,065,000	1,065,000	-
Total Deposits		2,319,091	1,066,132	3,385,223	1,053,519
Total Cash		\$ 123,578,910	\$ 46,101,747	\$ 169,680,657	\$ 1,366,488
Investments:					
US Bank - Money Market	N/A	\$ 5,542,775	\$ -	\$ 5,542,775	\$ 12,367,470
US Bank - US Government Bonds	AA+	1,320,598	-	1,320,598	4,890,149
Corporate Issue - Private Export Funding	AA+	-	-	-	1,127,280
Total Investments		\$ 6,863,373	\$ -	\$ 6,863,373	\$ 18,384,899

Investment security ratings reported as of June 30, 2014 are defined by Standard and Poors.

Pooled Funds

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the County Treasury. The County pools and invests the cash. These pooled funds are carried at cost which approximates fair value. Interest earned is deposited annually to participating funds. Any investment losses are proportionately shared by all funds in the pool.

Because the District's deposits are maintained in a recognized pooled investment fund under the care of a third party and the District's share of the pool does not consist of specific, identifiable investment securities owned by the District, no disclosure of the individual deposits and investments or related custodial credit risk classifications is required.

In accordance with applicable state laws, the County Treasurer may invest in derivative securities with the State of California. However, at June 30, 2014, the County Treasurer has represented that the Pooled Investment Fund contained no derivatives or other investments with similar risk profiles.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. Cash balances held in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC) and are collateralized by the respective financial institutions. In addition, the California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit).

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 2 – CASH AND INVESTMENTS (continued)

Custodial Credit Risk – Deposits (continued)

The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

As of June 30, 2014, \$2,340,093 of the District's bank balance was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agency, but not in the name of the District.

Investments - Interest Rate Risk

The District's investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District's investment policy limits investment purchases to investments with a term not to exceed three years. Investments purchased with maturity terms greater than three years require approval by the Board of Education. Investments purchased with maturities greater than one year require written approval by the Superintendent prior to commitment. Maturities of investments held at June 30, 2014 consist of the following:

	Fair Value	Maturity	
		Less Than One Year	One Year Through Five Years
Investment maturities:			
US Bank - Money Market	\$ 17,910,245	\$ 17,910,245	\$ -
US Bank - US Government Bonds	6,210,747	400,022	5,810,725
Corporate Issue - Private Export Funding	1,127,280	-	1,127,280
Totals	<u>\$ 25,248,272</u>	<u>\$ 18,310,267</u>	<u>\$ 6,938,005</u>

Investments - Credit Risk

The District's investment policy limits investment choices to obligations of local, state and federal agencies, commercial paper, certificates of deposit, repurchase agreements, corporate notes, banker acceptances, and other securities allowed by State Government Code Section 53600. At June 30, 2014, all investments represented governmental securities which were issued, registered and held by the District's agent in the District's name.

Investments - Concentration of Credit Risk

The District does not place limits on the amount it may invest in any one issuer. At June 30, 2014, the District had the following investments that represent more than five percent of the District's net investments.

US Bank - Money Market	70.9%
US Bank - US Government Bonds	24.6%

RIVERSIDE UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
June 30, 2014

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable as of June 30, 2014 consisted of the following:

	Governmental Funds			Total	Proprietary Fund	Fiduciary Funds	
	General Fund	Building Fund	Non-Major Governmental Funds		Internal Service Fund	Associated Student Body Funds	Scholarship Fund
Federal Government:							
Categorical aid programs	\$ 2,746,611	\$ -	\$ 3,225,588	\$ 5,972,199	\$ -	\$ -	\$ -
State Government:							
LCFF	19,126,886	-	-	19,126,886	-	-	-
Lottery	1,039,262	-	-	1,039,262	-	-	-
Special education	4,595,116	-	-	4,595,116	-	-	-
Categorical aid programs	1,286,405	-	385,469	1,671,874	-	-	-
Local:							
Interest	81,032	18,876	18,864	118,772	38,937	-	274
Food service sales	-	-	90,774	90,774	-	-	-
Other local	430,211	60,251	198,985	689,447	4,319	3,956	-
Miscellaneous	47,851	-	58,893	106,744	15	-	-
Total	\$ 29,353,374	\$ 79,127	\$ 3,978,573	\$ 33,411,074	\$ 43,271	\$ 3,956	\$ 274

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 4 - INTERFUND ACTIVITIES

A. Balances Due To/From Other Funds

Balances due/to other funds at June 30, 2014 consisted of the following:

	Due from other funds				Self-Insurance Fund
	General Fund	Building Fund	Non-Major Governmental Funds	Total	
General Fund	\$ -	\$ -	\$ 14,037	\$ 14,037	\$ 3,115,795
Building Fund	130,776	-	-	130,776	-
Non-Major Governmental Funds	5,863,461	608,702	177,949	6,650,112	211
Self-Insurance Fund	21,262	-	-	21,262	-
Total	\$ 6,015,499	\$ 608,702	\$ 191,986	\$ 6,816,187	\$ 3,116,006

The \$3,115,795 due to the Self Insurance Fund from the General Fund is a contribution. There is \$4,341,984 due to the General Fund from the Adult Education Fund to clear the ending balance. A balance of \$750,543 is due to the General Fund from the Cafeteria Fund for indirect costs and other operating expenditures and \$460,000 due to the General Fund from the Child Development Fund to clear a temporary loan accrual.

B. Transfers To/From Other Funds

Transfers to/from other funds for the fiscal year ended at June 30, 2014 consisted of the following:

	Interfund Transfers In				Self-Insurance Fund
	General Fund	Building Fund	Non-Major Governmental Funds	Total	
General Fund	\$ -	\$ 15,915	\$ 8,466,036	\$ 8,481,951	\$ 2,675,679
Building Fund	-	-	564,078	564,078	-
Non-Major Governmental Funds	5,769,152	4,373,734	177,949	10,320,835	-
Total	\$ 5,769,152	\$ 4,389,649	\$ 9,208,063	\$ 19,366,864	\$ 2,675,679

General Fund transfer to Child Development Fund for state preschool contribution	\$ 82,441
General Fund transfer to Building Fund for central kitchen modernization correction	1,250
General Fund transfer to Building Fund for time sheet corrections	14,665
General Fund transfer to Special Reserve Fund for Capital Outlay Projects for rebate	25,951
General Fund transfer to Special Reserve Fund for Capital Outlay Projects for redevelopment asset liquidation	7,066,644
General Fund transfer to Debt Service Fund for contributions	1,291,000
General Fund transfer to Self-Insurance Fund for contributions	2,675,679
Adult Education Fund transfer to General Fund to move activity	4,341,984
Deferred Maintenance Fund transfer to General Fund for budget solutions	1,427,168
Building Fund transfer to County School Facilities Fund for project expenses	564,078
County School Facilities Fund transfer to Building Fund for prior year expenses	1,577,212
Special Reserve Fund for Capital Outlay Projects transfer to Building Fund for project expenses	1,014,318
Capital Projects Fund for Blended Component Units Fund transfer to Building Fund for project expenses	1,782,204
Capital Projects Fund for Blended Component Units Fund transfer to Capital Facilities Fund for project expenses	177,949
	\$ 22,042,543

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 5 - FUND BALANCES

Minimum Fund Balance Policy

During the 2010-11 fiscal year, pursuant to GASB Statement No. 54, the District adopted a minimum fund balance policy for the General Fund in order to protect the District against revenue shortfalls or unpredicted expenditures. The policy requires a Reserve for Economic Uncertainties consisting of unassigned amounts equal to no less than two percent of total General Fund expenditures and other financing uses.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed unless the governing board has provided otherwise in its commitment or assignment actions.

