



A G E N D A
BOARD OF EDUCATION MEETING
RIVERSIDE UNIFIED SCHOOL DISTRICT
Board Room
6735 Magnolia Avenue, Riverside, California

BOARD OF EDUCATION:
MR. TOM HUNT
PRESIDENT
CHARLES L. BEATY, Ph.D.
VICE PRESIDENT
MRS. GAYLE CLOUD
CLERK
MRS. KATHY ALLAVIE
MEMBER
MR. LEWIS VANDERZYL
MEMBER

Closed Session – 4:30 p.m.

October 17, 2011

Open Session – 5:30 p.m.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification of accommodation in order to participate in a meeting should direct such request to the District Superintendent at 788-7135, Ext. 80411 at least 48 hours before the meeting, if possible.

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's administrative offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

CALL MEETING TO ORDER – 4:30 p.m.

ESTABLISHMENT OF A QUORUM OF THE BOARD OF EDUCATION

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

CLOSED SESSION

The Board of Education will recess to Closed Session at 4:30 p.m. to discuss:

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6

District Representative: Rick L. Miller, Ph.D., District Superintendent

Employee Organizations: Riverside City Teachers Association
California School Employees Association

RECONVENE OPEN SESSION

The Board of Education will convene in Open Session at 5:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag will be led by Litzzy Zaragoza, 6th grade Monroe Elementary School student.

GROUP PERFORMANCE

The Chemawa Middle School Band will perform for the Board of Education.

<u>Oral Report Assigned To</u>	<u>For Board</u>	<u>Page</u>
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SECTION A – PRESENTATIONS

A.1 Reports by High School Representatives

District
Superintendent

*Alina Tamayo – John W. North High School
Gavin Reagins – Polytechnic High School
Catherine Grullon – Ramona High School
Alec Parker – Riverside Virtual School*

A.2 Recognition of Martin Luther King High School Teacher Michele Hampton, Riverside County Teacher of the Year

Asst. Supt.
Inst. Services

1

The Board of Education will recognize Martin Luther King High School science teacher Michele Hampton, who has been named a Riverside County Teacher of the Year.

A.3 Scheduled Communications (approximately 6:30 p.m.)

Pursuant to the Brown Act, Board of Education members cannot discuss or take action on any item which does not appear on the Consent and Action Calendars of the agenda. The Board of Education may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.

Scheduled Communications provides an opportunity for members of the public to schedule time to address the Board on a specific topic. The president invites anyone who has requested an opportunity to address the Board under Scheduled Communications to do so at this time.

SECTION B – SUBCOMMITTEE REPORT

B.1 Board Operations Subcommittee Report

Chuck Beaty

Report

The Board of Education will receive a report from the Board Operations Subcommittee.

B.2 Board Instruction Subcommittee Report

Gayle Cloud Report

The Board of Education will receive a report from the Board Instruction Subcommittee.

SECTION C – CONSENT

Moved _____ Seconded _____ Vote _____

All items listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be removed from the Consent Calendar.

C.1 Minutes of Board Meetings

District Superintendent Consent 2-5

October 3, 2011– Regular Board Meeting

C.2 Acceptance of Gifts and Donations to the District

Deputy Supt. Business Consent 6-8

Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

C.3 Warrant List No. 6

Deputy Supt. Business Consent 9-14

The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

C.4 Resolution No. 2011/12-24 – Resolution to Appropriate Revenues, Expenditures, and Fund Balance

Deputy Supt. Business Consent 15-17

Funds have been received or are anticipated to be received by the school District. Revenue lists are presented to the Board of Education for adoption.

C.5 Resolution No. 2011/12-25 – Resolution to Authorize the Establishment and Maintenance of Site Revolving Cash Funds

Deputy Supt. Business Consent 18-20

Establish and maintain site revolving cash funds.

C.6 Resolution No. 2011/12-26– Resolution of the Board of Education of the Riverside Unified School District Authorizing the Maintenance of Bank Accounts, and

Deputy Supt. Business Consent 21-23

Approving the Authorized Signatures for Such Bank Accounts

It is necessary to update the authorized signatures for John W. North High School Associated Student Body (ASB) Account.

C.7 Public Self-Insurer’s Annual Report

Deputy Supt. Business Consent 24-39

Riverside Unified School District is a public self-insurer for workers’ compensation insurance purposes. State law requires that the District advise its governing board within 90 days of submitting the annual report of total liabilities reported and compliance with the Governmental Accounting Standards Board Statement #10.

C.8 Denial of Application to Present a Late Claim – Riverside City Teachers’ Association on Behalf of RCTA Members Employed by Riverside Unified School District

Deputy Supt. Business Consent 40

An Application to Present a Late Claim for damages has been received and the District’s claims administrator and legal counsel recommends denial of the Application to Present a Late Claim.

C.9 Change Orders

Deputy Supt. Business Consent 41-55

Approval of Change Order No. 1 – Purchase Order C6001811 – Bid No. 2010/11-22 – Martin Luther King High School Athletic Facilities Master Plan

A change is recommended in the scope of work for the Martin Luther King High School Athletic Facilities Master Plan.

Approval of Change Order No. 4 – Purchase Order C6001838 – Bid No. 2010/11-28S – Sierra Middle School ADA Restroom Renovation

A change is recommended in the scope of work for the Sierra Middle School ADA Restroom Renovation.

Approval of Change Order No. 4 – Purchase Order C6001839 – Bid No. 2010/11-28M – Magnolia Elementary School ADA Restroom Renovation

A change is recommended in the scope of work for the Magnolia Elementary School ADA Restroom Renovation.

- | | | | |
|--|-------------------------------------|---------|------------------------|
| C.10 Notices of Completion | Deputy Supt.
Business | Consent | 56-61 |
| Notice of Completion – Purchase Order C6001811 – Bid No. 2010/11-22 – Martin Luther King High School Athletic Facilities Master Plan – General Engineering | | | |
| <i>A Notice of Completion is recommended for Nature Tech Landscaping, Inc. for the Martin Luther King High School Athletic Facilities Master Plan.</i> | | | |
| Notice of Completion – Purchase Order C6001932 – CMAS #4-11-78-003C – Playground Re-Surfacing – Sunshine Elementary School | | | |
| <i>A Notice of Completion is recommended for Robertson’s Industries, Inc. for the playground re-surfacing project at the Sunshine Elementary School.</i> | | | |
| C.11 Approval to Utilize the Extended Fuel Delivery Services – Cooperative Purchasing Agreement, County of Riverside, RFP No. PUARC1175 With The Soco Group and Downs Energy | Deputy Supt.
Business | Consent | 62-68 |
| <i>Cooperative Purchasing Agreement for the purchase of fuel delivery services.</i> | | | |
| C.12 Approval of Retention Reduction – Purchase Order C6001821 – Bid No. 2010/11-15 – John W. North High School Tennis Courts Reconstruction | Deputy Supt.
Business | Consent | 69-70 |
| <i>A fifty percent (50%) retention reduction is recommended for Micon Construction, Inc. at the John W. North High School Tennis Courts Reconstruction.</i> | | | |
| C.13 Recommended Actions From the Administrative Hearing Panel and/or the Executive Director, Pupil Services/SELPA and Adoption of the Findings of Fact for All Approved Cases | Exec. Director
Pupil Serv./SELPA | Consent | Confidential
Insert |
| Cases for Expulsion With a Recommendation for Suspended Expulsion | | | |
| <i>Education Code Section 48917 provides that a student who has been recommended for expulsion may have the expulsion suspended by the Board of Education. The suspended expulsion is valid for the term of the original expulsion order. The student is placed upon school probation, assigned to a school program, and must remain there until the conditions identified in the Rehabilitation Plan are met.</i> | | | |

Student Cases: #2011-004, #2011-005, #2011-006, #2011-007, #2011-008, #2011-009, #2011-010, #2011-011

Case for Revocation of a Suspended Expulsion that Reverts Back to a Full Expulsion

Students who violate the conditions of their Rehabilitation Plan while on a suspended expulsion may have the suspension of their original expulsion order revoked and may thereby be expelled under the terms of the original expulsion order.

Student Case: #2010-164

Cases for Admittance of a Student Expelled by Another District

Education Code Section 48915 permits school districts to enroll a student expelled by another school district for certain specific violations following a hearing in which the receiving school district determines the student does not represent a threat to the safety of students or staff or of disrupting the instructional program.

Student Cases: #2010-00D, #2011-00H, #2011-00J

Case for Denial of Admission of a Student Expelled by Another School District

Education Code Section 48915 permits school districts to enroll a student expelled by another school district for certain specific violations following a hearing in which the receiving school district determines the student does not represent a threat to the safety of students or staff or of disrupting the instructional program.

Student Case: #2011-00I

C.14 Certificated Personnel Assignment Order CE 2011/12-06

Asst. Supt. Consent 71-72
Human Res.

The latest District's management, certificated personnel actions are presented to the Board of Education for approval.

C.15 Classified/Non-Classified Personnel Assignment Order CL 2011/12-06

Asst. Supt. Consent 73-76
Human Res.

The latest District's classified personnel actions are presented to the Board of Education for approval.

SECTION D – REPORT/DISCUSSION

D.1 Digital Learning Revolution

Asst. Supt. Report 77-88
Inst. Services

Brief report on the current status of Instructional Technology projects in RUSD K-12 classrooms.

SECTION E – PUBLIC HEARINGS

E.1 Public Hearing – REACH Leadership Academy School of Math, Science, and Technology Charter School Petition Review

89-91

The Board of Education will hold a public hearing, pursuant to California Education Code Section 47605(b), to consider the level of support for a petition filed for the REACH Leadership Academy School of Math, Science, and Technology.

E.2 Public Hearing – Prior to Adoption of Resolution No. 2011/12-28 – A Resolution of the Board of Education of Riverside Unified School District Granting an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue

92-94

Staff recommends that the Board of Education hold a public hearing prior to adoption of Resolution No. 2011/12-28 Granting an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue.

E.3 Public Hearing – Pupil Textbooks and Instructional Materials Compliance Resolution for Fiscal Year 2011-12

95-96

Education Code (E.C.) Section 60119 requires that districts hold a public hearing and determine through a resolution as to whether every student has sufficient and appropriate textbooks or instructional materials in mathematics, science, history-social science, and RLA/ELD. Notice must be posted at least ten days in advance and in at least three public places within the District.

SECTION F – ACTION

F.1 Resolution No. 2011/12-28 – Resolution of the Board of Education of Riverside Unified School District Granting an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue

Deputy Supt. Action 97-99
Business

It is recommended that the Board of Education adopt Resolution No. 2011/12-28 Granting an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue.

Moved_____ Seconded_____ Vote_____

- | | | | | |
|------------|--|-------------------------------|--------|---------|
| F.2 | Resolution No. 2011/12-19 – Resolution of the Board of Education of the Riverside Unified School District for Pupil Textbooks and Instructional Material Compliance for Fiscal Year 2011-12 | Asst. Supt.
Inst. Services | Action | 100-105 |
|------------|--|-------------------------------|--------|---------|

Education Code (E.C.) Section 60119 as amended by Senate Bill X3 4 Section 18, regardless of the statewide revenue limit, in order to be eligible to receive the instructional materials funds, Riverside Unified School District must hold a public hearing and determine through a resolution as to whether every student has sufficient and appropriate textbooks or instructional materials in mathematics, science, history-social science, and RLA/ELD.

Moved_____ Seconded_____ Vote_____

- | | | | | |
|------------|---|-------------------------------|--------|---------|
| F.3 | Carl D. Perkins Grant – Career Technical Education | Asst. Supt.
Inst. Services | Action | 106-127 |
|------------|---|-------------------------------|--------|---------|

The California Department of Education requires that the Board of Education approve the District’s secondary Carl D. Perkins application each year.

Moved_____ Seconded_____ Vote_____

- | | | | | |
|------------|---|---------------------------|--------|---------|
| F.4 | Selection of Architect for Liberty Elementary School Classroom Wing Addition | Asst. Supt.
Operations | Action | 128-130 |
|------------|---|---------------------------|--------|---------|

Selection of architect and construction manager for Liberty Elementary School Classroom Wing Addition.

Moved_____ Seconded_____ Vote_____

- | | | | | |
|------------|---|---------------------------|--------|---------|
| F.5 | Resolution No. 2011/12-27 – Resolution Implementing Prequalification of Contractors for Rubberized Track and Artificial Turf Field Installation Bid Packages for Arlington Athletic Facilities Master Plan, Polytechnic Athletic Facilities Master Plan, and John W. North Athletic Facilities Master Plan, and Pool Construction Bid Packages for Ramona Athletic Facilities Master Plan Completion, Polytechnic Athletics Facilities Master Plan, and John W. North Athletic Facilities Master Plan Projects | Asst. Supt.
Operations | Action | 131-173 |
|------------|---|---------------------------|--------|---------|

The District will be soon seeking bids for the installation of rubberized track and artificial turf field at Arlington, Polytechnic, and John W. North High Schools and for the construction of swimming pools at Ramona, Polytechnic, and John W. North High Schools. The District would like to prequalify bidders to ensure that bidders are able to perform the work for which they are bidding.

Moved_____ Seconded_____ Vote_____

SECTION G – UNSCHEDULED COMMUNICATIONS

Unscheduled Communications provides an opportunity for citizens to make suggestions, identify concerns, or request information about matters affecting the school District. Complaints against employees will normally be heard in Closed Session, and the District’s complaint procedure should be followed before discussion with the Board. Individuals or groups who wish to address the Board are requested to fill out a “Request to Address the Board of Education” card located on the table at the back of the Board Room. Comments or presentations should be limited to five minutes or less.

Pursuant to the Brown Act, Board of Education members cannot discuss or take action on any item which does not appear on the Consent and Action Calendars of the agenda. The Board of Education may provide a reference to staff or other resources of information, request staff to report back at a subsequent meeting, or direct staff to place an item on a future agenda.

SECTION H – CONCLUSION

H.1 Board Members’ Comments

H.2 Superintendent’s Announcements

H.3 Agenda Items for Future Meetings

Tuesday, November 1, 2011 – Regular Board Meeting

ADJOURNMENT

The next regular meeting of the Board of Education is scheduled for Tuesday, November 1, 2011. The meeting will be called to order at 4:30 p.m. in the Board Room at 6735 Magnolia Avenue, Riverside, California. The Board will adjourn to Closed Session from 4:30 to 5:30 p.m., at which time the Board of Education will reconvene in Open Session.

**Board Meeting Agenda
October 17, 2011**

Topic: Recognition of Martin Luther King High School Teacher Michele Hampton,
Riverside County Teacher of the Year

Presented by: Dr. William Ermert, Assistant Superintendent, Instructional Services

Responsible

Cabinet Member: Dr. William Ermert, Assistant Superintendent, Instructional Services

Type of Item: Presentation

Short Description: The Board of Education will recognize a Martin Luther King High School science teacher Michele Hampton, who has been named a Riverside County Teacher of the Year.

DESCRIPTION OF AGENDA ITEM:

The Board of Education will honor Michele Hampton, one of only three 2012 Riverside County Teachers of the Year. Ms. Hampton teaches AP and honors chemistry classes at Martin Luther King High School and has taught in the Riverside Unified School District for 14 years. She has served as King’s Science Fair and Mock Trial advisor and has received numerous accolades, including the Western Municipal Water District Educator of the Year award. Ms. Hampton also traveled to Brazil with an Earthwatch Fellowship made possible by the Riverside Educational Enrichment Foundation (REEF).

Ms. Hampton now is being considered for the title of California State Teacher of the Year. Winners will be announced next month.

FISCAL IMPACT: None

RECOMMENDATION: Presentation only. No action is requested.

ADDITIONAL MATERIAL: None

UNOFFICIAL

This is an uncorrected copy of Board Minutes. The Minutes do not become official until they are approved by the Board at the next meeting.

**RIVERSIDE UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
MONDAY, OCTOBER 3, 2011
BOARD ROOM
6735 MAGNOLIA AVENUE, RIVERSIDE, CALIFORNIA**

CALL THE MEETING TO ORDER

Mr. Hunt, Board President, called the meeting to order at 4:30 p.m.

MEMBERS PRESENT

Mr. Tom Hunt, President; Dr. Charles L. Beaty, Vice President; Mrs. Gayle Cloud, Clerk; Mrs. Kathy Allavie, Member; and Mr. Lewis Vanderzyl, Member.

Also present were District Superintendent, Dr. Rick L. Miller, members of the staff, and other interested citizens.

PUBLIC PARTICIPATION ON CLOSED SESSION MATTERS

The Board adjourned to Closed Session at 4:30 p.m.

CLOSED SESSION

1. Consideration of Pupil Services Matters Pursuant to Education Code Sections 35146 and 48918
2. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6
 District Representative: Rick L. Miller, Ph.D., District Superintendent
 Employee Organizations: Riverside City Teachers Association
 California School Employees Association

RECONVENE OPEN SESSION

The Board reconvened in Open Session at 5:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to our flag was led by Koen Vandermeer, 5th grade Mark Twain Elementary School student.

PERFORMANCE

Select students from Andrew Jones' elementary bands – Emerson, Highgrove, Hyatt, Taft, Mark Twain, and Longfellow Elementary Schools will perform for the Board of Education.

SECTION A– PRESENTATIONS

- A.1 Reports by Arlington, Martin Luther King, and Abraham Lincoln High School Representatives
- A.2 Riverside Council PTA Presentation by Marilyn Orens, President
- A.3 CSEA Presentation by Nyna Moore, President, Riverside Unified School District, Chapter #506
- A.4 RCTA Presentation by Tim Martin, President, Riverside City Teachers Association

A.5 Energy Star Awards

Dr. Kirk Lewis, Assistant Superintendent, Operations, introduced Mr. Ken Mueller, Director, Maintenance and Operations, who recognized Energy Education staff and members of the Riverside Public Utilities that were in attendance this evening. Mr. Mueller; Mr. Mike Fitzgerald and Ms. Mary Jane Gyll, Energy Education Specialists, reviewed a PowerPoint presentation with information reporting that forty of our school sites have been awarded with the Energy Star label due to conservation activities that have significantly reduced energy consumption. The principals will be given a certificate and a brass building plaque for their school.

Mr. Ed Graff, Energy Education, Inc. commended RUSD staff for their efforts in conservation.

Mr. Hunt requested that Item E.2. be heard next in the agenda.

E.2 Resolution No. 2011/12-23 – Resolution of the Board of Education of the Riverside Unified School District in Support of the City of Riverside’s Measure I to Continue and Enhance Library Programs and Services on the November 8, 2011 Ballot

Mr. Mike Fine, Deputy Superintendent, Business Services and Governmental Relations, noted that it is recommended that the Board of Education adopt Resolution No. 2011/12-23 in support of the City of Riverside’s Measure I to continue and enhance library programs and services on the November 8, 2011 ballot.

Dr. Susan Rainey discussed the background of Measure I to Continue and Enhance Library Programs and Services.

The item was moved by Dr. Beaty and seconded by Mrs. Cloud and unanimously approved by members present.

A.6 Scheduled Communications

There were no requests to speak to the Board of Education.

SECTION B – SUBCOMMITTEE REPORT**B.1 Board Communications Subcommittee Report**

Mrs. Allavie reviewed a PowerPoint presentation updating the Board members on the Board Communications Subcommittee projects, and provided a draft of the Rules and Regulations regarding Memorials, Naming of School Facilities, and Sponsorships.

SECTION C – CONSENT

Approval of the Consent Calendar was moved by Dr. Beaty and seconded by Mrs. Cloud and unanimously approved by members present. Items in the Consent Calendar have been published with the agenda and copies are on file in the District administrative offices.

SECTION D – REPORT/DISCUSSION**D.1 Report Regarding Kinder-Morgan Pipeline Adjacent to Highland Elementary School**

Dr. Kirk Lewis, Assistant Superintendent, Operations introduced Mr. Allan Campbell, Director of Project Permitting with Kinder-Morgan, who reviewed a brief PowerPoint

presentation and responded to questions about the jet fuel pipeline adjacent to Highland Elementary School.

SECTION E – ACTION

E.1 Resolution No. 2011/12-22 – Resolution of the Board of Education of the Riverside Unified School District Declaring Its Intention to Grant an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue and Declaring a Public Hearing

Mr. Fine stated that it is recommended that the Board of Education adopt Resolution No. 2011/12-22 to declare its Intention to Grant an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue and Declaring a Public Hearing.

The item was moved by Dr. Beaty and seconded by Mrs. Allavie and unanimously approved by members present.

SECTION F – UNSCHEDULED COMMUNICATIONS

The following individual spoke to the Board of Education regarding her concerns related to Taft Elementary School: Valerie Piper.

SECTION G – CONCLUSION

G.1 Board Members' Comments

Mrs. Allavie reported that she has been working with each high school drama/theater department to coordinate the Ghost Walk Riverside fundraiser for the California Riverside Ballet. She said the schools are very enthusiastic. As she has been visiting the schools, Mrs. Allavie indicated most of the high schools look fantastic with the exception of Polytechnic High School. She noted that there are a lot of trees that are dead or dying, there is gum on the walkways, and doors have not been painted in years. In closing, she stated that she continues to attend the Principals' Summits and they are very impressive.

Mrs. Cloud mentioned the RUSD Families in Transition Summit and thanked the following individuals for their efforts in coordinating the event: Ms. Woodie Rucker-Hughes, Manager, Child Welfare and Attendance; Mr. Mike Fine; Publications and Nutrition Services staff. Mrs. Cloud suggested two speakers to Dr. Ermert that would be good in our high schools: Kermit Alexander (former NFL and UCLA football player), and Oscar Muniz (Olympic boxer). She also mentioned a fair that the Publications staff participated in at the Home Depot, where several inquiries were made regarding RVS (Riverside Virtual School). Mrs. Cloud congratulated Mr. Vanderzyl, Dean of the Board, for the recognitions he received at the Raincross Group and the Citizens University Committee. She also mentioned her attendance at a few Principals' Summits.

In regards to Mrs. Allavie's comments, Dr. Beaty stated that is amazing how good our schools look considering the millions of dollars that have been cut from our maintenance budget. He noted that gradually we are going to see the massive deterioration of our schools. Dr. Beaty also congratulated Mr. Vanderzyl for his recent recognitions.

Mr. Hunt said that he heard that our bus company STA (Student Transportation of America) purchases their fuel in San Bernardino, and he questioned if staff has any control where they purchase their fuel. He commented that the Special Joint meeting

with the Riverside Community College District (RCCD) was a very productive meeting. He voiced his agreement with Mrs. Allavie's comments regarding Polytechnic High School's campus, and stated his opinion that the school was built like a shoebox.

Mrs. Cloud stated that she would like to receive an update from staff regarding the parent that spoke during Unscheduled Communications.

Mr. Hunt requested that an update be provided on Adult School classes from Mr. Jim Dawson, Director, Adult Education, in November.

G.2 Superintendent's Announcements

Dr. Miller indicated that this evening the Riverside College and Career Fair was being held at the Riverside Convention Center. He stated that the Principals' Summits will be completed in approximately two weeks. Dr. Miller mentioned the California Distinguished School luncheon recognition for Gage and Earhart Middle Schools including the State Superintendent that was organized by Riverside County Superintendent Kenn Young. He stated that the Riverside Educational Enrichment Foundation (REEF) Citrus Classic Ride is scheduled for Sunday, October 9 and encouraged everyone to participate.

G.3 Next Board Meeting: October 17, 2011

ADJOURNMENT

Mr. Hunt adjourned the Public Session at 8:05 p.m. in memory of Mrs. Patsy Martin McCoy, former elementary teacher, special education teacher, principal, and assistant to the superintendent; Mr. Anderson Johnson, Jr., former track and football coach at John W. North High School; and Mrs. Lorena Ochoa, Central Middle School counselor.

Gayle Cloud
Clerk
Board of Education

**Board Meeting Agenda
October 17, 2011**

Topic: Acceptance of Gifts and Donations to the District

Presented by: Donna Manson, Account Clerk, Business Services

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Individuals and entities may make gifts or donations of usable items or money to the District. Gifts or donations of \$100 or more in value are accepted and acknowledged by the Board of Education.

DESCRIPTION OF AGENDA ITEM:

The District has received the following gifts and donations:

- Arlington High School received seven (7) back packs including supplies valued at \$210.00 from St. Thomas the Apostle Church.
- Bryant Elementary School received the following through the efforts of the Downtown Area Neighborhood Alliance:
 - \$100.00 from Keith Alex
 - \$100.00 from Thomas Donahue
 - \$100.00 from Donna Wing
- Castle View Elementary School received the following:
 - \$868.00 donation from Riverside Optimist Club
 - \$310.00 from the Target Corporation through their Take Charge of Education Program
- Central Middle School received \$250.00 from Scott R. Hildebrandt for their science program.
- Chemawa Middle School received \$216.05 from the Target Corporation through their Take Charge of Education Program.

- Pupil Services received the following:
 - \$120 boxes of food; 920 junior and 940 elementary back packs from Feed the Children valued at \$10,000.00
 - \$250.00 from Maxi Foods, LLC for Families in Transition gathering
- Ben Franklin Elementary School received \$367.72 from the Target Corporation through their Take Charge of Education Program.
- Hawthorne Elementary School received \$393.87 from the Target Corporation through their Take Charge of Education Program.
- Highgrove Elementary School received school supplies from the Disney Store valued at \$200.00.
- Hyatt Elementary School received \$104.31 from the Target Corporation for their Take Charge of Education Program.
- Instructional Services received \$500.00 from The Family of John Hopkins Allen, Founder of the Lester Oaks Band Review to be given to the band that is recipient of the John Allen Sweepstake Award.
- Jackson Elementary School received \$1,000.00 from Meredith Patton for their discretionary account.
- Jefferson Elementary School received \$265.54 from the Target Corporation for their Take Charge of Education Program.
- Kennedy Elementary School received the following:
 - School books and supplies from the Degonia's valued at \$400.00
 - \$4,399.00 from their Parent Teacher Association for celebration/carnival for academic performance
- Magnolia Elementary School received a Dell desktop computer from Mrs. Shoshana Goren valued at \$500.00.
- Martin Luther King High School received the following:
 - \$1,587.50 from Edison International through employee contribution program
 - \$467.54 from the Target Corporation through their Take Charge of Education Program.
- North High School received the following for Cross Country:
 - \$100.00 from Wiegert Construction.
 - \$100.00 from Dale Stringer, DDS
 - \$100.00 from Timothy and Sheila Close

- North High School received the following for Baseball CIF Rings:
 - \$100.00 from Valerie Samoodi
 - \$100.00 from Mark Dallmeier
 - \$100.00 from Francisco J. Pabalan, MD

- North High School received the following:
 - \$400.00 from Debra Aguirre for volleyball
 - \$300.00 from Clear Channel Worldwide for girls' basketball

- Mark Twain Elementary School received the following:
 - \$200.00 from Civil Service Employees Insurance Company to support public sector employees
 - \$214.51 from the Target Corporation through their Take Charge of Education Program

- Washington Elementary School received \$23,896.92 from their Parent Teacher Association to be disbursed as follows:
 - \$396.92 for Patriot Players
 - \$3,000.00 for primary programs
 - \$5,000.00 for programs
 - \$5,500.00 for science camp
 - \$10,000.00 for field trips

- Elementary Schools received dictionaries for each 3rd grade student from the Kiwanis Club of Uptown Riverside valued at \$4,200.00.

Values are set by donor, and the District has not conducted any independent assessment as to the actual value of the gifted donated item. Inclusion of the value on this report is for information only and does not represent an affirmation of the value.

FISCAL IMPACT: \$52,400.96

RECOMMENDATION: It is recommended that the Board of Education accept the above gifts and donations.

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
October 17, 2011**

Topic: Warrant List No.6

Presented by: Rita Paris, Account Clerk, Business Services

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: The payment for the purchase of goods, materials, and services is done in school districts with checks called warrants. Warrant lists are presented to the Board of Education for ratification.

DESCRIPTION OF AGENDA ITEM:

B-Warrants in excess of \$2,000 issued since last period. Invoices for the claims have been checked and audited by the Business Office. Warrants for the claims have been prepared.

FISCAL IMPACT: \$ 4,161,621.26

RECOMMENDATION: It is recommended that the Board approve the warrants.

