

California K-12 Public School Employee Non-Business/Personal Use Program

Car rentals for **non-business/personal use** at discounted rates from Enterprise Rent-A-Car is now available to employees. It is fast and easy to make arrangements for your personal car rental needs nationwide with Enterprise Rent-A-Car, by following the steps below to make your own reservations with Enterprise online.

1. Log on to Enterprise Rent-A-Car's Web Site at www.enterprise.com
2. Pick the Enterprise location where you would like to pick up your rental vehicle.
 - If you enter a zip code or city, you will be able to select the location to use on the next page.
3. Enter the Dates and Times of your desired reservation.
4. Enter the Account Number: **"XZPRK12"** in the "Corporate Account Number or Promotion Code" Box.
5. Enter the three-digit PIN# **"/#P"** and click "Continue."
6. At the next screen you can select your vehicle and click "Continue."
7. The next screen will list any optional equipment (e.g., GPS unit) that is available at the requested location. Click "Continue to Review" once you are done selecting any additional equipment.
8. Next, you can review the location, dates and vehicle type for the reservation. Scroll down to complete "Renter Details".
9. After entering your personal information, enter **"Riverside Unified School District"** in the additional information field. Click on "Reserve Now" to finish your reservation.
10. You will be given a confirmation number for your reservation and the option to have a confirmation emailed to you.
11. You will need to have the following in order to pick up the vehicle:
 - Valid Driver's License
 - District Badge or Business Card (with name matching reservation)
 - Reservation Number
 - Credit Card

**2021 California K-12 Public School
Employee Enterprise Rent-Rental Rates**

<u>Car Class</u>	<u>Vehicle Description</u>	<u>Daily Rate*</u>	<u>Weekly Rate*</u>
CCAR	Compact	\$37.75	\$158.55
ICAR	Mid-Size/Intermediate	\$37.75	\$158.55
FCAR	Full-Size	\$39.00	\$163.80
SCAR	Standard	\$39.00	\$163.80
SCAH	Hybrid Electric Vehicle	\$47.00	\$235.00
ICAE	Plug-In Hybrid/Zero Emission Vehicle	\$54.00	\$270.00
MVAR	Mini Van	\$55.00	\$275.00
IFAR	Compact/Midsize SUV	\$55.00	\$275.00
PCAR	Premium	\$55.00	\$286.00
PPAR	Pick Up Truck	\$65.00	\$300.00
LCAR	Luxury	\$70.00	\$385.00
SFAR	Medium SUV	\$75.00	\$375.00
SKAR	Cargo Van	\$87.42	\$437.09
FFAR	Large SUV	\$105.00	\$525.00
PRAR	Premium SUV	\$125.00	\$625.00
FVAR	Large Van	\$125.00	\$625.00

Rental Rates: Rates apply to all locations within the United States (including Puerto Rico and Washington, D.C.), local and airport locations included, excluding New York.

***Rates Do Not Include:** Collision Damage Waiver (CDW), Supplemental Liability Protection (SLP), and Roadside Assistance Program (RAP), VLF, Rental Branch Specific Location Fees (Such as Airport/City/County Fees), fuel, additional rental options (e.g., GPS units) and hourly charges. Models are subject to availability; a model of car may be requested but is not guaranteed.