At June 30, 2014, fund balances of the District's governmental funds are classified as follows:

	General Fund	Building Fund	Non-Major Governmental Funds	Total
Nonspendable:				
Revolving cash	\$ 150,000	\$ -	\$ 23,995	\$ 173,995
Stores inventories	122,123	-	307,387	429,510
Prepaid expenditures	51,428	-	-	51,428
Total Nonspendable	<u>323,551</u>	<u>-</u>	<u>331,382</u>	<u>654,933</u>
Restricted:				
Categorical programs	23,173,455	-	-	23,173,455
Food service program	-	-	6,792,312	6,792,312
Capital projects	-	22,358,512	27,515,852	49,874,364
Debt service	-	-	8,738,563	8,738,563
Total Restricted	<u>23,173,455</u>	<u>22,358,512</u>	<u>43,046,727</u>	<u>88,578,694</u>
Committed:				
Other commitments	26,709,935	-	-	26,709,935
Total Committed	<u>26,709,935</u>	<u>-</u>	<u>-</u>	<u>26,709,935</u>
Assigned:				
Other assignments	4,419,800	-	-	4,419,800
Total Assigned	<u>4,419,800</u>	<u>-</u>	<u>-</u>	<u>4,419,800</u>
Unassigned:				
Reserve for economic uncertainties	6,931,245	-	-	6,931,245
Remaining unassigned balances	23,780,608	-	-	23,780,608
Total Unassigned	<u>30,711,853</u>	<u>-</u>	<u>-</u>	<u>30,711,853</u>
Total	<u>\$ 85,338,594</u>	<u>\$ 22,358,512</u>	<u>\$ 43,378,109</u>	<u>\$ 151,075,215</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT
Notes to Financial Statements
 June 30, 2014

NOTE 6 – CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended June 30, 2014 was as follows:

	Balance, July 1, 2013	Additions	Retirements	Balance, June 30, 2014
Capital assets not being depreciated:				
Land	\$ 36,524,876	\$ -	\$ -	\$ 36,524,876
Construction in progress	11,415,969	8,181,810	14,611,178	4,986,601
Total capital assets not being depreciated	<u>47,940,845</u>	<u>8,181,810</u>	<u>14,611,178</u>	<u>41,511,477</u>
Capital assets being depreciated:				
Buildings and improvements	632,254,249	21,171,337	375,641	653,049,945
Furniture and equipment	16,142,271	-	-	16,142,271
Total capital assets being depreciated	<u>648,396,520</u>	<u>21,171,337</u>	<u>375,641</u>	<u>669,192,216</u>
Accumulated depreciation for:				
Buildings and improvements	(158,024,974)	(15,279,702)	(121,051)	(173,183,625)
Furniture and equipment	(12,451,650)	(687,560)	-	(13,139,210)
Total accumulated depreciation	<u>(170,476,624)</u>	<u>(15,967,262)</u>	<u>(121,051)</u>	<u>(186,322,835)</u>
Total capital assets being depreciated, net	<u>477,919,896</u>	<u>5,204,075</u>	<u>254,590</u>	<u>482,869,381</u>
Governmental activity capital assets, net	<u>\$ 525,860,741</u>	<u>\$ 13,385,885</u>	<u>\$ 14,865,768</u>	<u>\$ 524,380,858</u>

Depreciation expense is allocated to the following functions in the statement of activities:

Governmental Activities:

Instruction	\$ 10,854,310
Supervision of instruction	501,333
Instructional library, media and technology	178,674
School site administration	1,262,518
Home-to-school transportation	371,515
Food services	2,168
All other pupil services	590,431
Data processing	177,663
All other general administration	499,487
Plant services	<u>1,529,163</u>
 Total depreciation expense	 <u>\$ 15,967,262</u>

NOTE 7 – GENERAL LONG-TERM DEBT

Changes in long-term debt for the year ended June 30, 2014 were as follows:

	Balance, July 1, 2013	Additions	Deductions	Balance, June 30, 2014	Amount Due Within One Year
General Obligation Bonds:					
Principal Payments	\$ 143,310,000	\$ -	\$ 3,995,000	\$ 139,315,000	\$ 4,145,000
Unamortized Issuance Premium	3,904,885	-	278,920	3,625,965	278,920
Total G.O. Bonds	<u>147,214,885</u>	<u>-</u>	<u>4,273,920</u>	<u>142,940,965</u>	<u>4,423,920</u>
Certificates of Participation	12,585,000	-	705,000	11,880,000	735,000
Compensated Absences	4,207,353	563,013	-	4,770,366	-
Claims Liabilities	6,859,306	512,068	-	7,371,374	-
Other Postemployment Benefits	13,130,220	2,515,917	-	15,646,137	-
Total	<u>\$ 183,996,764</u>	<u>\$ 3,590,998</u>	<u>\$ 4,978,920</u>	<u>\$ 182,608,842</u>	<u>\$ 5,158,920</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 7 – GENERAL LONG-TERM DEBT (continued)

Payments for general obligation bonds are made by the Bond Interest and Redemption Fund. Certificates of participation payments are made by the Debt Service Fund. The claims liabilities will be paid from the Self-Insurance Fund. Accumulated vacation and other postemployment benefits will be paid for by the fund for which the employee worked.

A. General Obligation Bonds

Series B

The General Obligation Bonds (Series B) were issued for \$65,000,000 under Measure "B" which was approved by the voters of the District at an election held on November 6, 2001. The bonds were issued to perform construction, reconstruction, remodeling, rehabilitation and renovation projects. The specific projects include (1) construction of the Martin Luther King High School Aquatic Center, (2) wing additions at two middle school sites, (3) modernization projects at 14 other District school sites, (4) construction of the Ramona High School Performing Arts Studio, (5) restroom repairs and modernizations at sites throughout the District, (6) purchase and installation of a new communication system and (7) partial funding for three new elementary schools.

Series C

The General Obligation Bonds (Series C) were issued for \$50,000,000 under Measure "B" which was approved by the voters of the District at an election held on November 6, 2001. The bonds were issued to perform construction, reconstruction, remodeling, rehabilitation and renovation projects. The specific projects include (1) restroom renovations, including ADA accommodations, (2) athletic field renovation, (3) elementary school #34 (land cost), (4) Frank Augustus Miller middle school, (5) new library, (6) new multipurpose room and cafeteria, (7) parking lot expansion, (8) permanent wing additions replacing portable classrooms and (9) stadium ADA renovation.

2011 Refunding General Obligation Bonds

On October 5, 2011, the District issued \$46,125,000 of Refunding General Obligation Bonds. The bonds bear fixed interest rates averaging 3.1 percent with annual maturities from February 1, 2012 through February 1, 2027. The net proceeds of \$50,087,691 (after premiums of \$4,462,725 and issuance costs of \$500,034) were used to prepay the District's outstanding Election of 2001, Series A General Obligation Bonds.