ADDITIONAL MATERIAL: Warrant List No. 6

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT Commercial Warrant Listing 2010 - 2011

October 17, 2011

B-Warrants In Excess of \$2,000.00 Issued Since Last Period

Claim	Date	Fund	Warrant	Vendor Name	Claim Amount
<u>GENERAL FUND UNRESTRICTED 03</u>					
186047	09/12/2011	03	14072287	GRESHAM SAVAGE NOLAN & TILDEN	\$44,478.11
186050	09/12/2011	03	14072290	KELLY PAPER COMPANY	\$3,623.59
186052	09/12/2011	03	14072292	NATIONAL CINEMEDIA, LLC	\$12,920.00
186053	09/12/2011	03	14072293	NICK RAIL MUSIC	\$4,145.14
186062	09/12/2011	03	14072302	PEDERSEN, PHD, JOHN E.	\$2,000.00
186073	09/13/2011	03	14073248	NEOPOST USA INC. D/B/A/ HASLER	\$18,586.89
186079	09/13/2011	03	14073254	RIVERSIDE, CITY OF	\$6,375.60
186080	09/13/2011	03	14073255	RIVERSIDE, CITY OF	\$3,326.40
186081	09/13/2011	03	14073256	ENERGY EDUCATION	\$73,440.00
186092	09/13/2011	03	14073266	AT&T MOBILITY	\$4,163.98
186125	09/13/2011	03	14073299	RENAISSANCE LEARNING-WISCONSIN RAPI	\$110,208.99
186131	09/13/2011	03	14073305	UCR REGENTS	\$3,600.00
186140	09/14/2011	03	14074432	KELLY PAPER COMPANY	\$3,123.59
186163	09/14/2011	03	14074455	CAMBIUM LEARNING, INC.	\$3,500.00
186170	09/15/2011	03	14075129	WESTERN MUNICIPAL WATER DISTRICT	\$5,033.50
186171	09/15/2011	03	14075130	SOUTHERN CALIFORNIA EDISON CO	\$14,074.34
186173	09/15/2011	03	14075132	HOUGHTON MIFFLIN CO.	\$7,081.12
186222	09/15/2011	03	14075181	SOFTCHALK, LLC.	\$2,040.00
186254	09/16/2011	03	14076306	APPLE COMPUTER INC-AUSTIN	\$3,894.38
186309	09/16/2011	03	14076349	STUDENT TRANSPORTATION OF AMERICA	\$6,000.00
186310	09/20/2011	03	14078570	STUDENT TRANSPORTATION OF AMERICA	\$2,625.63
186311	09/16/2011	03	14076350	XEROX CORPORATION	\$2,383.32
186312	09/16/2011	03	14076351	SPICERS PAPER	\$2,148.99
186316	09/19/2011	03	14077043	GRESHAM SAVAGE NOLAN & TILDEN	\$30,871.53
186324	09/19/2011	03	14077051	CANON BUSINESS SOLUTIONS, INC., WEST	\$3,103.20
186339	09/19/2011	03	14077066	FOLLETT EDUCATIONAL SERVICES	\$18,042.84
186351	09/19/2011	03	14077078	URIBE PRINTING	\$2,002.59
186359	09/19/2011	03	14077086	UNISOURCE CORPORATION	\$2,644.48
186372	09/19/2011	03	14077099	RIVERSIDE COUNTY OFFICE OF ED.	\$6,276.04
186379	09/19/2011	03	14077105	PREMIER AGENDAS INC.	\$14,392.70
186380	09/19/2011	03	14077106	PREMIER AGENDAS INC.	\$19,381.81
186388	09/20/2011	03	14078578	JIM'S MUSIC CENTER, INC	\$4,867.43
186390	09/20/2011	03	14078580	FOLLETT EDUCATIONAL SERVICES	\$3,294.34
186398	09/20/2011	03	14078588	PEDERSEN, PHD, JOHN E.	\$4,000.00
186401	09/20/2011	03	14078591	URIBE PRINTING	\$9,586.85
186415	09/20/2011	03	14078605	APPLE COMPUTER INC-AUSTIN	\$2,052.52
186423	09/20/2011	03	14078613	SUNDOWN WINDOW TINTING	\$3,483.56
186430	09/20/2011	03	14078620	APPLE COMPUTER INC-AUSTIN	\$4,748.99
186433	09/20/2011	03	14078623	SCHOOL SPACE SOLUTIONS, INC.	\$26,615.51

186435	09/20/2011	03	14078625	APPLE COMPUTER INC-AUSTIN	\$2,193.54
186439	09/20/2011	03	14078629	STUDY ISLAND, LLC	\$3,862.60
186466	09/21/2011	03	14079484	CCS PRESENTATION SYS	\$2,111.90
186483	09/21/2011	03	14079500	VIRCO MANUFACTURING	\$2,333.87
186583	09/23/2011	03	14081641	NATIONAL UNIVERSITY	\$42,128.10
186585	09/23/2011	03	14081643	IMAGING PLUS	\$2,759.48
186588	09/23/2011	03	14081646	URIBE PRINTING	\$20,939.56

TOTAL FOR FUND 03 \$570,467.01

GENERAL FUND RESTRICTED 06

186061	09/12/2011	06	14072301	PPG	\$2,892.70
186065	09/12/2011	06	14072305	TURNAROUND CONSULTING LLC	\$3,150.00
186068	09/12/2011	06	14072308	PROJECT LEAD THE WAY	\$2,586.78
186069	09/12/2011	06	14072309	SCHOLASTIC INC. BOX 7502	\$47,814.61
186076	09/13/2011	06	14073251	DIVISION OF THE STATE ARCHITECT	\$59,079.48
186158	09/14/2011	06	14074450	SOCO GROUP, INC.	\$5,225.11
186168	09/14/2011	06	14074460	BARNES & NOBLE (RIVERSIDE)	\$4,095.79
186218	09/15/2011	06	14075177	AT&T	\$7,194.16
186219	09/15/2011	06	14075178	PEARSON EDUCATION, INC.	\$4,400.00
186221	09/15/2011	06	14075180	APPLE COMPUTER INC-AUSTIN	\$14,564.06
186223	09/15/2011	06	14075182	ROSETTA STONE LTD.	\$14,240.00
186224	09/15/2011	06	14075183	AMD	\$17,623.00
186226	09/15/2011	06	14075185	BEST BUY GOV LLC	\$2,379.91
186235	09/15/2011	06	14075194	POWELL PIPE SUPPLY	\$2,283.35
186236	09/15/2011	06	14075195	AUDITORY INSTRUMENTS, INC.	\$19,493.58
186237	09/15/2011	06	14075196	CALIFORNIA COMMERCIAL POOLS, INC.	\$119,162.70
186246	09/16/2011	06	14076298	MOBIL MINI, INC.	\$4,202.26
186262	09/16/2011	06	14076314	CLIMATEC	\$6,595.00
186281	09/16/2011	06	14076333	HOME DEPOT	\$2,250.77
186282	09/16/2011	06	14076334	AVID CENTER	\$5,600.00
186319	09/19/2011	06	14077046	IMAGING PLUS	\$2,861.84
186335	09/19/2011	06	14077062	ADVOCATES FOR LABOR COMPLIANCE, LLC	\$6,426.00
186341	09/19/2011	06	14077068	INLAND INSPECTIONS & CONSULTING	\$3,109.08
186347	09/19/2011	06	14077074	UCR REGENTS	\$9,600.00
186349	09/19/2011	06	14077076	UCR REGENTS	\$15,200.00
186370	09/19/2011	06	14077097	TURNAROUND CONSULTING LLC	\$4,490.00
186376	09/19/2011	06	14077102	PALOS SPORTS	\$9,480.72
186377	09/19/2011	06	14077103	ROBERTSON IND INC	\$41,003.77
186391	09/20/2011	06	14078581	MAXIM HEALTHCARE SERVICES, INC.	\$3,960.00
186397	09/20/2011	06	14078587	YMCA	\$50,155.40
186412	09/20/2011	06	14078602	APPLE COMPUTER INC-AUSTIN	\$2,210.82
186413	09/20/2011	06	14078603	APPLE COMPUTER INC-AUSTIN	\$2,210.82
186414	09/20/2011	06	14078604	APPLE COMPUTER INC-AUSTIN	\$2,210.82
186416	09/20/2011	06	14078606	APPLE COMPUTER INC-AUSTIN	\$2,210.82
186417	09/20/2011	06	14078607	APPLE COMPUTER INC-AUSTIN	\$2,210.82
186418	09/20/2011	06	14078608	APPLE COMPUTER INC-AUSTIN	\$2,350.72
186421	09/20/2011	06	14078611	APPLE COMPUTER INC-AUSTIN	\$2,212.82

186422	09/20/2011	06	14078612	APPLE COMPUTER INC-AUSTIN	\$2,210.82
186424	09/20/2011	06	14078614	APPLE COMPUTER INC-AUSTIN	\$2,210.82
186426	09/20/2011	06	14078616	APPLE COMPUTER INC-AUSTIN	\$2,210.82
186428	09/20/2011	06	14078618	AREY JONES EDUCATIONAL SOLUTIONS	\$72,546.39
186437	09/20/2011	06	14078627	AREY JONES EDUCATIONAL SOLUTIONS	\$7,411.81
186438	09/20/2011	06	14078628	AREY JONES EDUCATIONAL SOLUTIONS	\$4,267.30
186447	09/20/2011	06	14078637	CAMBIUM LEARNING, INC.	\$3,500.00
186448	09/20/2011	06	14078638	AREY JONES EDUCATIONAL SOLUTIONS	\$268,836.39
186449	09/20/2011	06	14078639	AREY JONES EDUCATIONAL SOLUTIONS	\$36,580.74
186450	09/20/2011	06	14078640	JOURNEYED.COM	\$2,383.86
186469	09/21/2011	06	14079487	KEY DATA SYSTEMS	\$34,500.00
186485	09/21/2011	06	14079502	APPLE COMPUTER INC-AUSTIN	\$7,343.91
186486	09/21/2011	06	14079503	KNORR SYSTEMS INC.	\$5,527.71
186490	09/21/2011	06	14079507	CALIFORNIA PROFESSIONAL ELECTRICAL EN	\$33,310.81
186499	09/21/2011	06	14079516	EDUCATIONAL TESTING AND ASSESSMENT,	\$4,500.00
186507	09/21/2011	06	14079524	RAINBOW BOOK CO.	\$8,688.93
186508	09/21/2011	06	14079525	PEARSON EDUCATION, INC.	\$2,362.12
186558	09/22/2011	06	14080641	COYNE & ASSOCIATES EDUCATION CORP.	\$40,088.80
186564	09/22/2011	06	14080647	APPLE COMPUTER INC-AUSTIN	\$23,091.15
186569	09/22/2011	06	14080652	APPLE COMPUTER INC-AUSTIN	\$2,478.20
186576	09/22/2011	06	14080659	NCS PEARSON, INC	\$26,946.00
186580	09/22/2011	06	14080663	SCHOOL BASED REIMBURSEMENT PARTNER	\$7,057.22
186581	09/23/2011	06	14081639	HUMAN WARE	\$2,912.20
186618	09/23/2011	06	14081676	POWELL PIPE SUPPLY	\$8,757.89

TOTAL FOR FUND 06 \$1,116,461.60

ADULT EDUCATION FUND 11

186229	09/15/2011	11	14075188	WORTHINGTON DIRECT	\$4,773.27
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TOTAL FOR FUND 11 \$4,773.27

CAFETERIA SPECIAL REVENUE FUND 1:

186111	09/13/2011	13	14073285	AMERICAN PAPER AND PLASTICS, INC.	\$5,867.31
186113	09/13/2011	13	14073287	AMERICAN TEX-CHEM CORP.	\$2,549.80
186121	09/13/2011	13	14073295	HAWTHORNE LIFT SYSTEMS	\$6,137.44
186126	09/13/2011	13	14073300	PACIFIC COAST PROPANE, LLC	\$2,845.54
186127	09/13/2011	13	14073301	SAN DIEGO RESTAURANT SUPPLY	\$13,964.40
186129	09/13/2011	13	14073303	US FOODSERVICE, INC. - JOSEPH WEBB	\$8,051.82
186285	09/16/2011	13	14076337	GOLD STAR FOODS, INC.	\$3,786.10
186286	09/16/2011	13	14076338	GOLD STAR FOODS, INC.	\$6,952.99
186454	09/20/2011	13	14078644	FRESH START BAKERIES NORTH AMERICA	\$5,936.00
186460	09/20/2011	13	14078650	HOLLANDIA DAIRY	\$34,808.24
186522	09/21/2011	13	14079539	GOLD STAR FOODS, INC.	\$4,620.45
186527	09/21/2011	13	14079544	HOLLANDIA DAIRY	\$34,361.04
186567	09/22/2011	13	14080650	HOLLANDIA DAIRY	\$44,825.83
186571	09/22/2011	13	14080654	SYSCO LOS ANGELES, INC.	\$3,971.58
186612	09/23/2011	13	14081670	A & R WHOLESALE DISTRIBUTORS INC	\$9,144.06
186614	09/23/2011	13	14081672	A & R WHOLESALE DISTRIBUTORS INC	\$5,194.85

186622	09/23/2011	13	14081680	ASR FOOD DISTRIBUTORS, INC.	\$7,130.35
186627	09/23/2011	13	14081685	ASR FOOD DISTRIBUTORS, INC.	\$5,715.46
186629	09/23/2011	13	14081687	GOLD STAR FOODS, INC.	\$26,944.63
186631	09/23/2011	13	14081689	SYSCO LOS ANGELES, INC.	\$3,400.86
TOTAL FOR FUND 13					\$236,208.75
<u>DEFERRED MAINTENANCE FUND 14</u>					
186179	09/15/2011	14	14075138	LETNER ROOFING CO.	\$20,970.00
186384	09/20/2011	14	14078574	FLOOR TECH AMERICA, INC.	\$19,786.16
TOTAL FOR FUND 14					\$40,756.16
<u>BUILDING FUND 21</u>					
186072	09/13/2011	21	14073247	HMC ARCHITECTS	\$35,635.00
186181	09/15/2011	21	14075140	CALTEC CORP.	\$49,050.00
186183	09/15/2011	21	14075142	CALTEC CORP.	\$20,340.00
186184	09/15/2011	21	14075143	CALTEC CORP.	\$25,605.45
186185	09/15/2011	21	14075144	CALTEC CORP.	\$27,990.00
186187	09/15/2011	21	14075146	CA CONSTRUCTION	\$34,891.17
186188	09/15/2011	21	14075147	CA CONSTRUCTION	\$3,876.79
186189	09/15/2011	21	14075148	CA CONSTRUCTION	\$56,696.39
186191	09/15/2011	21	14075150	CA CONSTRUCTION	\$6,299.59
186192	09/15/2011	21	14075151	CA CONSTRUCTION	\$69,100.37
186194	09/15/2011	21	14075153	CA CONSTRUCTION	\$7,677.82
186206	09/15/2011	21	14075165	SIGLER WHOLESALE DISTRIBUTORS	\$3,468.47
186208	09/15/2011	21	14075167	SCHOOL SPACE SOLUTIONS, INC.	\$4,261.73
186210	09/15/2011	21	14075169	HEWLETT PACKARD-STL GOVT. SALES	\$17,016.57
186232	09/15/2011	21	14075191	ENVIRONMENTAL CONSTRUCTION, INC.	\$4,000.00
186313	09/16/2011	21	14076352	J. GLENNA CONSTRUCTION INC.	\$13,580.00
186456	09/20/2011	21	14078646	NATURE-TECH LANDSCAPING	\$26,262.00
186457	09/20/2011	21	14078647	NATURE-TECH LANDSCAPING	\$2,918.00
186458	09/20/2011	21	14078648	MICON CONSTRUCTION, INC.	\$11,763.45
186487	09/21/2011	21	14079504	HAMEL CONTRACTING, INC.	\$43,452.00
186492	09/21/2011	21	14079509	GENERAL SPORTS TURF, INC.	\$32,864.05
186500	09/21/2011	21	14079517	DIAMOND FITNESS SYSTEMS	\$12,489.87
186504	09/21/2011	21	14079521	VALLEY CITIES / GONZALES FENCE INC.	\$5,200.00
186518	09/21/2011	21	14079535	HMC ARCHITECTS	\$4,975.35
TOTAL FOR FUND 21					\$519,414.07
<u>CAPITAL FACILITIES FUND 25</u>					
186494	09/21/2011	25	14079511	VIRCO MANUFACTURING	\$5,197.43
TOTAL FOR FUND 25					\$5,197.43
<u>COUNTY SCHOOL FACILITIES FUND 35</u>					
186233	09/15/2011	35	14075192	ADI	\$11,842.55
TOTAL FOR FUND 35					\$11,842.55
<u>SPECIAL RESERVE FUND FOR CAPITAL</u>					
186211	09/15/2011	40	14075170	ROADWAY ENGINEERING & CONTRACTING	\$27,639.90
186212	09/15/2011	40	14075171	R. JENSEN CO. INC	\$47,520.00

186488	09/21/2011	40	14079505	ROADWAY ENGINEERING & CONTRACTING	\$161,566.65
186489	09/21/2011	40	14079506	R.I.S. ELECTRICAL CONTRACTORS, INC.	\$40,700.00
186515	09/21/2011	40	14079532	HMC ARCHITECTS	\$8,793.94

TOTAL FOR FUND 40 \$286,220.49

SELF-INSURANCE FUND 67

186063	09/12/2011	67	14072303	UNION BANK OF CALIFORNIA	\$97,274.94
186116	09/13/2011	67	14073290	FLOOR TECH AMERICA, INC.	\$3,647.60
186149	09/14/2011	67	14074441	DELTA HEALTH SYSTEMS	\$144,099.55
186216	09/15/2011	67	14075175	RUSD WORKER'S COMP TRUST	\$27,222.57
186381	09/20/2011	67	14078571	PLAN TECH, INC.	\$10,721.31
186395	09/20/2011	67	14078585	UNION BANK OF CALIFORNIA	\$144,646.79
186543	09/21/2011	67	14079560	AMERICAN TECHNOLOGIES	\$9,134.00

TOTAL FOR FUND 67 \$436,746.76

MULTIPLE FUND CODES

186164	09/14/2011		14074456	RUSD REVOLVING FUND	\$11,143.62
186174	09/15/2011		14075133	WAXIE SANITARY SUPPLY	\$16,356.43
186180	09/15/2011		14075139	C.T. GEORGIU	\$18,900.00
186239	09/16/2011		14076291	OFFICE MAX	\$23,558.65
186240	09/16/2011		14076292	OFFICE MAX	\$12,342.81
186241	09/16/2011		14076293	OFFICE MAX	\$5,479.99
186242	09/16/2011		14076294	OFFICE MAX	\$2,708.65
186284	09/16/2011		14076336	RIVERSIDE, CITY OF	\$403,683.17
186293	09/20/2011		14078559	STUDENT TRANSPORTATION OF AMERICA	\$97,534.15
186295	09/20/2011		14078560	STUDENT TRANSPORTATION OF AMERICA	\$48,219.70
186297	09/20/2011		14078561	STUDENT TRANSPORTATION OF AMERICA	\$29,828.99
186298	09/20/2011		14078562	STUDENT TRANSPORTATION OF AMERICA	\$11,734.63
186301	09/20/2011		14078563	STUDENT TRANSPORTATION OF AMERICA	\$12,330.29
186305	09/20/2011		14078567	STUDENT TRANSPORTATION OF AMERICA	\$2,871.07
186307	09/20/2011		14078569	STUDENT TRANSPORTATION OF AMERICA	\$2,840.43
186345	09/19/2011		14077072	ALTURA CREDIT UNION	\$15,207.88
186516	09/21/2011		14079533	HMC ARCHITECTS	\$4,647.18
186545	09/22/2011		14080628	WAXIE SANITARY SUPPLY	\$5,557.29
186546	09/22/2011		14080629	OFFICE MAX	\$17,144.99
186547	09/22/2011		14080630	OFFICE MAX	\$9,463.95
186548	09/22/2011		14080631	OFFICE MAX	\$4,955.76
186549	09/22/2011		14080632	OFFICE MAX	\$2,507.41

TOTAL FOR VARIOUS FUND CODES \$759,017.04

TOTAL OF WARRANTS OVER \$2,000.00 \$3,987,105.13

TOTAL OF WARRANTS UNDER \$2,000.00 \$174,516.13

GRAND TOTAL OF WARRANTS \$4,161,621.26

**Board Meeting Agenda
October 17, 2011**

Topic: Resolution No. 2011/12-24 – Resolution to Appropriate Revenues, Expenditures, and Fund Balance

Presented by: Brenda Hofer, Accountant

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Funds have been received or are anticipated to be received by the school district. Revenue lists are presented to the Board of Education for adoption.

DESCRIPTION OF AGENDA ITEM:

Subsequent to the adoption of the District’s annual budget, the District may receive funds or receive notice of the appropriation of new or additional funds to the District from a variety of federal, state and local sources. California Education Code Section 42602 provides that the governing board of a school district may, by a majority vote of its members, budget and use any unbudgeted income provided during the fiscal year from any source.

Additional funds have been received or are anticipated to be received this fiscal year from a variety of federal, state and local sources. The attached resolution appropriates the revenue and associated expenditures related to these previously unbudgeted funds.

FISCAL IMPACT: \$403,675.36

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2011/12-24– Resolution to Appropriate Revenues, Expenditures, and Fund Balance.

ADDITIONAL MATERIAL: A detailed listing of the new revenues and expenditures is attached to the resolution.

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Resolution No. 2011/12-24

**RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE
UNIFIED SCHOOL DISTRICT TO APPROPRIATE REVENUES,
EXPENDITURES, AND FUND BALANCE**

WHEREAS, the Board of Education of the Riverside Unified School District has determined that revenues in the amount of \$403,675.36 have been received or are anticipated to be received in the current fiscal year; and

WHEREAS, the Board of Education of the Riverside Unified School District has determined that expenditures in the amount of \$403,675.36 are necessary in the current fiscal year; and

WHEREAS, such revenues, expenditures and/or fund balance are in excess of amounts previously budgeted;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to California Education Code Section 42602, such revenues, expenditures and/or fund balance shall be appropriated as detailed on the attached listing.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on October 17, 2011 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Gayle Cloud, Clerk
Board of Education

Dated: _____

Fund	Object	Description	Amount
03	8699	ERATE	\$114,235.06
03	8699	Microsoft Settlement	195,889.30
06	8590	Special Education Personnel Staff Development	551.00
06	8699	City of Riverside Rebates	93,000.00
			<u>\$403,675.36</u>
			<u>\$403,675.36</u>
03	9000	Reserve	\$310,124.36
06	4000	Books and Supplies	93,551.00
			<u>\$403,675.36</u>
			<u>\$403,675.36</u>

Budget Resolution #BR00000006

**Board Meeting Agenda
October 17, 2011**

Topic: Resolution No. 2011/12-25 – Resolution to Authorize the Establishment and Maintenance of Site Revolving Cash Funds

Presented by: Brenda Hofer, Accountant

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Establish and Maintain site revolving cash funds.

DESCRIPTION OF AGENDA ITEM:

California Education Code Section 42800 provides that the governing board of any school district may establish a revolving cash fund for use by school principals and other administrative officials. Such funds are limited to three (3) percent of the annual instructional materials budget. Site revolving cash funds (or petty cash or imprest accounts) are commonplace at District schools and departments in amounts that range between \$100 and \$300. The attached resolution will be updated as staff changes necessitate or at least annually in order to maintain a current authorization and awareness.

FISCAL IMPACT: \$0.00

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2011/12-25 – Resolution Authorizing the Establishment and Maintenance of Site Revolving Cash Funds.

ADDITIONAL MATERIAL: Resolution No. 2011/12-25

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Resolution No. 2011/12-25

**RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE
UNIFIED SCHOOL DISTRICT TO AUTHORIZE THE
ESTABLISHMENT AND MAINTENANCE OF SITE REVOLVING CASH
FUNDS**

WHEREAS, Section 42800 of the Education Code provides that the governing board of any school district may establish a revolving cash fund for use by school principals and other administrative officials; and

WHEREAS, the day-to-day expenditures of an urgent nature can be paid most efficiently from a revolving cash fund; and

WHEREAS, the procedures to ensure appropriate control, safeguarding and accounting of such revolving cash fund and related expenditures have been established.

WHEREAS, the Board of Education of the Riverside Unified School District authorized the custodian of the revolving cash fund to establish and maintain the following site revolving cash funds for use by school principals and other administrative officials herein designated:

Arlington High School	Antonio Garcia	\$300.00
Beatty Elementary School	Jacqueline Hall	\$300.00
Castle View Elementary School	Hayley Calhoun	\$300.00
Central Middle School	John Paul Sanchez	\$300.00
Earhart Middle School	Coleman Kells	\$300.00
Educational Options Center	Dr. David Haglund	\$300.00
Educational Services 7-12	Sue Holmes	\$300.00
Frank Augustus Miller Middle School	Kyley Ybarra	\$300.00
Franklin Elementary School	Vivian Lee	\$300.00
Fremont Elementary School	Patti Popovich	\$300.00
Harrison Elementary School	Jamelia Oliver	\$300.00
Hawthorne Elementary School	Ellen Parker	\$300.00
Highland Elementary School	Raul Ayala	\$200.00
Hyatt Elementary School	Hayley Calhoun	\$300.00
Jefferson Elementary School	Maria Ortega	\$300.00
King High School	Darel Hansen	\$300.00
Liberty Elementary School	Joshua Lightle	\$300.00
Longfellow Elementary School	Michelle Cortes	\$300.00

Madison Elementary School	John McCombs	\$300.00
Mt. View Elementary School	Paula Allbeck	\$300.00
Nutrition Services	Rodney Taylor	\$400.00
Pachappa Elementary School	Kiersten Reno-Frausto	\$300.00
Rivera Elementary School	JoLynn Loomis	\$300.00
Riverside Adult School	Jim Dawson	\$300.00
Superintendent's Office	Cheryl Anderson	\$300.00
University Middle School	Patricia Grice	\$200.00
Victoria Elementary School	Linda Daltrey	\$300.00
Washington Elementary School	Elizabeth Schmechel	\$300.00
Woodcrest Elementary School	Randy Caudill	\$300.00

NOW THEREFORE BE IT RESOLVED that the custodian of the revolving cash fund be authorized to establish and revise the following site revolving cash funds for use by the school principals and other administrative officials herein designated as custodians of such funds:

SCHOOL/SITE	NAME	ACTION	AMOUNT
Mark Twain Elementary	Debbie Ausman-Haskins	New Cash Fund	\$300.00

BE IT FURTHER RESOLVED that the persons entrusted with site revolving cash funds shall only be authorized to expend any portion of the fund for services or material according to district procedures for petty cash, the securing or purchasing of which is a legal charge against the district. No expenditure shall be made unless a receipt is obtained which provides the date, purpose of the expenditure and amount expended; and

BE IT FURTHER RESOLVED that the total amount of the site revolving cash funds shall not exceed three percent (3%) of the then-current year's instructional supply budget.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on October 17, 2011 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Gayle Cloud, Clerk
Board of Education

Dated: _____

**Board Meeting Agenda
October 17, 2011**

Topic: Resolution No. 2011/12-26– Resolution of the Board of Education of the Riverside Unified School District Authorizing the Maintenance of Bank Accounts, and Approving the Authorized Signatures for Such Bank Accounts

Presented by: Brenda Hofer, Accountant

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: It is necessary to update the authorized signatures for John W. North High School Associated Student Body (ASB) Account.

DESCRIPTION OF AGENDA ITEM:

Although the majority of the District’s financial transactions are processed through the County Treasury, the District, in accordance with the California Education Code, has maintained bank accounts at various financial institutions in the community to support its special operations and Associated Student Bodies. This resolution will update the authorized signatures for John W. North High School ASB account.

FISCAL IMPACT: \$0

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 2011/2012-26 – Updating the Authorized Signatures for John W. North High School ASB Account.

