



**RIVERSIDE UNIFIED SCHOOL DISTRICT**  
3380 14<sup>th</sup> Street • Riverside, CA • 92501

**MEMORIALS, NAMING OF SCHOOL FACILITIES, AND SPONSORSHIPS APPLICATION**

Application for recommending an individual to be honored, or sponsorship request pursuant to  
Board Policy #7310 – Memorials, Naming of School Facilities, and Sponsorships

Name of person to be recognized (Use for Memorials and Naming of School Facility Request)

\_\_\_\_\_

Applicant contact information:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Type of request:

\_\_\_ Memorial

\_\_\_ Naming of School Facility

\_\_\_ Sponsorship

**Memorials** – Per Board Policy #7310, the following are the types of memorials that might serve the purpose to honor a person. Please select one and name the school site where the facility is located.

\_\_\_ Scholarship

\_\_\_ Gift to REEF in the Person's Honor

\_\_\_ Planting of a Tree

\_\_\_ A Day of Service

\_\_\_ Relocatable Bench or Table (with or without a 4" x 6" plaque)

\_\_\_ Books for the Library (with or without a frontispiece with the name of the honored person)

School Site: \_\_\_\_\_

\*Self-standing plaques or stones are not permissible.

**Naming of School Facilities** – Per Board Policy #7310, the following are the types of facilities that might serve the purpose of being named after an honored person. Please select one and name the school site where the facility is located.

\_\_\_ School Theater

\_\_\_ Library

\_\_\_ Cafeteria

\_\_\_ Multipurpose Room

\_\_\_ Offices

\_\_\_ Future District Honor Wall

School Site: \_\_\_\_\_

**Sponsorships** – Per Policy #7310, to name a facility for a given donation to the District may include the following only. Please select one and name the school site where the facility is located.

\_\_\_ Sports Facility (including District stadiums)

\_\_\_ Field

\_\_\_ Pool

\_\_\_ Scoreboard

\_\_\_ Class Laboratory

\_\_\_ Other: Uniforms

**Sponsorships (Cont'd)**

\*See attached policy for Sponsorships Regulations, Prohibited Commercial Activities, and Distribution of Funds.

School Site: \_\_\_\_\_

Type of sponsorship: \_\_\_\_\_

**\*Definition of Sponsorship:** Any payment of money or other economic benefit to a school or to the school district that requires visual, audio, or video placement of a name, slogan or product message on a school district property, publication, or broadcast. Does not include traditional fundraising activities, such as magazine sales, nor does it apply to outright gifts to which no quid pro quo is attached.

Please list activities and history that demonstrate this individual's ties to the Riverside Unified School District:

Please list any accolades or awards this individual has received for community service or outstanding service to the Riverside Unified School District:

Please list accomplishments that serve as an example to the Riverside Unified School District and our community that this individual has made:

In one page or less (attached), please provide a summary statement describing why this individual should be honored by a memorial or naming a school facility.

\*\*\*Suggestions will be taken into consideration. If recognition is approved, final determination will be made by the Riverside Unified School District Board of Education.

**For Office Use Only:**

Date application was received: \_\_\_\_\_

Date application was reviewed: \_\_\_\_\_

Date application was approved by the Board of Education: \_\_\_\_\_