A summary of general obligation bonds issued by the District is shown below:

Series	Issue Date	Maturity Date	Interest Rate	Original Issue	Balance, July 1, 2013	Additions	Deductions	Balance, June 30, 2014
2001(B)	4/19/2006	9/1/2030	3.0%-4.57%	\$ 65,000,000	\$ 53,010,000	\$ -	\$ 1,120,000	\$ 51,890,000
2001(C)	5/6/2008	8/1/2038	4.75%-5.25%	50,000,000	49,500,000	-	155,000	49,345,000
2011 Refunding	10/5/2011	2/1/2027	2.0%-5.0%	46,125,000	40,800,000	-	2,720,000	38,080,000
				<u>\$ 161,125,000</u>	<u>\$ 143,310,000</u>	<u>\$ -</u>	<u>\$ 3,995,000</u>	<u>\$ 139,315,000</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT*Notes to Financial Statements**June 30, 2014***NOTE 7 – GENERAL LONG-TERM DEBT (continued)****A. General Obligation Bonds (continued)**

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 2014 are as follows:

Fiscal Year	Principal	Interest	Total
2014-15	\$ 4,145,000	\$ 6,592,369	\$ 10,737,369
2015-16	2,435,000	6,425,019	8,860,019
2016-17	4,360,000	6,326,019	10,686,019
2017-18	4,540,000	6,149,969	10,689,969
2018-19	4,735,000	5,966,719	10,701,719
2019-24	28,595,000	26,519,238	55,114,238
2024-29	28,885,000	19,603,831	48,488,831
2029-34	31,135,000	12,048,562	43,183,562
2034-39	30,485,000	4,934,487	35,419,487
Total	<u>\$ 139,315,000</u>	<u>\$ 94,566,213</u>	<u>\$ 233,881,213</u>

B. Certificates of Participation

On December 21, 2001, the Riverside Unified School District School Facilities Corporation issued certificates of participation in the amount of \$15,735,000. The certificates were issued to provide funds to prepay and defease the District's COP 1992, Series A, prepay certain outstanding lease-purchase obligations, fund a reserve account and pay the costs of issuing the certificates. The interest rate of the certificates ranges from 3.0% and 5.0% and mature on December 21, 2026. At June 30, 2014, the principal balance outstanding was \$4,770,000.

On May 1, 2009, the Riverside Unified School District School Facilities Corporation issued certificates of participation in the amount of \$8,605,000. The certificates were issued to prepay the District's COP for the 1998 School Facility Bridge Refunding Program, provide a reserve account and pay issuance costs. The interest rate of the certificates ranges from 3.0% to 5.0% and mature on September 1, 2027. At June 30, 2014, the principal balance outstanding was \$7,110,000.

Annual interest and redemption requirements for the Certificates of Participation outstanding at June 30, 2014, are as follows:

Fiscal Year	Principal	Interest	Total
2014-15	\$ 735,000	\$ 555,343	\$ 1,290,343
2015-16	765,000	522,713	1,287,713
2016-17	795,000	491,681	1,286,681
2017-18	835,000	452,588	1,287,588
2018-19	870,000	414,034	1,284,034
2019-24	4,175,000	1,454,513	5,629,513
2024-28	3,705,000	371,472	4,076,472
Total	<u>\$ 11,880,000</u>	<u>\$ 4,262,344</u>	<u>\$ 16,142,344</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 7 – GENERAL LONG-TERM DEBT (continued)

C. Claims Liability

The District has an outstanding long-term liability for incurred, but not reported, claims for the District's self-insured programs in the amount of \$7,371,374. The total claims liability is reported in Note 9, but only the long-term portion is reported here.

D. Non-Obligatory Debt

Non-obligatory debt relates to debt issuances by the Community Facility Districts, as authorized by the Mello-Roos Community Facilities Act of 1982 as amended, and the Mark-Roos Local Bond Pooling Act of 1985, and are payable from special taxes levied on property within the Community Facilities Districts according to a methodology approved by the voters within the District. Neither the faith and credit nor taxing power of the District is pledged to the payment of the bonds. Reserves have been established from the bond proceeds to meet delinquencies should they occur. If delinquencies occur beyond the amounts held in those reserves, the District has no duty to pay the delinquency out of any available funds of the District. The District acts solely as an agent for those paying taxes levied and the bondholders, and may initiate foreclosure proceedings. Special assessment debt of \$119,475,000 as of June 30, 2014, does not represent debt of the District and, as such, does not appear in the financial statements.

NOTE 8 – JOINT VENTURES

The Riverside Unified School District participates in joint ventures under joint powers agreements with the Alliance of Schools for Cooperative Insurance Programs (ASCIP). The District pays an annual premium to the entity for its health, workers' compensation, and property liability coverage. The relationships between the District and the JPA is such that the JPA is not a component unit of the District for financial reporting purposes.

The ASCIP JPA provides workers compensation as well as property and liability insurance coverage for its member districts. The JPA is governed by a board consisting of a representative from each member district. The governing board controls the operations of its JPA independent of any influence by the member districts beyond their representation on the governing board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionately to its participation in the JPAs.

Condensed audited financial information for the year ended June 30, 2013 is as follows:

	<u>ASCIP</u>
Assets	\$ 295,431,234
Liabilities	160,686,476
Net Position	<u>\$ 134,744,758</u>
Revenues	\$ 201,182,650
Expenses	190,821,296
Change in Net Position	<u>\$ 10,361,354</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 9 – RISK MANAGEMENT

Property and Liability

The Property and Liability Program, for which the District retains risk of loss, is administered by the Self-Insurance Fund. Excess property and liability coverage is obtained through Alliance of Schools for Cooperative Insurance Programs (ASCIP). General liability claims in excess of a \$100,000 self-insured retention are covered up to \$5,000,000 per occurrence. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

Workers' Compensation

Workers' compensation claims in excess of a \$500,000 self-insured retention are covered up to \$10,000,000 per occurrence through ASCIP.

Employee Medical Benefits

Employee life, health, and disability programs are administered through the purchase of commercial insurance and self-insurance.

Unpaid Claims Liabilities

The District establishes a liability for both reported and unreported events, which includes estimates of both future payments of losses and related claim adjustment expenses. The following represent the changes in approximate aggregate liabilities for the District's workers' compensation and health insurance program from July 1, 2012 to June 30, 2014:

	Health Insurance	Workers' Compensation
Liability Balance, July 1, 2012	\$ 1,550,000	\$ 6,922,260
Claims and changes in estimates	11,279,822	2,961,062
Claims payments	<u>(11,124,822)</u>	<u>(2,442,581)</u>
Liability Balance, June 30, 2013	1,705,000	7,440,741
Claims and changes in estimates	12,102,033	2,384,010
Claims payments	<u>(11,659,877)</u>	<u>(2,143,408)</u>
Liability Balance, June 30, 2014	<u>\$ 2,147,156</u>	<u>\$ 7,681,343</u>
Assets available to pay claims at June 30, 2014	<u>\$ 5,355,142</u>	<u>\$ 15,665,613</u>

NOTE 10 - COMMITMENTS AND CONTINGENCIES

A. State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

B. Litigation

The District is involved in various litigation. In the opinion of legal counsel, the District does not anticipate that the outcome of any of the litigation will have a material impact on the financial statements.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 10 - COMMITMENTS AND CONTINGENCIES (continued)

C. Construction Commitments

As of June 30, 2014, the District had commitments with respect to unfinished capital projects of \$42.1 million. A detailed listing of outstanding construction commitments at June 30, 2014 is as follows:

<u>CAPITAL PROJECT</u>	<u>Remaining Construction Commitments</u>	<u>Expected Date of Completion</u>
Maxine Frost Elementary School	\$ 26,550,211	TBD
Ramona High School Career Technology Education	1,955,471	8/5/2016
Liberty Elementary School Wing Addition	4,909,771	10/14/2014
ADA Restroom - Phase II	374,480	8/23/2014
Campus Access Control/Security	2,236,690	8/15/2014
Central Kitchen Modernization	4,600,127	TBD
Energy Efficiency Projects	997,486	TBD
Arlington High School Pick-Up Project	273,297	10/10/2014
Riverside Polytechnic High School Pick-Up Project	164,760	10/3/2014
University Heights MS Mini Makeover - Asphalt	1,000	9/15/2014
	<u>\$ 42,063,293</u>	

NOTE 11 - EMPLOYEE RETIREMENT SYSTEMS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the State Teachers' Retirement System (STRS), and classified employees are members of the Public Employees' Retirement System (PERS).