ADDITIONAL MATERIAL: Resolution No. 2011/12-26

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Resolution No. 2011/12-26

**RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE
UNIFIED SCHOOL DISTRICT AUTHORIZING UPDATED
SIGNATURES FOR JOHN W. NORTH HIGH SCHOOL ASB ACCOUNT**

WHEREAS, THE Riverside Unified School District (District) must establish and maintain bank accounts for the purposes of District operations and associated student body activities; and

WHEREAS, the persons listed below by name and organizational title are designated as being authorized signatures for the purposes set forth below;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The financial institutions listed below are selected and designated as a depository of funds of the Riverside Unified School District (District), and that such deposit account or accounts be established and maintained by and in the name of the District, and that said financial institutions are authorized to act without further inquiry in accordance with writings bearing the signatures of the persons listed below until such financial institutions receive written notice that signature(s) are no longer authorized.
2. The officer named below has been duly authorized, is now acting and is authorized to access information on each account, on behalf of the District:

Michael H. Fine, Deputy Superintendent Business Services and Governmental Relations

3. The employees and/or agents named below have been duly authorized, are now acting and are authorized to draw checks in the manner set forth on each respective account as indicated below:

John W. North High School ASB

Altura Credit Union, Account Number ending in “3397” By any two of the following persons designated by name and organizational title;

Michael H. Fine – Deputy Superintendent Business Services and Governmental Relations
Sandra L. Meekins – Director V – Business Services
Jill Collier – Fiscal Services Manager – Payroll/ASB
Trevor Painton - Principal
Megan McGroarty – Assistant Principal
Richard Davis – Assistant Principal
Rebecca Porter – Activities Director

4. This resolution and each such certification shall remain in force and effect, and the financial institution listed above is authorized and requested to rely and act thereon and shall be indemnified and saved harmless from all liability and loss incurred by them in continuing to act in pursuance of this resolution (even though they may have been changed) until they shall receive at their office to which a certified copy of this resolution is delivered, either a certified copy of a further resolution of the Board of Education amending or rescinding this resolution or a further certification as above provided for, as the case may be.
5. The Clerk of the Board of Education is authorized and directed to certify to the financial institution listed above that this resolution has been duly adopted and is in conformity with the articles of incorporation, charter, and by-laws or other governing instrument of the District, and further to certify to the financial institution listed above a copy of this resolution, the names and specimen signatures of the present officers and other persons of this organization authorized to sign as aforesaid, and the fact of any change of the persons herein designated by title together with the names and specimen signature of the successor.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on October 17, 2011 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Gayle Cloud, Clerk
Board of Education

Dated: _____

**Board Meeting Agenda
October 17, 2011**

Topic: Public Self-Insurer’s Annual Report

Presented by: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Responsible
Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Riverside Unified School District is a public self-insurer for workers’ compensation insurance purposes. State law requires that the District advise its governing board within 90 days of submitting the annual report of total liabilities reported and compliance with the Governmental Accounting Standards Board Statement #10.

DESCRIPTION OF AGENDA ITEM:

Riverside Unified School District is a public self-insurer for workers’ compensation insurance purposes. California Labor Code 3702.6(b) requires that the District advise its governing board within 90 days of submitting the Self Insurer’s Annual Report of the total liabilities reported and whether it is in compliance with the requirements of Governmental Accounting Standards Board Statement #10 (GASB 10).

The Public Self Insurer’s Annual Report for the 2010-11 fiscal year has been submitted to the State of California Department of Industrial Relations. The report reflects 128 medical and indemnity cases were reported in 2010-11, that there are 122 open indemnity cases from all years, there were no fatality cases reported for 2010-11, and the District has knowledge of 6 cases from 2010-11 that were represented by an attorney. The total indemnity liability is \$516,011; the total medical liability is \$6,178,825; the combined estimated future liability is \$6,694,836.

The district is in compliance with all requirements of GASB 10 and other reporting and accounting requirements relative to our self insured workers’ compensation program.

FISCAL IMPACT: There is no fiscal impact from this agenda item. However, the total estimated future liabilities reported in the district's annual report are \$6,694,836.

RECOMMENDATION: Pursuant to California Labor Code Section 3702.6(b) it is recommended that the Board of Education receive the Public Self-Insurer's Annual Report for 2010-11.

ADDITIONAL MATERIAL: Public Self-Insurer's Annual Report for 2010-11

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
3380 14TH STREET
RIVERSIDE, CALIFORNIA 92501

September 28, 2011

Mr. James Ware
Manager, Self-Insurance Plans
Department of Industrial Relations
2265 Watt Ave., Suite 1
Sacramento, CA 95825

Re: Public Self-Insurer's Annual Report
Due Date: October 1, 2011

COPY

Dear Mr. Ware:

Enclosed are an original and one copy of the Public Self-Insurer's Annual Report for period ending June 30, 2011.

Please contact me if you desire additional information.

Sincerely,



Michael Fine

MF:cl
Enclosure(s)

NOTE: Complete both sides of this page for ALL annual reports

State of California
Department of Industrial Relations
Self Insurance Plans
2265 Watt Avenue, Suite 1
Sacramento, CA 95825
Web site <http://sip.dir.ca.gov>
E-mail: sip@dir.ca.gov



PUBLIC SELF INSURER'S ANNUAL REPORT

I. GENERAL-To be completed by the employer

1. CERTIFICATE NUMBER: A-7519-13-132 <input checked="" type="checkbox"/> Active <input type="checkbox"/> Revoked	2. PERIOD OF REPORT: <input checked="" type="checkbox"/> Full Year <input type="checkbox"/> Interim/Amended Report for the Period of: From Date (mm/dd/yy) To Date (mm/dd/yy)
--	--

3. NAME OF MASTER CERTIFICATE HOLDER

NAME Riverside Unified School District	FEDERAL TAX ID. NUMBER 95-2883296
ADDRESS 3380 - 14th Street	
CITY Riverside	STATE CA
ZIP +4 92516	

4. TYPE OF PUBLIC AGENCY:

<input type="checkbox"/> CITY/COUNTY	<input type="checkbox"/> POLICE/FIRE	<input type="checkbox"/> TRANSIT
<input checked="" type="checkbox"/> SCHOOL	<input type="checkbox"/> HOSPITAL	<input type="checkbox"/> OTHER

5. During the period of this report, has there been any of the following with respect to the master certificate holder, subsidiary, affiliate, JPA's or its member agencies?

A merger or unification?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Changes in name or identify	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Any addition to Self Insurance Program?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If yes, explain:

6. TOTAL EMPLOYMENT AND WAGES PAID IN FISCAL YEAR 2010-2011 FOR THIS SELF INSURER:

(a) NUMBER OF EMPLOYEES 4,701
(Number of individual employees listed on for DE-6 for year ending June 30, 2011)

(b) TOTAL WAGES AND SALARIES PAID \$ 207,485,125
(As reported on EDD Form DE-6 Line M for all four quarters)

7. TO WHOM DO YOU WANT CORRESPONDENCE ADDRESSED?

TITLE Ms. FIRST NAME Debra MI LAST Campbell

COMPANY NAME: Riverside Unified School District

ADDRESS: 3380 14th Street, P.O. Box 2800

CITY: Riverside STATE: CA ZIP+4: 92501

PHONE: (951) 788-7135 FAX: (951) 778-5673

E-MAIL ADDRESS: dcampbell@rusd.k12.ca.us

8. CERTIFICATION BY AGENCY OFFICIAL:

I declare under the penalty of perjury that I have examined this Self Insurer's Annual Report and to the best of my knowledge and believe it is true, correct and complete.

SIGNATURE (Original Copy) *Michael Fine* DATE: 10/3/11

TYPED NAME: Michael Fine

AGENCY NAME: Riverside Unified School District

STREET ADDRESS: 3380 14th Street

CITY: Riverside STATE: CA ZIP+4: 92501

PHONE: (951) 788-7135 FAX: (951) 778-5668

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5. (Continued)

9. List the full legal names of each separate affiliate member whose liabilities are being reported under this annual report, the certificate number of each such member.

Full Legal Name

Affiliate Certificate No.

NOTE 1: Add additional page(s) to list additional members, is necessary.

NOTE 2: If more than one claims administrator is used, then liabilities must be reported separately for each claims adjusting location using a Liabilities by Reporting Location page.

Fiscal Year
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NOTE: Self Insured Employer
Complete this page on ALL reports.

RECORDS STORAGE

1. Are claim records stored at any location other than with the current administrator?

Yes No If yes, Where?

A. Agency Name

Address

City

State

Zip+4

Phone

C. Agency Name

Address

City

State

Zip+4

Phone

B. Agency Name

Address

City

State

Zip+4

Phone

D. Agency Name

Address

City

State

Zip+4

Phone

INSURANCE COVERAGE

1. Are any of your workers' compensation liabilities in California during the reporting period covered by a standard workers' compensation insurance policy?

Yes No If Yes:

1. Name of Insurance Company:

Policy Number:

Policy Issue Date:

2. Name of Insurance Company:

Policy Number:

Policy Issue Date:

2. Are any of your workers' compensation liabilities in California during the reporting period covered by a specific excess workers' compensation insurance policy?

Yes No If Yes:

1. Name of Carrier: ASCIP

Policy Number: 7519-000-09/10-90

Policy Issue Date: 07/01/10

Retention Limit: 350,000

2. Name of Carrier:

Policy Number:

Policy Issue Date:

Retention Limit:

3. Do you carry an aggregate (stop loss) workers' compensation insurance policy?

Yes No If Yes:

1. Name of Carrier:

Policy Number:

Policy Issue Date:

Retention Limit:

2. Name of Carrier:

Policy Number:

Policy Issue Date:

Retention Limit:

OPEN INDEMNITY CLAIMS

A. Attach a list of ALL Open Indemnity Claims by reporting location and by year reported and with claims in alphabetical order or a computer prepared printout organized in the same format.

Fiscal Year
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NOTE: Claims Administrator
Complete this page for ALL reports



H. LIABILITIES BY REPORTING LOCATION

Reporting Location Nos.: A-7519-13-132

Name of Master Certificate Holder: Riverside Unified School District

Type of Report:

Original Report (Due October 1 each year) Amended Report for the Period of: Interim Report

A. CASES AND BENEFITS (to nearest dollar)		From Date (mm/dd/yy)		To Date (mm/dd/yy)			
	Number	Incurred Liability		Paid to Date		Future Liability	
		\$ Indemnity	\$ Medical	\$ Indemnity	\$ Medical	\$ Indemnity	\$ Medical
1. Cases open as of 6/30/2011 reported prior to FY 2006-07	59	2,050,479	7,781,906	1,670,064	3,692,600	380,415	4,089,306
2. Open & Closed Cases:							
a. FY 2006-07 Total Cases Reported	172	74,519	896,920	65,081	434,968	9,438	461,952
FY 2006-07 Cases open	7	56,654	712,571	47,216	250,619		
b. FY 2007-08 Total Cases Reported	180	73,406	540,379	70,054	279,508	3,352	260,871
FY 2007-08 Cases Open	6	39,085	328,231	35,733	67,360		
c. FY 2008-09 Total Cases Reported	131	84,195	642,317	55,782	243,979	28,413	398,338
FY 2008-09 Cases Open	12	82,865	536,693	54,452	138,355		
d. FY 2009-10 Total Cases Reported	167	49,580	895,816	40,991	238,977	8,589	656,839
FY 2009-10 Cases Open	16	47,259	775,231	38,670	118,392		
e. FY 2010-11 Total Cases Reported	128	109,431	446,488	23,627	134,969	85,804	311,519
FY 2010-11 Cases Open	42	107,680	401,110	21,876	89,591		
						\$ Indemnity	\$ Medical
SUBTOTAL						516,011	6,178,825
3. ESTIMATED FUTURE LIABILITY (Indemnity plus Medical)						TOTAL	
						6,694,836	
						\$ Indemnity	\$ Medical
4. Total Benefits paid during FY 2010-11 (including all case expenditures):						104,262	462,230
5. Number of MEDICAL-ONLY cases reported in FY 2010-11:						95	
6. Number of INDEMNITY cases reported in FY 2010-11:						33	
7. TOTAL of 5 and 6 (also entered in 2e above):						128	
8. TOTAL number of open indemnity cases (all years):						122	
9. Number of Fatality cases reported in FY 2010-11						0	
10. (a) Number of FY 2010-11 claims for which the employer or administrator was notified of representation by an attorney or legal representative in FY 2010-11:						6	
10. (b) Number of non-FY 2010-11 claims for which the employer or administrator was notified of representation by an attorney or legal representative in FY 2010-11:						28	

Fiscal Year
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A. NAME OF ADMINISTRATOR(S)/ADMINISTRATING AGENCY(IES) SUBMITTING THIS REPORT.

1. Name (Person) Irene Hernandez Administrative Agency's
Agency Name York Risk Services Group, Inc. Certificate No.: 132
Address 1700 Iowa Avenue, Suite 160 or Self Administered
City Riverside , State CA Zip+4 92507

B. HAS THERE BEEN A CHANGE IN ADMINISTRATOR/ADMINISTRATIVE AGENCY DURING THE PERIOD OF THIS REPORT PERIOD? YES NO

IF YES: DATE OF CHANGE:

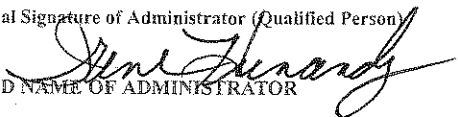
TYPE OF CHANGE: Change in Administrative Agency
 Change to or from Self Administration

NAME OF NEW ADMINISTRATOR(S)/ADMINISTRATIVE AGENCY(IES):

Name
Agency Name
Address
City State Zip+4

CERTIFICATION

I declare under penalty of perjury that I have prepared or caused this report to be prepared and I have examined this liabilities report of this self insurer's workers' compensation liabilities. To the best of my knowledge and belief this report is true, correct and complete with respect to the workers' compensation liabilities incurred and paid. I further declare under the penalty of perjury that the estimates of future liability of workers' compensation claims made in this report reflect the administrator's best judgment as to the future liability of claims, using prevailing industry standards, and the signatory intends Self Insurance Plans to rely upon the representation.

Original Signature of Administrator (Qualified Person)

TYPED NAME OF ADMINISTRATOR

Date: 9-26-11

Administrator's First Name: Irene M.I.: Last Name: Hernandez

Title: Assistant Vice President of Claims

Name of Administrative Agency or Employer: York Risk Services Group, Inc.

Street Address: 1700 Iowa Avenue, Suite 160

City: Riverside State: CA Zip+4: 92507

Phone No. of Administrator: (951) 892-7200 Fax No.: (866) 548-2637

E-mail Address of Administrator: irene.hernandez@yorkrsg.com

Fiscal Year
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LIST OF OPEN INDEMNITY CASES
AS OF

(Date - mm/dd/yy)

Reporting Location No.:

All Cases on this Page are
 For the Year

Certificate Number:

NAME OF MASTER CERTIFICATE HOLDER:

Name of Insured or Deceased (Last) (First Initial)	Date of Injury	Description of Injury	Paid to Date		Estimated Future Liability	
			\$ Indemnity	\$ Medical	\$ Indemnity	\$ Medical
(List by reporting location and by year reported with claims in alphabetical order)						

This is a sample format for the list of Open Indemnity Cases. Several Third Party Administrators use a different application to track this data. You can attach a separate listing to your annual report make sure to list the names alphabetically and separately by year and then adjusting location.

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Name of Injured or Deceased	Date of Injury	Labor Code Sec. 4850 Salary	Member	Description of Injury	Paid to Date		Estimated Future Liability	
					Indemnity	Medical	Indemnity	Medical
ADCOCK, PAULA	11/21/1988		Hawthorne Element	FUTURE MEDICAL	43,895	176,822	1	313,537
Arias, Lupe	01/22/1990		Riverside U.S.D. Co	Walking to meeting, knocked	16,170	87,386	0	106,863
Arroyo, Ester	08/23/1999		Fremont Elementary	Injured low back when pushing a s	50,469	226,830	1	297,625
Balders, Beverly	06/22/1998		Mt. View Elementary	Tripped over molding, fell onto kne	234,428	489,681	61,793	94,694
Barcinas, Kathleen	06/16/1997		Woodcrest Element	Repp. motion caused pain right uppe	5,323	8,063	2	28,386
BOGGS, LINDA	07/29/1999		Nutrition Services	Multiple complaints after lifting stair	44,282	43,557	410	14,454
Bordenave, Tina	11/15/2000		Castle View Elemen	EE injured low back while participa	12,280	12,479	0	1,330
Bordenave, Tina	02/06/2002		Other (non School S	Student turned & pushed ee, twiste	19,512	48,717	926	36,263
Bouton, Eileen	10/13/1986		Liberty Elementary	S Strain to both knees while lifting bo	21,643	104,792	0	38,020
Bouton, Eileen	01/31/1992		Jackson Elementary	Caught left hand between cart of b	13,332	88,722	3	8,822
Brown, Estelle	12/04/2001		Martin Luther King H	Continuous trauma left wrist & right	23,803	14,084	1	5,011
Corona, Margaret	10/06/1999		Poly High School	Slipped and fell on cafeteria floor, i	87,822	43,125	2	6,572
Darr, Angie	10/16/2003		Alcott Elementary Sc	EE sustained a strain to the lower l	114,897	133,635	39,352	154,530
Drake, William	04/02/1999		Poly High School	Tripped and fell forward, landing on	0	5,032	0	3,218
Dufour, Jackie	02/01/1999		Nutrition Services	Lifted case of oranges, felt pain an	54,681	30,672	2	43,367
Dunston, Shelly	02/06/2004		Riverside U.S.D.	Fell out of truck/right hip/right knee	16,699	27,894	2	63,076
Essig, Marcia	05/20/1985		Ramona High Schoc	LEFT KNEE *FUTURE MEDICAL I	27,163	116,508	1	18,216
Essig, Marcia	05/16/1994		Ramona High Schoc	FUTURE MEDICAL CARE - RT KN	10,220	7,913	1	15,892
FIERRO, LISA	08/31/2004		Monroe Elementary	Went to sit on a stool/fell hit butt/fo	0	5,889	3,000	3,611
Fierro, Lisa	09/13/2004		Riverside U.S.D.	Stress/lower back/extremities	0	0	500	500
Fletcher, Sharon	05/02/1989		Highgrove Elementa	Surgical low back	21,149	251,763	0	155,843
Garza, Therese	05/30/2001		Magnolia Elementar	Broadsided by a student - injured k	12,859	23,833	0	33,062
GREEN, BETTY	08/24/2001		Chemawa Middle Sc	EE was placing items back on wall	11,620	25,227	1	11,624
Haring, Bonnie	04/27/2004		Nutrition Services	Stepping on curb/left knee	6,900	13,253	1	42,020
Howard, Tina	12/20/2002		Ramona High Schoc	Plugging radio underneath desk, ca	2,940	8,000	1	11,000
JAHNER, CHRISTA*	03/31/1992		Chemawa Middle Sc	Left knee injury	3,120	15,347	0	8,097
JARVA, JANA	02/04/2005		Sunshine School	Claimant performs computer keypt	1,247	10,129	1	3,946
Kells, Coleman	03/08/2000		Chemawa Middle Sc	Standing near driver side of vehicle	26,460	30,206	1	7,350
Kidder, Susan	01/24/2000		Riverside U.S.D.	Map fell off wall, tried to catch map	5,148	27,747	1	3,947
Kraemer, August	06/17/1999		Victoria Elementary	Fell off chair, injuring upper arm	50,596	44,180	1	76,387
LIN, Silvia	01/02/2003		Longfellow Element	Buffing floors slipped in solution/fel	8,505	26,003	6,713	41,024
Lozano, Maria	05/20/2005		University Middle Sc	The EE strained her right leg trying	1,339	13,438	12,160	74,123
Marder, Toni	10/13/2003		North High School	Normal duties, rt shoulder	5,199	19,922	1	60,527
MISFIELD, TERESA	01/24/1995		University Middle Sc	Attempted to lean against chair wh	119,276	527,909	153,736	1,154,294
Mower, Mary	06/10/2005		Victoria Elementary	The EE fell down a ramp, causing i	1,800	15,126	1	14,264
Muertter, Lieselotte	12/03/1997		Chemawa Middle Sc	FM Slipped on wet floor causing ch	5,915	19,077	0	12,655
Mumford, Sheila	08/05/1998		Emerson Elementary	Walked into protruding trash can li	0	9,725	0	15,220
Newman, Susan	06/07/2000		Ramona High Schoc	Playing student football game, kne	1,820	10,169	1	30,626
Nolen, Denise	02/17/2000		Bryant Elementary	S Bilateral carpal tunnel syndrome, ri	55,871	37,694	1	1,000
Ochoa, Cesario	08/27/2003		Longfellow Element	Pulling cabinets - hernia	2,169	4,784	0	2,750
Ochoa, Cesario	10/05/2004		Longfellow Element	Lifting trash bags weighing 60-70lb	0	310	800	1,500
Olsen, Pam	05/04/2001		Emerson Elementary	Applicant claims a continuous trau	46,422	62,805	1	143,191
Olvera, Phillip	01/12/2001		Other (non School S	EE fell from ladder/scaffolding caus	156,742	62,392	46,150	9,164
Palencia, Carmen	05/31/2000		Magnolia Elementar	Fell from liquid/grease spill, right st	7,760	47,861	2	5,039
PEOPLES, JOYCALYN	01/07/2006		Poly High School	EE slipped while walking down step	29,453	69,097	5,267	43,447
Rouson, Susan	09/06/1996		Jackson Elementary	Struck table leg with right knee	26,601	16,264	1	6,230
Rucker-Hughes, Wood	12/01/1995		North High School	Slipped on muddy grass	16,278	48,668	1	95,492
Sanchez, Edmundo	02/06/2001		North High School	E was injured lifting large trash bag	78,585	108,476	2	176,674
SMITH, DEBORAH	03/17/2000		Pachappa Elementa	Twisted low back when carrying pa	8,680	37,018	0	96,771
Stevens, Norma	11/09/2001		Monroe Elementary	Slipped on later tot, injured lt hip ar	3,819	40,362	0	124,185
Taylor, Debbie	05/09/1994		Arlington High Scho	Knee contusion and strain	38,017	14,401	1	12,860
Tilson, Karen	03/14/1996		Poly High School	EE was lifting a 3'x3' box of plastic	25,636	117,566	1	27,849
Vanta, Michael	11/03/1999		Poly High School	Tripped over backpack on floor anc	8,175	49,469	6,056	32,996
VINSON, NANCY	05/02/2000		Other (non School S	Injured neck and back when involvi	15,509	63,036	1	128,821
West, Toni	11/21/1996		Poly High School	Pushing carts and slipped on wet fi	2,949	35,300	0	64,786
White, Jonas	04/01/1997		Pachappa Elementa	FM LIT CT to bilateral knees, righ	55,335	17,154	1	2,386
Whitmark, Nancy	06/05/2000		Mt. View Elementary	ee injured thoracic & cervical spine	19,034	59,683	24,876	40,318
Wooten, Karen	04/24/1995		Administration	CT due to entering data all day cau	10,244	22,467	2	53,752
Zubak, Suzanne	09/26/2005		Liberty Elementary	SEE developed numerous infections	173	14,941	18,637	10,059

Totals for Report Year 2005-2006

Claims: 59

1,670,064

3,692,600

380,415

4,089,306

Certificate Number:

All Cases on this Page are

Name of Master Certificate Holder:

Riverside U.S.D.

For the Year 2006-2007

Name of Injured or Deceased	Date of Injury	Labor Code Sec.4850 Salary	Member	Description of Injury	Paid to Date		Estimated Future Liability	
					Indemnity	Medical	Indemnity	Medical
Cerda, Judith	04/20/2007		Arlington High School	EE was walking backwards wh	0	7,765	4,485	15,720
COOLEY, DEBRA	01/29/2007		Sunshine School	pulling 80 Lbs student- injured	18,879	96,457	1	353,579
Machuca, Juan	11/20/2006		Ramona High School	picking up stripping pad	15,051	84,770	4,102	68,641
Peoples, Joycalyn	06/06/2007		Administration	Employee feels that her regular	759	38	41	1,962
Santana, Socorro	01/18/2007		Riverside U.S.D.	EE states, she slipped on ice a	10,049	53,039	808	11,961
Schul, Teresa	04/20/2007		Highland Elementary S	Employee feels that temporary	1,892	4,437	0	6,520
Wagner, Pamela	02/09/2007		Riverside U.S.D.	Employee ran to stop a student	587	4,113	1	3,570
Totals for Report Year 2006-2007			Claims: 7		47,216	250,619	9,438	461,952

Reporting Location No.:

Certificate Number:

All Cases on this Page are

Name of Master Certificate Holder:

Riverside U.S.D.

For the Year 2007-2008

Name of Injured or Deceased	Date of Injury	Labor Code Sec.4850 Salary	Member	Description of Injury	Paid to Date		Estimated Future Liability	
					Indemnity	Medical	Indemnity	Medical
Diecks, Sherrelea	08/24/2007		Arlington High School	EE claims she injured her lower	4,830	19,373	1	95,542
LERMA, CYNTHIA	12/21/2007		Longfellow Elementary	EE states: She injured her right	630	5,576	0	57,430
Mesina, Delsy	10/05/2007		Chemawa Middle Sch	EE was pulling a cambro cart fr	825	9,626	1	29,900
Ruano, Mary	09/21/2007		Hawthorne Elementary	EE was talking to student from	813	4,446	0	23,614
Rucker-Hughes, Woodie	08/08/2007		M & O	repetitive duties- bilateral hand	18,448	15,468	2	54,382
SIEMENS, TERESA	01/07/2008		Earhart Middle School	Loading produce onto a bottom	10,187	12,872	3,348	3
Totals for Report Year 2007-2008			Claims: 6		35,733	67,360	3,351	260,871

Certificate Number:

All Cases on this Page are

Name of Master Certificate Holder:

Riverside U.S.D.

For the Year 2008-2009

Name of Injured or Deceased	Date of Injury	Labor Code Sec.4850 Salary	Member	Description of Injury	Paid to Date		Estimated Future Liability	
					Indemnity	Medical	Indemnity	Medical
Crain, Kathleen	03/05/2009		Liberty Elementary Sch	EE states: Was walking out of d	5,201	20,972	6,210	14,028
Fernandez, Jose	06/12/2009		Mt. View Elementary S	EE states: Lifting bags of trash	22,286	31,715	11,995	56,171
Fleming, Mary	04/17/2009		Poly High School	EE states: Stoop up to grab a p	4,619	21,806	2,963	3,194
Garcia De Nieto, Maria	06/04/2009		Highland Elementary S	EE states: Was lifting large met	3,790	10,677	3,065	26,854
Harris, Sharron	02/27/2009		Arlington High School	EE states: Tripped over a 3x3"	10,892	19,031	2,761	8,469
Josselyn, Mary	06/19/2009		Zarhart Middle School	Future Medical : EE states: Wa	690	1,884	1	25,830
Macias, Diana	08/22/2008		Washington Elementa	Supervising a special ed studen	0	4,175	0	52,862
Nielsen, Tina	02/10/2009		Highgrove Elementary	EE states: She tripped on the e	0	3,550	0	43,977
Rivera, Nathaniel	06/09/2009		Chemawa Middle Scho	EE states: Participating in staff	1,311	4,776	1	18,760
Stevens, Norma	01/27/2009		Highland Elementary S	Setting up salad bar when a bo	3,627	13,678	2	11,322
Szabo, Joseph "Josef"	09/10/2008		Arlington High School	Student yanked door open whil	2,036	4,211	1,415	80,508
Whitfield, Brenda	06/11/2009		Nutrition Services	EE states: Her regulair work dut	0	1,679	0	56,364
Totals for Report Year 2008-2009			Claims: 12		54,452	138,355	28,413	398,338

Certificate Number:

All Cases on this Page are

For the Year 2009-2010

Name of Master Certificate Holder:

Riverside U.S.D.

Name of Injured or Deceased	Date of Injury	Labor Code Sec.4850 Salary	Member	Description of Injury	Paid to Date		Estimated Future Liability	
					Indemnity	Medical	Indemnity	Medical
Arias, Daniel	11/30/2009		Martin Luther King High	EE states: Tripped and fell	13,309	26,634	0	65,667
Bias, Christine	06/08/2010		Fremont Elementary Sch	Standing on chairs to close the	0	3,525	0	2,975
Enriquez, Lydia	09/21/2009		Martin Luther King High	EE states: Was carrying 6 ream	0	2,707	0	58,425
Floyd, Diane	05/21/2010		Rivera Elementary	EE was walking when she tripp	0	1,406	0	3,001
Garcia, Felipe	03/16/2010		Pachappa Elementary	EE stated: Was using grinder, c	6,130	10,027	1	87,510
Hiser, Ray	08/18/2009		Bryant Elementary Sch	EE states: Walking dow steps r	0	2,558	0	5,771
Hughes, Priscilla	09/11/2009		Highgrove Elementary	Pulling metal cart behind EE, w	1,326	7,790	0	79,600
Jones Jr., Edward	10/16/2009		Poly High School	EE states: Holding down marke	3,832	19,205	1	2,555
Mena, Patricia	08/01/2009		Riverside U.S.D.	DENIED - CT Rep Work Duties	0	0	2,500	5,000
Porter, Dyane	05/17/2010		Martin Luther King High	EE bent over to retrieve file and	6,144	4,799	4,706	4,956
Robinson, Art	09/29/2009		Harrison Elementary S	Hurt right hand and right foot w	0	2,321	0	29,342
Shinar, Laure	12/14/2009		Ramona High School	EE stated: Playing speed-minto	4,129	24,764	1,380	15,330
Tostado, Juan	02/23/2010		Woodcrest Elementary	EE stated: Was using pole saw	0	2,446	0	10,027
Vanta, Mark	11/23/2009		Poly High School	EE states: Demonstrating baske	3,110	5,208	0	213,217
Virgil, Marie	09/08/2009		Longfellow Elementary	EE states: Was opeing door wf	0	1,979	0	13,919
Wagner, Jeanne	09/09/2009		Bryant Elementary Sch	EE states: Walking up/down a s	690	3,021	1	60,546
Totals for Report Year 2009-2010					38,670	116,392	8,589	656,839
			Claims: 16					

Certificate Number:

All Cases on this Page are

Name of Master Certificate Holder:

Riverside U.S.D.