Plan Description and Provisions

Public Employees' Retirement System (PERS)

Plan Description

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the comprehensive annual financial report may be obtained from the CalPERS Executive Office, 400 Q Street, Sacramento, California 95811.

Funding Policy

Active plan members are required to contribute 7.0% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution for fiscal year 2013-14 was 11.442%. The contribution requirements of the plan members are established by State statute.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 11 - EMPLOYEE RETIREMENT SYSTEMS (continued)

Public Employees' Retirement System (PERS) (continued)

The District's contributions to CalPERS for the last three fiscal years were as follows:

	Contribution	Percent of Required Contribution
2013-14	\$ 7,089,027	100%
2012-13	\$ 8,350,917	100%
2011-12	\$ 7,865,173	100%

State Teachers' Retirement System (STRS)

Plan Description

The District contributes to the California State Teachers' Retirement System (CalSTRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the comprehensive annual financial report may be obtained from CalSTRS, 100 Waterfront Place, West Sacramento, California 95605, or at www.calstrs.com.

Funding Policy

Active plan members are required to contribute 8.0% of their salary. The required employer contribution rate for fiscal year 2013-14 was 8.25% of annual payroll. The contribution requirements of the plan members are established by State statute. The District's contributions to STRS for the last three fiscal years were as follows:

	Contribution	Percent of Required Contribution
2013-14	\$ 13,762,050	100%
2012-13	\$ 13,219,062	100%
2011-12	\$ 12,996,937	100%

On-Behalf Payments

The District was the recipient of on-behalf payments made by the State of California to STRS for K-12 education. These payments consist of state general fund contributions of approximately \$7.1 million to STRS (4.267% of salaries subject to STRS in 2013-14).

NOTE 12 - OTHER POSTEMPLOYMENT BENEFITS

Riverside Unified School District administers a single-employer defined benefit other postemployment benefit (OPEB) plan that provides medical, dental and vision insurance benefits to eligible retirees and their spouses. The District implemented Governmental Accounting Standards Board Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefit Plans Other Than Pension Plans*, in 2007-08.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 12 – OTHER POSTEMPLOYMENT BENEFITS (continued)

Plan Descriptions and Contribution Information

Membership in the plan, as of July 1, 2012, consisted of the following:

Retirees and beneficiaries receiving benefits	259
Active plan members	<u>3,128</u>
Total	<u><u>3,387</u></u>

The District provides postemployment health care benefits, in accordance with District employment contracts.

Certificated Retirees: Upon attainment of age 55 and completion of at least 10 years of full-time District service and employment as a bargaining unit member for 10 of the last 14 years prior to retirement, an employee may retire and remain covered under one of the medical plan options for retiree-only coverage at the District's expense until age 65. For retirements on or after July 1, 2010, the service requirement is 15 years of full-time service out of the last 19 years prior to retirement, and District-paid benefits will continue for the lesser of 8 years or until age 65.

Management, Confidential and Cabinet Retirees: Upon attainment of age 50 (if covered under PERS) or age 55 (if covered under STRS) and completion of at least 10 years of District service prior to retirement, an employee may retire and remain covered under one of the medical plan options for retiree-only coverage at the District's expense for the lesser of 10 years or until age 65. For retirements on or after July 1, 2010, benefits continue for the lesser of 8 years or until age 65, and the eligibility requirements are (1) Retirement under PERS or STRS, (2) either (a) 15 years of service as a management or confidential employee in a California public agency, or (b) 15 years of service in the District in any combination of bargaining unit or management positions, and (3) 5 years of District service immediately prior to retirement.

Classified and Classified Supervisory Retirees: Upon attainment of age 50 and completion of at least 10 years of District service, an employee may retire and receive a District-paid contribution of \$2,774 per year towards retiree-only medical coverage, reduced by 1/15th for each year of service less than 20, to a minimum of \$1,849 per year for 15 or fewer years of service. District-paid benefits continue for the lesser of 10 years or until age 65. For retirements on or after July 1, 2010, District-paid benefits continue for the lesser of 8 years or until age 65. Unit members working less than full-time, but at least 20 hours per week, receive a pro-rated entitlement in proportion to the average daily hours worked during the member's final 3 years of service with the District.

Classified and Classified Supervisory: Unit members who retire with 25 or more years of District service receive a monthly amount equal to the single party premium of the least costly health plan available through the District. To be eligible for this benefit the retiree must have been employed by the District as a full-time bargaining unit member for 10 of the last 14 years at the time of retirement. This benefit is discontinued for retirements on or after July 1, 2010.

The District's funding policy is based on the projected pay-as-you-go financing requirements, with additional amounts to prefund benefits as determined annually by the governing board. For fiscal year 2013-14, the District contributed \$2,723,323, which included an implicit rate subsidy.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 12 – OTHER POSTEMPLOYMENT BENEFITS (continued)

Annual OPEB Cost and Net OPEB Obligation

The District's annual OPEB cost is calculated based on the Annual Required Contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation:

Annual required contribution (ARC)	\$ 5,436,872
Interest on net OPEB obligation	656,511
Adjustment to ARC	<u>(854,143)</u>
Annual OPEB cost	5,239,240
Contributions made	<u>(2,723,323)</u>
Increase in net OPEB obligation	2,515,917
Net OPEB obligation - July 1, 2013	<u>13,130,220</u>
Net OPEB obligation - June 30, 2014	<u>\$ 15,646,137</u>

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2013-14 and the preceding two years as follows:

Year Ended June 30,	Annual OPEB Cost	Percentage Contributed	Net OPEB Obligation
2012	\$ 4,232,551	49.5%	\$ 10,571,642
2013	\$ 5,239,240	51.5%	\$ 13,130,220
2014	\$ 5,239,240	48.0%	\$ 15,646,137

Funded Status and Funding Progress – OPEB Plans

As of July 1, 2012, the most recent actuarial valuation date, the District did not have a funded plan. The actuarial accrued liability (AAL) for benefits was \$43.6 million and the unfunded actuarial accrued liability (UAAL) was \$43.6 million.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedules of funding progress present multiyear trend information about whether the actuarial values of plan assets are increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designated to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Notes to Financial Statements

June 30, 2014

NOTE 12 – OTHER POSTEMPLOYMENT BENEFITS (continued)

Actuarial Methods and Assumptions (continued)

Additional information as of the latest actuarial valuation follows:

Valuation Date	July 1, 2012
Actuarial Cost Method	Projected Unit Credit
Amortization Method	30-year level dollar, open
Remaining Amortization Period	24 years
Asset Valuation	N/A
Actuarial Assumptions:	
Investment rate of return	5.0%
Long-term healthcare cost trend rates:	
Medical/Rx	8.0%

NOTE 13 – FUTURE GASB PRONOUNCEMENT

The following statement issued by the Governmental Accounting Standards Board (GASB) will become effective in 2014-15 and is expected to have a significant impact on the District's financial reporting:

Statement No. 68, *Accounting and Financial Reporting for Pensions—An Amendment of GASB Statement No. 27 (Issued 06/12)*

The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

This Statement replaces the requirements of Statement No. 27, *Accounting for Pensions by State and Local Governmental Employers*, as well as the requirements of Statement No. 50, *Pension Disclosures*, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria.

This Statement establishes standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expense/expenditures. For defined benefit pensions, this Statement identifies the methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

NOTE 13 – FUTURE GASB PRONOUNCEMENT

Statement No. 68 (continued)

Cost-Sharing Employers

In financial statements prepared using the economic resources measurement focus and accrual basis of accounting, a cost-sharing employer that does not have a special funding situation is required to recognize a liability for its proportionate share of the net pension liability (of all employers for benefits provided through the pension plan)—the collective net pension liability. An employer’s proportion is required to be determined on a basis that is consistent with the manner in which contributions to the pension plan are determined, and consideration should be given to separate rates, if any, related to separate portions of the collective net pension liability. The use of the employer’s projected long-term contribution effort as compared to the total projected long-term contribution effort of all employers as the basis for determining an employer’s proportion is encouraged.

A cost-sharing employer is required to recognize pension expense and report deferred outflows of resources and deferred inflows of resources related to pensions for its proportionate shares of collective pension expense and collective deferred outflows of resources and deferred inflows of resources related to pensions.

NOTE 14 - ORGANIZATIONAL RESTRUCTURING

On July 1, 2014, the District began restructuring the administrative structure. The District now has the following administrators, who oversee the operations of the corresponding departments:

Administrator/ Title	Department(s)
David C. Hansen, Ed.D., District Superintendent	District-Wide
Michael H. Fine, Deputy Superintendent	Business Services and Governmental Relations
Susan Mills, Assistant Superintendent	Personnel Leadership and Development
Kirk Lewis, Ed.D., Assistant Superintendent	Operations
Judith Paredes, Assistant Superintendent	Common Core
Timothy Walker, Executive Director	Pupil Services and SELPA
Renee Hill, Assistant Superintendent	Instructional Support

The District does not expect this reorganization to have a significant financial impact, but anticipates an operational impact.

Required Supplementary Information

(This page intentionally left blank)

RIVERSIDE UNIFIED SCHOOL DISTRICT
Budgetary Comparison Schedule – General Fund
For the Fiscal Year Ended June 30, 2014

	Budgeted Amounts		Actual (Budgetary Basis)	Variance with Final Budget - Pos (Neg)
	Original	Final		
Revenues				
LCFF Sources	\$ 222,152,643	\$ 264,097,185	\$ 267,489,315	\$ 3,392,130
Federal Sources	23,467,262	28,978,909	23,656,181	(5,322,728)
Other State Sources	72,116,614	45,695,745	45,608,117	(87,628)
Other Local Sources	3,663,301	8,192,386	8,064,252	(128,134)
Total Revenues	321,399,820	346,964,225	344,817,865	(2,146,360)
Expenditures				
Current:				
Certificated Salaries	159,026,022	173,858,374	166,584,424	7,273,950
Classified Salaries	44,284,476	49,449,242	47,962,492	1,486,750
Employee Benefits	59,433,435	60,009,721	58,268,478	1,741,243
Books and Supplies	16,038,227	29,761,988	17,367,210	12,394,778
Services and Other Operating Expenditures	38,978,095	44,246,857	36,515,307	7,731,550
Capital Outlay	3,254,912	6,522,995	6,422,201	100,794
Intergovernmental	(938,641)	(396,564)	(359,449)	(37,115)
Total Expenditures	320,076,526	363,452,613	332,760,663	30,691,950
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,323,294	(16,488,388)	12,057,202	28,545,590
Other Financing Sources and Uses				
Interfund Transfers In	1,100,000	8,413,075	5,769,152	(2,643,923)
Interfund Transfers Out	(2,971,700)	(13,785,638)	(11,157,630)	2,628,008
Total Other Financing Sources and Uses	(1,871,700)	(5,372,563)	(5,388,478)	(15,915)
Net Change in Fund Balance	(548,406)	(21,860,951)	6,668,724	28,529,675
Fund Balances, July 1, 2013	77,454,428	78,669,870	78,669,870	-
Fund Balances, June 30, 2014	\$ 76,906,022	\$ 56,808,919	\$ 85,338,594	\$ 28,529,675

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Funding Progress
For the Fiscal Year Ended June 30, 2014

Actuarial Valuation Date	Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
July 1, 2005	N/A	\$ 26,059,654	\$ 26,059,654	0%	\$ 223,625,250	12%
July 1, 2008	N/A	32,747,590	32,747,590	0%	223,813,913	15%
July 1, 2010	N/A	34,387,722	34,387,722	0%	207,415,913	17%
July 1, 2012	N/A	43,617,286	43,617,286	0%	220,530,506	20%

RIVERSIDE UNIFIED SCHOOL DISTRICT
Notes to the Required Supplementary Information
For the Fiscal Year Ended June 30, 2014

NOTE 1 - PURPOSE OF SCHEDULES

Budgetary Comparison Schedule

This schedule is required by GASB Statement No. 34 as required supplementary information (RSI) for the General Fund and for each major special revenue fund that has a legally adopted annual budget. The budgetary comparison schedule present both (a) the original and (b) the final appropriated budgets for the reporting period as well as (c) actual inflows, outflows, and balances, stated on the District's budgetary basis. A separate column to report the variance between the final budget and actual amounts is also presented, although not required.

Schedule of Funding Progress

This schedule is required by GASB Statement No. 45 for all sole and agent employers that provide other postemployment benefits (OPEB). The schedule presents, for the most recent actuarial valuation and the two preceding valuations, information about the funding progress of the plan, including, for each valuation, the actuarial valuation date, the actuarial value of assets, the actuarial accrued liability, the total unfunded actuarial liability (or funding excess), the actuarial value of assets as a percentage of the actuarial accrued liability (funded ratio), the annual covered payroll, and the ratio of the total unfunded actuarial liability (or funding excess) to annual covered payroll.

NOTE 2 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS

At June 30, 2014, the District incurred the following excess of expenditures over appropriations in individual major funds presented in the Budgetary Comparison Schedule:

General Fund:		
Intergovernmental	\$	37,115

(This page intentionally left blank)

Supplementary Information

(This page intentionally left blank)

RIVERSIDE UNIFIED SCHOOL DISTRICT
Local Educational Agency Organization Structure
June 30, 2014

The Riverside Unified School District was established on July 1, 1963, and consists of an area comprising approximately 94 square miles. The District operates thirty-one elementary schools, eight middle schools, five high schools, two continuation high schools, and one adult education school. There were no boundary changes during the year.

Governing Board		
Member	Office	Term Expires
Patricia Lock-Dawson	President	December 2015
Tom Hunt	Vice President	December 2015
Kathy Y. Allavie	Clerk	December 2017
Gayle Cloud	Member	December 2015
Brent Lee	Member	December 2017

DISTRICT ADMINISTRATORS¹

Michael H. Fine, ²
Interim Superintendent

Michael H. Fine,
Deputy Superintendent, Business Services and Governmental Relations

William Ermert, Ed.D.,
Assistant Superintendent, Instructional Services

Susan Mills,
Assistant Superintendent, Human Resources

Kirk Lewis, Ed.D.,
Assistant Superintendent, Operations

Judith Paredes,
Assistant Superintendent, Instructional Services

Timothy Walker,
Executive Director, Pupil Services

David Haglund, Ed.D.,
Assistant Superintendent, Instructional Support

¹ Beginning on July 1, 2014, the District began reorganizing the District's administration. This reorganization is described in Note 14.