For the Year 2010-2011

Name of Injured or Deceased	Date of Injury	Labor Code Sec.4850 Salary	Member	Description of Injury	Paid to Date		Estimated Future Liability		
					Indemnity	Medical	Indemnity	Medical	
Anderson, Ines	02/14/2011		Riverside U.S.D.	ER Stated: EE was stopped at	0	219	0	2,781	
Coleman, Jennifer	04/01/2011		Riverside U.S.D.	ER Stated: EE lost balance wh	0	1,509	0	9,591	
Como, Carol	01/24/2011		Taft Elementary Schoo	EE was walking across black-to	0	1,007	16,072	9,593	
Drake, William	02/07/2011		Riverside U.S.D.	ER Stated: EE stepped down o	4,017	8,064	6,043	24,286	
Gordon, Judith	09/24/2010		Riverside U.S.D.	EE was sitting down near entra	0	1,391	0	3,109	
Haugen, Kelly	02/03/2011		Riverside U.S.D.	Carrying a bucket of ice to her	2,283	27,028	10,634	8,072	
Kaplan, Patricia	05/20/2011		Riverside U.S.D.	EE was escorting students line	0	626	0	1,099	
Leibold, Shannon	10/20/2010		Riverside U.S.D.	Cumulative trauma 1/20/09 - 10	0	0	3,450	10,000	
Leinbach, Anissa	10/06/2010		Franklin Elementary S	As EE was holding hands and v	0	2,161	0	5,739	
Mackiewicz, Russell	05/27/2011		Nutrition Services	"DELAYED" EE was sliding box	0	7	0	3,243	
Moya, Luis	11/02/2010		M & O	EE was stepping down off a 2 f	4,817	4,100	29,236	66,219	
Ochoa, Cesareo	03/24/2011		Riverside U.S.D.	EE received multiple physical in	0	0	2,070	7,500	
Perez, Joseph	02/11/2011		North High School	ER Stated: A kid cut EE off to e	3,101	5,219	10,313	23,631	
Remirez, Ana	10/19/2010		Riverside U.S.D.	Lifting heavy boxes of food from	0	1,888	0	5,029	
Reyes, Antonio	05/31/2011		Riverside U.S.D.	EE was working on a wagon wh	0	2,037	0	4,163	
Salinas, Casey	10/08/2010		Riverside U.S.D.	EE stated: Was standing on a c	7,657	13,339	0	32,479	
Schul, Teresa	01/13/2011		Other (non School Site	EE placed ice packs on a cart v	0	5,537	3,450	14,986	
Siy, Peter	03/29/2011		Sierra Middle School	EE and co-worker were restrain	0	2,466	2,465	27,634	
Stevens, Norma	02/10/2011		Other (non School Site	DENIED CT CLAIM EE injured	0	0	1	5,000	
Stratiff, Ida	05/04/2011		Earhart Middle School	ER Stated: EE was at the photc	0	237	2,070	11,363	
Villareal, Patricia	06/10/2008		Riverside U.S.D.	Repetitive work; stress and stre	0	0	1	5,500	
Walker, Timothy	07/13/2010		Riverside U.S.D.	EE was carrying a box to his ca	0	659	0	2,520	
Totals for Report Year 2010-2011						21,876	77,493	85,603	283,538
			Claims: 22						

Name of Master Certificate Holder:

Riverside U.S.D.

Page 7
All Cases on this Page are For the Year 2010-2011

Name of Injured or Deceased	Date of Injury	Labor Code Sec. 4850 Salary	Member	Description of Injury	Paid to Date		Estimated Future Liability	
					Indemnity	Medical	Indemnity	Medical

Master Certificate Holder Totals: Claims: 122 1,868,010 4,344,819 516,011 6,150,843

**Board Meeting Agenda
October 17, 2011**

Topic: Denial of Application to Present a Late Claim – Riverside City Teachers’ Association on behalf of RCTA Members Employed by Riverside Unified School District

Presented by: Debra Campbell, Director, Risk Management
Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: An Application to Present a Late Claim for damages has been received and the District’s claims administrator and legal counsel recommends denial of the Application to Present a Late Claim.

DESCRIPTION OF AGENDA ITEM:

An Application to Present a Late Claim for damages has been filed by an attorney on behalf of Riverside City Teachers’ Association and certificated employees who allege improper crediting of years of service toward salary and benefits.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education deny the above referenced Application to Present a Late Claim in accordance with California Government Code, Section 911.6(a)

ADDITIONAL MATERIAL: None

**Board Meeting Agenda
October 17, 2011**

Topic: Approval of Change Order No. 1 – Purchase Order C6001811 – Bid No. 2010/11-22 – Martin Luther King High School Athletic Facilities Master Plan

Presented by: Jane Jumnongsilp, Purchasing Manager

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Martin Luther King High School Athletic Facilities Master Plan.

DESCRIPTION OF AGENDA ITEM:

On May 16, 2011, the Board of Education approved Bid No. 2010/11-22 – Martin Luther King High School Athletic Facilities Master Plan. The bid was awarded to Nature Tech Landscaping, Inc., and Purchase Order C6001811 was issued in the amount of \$686,000.00.

District staff is requesting a change in the scope of work for Change Order No. 1 to (1) remove and replace the two existing storage container concrete pads that had become a trip hazard after grading; (2) increase the size of the support posts and footings for the new scoreboard to allow for sponsor panels that were added; (3) increase the height of the concrete curb to maintain the specified top of curb elevations; (4) remove from the scope the installation of a new chain link fence at the varsity softball field for value engineering; (5) provide crushed rock and two layers of felt at the drinking fountain drywells for the baseball and softball fields; (6) remove the requirement for bat racks from the scope; (7) chip away excess concrete from the sides of the existing footings to allow for the new concrete flatwork; (8) provide and install sponsor panels to the scoreboard; (9) replace the existing plaster water valve box with a traffic rated valve box; (10) remove the installation of the surface applied truncated domes that are not District Standard from the scope; (11) change the construction material for the tactile exit signs to zinc to protect them from vandalism; (12) provide additional trenching and conduit to relocate the scoreboard behind the center field; (13) remove undocumented debris found on the soccer field; (14) remove an existing tree in order to install the new concrete walkway; (15) substitute the size of the eight 36 inch box Eucalyptus trees with 15 gallon Eucalyptus tree when the 36 inch trees were not

available; (16) remove the installation of the planting and irrigation located by the drinking fountains behind the baseball and softball backstops from the scope of work; (17) provide an additional move in to install the scoreboard due to delays in the purchasing of the scoreboard; and (18) credit back the remaining allowance.

Change Order No.1 in the amount of (\$26,540.00) brings the total amount of the purchase order to \$659,460.00. Funding for this project is one hundred percent (100%) from Measure B funds.

FISCAL IMPACT: Change order value of (\$26,540.00) is a credit to the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 1 in the amount of (\$26,540.00) to Nature Tech Landscaping, Inc. – Purchase Order C6001811, bringing the new total amount of the Purchase Order to \$659,460.00.

ADDITIONAL MATERIAL: Change Order No. 1 – Martin Luther King High School Athletic Field Master Plan

Attached: Yes

CHANGE ORDER

DSA A# 04-111541
 File No. 33-H9

Distribution to:
 OWNER INSPECTOR
 ARCHITECT DSA
 CONTRACTOR CITY AGENCY
 FIELD OTHER

PROJECT: Riverside Unified School District
 King High School Athletic Project

CHANGE ORDER NO.: 001

DATE: September 16, 2011

TO: Nature Tech Landscaping Inc.
 1760 Marlborough Ave.,
 Riverside, CA 92507

PROJECT NO.: HMC # 3152133

CONTRACT FOR: Field Upgrades

Bid Category 1

You are directed to make the following changes in this Contract:

Reference attached Items 1.1 – 1.18

Not valid until signed by both the Owner and Architect.
 Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	\$	686,000.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	686,000.00
The Contract Sum will be decreased by this Change Order	\$	(26,540.00)
The new Contract Sum including this Change Order will be	\$	659,460.00

The Contract Time will be changed by [0] Days.
 The Date of Completion as of the date of this Change Order therefore is:

ARCHITECT
 HMC Architects
 3546 Concours Street
 Ontario, CA 91764

CONTRACTOR
 Nature Tech Landscaping Inc.
 1760 Marlborough Ave.,
 Riverside, CA 92507

Authorized:
OWNER
 Riverside Unified School District
 3070 Washington Street
 Riverside, CA 92504

By _____

By _____

By _____

Date _____

Date _____

Date _____

cc: K. Hauser (RUSD), S. Potter (IOR), C. Stockton (Neff), J. Wurst (HMC), File-CO.CO

ITEM CO: 1.1
(IB 1/COR 1)

Reference Drawings C3.2 & A-1.00:

At the walkway being replaced adjacent to the Varsity Baseball Field, remove and replace the two (2) existing storage container concrete pads located along the west side of the walkway. Note that the new concrete pads are to match the length, width and thickness of the respective pad being removed. Contractor to coordinate the removal of the existing containers, which will be removed by the District.

Justification: The storage pads were installed after the design topo survey was conducted and pad heights will need to be adjusted to eliminate any trip hazards.

Requested by: Owner

ADD \$4,933.00

ITEM CO: 1.2
(IB 2/COR 2)

Reference Drawings A-1.10 S0.2:

At the Scoreboard to be installed in the outfield of the Varsity Softball Field, increase the size of the support posts and footings as shown drawings CD-03.01 & CD-03.02.

Justification: Support posts and footings sizes increased due to the sponsor panels added per Item CO 1.8.

Requested by: Owner

ADD \$3,630.00

ITEM CO: 1.3
(COR 3)

Reference Drawing C3.2:

Along the Varsity Baseball back stop, increase the overall height of the concrete curb per Grading Construction Note #3 from 16" to 24".

Justification: The approved detail called for an overall height of 16" but required to be 24" high in order to maintain the specified top of curb elevations.

Requested by: Civil Engineer.

ADD \$1,172.00

ITEM CO: 1.4
(COR 4)

Reference Drawings A-1.10 & A-2.10:

At the Varsity Softball Field, remove from scope Demolition Key note 'AG' and the installation of the new chain-link fence and posts that are along the front of the existing dugouts.

Justification: The existing fence was in good condition and did not need to be replaced.

Requested by: Owner.

DEDUCT \$(941.00)

ITEM CO: 1.5
(COR 5)

Reference Drawing A-1.10:

At the two (2) specified drinking fountains located behind the Baseball and Softball Back stops, provide ¾" crushed rock and 2 layers of 30# felt at each drywell as shown on drawing CD-01.01.

Justification: The Scope of Work Summary did not address the crushed rock and felt requirement.

Requested by: Architect.

ADD \$299.00

ITEM CO: 1.6
(COR 6)

Reference Specification Section 11 66 00:

Remove from scope the requirement for the Bat Racks as indicated in Spec Section 11 66 00.

Justification: Item not required by the site.

Requested by: Owner.

DEDUCT \$(849.00)

ITEM CO: 1.7
(COR 7)

Reference Drawing A-1.10:

At the existing Varsity Baseball Dugouts, chip away excess concrete sluff from the sides of the existing footings.

Justification: The concrete sluff interfered with the new concrete flatwork that is to abut the existing dugouts.

Requested by: Owner.

ADD \$987.00

ITEM CO: 1.8
(COR 8/FCD-01)

Reference Drawings A-1.10, A-2.10, S0.2 & Spec Section 11 68 43:

At the Varsity Softball Field, provide one (1) 4' x 4' side mounted and one (1) 30" H x 9' W bottom mounted, non-backlit sponsor panels as shown on drawing CD-03.01 and the School Logo. (Support Posts and Footings revised in Item 1.2)

Justification: Provide sponsor panels to the specified scoreboard.

Requested by: Owner Requested.

ADD \$2,304.00

ITEM CO: 1.9
(COR 9)

Reference Drawing A-1.10:

At the new concrete wall behind the Varsity Baseball Backstop, replace the existing plastic water valve box with a traffic rated valve box.

Justification: Owner Requested

Requested by: Owner.

ADD \$457.00

ITEM CO: 1.10
(IB 3, 4/COR 11)

Reference Drawing A-2.20:

At the existing accessible parking stalls located on the north east end of campus, remove from scope the installation of the surface applied truncated domes as shown on detail B3/A-2.20.

Justification: The specified surface applied truncated domes are not the District Standard and the correct recessed type will be installed by the District.

Requested by: Owner.

DEDUCT \$(638.00)

ITEM CO: 1.11
(COR 12/IB-05)

Reference Drawing A-2.20 & Spec Section 10 14 00:

The specified Tactile Exit Signs as indicated in Spec Section 10 14 00-2.05 are to be constructed of Zinc as indicated in Spec Section 10 14 00-2.02.

Justification: All dugout signage to be Zinc to protect from being vandalized.

Requested by: Owner.

ADD \$565.00

ITEM CO: 1.12
(COR 13)

Reference Drawing A-1.10:

At the Varsity Softball Field, provide additional trenching and conduit to relocate the specified scoreboard behind the centerfield.

Justification: Owner Requested.

Requested by: Owner.

ADD \$8,471.00

ITEM CO: 1.13
(COR 17)

Reference Drawing A-1.10:

At the Soccer Field, remove undocumented debris found within the field.

Justification: The undocumented debris needed to be removed in order to continue with the over excavation of the field.

Requested by: Owner.

ADD \$2,444.00

ITEM CO: 1.14
(COR 19)

Reference Drawing A-1.10:

Adjacent the existing Baseball Dug out, remove an existing tree that was indicated to remain per Key Note 'AD'.

Justification: The existing tree would not be within the designated landscaped area and needed to be removed to properly install the new concrete walkway.

Requested by: Architect.

ADD \$446.00

ITEM CO: 1.15
(COR 21)

Reference Drawings L2.1 & L2.2:

Along the Soccer and Baseball fields, substitute the size of the eight (8) 36" box Eucalyptus trees with 15 gallon Eucalyptus tree's.

Justification: The specified trees are not available in a 36" box.

Requested by: Owner.

DEDUCT \$(2,697.00)

ITEM CO: 1.16
(COR 22)

Reference Drawings L1.1, L1.2, L2.1 & L2.2:

Behind the Baseball and Softball Backstops, remove from scope the installation of the planting and irrigation located by the drinking fountains.

Justification: Owner Requested.

Requested by: Owner.

DEDUCT \$(1,323.00)

ITEM CO: 1.17
(COR 23)

Reference Drawing A-1.10:

At the scoreboard to be installed in the Softball outfield, provide an additional move in to install the scoreboard.

Justification:

Due to the various scoreboard changes (the addition of the sponsor panels per Item 1.2 and clarification of the School Logo), the purchasing of the scoreboard was delayed causing an additional move in for the contractor.

Requested by:

Owner.

ADD \$4,200.00

ITEM CO: 1.18

Scope of Work Summary:

Utilize the Contractor Allowance to offset Change Order Items 1.1 through 1.17.

Justification:

Utilize the Contractor Allowance to offset the added scope costs.

Requested by:

Owner.

DEDUCT \$(50,000.00)

TOTAL CHANGE ORDER AMOUNT \$(26,540.00)



**Board Meeting Agenda
October 17, 2011**

Topic: Approval of Change Order No. 4 – Purchase Order C6001838 – Bid No. 2010/11-28S – Sierra Middle School ADA Restroom Renovation

Presented by: Jane Jumnongsilp, Purchasing Manager

Responsible Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Sierra Middle School ADA Restroom Renovation.

DESCRIPTION OF AGENDA ITEM:

On June 6, 2011, the Board of Education approved Bid No. 2010/11-28S – Sierra Middle School ADA Restroom Renovation. The bid was awarded to CA Construction, Inc., and Purchase Order C6001838 was issued in the amount of \$135,000.00. Three subsequent change orders were approved for \$14,143.01, bringing the total of the purchase order to \$149,143.01.

District staff is requesting a change in the scope of work for Change Order No. 4 to reset the slab rebar at meet unforeseen conditions.

Change Order No. 4, in the amount of \$358.93 brings the total amount of the purchase order to \$149,501.94. Funding for this project is one hundred percent (100%) from Measure B funds.

FISCAL IMPACT: Change order value of \$358.93 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 4 in the amount of \$358.93 to CA Construction, Inc. – Purchase Order C6001838, bringing the new total amount of the Purchase Order to \$149,501.94

ADDITIONAL MATERIAL: Request for Change Order No. 4 – Sierra Middle School ADA Restroom Renovation

Attached: Yes

CHANGE ORDER

Distribution to:
Owner
Architect
Contractor

PROJECT: ADA Restroom Renovations at Sierra MS

CHANGE ORDER NO: 4

DATE: 9/16/11

TO: CA Construction
981 Iowa Avenue, Suite A
Riverside, CA, 92507

BID NO: 2010/11-28S

You are directed to make the following changes in this Contract:

Reference attached items. \$ 358.93

Not valid until signed by both the District and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time

The original Contract Sum was	\$135,000.00
Net change by previously authorized Change Orders	\$ 14,143.01
The Contract Sum prior to this Change Order was	\$149,143.01
The total amount of this Change Order is (increase/decrease)	\$ 358.93
The new Contract Sum including this Change Order will be	\$149,501.94

The amount of days the Contract Time will be changed by [0]

OWNER
Riverside Unified School District
3070 Washington Street
Riverside, CA 92504

By: _____

Date: _____

Change Order #4
ADA Restroom Renovations at Sierra MS
CA Construction

COR #	DESCRIPTION OF WORK	COST
8	Reset slab rebar to meet hidden conditions	\$358.93
TOTAL:		<hr/> \$358.93

**Board Meeting Agenda
October 17, 2011**

Topic: Approval of Change Order No. 4 – Purchase Order C6001839 – Bid No. 2010/11-28M – Magnolia Elementary School ADA Restroom Renovation

Presented by: Jane Jumnongsilp, Purchasing Manager

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A change is recommended in the scope of work for the Magnolia Elementary School ADA Restroom Renovation.

DESCRIPTION OF AGENDA ITEM:

On June 6, 2011, the Board of Education approved Bid No. 2010/11-28M – Magnolia Elementary School ADA Restroom Renovation. The bid was awarded to CA Construction, Inc., and Purchase Order C6001839 was issued in the amount of \$110,000.00. Three subsequent change orders were approved for \$457.16, bringing the total of the purchase order to \$110,457.16.

District staff is requesting a change in the scope of work for Change Order No. 4 to (1) replace door frames damaged during lead abatement; (2) install an additional hose bib; and (3) install additional bolts and fasteners at all furred wall locations.

Change Order No. 4 in the amount of \$3,422.33 brings the total amount of the purchase order to \$113,879.49. Funding for this project is one hundred percent (100%) from Measure B funds.

FISCAL IMPACT: Change order value of \$3,422.33 is included in the budget for this project.

RECOMMENDATION: It is recommended that the Board of Education approve Change Order No. 4 in the amount of \$3,422.33 to CA Construction, Inc. – Purchase Order C6001839, bringing the new total amount of the Purchase Order to \$113,879.49.

ADDITIONAL MATERIAL: Request for Change Order No. 4 – Magnolia Elementary School
ADA Restroom Renovation

Attached: Yes

CHANGE ORDER

Distribution to:
Owner
Architect
Contractor

PROJECT: ADA Restroom Renovations at Magnolia ES

CHANGE ORDER NO: 4

DATE: 9/16/11

TO: CA Construction
981 Iowa Avenue, Suite A
Riverside, CA, 92507

BID NO: 2010/11-28M

You are directed to make the following changes in this Contract:

Reference attached items. \$ 3,422.33

Not valid until signed by both the District and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time

The original Contract Sum was	\$110,000.00
Net change by previously authorized Change Orders	\$ 457.16
The Contract Sum prior to this Change Order was	\$110,457.16
The total amount of this Change Order is (increase/decrease)	\$ 3,422.33
The new Contract Sum including this Change Order will be	\$113,879.49

The amount of days the Contract Time will be changed by [0]

OWNER
Riverside Unified School District
3070 Washington Street
Riverside, CA 92504

By: _____

Date: _____

Change Order #4
ADA Restroom Renovations at Magnolia ES
CA Construction

COR #	DESCRIPTION OF WORK	COST
7	Replace door frames damaged during lead abatement	\$768.20
8	Add Hose Bib per Owner Direction	\$775.29
9	Add Bolts and Fasteners as per RFI 12 to all furred walls	\$1,878.84
	TOTAL:	<hr/> \$3,422.33

**Board Meeting Agenda
October 17, 2011**

Topic: Notice of Completion – Purchase Order C6001811 – Bid No. 2010/11-22 – Martin Luther King High School Athletic Facilities Master Plan – General Engineering

Presented by: Jane Jumnongsilp, Purchasing Manager

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A Notice of Completion is recommended for Nature Tech Landscaping, Inc. for the Martin Luther King High School Athletic Facilities Master Plan.

DESCRIPTION OF AGENDA ITEM:

On May 16, 2011, the Board of Education awarded Bid No. 2010/11-22 – Martin Luther King High School Athletic Master Plan – General Engineering, to Nature Tech Landscaping, Inc., and Purchase Order C6001811 was issued in the amount of \$686,000.00. One subsequent change order was approved for (\$26,540.00), bringing the total of the purchase order to \$659,460.00.

The scope of work for this project was to provide all landscaping for the Athletic Facilities Master Plan at Martin Luther King High School.

District staff, architect, and inspector of record have reviewed the project, deemed the project complete, and a Notice of Completion is now being requested.

Funding for this project is one hundred percent (100%) from Measure B funds.

FISCAL IMPACT: None.

RECOMMENDATION: It is recommended that the Board of Education direct that a Notice of Completion be filed for Nature Tech Landscaping, Inc. – Purchase Order C6001811, for a total of \$659,460.00.

ADDITIONAL MATERIAL: Notice of Completion Request – Martin Luther King High School Athletic Facilities Master Plan

Attached: Yes

NOTICE OF COMPLETION REQUEST

Date:	September 19 th , 2011
To:	Laurie O'Brien Riverside Unified School District
From:	Corey Wilson, Project Manager
Project:	Martin Luther King High School Athletic Field Upgrade
Contractor:	Name: Nature Tech Landscaping, Inc. Address 1760 Marlborough Avenue, Riverside CA 92507
Bid #:	2010/11-22
Category # / Title	BC#01 General Engineering
PO#:	RUSD PO# C-6001811
Original Contract Amount:	\$ 686,000.00
Total # of Change Orders:	One (1)
Total \$ of Change Orders:	\$ (26,540.00)
New Contract Amount:	\$ 659,460.00
Date of Completion:	September 16 th , 2011
Requested Board Meeting:	October 17th, 2011

The Contractor has completed their contractual obligation to the Riverside Unified School District. All Field Work has been performed, all Closeout Items have been submitted and all Change Orders have been approved.

Signed:

Tilden-Coil Constructors, Inc. – Corey Wilson, Project Manager



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda October 17, 2011

Topic: Notice of Completion – Purchase Order C6001932 – CMAS #4-11-78-003C
Playground Re-Surfacing – Sunshine Elementary School

Presented by: Jane Jumnongsilp, Purchasing Manager

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A Notice of Completion is recommended for Robertson's Industries, Inc. for the playground re-surfacing project at the Sunshine Elementary School.

DESCRIPTION OF AGENDA ITEM:

On August 12, 2011, the Board of Education awarded California Multiple Award Schedule (CMAS) Contract No. 4-11-78-003C with Robertson's Industries for playground re-surfacing at Sunshine Elementary School and Purchase Order C6001932 was issued in the amount of \$41,003.77.

The scope of work for this project was to re-surface the kindergarten playground as contracted. The site is Sunshine Elementary School.

District staff, architect, and inspector of record have reviewed the project, deemed the project complete, and a Notice of Completion is now being requested.

Funding for this project is one hundred percent (100%) from ARRA funds.

FISCAL IMPACT: None.

RECOMMENDATION: It is recommended that the Board of Education direct that a Notice of Completion be filed for Robertson's Industries, Inc. – Purchase Order C6001932, for a total of \$41,003.77.

ADDITIONAL MATERIAL: Notice of Completion Request – Playground Re-Surfacing –
Sunshine Elementary School.

Attached: Yes

Vinson, Nancy J. (Chasey)

From: Troxel, Eric
Sent: Monday, September 26, 2011 8:48 AM
To: Vinson, Nancy J. (Chasey)
Cc: Mueller, Kenneth

The rubberized resurfacing at Sunshine has been completed and is satisfactory.

*Eric Troxel
Operations Supervisor
Riverside Unified School District
3070 Washington St. Riverside Ca. 92504
Office 951-377-2573 ext 84040
Cell 951 377 2573*

**Board Meeting Agenda
October 17, 2011**

Topic: Approval to Utilize the Extended Fuel Delivery Services – Cooperative Purchasing Agreement, County of Riverside, RFP No. PUARC1175 with The Soco Group and Downs Energy

Presented by: Jane Jumnongsilp, Purchasing Manager

Responsible

Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: Cooperative Purchasing Agreement for the purchase of fuel delivery services.

DESCRIPTION OF AGENDA ITEM:

California law provides that public agencies may establish cooperative purchasing agreements wherein one public agency awards a competitive contract to a vendor and allows other public agencies to utilize or “piggyback” on the contract. Approval of a cooperative purchasing agreement does not obligate the Board of Education to issue a contract or appropriate any funds. As indicated below, the Board of Education must find and determine that the use of a cooperative purchasing agreement is in the best interests of the District.

Riverside Unified School District desires to utilize an existing competitively awarded contract to purchase fuel delivery services. The County of Riverside awarded a contract to The Soco Group and Downs Energy, Bid No. PUARC1175, which allows for cooperative purchasing agreements between public agencies. An agreement is issued for five (5) years, renewed annually in one (1) year increments, effective September 13, 2011.

District staff has reviewed available cooperative purchasing agreements and other formal purchasing options to purchase fuel delivery services and found that the subject contract best meets the needs of the District.

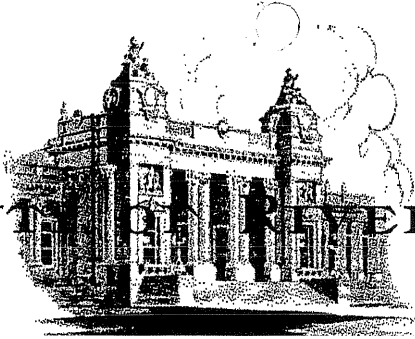
FISCAL IMPACT: The approval of this agenda item to allow the use of the cooperative purchasing agreement referenced without limit as to dollar amount or items.

RECOMMENDATION: It is recommended that the Board of Education find and determine that it is in the best interest of the District to approve the purchase of fuel delivery services to purchase quantities at unit prices quoted, sufficient to meet the needs of the Riverside Unified School District. Furthermore, the District will make all purchases in its own name, be responsible for payment directly to the vendor, and is responsible for any tax liability.

ADDITIONAL MATERIAL: County of Riverside, RFP #PUARC-1175

Attached: Yes

COUNTY OF RIVERSIDE



PURCHASING AND FLEET SERVICES
ROBERT J. HOWDYSHELL
DIRECTOR
PURCHASING
SUPPLY
CENTRAL MAIL
PRINTING
FLEET

**NOTIFICATION TO VENDORS
REQUEST FOR PROPOSAL (RFP) # RFP PUARC-1175
FUEL DELIVERY SERVICES COOPERATIVE BID-COUNTY
OF RIVERSIDE PURCHASING AND FLEET SERVICES LEAD AGENCY**

Riverside County Purchasing and Fleet Services would like to thank you for submitting a proposal for the above mentioned RFP.

The County has determined Downs Energy and SoCo Group to be the most responsive and responsible bidder for these services and be awarded a contract which is scheduled to be submitted for approval at the County of Riverside the Board of Supervisors' meeting on September 13, 2011, Agenda No 3.73.

The County appreciates your interest and your company's name will remain on our vendor's list for future bid considerations.

Please visit the County of Riverside Purchasing
Website for future opportunities at:
www.purchasing.co.riverside.ca.us

Walter Mack
Procurement Contract Specialist

NIGP CODE: 40500, 40515, 96261

Notice date: September 08, 2011

Bob Buster First District <i>Chairman</i>	John Tavaglione Second District <i>Vice-Chairman</i>	Jeff Stone Third District	John J. Benoit Fourth District	Marion Ashley Fifth District
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TUESDAY, SEPTEMBER 13, 2011
 BOARD OF SUPERVISORS – COUNTY OF RIVERSIDE
 1st FLOOR – COUNTY ADMINISTRATIVE CENTER
 4080 Lemon Street, Riverside, California
 (Clerk 951-955-1060)

8:30 A.M.

Presentation – Employee Campaign Kickoff

9:00 A.M.

Invocation by Chaplain Jim Clizbe, Sheriff's Department

Pledge of Allegiance to the Flag

OPENING COMMENTS:

BOARD MEMBERS

EXECUTIVE OFFICER

REDISTRICTING UPDATE

STATE BUDGET UPDATE

CLERK OF THE BOARD UPDATE

ADMINISTRATIVE ACTION:

- 1.1 CLERK OF THE BOARD: Proof of Publications.

The following items do not require specific Board action unless the matter is appealed.

- 1.2 TRANSPORTATION & LAND MANAGEMENT AGENCY/PLANNING: TENTATIVE TRACT MAP NO. 31199 – Stephen Marcie – Lake Mathews Zoning District – Lake Mathews/Woodcrest Area Plan – 1st District, R-A Zoning, Schedule “B”. First Extension of Time approved by the Planning Commission.
- 1.3 TRANSPORTATION & LAND MANAGEMENT AGENCY/PLANNING: TENTATIVE PARCEL MAP 30626 – Coussoulis Development Co. – El Cerrito Zoning District – Temescal Canyon Area Plan - 2nd District, IP Zoning. Second Extension of Time approved by the Planning Commission.

- 3.72 PUBLIC SOCIAL SERVICES: Adoption of Resolution 2011-244 Authorizing the Chair of the Board of Supervisors to Sign the CAPP-1048 Agreement with the California Department of Education; Ratify the California Alternative Payment Program (CAPP-1048) Funding Agreement for Child Care Services with the California Department of Education; and Approval of CAPP-1048 Amendment #1.
- 3.73 PURCHASING AND FLEET SERVICES: Approval of the Purchase of Unleaded Fuel and Ultra Low Sulfur Diesel Fuel from other than the Low Bid.
- 3.74 REGISTRAR OF VOTERS: Approval of the Agreement to Loan Results Cartridges to the City and County of San Francisco.
- 3.75 RIVERSIDE COUNTY REGIONAL MEDICAL CENTER: Acceptance of a Grant Award from Boston University Medical Campus for Study of Attitudes and Factors Affecting Infant Care; and Approval of a Budget Adjustment. (4/5 vote required)
- 3.76 RIVERSIDE COUNTY REGIONAL MEDICAL CENTER: Ratify the Amendment to the Memorandum of Understanding with Inland Empire Health Plan and Inland Empire Health Plan Health Access.
- 3.77 RIVERSIDE COUNTY REGIONAL MEDICAL CENTER: Acceptance of a Grant Award from the Riverside County Transportation Commission; and Approval of a Budget Adjustment. (4/5 vote required)
- 3.78 SHERIFF-CORONER-PA: Approval of the 2011/2012 Juvenile Accountability Block Grant (JABG) Award; Adoption of Resolution 2011-179 Authorizing Submittal of Juvenile Accountability Block Grant; and Approval of a Budget Adjustment. (4/5 vote required)
- 3.79 SHERIFF-CORONER-PA: Acceptance of a Grant Award from the California Department of Parks and Recreation; and Approval of a Budget Adjustment. (4/5 vote required)
- 3.80 SHERIFF-CORONER-PA: Approval of the Federal Equitable Sharing Annual Agreement and Certification for the (Asset Forfeiture) Program.
- 3.81 SHERIFF-CORONER-PA: Acknowledge Receipt of FY 2011 Justice Assistance Grant (JAG) Award from the U.S. Department of Justice; and Approval of a Budget Adjustment. (4/5 vote required)
- 3.82 SHERIFF-CORONER-PA: Approval of the FY 2011-12 Agreement for School Resource Officers with the Corona-Norco Unified School District, 2nd District.
- 3.83 TRANSPORTATION & LAND MANAGEMENT AGENCY: Denial of the Highgrove Chevron Gas Station Appeal of the Western Riverside County Transportation and Uniform Mitigation Fee (TUMF)
- 3.84 TRANSPORTATION & LAND MANAGEMENT AGENCY: ADOPTION OF ORDINANCE 659.10 Amending Ordinance No. 659 Establishing a Development Impact Fee Program to extend the Temporary Reduction of Development Impact Fees (DIF). (3.84 of 08/16/2011)
- 3.85 TRANSPORTATION & LAND MANAGEMENT AGENCY/PLANNING: Approval of the First Extension of Time for PLOT PLAN NO. 20711 – Howard Industrial Partners LLC – North Perris Zoning District – Mead Valley Area Plan – 1st District, 19.8 gross acres, M-H Zoning.
- 3.86 TRANSPORTATION & LAND MANAGEMENT AGENCY/PLANNING: Approval of the First Extension of Time for PUBLIC USE PERMIT NO. 890 – Jaswant Jhawar – Woodcrest Zoning District – Lake Mathews/Woodcrest Area Plan – 1st District, 6.30 gross Acres, R-A-1 Zoning. Approve First Extension of time.
- 3.87 TRANSPORTATION & LAND MANAGEMENT AGENCY/TRANSPORTATION: Approval of a Professional Service Agreement for Landscape Maintenance Services – L&LMD 89-1-C Zone 97, 1st District.
- 3.88 TRANSPORTATION & LAND MANAGEMENT AGENCY/TRANSPORTATION: Approval of a Professional Service Agreement for Landscape Maintenance Services – L&LMD 89-1-C Zone 11, 1st District.
- 3.89 TRANSPORTATION & LAND MANAGEMENT AGENCY/TRANSPORTATION: Approval of the Utility Agreement with Metropolitan Water District of Southern California for the Protection of Water Pipeline Facilities, State Route 79, Thompson Road to Domenigoni Parkway, Winchester area, 3rd District.

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

879



FROM: Purchasing and Fleet Services

SUBMITTAL DATE:
August 30, 2011

SUBJECT: PURCHASE OF UNLEADED FUEL AND ULTRA LOW SULFUR DIESEL FUEL FROM OTHER THAN THE LOW BID, FOR THE COUNTY OF RIVERSIDE

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve purchase of unleaded fuel and ultra low sulfur diesel from other than the low bidder, in accordance with Ordinance No. 459.4, at an additional cost of \$86,600, and;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459.4 to issue an agreement for five (5) years, renewed annually in one (1) year increments, based on the availability of fiscal funding and the adjusted aggregate amount based on OPIS Price Listing and actual usage.

Departmental Concurrence

BACKGROUND: In October 1995, the Board of Supervisors approved a Local Vendor Preference Policy to encourage business growth and provide jobs in Riverside County. On May 16, 2011,

(Continued on Page 2)



ROBERT J. HOWDYSHELL, Director
Purchasing and Fleet Services Dept.

FINANCIAL DATA	Current F.Y. Total Cost:	\$13,500,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$8,910,000	Budget Adjustment:	No
	Annual Net County Cost:	\$10,620,000	For Fiscal Year:	FY 11/12

SOURCE OF FUNDS: ISF Fuel Rates	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: 
Serena Chow

County Executive Office Signature

Consent Policy
 Consent Policy

Dept Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.:	District:	Agenda Number:

3.73
67

BOARD OF SUPERVISORS

**FORM 11: PURCHASE OF UNLEADED FUEL AND ULTRA LOW SULFUR DIESEL FUEL
OTHER THAN THE LOW BID, FOR THE COUNTY OF RIVERSIDE**

PAGE 2

BACKGROUND (Continued)

the Purchasing Department, acting as the lead agency, released a Cooperative Request for Proposal (RFP PUARC-1175) for bulk fuel for all Riverside County departments and several outside agencies including the City of Palm Springs, Hemet Unified School District, Ontario School District, Riverside Unified School District, Riverside Transit Authority, and Corona Unified School District. Solicitations were mailed to 19 companies and advertised on the County Purchasing Internet site. A statement informing bidders of the local preference policy was included in the bid instructions.

The RFP requested delivered pricing based on County usage per storage location and the OPIS rack price as of a specific date and time. OPIS is an organization that monitors the price of fuel at over 390 fuel storage/delivery locations across the country. The OPIS rack price is the wholesale price for fuel from the refineries our vendors pay when picking up fuel and can change at least 2 times per day. The closest site is in Colton. Vendors were instructed to provide a fixed markup per gallon to the Colton OPIS rack price to cover all costs and profit associated with delivery to our fuel sites. While the rack price may vary with each delivery, the markup the vendors charge will remain a fixed rate through the contract period.

Four (4) bid responses were received ranging from \$15,780,775 to \$16,548,117 for the estimated County requirement based on the Colton OPIS rack price. The overall low responsive and responsible bidder was IPC (Irvine, CA) in the amount of \$15,780,775; however, this bidder did not quote for all County delivery sites. The County would have to contract for the missing areas with the lowest vendor for those sites, making the lowest overall total cost \$16,003,730. Currently, the County splits the award based on the lowest cost per delivery site between two local vendors. Utilizing local preference, we again are requesting to split the award to the low responsive and responsible Riverside County firms, Downs Energy and SoCo Group, in an aggregate amount of \$16,090,330, resulting in a local preference cost difference of \$86,600, or about one half of one percent of the total cost. This differential is well within the Local Vendor Preference policy of 5.0%.

**Board Meeting Agenda
October 17, 2011**

Topic: Approval of Retention Reduction – Purchase Order C6001821 – Bid No. 2010/11-15 – John W. North High School Tennis Courts Reconstruction

Presented by: Jane Jumnongsilp, Purchasing Manager

Responsible Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Consent

Short Description: A fifty percent (50%) retention reduction is recommended for Micon Construction, Inc. at the John W. North High School Tennis Courts Reconstruction.

DESCRIPTION OF AGENDA ITEM:

On May 16, 2011, the Board of Education approved Bid No. 2010/11-15 – John W. North High School Tennis Courts Reconstruction. The bid was awarded to Micon Construction, Inc., and Purchase Order C6001821 was issued in the amount of \$297,070.00. Two subsequent change orders were approved for (\$12,206.00) bringing the total amount of the purchase order to \$284,864.00.

In accordance with Section 9203 of the Public Contract Code, a fifty percent (50%) reduction of retention is being requested for Micon Construction, Inc. The District staff, architect, construction manager, and inspector of record have reviewed the work and deem the project more than fifty percent (50%) complete in accordance with the plans and specifications. Sufficient retention funds will remain to ensure performance of the balance of the contract.

Funding for this project is one hundred percent (100%) from Measure B funds.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approve the fifty percent (50%) retention reduction for Micon Construction, Inc.

ADDITIONAL MATERIAL: Retention Reduction – John W. North High School Tennis Courts Reconstruction

Attached: Yes

September 16, 2011

Sent via Electronic Delivery

Kevin Hauser, Facilities Planning
Riverside Unified School District
6050 Industrial Avenue
Riverside, CA 92506

Project: RUSD North High School / Tennis Courts Reconstruction

Subject: Prime Contractor Micon Construction, Inc.

BC#01 General Engineering

RUSD PO# C-6001821

Retention Funds 5% Reduction Request for Approval

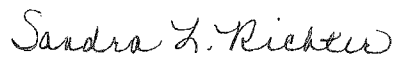
Dear Kevin,

Pursuant to Public Contract Code 9203, we are respectfully requesting that submission for approval of a 5% reduction to retention funds being held on the above referenced Prime Contractor be scheduled for the next available Board Meeting.

The Construction Manager has conferred with the District's Labor Compliance Administrator on this subject and they have provided their consent for this action.

Should you have any questions regarding this subject, please feel free to contact us.

Thank you,



Sandra Richter
Production Administrator

cc: Laurie O'Brien, RUSD Facilities Planning
Mark Griffith, Advocates for Labor Compliance
Corey Wilson, TCC Project Manager
Kim Riley, TCC Project Engineer
Marisa Gonzalez, Project Administrative Assistant

**Board Meeting Agenda
October 17, 2011**

Topic: Certificated Personnel Assignment Order – CE 11/12-06 and
Classified/Non-Classified Personnel Assignment Order CL 11/12-06

Presented by: Lou Mason, Director of Certificated Personnel and
Vanessa Connor, Director of Classified Personnel

Responsible
Cabinet Member: Kathleen M. Sanchez, Assistant Superintendent, Human Resources

Type of Item: Consent

Short Description: The latest District’s management, certificated and classified personnel actions are presented to the Board of Education for approval

DESCRIPTION OF AGENDA ITEM:

Board approval is requested of the District’s latest management, certificated and classified personnel actions, which include the following:

Change in Status from Substitute Employee to Regular Employee, New Hires, New Hires – Intern, New Hires – Temporary Employee (E.C. §44909), Rehires, Resignations, Retirements, Temporarily Assigned to a Higher Classification, Termination, Variable Term Waiver per E.C §44265.3, and Voluntary Demotions/Reassignments/ Reductions/Transfers.

FISCAL IMPACT: To be determined

RECOMMENDATION: It is recommended that the Board of Education approve the District’s latest personnel actions for both certificated and classified.

ADDITIONAL MATERIAL: Certificated Personnel Assignment Order – CE 11/12-06 and Classified/Non-Classified Personnel Assignment Order CL 11/12-06

Attached: Yes

CERTIFICATED PERSONNEL ASSIGNMENT ORDER #CE 11/12-06

October 17, 2011

CERTIFICATED PERSONNEL

New Hires – Intern

Sierra Middle School Rumsey, Vivian	Teacher	09/22/11
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New Hires – Temporary Employee (E.C. §44909)

Lincoln High School Carroll, Tracie P.	Teacher – STOP Program	09/22/11
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Retirements

Longfellow Elementary School Humburg, Melinda Ann	Teacher	1/25/12
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Variable Term Waiver per Education Code §44265.3

Fremont Elementary School Nguyen, Nancy	Speech, Language & Hearing Specialist	Special Education	08/24/11
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CLASSIFIED/NON-CLASSIFIED PERSONNEL ASSIGNMENT ORDER #CL 11/12-06
October 17, 2011

CLASSIFIED PERSONNEL

Change in Status from Substitute Employee to Regular Employee

Central Middle School Torres, Jennifer	Instructional Assistant – Special Education I	10 months, 4.5 hours	09/14/11
Emerson Elementary School Bruington, Lauren A.	School Office Assistant	10 months, 2.5 hours	09/06/11
Sierra Middle School Davis, Marilu	Cafeteria Worker I	10 months, 3 hours	09/28/11
University Middle School Lane, Parinda	Cafeteria Worker I	10 months, 3 hours	09/28/11

New Hires

Kennedy Elementary School Steklof, Lisa K.	School Office Assistant	10 months, 2 hours	09/19/11
Magnolia Elementary School DeAngelo, Jay R.	Campus Supervisor	10 months, 5 hours	09/26/11

Re-Hires

Adams Elementary School Glasheen, Elisabeth A.	Elementary Library/Media Assistant	10 months, 6.5 hours	09/21/11
Educational Accountability Lopez, Yasmin L.	Assessment Technician	12 months, 8 hours	10/03/11

Resignations

Educational Options Center Garcia, Bianca B.	Alternative Ed Learning Lab Assistant	2 years of service	10/01/11
Emerson Elementary School Haygarth, Kellie M.	Instructional Assistant – Special Education II	4 years of service	09/22/11
Washington Elementary School Carroll, Tracie P.	Intensive Behavior Interventions Assistant	4 years, 3 months of service	09/22/11

Retirements

Ramona High School Machuca, Juan R.	Custodian	6 years, 4 months of service	01/21/12
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Temporarily Assigned to a Higher Classification

Business Services Hull, Lynn	From: Purchasing Assistant	To: Buyer I	09/19/11– 09/30/11
Kershaw, JoAnna	From: Office Assistant II	To: Purchasing Assistant	09/06/11– 09/30/11
Martin Luther King High School De La Ossa, Carole J.	From: School Office Assistant	To: High School Principal's Secretary	09/08/11– 09/16/11

Termination

11/12-229648	Cafeteria Worker I	09/26/11
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Voluntary Demotions/Reassignments/Reductions/Transfers

Agnew, Kimberly	From: Bryant Elementary School, School Office Assistant, 10 months, 4 hours	To: Woodcrest Elementary School, School Office Assistant, 10 months, 6.5 hours	10/06/11
Alshalalkeh, Roxana S.	From: Hyatt Elementary School, Cafeteria Worker I, 10 months, 3 hours	To: Alcott Elementary School, Cafeteria Worker I, 10 months, 3 hours	09/21/11
Esteva, Maria R.	From: Woodcrest Elementary School, School Office Assistant 10 months, 6.5 hours	To: Educational Options Center, Registrar II, 10 months, 8 hours	10/06/11- 03/09/12 <i>Temporary Position</i>
Limones De Gavino, Celina	From: Alcott Elementary School, Cafeteria Worker I 10 months, 3 hours	To: Washington Elementary School, Cafeteria Worker I, 10 months, 3 hours	09/21/11
Swayne, Betty	From: Liberty Elementary School, Instructional Assistant – Computer Resources, 10 months, 6 hours	To: Highland Elementary School, Instructional Assistant – Computer Resources, 10 months, 6.5 hours	10/10/11

NON-CLASSIFIED PERSONNEL

New Hires

Gatewood, Treasure Lee	Student Tutor	09/14/11
Jarmillo, Anthony S.	Substitute Custodian	09/21/11
Le, Michael	AVID Tutor	09/19/11
Martinez, Tania	AVID Tutor	09/22/11
Morton, Mary L.	Substitute Secretary	09/13/11
Moses, Nicole R.	Substitute Office Assistant	09/13/11
Nieto II, Magdalena	Substitute Grounds Maintenance	09/21/11
Pachas, Kristine	AVID Tutor	09/19/11
Palm, Emery M.	Substitute Office Assistant	09/20/11
Rettig, John M.	Substitute Teacher	09/16/11
Salazar, Nidia L.	Substitute Bilingual Lang. Evaluator	09/20/11
Stralka, Elizabeth	Substitute Teacher	09/16/11
Tenne, Cole T.	Substitute Instructional Assistant	09/20/11
Thornton, Kelly M.	Substitute Instructional Assistant	09/20/11

New Hires – *Athletic Coaches

Ramona High School		
Sandoval, Cynthia E.	Band	09/20/11

*The temporary athletic coach listed above is knowledgeable of the assigned sports and meets the qualifications and competencies required by law.

**Board Meeting Agenda
October 17, 2011**

Topic: Digital Learning Revolution

Presented by: Jay McPhail
Instructional Technology Director

Responsible
Cabinet Member: Judi Paredes, Assistant Superintendent
Instructional Services

Type of Item: Report/Discussion

Short Description: Brief report on the current status of Instructional Technology projects in RUSD K-12 classrooms.

DESCRIPTION OF AGENDA ITEM:

Jay McPhail will present a Power Point presentation on how instructional technology is currently used in RUSD K-12 classrooms and extended learning opportunities for students and opportunities to extend learning for students (24/7 learning).

FISCAL IMPACT: None

RECOMMENDATION: N/A

ADDITIONAL MATERIAL: Power Point presentation, “The Digital Learning Revolution”

Attached: Yes



The Digital Learning Revolution

RUSD Board Report, October 17th 2011

General Philosophy:

- Enhance on campus and in class focus on interactive, student centered learning and interventions
- Provide 24/7 access to high quality online or application based curriculum, learning objects and teachers
- Maximize technology and its potential for extending student learning outside traditional school day

Examples of Resources in Use

- Accelerated Reader
- First In Math
- Read 180
- Pearson's' Success Net
- Study Island
- BrainPop
- Online Staff Development Courses
- Online Responsible Use Courses

Revolution?

- Maximizing access to digital resources:
 - Majority of 7-12 adopted curriculum resources available online for all schools
 - Open source curriculum from cK12, iTunes U, Khan Academy also available
 - Application based curriculum for iPods, iPads and Android devices (Example Houghton Mifflin Harcourt FUSE Algebra 1 Application for iPads)
 - All students and staff have access to online learning management system (Haiku) and RVS generated content


Revolution?

- Open Access:
 - Allowing students who already have technology to bring that technology to school as a learning resource
 - Providing district technology and broadband access to those who don't have access
 - Allowing personalization of district technology while it is checked out to students
 - Focus on responsible use and high expectations for learning and digital citizenship

Revolution?

- Focus on clients (Students and Parents)
- Focus on student responsibility and ownership of learning outcomes...

John J. Jones
Grade: 12 - Sample High School



Missing Assignments select a class below

Pd	Course Title	Teacher	Incomplete Assignments
0	Co-Ed PE	McCarthy, P	0
1	Economics Hnrs	Beck	0
2	Ceramics 1/2	Gresham, M	0
3	Calculus AB AP	Butler	0
4	AVID SeniorSeminar	Molina, Y	4
5	Teacher Asst	Watkins, B	0
6	Adv English Lit	Donde, Z	6

Attendance click the numbers below

Unexcused Period Absences	Excused Period Absences	Unexcused Period Tardies	Excused Period Tardies	Unexcused All Day Absences	Excused All Day Absences
7	17	1	0	0	1

CAHSEE and CST Tests

Test	Test Name	Test Date	Score	Perf Lvl
CAHSEE Mathematics		02/01/2009	433	Pass
CAHSEE ELA		02/01/2009	390	Pass
CST	Engl/Lang Arts Total	05/01/2010	391	4

Grade Point Average click below to view grades

GPA	GPA Unweighted	Total GPA	Tot GPA Unweighted	Class Rank	Class Size
2.65	2.51	2.70	2.57	219	465

Graduation Credits click below to view credits

Subject	Credit Required	Credit Attempt	Credit Complete	Credit Needed
Total	215	195	185	30

Learning on the Go Pilot

- RUSD among 20 districts and schools selected nationwide
- FCC is providing \$1,200,000 in broadband services for students and families
- Verizon matched broadband services with 2500 Netbooks
- Students at Central, Chemawa, EOC, Sierra and University are using the Netbooks

Ramona's Digital Frontier

- EETT ARRA C has provided all students at Ramona High School an individual digital device replacing textbooks
 - Focus on development and delivery of a “Digital Dashboard” providing Key Performance Indicators to students, parents and staff to provide early intervention.
 - All students (2200 students) are checked out devices for **home** and school use

Target Technology Grants

- Target grant at Franklin and Washington entering 2nd year.
- 2011 Target grant providing classroom iPads as well as individual iPod touches at Kindergarten Classes at Bryant and Pachappa

Technology Deployment

...in the student's hands ...mobile

- High schools
 - Ramona ...2500 Coby android devices
 - Arlington ...300 Coby devices
 - Poly ...300+ Netbooks from Central
- Middle schools
 - Central 1-1 including STEM (approximate 1,000 devices, 500 from FCC)
 - Sierra, University, Chemawa EOC – 2,000 net books 3G coverage from FCC pilot
- K-6 schools
 - Washington and Franklin continuing Target grant (7 classes 245 devices)
 - Pachappa and Bryant new Target grant (6 classes: 30 iPod Touchs (to go home) and 6 iPads for classroom use) ...focus is classrooms
 - Preschool
 - 175 iPods purchased and will be deployed in Preschool

What have we learned?

1. **Students** are the key
 - a) Students and their parents are the magic sauce!
 - b) What we have done differently – put the devices in the hands of students
 - i. With them **24 hours** per day
 - ii. They “**own**” and protect their device as if it were their own
2. Action **trumps** everything else – particularly all the rhetoric and “can’t do’s”
3. Devices
 - a) Agnostic
 - b) BYOD – bring your own device?
4. Perceived problems – aren’t!!
5. Open Access vs. controlled environments (20th vs. 21st century – look at your own family/life)

Board Meeting Agenda
October 17, 2011

Topic: Public Hearing - REACH Leadership Academy School of Math, Science, and Technology Charter School Petition Review

Presented by: Gloria Cowder, Director, Program Development and Extended Learning

Responsible Cabinet Member: Mike Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Public Hearing

Short Description: The Board of Education will hold a public hearing, pursuant to California Education Code Section 47605(b), to consider the level of support for a petition filed for the REACH Leadership Academy School of Math, Science, & Technology.

DESCRIPTION OF AGENDA ITEM:

On September 21, 2011, petitioners for the REACH Leadership Academy School of Math, Science, & Technology filed a petition with the District for consideration for approval of the named charter school. Pursuant to California Education Code Section 47605(b), the Board of Education shall hold a public hearing to consider the level of support for the petition by teachers employed by the District, other employees of the District, and parents.

Following review of the petition and the public hearing, the Board of Education shall grant or deny the charter. Such review and action will be scheduled for November 14, 2011.

FISCAL IMPACT: Not determined at this time

RECOMMENDATION: It is recommended that the Board of Education hold a public hearing pursuant to California Education Code Section 47605(b) to consider the level of support for the petition filed for the REACH Leadership Academy School of Math, Science, & Technology.

ADDITIONAL MATERIAL: Notice of Public Hearing

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
Board of Education

NOTICE

PUBLIC HEARING

At the Board of Education meeting to be held at 5:30 p.m. on October 17, 2011, at 6735 Magnolia, Riverside, California, a public hearing is scheduled in compliance with the requirements of Education Code Section 47605 (b) to provide an opportunity for the community to comment on the following:

Request to consider the level of support for a petition filed for the REACH Leadership Academy School of Math, Science, and Technology Charter School

On September 21, 2011, petitioners for the REACH Leadership Academy School of Math, Science, and Technology Charter School filed a petition with the District for consideration for approval of the named charter school. Pursuant to California Education Code Section 47605 (b), the Board of Education shall hold a public hearing to consider the level of support for the petition by teachers employed by the District, other employees of the District, and parents.

Copies to: Board Members

Posted 4:00 p.m., day, October 14, 2011

Copies to be posted at Business Office, District Office, and Adult Ed. (on Magnolia)



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda October 17, 2011

- Topic: Public Hearing Prior to Adoption of Resolution No. 2011/12-28 – A Resolution of the Board of Education of Riverside Unified School District Granting an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue
- Presented by: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations
- Responsible
Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations
- Type of Item: Public Hearing
- Short Description: Staff recommends that the Board of Education hold a public hearing prior to adoption of Resolution No. 2011/12–28 Granting an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue.
-

DESCRIPTION OF AGENDA ITEM:

Due to the construction of the Riverside Avenue Grade Separation at the Union Pacific Railroad crossing it is necessary to grant a temporary construction easement along portions of the north and west property lines (along Riverside Avenue and Sunnyside Avenue) of Pachappa Elementary School at 6200 Riverside Avenue to the City of Riverside (City). The temporary easement is to facilitate construction of the grade separation, and includes rehabilitation of the District's property at the conclusion of the project.

City's right to use the property is for a period of sixteen (16) months from the Notice to Proceed. In addition to the restoration of the District's property, the City shall compensate the District \$4,400.00 as consideration.

The Board of Education adopted Resolution No. 2011/12-22 on October 3, 2011 declaring its intention to grant the subject easement and declaring a public hearing.

FISCAL IMPACT: Compensation in the amount of \$4,000 will be provided to RUSD as consideration for the easement.

RECOMMENDATION: It is recommended that the Board of Education hold a public hearing regarding the granting of an easement to the City of Riverside.

ADDITIONAL MATERIAL: Notice of Public Hearing

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
Board of Education

NOTICE

PUBLIC HEARING

The Board of Education of the Riverside Unified School District will conduct a public hearing declaring the District's intention to grant an Easement and Right-of-Way to the City of Riverside for temporary construction easement at 6200 Riverside Avenue.