² David Hansen, Ed.D. became the Superintendent on July 1, 2014.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Average Daily Attendance
For the Fiscal Year Ended June 30, 2014

Second Period Report - Certificate No. (D1AEB89E)

Regular ADA:	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA	12,001.91	8,976.15	6,381.97	12,837.78	40,197.81
Extended Year Special Education	13.01	4.84	5.35	11.23	34.43
Special Education - Nonpublic Schools	4.99	21.58	14.74	58.88	100.19
Extended Year Special Education - Nonpublic Schools	0.70	2.09	1.70	7.09	11.58
Total ADA	12,020.61	9,004.66	6,403.76	12,914.98	40,344.01

Other (included in Regular ADA amounts):

Full-Time Independent Study	329.64
Transitional Kindergarten	382.62
Continuation Education	393.45
Opportunity Classes	77.12

Annual Report - Certificate No. (160B7B4D)

Regular ADA:	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA	11,998.62	8,966.25	6,357.63	12,739.27	40,061.77
Extended Year Special Education	13.01	4.84	5.35	11.23	34.43
Special Education - Nonpublic Schools	4.59	18.39	13.56	53.40	89.94
Extended Year Special Education - Nonpublic Schools	0.70	2.09	1.70	7.09	11.58
Total ADA	12,016.92	8,991.57	6,378.24	12,810.99	40,197.72

Other (included in Regular ADA amounts):

Full-Time Independent Study	322.35
Transitional Kindergarten	370.79
Continuation Education	376.76
Opportunity Classes	76.58

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Instructional Time
For the Fiscal Year Ended June 30, 2014

Grade Level	1986-87 Requirement		2013-14 Actual Minutes	Number of Days Traditional Calendar	Status
	Previously Required	Reduced*			
Kindergarten	36,000	35,000	57,790	181	Complied
Grade 1	50,400	49,000	52,020	181	Complied
Grade 2	50,400	49,000	52,020	181	Complied
Grade 3	50,400	49,000	52,020	181	Complied
Grade 4	54,000	52,500	54,180	181	Complied
Grade 5	54,000	52,500	54,180	181	Complied
Grade 6	54,000	52,500	54,180	181	Complied
Grade 7	54,000	52,500	55,027	180	Complied
Grade 8	54,000	52,500	55,027	180	Complied
Grade 9	64,800	63,000	64,815	180	Complied
Grade 10	64,800	63,000	64,856	180	Complied
Grade 11	64,800	63,000	64,856	180	Complied
Grade 12	64,800	63,000	64,856	180	Complied

* Amounts reduced as permitted by Education Code Section 46201.2 (a).

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Financial Trends and Analysis
For the Fiscal Year Ended June 30, 2014

General Fund	(Budget) 2015 ³	2014	2013	2012
Revenues and other financing sources	\$ 372,500,211	\$ 350,587,017	\$ 326,000,119	\$ 320,139,199
Expenditures	380,633,820	332,760,663	333,057,733	313,803,869
Other uses and transfers out	3,475,618	11,157,630	2,530,880	8,288,531
Total outgo	384,109,438	343,918,293	335,588,613	322,092,400
Change in fund balance (deficit)	(11,609,227)	6,668,724	(9,588,494)	(1,953,201)
Ending fund balance	\$ 73,729,367	\$ 85,338,594	\$ 78,669,870	\$ 88,258,364
Available reserves ¹	\$ 32,298,864	\$ 30,711,853	\$ 46,776,479	\$ 59,527,544
Available reserves as a percentage of total outgo	8.4%	8.9%	13.9%	18.5%
Total long-term debt	\$ 177,449,922	\$ 182,608,842	\$ 183,996,764	\$ 185,638,175
Average daily attendance at P-2 ²	40,576	40,344	40,127	40,171

The General Fund balance has decreased by \$2,919,770 over the past two years. The fiscal year 2014-15 adopted budget projects a decrease of \$11,609,227. For a district of this size, the state recommends available reserves of at least 2% of total general fund expenditures, transfers out, and other uses (total outgo).

The District has incurred an operating deficit in two of the past three years, and anticipates incurring an operating deficit during the 2014-15 fiscal year. Long-term debt has decreased by \$3,029,333 over the past two years.

Average daily attendance has increased by 173 over the past two years. An increase of 232 ADA is anticipated during the fiscal year 2014-15.

¹ Available reserves consist of all unassigned fund balances in the General Fund.

² Excludes Adult Education ADA.

³ Revised Final Budget September 2014.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Expenditures of Federal Awards
For the Fiscal Year Ended June 30, 2014

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Cluster Expenditures	Federal Expenditures
Federal Programs:				
U.S. Department of Agriculture:				
Passed through California Department of Education (CDE):				
School Breakfast Program - Especially Needy	10.553	13526	\$ 3,147,594	
School Breakfast Program - Basic	10.553	13525	34,383	
National School Lunch Program	10.555	13523	12,377,222	
Summer Food Service Program	10.559	10044	232,458	
USDA Donated Foods	10.555	N/A	<u>1,089,275</u>	
Subtotal Child Nutrition Cluster				\$ 16,880,932
CACFP Claims - Centers and Family Day Care	10.558	13393		<u>300,606</u>
Total U.S. Department of Agriculture				<u>17,181,538</u>
U.S. Department of Defense:				
Reserve Officer Training Corps (ROTC)	12.000	N/A		<u>298,734</u>
Total U.S. Department of Defense				<u>298,734</u>
U.S. Department of Education:				
Teaching American History	84.215X	N/A		28,862
Passed through California Dept. of Education (CDE):				
Adult Basic Education (ABE):				
Adult Basic Education & ESL	84.002A	14508	335,731	
Adult Secondary Education	84.002	13978	241,622	
English Literacy & Civics Education	84.002A	14109	<u>127,243</u>	
Subtotal Adult Basic Education Cluster				704,596
No Child Left Behind Act (NCLB):				
Title I, Part A, Basic Grants	84.010	14329		8,718,410
Title I, Part G, Advanced Placement Test Fee Reimbursement	84.330B	23900		19,030
Title II, Part A, Improving Teacher Quality Local Grants	84.367	14341		1,779,864
Title II, Part B, CA Mathematics and Science Partnerships	84.366	14512		63,950
Title III, Limited English Proficiency (LEP) Student Program	84.365	10084		746,390
Title IV, Part B, 21st Century Community Learning Centers Program	84.287	14681		1,695,240
Title VI, Flexibility & Accountability - Standardized Testing	84.369	14364		83,560
Title X McKinney-Vento Homeless Assistance Grants	84.196	14332		86,853
Carl D. Perkins Career and Technical Education: Secondary Sec 131	84.048	14894		265,547
Passed through Riverside County SELPA:				
Individuals with Disabilities Education Act (IDEA):				
Basic Local Assistance Entitlement, Part B	84.027	13379	7,012,395	
Local Assistance, Part B, Private School	84.027	10115	11,042	
Local Assistance, Part B, Early Intervening Services	84.027	10119	30,000	
Preschool Grants, Part B, Sec 619	84.173	13430	180,654	
Preschool Local Entitlement, Part B, Sec 611	84.027A	13682	308,678	
Mental Health Allocation Plan, Part B	84.027A	14468	112,164	
Preschool Staff Development, Part B	84.173A	13431	<u>1,040</u>	
Subtotal Special Education Cluster (IDEA)				7,655,973
Early Intervention Grants	84.181	24314		<u>129,167</u>
Total U.S. Department of Education				<u>21,977,442</u>
U.S. Department of Health & Human Services:				
Child Development: Federal Child Care, Center-based	93.596	13609		72,828
Passed through Riverside County Office of Education (RCOE):				
Head Start	93.600	10016		1,009,430
Passed through California Department of Health Services:				
Medi-Cal Billing Option	93.778	10013		<u>952,605</u>
Total U.S. Department of Health & Human Services				<u>2,034,863</u>
Total Expenditures of Federal Awards				<u>\$ 41,492,577</u>

See accompanying note to supplementary information.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Charter Schools
For the Fiscal Year Ended June 30, 2014

<u>Charter School</u>	<u>Included in Financial Statements</u>
Riverside Gateway to College Early College High School*	Not included
REACH Leadership Academy	Not included

*Closed as of February 1, 2014

RIVERSIDE UNIFIED SCHOOL DISTRICT

*Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
For the Fiscal Year Ended June 30, 2014*

	<u>General Fund</u>
June 30, 2014, annual financial and budget report fund balance	\$ 81,946,464
Adjustment:	
Increase in total fund balances	
LCFF State aid understated	<u>3,392,130</u>
June 30, 2014, audited financial statement fund balance	<u><u>\$ 85,338,594</u></u>

RIVERSIDE UNIFIED SCHOOL DISTRICT
Combining Balance Sheet - Non-Major Governmental Funds
For the Fiscal Year Ended June 30, 2014

	Adult Education Fund	Child Development Fund	Cafeteria Fund	Capital Facilities Fund	County School Facilities Fund	Special Reserve Fund for Capital Outlay Projects	Capital Projects Fund for Blended Component Units	Bond Interest and Redemption Fund	Debt Service Fund	Total Non-Major Governmental Funds
ASSETS										
Cash	\$ 4,024,237	\$ 346,729	\$ 4,938,464	\$ 4,433,184	\$ 6,427,753	\$ 13,646,850	\$ -	\$ 6,821,518	\$ 575,682	\$ 41,214,417
Investments	-	-	-	-	-	-	5,522,534	-	1,340,839	6,863,373
Accounts receivable	511,224	234,936	3,023,744	101,600	6,156	100,389	-	-	524	3,978,573
Due from other funds	481	74	13,482	177,949	-	-	-	-	-	191,986
Inventories	-	-	307,387	-	-	-	-	-	-	307,387
Total Assets	\$ 4,535,942	\$ 581,739	\$ 8,283,077	\$ 4,712,733	\$ 6,433,909	\$ 13,747,239	\$ 5,522,534	\$ 6,821,518	\$ 1,917,045	\$ 52,555,736
LIABILITIES AND FUND BALANCES										
Liabilities										
Accounts payable	\$ 316	\$ 13,197	\$ 407,106	\$ 1,200,831	\$ 821,791	\$ 84,063	\$ -	\$ -	\$ -	\$ 2,527,304
Due to other funds	4,535,626	568,542	752,277	8,957	-	3,461	781,460	-	-	6,650,323
Total Liabilities	4,535,942	581,739	1,159,383	1,209,788	821,791	87,524	781,460	-	-	9,177,627
Fund Balances										
Nonspendable	-	-	331,382	-	-	-	-	-	-	331,382
Restricted	-	-	6,792,312	3,502,945	5,612,118	13,659,715	4,741,074	6,821,518	1,917,045	43,046,727
Total Fund Balances	-	-	7,123,694	3,502,945	5,612,118	13,659,715	4,741,074	6,821,518	1,917,045	43,378,109
Total Liabilities and Fund Balances	\$ 4,535,942	\$ 581,739	\$ 8,283,077	\$ 4,712,733	\$ 6,433,909	\$ 13,747,239	\$ 5,522,534	\$ 6,821,518	\$ 1,917,045	\$ 52,555,736

See accompanying note to supplementary information.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - Non-Major Governmental Funds For the Fiscal Year Ended June 30, 2014

	Adult Education Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Capital Facilities Fund	County School Facilities Fund	Special Reserve Fund for Capital Outlay Projects	Capital Projects Fund for Blended Component Units	Bond Interest and Redemption Fund	Debt Service Fund	Total Non-Major Governmental Funds
REVENUES											
Federal sources	\$ 704,596	\$ 72,828	\$ 17,181,538	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,958,962
Other state sources	-	1,998,619	1,233,488	-	-	6,097,600	1,613,113	-	118,817	-	11,061,637
Other local sources	-	75,418	2,960,647	-	1,070,142	16,532	135,055	291	10,625,803	3,072	14,886,960
Total Revenues	704,596	2,146,865	21,375,673	-	1,070,142	6,114,132	1,748,168	291	10,744,620	3,072	43,907,559
EXPENDITURES											
Current:											
Instruction:	622,625	1,794,050	-	-	-	-	-	-	-	-	2,416,675
Supervision of instruction	-	296,016	-	-	-	-	-	-	-	-	296,016
School site administration	34,641	-	-	-	-	-	-	-	-	-	34,641
Pupil support services:											
Food services	-	3,845	18,681,305	-	-	-	-	-	-	-	18,685,150
All other pupil services	47,330	47,197	-	-	-	-	-	-	-	-	94,527
General administration services:											
Other general administration	-	-	-	-	117,085	-	-	-	-	-	117,085
Plant services	-	-	287,692	-	-	-	-	-	-	-	287,692
Transfers of indirect costs	-	88,198	743,238	-	-	-	-	-	-	-	831,436
Capital Outlay	-	-	438,405	-	240,595	2,815,276	409,934	-	-	-	3,904,210
Debt Service:											
Principal	-	-	-	-	-	-	-	-	3,995,000	705,000	4,700,000
Interest	-	-	-	-	-	-	-	-	6,729,204	595,807	7,325,011
Total Expenditures	704,596	2,229,306	20,150,640	-	357,680	2,815,276	409,934	-	10,724,204	1,300,807	38,692,443
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	(82,441)	1,225,033	-	712,462	3,298,856	1,338,234	291	20,416	(1,297,735)	5,215,116
OTHER FINANCING SOURCES (USES)											
Interfund transfers in	-	82,441	-	-	177,949	564,078	7,092,595	-	-	1,291,000	9,208,063
Interfund transfers out	(4,341,984)	-	-	(1,427,168)	-	(1,577,212)	(1,014,318)	(1,960,153)	-	-	(10,320,835)
Total Other Financing Sources and Uses	(4,341,984)	82,441	-	(1,427,168)	177,949	(1,013,134)	6,078,277	(1,960,153)	-	1,291,000	(1,112,772)
Net Change in Fund Balances	(4,341,984)	-	1,225,033	(1,427,168)	890,411	2,285,722	7,416,511	(1,959,862)	20,416	(6,735)	4,102,344
Fund Balances, July 1, 2013	4,341,984	-	5,898,661	1,427,168	2,612,534	3,326,396	6,243,204	6,700,936	6,801,102	1,923,780	39,275,765
Fund Balances, June 30, 2014	\$ -	\$ -	\$ 7,123,694	\$ -	\$ 3,502,945	\$ 5,612,118	\$ 13,659,715	\$ 4,741,074	\$ 6,821,518	\$ 1,917,045	\$ 43,378,109

See accompanying note to supplementary information.