**BOARD ROOM
6735 Magnolia Avenue
Riverside, CA 92506
October 17, 2011 – 5:30 p.m.**

Questions and/or comments should be directed to Mr. Michael Fine, Deputy Superintendent at (951) 788-7135 – x80423

**Board Meeting Agenda
October 17, 2011**

Topic: Public Hearing – Pupil Textbooks and Instructional Materials Compliance Resolution for Fiscal Year 2011-12

Presented by: Judi Paredes, Assistant Superintendent, Instructional Services

Responsible

Cabinet Member: Judi Paredes, Assistant Superintendent, Instructional Services

Type of Item: Public Hearing

Short Description: Education Code (E.C.) Section 60119 requires that districts hold a public hearing and determine through a resolution as to whether every student has sufficient and appropriate textbooks or instructional materials in mathematics, science, history-social science, and RLA/ELD. Notice must be posted at least ten days in advance and in at least three public places within the district.

DESCRIPTION OF AGENDA ITEM:

In order for school districts to be eligible to receive instructional materials funding, a public hearing must be held.

FISCAL IMPACT: \$2,392,030

RECOMMENDATION: It is recommended that the Board of Education approve Resolution 2011/2012-19, Pupil Textbook and Instructional Materials Compliance for Fiscal Year 2011-12.

ADDITIONAL MATERIAL: Resolution No. 2011/2012-19
Instructional Materials Compliance Memo 2011-12

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

NOTICE

PUBLIC HEARING

At the Board of Education meeting to be held at 5:30 p.m. on October 17, 2011, at 6735 Magnolia, Riverside, California, a public hearing is scheduled in compliance with the requirements of Education Code Section 60119 to provide an opportunity for the community to comment on the following:

Availability of Textbooks and Instructional Materials

Education Code 60119 requires the governing board to hold a public hearing and make a determination through resolution as to whether each pupil in each school has sufficient textbooks or instructional materials, or both, that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board in each of the following subjects, as appropriate:

- i. Mathematics.
- ii. Science.
- iii. History-social science.
- iv. English/language arts, including the English language development component of an adopted program.

Sufficient textbooks or instructional materials mean that each pupil, including English learners, has a textbook or instructional materials, or both, to use in class and to take home. This paragraph does not require two sets of textbooks or instructional materials for each pupil.

The governing board shall also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the state board for those subjects. The governing board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9-12, inclusive.

Copies to: Board Members

Posted 9:00 a.m., Monday, October 3, 2011

(Copies to be posted at Business Office, District Office, and Adult Ed. on Magnolia)

**Board Meeting Agenda
October 17, 2011**

Topic: Resolution No. 2011/12-28 - Resolution of the Board of Education of Riverside Unified School District Granting an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue

Presented by: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Responsible Cabinet Member: Michael H. Fine, Deputy Superintendent, Business Services and Governmental Relations

Type of Item: Action

Short Description: It is recommended that the Board of Education adopt Resolution No. 2011/12-28 Granting an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue.

DESCRIPTION OF AGENDA ITEM:

Due to the construction of the Riverside Avenue Grade Separation at the Union Pacific Railroad crossing it is necessary to grant a temporary construction easement along portions of the north and west property lines (along Riverside Avenue and Sunnyside Avenue) of Pachappa Elementary School at 6200 Riverside Avenue to the City of Riverside (City). The temporary easement is to facilitate construction of the grade separation, and includes rehabilitation of the District's property at the conclusion of the project.

City's right to use the property is for a period of sixteen (16) months from the Notice to Proceed. In addition to the restoration of the District's property, the City shall compensate the District \$4,400.00 as consideration.

The Board of Education adopted Resolution 2011/12-22 on October 3, 2011 declaring its intention to grant the subject easement and declaring a public hearing. The Board of Education was scheduled to hold a public hearing on the subject easement concurrently on this October 17, 2011 agenda.

FISCAL IMPACT: Compensation in the amount of \$4,400 will be provided to the District as consideration for the temporary easement.

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution 2011/12-28 - to Grant an Easement and Right-of-Way to the City of Riverside for Temporary Construction Easement at 6200 Riverside Avenue, and Declaring a Public Hearing.

ADDITIONAL MATERIAL: Resolution No. 2011/12-28

Attached: Yes

RESOLUTION No. 2011/12-28

A RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE UNIFIED SCHOOL DISTRICT GRANTING AN EASEMENT AND RIGHT-OF-WAY TO THE CITY OF RIVERSIDE FOR TEMPORARY CONSTRUCTION EASEMENT AT 6200 RIVERSIDE AVENUE

WHEREAS, the Board of Education provided notice of its intent to grant an easement and right-of-way to the City of Riverside, a municipal corporation, as Grantee, its successors and assigns, by adopting Resolution No. 2011/12-22, by advertising in the Press Enterprise, and by posting a notice in three (3) public places pursuant to the Education Code, for temporary construction easement purposes in, under, upon, over and along that certain real property as described in “Exhibit A” attached hereto and incorporated herein by this reference, located in the City of Riverside, County of Riverside, State of California.

THEREFORE, BE IT RESOLVED that the Deputy Superintendent, Business Services and Governmental Relations, is hereby authorized and directed to execute a Grant of Easement and Right-of-Way for temporary construction easement purposes at 6200 Riverside Avenue for that certain real property as described in “Exhibit A” attached hereto and incorporated herein by this reference, to the City of Riverside.

We certify that the Resolution above was duly adopted by the Board of Education of the Riverside Unified School district at its regular meeting held on October 17, 2011.

Mr. Tom Hunt, President
Board of Education

Mrs. Kathy Allavie, Member
Board of Education

Dr. Charles Beaty, Vice-President
Board of Education

Mr. Lewis J. Vanderzyl, Member
Board of Education

Mrs. Gayle Cloud, Clerk
Board of Education

**Board Meeting Agenda
October 17, 2011**

Topic: Resolution 2011/2012-19 – Resolution of the Board of Education of the Riverside Unified School District for Pupil Textbooks and Instructional Material Compliance for Fiscal Year 2011/12

Presented by: Judi Paredes, Assistant Superintendent, Instructional Services

Responsible
Cabinet Member: Judi Paredes, Assistant Superintendent, Instructional Services

Type of Item: Action

Short Description: Education Code (E.C.) Section 60119 as amended by Senate Bill X3 4 Section 18, regardless of the statewide revenue limit, in order to be eligible to receive the instructional materials funds, Riverside Unified School District must hold a public hearing and determine through a resolution as to whether every student has sufficient and appropriate textbooks or instructional materials in mathematics, science, history-social science, and RLA/ELD.

DESCRIPTION OF AGENDA ITEM:

In order for school districts to be eligible to receive instructional materials funding, a public hearing must be held and a resolution must be passed.

FISCAL IMPACT: \$2,392,030

RECOMMENDATION: It is recommended that the Board of Education approve Resolution 2011/2012-19, Pupil Textbook and Instructional Materials Compliance for Fiscal Year 2011-12.

ADDITIONAL MATERIAL: Resolution No. 2011/2012-19
Instructional Materials Compliance Memo 2011-12

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

Resolution No. 2011/2012-19

**RESOLUTION OF THE BOARD OF EDUCATION OF THE RIVERSIDE
UNIFIED SCHOOL DISTRICT FOR PUPIL TEXTBOOKS AND INSTRUCTIONAL
MATERIAL COMPLIANCE FOR FISCAL YEAR 2011/12**

WHEREAS, the Board of Education of the Riverside Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 17, 2011, at 5:30 o'clock, which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and are consistent with the cycles and content of the curriculum frameworks in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

NOW, THEREFORE, BE IT RESOLVED that pursuant to California Education Code Section 60119, for the 2011-12 school year, the Riverside Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Board of Education of the Riverside Unified School District at its regular meeting held on October 17, 2011 by the following vote:

AYES:

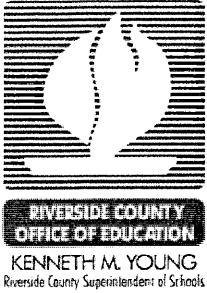
NOES:

ABSTAIN:

ABSENT:

Gayle Cloud, Clerk
Board of Education

Dated: _____



3939 Thirteenth Street
P.O. Box 868
Riverside, California
92502-0868

47-336 Oasis Street
Indio, California
92201-6998

24980 Las Brisas Road
Murrieta, California
92562

**Riverside County
Board of Education**

Gerald P. Colapinto

Lisa A. Conyers

Lynne D. Craig

Betty Gibbel

Vick Knight

William R. Kroonen

Adolfo Mediano, Jr.

DATE: July 20, 2010

TO: Chief Business Officials
Curriculum/Instructional Directors
K-12 School Districts and RCOE

FROM: Erin Lillibridge, Administrator
District Fiscal Services
Division of Administration and Business Services
(951) 826-6341 / FAX [951] 826-6363

SUBJECT: 2010-11 Instructional Materials Sufficiency Hearing

ACTION: **District Action Needed**

As a condition of the receipt of instructional materials funding, Education Code (EC) Section 60119 requires school district governing boards to hold an annual public hearing and make a determination regarding the sufficiency of instructional materials.

Public Hearing Requirements

Specifically, governing boards are required to do the following:

- Hold a public hearing on or before the end of the eighth week from the first day pupils attend school or if on a multi-track, year-round calendar, before the end of the eighth week from the first day pupils attend school on any track beginning in August or September.
- Provide a 10-day notice of the required public hearing, including the time, place, and purpose; and post the notice at a minimum of three public locations in the school district.
- Hold the public hearing at a time that encourages participation by parents, teachers, community members, and bargaining unit leaders, and that does not take place during or immediately following school hours.
- Make a determination, through a resolution, as to whether each pupil in each school has sufficient textbooks or instructional materials aligned to the content standards (state-adopted in grades K-8 and locally adopted for grades 9-12) and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in the four core subjects (mathematics, science, history-social science, English/language arts, including English language development).

Although not a condition of funding, EC Section 60119 also requires governing boards to make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials, as well as laboratory science equipment as applicable to courses offered in grades 9-12.

Definition of Sufficient Instructional Materials

According to EC Section 1240.3, for the 2008-09 to 2012-13 fiscal years, inclusive, sufficient textbooks or instructional materials include standards-aligned textbooks or instructional materials adopted by the State Board of Education prior to July 1, 2008, unless a school district purchased such textbooks or materials after that date. The Legislature's intent is that each school district provide each pupil with standards-aligned textbooks or instructional materials from the same adoption, consistent with EC Sections 60119 and 60422.

For purposes of EC Section 60119, "sufficient textbooks or instructional materials" mean that each pupil, including English learners, has standards-aligned textbooks or instructional materials for use in class and to take home, and does not include photocopied sheets from a portion of a textbook to address a shortage.

Implications of Insufficient Determination

If the governing board determines that an insufficiency of standards-aligned textbooks or instructional materials exists, current law requires the governing board to take the following actions:

- Provide information to classroom teachers and the public, in the resolution, setting forth the percentage of pupils lacking sufficient standards-aligned textbooks or instructional materials in each subject area for each school where an insufficiency exists, and the reasons for such an insufficiency.
- **Ensure that each pupil has sufficient textbooks or instructional materials within two months of the start of the school year.**

Flexibility of Instructional Materials Funds (2008-09 through 2012-13)

Although Senate Bill 4 of the 2009-10 Third Extraordinary Session (SBX3 4) provides for categorical flexibility allowing school districts to transfer instructional materials funding to other educational purposes, the bill's provisions require that school districts purchase standards-aligned textbooks and continue to meet sufficiency and reporting requirements. Further, Assembly Bill 2 of the 2009-10 Fourth Extraordinary Session (ABX4 2) suspends instructional materials adoptions and the related 24-month adoption rule for school districts through the 2012-13 fiscal year.

2010-11 Instructional Materials Compliance

July 20, 2010

Page 3

Attached is a copy of EC Section 60119, as revised by Chapter 12, Statutes of 2009 (SBX3 4), as well as sample resolution language on the sufficiency of instructional materials from the California Department of Education (CDE). For further information on instructional materials sufficiency, including a list of frequently asked questions, please refer to the CDE's website at <http://www.cde.ca.gov/ci/cr/cf/sufficiencyinfo.asp> or contact Chun-Wu Li, Administrator, for our District and School Success Center at (951) 826-6594.

Please forward a copy of the applicable resolution to District Fiscal Services within the required timeframe. The district should also retain a copy, along with the relevant governing board minutes, to present to the district's independent auditor. Please do not hesitate to contact me with any questions at (951) 826-6429 or elillibridge@rcoe.us.

El:mh

Attachments

L:\Fiscal Services\State Revenue Corrs\Instructional Materials 2010-11.doc



Riverside Unified School District

3380 14th Street • Riverside, CA • 92501

Board Meeting Agenda

October 17, 2011

Topic: Carl D. Perkins Grant – Career Technical Education

Presented by: Jay McPhail, Director Instructional Technology
Instructional Services

Responsible

Cabinet Member: Dr. William E. Ermert, Assistant Superintendent
Instructional Services

Type of Item: Action Item

Short Description: The California Department of Education requires that the Board of Education approve the district's secondary Carl D. Perkins application each year.

DESCRIPTION OF AGENDA ITEM:

The Carl D. Perkins Act of 2006 provides funds to school districts to expand and improve career technical education programs. The Act increases accountability for results and program improvement, stronger academic and technical integration, improved connections between secondary and postsecondary education, and increased coordination with business and industry. RUSD submitted its Local Plan to the State in October 2008 to meet the new accountability requirements.

Each year the State of California's Department of Education requires LEAs to approve of their Perkins application. This year, the application was submitted online and approved by the State *before* it was to be approved by the district. RUSD uses a mini-grant selection process to grant funds to pathways.

FISCAL IMPACT: \$ 303,698

RECOMMENDATION: It is recommended that the Board of Education approve the Carl D. Perkins application for funding.

ADDITIONAL MATERIAL: Carl D. Perkins Application
Carl D. Perkins Grant PowerPoint

Attached: Yes

Action Agenda — Page 1

Perkins Grant Management System (PGMS)

Riverside Unified (131 - Secondary)

LEA Profile

Review and update the information below. When complete, click on the 'Continue to Application Status' button to proceed to the next section.

Local Education Agency (LEA) information

LEA information can be updated through the Online Public Update for Schools (OPUS). LEAs should have authorized LEA CDS coordinators notify the California Department of Education (CDE) of updates to information contained in the Public School Directory, such as contact information, personnel, agency name, school type, grade span, etc. The OPUS authorized coordinators are not the same as the Perkins coordinators. Refer to OPUS-CDS Application and Resources for more information.

LEA Contact Information

LEA Name: Riverside Unified
CDS Code: 33-67215-0000000
Address: 3380 14th St.
Riverside, CA 92516-2800
Phone: (951) 788-7131
Fax: (951) 778-5668
E-mail: rmiller@rusd.k12.ca.us

Superintendent

Name: Richard Miller

Perkins Coordinator Information

Perkins Coordinator

Name: Jay McPhail
Title: Coordinator
Phone: 951-788-7135
Fax:

E-mail: jmcphail@rusd.k12.ca.us

Street Address: 3380 Fourteenth Street

City: Riverside

State: CA

Zip Code: 92501

Perkins Coordinator Contact During Summer

Phone: 951-788-7135

E-mail: jmcphail@rusd.k12.ca.us

LEA CTE Advisory Chair Information

Name: Ron Weston

E-mail: rweston@rusd.k12.ca.us

Phone: 951-276-7670

Section I - State Assurances and Certifications

Certifications Sign-off

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The following Assurances, Certifications, and Grant Conditions are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; instead, they must download them, collect the appropriate signatures, and keep them on file to be available for compliance reviews, complaint investigations, or audits.

- California Department of Education General Assurances (CDE-100A)
- Drug Free Workplace Certification (CDE-100DF)
- U.S. Department of Education Debarment and Suspension (ED 80-0014)
- U.S. Department of Education Lobbying (ED80-0013)
- Perkins IV Assurances and Certifications (CDE 100)
- 2011–12 Grant Conditions

Section I - LEA Sign-off Section

Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

Section I - CDE Review and Sign-off Section

Section I - Section Approved

Section II - Representatives of Special Populations

Representatives of Special Populations Sign-off

Section 123(b) of Perkins IV requires states to conduct annual evaluations of the progress and efforts grant recipients are making toward achieving the core indicator performance levels established for the state's CTE programs. California LEAs provide data to the CDE through the 101-E1 report in the fall and 101-E2 report in the spring, and these data are used to determine the core indicators.

This section identifies the LEA's actual performance on each of the Core Indicators of performance and indicates if the LEA has met the state-established performance targets.

After collecting the required signatures, enter the name and title of the person representing each of the special populations listed below.

Economically Disadvantaged (Title I Coordinator)

Title I Coordinator Name: Janie Rhodes
Director, Special Projects

Title I Coordinator Title:

Limited English Proficiency (English Learner Coordinator)

English Learner Coordinator Name: Dr. William Emert
Assistant Superintendent

English Learner Coordinator Title:

Disabled (Handicapped) (Special Education Coordinator)

Special Education Coordinator Name: Tim Walker
Director, SELPA

Special Education Coordinator Title:

Single Parent or Single Pregnant Women (Title IX Coordinator)

Title IX Coordinator Name: Dr. William Emert
Assistant Superintendent

Title IX Coordinator Title:

Gender Equity or Nontraditional Training (Title IX Coordinator)

Title IX Coordinator Name: Dr. William Emert
Assistant Superintendent

Title IX Coordinator Title:

Section II - LEA Sign-off Section

As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2011–12 Perkins IV application for funds.

Section

II - CDE Review and Sign-off Section

Section II - Section Approved

Section III - Assessment of Career Technical Education Programs

1S1 Academic Attainment-Reading/Language Arts

Numerator:	Number of 12th grade CTE concentrators who have met the proficient or advanced level on the English-language arts portion of the California High School Exit Examination (CAHSEE).				
Denominator:	Number of 12th grade CTE concentrators.				
LEA Level 2007-08:	50.75 %	LEA Level 2008-09:	49.10 %	LEA Level 2009-10:	57.39 %
State Level 2009-10:	33.40 %	Required Target:	30.06 %	Met Target:	Yes

1S2 Academic Attainment-Mathematics

Numerator:	Numerator: Number of 12th grade CTE concentrators who have met the proficient or advanced level on the mathematics portion of the CAHSEE.				
Denominator:	Number of 12th grade CTE concentrators.				
LEA Level 2007-08:	41.40 %	LEA Level 2008-09:	45.55 %	LEA Level 2009-10:	53.35 %
State Level 2009-10:	23.00 %	Required Target:	20.70 %	Met Target:	Yes

2S1 Technical Skill Attainment

Numerator:	Number of CTE concentrators enrolled in a capstone CTE course who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.				
Denominator:	Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.				
LEA Level 2007-08:	48.92 %	LEA Level 2008-09:	85.59 %	LEA Level 2009-10:	92.31 %
State Level 2009-10:	58.22 %	Required Target:	52.40 %	Met Target:	Yes

3S1 Secondary School Completion

Numerator:	Number of 12th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities).				
Denominator:	Number of 12th grade CTE concentrators who left secondary education during the reporting year.				
LEA Level 2007-08:	84.41 %	LEA Level 2008-09:	92.59 %	LEA Level 2009-10:	92.08 %

State Level 2009-10: 87.56 % Required Target: 78.80 % Met Target: Yes

4S1 Student Graduation Rate

Numerator: Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate.

Denominator: Number of 12th grade CTE concentrators.

LEA Level 2007-08: 0.00 % LEA Level 2008-09: 92.59 % LEA Level 2009-10: 92.08 %

State Level 2009-10: 83.40 % Required Target: 75.06 % Met Target: Yes

5S1 Secondary Placement

Numerator: Number of 12th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation.

Denominator: Number of 12th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.

LEA Level 2007-08: 100.00 % LEA Level 2008-09: 100.00 % LEA Level 2009-10: 69.08 %

State Level 2009-10: 80.56 % Required Target: 72.50 % Met Target: No

Explanation:

Likely this was due to the state budget crisis as well as turn over in our classified personnel who worked with 12th grade CTE concentrators to complete both the numerator and denominator surveys. This department also saw turn over in the 2010-11 school year so we hope that the surveys were completed in a timely fashion and will meet the current target.

Strategy to improve performance level:

This year we have a classified person who will submit and follow up on surveys of our graduated CTE seniors.

Planned activities:

Funding source: District Perkins Other

Funding Amount: \$8,153.00

6S1 Non-traditional Participation

Numerator: Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields.

Denominator: Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.

LEA Level 2007-08: 45.98 % LEA Level 2008-09: 43.71 % LEA Level 2009-10: 39.93 %

State Level 2009-10: 23.50 % Required Target: 21.15 % Met Target: Yes

6S2 Non-traditional Completion

Numerator: Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

Denominator: Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.

LEA Level 2007-08: 21.48 % LEA Level 2008-09: 24.86 % LEA Level 2009-10: 33.84 %

State Level 2009-10: 18.50 % Required Target: 16.65 % Met Target: Yes

Section III - LEA Sign-off Section

Assessment of Career Technical Education Programs section is complete and ready for CDE review.

Section III - CDE Review and Sign-off Section

Section III - Section Approval

Section IV - Progress Report Toward Implementing The Local CTE Plan

The implementation of each LEA's local Career Technical Education (CTE) plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the previous school year.

Additionally, the LEA should set measurable CTE outcomes for the next school year based on the needs of the CTE students and programs offered by the LEA and the results of the core indicator data reported in Section III.

LEA personnel must respond to the following questions:

LEA Response

1. In the 2010–11 application (Section IV, question 3), the LEA identified at least three goals from the local CTE plan on which it would focus during the 2010–11 school year. What progress has the LEA made toward achieving those specific goals? How has the LEA improved, enhanced, or expanded CTE for students during 2010–11?

Raise the number of underrepresented gender groups enrolled in CTE courses that lead to employment in a nontraditional field. This year we met the goal at 24.8%, a few points higher than required, but we would like to see more underrepresented gender groups enroll in our CTE program (especially the Engineering Pathway at King).

- Last year our goal was to raise the number of students enrolled, and unfortunately we did not raise the number of participants. (We slipped from 43.71% to 39.93%). However, we raised the number of completers from 24.8% to 33. and we wanted to raise the number of enrolled groups. This year we expect to increase our numbers – we know that the Project Lead the Way Engineering Pathway has almost doubled their enrollment for the coming year, and our Web Design Pathways at North and Poly have increased their enrollments. Additionally, one middle school in the district was awarded a CTE grant to showcase our CTE programs in the district. It is our hope that we will be able to increase the number of CTE participants over the next two years by 50%.

All CTE teachers will have the qualifications and skills necessary to provide rigorous and relevant instruction in all industry sectors and pathways offered in RUSD – teachers will also have internship opportunities to keep their skills up-to-date by setting internship agreements for teachers with local business partners to provide relevant business experience.

- This was a difficult goal to achieve; both of our mini-grant winners are working on internships and professional development opportunities this summer to keep their skills up-to-date. However, when we wrote this last year, our goal was to have all of our CTE teachers and we were not successful in achieving this goal. It is our intent to continue to work to have all of our CTE teachers work over the summer to stay current in their fields.

Build sustainable Career Technical Student Organizations (CTSOs) in RUSD. This was an area that RUSD did not focus on in 2009-2010 – we will need to build these programs next year.

- We focused on this goal this year and most of our pathways were able to identify CTOS that they could work with. Only 2 of the 8 were not able to align themselves with student organizations, and neither one of the pathways submitted mini-grant applications this year.

2. During the 2010–11 school year, what opportunities were provided to teachers to ensure they were current with their own technical skills?

This last year, we provided some money for our pathways to attend professional development opportunities so that they could stay current in their pathways. We are doing the same this year, and we are asking all of our coordinators to find a business they can do internships this year so they can stay up-to-date on their technical skills.

3. What process is used to annually evaluate the effectiveness of the CTE program and who is involved in the evaluation?

At the site level, Pathway Committees meet at least twice a year to assist pathway coordinators with feedback on the progress of the pathway. At

the district level, pathway coordinators usually meet several times each year to ensure that the overall CTE program is aligned and effective. This last year however, we only met twice and currently have on our calendars for the coming year four meetings planned. The CTE Advisory Committee usually meets twice a year and with turn-over in leadership we did not have an advisory meeting this last year. Our plan for 2011-2012 is to meet in September, January and April to make sure that the program is effective, well organized and meets all guidelines. Additionally, the Committee will be involved in selecting the recipients of the Perkins mini-grants in the spring of 2012

4. Identify at least three measurable outcomes from the local CTE plan on which the LEA will focus in 2011-12.

1. Expand the scope of CTE program offerings in the district, especially in the industry sector of Health Science and Medical Technology. The University of California, Riverside is currently working on a medical center and hopes to admit its first students in the fall of 2011. Our goal is create a cohesive pathway for our high school students to begin their medical training at Ramona High School by enrolling in their Health and Bioscience Academy, transitioning to either RCC then UCR, or by enrolling at UCR following their graduation.

2. To create a seamless transition from middle school to high school by providing an online course that will be available to all middle schoolers in the district. The Career Exploration Course will allow students to research potential careers and see what CTE courses and pathways are available to them at the five comprehensive high schools in our district. The course is being developed this summer and will go live to Chemawa Middle School this fall. It will be made available to all seven middle schools by January 2012.

3. Develop at least one of our pathways into an online course so that all of our high school students can enroll in a pathway regardless of where they live. Although we are a district of choice, it will help to develop an online pathway so that any RUSD student can be involved in a pathway.

Section IV - CDE Review and Sign-off Section

Section IV - Section Approval

Section V - Sequence of Courses to Be Funded

This section is used to budget expenditures for each Pathway in an Industry Sector.

Add Program

Only those Pathways identified in an LEA's approved Local CTE Plan, or submitted in a revision to the Local Plan may be supported by Perkins IV funds.

Program Detail

Across Multiple Sectors

Across	\$103,698.00
Arts, Media & Entertainment	
Media and Design Arts	\$0.00
Performing Arts	\$0.00
Production and Managerial Arts	\$0.00
Building Trades & Construction	
Mechanical Construction	\$0.00
Education, Child Development & Family Services	
Child Development	\$0.00
Family and Human Services	\$0.00
Energy & Utilities	
Energy and Environmental Technology	\$17,080.00
Engineering & Design	
Architectural and Structural Engineering	\$0.00
Engineering Design	\$13,670.00

Fashion & Interior Design

Fashion Design, Manufacturing and Merchandising	\$0.00
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Finance & Business

Banking and Related Services	\$0.00
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Business Financial Management	\$0.00
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Health Science & Medical Technology

Foundational	\$0.00
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Health Informatics	\$0.00
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Therapeutic Services	\$0.00
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Hospitality, Tourism & Recreation

Food Science, Dietetics, and Nutrition	\$0.00
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Food Service and Hospitality	\$13,035.00
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Hospitality, Tourism and Recreation	\$0.00
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Information Technology

Media Support and Services	\$103,265.00
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Networking	\$0.00
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Programming and Systems Development	\$52,950.00
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Manufacturing & Product Development

Graphic Arts Technology	\$0.00
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Marketing, Sales & Service

Professional Sales and Marketing	\$0.00
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Public Services

Protective Services	\$0.00
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Transportation

Vehicle Maintenance, Service and Repair	\$0.00
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Overall Subtotal

\$303,698.00

Section V - CDE Review and Sign-off Section

Section V - Section Approval

Section VI - Budget and Expenditure Schedule

Object Code	At Least 85% of the grant must be spent in these areas						Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure	Total
	(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs	
1000 Certificated Salaries	\$3,675.00	\$22,722.00	\$52,190.00	\$0.00	\$0.00	\$1,393.00	\$2,438.00	\$2,156.00	\$84,574.00
2000 Classified Salaries	\$0.00	\$1,962.00	\$2,869.00	\$0.00	\$0.00	\$8,153.00	\$2,115.00	\$0.00	\$15,099.00
3000 Employee Benefits	\$0.00	\$7,793.00	\$6,122.00	\$0.00	\$0.00	\$4,912.00	\$2,030.00	\$0.00	\$20,857.00
4000 Books/Supplies	\$147,565.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$147,565.00
5000 Services/ Operating Expenses	\$17,875.00	\$2,600.00	\$100.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$22,575.00
6000 Capital Outlay	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$0.00
7000 Indirect Costs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$13,028.00	\$13,028.00
Total	\$169,115.00	\$35,077.00	\$61,281.00	\$0.00	\$0.00	\$16,458.00	\$6,583.00	\$15,184.00	\$303,698.00

Section VI - Section Approved

Section VII - Local CTE Plan Update

Applicants may update their local CTE plans annually, if necessary. This is a good time to review local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.