RIVERSIDE UNIFIED SCHOOL DISTRICT

Note to the Supplementary Information

June 30, 2014

NOTE 1 – PURPOSE OF SCHEDULES

Individual Combining Financial Statements

Individual combining balance sheets and statements of revenues, expenditures and changes in fund balance have been presented for the non-major funds to provide additional information to the users of these financial statements. These statements have been prepared using the basis of accounting described in the notes to financial statements.

Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

Schedule of Instructional Time

The District has participated in the Incentives for Longer Instructional Day and Longer Instructional Year. The District has not met its target funding. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46200 through 46206.

Districts must maintain their instructional minutes at the 1986-87 requirement as reduced by Education Code section 46201.2(a).

Schedule of Financial Trends and Analysis

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

Schedule of Expenditures of Federal Awards

The schedule of expenditures of Federal awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States of America Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the financial statements.

Subrecipients

Of the Federal expenditures presented in the schedule, the District provided no Federal awards to subrecipients.

Schedule of Charter Schools

This schedule lists all charter schools chartered by the District, and displays information for each charter school and whether or not the charter school is included in the District audit.

Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual financial report to the audited financial statements.

Other Independent Auditors' Reports

(This page intentionally left blank)



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Education
Riverside Unified School District
Riverside, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Riverside Unified School District as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Riverside Unified School District's basic financial statements, and have issued our report thereon dated December 1, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Riverside Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Riverside Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Riverside Unified School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Riverside Unified School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as Finding 2014-1.

Riverside Unified School District's Response to Finding

Riverside Unified School District's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Riverside Unified School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Murrieta, California
December 1, 2014



INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Board of Education
Riverside Unified School District
Riverside, California

Report on Compliance for State Programs

We have audited Riverside Unified School District's compliance with the types of compliance requirements described in the Standards and Procedures for Audits of California K-12 Local Educational Agencies 2013-14, published by the Education Audit Appeals Panel, for the year ended June 30, 2014. Riverside Unified School District's state programs are identified below.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its State programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Riverside Unified School District's State programs based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and Standards and Procedures for Audits of California K-12 Local Educational Agencies 2013-14. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to below occurred. An audit includes examining, on a test basis, evidence about Riverside Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each State program. However, our audit does not provide a legal determination of Riverside Unified School District's compliance.

Table with 3 columns: Description, Procedures in Audit Guide, Procedures Performed. Rows include Attendance Reporting, Teacher Certification and Misassignments, Kindergarten Continuance, Independent Study, Continuation Education, Instructional Time for School Districts, Instructional Materials General Requirements, Ratios of Administrative Employees to Teachers, Classroom Teacher Salaries, and Early Retirement Incentive.

Description	Procedures in Audit Guide	Procedures Performed
Gann Limit Calculation	1	Yes
School Accountability Report Card	3	Yes
Juvenile Court Schools	8	Not applicable
Local Control Funding Formula Certification	1	Yes
California Clean Energy Jobs Act	3	No (see below)
After School Education and Safety Program:		
General Requirements	4	Yes
After School	5	Yes
Before School	6	Not applicable
Education Protection Account Funds	1	Yes
Common Core Implementation Funds	3	Yes
Unduplicated Local Control Funding Formula Pupil Counts	3	Yes
Charter Schools:		
Contemporaneous Records of Attendance	8	Not applicable
Mode of Instruction	1	Not applicable
Nonclassroom-Based Instruction/Independent Study	15	Not applicable
Determination of Funding for Nonclassroom-Based Instruction	3	Not applicable
Annual Instructional Minutes – Classroom Based	4	Not applicable
Charter School Facility Grant Program	1	Not applicable

We did not perform testing for California Clean Energy Jobs Act because the District had no expenditures for this program in 2013-14.

Opinion on Compliance with State Programs

In our opinion, Riverside Unified School District complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2014.

Other Matter

The results of our auditing procedures disclosed an instance of noncompliance with the compliance requirements referred to above, which is required to be reported in accordance with *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2013-14*, and which is described in the accompanying schedule of findings and questioned costs as Finding 2014-1.

District's Response to Finding

Riverside Unified School District's response to the compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Riverside Unified School District's response was not subjected to the auditing procedures in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on State compliance is solely to describe the scope of our testing of State compliance and the results of that testing based on the requirements of the *Standards and Procedures for Audits of California K-12 Local Educational Agencies 2013-14*. Accordingly, this report is not suitable for any other purpose.

Murrieta, California
December 1, 2014

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR
EACH MAJOR FEDERAL PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE**

Board of Education
Riverside Unified School District
Riverside, California

Report on Compliance for Each Major Federal Program

We have audited Riverside Unified School District's compliance with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on each of Riverside Unified School District's major federal programs for the year ended June 30, 2014. Riverside Unified School District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Riverside Unified School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Riverside Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Riverside Unified School District's compliance.

Opinion on Each Major Federal Program

In our opinion, Riverside Unified School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Report on Internal Control Over Compliance

Management of Riverside Unified School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Riverside Unified School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Murrieta, California
December 1, 2014

Findings and Questioned Costs

(This page intentionally left blank)

RIVERSIDE UNIFIED SCHOOL DISTRICT

Summary of Auditors' Results

For the Fiscal Year Ended June 30, 2014

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>No</u>
Noncompliance material to financial statements noted?	<u>No</u>

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>No</u>
Type of auditors' report issued on compliance for major programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)	<u>No</u>

Identification of major programs:	
<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
<u>84.010</u>	<u>Title I, Part A, Basic Grants</u>
<u>84.367</u>	<u>Title II, Part A, Improving Teacher Quality</u>
<u>84.027 & 84.173</u>	<u>Special Education Cluster (IDEA)</u>

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 1,244,777</u>
Auditee qualified as low-risk auditee?	<u>Yes</u>

State Awards

Internal control over state programs:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>Yes</u>
Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Audit Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2014

SECTION II - FINANCIAL STATEMENT FINDINGS

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*. Pursuant to Assembly Bill (AB) 3627, all audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>AB 3627 Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
41000	CalSTRS
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

There were no financial statement findings in 2013-14.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Audit Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2014

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

This section identifies the audit findings required to be reported by Circular A-133, Section .510(a) (e.g., significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs).

There were no federal award findings or questioned costs in 2013-14.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Schedule of Audit Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2014

SECTION IV - STATE AWARD FINDINGS AND QUESTIONED COSTS

This section identifies the audit findings pertaining to noncompliance with state program rules and regulations.

Finding 2014-1: Teacher Credentials (71000)

Criteria: Any teacher that is assigned to teach a class in which more than 20 percent of the pupils were English learners must be authorized to instruct Limited-English-Proficient (LEP) pupils pursuant to the provisions of Education Code Section 44253.3, 44253.4, or 44253.10.

Condition: Our sample of teachers selected for testing included one that lacked the appropriate credentials to instruct LEP pupils.

Cause: The teacher completed the required coursework, but failed to submit the appropriate documentation.

Effect: The District is out of compliance with this requirement.

Recommendation: We recommend that the District create a process to ensure all teachers who teach Limited English Proficient students have the proper credential on file.

District Response: The District agrees with finding and recommendation 2014-1. The District has reviewed the specific data relative to this finding and is in the process of bringing the teacher into compliance through an emergency CLAD permit, and a plan to complete requirements for the CLAD permit. The District's process to prevent this type of occurrence is to identify teachers who are required to meet this requirement, meet with the teachers, assist the teachers in obtaining an emergency CLAD permit to cover the specific assignment generating the requirement, and developing an individual plan for completion to obtain the appropriate permanent authorization.

RIVERSIDE UNIFIED SCHOOL DISTRICT
Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2014

There were no findings or questioned costs in 2013-14.