Section VII - LEA Sign-off Section

Local CTE Plan benchmarks are reviewed to reflect progress or additions to the CTE program.

Section VII - CDE Review and Sign-off Section

Section VII - Section Approved

Questions: Perkins Support Team | perkins@cde.ca.gov | 916-324-5706

California Department of Education

1430 N Street

Sacramento, CA 95814

[Web Policy](#)

RUSD Board Meeting October 17, 2011

Carl D. Perkins Grant – Career Technical Education

Perkins Review

- ***Carl Perkins Grant Criteria***
 - Pathways lead to a degree, certificate or industry certification
 - Students gain academic and technical knowledge through integrated instruction
 - Students are prepared to enter current or emerging careers

Perkins Funding Process

- RUSD uses a competitive mini-grant process to award Perkins money
- Selection based on a Perkins rubric chosen by committee
- Provide funding to pathways committed to improving/strengthening program

Perkins Funding Process

- Not necessarily for equipment
- Needs to have a professional development component
- Look to create pathway or courses online via RVS

Perkins Applicants 2011-2012

- Arlington HS – Media and the Arts (\$120,946 - *Not Funded*)
- EOC –
 - Green Technology (NEW – \$17,080 - Funded)
 - Hospitality (NEW – \$13,035 - Funded)
- John W North – Web Design (\$66,265 – Funded)

Perkins Applicants 2011-2012

- King –
 - Programming (\$27,722 – *Not Funded*)
 - Funded 2010-2011
 - Project Lead the Way (\$154,411 – *Not Funded*)
 - Funded in 2010-2011
- Poly –
 - Programming (\$52,950 – Funded)
 - Web Design (\$37,000 – Funded)

Application Process 2012-2013

- Schools apply in the spring
- Funding based on application's strengths to improve their pathway
- Chosen by committee using Perkins rubric

**Board Meeting Agenda
October 17, 2011**

Topic: Selection of Architect for Liberty Elementary School Classroom Wing Addition

Presented by: Janet Dixon, Director, Planning and Development

Responsible
Cabinet Member: Kirk R. Lewis, Ed.D., Assistant Superintendent Operations

Type of Item: Action

Short Description: Selection of architect and construction manager for Liberty Elementary School Classroom Wing Addition.

DESCRIPTION OF AGENDA ITEM:

On September 5, 2011, the Board approved application for funding of a new two-story elementary classroom wing at Liberty Elementary School to the State's Overcrowded Relief Grant (ORG) program, utilizing CFD funds for the district match. The Board requested more information regarding the remaining ORG funds, and the effects on the design schedule were the district to issue a new RFP for the wing.

On September 28th, the State Allocation Board scheduled two more funding rounds for the estimated remaining ORG funds of \$287.4 million. The deadline for the first round is January 31, 2012. The deadline for the last round is July 31, 2012.

Attached is a design and funding application timeline showing the option of selecting an architect based on the 2008 or 2010 RFP, versus issuing a new RFQ. Also attached is a summary of information from proposals received from three architectural firms selected during the 2008 RFP process. Based on this information, the Operations/Board Subcommittee recommended the selection of HMC Architects and Tilden-Coil Constructors as the architect and construction manager for the project.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board approve the selection of HMC Architects as the architect and Tilden-Coil Constructors as the construction manager for the Liberty Elementary Classroom Wing.

ADDITIONAL MATERIAL: Comparison Timeline for Design and Funding Applications, Summary of Architect Proposals for Liberty Elementary ORG Addition

Attached: Yes

**Riverside Unified School District
Operations Division
Board Operations Subcommittee Meeting**

Comparison Timeline for Design and Funding Application

Select Architect/CM based on 2008/2010 RFP	New RFQ for Liberty Addition
October 21: Begin Design	October 21: Run Ad
	November 10: RFQ due to District (Average of 10 CM Firms and 19 A/E firms submitted over last 2 RFP's)
	November 17: Firms short listed and notified of interviews
November 21-25: District closed for Thanksgiving Week	
	November 28 Interviews
	December: Board Ops Meeting
December 26-January 2: District closed for Winter Break	
	January 17, 2012 Board Meeting
January 20, 2012: DSA Submittal	January 20, 2012 Begin Design
January 31, 2012: OPSC Application Deadline (First Round)	
	April 20, 2012: DSA Submittal
July 20, 2012: DSA Approval	
July 31, 2012: OPSC application deadline (Last Round)	
	October 20, 2012: DSA Approval

Liberty Elementary ORG Addition
Summary of Architect Proposals
October 5, 2012

Firm	HMC	LPA	WLC
Fee	\$ 316,812	\$ 342,500	\$ 342,500 *
DSA Submittal	January-12	Early 2012	2/20/2012
DSA Approval	July-12	July-12	July-12

*WLC Fee was based on standard sliding scale. Fee was recalculated to equalize construction cost assumptions amongst firms.

**Board Meeting Agenda
October 17, 2011**

Topic: Resolution No. 2011/12-27 – Resolution Implementing Prequalification of Contractors for Rubberized Track and Artificial Turf Field Installation Bid Packages for Arlington Athletic Facilities Master Plan, Poly Athletic Facilities Master Plan, and J.W. North Athletic Facilities Master Plan, and Pool Construction Bid Packages for Ramona Athletic Facilities Master Plan Completion, Poly Athletics Facilities Master Plan, and J.W. North Athletic Facilities Master Plan Projects

Presented by: Janet Dixon, Director, Planning and Development

Responsible

Cabinet Member: Kirk Lewis, Ed.D, Assistant Superintendent, Operations

Type of Item: Action

Short Description: The District will soon be seeking bids for the installation of rubberized track and artificial turf field at Arlington, Poly, and North High Schools and for the construction of swimming pools at Ramona, Poly, and North High Schools. The District would like to prequalify bidders to ensure that bidders are able to perform the work for which they are bidding.

DESCRIPTION OF AGENDA ITEM:

The Riverside Unified School District desires to establish a rating system for qualification of bidders. Contractors who receive the requisite number of points based on this rating system will be issued bidding documents and allowed to submit bids for the projects. Contractors, who do not receive the requisite number of points based on this rating system, will not be considered qualified to submit bids for the project. The bidder shall be afforded due process prior to final disqualification.

Public Contract Code Section 20111.5 authorizes the Governing Board of a school district to require that each prospective bidder for a construction contract complete and submit to the school district a standardized questionnaire and financial statement in a form specified by the school district.

In accordance with Public Contract Code Section 20111.5(a), the Board establishes a prequalification program for any rubberized track and artificial turf field installation bid packages and pool construction bid packages.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education approves and establishes a Prequalification Program and adopts the Uniform System of Point Allocation.

ADDITIONAL MATERIAL: Resolution 2011/12-27

Attached: Yes

RIVERSIDE UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 2011/12-27 – RESOLUTION IMPLEMENTING PREQUALIFICATION OF CONTRACTORS FOR RUBBERIZED TRACK AND ARTIFICIAL TURF FIELD INSTALLATION BID PACKAGES FOR ARLINGTON ATHLETIC FACILITIES MASTER PLAN, POLY ATHLETIC FACILITIES MASTER PLAN, AND J.W. NORTH ATHLETIC FACILITIES MASTER PLAN, AND POOL CONSTRUCTION BID PACKAGES FOR RAMONA ATHLETICS FACILITIES MASTER PLAN COMPLETION, POLY ATHLETICS MASTER PLAN, AND J.W. NORTH ATHLETIC FACILITIES MASTER PLAN PROJECTS

WHEREAS, Public Contract Code Section 20111.5 authorizes the Governing Board of a school district to require that each prospective bidder for a construction contract complete and submit to the school district a standardized questionnaire and financial statement in a form specified by the school district (“Questionnaire”); and

WHEREAS, the Questionnaire is required to include a complete statement of the prospective bidder’s financial ability and experience in performing public works.

WHEREAS, the Questionnaire and financial statement must be verified under oath by the bidder in the manner in which civil pleadings and civil actions are verified;

WHEREAS, the Questionnaire is not a public record and is not to be opened to public inspection;

WHEREAS, each Questionnaire submitted by a prospective bidder will be scored in accordance with an established point system;

WHEREAS, Public Contract Code Section 20111.5(b) requires any school district requiring prospective bidders to complete and submit a Questionnaire to adopt and apply a uniform system of rating bidders on the basis of the completed Questionnaire in order to determine the size of the contracts upon which each bidder will be deemed qualified to bid (“Uniform System”);

WHEREAS, a school district may not accept a proposal from any potential bidder who is required to submit a Questionnaire in accordance with Public Contract Code Section 20111.5(a), but has not done so at least five (5) days prior to the date fixed upon the public opening of sealed bids, or has not been prequalified by the school district in accordance with Public Contract Code Section 20111.5(b) at least one (1) day prior to the opening of sealed bids; and

WHEREAS, Notwithstanding the foregoing recital, pursuant to Public Contract Code Section 20111.5(e), a school district may establish a process for prequalifying prospective bidders on a quarterly basis and may authorize their prequalification to be considered valid for up to one (1) calendar year following the date of initial prequalification;

NOW THEREFORE, THE BOARD OF EDUCATION FOR THE RIVERSIDE UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE:

Section 1. In accordance with Public Contract Code Section 20111.5(a), the Board establishes a prequalification program for any rubberized track and artificial turf field installation bid packages for Arlington Athletic Facilities Master Plan, Poly Athletic Facilities Master Plan and J.W. North Athletic Facilities Master Plan, and pool construction bid packages for the Ramona Athletics Facilities Master Plan Completion, Poly Athletics Master Plan, and J. W. North Athletic Facilities Master Plan Projects (“Prequalification Program”).

Section 2. The Prequalification Program shall utilize the Questionnaire for rubberized track and artificial turf field installation bid packages attached hereto as Exhibit “A” and incorporated herein.

Section 3. In accordance with Public Contract Code Section 20111.5(b), the District adopts the Uniform System of allocating points set forth in the document attached hereto as Exhibit “B” with respect to the District’s review of any submitted Questionnaires for rubberized track and artificial turf field installation bid packages. Any potential bidder who submits the Questionnaire attached hereto as Exhibit “A” that does not meet the above-referenced criteria set forth in this Section shall be considered not qualified and its bid rejected.

Section 4. The Prequalification Program shall utilize the Questionnaire for pool construction bid packages attached hereto as Exhibit “C” and incorporated herein.

Section 5. In accordance with Public Contract Code Section 20111.5(b), the District adopts the Uniform System of allocating points set forth in the document attached hereto as Exhibit “D” with respect to the District’s review of any submitted Questionnaires for pool construction bid packages. Any potential bidder who submits the Questionnaire attached hereto as Exhibit “C” that does not meet the above-referenced criteria set forth in this Section shall be considered not qualified and its bid rejected.

Section 6. The Questionnaires attached hereto shall be completed by any potential bidder in conformance with Public Contract Code Section 20111.5.

Section 7. In submitting bids for any rubberized track and artificial turf field installation bid packages for Arlington Athletic Facilities Master Plan, Poly Athletic Facilities Master Plan, and J.W. North Athletic Facilities Master Plan, and pool construction bid packages for the Ramona Athletics Facilities Master Plan Completion, Poly Athletics Master Plan, and J.W. North Athletic Facilities Master Plan Projects, the District will furnish each prospective bidder a standardized proposal form that when completed and executed, will constitute such potential bidder’s bid (“Proposal”).

Section 8. A Proposal shall not be accepted from any person or other entity who: (1) has not submitted the required Questionnaire(s) at least five (5) days prior to the date fixed for the public opening of the seal bids for such construction contract in accordance with Public Contract Code Section 20111.5(b); and (2) who has not been prequalified for at least one (1) year prior to

the public opening of seal bids for such contract, in accordance with Pubic Contract Code Section 20111.5(c).

Section 9. Notwithstanding the foregoing section, the District hereby establishes a process in which a prospective bidder may be prequalified on a quarterly basis. Once prequalified pursuant to this section, such prequalification shall be valid for up to one (1) calendar year following the date of initial prequalification. The District will accept Questionnaires from potential bidders on a quarterly basis commencing on October 19, 2011, and after receipt of such Questionnaires, the District will make within a reasonable period of time, a determination as to whether each potential bidder submitting a Questionnaire is prequalified for the following calendar year.

Section 10. The Board, pursuant to a majority of the vote of the Governing Board and Education Code section 17604 and similar statutes, hereby delegates to the District's Director of Planning and Development the authority to determine whether a potential bidder shall be considered prequalified, or to otherwise carry out the intent of this Resolution, all subject to ratification of the Board of Education.

PASSED AND ADOPTED by the Governing Board of Education of the RIVERSIDE UNIFIED SCHOOL DISTRICT on October 17, 2011, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

I, Tom Hunt, President of the Riverside Unified School District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution if on file in office of said Board.

President of the Board of Education
Riverside Unified School District

I, Gayle Cloud, Clerk of the Board of Education of the Riverside Unified School District's Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Education of the Riverside Unified School District Governing Board at a regular meeting thereof held on the _____ day of _____, 2011, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Riverside Unified School District Governing Board this ____day of _____, 2011.

Clerk of the Board of Education
Riverside Unified School District

EXHIBIT "A"

<p style="text-align: center;">PREQUALIFICATION DOCUMENTS & FORMS FOR RUBBERIZED TRACK AND ARTIFICIAL TURF FIELD INSTALLATION BID PACKAGES FOR ARLINGTON ATHLETICS FACILITIES MASTER PLAN, POLY ATHLETICS FACILITIES MASTER PLAN, AND J.W. NORTH ATHLETIC FACILITIES MASTER PLAN PROJECTS</p>
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RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR/ SUBCONTRACTOR'S STATEMENT OF EXPERIENCE & FINANCIAL CONDITION

I. Request for Prequalification of Bidders

As a condition of bidding one or more of the rubberized track and artificial turf field installation bid packages for the Arlington Athletics Facilities Master Plan, Poly Athletics Master Plan, or JW North Athletic Facilities Master Plan projects (collectively, "Projects"), and in accordance with California Public Contract Code Section 20111.5, all prospective bidders are required to submit to the Riverside Unified School District ("District") a completed set of prequalification documents by completing all of the documents contained herein. These documents will be the basis for determining which bidders are qualified to bid on the Projects. Bids will not be accepted if a Contractor has not been prequalified. All subcontractors must meet similar prequalification requirements. If the Contractor intends to use a subcontractor of any tier to perform any rubberized track and artificial turf field installation work for the Projects, the Contractor must use a subcontractor that has been prequalified in accordance with these documents. Contractors and subcontractors shall be referred to hereinafter collectively as "Contractor". Ratings of individual firms will only be disclosed upon written request by that firm. The District reserves the right to check other available sources. All information contained in the prequalification documents is not public records and are not open to public inspection.

II. District's Prequalification Standards

1. Contractor's Statement of Experience
2. Insurance and Safety Record
3. Surety and Bonding Capacity
4. Financial Information
5. Declaration

The District may, at any time, specifically request a new prequalification package, in which case the Contractor must comply within thirty days or the rating on file may, at the discretion of the District, be considered expired. A Contractor may also file new packages at more frequent intervals if there is a substantial change in the Contractor's financial status or work experience, at which time, a new rating will be issued.

In addition to being disqualified for failure to meet the District's criteria, a Contractor will be automatically disqualified for any one of the following:

- A. Falsification of information
- B. Have had a surety complete work on any contract since January 1, 2001
- C. Contractor or any affiliated entities or subsidiaries including, but not limited to partnership or joint venture, has been deemed to be a non-responsible contractor by any public agency within the last seven years.
- D. Having an Experience Modification Rate (EMR) (California Workers' Compensation Insurance) of greater than 1.25.
- E. Having filed a lawsuit against the District in the last five years.
- F. Not possessing a valid "A" General Engineering contractor's license.

In addition to being disqualified for failure to meet the District's criteria, a Contractor may be automatically disqualified for any one of the following which is not adequately explained:

- A. Omission of requested information
- B. Prevailing wage violations or construction claims
- C. Inability to demonstrate bonding capacity or ability to obtain required insurance
- D. Is not duly licensed to perform the required work
- E. Has not had sufficient experience specifically related to rubberized track and artificial turf field installation

III. Financial Information

In addition to the financial information requested, Contractors MAY provide either a reviewed or audited financial statement for consideration. A letter verifying the Contractor's availability of a line of credit may also be provided for consideration. Greater weight and consideration will be given to Contractors providing additional financial information as discussed above, but such documentation is not mandatory.

IV. PREQUALIFICATION QUESTIONS

The following questions are required information but are not scoring questions.

Contractor: _____

(as name appears on license)

Check one of the following: Corporation Partnership Sole Proprietorship Joint Venture

Address: _____

City, State, Zip: _____

Phone Number: _____ Facsimile Number: _____

License Number(s): _____

Expiration Date: _____

Tax ID Number: _____

Date Business Formed: _____ Date Incorporated: _____

If a corporation, under the laws of what state was corporation organized: _____

How many years has your organization been in business in California as a contractor under your present business name and license number? _____

List all corporate officers, partners, proprietors, owners and key personnel:

Name	Yrs w/ Firm	Position	% of Ownership	Social Security #

In addition to being disqualified for failure to meet the District's criteria noted above, a Contractor will be automatically disqualified for answering "Yes" to any one of the following questions, or "No" regarding the "A" General Engineering contractor's license:

Is your firm currently the debtor in a bankruptcy case? Yes _____ No _____

Has your firm or any of its owners, officers or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity? Yes _____
_____ No _____

Has your firm, or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, local law or regulatory violations related to construction? Yes _____ No _____

Has your firm or any affiliated entity or subsidiary been determined by any public agency to be a non-responsible bidder in the last seven (7) years? Yes _____ No _____

Has your firm or any affiliated entity or subsidiary been in litigation with any Riverside Unified School District, or has it litigated any dispute with Riverside Unified School District within the last three years? Yes _____
_____ No _____

Does your firm possess a valid "A" General Engineering contractor's license? Yes _____ No _____

What is your firm's Experience Modification Rate (EMR) (California Workers' Compensation Insurance): _____

The following questions will be scored based upon the answers and explanations provided.

If your firm is not currently in bankruptcy, was your firm in bankruptcy at any time during the last five (5) years?
Yes _____ No _____

If yes, please explain: _____

Has your firm ever failed to complete a contract? Yes _____ No _____

If yes, explain: _____

In the last five (5) years, has you firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason? Yes _____ No _____

If yes, explain: _____

Has any California State license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended or revoked within the past five (5) years? Yes _____ No _____

If yes, please explain: _____

Is your firm currently in litigation with any California Educational Institution, or has it litigated any dispute with a California Educational Institution within the last three years? Yes _____ No _____

If yes, please explain: _____

In what type of construction do you specialize: _____

What was your total revenue for the past five years: _____

In the past five years, what was your total revenue derived specifically and exclusively from rubberized track and artificial turf field installation work: _____

In the past five years, how many rubberized tracks have you constructed or installed and please list the names of all projects: _____

In the past five years, how many artificial turf field installation projects have you completed and please list the

names of all projects:

For each of the rubberized tracks and artificial field turf installation projects noted above, please indicate whether any of the projects were subject to approval by the Division of the State Architect:

For each of the rubberized tracks and artificial field turf installation projects noted above, please identify the owner, scope of project, contact person and phone number and architect for each project (attach and submit additional pages if necessary):

What was the amount of work completed last year: _____

Number of projects: _____ Amount of largest project: _____

What is your firm's current working capital (current assets less current liabilities): _____

Note: Contractors may provide either a reviewed or audited financial statement for consideration, but such documentation is not mandatory.

Do you currently have a line of credit? Yes _____ No _____

If yes, what is amount of your current line of credit and provide the name, address and contact person of the financial institution extending your line of credit: _____

Note: Contractors may provide a letter verifying the Contractor's availability of a line of credit for consideration, but such documentation is not mandatory.

Do you currently have a minimum of the following required insurance: workers' compensation insurance of not less than \$1,000,000.00 per occurrence; general liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate; and automobile liability of not less than \$1,000,000 per occurrence combined single limit?

Yes _____ No _____

Please provide the names of all insurance carriers noted above: _____

Amount of Bonding Capacity:

Please provide the name, address, telephone number and contact person for your firm's surety company or companies:

How many projects is your firm currently bonded for?

What are the contract amounts your firm has currently bonded?

Contracts	Amount Bonded

Has your firm established a safety/injury prevention program? Yes _____ No _____

Has there been more than one occasion during the last five (5) years on which your firm was required to pay either back wages or penalties for your firm's failure to comply with any **state or federal** prevailing wage laws?

(Note: This question refers only to your firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.) Yes _____ No _____ If yes, explain: _____

Has your firm ever received a serious and willful industrial safety violation during the last five (5) years?

Yes _____ No _____

If yes, explain: _____

What size projects do you feel your firm can undertake?

Single project \$ _____ Total work in progress \$ _____

Has your firm ever failed to complete a public contract within the authorized contract time? Yes _____ No _____

If yes, explain: _____

In the past three years, how many times has another contractor, a public agency or any other third party required to take over, complete, remediate or otherwise perform work due to allegations or claims of poor workmanship in the work performed by our firm? _____

V. DECLARATION

I, _____ (printed name) hereby declare that I am the _____

_____ (title) of _____ (name of bidder) submitting this Prequalification statement; that I am duly authorized to execute this Prequalification Statement on behalf of the above-named company; and that all information set forth in this Prequalification Statement and all attachments hereto are, to the best of my knowledge, true, accurate, and complete as of its submission date. I acknowledge that any false statements, inaccuracies or failure to disclose are grounds for

disqualification.

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was Subscribed at

_____, (location and city), County of _____,
_____, State of _____, on _____
_____(date).

(Signature)

(If signed by other than the sole proprietor, a general partner, or corporate officer, attach original notarized power of attorney or corporate resolution.) All information submitted for prequalification evaluation will be considered official information acquired in confidence and the District will maintain its confidentiality to the extent permitted by law.

VI. Notification and Due Process of Results

Contractors will be notified of their prequalification rating by telephone/fax followed by mail. Notification will be made as soon as possible, but not later than 24 hours prior to bid opening as required by law.

If the Contractor chooses to challenge a prequalification determination, the Contractor shall provide a written request within two (2) working days after notification requesting a hearing. The District shall establish a committee for the hearing to review the facts and reconsider the disqualification. This committee shall render a final and binding decision within five (5) working days of the hearing.

Completed prequalification forms for this project must be submitted to the District not later than October 24, 2011. Contractors will be notified of their prequalification rating October 30, 2011, but not later than at least one day prior to the bid due date as required by law.

Any false statements, inaccuracies, omissions or failures to disclose are grounds for exclusion from bidding. If the District should discover false statements, inaccuracies, omissions or failures to disclose by submitters at any time, the submitter will be notified of this disqualification and the inaccuracy which has been discovered. Submitter shall be afforded due process prior to being disqualified. However, if submitter shall seek due process and the false statement, inaccuracy or omission is adjudged to be intentional, then submitter shall be held nonresponsible by District for three years following the due process hearing. Contractor hereby certifies under penalty of perjury that all responses to this questionnaire are true and correct.

VII. Rating Procedure

The District has pre-established a rating system for prequalification of bidders. Contractors who receive the requisite number of points based on this rating system will be issued bidding documents and allowed to submit bids for the project. Contractors who do not receive the requisite number of points based on this rating system, or are disqualified under Section II, will not be considered qualified to submit bids for the project. The bidder shall be afforded due process prior to final disqualification.

Contractors who have been terminated by the owner, owner's representative or contracting party may be disqualified if it is determined that the cause for termination relates to the ability of the contractor to complete a project of this size and complexity or otherwise pertains to the responsibility of the contractor to perform the work.

EXHIBIT “B”

<p style="text-align: center;">POINT SYSTEM PREQUALIFICATION DOCUMENTS & FORMS FOR RUBBERIZED TRACK AND ARTIFICIAL TURF FIELD INSTALLATION BID PACKAGES FOR ARLINGTON ATHLETICS FACILITIES MASTER PLAN, POLY ATHLETICS MASTER PLAN, AND J. W. NORTH ATHLETIC FACILITIES MASTER PLAN PROJECTS</p>

RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR/ SUBCONTRACTOR’S STATEMENT OF EXPERIENCE & FINANCIAL CONDITION

I. Request for Prequalification of Bidders

As a condition of bidding one or more of the rubberized track and artificial turf field installation bid packages for the Arlington Athletics Facilities Master Plan, Poly Athletics Master Plan, or JW North Athletic Facilities Master Plan projects (collectively, “Projects”), and in accordance with California Public Contract Code Section 20111.5, all prospective bidders are required to submit to the Riverside Unified School District (“District”) a completed set of prequalification documents by completing all of the documents contained herein. These documents will be the basis for determining which bidders are qualified to bid on the Projects. Bids will not be accepted if a Contractor has not been prequalified. All subcontractors must meet similar prequalification requirements. If the Contractor intends to use a subcontractor of any tier to perform any rubberized track and artificial turf field installation work for the Projects, the Contractor must use a subcontractor that has been prequalified in accordance with these documents. Contractors and subcontractors shall be referred to hereinafter collectively as “Contractor”. Ratings of individual firms will only be disclosed upon written request by that firm. The District reserves the right to check other available sources. All information contained in the prequalification documents is not public records and are not open to public inspection.

II. District’s Prequalification Standards

1. Contractor’s Statement of Experience
2. Insurance and Safety Record
3. Surety and Bonding Capacity
4. Financial Information
5. Declaration

A prequalification package may be required for each District project. The District may, at any time, specifically request a new prequalification package, in which case the Contractor must comply within thirty days or the rating on file may, at the discretion of the District, be considered expired. A Contractor may also file new packages at more frequent intervals if there is a substantial change in the Contractor’s financial status or work experience, at which time, a new rating will be issued.

In addition to being disqualified for failure to meet the District’s criteria, a Contractor will be automatically disqualified for any one of the following:

- A. Falsification of information
- B. Have had a surety complete work on any contract since January 1, 2001
- C. Contractor or any affiliated entities or subsidiaries including, but not limited to partnership or joint venture, has been deemed to be a non-responsible contractor by any public agency within the last seven years.
- D. Having an Experience Modification Rate (EMR) (California Workers’ Compensation Insurance) of greater than 1.25.
- E. Having filed a lawsuit against the District in the last five years.
- F. Not possessing a valid “A” General Engineering contractor’s license.

In addition to being disqualified for failure to meet the District’s criteria, a Contractor may be automatically

disqualified for any one of the following which is not adequately explained:

- A. Omission of requested information
- B. Prevailing wage violations or construction claims
- C. Inability to demonstrate bonding capacity or ability to obtain required insurance
- D. Is not duly licensed to perform the required work
- E. Has not had sufficient experience specifically related to rubberized track and artificial turf field installation

III. Financial Information

In addition to the financial information requested, Contractors MAY provide either a reviewed or audited financial statement for consideration. A letter verifying the Contractor’s availability of a line of credit may also be provided for consideration. Greater weight and consideration will be given to Contractors providing additional financial information as discussed above, but such documentation is not mandatory.

IV. PREQUALIFICATION QUESTIONS

The following questions are required information but are not scoring questions.

Contractor: _____

(as name appears on license)

Check one of the following: Corporation Partnership Sole Proprietorship Joint Venture

Address: _____

City, State, Zip: _____

Phone Number: _____ Facsimile Number: _____

License Number(s): _____

Expiration Date: _____

Tax ID Number: _____

Date Business Formed: _____ Date Incorporated: _____

If a corporation, under the laws of what state was corporation organized: _____

How many years has your organization been in business in California as a contractor under your present business name and license number? _____

List all corporate officers, partners, proprietors, owners and key personnel:

Name	Yrs w/ Firm	Position	% of Ownership	Social Security #

In addition to being disqualified for failure to meet the District’s criteria noted above, a Contractor will be automatically disqualified for answering “Yes” to any one of the following questions, or “No” regarding the “A” General Engineering license:

Is your firm currently the debtor in a bankruptcy case? Yes _____ No _____

Has your firm or any of its owners, officers or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity? Yes _____ No _____

Has your firm, or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, local law or regulatory violations related to construction? Yes _____ No _____

Has your firm or any affiliated entity or subsidiary been determined by any public agency to be a non-responsible bidder in the last seven (7) years? Yes _____ No _____

Has your firm or any affiliated entity or subsidiary been in litigation with any Riverside Unified School District, or has it litigated any dispute with Riverside Unified School District within the last three years? Yes _____ No _____

Does your firm possess a valid "A" General Engineering contractor's license? Yes _____ No _____

What is your firm's Experience Modification Rate (EMR) (California Workers' Compensation Insurance): _____

The following questions will be scored based upon the answers and explanations provided.

If your firm is not currently in bankruptcy, was your firm in bankruptcy at any time during the last five (5) years?

Yes _____ No _____

If yes, please explain: _____

“No” = 5 points “Yes” = 0 points

Has your firm ever failed to complete a contract? Yes _____ No _____

If yes, explain: _____

“No” = 10 points “Yes” = 0 points

In the last five (5) years, has your firm, or any firm with which any of your company’s owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason? Yes _____ No _____

If yes, explain: _____

“No” = 15 points “Yes” = 0 points

Has any California State license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended or revoked within the past five (5) years? Yes _____ No _____

If yes, please explain: _____

“No” = 5 points “Yes” = 0 points

Is your firm currently in litigation with any California Educational Institution, or has it litigated any dispute with a California Educational Institution within the last three years? Yes _____ No _____

If yes, please explain: _____

“No” = 5 points “Yes” = 0 points

In what type of construction do you specialize: _____

“Related” = 5 points “Unrelated” = 0 points

What was your total revenue for the past five years:

See Next Question for Points.

In the past five years, what was your total revenue derived specifically and exclusively from rubberized track and artificial turf field installation work:

“50% of total revenue or more based on prior question” = 20 points
“Less than 50%” = 0 points

In the past five years, how many rubberized tracks have you constructed or installed and please list the names of all projects:

“5 or more” = 20 points ***“4” = 10 points*** ***“Less than 4” = 0 points***

In the past five years, how many artificial turf field installation projects have you completed and please list the names of all projects:

“5 or more” = 20 points ***“4” = 10 points*** ***“Less than 4” = 0 points***

For each of the rubberized tracks and artificial field turf installation projects noted above, please indicate whether any of the projects were subject to approval by the Division of the State Architect:

6 points for each DSA project ***“None” = 0 points***

For each of the rubberized tracks and artificial field turf installation projects noted above, please identify the owner, scope of project, contact person and phone number and architect for each project (attach and submit additional pages if necessary):

Rating based on references provided (0 to 10 with 10 the maximum number of points)

What was the amount of work completed last year: _____
Number of projects: _____ Amount of largest project: _____

Rating (0 to 5 with 5 being the maximum number of points)

What is your firm's current working capital (current assets less current liabilities): _____

Note: Contractors may provide either a reviewed or audited financial statement for consideration, but such documentation is not mandatory.

Rating (0 to 10 with 10 being the maximum number of points)

Do you currently have a line of credit? Yes _____ No _____

If yes, what is amount of your current line of credit and provide the name, address and contact person of the financial institution extending your line of credit: _____

Note: Contractors may provide a letter verifying the Contractor's availability of a line of credit for consideration, but such documentation is not mandatory.

Rating (0 to 10 with 10 being the maximum number of points)

Do you currently have a minimum of the following required insurance: workers' compensation insurance of not less than \$1,000,000.00 per occurrence; general liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate; and automobile liability of not less than \$1,000,000 per occurrence combined single limit?

Yes _____ No _____

Please provide the names of all insurance carriers noted above: _____

"Yes" = 5 points "No" = 0 points

Amount of Bonding Capacity:

Please provide the name, address, telephone number and contact person for your firm's surety company or companies:

How many projects is your firm currently bonded for?

What are the contract amounts your firm has currently bonded?

Contracts	Amount Bonded

Rating (0 to 10 with 10 being the maximum number of points)

Has your firm established a safety/injury prevention program? Yes _____ No _____

“Yes” = 5 points “No” = 0 points

Has there been more than one occasion during the last five (5) years on which your firm was required to pay either back wages or penalties for your firm’s failure to comply with any **state or federal** prevailing wage laws?

(Note: This question refers only to your firm’s violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.) Yes _____ No _____ If yes, explain: _____

5 points for “No”

2 points for “Yes” indicating 1 such occasion

0 points for “Yes” indicating more than 1 such occasion

Has your firm ever received a serious and willful industrial safety violation during the last five (5) years?

Yes _____ No _____

If yes, explain: _____

5 points for “No”

2 points for “Yes” indicating 1 such occasion

0 points for “Yes” indicating more than 1 such occasion

What size projects do you feel your firm can undertake?

Single project \$ _____ Total work in progress \$ _____

Rating (0 to 5 with 5 being the maximum number of points)

Has your firm ever failed to complete a public contract within the authorized contract time? Yes _____ No _____

If yes, explain: _____

10 points for “No”

2 points for “Yes” indicating 1 such instance

0 points for “Yes” indicating more than 1 such instance

In the past three years, how many times has another contractor, a public agency or any other third party required to take over, complete, remediate or otherwise perform work due to allegations or claims of poor workmanship in the work performed by our firm? _____

0 = 20 points 1 or More = 0 points

V. DECLARATION

I, _____ (printed name) hereby declare that I am the _____ (title) of _____ (name of bidder) submitting this Prequalification statement; that I am duly authorized to execute this Prequalification Statement on behalf of the above-named company; and that all information set forth in this Prequalification Statement and all attachments hereto are, to the best of my knowledge, true, accurate, and complete as of its submission date. I acknowledge that any false statements, inaccuracies or failure to disclose are grounds for disqualification.

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was Subscribed at _____ (location and city), County of _____, State of _____, on _____ (date).

(Signature)

(If signed by other than the sole proprietor, a general partner, or corporate officer, attach original notarized power of attorney or corporate resolution.) All information submitted for prequalification evaluation will be considered official information acquired in confidence and the District will maintain its confidentiality to the extent permitted by law.

VI. Notification and Due Process of Results

Contractors will be notified of their prequalification rating by telephone/fax followed by mail. Notification will be made as soon as possible, but not later than 24 hours prior to bid opening as required by law.

If the Contractor chooses to challenge a prequalification determination, the Contractor shall provide a written request within two (2) working days after notification requesting a hearing. The District shall establish a committee for the hearing to review the facts and reconsider the disqualification. This committee shall render a final and binding decision within five (5) working days of the hearing.

Completed prequalification forms for this project must be submitted to the District not later than _____. Contractors will be notified of their prequalification rating not later than _____, but

not later than at least one day prior to the bid due date as required by law.

Any false statements, inaccuracies, omissions or failures to disclose are grounds for exclusion from bidding. If the District should discover false statements, inaccuracies, omissions or failures to disclose by submitters at any time, the submitter will be notified of this disqualification and the inaccuracy which has been discovered. Submitter shall be afforded due process prior to being disqualified. However, if submitter shall seek due process and the false statement, inaccuracy or omission is adjudged to be intentional, then submitter shall be held nonresponsible by District for three years following the due process hearing. Contractor hereby certifies under penalty of perjury that all responses to this questionnaire are true and correct.

VII. Rating Procedure

The District has pre-established a rating system for prequalification of bidders. Contractors who receive the requisite number of points based on this rating system will be issued bidding documents and allowed to submit bids for the project. Contractors who do not receive the requisite number of points based on this rating system, or are disqualified under Section II, will not be considered qualified to submit bids for the project. The bidder shall be afforded due process prior to final disqualification.

Contractors who have been terminated by the owner, owner's representative or contracting party may be disqualified if it is determined that the cause for termination relates to the ability of the contractor to complete a project of this size and complexity or otherwise pertains to the responsibility of the contractor to perform the work.

EXHIBIT “C”

**PREQUALIFICATION DOCUMENTS & FORMS FOR
POOL CONSTRUCTION BID PACKAGES FOR RAMONA ATHLETICS FACILITIES
MASTER PLAN COMPLETION, POLY ATHLETICS MASTER PLAN,
AND J.W. NORTH ATHLETIC FACILITIES MASTER PLAN PROJECTS**

RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR/ SUBCONTRACTOR’S STATEMENT OF EXPERIENCE & FINANCIAL CONDITION

I. Request for Prequalification of Bidders

As a condition of bidding one or more of the pool construction bid packages for the Ramona Athletics Facilities Master Plan Completion, Poly Athletics Master Plan, or JW North Athletic Facilities Master Plan projects (collectively, “Projects”), and in accordance with California Public Contract Code Section 20111.5, all prospective bidders are required to submit to the Riverside Unified School District (“District”) a completed set of prequalification documents by completing all of the documents contained herein. These documents will be the basis for determining which bidders are qualified to bid on the Projects. Bids will not be accepted if a Contractor has not been prequalified. All subcontractors must meet similar prequalification requirements. If the Contractor intends to use a subcontractor of any tier to perform any pool construction work for the Projects, the Contractor must use a subcontractor that has been prequalified in accordance with these documents. Contractors and subcontractors shall be referred to hereinafter collectively as “Contractor”. Ratings of individual firms will only be disclosed upon written request by that firm. The District reserves the right to check other available sources. All information contained in the prequalification documents is not public records and are not open to public inspection.

II. District’s Prequalification Standards

1. Contractor’s Statement of Experience
2. Insurance and Safety Record
3. Surety and Bonding Capacity
4. Financial Information
5. Declaration

The District may, at any time, specifically request a new prequalification package, in which case the Contractor must comply within thirty days or the rating on file may, at the discretion of the District, be considered expired. A Contractor may also file new packages at more frequent intervals if there is a substantial change in the Contractor’s financial status or work experience, at which time, a new rating will be issued.

In addition to being disqualified for failure to meet the District’s criteria, a Contractor will be automatically disqualified for any one of the following:

- A. Falsification of information
- B. Have had a surety complete work on any contract since January 1, 2001
- C. Contractor or any affiliated entities or subsidiaries including, but not limited to partnership or joint venture, has been deemed to be a non-responsible contractor by any public agency within the last seven years.
- D. Having an Experience Modification Rate (EMR) (California Workers’ Compensation Insurance) of greater than 1.25.
- E. Not possessing a valid C-53 specialty contractor’s license.

In addition to being disqualified for failure to meet the District’s criteria, a Contractor may be automatically disqualified for any one of the following which is not adequately explained:

- A. Omission of requested information
- B. Prevailing wage violations or construction claims
- C. Inability to demonstrate bonding capacity or ability to obtain required insurance
- D. Is not duly licensed to perform the required work
- E. Has not had sufficient experience specifically related to swimming pools

III. Financial Information

In addition to the financial information requested, Contractors MAY provide either a reviewed or audited financial statement for consideration. A letter verifying the Contractor’s availability of a line of credit may also be provided for consideration. Greater weight and consideration will be given to Contractors providing additional financial information as discussed above, but such documentation is not mandatory.

IV. PREQUALIFICATION QUESTIONS

The following questions are required information but are not scoring questions.

Contractor: _____

(as name appears on license)

Check one of the following: Corporation Partnership Sole Proprietorship Joint Venture

Address: _____

City, State, Zip: _____

Phone Number: _____ Facsimile Number: _____

License Number(s): _____

Expiration Date: _____

Tax ID Number: _____

Date Business Formed: _____ Date Incorporated: _____

If a corporation, under the laws of what state was corporation organized: _____

How many years has your organization been in business in California as a contractor under your present business name and license number? _____

List all corporate officers, partners, proprietors, owners and key personnel:

Name	Yrs w/ Firm	Position	% of Ownership	Social Security #

In addition to being disqualified for failure to meet the District’s criteria noted above, a Contractor will be automatically disqualified for answering “Yes” to any one of the following questions, or “No” regarding the C-53 specialty license:

Is your firm currently the debtor in a bankruptcy case? Yes _____ No _____

Has your firm or any of its owners, officers or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity? Yes _____ No _____

Has your firm, or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, local law or regulatory violations related to construction? Yes _____ No _____

Has your firm or any affiliated entity or subsidiary been determined by any public agency to be a non-responsible bidder in the last seven (7) years? Yes _____ No _____

Has your firm or any affiliated entity or subsidiary been in litigation with any Riverside Unified School District, or has it litigated any dispute with Riverside Unified School District within the last three years? Yes _____ No _____

Does your firm possess a valid C-53 specialty contractor's license? Yes _____ No _____

What is your firm's Experience Modification Rate (EMR) (California Workers' Compensation Insurance): _____

The following questions will be scored based upon the answers and explanations provided.

If your firm is not currently in bankruptcy, was your firm in bankruptcy at any time during the last five (5) years? Yes _____ No _____

If yes, please explain: _____

Has your firm ever failed to complete a contract? Yes _____ No _____

If yes, explain: _____

In the last five (5) years, has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason? Yes _____ No _____

If yes, explain: _____

Has any California State license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended or revoked within the past five (5) years? Yes _____ No _____

If yes, please explain: _____

Is your firm currently in litigation with any California Educational Institution, or has it litigated any dispute with a California Educational Institution within the last three years? Yes _____ No _____

If yes, please explain: _____

In what type of construction do you specialize: _____

What was your total revenue for the past five years:

In the past five years, what was your total revenue derived specifically and exclusively from public-use swimming pool construction:

In the past five years, how many commercially designed municipal and public-use swimming pools have you constructed:

For each of these commercially designed municipal and public-use swimming pools, what was the total square feet of water surface area:

For each of these commercially designed municipal and public-use swimming pools, please state whether the projects required the construction of a concrete and ceramic tile perimeter overflow gutter and self-modulating

balance tank: _____

For each of these commercially designed municipal and public-use swimming pools, please identify the owner, scope of project, contact person and phone number and architect for each project (attach and submit additional pages if necessary):

What was the amount of work completed last year: _____

Number of projects: _____ Amount of largest project: _____

What is your firm's current working capital (current assets less current liabilities): _____

Note: Contractors may provide either a reviewed or audited financial statement for consideration, but such documentation is not mandatory.

Do you currently have a line of credit? Yes _____ No _____

If yes, what is amount of your current line of credit and provide the name, address and contact person of the financial institution extending your line of credit: _____

Note: Contractors may provide a letter verifying the Contractor's availability of a line of credit for consideration, but such documentation is not mandatory.

Do you currently have a minimum of the following required insurance: workers' compensation insurance of not less than \$1,000,000.00 per occurrence; general liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate; and automobile liability of not less than \$1,000,000 per occurrence combined single limit?

Yes _____ No _____

Please provide the names of all insurance carriers noted above: _____

Amount of Bonding Capacity:

Please provide the name, address, telephone number and contact person for your firm's surety company or companies:

How many projects is your firm currently bonded for?

What are the contract amounts your firm has currently bonded?

Contracts	Amount Bonded

Has your firm established a safety/injury prevention program? Yes _____ No _____

Has there been more than one occasion during the last five (5) years on which your firm was required to pay either back wages or penalties for your firm's failure to comply with any **state or federal** prevailing wage laws?

(Note: This question refers only to your firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.) Yes _____ No _____ If yes, explain: _____

Has your firm ever received a serious and willful industrial safety violation during the last five (5) years?

Yes _____ No _____

If yes, explain: _____



What size projects do you feel your firm can undertake?

Single project \$ _____ Total work in progress \$ _____

Has your firm ever failed to complete a public contract within the authorized contract time? Yes _____ No _____

If yes, explain: _____

In the past three years, how many times has another contractor, a public agency or any other third party required to take over, complete, remediate or otherwise perform work due to allegations or claims of poor workmanship in the work performed by our firm? _____

V. DECLARATION

I, _____ (printed name) hereby declare that I am the _____ (title) of _____ (name of bidder) submitting this Prequalification statement; that I am duly authorized to execute this Prequalification Statement on behalf of the above-named company; and that all information set forth in this Prequalification Statement and all attachments hereto are, to the best of my knowledge, true, accurate, and complete as of its submission date. I acknowledge that any false statements, inaccuracies or failure to disclose are grounds for disqualification.

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was Subscribed at _____ (location and city), County of _____, State of _____, on _____ (date).

(Signature)

(If signed by other than the sole proprietor, a general partner, or corporate officer, attach original notarized power of attorney or corporate resolution.) All information submitted for prequalification evaluation will be considered official information acquired in confidence and the District will maintain its confidentiality to the extent permitted by law.

VI. Notification and Due Process of Results

Contractors will be notified of their prequalification rating by telephone/fax followed by mail. Notification will be made as soon as possible, but not later than 24 hours prior to bid opening as required by law.

If the Contractor chooses to challenge a prequalification determination, the Contractor shall provide a written request within two (2) working days after notification requesting a hearing. The District shall establish a committee for the hearing to review the facts and reconsider the disqualification. This committee shall render a final and binding decision within five (5) working days of the hearing.

Completed prequalification forms for this project must be submitted to the District not later than October 19, 2011. Contractors will be notified of their prequalification rating October 26, 2011 but not later than at least one day prior to the bid due date as required by law.

Any false statements, inaccuracies, omissions or failures to disclose are grounds for exclusion from bidding. If the District should discover false statements, inaccuracies, omissions or failures to disclose by submitters at any time, the submitter will be notified of this disqualification and the inaccuracy which has been discovered. Submitter shall be afforded due process prior to being disqualified. However, if submitter shall seek due process and the false statement, inaccuracy or omission is adjudged to be intentional, then submitter shall be held nonresponsible by District for three years following the due process hearing. Contractor hereby certifies under penalty of perjury that all responses to this questionnaire are true and correct.

VII. Rating Procedure

The District has pre-established a rating system for prequalification of bidders. Contractors who receive the requisite number of points based on this rating system will be issued bidding documents and allowed to submit bids for the project. Contractors who do not receive the requisite number of points based on this rating system, or are disqualified under Section II, will not be considered qualified to submit bids for the project. The bidder shall be afforded due process prior to final disqualification.

Contractors who have been terminated by the owner, owner's representative or contracting party may be disqualified if it is determined that the cause for termination relates to the ability of the contractor to complete a project of this size and complexity or otherwise pertains to the responsibility of the contractor to perform the work.

EXHIBIT “D”

POINT SYSTEM FOR PREQUALIFICATION DOCUMENTS & FORMS FOR POOL CONSTRUCTION BID PACKAGES FOR RAMONA ATHLETICS FACILITIES MASTER PLAN COMPLETION, POLY ATHLETICS MASTER PLAN, AND JW NORTH ATHLETIC FACILITIES MASTER PLAN PROJECTS

RIVERSIDE UNIFIED SCHOOL DISTRICT

CONTRACTOR/ SUBCONTRACTOR’S STATEMENT OF EXPERIENCE & FINANCIAL CONDITION

I. Request for Prequalification of Bidders

As a condition of bidding one or more of the pool construction bid packages for the Ramona Athletics Facilities Master Plan Completion, Poly Athletics Master Plan, or JW North Athletic Facilities Master Plan projects (collectively, “Projects”), and in accordance with California Public Contract Code Section 20111.5, all prospective bidders are required to submit to the Riverside Unified School District (“District”) a completed set of prequalification documents by completing all of the documents contained herein. These documents will be the basis for determining which bidders are qualified to bid on the Projects. Bids will not be accepted if a Contractor has not been prequalified. All subcontractors must meet similar prequalification requirements. If the Contractor intends to use a subcontractor of any tier to perform any pool construction work for the Projects, the Contractor must use a subcontractor that has been prequalified in accordance with these documents. Contractors and subcontractors shall be referred to hereinafter collectively as “Contractor”. Ratings of individual firms will only be disclosed upon written request by that firm. The District reserves the right to check other available sources. All information contained in the prequalification documents is not public records and are not open to public inspection.

II. District’s Prequalification Standards

1. Contractor’s Statement of Experience
2. Insurance and Safety Record
3. Surety and Bonding Capacity
4. Financial Information
5. Declaration

A prequalification package may be required for each District project. The District may, at any time, specifically request a new prequalification package, in which case the Contractor must comply within thirty days or the rating on file may, at the discretion of the District, be considered expired. A Contractor may also file new packages at more frequent intervals if there is a substantial change in the Contractor’s financial status or work experience, at which time, a new rating will be issued.

In addition to being disqualified for failure to meet the District’s criteria, a Contractor will be automatically disqualified for any one of the following:

- A. Falsification of information
- B. Have had a surety complete work on any contract since January 1, 2001
- C. Contractor or any affiliated entities or subsidiaries including, but not limited to partnership or joint venture, has been deemed to be a non-responsible contractor by any public agency within the last seven years.
- D. Having an Experience Modification Rate (EMR) (California Workers’ Compensation Insurance) of greater than 1.25.
- E. Not possessing a valid C-53 specialty contractor’s license.

In addition to being disqualified for failure to meet the District’s criteria, a Contractor may be automatically disqualified for any one of the following which is not adequately explained:

- A. Omission of requested information
- B. Prevailing wage violations or construction claims
- C. Inability to demonstrate bonding capacity or ability to obtain required insurance
- D. Is not duly licensed to perform the required work
- E. Has not had sufficient experience specifically related to swimming pools

III. Financial Information

In addition to the financial information requested, Contractors MAY provide either a reviewed or audited financial statement for consideration. A letter verifying the Contractor's availability of a line of credit may also be provided for consideration. Greater weight and consideration will be given to Contractors providing additional financial information as discussed above, but such documentation is not mandatory.

IV. PREQUALIFICATION QUESTIONS

The following questions are required information but are not scoring questions.

Contractor: _____
 (as name appears on license)

Check one of the following: Corporation Partnership Sole Proprietorship Joint Venture

Address: _____

City, State, Zip: _____

Phone Number: _____ Facsimile Number: _____

License Number(s): _____

Expiration Date: _____

Tax ID Number: _____

Date Business Formed: _____ Date Incorporated: _____

If a corporation, under the laws of what state was corporation organized: _____

How many years has your organization been in business in California as a contractor under your present business name and license number? _____

List all corporate officers, partners, proprietors, owners and key personnel:

Name	Yrs w/ Firm	Position	% of Ownership	Social Security #

In addition to being disqualified for failure to meet the District's criteria noted above, a Contractor will be automatically disqualified for answering "Yes" to any one of the following questions, or "No" regarding the C-53 specialty license:

Is your firm currently the debtor in a bankruptcy case? Yes _____ No _____

Has your firm or any of its owners, officers or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity? Yes _____ No _____

Has your firm, or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, local law or regulatory violations related to construction? Yes _____ No _____

Has your firm or any affiliated entity or subsidiary been determined by any public agency to be a non-responsible bidder in the last seven (7) years? Yes _____ No _____

Has your firm or any affiliated entity or subsidiary been in litigation with any Riverside Unified School District, or has it litigated any dispute with Riverside Unified School District within the last three years? Yes _____ No _____

Does your firm possess a valid C-53 specialty contractor's license? Yes _____ No _____

What is your firm's Experience Modification Rate (EMR) (California Workers' Compensation Insurance): _____

The following questions will be scored based upon the answers and explanations provided.

If your firm is not currently in bankruptcy, was your firm in bankruptcy at any time during the last five (5) years?

Yes _____ No _____

If yes, please explain: _____

“No” = 5 points “Yes” = 0 points

Has your firm ever failed to complete a contract? Yes _____ No _____

If yes, explain: _____

“No” = 10 points “Yes” = 0 points

In the last five (5) years, has your firm, or any firm with which any of your company’s owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason? Yes _____ No _____

If yes, explain: _____

“No” = 15 points “Yes” = 0 points

Has any California State license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended or revoked within the past five (5) years? Yes _____ No _____

If yes, please explain: _____

“No” = 5 points “Yes” = 0 points

Is your firm currently in litigation with any California Educational Institution, or has it litigated any dispute with a California Educational Institution within the last three years? Yes _____ No _____

If yes, please explain: _____

“No” = 5 points “Yes” = 0 points

In what type of construction do you specialize: _____

“Related” = 5 points “Unrelated” = 0 points

What was your total revenue for the past five years:

See Next Question for Points.

In the past five years, what was your total revenue derived specifically and exclusively from public-use swimming pool construction:

“50% of total revenue or more based on prior question” = 20 points
“Less than 50%” = 0 points

In the past five years, how many commercially designed municipal and public-use swimming pools have you constructed:

“5 or more” = 20 points “4” = 10 points “Less than 4” = 0 points

For each of these commercially designed municipal and public-use swimming pools, what was the total square feet of water surface area:

“6,000 square feet or more” = 6 points for each pool
“Less than 6,000 square feet” = 0 points

For each of these commercially designed municipal and public-use swimming pools, please state whether the projects required the construction of a concrete and ceramic tile perimeter overflow gutter and self-modulating balance tank: _____

“Yes” = 6 points for each pool “No” = 0 points

For each of these commercially designed municipal and public-use swimming pools, please identify the owner, scope of project, contact person and phone number and architect for each project (attach and submit additional pages if necessary):

Rating based on references provided (0 to 10 with 10 the maximum number of points)

What was the amount of work completed last year: _____

Number of projects: _____

Amount of largest project: _____

Rating (0 to 5 with 5 being the maximum number of points)

What is your firm's current working capital (current assets less current liabilities): _____

Note: Contractors may provide either a reviewed or audited financial statement for consideration, but such documentation is not mandatory.

Rating (0 to 10 with 10 being the maximum number of points)

Do you currently have a line of credit? Yes _____ No _____

If yes, what is amount of your current line of credit and provide the name, address and contact person of the financial institution extending your line of credit: _____

Note: Contractors may provide a letter verifying the Contractor's availability of a line of credit for consideration, but such documentation is not mandatory.

Rating (0 to 10 with 10 being the maximum number of points)

Do you currently have a minimum of the following required insurance: workers' compensation insurance of not less than \$1,000,000.00 per occurrence; general liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate; and automobile liability of not less than \$1,000,000 per occurrence combined single limit?

Yes _____ No _____

Please provide the names of all insurance carriers noted above: _____

"Yes" = 5 points "No" = 0 points

Amount _____ of _____ Bonding _____ Capacity: _____

Please provide the name, address, telephone number and contact person for your firm's surety company or companies:

How many projects is your firm currently bonded for?

What are the contract amounts your firm has currently bonded?

Contracts	Amount Bonded

Rating (0 to 10 with 10 being the maximum number of points)

Has your firm established a safety/injury prevention program? Yes _____ No _____

“Yes” = 5 points “No” = 0 points

Has there been more than one occasion during the last five (5) years on which your firm was required to pay either back wages or penalties for your firm's failure to comply with any **state or federal** prevailing wage laws? (Note: This question refers only to your firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.) Yes _____ No _____ If yes, explain: _____

5 points for "No"

2 points for "Yes" indicating 1 such occasion

0 points for "Yes" indicating more than 1 such occasion

Has your firm ever received a serious and willful industrial safety violation during the last five (5) years? Yes _____ No _____ If yes, explain: _____

5 points for "No"

2 points for "Yes" indicating 1 such occasion

0 points for "Yes" indicating more than 1 such occasion

What size projects do you feel your firm can undertake?
Single project \$ _____ Total work in progress \$ _____

Rating (0 to 5 with 5 being the maximum number of points)

Has your firm ever failed to complete a public contract within the authorized contract time? Yes _____ No _____
If yes, explain: _____

10 points for "No"

2 points for "Yes" indicating 1 such instance

0 points for "Yes" indicating more than 1 such instance

In the past three years, how many times has another contractor, a public agency or any other third party required to take over, complete, remediate or otherwise perform work due to allegations or claims of poor workmanship in the work performed by our firm? _____

0 = 20 points 1 or More = 0 points

V. DECLARATION

I, _____ (printed name) hereby declare that I am the _____ (title) of _____ (name of bidder) submitting this Prequalification statement; that I am duly authorized to execute this Prequalification Statement on behalf of the above-named company; and that all information set forth in this Prequalification Statement and all attachments hereto are, to the best of my knowledge, true, accurate, and complete as of its submission date. I acknowledge that any false statements, inaccuracies or failure to disclose are grounds for disqualification.

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was Subscribed at _____ (location and city), County of _____, State of _____, on _____ (date).

(Signature)

(If signed by other than the sole proprietor, a general partner, or corporate officer, attach original notarized power of attorney or corporate resolution.) All information submitted for prequalification evaluation will be considered official information acquired in confidence and the District will maintain its confidentiality to the extent permitted by law.

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Completed prequalification forms for this project must be submitted to the District not later than _____. Contractors will be notified of their prequalification rating not later than _____, but not later than at least one day prior to the bid due date as required by law.

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Contractors who have been terminated by the owner, owner's representative or contracting party may be disqualified if it is determined that the cause for termination relates to the ability of the contractor to complete a project of this size and complexity or otherwise pertains to the responsibility of the contractor to perform the work.